



COUNTY OF SUTTER ENCROACHMENT PERMIT

Development Services Dept.
Engineering Division
1130 Civic Center Blvd
Yuba City, CA 95993
(530) 822-7450
Hours: 8 AM - 5 PM

PERMIT No. _____

Upon completion, submit application to: encroachments@co.sutter.ca.us

Applicant's (Permittee's) Name: _____ Phone: _____

Agency/Firm Name: _____ Email: _____

Mailing Address: _____

Location of Work: _____ APN: _____

Description of Work: _____

A set of plans (8 1/2" X 11" preferable) must be attached showing all dimensions and locations of work with relationship to property lines, road centerlines, material types, and other existing features.

This encroachment permit is issued on the Applicant's acceptance of all provisions stated herein, including the Special Conditions stated below and the General Conditions printed on the reverse side of this permit. It is also understood and agreed by the Applicant that the execution of any work under this permit shall constitute an acceptance of all the provisions stated on this permit.

Upon completion, submit application to: encroachments@co.sutter.ca.us

DO NOT WRITE BELOW THIS LINE

**24 HOURS IN ADVANCE OF CONSTRUCTION CALL DEVELOPMENT SERVICES DEPARTMENT
ENGINEERING DIVISION AT (530) 822-7450**

Special Conditions: _____

Permit Expires: _____ Approved by: _____

ROAD COMMISSIONER

Inspector's Comments: _____

_____ Date: _____

Permit Fees: _____ Received By: _____ Date: _____ Receipt: _____

This permit shall be available at the job site at all times while the work is being performed.

GENERAL CONDITIONS

1. The permittee shall defend and hold the County and/or County's representative harmless from and against any liability that arises in any way from the work of this permit.
2. At least two (2) working days before beginning work, permittee or his contractor shall contact the Underground Service Alert (USA) at 811 to notify utility companies to mark or indicate the location of their utilities. The marked location should be considered as being approximate only.
3. This installation/work in the County's Right of Way (or Public Utility Easement) is for the sole use of the permittee and all future maintenance, repair, replacement, or upgrade, including its effect on roadway cross section, pavement and shoulder is at the permittee's expense.
4. It is the responsibility of the permittee to determine the location of the right of way prior to construction.
5. At least one lane of travel shall be kept open for the general public at all times. Road closures shall not occur without prior written approval of the Road Commissioner.
6. All work shall conform to the applicable sections of the current edition of the Sutter County Improvement Standards and shall be subject to the inspection and approval of the Road Commissioner or his authorized representative.
7. Appropriate agencies shall be contacted and/or notified of work by permittee prior to any work. If work affects adjacent property owners, permission must be secured prior to starting work. Nothing in this paragraph is intended to state or imply that the County shall be enforcing any term or condition placed upon the permittee by any other agency. The sole obligation created by this provision is the obligation to contact and notify any appropriate agency.
8. The permittee shall comply with all regulations and/or permits for storm water regulations through the Regional Water Quality Control Board of the State of California. Nothing in this paragraph is intended to state or imply that the County shall be enforcing any term or condition placed upon the permittee by the Regional Water Quality Control Board of the State of California. Enforcement of any term or condition shall be the sole responsibility of the Regional Water Quality Control Board.
9. Any existing facilities or utilities that are damaged or disturbed shall be replaced at permittee's expense.
10. **BACKFILLING** – Where any excavation is made in a roadway or shoulder, the excavation shall be replaced with suitable material properly backfilled and tamped so that the backfill shall be even with the surrounding surface and maintained at such level until final settlement has taken place. (See County Details.)
11. **PAVEMENT** – Where any concrete, macadam or other pavement is disturbed or broken, it shall be replaced with asphalt concrete pavement or Type A concrete, at the existing grade and cross-section set forth in the County Details.
12. **BRIDGES, CULVERTS OR OTHER STRUCTURES** – Where structures cross the roadway, they shall conform to the grade and cross-section of the roadway as officially laid out. The grade and cross-section of the waterway shall conform to the official line thereof, or otherwise so as not to obstruct the flow in the natural channel. Structures alongside the roadway shall also conform to the provisions of this paragraph and shall provide for easy access to and from the highway.
13. **PIPES, CONDUITS, ETC.** – Where service pipes are to cross the highway, the connections shall be made without disturbing the asphalt concrete pavement, wherever possible, by boring the pipes under the pavement. Minimum 36" cover is required over all conduit lines placed in the right of way.
14. **TREES** – In the erection of pole lines, unless otherwise herein provided, no trees located in the highway right of way shall be cut or trimmed unless authorized by the Road Commissioner.
15. **PROTECTION OF TRAFFIC** – During the progress of the work, such barriers shall be erected and maintained as may be necessary for the protection of the traveling public; the same shall be properly lighted at night; and the permittee shall be responsible for all damages to persons or property due to or resulting from any work done under this permit. Road safety procedures shall conform to the Manual of Traffic Control for Construction and Maintenance Work Zones.
16. **DRAINAGE** – No work shall be done on the roadway that interferes with the drainage of same. All ditches must be kept open to the unrestricted flow of water according to the official or natural grade and cross-section. Irrigation water must not be allowed to flow to or stand in the roadside ditches along the highway. Existing drainage shall not be impaired by the emplaced structure(s), and permittee agrees to future cleaning of emplaced structure(s). The permittee shall retain all additional water resulting from the work on site. No additional runoff shall be directed onto the County right of way.
17. **CLEANING UP** – All rubbish, debris, and excess materials shall be removed from the site of the workplace and the vicinity left in a neat condition satisfactory to the Road Commissioner.
18. **MAINTENANCE** – All pavements and roadsides, structures, etc. shall be maintained in proper condition for the free use of traffic in the vicinity of the worksite. New work or replacements shall be maintained in proper condition until final settlement has taken place, and any defects of workmanship or construction shall be immediately repaired or replaced to the satisfaction of the Road Commissioner. Permittee emplaced culverts will be kept free from flow impediments (see Drainage above).
19. **ALTERATIONS AND CHANGES** – The Road Commissioner reserves the right to order any changes of terms, conditions and restrictions governing this permit that in his opinion may conflict with the proper construction and maintenance of the County roadway system, and he may alter or change the type or method of doing any of the work under this permit due to unforeseen conditions.
20. **RELOCATION OR REMOVAL OF ENCROACHMENT** - Pursuant to the Streets and Highways Code, Section 1463 under permit provisions, relocation or removal of encroachments and facilities: Public utilities may be required, within a reasonable time, to relocate such of their facilities as interfere with an enlarged public use of the highway, except in those cases where the enlarged use of the highway involves a state freeway. All permits other than those issued to public agencies or a public utility, having lawful authority to occupy the highways, are revocable on five days notice and the encroachment must be removed or relocated as may be specified by the Road Commissioner in the notice revoking the permit and within a reasonable time specified by the Road Commissioner unless the permit provides a specified time.