



Development Services

Section B

In addition to operating sand bag locations, clearing downed trees, and unlogging drainage ditches, road crews from the Public Works Division of Development Services are responsible for closing flooded roads, such as Franklin Road through the Sutter Bypass.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0001 - GENERAL					
Unit Title: DEVELOPMENT SERVICES ADMIN				Dept: 2721	
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	702,426	814,650	1,016,444	1,107,255	8.9
SERVICES AND SUPPLIES	28,298	20,330	25,880	26,833	3.7
OTHER CHARGES	63,041	50,147	90,528	79,396	-12.3
CAPITAL ASSETS	0	0	0	0	0.0
INTRAFUND TRANSFERS	-288,686	-41,578	-487,802	-625,726	28.3
OTHER FINANCING USES	0	0	0	4,257	0.0
NET BUDGET	505,079	843,549	645,050	592,015	-8.2
REVENUE					
USER PAY REVENUES	292,928	134,445	543,921	428,256	-21.3
TOTAL OTHER REVENUE	292,928	134,445	543,921	428,256	-21.3
UNREIMBURSED COSTS	212,151	709,104	101,129	163,759	61.9
ALLOCATED POSITIONS	9.00	12.00	11.00	12.00	9.1

Purpose

The Development Services Department directly serves the public by providing a one-stop development center. The Development Services Department is responsible for the following functions:

- Road Maintenance
- Engineering Services
- Planning & Building
- Code Enforcement
- Environmental Health & CUPA
- Fire Services
- Water Resources
- Special Districts
- Airport

The Development Services Administration budget unit is comprised of the Development Services Director, Administration & Finance

Manager, administrative support staff, and finance staff.

Major Budget Changes

Salaries & Benefits

- \$27,752 General Increases due to negotiated Salaries and Benefits
- \$63,059 Increase related to the addition of one (1.0 FTE) Development Services Technician I position during FY 2015-16

Other Charges

- (\$12,367) Decrease in Interfund Insurance ISF Premium as

provided by the Human Resources Department

Intrafund Transfers

- (\$206,238) Increase in Intrafund Administration Services (shown as a negative expense)
- \$67,702 Increase in Intrafund (A-87) Cost Plan charges as provided by the Auditor-Controller's Office

Residual Equity Transfer-Out

- \$4,257 Increase in Operating Transfer Out related to implementation of the Opterra Energy Efficiency Project offset by an anticipated reduction in Utilities expense

Revenues

- (\$157,556) Decrease in Interfund Development Services Admin – Road as estimated reimbursement from the Road Fund

Program Discussion

The major functions of the Development Services Administration Division are:

- Complete budget development and financial management of Divisions within the Department, including:
 - Planning/Building Services (including Sutter Pointe Development)
 - Code Enforcement

- Environmental Health & CUPA
- Fire Services Administration & County Service Areas
- Road
- Water Resources
- Engineering Services
- Airport
- Grants administration
- Personnel, payroll, accounts receivable, accounts payable, and records management
- Support staff for counter services for incoming permits for Building/Planning, Environmental Health/CUPA, and Road/Water/Engineering.

Development Services Administration Division support staff process invoices, direct incoming telephone inquiries from the public, and maintain time-and-materials financial accounts for project applications. The finance section prepares all required journal entries and handles vendor inquiries. In addition, the finance section maintains a cost accounting management computer system for the Road Fund. The Division supports and responds to a number of audits and inquiries each year.

Administrative staff also provides monthly support to the Planning Commission, the Public Works Support Service Committee, and the Local Area Formation Commission (LAFCO). Administrative management staff coordinates the administrative and financial activities of the Yuba Sutter Regional Conservation Plan (YSRCP) with participation by Yuba County and the Cities of Yuba City and Live Oak. The Plan was originally a Habitat Conservation Plan/Natural Communities Conservation Plan that later included the Natural Community Conservation Plan (HCP/NCCP). Due to the City of Wheatland

withdrawing from the Plan, the Agencies will remove the NCCP and revert back to the HCP only.

The Division works with the Regional Housing Authority of Sutter and Nevada Counties to coordinate Community Development Block Grant (CDBG) applications overseen by the Housing Authority.

Development Services Department Projects

Current projects overseen by the Director of Development Services and department staff in all Divisions include:

- Sutter Pointe (wastewater/water)
- Yuba Sutter Regional Conservation Plan (CDFW, USFWS, USACE, NMFS, etc.)
- Yuba-Sutter Habitat Conservation Plan/ Natural Community Conservation Plan (HCP/NCCP)
- Groundwater Management Plan-Sustainability Groundwater Management Act (SGMA)
- Inter-jurisdictional Roadway project (Placer County)
- Robbins – water/wastewater, arsenic feasibility study, rates, etc.
- 200-yr Natomas Basin internal drainage
- Yuba City Basin drainage study
- Northern Sacramento Valley Integrated Regional Water Management Plan (IRWMP)
- Developing collaboration with the numerous water entities in Sutter County
- NPDES (National Pollution Discharge Elimination System)

- Habitat conservation plans (Sutter, Placer, Yolo)
- Community Development Block Grant (CDBG)
- Natomas Basin Conservation Plan
- Greenbriar Development Project
- Natomas Vision Plan
- Ordinance updates (i.e. marijuana cultivation)
- Drought issues as it relates to Habitat Plans and coordination with the wildlife agencies

Recommended Budget

This budget is recommended at \$592,015, which is a decrease of \$53,035 (8.2%) compared to FY 2015-16. The General Fund provides 27.7% of the financing for this budget unit, and is increased by \$62,630 (61.9%) compared to FY 2015-16.

The Development Services Technician was a new classification recommended in FY 2015-16 in an effort to reflect the broad range of administrative duties that are required of positions in the Development Services Department. It is the intent that the new classification will assist the Department in providing adequate customer service and administrative support coverage.

The Department has requested a new replacement vehicle for one of their three Division fleet vehicles. However, due to continued budget constraints and other needs within the County, it is recommended that no vehicle replacement be added to this budget unit in this fiscal year.

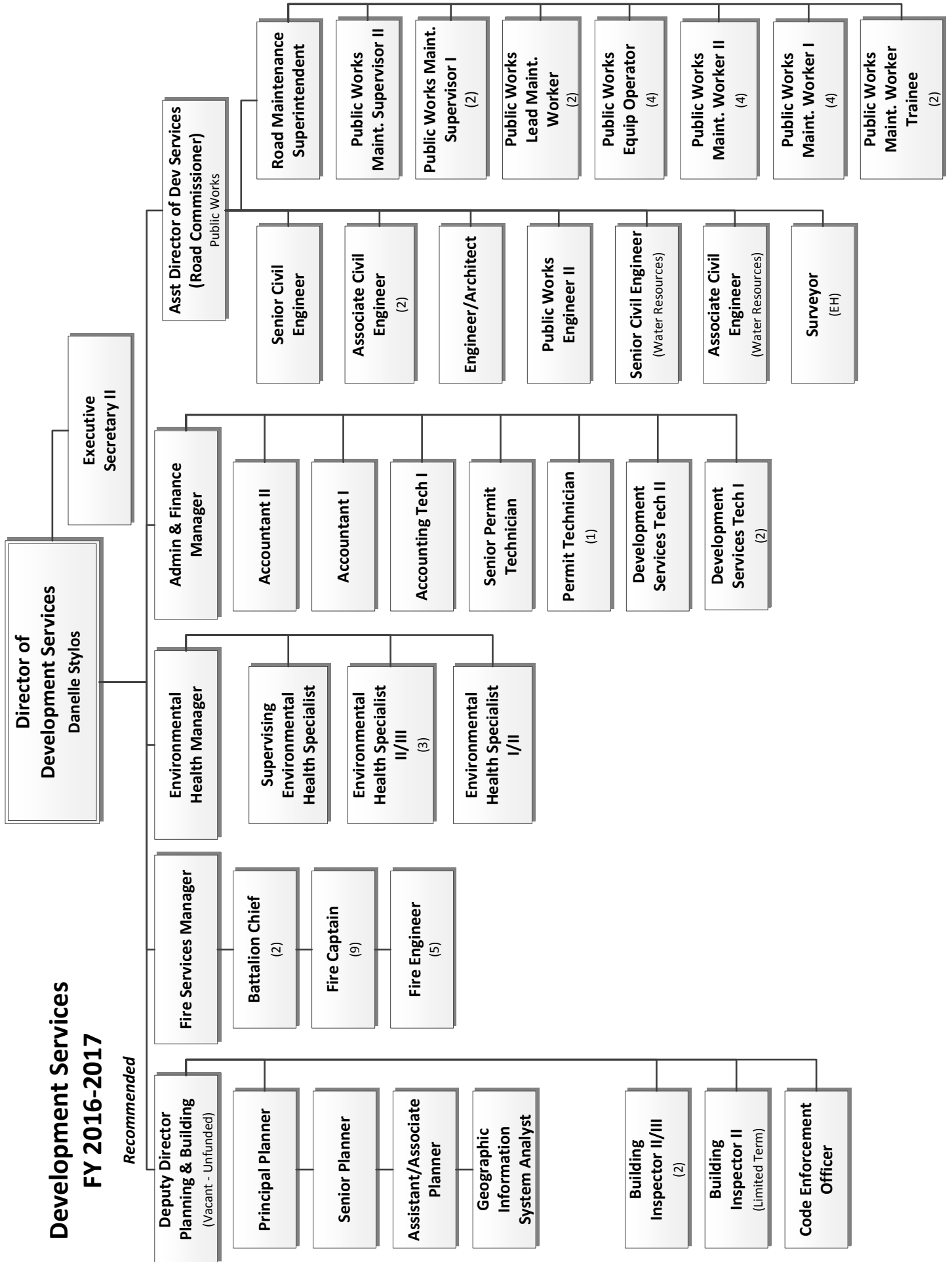
Residual Equity Transfer-Out is budgeted at \$4,257 for payment of the Department's share of the Opterra Energy Efficiency Project. The Development Services Building at 1130 Civic

Center Blvd had Lighting and HVAC upgrades to help reduce the building's energy usage. In addition, the building will also benefit from the Acacia property Solar Panel array that will offset Utility costs. This payment reflects the Development Services-Admin proportional share of the building's total payment.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

Development Services FY 2016-2017



COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0005 - COUNTY AIRPORT			Dept: 3200		
Unit Title: COUNTY AIRPORT					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	0	0	0	0	0.0
SERVICES AND SUPPLIES	7,581	7,553	318,920	150	-100.0
OTHER CHARGES	78,382	61,346	109,482	12,217	-88.8
INCREASES IN RESERVES	0	0	136,511	32,648	-76.1
NET BUDGET	85,963	68,899	564,913	45,015	-92.0
REVENUE					
USER PAY REVENUES	8,357	136,672	204,213	14,636	-92.8
GOVERNMENTAL REVENUES	12,317	10,000	343,000	10,000	-97.1
GENERAL REVENUES	35,261	20,131	17,700	20,379	15.1
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	55,935	166,803	564,913	45,015	-92.0
UNREIMBURSED COSTS	30,028	-97,904	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

The County Airport is a class A-II airport, established in 1947. The airport's single paved runway is 3,040 feet long and 75 feet wide. The runway has edge lighting, runway end lights, a lighted segmented circle and a visual approach slope indicator for the northern approach. The airport is limited to visual flight operations.

The airport has 19 hangar buildings with 58 hangar spaces and five commercial tenants. The asphalt concrete apron contains 113 total tie-down spaces - 85 rentals and 28 transients. Services available at the airport include aircraft repair and fuel sales.

On April 22, 2014 the Board of Supervisors approved a Facilities Management Agreement with the Sutter Buttes Regional Aviation Association (SBRAA) for

management services at the Sutter County Airport for a period of 10 years from July 1, 2014 through June 30, 2024, with the budget managed by the Development Services Department.

The State of California Department of Transportation Division of Aeronautics (Caltrans) and the Federal Aviation Administration (FAA) certify the Sutter County Airport as a General Aviation airport. The Airport is eligible for FAA and Caltrans grants to improve the existing facilities to FAA standards.

Major Budget Changes

Services & Supplies

- (\$318,770) Decrease in Professional and Specialized Services due to the County not anticipating

any large scale FAA grant funded projects

The Agreement includes the following provisions:

Other Charges

- (\$50,210) Decrease in Interfund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller's Office
- (\$50,214) Decrease in Interfund Engineering staff costs

Revenues

- \$17,115 Increase in Rent Land & Buildings and Interfund Rents/Leases to account for land rents being collected from non-airport use entities
- (\$44,837) Decrease in Reimburse County Non-Interfund Account due to the County not anticipating any FAA grant funded projects
- (\$159,376) Decrease in Interfund Misc. Transfer reflecting a one-time transfer of General Fund monies during FY 2015-16 to relieve a negative fund balance
- (\$333,000) Decrease in FAA and State grant revenue

Program Discussion

The Board of Supervisors approval of the Facilities Management Agreement with SBRAA effectively transferred responsibility for the day-to-day operation and management of the County Airport to SBRAA.

- The property to be leased to SBRAA for management includes everything inside the airport perimeter fencing with the exception of the fenced and posted "restricted area" and the adjoining vegetation area south of the apron and bounded by the perimeter fence and the taxiway
- The County will remain the owner of record and is responsible for the safe and efficient operation of the Sutter County Airport and for compliance with all Federal regulations and obligations
- SBRAA agrees to manage the airport within all Federal, State, and local regulations
- Any future building must be approved by the Sutter County Board of Supervisors
- SBRAA agrees to provide all day-to-day operations including, but not limited to:
 - Billing
 - Setting rental rates
 - Maintenance and repairs
 - Fiscal management and reporting
 - Inspections
- SBRAA is to provide the required insurances

One County Engineer is designated as the Airport Manager. Per the agreement with SBRAA, each year 40 hours of management time is contributed to the County Airport, and is considered the Sutter County General Fund

contribution to the Airport. The General Fund is also responsible for annual (A-87) Cost Plan charges, which is also considered a General Fund contribution to the Airport.

Recommended Budget

This budget is recommended at \$45,015, which is a decrease of \$519,898 (92%) compared to FY 2015-16. This is contributable to SBRAA taking over the daily maintenance and operations along with not anticipating any FAA projects for FY 2016-17. This budget unit does not receive any funding from the General Fund. Funding for this program now comes from the non-airport use entities land lease payments and will go to pay back the previous General Fund loan.

Use of Fund Balance

This fund contains a Committed Fund Balance in the amount of \$66,295, exclusive of long-term loan obligations, as of July 1, 2015. It is estimated the Committed Fund Balance will equal \$24,523 at July 1, 2016.

The FY 2016-17 Recommended Budget includes an increase to Committed Fund Balance in the amount of \$32,648.

Development Services Department Engineering Services (1-920)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0001 - GENERAL				Dept: 1920	
Unit Title: ENGINEERING SERVICES					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	791,885	658,095	820,546	817,374	-0.4
SERVICES AND SUPPLIES	13,710	51,310	89,086	21,305	-76.1
OTHER CHARGES	23,186	20,502	54,132	54,103	-0.1
INTRAFUND TRANSFERS	-37,188	-68,846	-105,499	-184,039	74.4
OTHER FINANCING USES	0	0	0	7,326	0.0
NET BUDGET	791,593	661,061	858,265	716,069	-16.6
REVENUE					
USER PAY REVENUES	606,258	285,448	840,748	693,105	-17.6
TOTAL OTHER REVENUE	606,258	285,448	840,748	693,105	-17.6
UNREIMBURSED COSTS	185,335	375,613	17,517	22,964	31.1
ALLOCATED POSITIONS	5.20	5.00	5.00	5.00	0.0

Purpose

Engineering Services is responsible for all Capital Improvements in the County including the design and construction of improvements and major repairs to roads, bridges, County facilities, and Water Resource Facilities. The Division also reviews and develops standards for new development projects. The Engineering Services budget unit is managed by the Development Services Department.

Engineer to Water Resources with current position held vacant

- \$19,877 Increase in Extra Help
- (\$16,624) Decrease in Workers Compensation Premium as provided by the Human Resources Department

Services & Supplies

- \$10,000 Increase in Software License & Maintenance for adding an Engineering module to the electronic software system that currently is utilized for permitting purposes
- (\$75,000) Decrease in Professional and Specialized services related to no contract work anticipated for FY 2016-17

Major Budget Changes

Salaries & Benefits

- \$23,992 General increases due to negotiated Salaries and Benefits
- (\$30,417) Decrease related to internal promotion of Associate Civil

Intrafund Transfers

- \$86,001 Increase in Intrafund Engineering transfers in for reimbursement of work done for other departmental divisions (shown as a negative expense)

Residual Equity Transfer-Out

- \$7,326 Increase in Operating Transfer Out related to implementation of the Opterra Energy Efficiency Project offset by an anticipated reduction in Utilities expense

Revenues

- (\$90,000) Decrease in Interfund Transfer-In related to prior year grant related expenses
- (\$57,643) Decrease in Interfund Engineering charges for reimbursement of work done for other departmental divisions

Program Discussion

The Engineering Services budget unit provides funding for County engineering services, including services for the Road Fund, and services required by the Water Resources Division which exceed the staffing currently available in that budget unit. Much of the staff time for this budget unit is reimbursed by other Development Services Department budget units through the Inter/Intrafund Engineering accounts.

The Engineering Division provides the following types of services:

- Processes development permits, plan reviews, and drafts specific conditions of approval for planning applications
- Designs and oversees the construction of county buildings and building improvements
- Provides general engineering support to county activities such as the Road Fund, on a reimbursable basis
- Designs and performs contract management for road maintenance and road rehabilitation projects
- Provides pavement management planning, traffic planning and coordinates bridge maintenance
- Identifies potential projects, develops grant applications, administers consultant contracts and oversees all aspects of design and construction regarding the Sutter County Airport
- Completes Encroachment/Transport permitting
- Provides Capital Improvement Project programming and budgeting
- Develops the Annual Road Plan for all road and bridge work

On a reimbursable basis, Engineering Services staff will assist in selected design and maintenance related activities for other budget units such as:

- Airport (by agreement with SBRAA)
- Building Maintenance
- Parks and Recreation - including boat launch facilities
- Road Fund
- Streetlight Districts
- Water Agency/Water Resources

Staff responds to counter inquiries requesting information on maps, surveys, development, traffic, roads, water resources, and the processing of related fees.

The County Surveyor's Office is included in this budget unit. The Engineering Division assists in some of the County Surveyor functions:

- Reviews and processes subdivision maps, lot line adjustments, and records of surveys
- Maintain records of the County real property and public rights-of-way

Recommended Budget

This budget is recommended at \$716,069, which is a decrease of \$142,196 (16.6%) compared to FY 2015-16. The General Fund provides 3.2% of the financing for this budget and has increased \$5,447 (31.1%) compared to FY 2015-16.

Extra Help continues to be recommended to fund part-time County Surveyor work.

Residual Equity Transfer-Out is budgeted at \$7,326 for payment of the Department's share of the Opterra Energy Efficiency Project. The Development Services Building at 1130 Civic Center Blvd had Lighting and HVAC upgrades to help reduce the building's energy usage. In addition, the building will also benefit from the Acacia property Solar Panel array that will offset Utility costs. This payment reflects the Engineering Services' proportional share of the building's total payment.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

Development Services Department Jail Expansion Project (1-701)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0001 - GENERAL				Dept: 1701	
Unit Title: JAIL EXPANSION PROJECT					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	492,438	405,453	2,198,651	4,595,286	109.0
OTHER CHARGES	244	0	1,076	1,704	58.4
INTRAFUND TRANSFERS	18,929	34,899	98,828	61,342	-37.9
NET BUDGET	<u>511,611</u>	<u>440,352</u>	<u>2,298,555</u>	<u>4,658,332</u>	<u>102.7</u>
REVENUE					
USER PAY REVENUES	511,611	0	225,512	432,353	91.7
GOVERNMENTAL REVENUES	0	0	2,073,043	4,225,979	103.9
TOTAL OTHER REVENUE	<u>511,611</u>	<u>0</u>	<u>2,298,555</u>	<u>4,658,332</u>	<u>102.7</u>
UNREIMBURSED COSTS	0	440,352	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

The Jail Expansion Project budget unit was created to account for costs incurred for the Main Jail Expansion project, as this is a major construction project for the County, which will span several years. The purpose of the project is to expand the capacity of the Maximum Security facility by 42 beds, and is made feasible due to \$9.7 million in lease-revenue bond-financing from the State. This budget unit is jointly administered by the Development Services Department and the County Administrative Office.

Major Budget Changes

Services & Supplies

- \$1,606,270 Increase in Professional & Specialized Services for contractor Mobilization Costs

Revenues

- \$206,841 Increase in Interfund Transfer In-Special Revenue from the Criminal Justice Development Impact Fee Fund (0-102)
- \$2,152,936 Increase in State Grant revenue

Program Discussion

In response to the California Department of Corrections and Rehabilitation Request for Applications, in January 2012, Sutter County submitted a financing application for funds made available through the AB 900 Phase II Construction/Expansion of County Jails program. The envisioned project will add 28 Maximum Security male beds in a new housing unit along with 14 Medium Security female beds in a new housing unit. Additionally, the project will remodel and

Development Services Department Jail Expansion Project (1-701)

Danelle Stylos, Director

expand the Medical Services and Kitchen Areas.

In April 2012, the project was selected by the State, with \$9,741,000 provided in State financing and the County providing \$514,000 as the required five percent funding match. The State Public Works Board authorized the County to proceed with the initial design phase in October 2013. Since that time, the County has awarded a design contract to an Architectural/Engineering Design team based in Sacramento, and acquired the services of a Construction Management (CM) Firm. The County with the Design/CM team has developed the construction documents along with a construction cost estimate.

The project's design phase is scheduled to be completed in April 2016. This will be followed by the construction phase lasting approximately 18 months. The project will receive State Bond financing once it's ready to be advertised for construction. Only after a construction contract has been awarded may the County begin to seek reimbursement for eligible design costs.

Recommended Budget

This budget is recommended at \$4,658,332, which is an increase of \$2,359,777 (102.7%) over FY 2015-16.

The overall total project costs are currently estimated at \$13,334,832, of which \$9,741,000 will be reimbursed from State Grant Funding, approximately \$1.5 million will come from County Criminal Justice Development Impact Fee Fund (0-102) and the remaining estimated \$2.1 million will be covered by County General Funds. As the project evolves and construction starts the project costs are subject to vary. Future revenue received in Fund 0-102, beyond the current \$1.5 million fund balance, may also be used to offset General Fund costs.

Because reimbursement cannot be claimed until the construction contract is awarded, this budget reflects the transfer-in of funds from the County's Criminal Justice Development Impact Fee Fund (0-102) to cover any required local match and to advance funds to complete the initial phases of the project prior to receiving reimbursement.

Use of Fund Balance

This budget unit is within the General Fund. This budget does not include the use of any specific fund balance.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0001 - GENERAL				Dept: 2725	
Unit Title: ENVIRONMENTAL HEALTH					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/24/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	576,125	549,655	676,608	669,776	-1.0
SERVICES AND SUPPLIES	3,958	7,978	12,056	12,447	3.2
OTHER CHARGES	21,154	15,687	34,748	34,829	0.2
CAPITAL ASSETS	0	0	0	26,000	0.0
INTRAFUND TRANSFERS	-148,190	-50,005	-93,733	-106,431	13.5
OTHER FINANCING USES	0	0	0	2,729	0.0
NET BUDGET	453,047	523,315	629,679	639,350	1.5
REVENUE					
USER PAY REVENUES	453,046	293,571	625,200	639,350	2.3
TOTAL OTHER REVENUE	453,046	293,571	625,200	639,350	2.3
UNREIMBURSED COSTS	1	229,744	4,479	0	0.0
ALLOCATED POSITIONS	6.00	6.00	6.00	6.00	0.0

Purpose

Environmental Health’s mission is to protect and enhance the public’s health through the control of potentially harmful materials, organisms, and conditions that may cause illness and injury by unsafe or unsanitary conditions, through inspections, review of facility plans, and enforcement activities. The activities of the Division are mandated by the California Health and Safety Code, California Plumbing Code and various County ordinances.

Major Budget Changes

Capital Assets

- \$26,000 Replace two aging pickups with one small SUV

Intrafund Transfers

- (\$11,932) Decrease in Intrafund A-87 Cost Plan charges as provided by the Auditor-Controller’s Office

Residual Equity Transfer-Out

- \$2,729 Increase in Operating Transfer Out related to implementation of the Opterra Energy Efficiency Project offset by an anticipated reduction in Utilities expense

Program Discussion

Environmental Health conducts inspections of food facilities, onsite sewage disposal systems, water wells, monitoring wells, state small water systems, jail facilities, and public

pools and spas. The Division investigates issues related to rabies control, vector control activities, and health and safety complaints. In addition, through the Certified Unified Program Agency (2-727) budget unit, it conducts inspections and provides consultation to businesses that handle and store hazardous materials.

The Division includes three primary programs:

Environmental Health Consumer Protection

The Consumer Protection Program's mission is to prevent illness and injury caused by unsafe or unsanitary conditions through 1) inspections and enforcement activities, and 2) the review of plan applications for food facilities and pool construction.

The Consumer Protection Program consists of several elements, including food facilities inspections, substandard housing investigations, environmental childhood lead assessments, vector control activities, jail inspections, rabies control, household garbage control, and monitoring of pools, spas, body art and safe drinking water supply.

Staff regularly contacts and inspects individual water systems serving retail food facilities, evaluating the water test results for safe drinking water compliance with the existing Health and Safety Code.

Hazardous Materials Program

The description of the Hazardous Materials Program is included in the Certified Unified Program Agency (CUPA) budget unit.

Environmental Health Land Use

The Land Use Program lends support to the Development Services Department to ensure that land use permit entitlements granted by the County prevent health hazards and to mitigate environmental degradation resulting from improperly planned developments. The Land Use Program protects public health through the proper sizing, design, construction, and operation of onsite sewage disposal systems. The program reviews adopted land use development projects and construction projects referred to the Planning and Building Division relative to liquid waste and drinking water supplies. The program also reviews and approves the design and construction of new onsite sewage disposal systems and repairs to sites where these systems have failed.

Recommended Budget

This budget is recommended at \$639,350, which is an increase of \$9,671 (1.5%) over FY 2015-16. This budget unit does not receive any funding from the General Fund.

The net cost of this budget unit is covered by permit revenues and an Interfund transfer from the Health Fund (1991 Realignment funding). The contribution from the Health Fund is recommended at \$340,452, an increase of \$10,217 compared to FY 2015-16.

Residual Equity Transfer-Out is budgeted at \$2,729 for payment of the Department's share of the Opterra Energy Efficiency Project. The Development Services Building at 1130 Civic Center Blvd had Lighting and HVAC upgrades to help reduce the building's energy usage. In addition, the building will also benefit from the Acacia property Solar Panel array that will offset

Utility costs. This payment reflects the Environmental Health proportional share of the building's total payment.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0001 - GENERAL					
Unit Title: CUPA		Dept: 2727			
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	0	0	0	0	0.0
SERVICES AND SUPPLIES	2,283	1,039	3,325	3,325	0.0
OTHER CHARGES	18,813	18,442	19,419	20,083	3.4
INTRAFUND TRANSFERS	292,538	127,394	257,563	248,829	-3.4
NET BUDGET	313,634	146,875	280,307	272,237	-2.9
REVENUE					
USER PAY REVENUES	212,040	182,494	213,637	212,237	-0.7
GOVERNMENTAL REVENUES	99,094	78,237	66,670	60,000	-10.0
GENERAL REVENUES	2,500	0	0	0	0.0
TOTAL OTHER REVENUE	313,634	260,731	280,307	272,237	-2.9
UNREIMBURSED COSTS	0	-113,856	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

Certified Unified Program Agency (CUPA) is a program contained within the Environmental Health Division. CUPA is a State hazardous materials program, covering all of Sutter County, including the incorporated cities within the County.

The purpose of CUPA is to prevent or mitigate damage to the health and safety of persons and the environment in Sutter County from the release, or threatened release, of hazardous materials.

Major Budget Changes

There are no major budget changes for FY 2016-17.

Program Discussion

The CUPA Program is responsible for regulating the:

- Hazardous Materials Business Plans and Inventories (Business Plans)
- Hazardous Waste Generator and Onsite Hazardous Waste Treatment Programs (tiered permitting)
- Underground Storage Tank Program
- Aboveground Petroleum Storage Act (APSA) Program
- California Accidental Release Prevention (CalARP) Program
- Area Plans for hazardous materials emergencies
- Uniform Fire Code Hazardous Material Management Plan and Hazardous Material Inventory Statements

CUPA provides on-site inspections and consultations to businesses that handle and store hazardous materials. It also investigates hazardous materials complaints from the public. In the event of significant noncompliance, CUPA may enforce hazardous materials laws and regulations through an administrative enforcement procedure under the authority of the Health and Safety Code and can refer cases to the District Attorney.

This budget includes Intrafund CUPA-Environmental Health charges for staff services provided by the Environmental Health (2-725) budget unit.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

Recommended Budget

This budget is recommended at \$272,237, which is a decrease of \$8,070 (2.9%) compared to FY 2015-16. This budget unit does not receive any funding from the General Fund as the net cost for this program is covered by permit revenue and grants.

Development Services Department Fire Services Administration (2-402)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0015 - PUBLIC SAFETY				Dept: 2402	
Unit Title: FIRE SERVICES ADMINISTRATION					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	196,746	92,275	196,098	171,456	-12.6
SERVICES AND SUPPLIES	7,836	14,136	11,055	11,530	4.3
OTHER CHARGES	37,044	27,727	68,226	46,609	-31.7
OTHER FINANCING USES	0	0	0	326	0.0
NET BUDGET	<u>241,626</u>	<u>134,138</u>	<u>275,379</u>	<u>229,921</u>	<u>-16.5</u>
REVENUE					
USER PAY REVENUES	2,806	0	6,000	4,500	-25.0
TOTAL OTHER REVENUE	<u>2,806</u>	<u>0</u>	<u>6,000</u>	<u>4,500</u>	<u>-25.0</u>
UNREIMBURSED COSTS	238,820	134,138	269,379	225,421	-16.3
ALLOCATED POSITIONS	1.00	1.00	1.00	1.00	0.0

Purpose

Fire Services Administration is responsible for coordinating and administering the County's fire protection programs and the activities of four County Service Areas (CSAs) for which the Board of Supervisors is the governing board. CSAs provide fire protection from eight fire stations throughout the County. The Fire Services Manager/Fire Chief is the sole position in this budget unit.

The Fire Services Manager responds to emergencies and exercises overall supervision of rescue, firefighting, and hazardous materials release operations in the CSAs. The Fire Services Manager is responsible for coordinating the annual budgets, enforcing the adopted fire codes and ordinances, preparing apparatus specifications for the CSAs, and representing the County Fire Services with other jurisdictions, emergency personnel, governing officials, and citizens.

The Fire Services Manager also serves as the Operational Area Coordinator for California Office of Emergency Services and remains committed to the state mutual aid system. This position organizes and may participate in strike team deployment throughout the State as a local government or California Emergency Management Agency strike team leader.

Major Budget Changes

Salaries and Benefits

- (\$24,642) Decrease related to the retirement of the Fire Chief during FY 2015-16 and hiring a new Fire Chief at a lower step

Other Charges

- (\$26,372) Decrease in Interfund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller's Office

CSA-G

The County contracts with the Yuba City Fire Department for fire protection in CSA-G, which is the area formerly protected by the Walton Fire Protection District.

Program Discussion

The Fire Services Manager is responsible for coordinating the annual budgets, enforcing the adopted fire codes and ordinances, and preparing apparatus specifications for the CSAs. County Service Areas include CSA-C, CSA-D, CSA-F, and CSA-G.

Recommended Budget

This budget is recommended at \$229,921, which is a decrease of \$45,458 (16.5%) compared to FY 2015-16. The General Fund provides financing for Fire Services Administration and the unreimbursed cost of this budget unit is recommended at \$225,421, which is a decrease of \$43,958 (16.3%) compared to FY 2015-16.

CSA-C

This Service Area consists of the East Nicolaus Volunteer Fire Department operating out of two stations located in the communities of East Nicolaus and Rio Oso.

This budget unit is within the Public Safety fund; however, it is considered to be funded primarily by the General Fund.

CSA-D

This Service Area consists of the Pleasant Grove Volunteer Fire Department.

Use of Fund Balance

The budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.

CSA-F

This Service Area covers the largest portion of the County and includes the communities of Sutter, Live Oak, and Oswald/Tudor. Fire protection is provided to the City of Live Oak by contract.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0301 - COUNTY SERVICE AREA G			Dept: 0301		
Unit Title: COUNTY SERVICE AREA G					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	656,150	409,783	652,904	663,319	1.6
OTHER CHARGES	-35	96	96	181	88.5
NET BUDGET	656,115	409,879	653,000	663,500	1.6
REVENUE					
GOVERNMENTAL REVENUES	9,186	4,017	8,000	8,000	0.0
GENERAL REVENUES	646,929	412,095	645,000	655,500	1.6
TOTAL OTHER REVENUE	656,115	416,112	653,000	663,500	1.6
UNREIMBURSED COSTS	0	-6,233	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

This budget unit represents County Service Area G, the area within Yuba City previously known as the Walton Fire Protection District. The County Service Area G budget unit is managed by the Development Services Department. Its purpose is to provide a means by which the County is able to record homeowner property taxes within the Walton District and transfer the funds to the City of Yuba City for services provided.

Major Budget Changes

There are no major budget changes for FY 2016-17.

Program Discussion

County Service Area G was established in May 2001 to provide fire protection services to the residents within the former Walton Fire Protection District area. Resulting from

anticipated growth and annexation of this area by the City of Yuba City from the County over a 25-year period, the Walton Fire Protection District Dissolution Agreement was created and signed in May 2002. The Agreement transferred fire protection responsibilities in this area to the City of Yuba City.

This program was created as a pass-through of property tax and other revenue representing the unincorporated portion of CSA-G pursuant to the Dissolution Agreement.

Recommended Budget

This budget is recommended at \$663,500, which is an increase of \$10,500 (1.6%) over FY 2015-16. This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes and interest.

Use of Fund Balance

The CSA-G fund typically does not carry any fund balance; it is strictly a pass-through budget. Funds are transferred to the City of Yuba City, leaving an estimated fund balance of \$0 as of July 1, 2016.

Development Services Department County Service Area F (0-305)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0305 - COUNTY SERVICE AREA F			Dept: 0305		
Unit Title: COUNTY SERVICE AREA F					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,794,540	1,496,126	1,829,562	1,897,424	3.7
SERVICES AND SUPPLIES	382,022	270,062	488,259	394,415	-19.2
OTHER CHARGES	322,945	132,010	212,328	218,269	2.8
CAPITAL ASSETS	546,362	0	0	0	0.0
INCREASES IN RESERVES	0	0	0	0	0.0
OTHER FINANCING USES	23,184	0	0	22,238	0.0
NET BUDGET	3,069,053	1,898,198	2,530,149	2,532,346	0.1
REVENUE					
USER PAY REVENUES	618,449	600,325	634,696	703,260	10.8
GOVERNMENTAL REVENUES	649,197	8,540	18,500	17,000	-8.1
GENERAL REVENUES	1,548,570	1,036,691	1,729,000	1,699,000	-1.7
CANCELLATION OF PRIOR YR RESRV	0	0	147,953	113,086	-23.6
TOTAL OTHER REVENUE	2,816,216	1,645,556	2,530,149	2,532,346	0.1
UNREIMBURSED COSTS	252,837	252,642	0	0	0.0
ALLOCATED POSITIONS	16.00	16.00	16.00	16.00	0.0

Purpose

Consistent with the mission and values of Sutter County Fire Services, County Service Area F is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within approximately 254 square miles of the County. This area includes the City of Live Oak, which is served under contract, the community of Sutter, and the unincorporated area from the Butte County line to the Nicolaus Bridge, excluding the Fire Protection Districts.

- \$49,615 Increase in Interfund Workers Compensation as provided by Human Resources

Services & Supplies

- (\$10,000) Decrease in Outside Refurbishment / Repair
- (\$29,000) Decrease in Fuel & Oil
- (\$10,000) Decrease in Outside Vehicle Repair

Major Budget Changes

Salaries & Benefits

- \$18,247 General increases due to negotiated Salaries and Benefits

- (\$23,184) Decrease in Rents & Leases Equipment
- (\$7,000) Decrease in Small Tools
- (\$15,000) Decrease in Special Departmental Expense

Other Charges

- (\$35,000) Decrease in Retire Long-Term Debt
- \$18,504 Increase in Interfund Development Services Admin Services charges
- \$27,747 Increase in Interfund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller's Office

Residual Equity Transfer-Out

- \$22,238 Increase in Operating Transfer Out related to implementation of the Opterra Energy Efficiency Project offset by an anticipated reduction in Utilities expense

Revenues

- \$46,000 Increase in Mutual Assistance to offset reimbursable expenditures budgeted
- \$23,000 Increase in Interfund Transfer In related to 2015 Homeland Security Grant Program
- (\$30,000) Decrease in overall Tax revenues to be more in line with historical data

Program Discussion

This budget unit operates three fire stations and has an equipment inventory of eight engines (Type I), five wild-land engines (Type III), one water-tender, and one heavy rescue/hazardous materials truck. Personnel

include two Battalion Chiefs, nine Captains, five Engineers, 25 volunteers. The 2010 Census report list the population as 28,002 including the contracted City of Live Oak.

The Fire Department has been rated by the Insurance Services Office (ISO) as Class 4 in the Sutter Community Services District, Class 4 in the City of Live Oak and Class 5 in all non-hydranted areas within five miles of a fire station (one of only three fire departments in the State of California with this rating for non-hydranted areas). Areas located beyond five miles of a fire station are rated as Class 10. Each rating number represents a fire defense and physical condition measurement relative to insurance risk. Lower values indicate less insurance risk.

During 2015, the Department collectively responded to 2,250 calls for service. All career personnel are certified Emergency Medical Technicians with a defibrillator endorsement (EMT-1D) and are Hazardous Materials Technicians or Specialists. Some of the volunteer members are similarly certified. Training is an ongoing process for all personnel, and the Department has always been supportive of advanced training regardless of the firefighters' career or volunteer status. State regulations require personnel to undergo more specialized training. Personnel have been trained and certified in confined space rescue, high angle rope rescue, swift water rescue, and trench rescue techniques.

The Department conducts numerous fire inspections, fire hydrant testing, fire investigations, and assists other fire departments in the County with those duties. In addition, the Department conducts fire prevention programs at all elementary schools within its jurisdiction.

The Sutter County Fire Department maintains a strong commitment to the State Mutual Aid System. The Department houses a fire engine provided by the California-Emergency Management Agency (Cal-EMA). The Sutter County Fire Department has responded to Mutual Aid requests in the El Dorado National Forest, Lassen National Forest, Butte, Placer, Lake and Shasta Counties during the 2015 wildland fire season.

The Sutter County Fire Department is a signatory agency to the Yuba Sutter Hazardous Materials Response Team (YSHMRT). This team will provide hazardous materials emergency response within Sutter and Yuba Counties.

Recommended Budget

This budget is recommended at \$2,532,346, which is an increase of \$2,197 (0.1%) over FY 2015-16.

Residual Equity Transfer-Out is budgeted at \$22,238 for payment of the Department's share of the Opterra Energy Efficiency Project. Fire Station #6 had solar panels constructed that will offset Utility costs as well as Lighting and HVAC upgrades to help reduce the Station's energy usage. In addition, the Oswald/Tudor Fire Station had HVAC upgrades.

This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes, City of Live Oak contract revenues, and interest earnings.

Use of Fund Balance

The CSA-F fund contains a Restricted Fund Balance in the amount of \$122,556 as of July 1, 2015 (which does not include the outstanding loan from the General Fund for the construction of the Sutter Fire Station with a remaining balance, at that time, of approximately \$582,476). It is estimated that the Restricted Fund Balance will equal \$236,634 at July 1, 2016 (which does not include the current outstanding General Fund loan balance of \$538,527).

The recommended budget includes a cancellation of Obligated Fund Balance in the amount of \$113,086.

Development Services Department County Service Area C - East Nicolaus (0-309)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0309 - CNTY SERVICE AREA C-E NICOLAUS			Dept: 0309		
Unit Title: CNTY SERVICE AREA C-E NICOLAUS					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/24/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,279	976	976	2,065	111.6
SERVICES AND SUPPLIES	68,431	56,801	98,020	99,863	1.9
OTHER CHARGES	23,747	30,330	41,083	43,341	5.5
CAPITAL ASSETS	74,110	358,897	0	0	0.0
INCREASES IN RESERVES	0	0	55,821	47,531	-14.9
NET BUDGET	167,567	447,004	195,900	192,800	-1.6
REVENUE					
USER PAY REVENUES	84,322	5,671	8,000	8,000	0.0
GOVERNMENTAL REVENUES	2,410	1,112	2,200	2,200	0.0
GENERAL REVENUES	177,890	119,742	185,700	182,600	-1.7
TOTAL OTHER REVENUE	264,622	126,525	195,900	192,800	-1.6
UNREIMBURSED COSTS	-97,055	320,479	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

The East Nicolaus Volunteer Fire Department (CSA-C) is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within this service area. The County Services Area C budget unit is managed by the Development Services Department.

Major Budget Changes

There are no major budget changes in FY 2016-17 for this budget unit.

Program Discussion

This budget funds the East Nicolaus Volunteer Fire Department (CSA-C). The service area encompasses approximately 62 square miles. The 2010 Census Report lists

the population at 1,571 residents. Revenue to fund the Fire Department is derived primarily from property taxes.

The East Nicolaus Volunteer Fire Department is comprised of two fire stations. The main station (Station 1) is located at 1988 Nicolaus Avenue in East Nicolaus and houses six pieces of fire equipment. The Sub-Station (Station 2) is located at 176 Pleasant Grove Road in Rio Oso, and is currently not in use due to repairs. The Department consists of one Volunteer Fire Chief, One Volunteer Captain, and Six Volunteer Fire Fighters. All personnel are trained in emergency care and cardiopulmonary resuscitation. The Department responded to 257 calls for service in 2015. The Department is committed to participation in the State Mutual Aid System and has responded to requests for assistance in the El Dorado National Forest, Lassen National Forest,

Development Services Department County Service Area C - East Nicolaus (0-309)

Danelle Stylos, Director

Butte, Placer, Lake, and Shasta Counties during the 2015 wildland fire season.

The East Nicolaus Volunteer Fire Department either has, or is currently working on, automatic aid agreements with neighboring fire agencies. East Nicolaus Fire Department and Pleasant Grove Volunteer Fire Department share the cost of a temporary Fire Engineer that works during the daytime hours to assist with operations.

Recommended Budget

This budget is recommended at \$192,800, which is a decrease of \$3,100 (1.6%) compared to FY 2015-16.

This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes and interest.

Use of Fund Balance

The CSA-C fund contained a Restricted Fund Balance in the amount of \$869,630 as of July 1, 2015. It is estimated that the Restricted Fund Balance will equal \$925,451 at July 1, 2016.

The recommended budget includes an Increase in Reserve Fund Balance in the amount of \$47,531.

Development Services Department County Service Area D - Pleasant Grove (0-311)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0311 - CNTY SRVC AREA D-PLEASANT GROV					
Unit Title: CNTY SRVC AREA D-PLEASANT GROV					Dept: 0311
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/24/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,594	2,000	2,000	3,003	50.2
SERVICES AND SUPPLIES	119,670	134,883	114,000	118,247	3.7
OTHER CHARGES	22,820	29,015	24,577	35,820	45.7
CAPITAL ASSETS	92,638	339,471	0	0	0.0
INCREASES IN RESERVES	0	0	113,323	92,830	-18.1
NET BUDGET	236,722	505,369	253,900	249,900	-1.6
REVENUE					
USER PAY REVENUES	161,984	102,864	8,000	8,000	0.0
GOVERNMENTAL REVENUES	3,197	1,481	3,100	3,100	0.0
GENERAL REVENUES	231,988	157,037	242,800	238,800	-1.6
TOTAL OTHER REVENUE	397,169	261,382	253,900	249,900	-1.6
UNREIMBURSED COSTS	-160,447	243,987	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

The Pleasant Grove Volunteer Fire Department (CSA-D) is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within this service area. The County Services Area D budget unit is managed by the Development Services Department.

service area encompasses approximately 71 square miles. The 2010 Census report lists the population at 980 residents. Revenue to fund the Fire Department is derived primarily from property taxes.

Major Budget Changes

Other Charges

- \$6,348 Increase in Interfund Development Services Admin

The Pleasant Grove Volunteer Fire Department is comprised of two fire stations. The main station (Station 1) is located at 3100 Howsley Road in Pleasant Grove, and houses four pieces of fire equipment. The Sub-Station (Station 2) is located at the intersection of Sankey Road and Pleasant Grove Road in Pleasant Grove, and houses three pieces of fire equipment.

Program Discussion

This budget funds the Pleasant Grove Volunteer Fire Department (CSA-D). The

The Department consists of one Volunteer Fire Chief, four Volunteer Captains, three Volunteer Engineers, and five Volunteer Fire Fighters. The Department responded to 131 calls for service in 2015.

The Department is committed to participation in the State Mutual Aid System, and has responded to requests for service in the El Dorado National Forest, Lassen National Forest, Placer, Lake, Butte and Shasta Counties during the 2015 wildland fire season.

Recommended Budget

This budget is recommended at \$249,900, which is a decrease of \$4,000 (1.6%) compared to FY 2015-16.

This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes, interest earnings, and grant funding.

Use of Fund Balance

The CSA-D fund contains a Restricted Fund Balance in the amount of \$882,546 as of July 1, 2015. It is estimated that the Restricted Fund Balance will equal \$995,869 at July 1, 2016.

The recommended budget includes an Increase in Reserve Fund Balance of \$92,830.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0001 - GENERAL				Dept: 2724	
Unit Title: PLANNING & BUILDING					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,037,605	640,976	842,180	1,037,682	23.2
SERVICES AND SUPPLIES	323,256	211,413	1,637,824	1,703,524	4.0
OTHER CHARGES	91,773	68,400	115,412	129,568	12.3
CAPITAL ASSETS	0	31,104	0	45,500	0.0
INTRAFUND TRANSFERS	217,075	233,544	592,140	787,168	32.9
OTHER FINANCING USES	0	0	0	5,316	0.0
NET BUDGET	1,669,709	1,185,437	3,187,556	3,708,758	16.4
REVENUE					
USER PAY REVENUES	534,274	467,495	1,965,636	1,895,731	-3.6
GOVERNMENTAL REVENUES	304,941	51,975	0	200,000	0.0
TOTAL OTHER REVENUE	839,215	519,470	1,965,636	2,095,731	6.6
UNREIMBURSED COSTS	830,494	665,967	1,221,920	1,613,027	32.0
ALLOCATED POSITIONS	11.00	9.00	8.00	9.00	12.5

Purpose

The Planning Division and the Building Division are reflected in this consolidated budget unit, managed by the Development Services Department.

The *Planning Division (program 24)* primarily is responsible for the administration of the County's planning program as adopted by the Board of Supervisors through the Sutter County General Plan and Zoning Code. Reports, studies, and recommendations are provided to the Planning Commission and the Board of Supervisors regarding land use applications and policy issues.

The *Building Inspection Division (program 31)* is responsible for the enforcement of a variety of California Codes (i.e. Building Code, Fire Code, Electrical Code, Plumbing

Code, Mechanical Code, Green Building Code, Energy Code) as well as any applicable codes as adopted by Sutter County. The purpose of the codes are to provide minimum standards to safeguard life, limb, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures. This is accomplished through a program of permitting, plan review, inspection and enforcement. Statutory authority is provided by the California Health and Safety Code Section 17920-17928 and 17960-17961.

The *Code Enforcement Division (program 32)* is responsible for the prevention, detection, investigation, and enforcement of violations of statutes and ordinances regulating public health, safety, business activities and consumer protection, building standards, land-use, and general welfare

through enforcement of County Ordinances. Statutory authority is provided by the California Health and Safety Code Section 17920-17928 and 17960-17961.

Major Budget Changes

Salaries & Benefits

- \$35,515 General increases due to negotiated Salaries and Benefits
- \$88,987 Increase related the addition of one (1.0 FTE) Code Enforcement Officer approved during FY 2015-16
- \$71,000 Increase in Overtime for Sheriff Deputies to assist Code Enforcement Officer as needed

Services & Supplies

- \$25,000 Increase in Software License & maintenance to add a code enforcement module and a planning module to the electronic software system that currently is utilized for permitting purposes
- \$50,000 Increase in Professional & Specialized Services related to Code Enforcement Contract Personnel

Other Charges

- \$10,000 Increase in Contribution to Other Agencies – LAFCO

Capital Assets

- \$25,500 Replacement of one aging vehicle with a small SUV
- \$20,000 Rebudget to outfit Code Enforcement truck and purchase a trailer

Intrafund Transfers

- \$207,198 Increase in Intrafund Administration Services charges as provided by the Development Services Admin division that provide support to the Building & Planning division

Residual Equity Transfer-Out

- \$5,316 Increase in Operating Transfer Out related to implementation of the Opterra Energy Efficiency Project offset by an anticipated reduction in Utilities expense

Revenues

- (\$74,000) Decrease in Special Project revenue related to development projects
- \$200,000 Increase in State Fish & Game grant revenue

Program Discussion

Planning Division

The Planning Division staff includes:

- Deputy Director – 50% (Vacant-unfunded)
- Principal Planner
- Senior Planner
- Associate Planner (Vacant-funded)
- Geographic Information Systems Analyst

The Planning Division reviews and processes general plan and zoning applications, land divisions, use permits, variances, design review and other development-related requests in conformance with all applicable state law requirements (i.e., CEQA – California Environmental Quality Act, SMARA – Surface Mining and Reclamation Act, Subdivision Map Act, etc.) and code enforcement violations relative to the Zoning Code. Additionally, the Division administers the County's Geographic Information System (GIS) data functions.

Large projects recently completed or currently in process by this Division include:

- Work continues on the Zoning Code update and completion in 2016 is anticipated.
- An Environmental Impact Report for the Sutter Pointe Wastewater Conveyance Project is underway.

The ongoing Yuba Sutter Regional Conservation Plan (YSRCP) is overseen by the Division with participation by Yuba County and the Cities of Yuba City and Live Oak. The Plan was originally a Habitat

Conservation Plan that later included the Natural Community Conservation Plan (HCP/NCCP). Due to the City of Wheatland withdrawing from the Plan, the Agencies will remove the NCCP and revert back to the HCP only. Staff provides review of the consultant documents, prepares staff reports and support documentation for plan committees, and coordinates public outreach efforts. Additionally, staff oversees Section 6 grant funding for both the Plan and the Environmental Impact Report and Environmental Impact Statement (State and Federal environmental review process) and provides contract administration.

The Division provides staff services to the Local Agency Formation Commission (LAFCO) in cooperation with the County Administrator's Office.

Building Division

The Building Division staff currently includes:

- Deputy Director – 50% (Vacant-unfunded)
- Building Inspector III
- Building Inspector III
- Building Inspector II (Limited Term)

The Building Inspection Division's operations include permit application and plans review, calculation of permit costs, inspections during the construction process, complaint investigations, support to other County departmental programs and public education relative to building regulations and Special Flood Hazard Area criteria.

The Sutter County Building Department is committed to becoming a premier Building and Safety Department, dedicated to creating a vibrant, livable, and sustainable County for

all citizens in the County of Sutter while ensuring building and occupancy safety. We are committed to improving our performance and developing procedures that are streamlined, understandable and most of all, promote efficiency.

In addition, the Building Division has included building and fire plan check review and structural inspections as needed to support Fire Services in the event of structural damage to a property.

The jurisdiction of Sutter County is approximately 592 square miles, excluding the City of Yuba City and the City of Live Oak. For calendar year 2015, there were 1,020 building permits issued with a construction value of \$45,993,505. This is an increase of 131 building permits with an increase in construction value of \$12,362,758. Staff completed 2,696 inspections and plan-check reviews for 617 sets of submitted building plans. This is an increase of 736 inspections and 311 plan-check reviews compared to calendar year 2014.

2015	# Permits	Valuation	Inspections	Plan Check
	1020	\$45,993,505	2,696	617
2014				
	889	\$33,630,747	1,960	306

Between 2014 and 2015, the Building Division continued to see an increase in building permit issuance, revenue, plan review, and building inspection services.

The Building Division provides support and inspection services for Planning, Fire Services, Zoning, Building and Fire Code compliance, Flood Plain Management, Emergency Response, and Code Enforcement.

The Permit Counter provides one-stop development services to the public and County departments. On January 1, 2015 the Sutter County Building Division implemented the use of an electronic permit software program. This addition has promoted efficiency when issuing permits, providing information to the customer, and has provided an accurate tracking method for day to day activities.

Code Enforcement Division

The Code Enforcement Division staff includes:

- Code Enforcement Officer (Vacant-funded)

In late 2013, the Board of Supervisors adopted a marijuana cultivation ordinance. This ordinance was updated in 2015 and a Code Enforcement position was established. Prior to this, the Planning Division developed and implemented this 2013 program as well as handled all the marijuana complaints (approximately 40% of Principal Planner’s time). The Building Division also coordinated all code enforcement complaints and responses in Sutter County as it relates to Building and zoning ordinance violations.

With the establishment of the Code Enforcement Program, these complaints will now be handled by the Code Enforcement Officer.

Recommended Budget

This budget is recommended at \$3,708,758, which is an increase of \$521,202 (16.4%) over FY 2015-16. The General Fund provides 43.5% of the financing for this

Development Services Department Planning and Building (2-724)

Danelle Stylos, Director

budget unit, and is increased by \$391,107 (32.0%) compared to FY 2015-16.

It is recommended the Deputy Director of Planning and Building position remain vacant and unfunded through FY 2016-17. This results in a cost reduction of approximately \$142,558. These duties continue to be shared by other Department management staff, including the Director of Development Services.

Due to a continued need for building inspection services, it is recommended the authorization for a Limited Term Building Inspector II position be extended through FY 2016-17. The Limited Term Building Inspector II was first approved in FY 2013-14. This Limited Term position is funded in concept with savings from leaving the Deputy Director position vacant and unfunded through FY 2016-17, and results in a relative cost decrease of approximately \$48,948.

Capital Assets are recommended at \$45,500. The Department has requested two new replacement vehicles. However, due to continued budget constraints and other needs within the County, it is recommended that one vehicle, in the amount of \$25,500 be replaced during FY 2016-17.

It is also recommended to re-budget \$20,000 to outfit the Code Enforcement Truck that was purchased in FY 2015-16 and to purchase a trailer for that truck.

Residual Equity Transfer-Out is budgeted at \$5,316 for payment of the Department's share of the Opterra Energy Efficiency Project. The Development Services Building at 1130 Civic Center Blvd had Lighting and HVAC upgrades to help reduce the building's energy usage. In addition, the building will also benefit from the Acacia property Solar Panel array that will offset Utility costs. This payment reflects the Planning and Building proportional share of the building's total payment.

Use of Fund Balance

The budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

Development Services Department Road Fund (3-100)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0003 - ROAD					Dept: 3100
Unit Title: ROAD					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/24/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,903,698	1,684,354	2,017,131	2,106,987	4.5
SERVICES AND SUPPLIES	2,364,211	1,571,083	5,424,914	5,883,411	8.5
OTHER CHARGES	1,273,076	655,369	1,715,718	1,594,206	-7.1
CAPITAL ASSETS	106,965	231,656	300,500	298,600	-0.6
INCREASES IN RESERVES	0	0	5,000	5,000	0.0
OTHER FINANCING USES	9,766	0	0	17,660	0.0
NET BUDGET	5,657,716	4,142,462	9,463,263	9,905,864	4.7
REVENUE					
USER PAY REVENUES	332,226	65,230	680,729	236,668	-65.2
GOVERNMENTAL REVENUES	4,832,285	2,522,167	5,828,909	7,690,337	31.9
GENERAL REVENUES	1,812,108	816,415	1,076,597	1,032,700	-4.1
OTHER FINANCING SOURCES	90,553	0	0	0	0.0
CANCELLATION OF PRIOR YR RESRV	0	0	1,877,028	946,159	-49.6
TOTAL OTHER REVENUE	7,067,172	3,403,812	9,463,263	9,905,864	4.7
UNREIMBURSED COSTS	-1,409,456	738,650	0	0	0.0
ALLOCATED POSITIONS	26.60	29.00	29.00	29.00	0.0

Purpose

The Road Fund budget unit is managed by the Development Services Department and includes Road Maintenance (43), Engineering (44), and Capital Improvement programs (45). The Fund provides resources to perform the inspection and maintenance of approximately 760 miles of County roads, bike and pedestrian ways, 89 bridges, and associated appurtenances such as delineation and signage.

The primary source of Road Fund revenues is the State Highway Users Tax Apportionment (HUTA). HUTA revenues are generated by a gas excise tax and, under California Law, may only be used for Road purposes. Other roadwork funding revenues are also placed in this fund. This includes State Transportation

Development Act, Federal Highways Administration grant, and State transportation grant revenues. This budget unit is a separate fund in order to meet State requirements and restrictions on use.

The Board of Supervisors approved the Annual Road Plan as required by the State Streets & Highway Code Section 2007 to account for the Road Fund use and demonstrate to the citizens of Sutter County the prudent and efficient use of limited transportation funding. A copy of that approved plan is included as part of the Recommended Budget.

Major Budget Changes

Salaries & Benefits

- \$67,117 General increases due to negotiated Salaries and Benefits
- \$41,405 Increase in Other Pay
- (\$18,666) Decrease in Workers Compensation Premium as provided by the Human Resources Department

Services & Supplies

- \$458,452 Increase in Professional/Specialized Services for Road Capital Improvement projects

Other Charges

- (\$157,556) Decrease in Interfund Development Services Administration – Road as provided by the Development Services Department
- \$36,162 Increase in Intrafund A-87 Cost Plan charges as provided by the Auditor-Controller's Office

Capital Assets

- \$170,000 10-Wheel Transfer Dump Truck to replace two trucks
- \$70,000 Pup Trailer for Transfer Truck listed above to replace two trailers
- \$8,600 New Sign Cutting Plotter

- \$50,000 Rebudget for major accessories to complete functional setup of a Water Truck purchased during FY 2015-16

Residual Equity Transfer-Out

- \$17,660 Increase in Operating Transfer Out related to implementation of the Opterra Energy Efficiency Project offset by an anticipated reduction in Utilities expense

Revenues

- (\$466,677) Decrease in Contribution from Non-government Agency due to project (Brittan School) completion during FY 2015-16
- (\$308,235) Decrease in overall State Funding due to decreased HUTA estimates from Legislative Analyst.
- \$1,837,652 Increase in Federal Bridge Replacement Program for approved Federal projects
- \$288,990 Increase in Federal Other Aid due to new Federal projects for road safety improvements

Program Discussion

Development Services Department

Road Fund (3-100)

Danelle Stylos, Director

The Road Fund budget unit contains three programs that provide distinct services and purposes: Road Maintenance Program (43), Road Engineering Program (44), and Road Capital Program (45).

The Road Fund budget has 29 authorized positions, with 22 filled and 7 vacant and unfunded.

Due to increasing recurring costs, with minimal increases in annual recurring revenues, the seven vacant positions will be maintained in an unfunded status for the foreseeable future.

The mission and tasks assigned to the Road Maintenance Division have been adjusted to adapt to this lower staffing level. This program provides in-house staff and equipment to perform:

- Minor paved road repairs
- Unpaved road maintenance, repairs and improvements
- Bridge maintenance and minor repairs
- Culvert repair and maintenance
- Roadside drainage maintenance
- Roadside vegetation control
- Signage and markings installation and maintenance

The Assistant Director of Development Services – Public Works is allocated to this budget unit as the Road Commissioner. Engineering staff time dedicated to Road Fund projects is reflected in the Interfund charges to this Fund. The Road Fund continues to reflect the receipt of all revenues associated with Road project engineering services.

The Capital Program of the Road Fund

contains the major road and bridge repairs and improvement project work. The Program funds portions of the contracted construction work utilizing State and Federal highway program and grant revenues, and some one-time revenues, by the specific projects for which the revenues are designated.

Recommended Budget

This budget is recommended at \$9,905,864, which is an increase of \$442,601 (4.7%) over FY 2015-16. The Road Fund budget unit does not receive any funding support from the General Fund.

Capital Assets are recommended at \$298,600 to purchase the following items:

- \$170,000 10-Wheel Transfer Dump Truck to replace two trucks
- \$70,000 Pup Trailer for Transfer Truck listed above to replace two trailers
- \$8,600 New Sign Cutting Plotter
- \$50,000 Rebudget for major accessories to complete functional setup of a Water Truck purchased in FY 2015-16

Residual Equity Transfer-Out is budgeted at \$17,660 for payment of the Department's share of the Opterra Energy Efficiency Project. The Development Services Building at 1130 Civic Center Blvd had Lighting and HVAC upgrades to help reduce the building's energy usage. In addition, the building will also benefit from the Acacia property Solar Panel array that will offset Utility costs. This payment reflects the Road

Development Services Department

Road Fund (3-100)

Danelle Stylos, Director

Fund's proportional share of the building's total payment.

Because the construction season spans two fiscal years, the Recommended Budget includes funding and appropriations for the carryover of selected construction projects originally budgeted in the previous fiscal year and may contain portions of the previous fiscal year Road Plan.

The FY 2016-17 Recommended Budget includes the following Road Plan projects as adopted by the Board of Supervisors for FY 2015-16 (attached):

- County funds to match federal aid funds on the following Bridge Replacement Projects:
 - Pennington Road
 - Nicolaus Avenue
 - Larkin Road
 - Howsley Road
 - Kent Avenue
 - Tisdale Road
- Various ADA Project Sidewalk Reconstruction

The State Highway Users Tax Apportionment (HUTA) revenues are based on current market conditions. The revenues from HUTA sections 2104, 2105, and 2106 fund most of the in-house road program, and HUTA section 2103 is used to provide a portion of the major maintenance and rehabilitation programs in the Road Plan. State and Federal highway program and grant funds, when available, are also applied to this endeavor.

Annually, the County receives a portion of the Local Transportation Fund (LTF) under the Transportation Development Act (TDA). These funds are available for roadwork after public transportation needs have been met.

Under an agreement with the Yuba-Sutter Transportation Agency, an allocation of funds is made to the County, which is used for general road maintenance and repairs. The annual amount available depends on State revenues and is estimated at \$762,700 for FY 2016-17.

The County may also receive \$278,075 in State funds under a sub-program of Regional Surface Transportation Program (RSTP); an exchange for Federal funds. This is an annual amount provided to some counties and is being considered for elimination by the State.

Use of Fund Balance

The Road Fund contains the following Restricted Fund Balance accounts in the respective amounts as of July 1, 2015:

- Non-spendable Imprest Cash (Petty Cash): \$100
- Non-spendable Inventory: \$46,393
- Restricted - 5th Street Bridge Maintenance: \$116,081
- Restricted – FEMA/OES: \$70,000
- Restricted Fund Balance: \$8,844,470

It is recommended that the Restricted - 5th Street Bridge Maintenance fund balance be increased by \$5,000 in FY 2016-17 leaving an estimated June 30, 2016 ending balance of \$126,081. This reserve is maintained pursuant to an existing agreement with the City of Yuba City, the City of Marysville, and Yuba County. Each year, \$5,000 is placed into this account to pay for major maintenance projects affecting the 5th Street Bridge.

The FY 2016-17 Recommended Budget includes a cancellation of Restricted Fund

Development Services Department
Road Fund (3-100)

Danelle Stylos, Director

Balance in the amount of: (Program 43-Road Maintenance decrease \$556,758), (Program 44-Road Engineer decrease \$298,437), and (Program 45-Capital Improvement decrease \$90,964) for a total decrease of \$946,159.

No increases or decreases are recommended for FY 2016-17 in the Non-Spendable Imprest Cash or Restricted-FEMA/OES fund balances.

Sutter County Pavement Management System Road Report FY 2016-17 ROAD PLAN				
12/21/2015				
LINE	PROJECT	TOTAL PROJECT COST	REIMBURSED COST	COUNTY COST
BRIDGE DESIGN/MAINTENANCE/ENVIRONMENTAL SERVICES				
1	BRIDGE PREVENTATIVE MAINTENANCE ENVIRONMENTAL SERVICES	\$ 355,000.00	\$ 60,000.00	\$ 295,000.00
2	LARKIN ROAD BRIDGE DESIGN AND PERMITTING SERVICES	\$ 340,500.00	\$ 216,500.00	\$ 124,000.00
3	NICOLAUS AVENUE BRIDGE DESIGN AND PERMITTING SERVICES	\$ 341,000.00	\$ 187,000.00	\$ 154,000.00
BRIDGE CONSTRUCTION				
4	PENNINGTON ROAD BRIDGE REPLACEMENT	\$ 2,161,665.00	\$ 1,869,813.00	\$ 291,852.00
5	FORTNA ROAD BRIDGE DESIGN AND CONSTRUCTION	\$ 125,000.00	\$ -	\$ 125,000.00
ROAD CONSTRUCTION				
6	REFLECTIVE SAFETY IMPROVEMENTS - HSIP CYCLE 6 GRANT	\$ 822,500.00	\$ 822,500.00	\$ -
7	BOGUE AND RAILROAD JOINT PROJECT WITH THE CITY OF YUBA CITY	\$ 300,000.00	\$ -	\$ 300,000.00
8	BARRY ELEMENTARY SCHOOL PEDESTRIAN ROUTE IMPROVEMENTS	\$ 100,000.00	\$ 100,000.00	\$ -
9	VARIOUS ADA SIDEWALK RECONSTRUCTION	\$ 80,000.00	\$ -	\$ 80,000.00
ROAD CREW WORK PLAN - MINOR REPAIRS/IMPROVEMENTS				
10	ROAD CREW PROJECT PREPARATION	\$ 50,000.00	\$ -	\$ 50,000.00
PLAN ESTIMATE:		\$ 4,675,665.00	\$ 3,255,813.00	\$ 1,419,852.00

Development Services Department Transportation Development (3-300)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0001 - GENERAL					
Unit Title: TRANSPORTATION DEVELOPMENT				Dept: 3300	
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
OTHER CHARGES	123,843	68,420	109,112	195,000	78.7
NET BUDGET	<u>123,843</u>	<u>68,420</u>	<u>109,112</u>	<u>195,000</u>	<u>78.7</u>
REVENUE					
GENERAL REVENUES	123,843	107,637	109,112	195,000	78.7
TOTAL OTHER REVENUE	<u>123,843</u>	<u>107,637</u>	<u>109,112</u>	<u>195,000</u>	<u>78.7</u>
UNREIMBURSED COSTS	0	-39,217	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

This budget unit finances the County's portion of the Yuba-Sutter Transit Authority (YSTA) for the residents of the unincorporated area of Sutter County. Funding for this program comes from the County's share of State Transportation Development Act Funds. The State Transit Assistance component is allocated and provided directly to the YSTA. The Local Transportation Fund (LTF) component is allocated to the County for the unincorporated area. By agreement, a portion of the LTF annual allocation is used to finance subsidized YSTA transit services. The remainder, after ensuring there are no unmet transit needs, may be used by the County to fund general road maintenance work. The remaining portion of the LTF is credited as revenue directly to the Sutter County Road Fund budget unit (3-100).

Major Budget Changes

Other Charges

- \$85,888 Increase in Contribution to

Other Agencies reflecting increased revenue

Revenues

- \$85,888 Increase in Transportation Tax revenue

Recommended Budget

This budget unit is recommended at \$195,000, which is an increase of \$85,888 (78.7%) over FY 2015-16. This budget unit does not receive any funding from the General Fund. Funding for this program comes from the County's share of the LTF and is used to fund unmet transit needs as required by State law.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

Development Services Department County Consolidated Street Lighting District (0-340)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0340 - CO CONSOLIDATED ST LIGHT DIST				Dept: 0340	
Unit Title: CO CONSOLIDATED ST LIGHT DIST					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	36,887	35,764	40,960	40,960	0.0
OTHER CHARGES	2,979	1,210	3,573	5,513	54.3
INCREASES IN RESERVES	0	0	22,561	21,621	-4.2
NET BUDGET	39,866	36,974	67,094	68,094	1.5
REVENUE					
GOVERNMENTAL REVENUES	823	359	790	790	0.0
GENERAL REVENUES	71,174	48,683	66,304	67,304	1.5
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	71,997	49,042	67,094	68,094	1.5
UNREIMBURSED COSTS	-32,131	-12,068	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

The County Consolidated Street Lighting District is responsible for the maintenance and operations of streetlights within the District.

The Development Services Department is responsible for the management of this budget unit and that portion of the District located in the unincorporated area. The City of Yuba City manages that portion of the District within the City limits and maintains its own budget unit for that purpose. The District continues as a single entity with the City and the County administering their respective areas of responsibility. The fund assets of the corporate District are the combination of the portions maintained by the City and the County.

Major Budget Changes

There are no major budget changes for FY 2016-17.

Program Discussion

The County Consolidated Street Lighting District consolidates over 40 smaller benefit areas and finances the maintenance and operation of streetlights within the unincorporated area of Sutter County. The County Consolidated Street Lighting District is supported by ad valorem property taxes (as opposed to benefit assessments) on properties within the district.

The City of Yuba City has responsibility for approximately 40% of the District geographic territory and provides for the operation and maintenance of those streetlights that now fall within the City limits. Current tax revenues are also

Development Services Department County Consolidated Street Lighting District (0-340)

Danelle Stylos, Director

apportioned to the City for the operations, maintenance, and improvements to these facilities.

At this time, the County portion of the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights located in the District.

Recommended Budget

This budget is recommended at \$68,094, which is an increase of \$1,000 (1.5%) over FY 2015-16. This budget unit does not receive financing from the General Fund. The District receives its funding from ad valorem property taxes on properties within the district.

Use of Fund Balance

This fund contains a Restricted Fund Balance in the amount of \$1,353,693 as of July 1, 2015. It is estimated the Restricted Fund Balance will equal \$1,376,254 at July 1, 2016.

The FY 2016-17 Recommended Budget includes an increase to Restricted Fund Balance in the amount of \$21,621.

Development Services Department Royo Ranchero Construction - Live Oak Canal (0-389)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0389 - ROYO RANCHERO CNSTRCT-LO CANAL			Dept: 0389		
Unit Title: ROYO RANCHERO CNSTRCT-LO CANAL					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
INCREASES IN RESERVES	0	0	360	400	11.1
NET BUDGET	0	0	360	400	11.1
REVENUE					
GENERAL REVENUES	365	341	360	400	11.1
TOTAL OTHER REVENUE	365	341	360	400	11.1
UNREIMBURSED COSTS	-365	-341	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

The primary purpose of this budget unit is to appropriate the interest revenue for the remaining balance in a construction fund related to Live Oak Canal improvements, as provided in a 1986 bond issuance. This budget unit is managed by the Development Services Department.

Major Budget Changes

There are no major budget changes for FY 2016-17.

Program Discussion

The Royo Ranchero - Live Oak Canal improvement project provided for the construction and acquisition of the necessary right-of-way of Royo Ranchero Drive northerly from Colusa Highway frontage road to Butte House Road.

Recommended Budget

There are no recommended expenses for FY 2016-17. Revenue from Interest earned is recommended at \$400.

Use of Fund Balance

The Royo Ranchero Construction-Live Oak Canal fund contains a Restricted Fund Balance in the amount of \$42,109 as of July 1, 2015. It is estimated that the Restricted Fund Balance will equal \$42,469 at July 1, 2016.

The FY 2016-17 Recommended Budget includes an increase in Obligated Fund Balance in the amount of \$400.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0397 - ROYO RANCHERO CONSTRUCTION					
Unit Title: ROYO RANCHERO CONSTRUCTION					Dept: 0397
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
INCREASES IN RESERVES	0	0	221	250	13.1
NET BUDGET	0	0	221	250	13.1
REVENUE					
GENERAL REVENUES	214	200	221	250	13.1
TOTAL OTHER REVENUE	214	200	221	250	13.1
UNREIMBURSED COSTS	-214	-200	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

This budget was established to appropriate funds for improvements at Royo Ranchero Drive. Remaining funds are to be expensed for future improvements to Royo Ranchero Drive.

The Development Services Department prepares and manages this budget.

Major Budget Changes

There are no major budget changes for FY 2016-17.

Program Discussion

Royo Ranchero Drive is located within the City of Yuba City, bounded by Jefferson Avenue to the north and Highway 20 to the south.

Recommended Budget

There are no recommended expenses for FY 2016-17. Revenue from Interest earned is recommended at \$250.

Use of Fund Balance

The Royo Ranchero Construction fund contains a Restricted Fund Balance in the amount of \$24,717 as of July 1, 2015. It is estimated the Restricted Fund Balance will be \$24,938 on July 1, 2016.

The FY 2016-17 Recommended Budget contains an increase in Obligated Fund Balance of \$250.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 3000 - URBAN AREA RESIDENT ST LIGHTNG				Dept: 3000	
Unit Title: URBAN AREA RESIDENT ST LIGHTNG					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	15,862	10,425	19,640	19,640	0.0
OTHER CHARGES	667	276	3,481	4,736	36.1
NET BUDGET	16,529	10,701	23,121	24,376	5.4
REVENUE					
USER PAY REVENUES	292	0	0	0	0.0
GENERAL REVENUES	21,082	12,356	20,200	20,500	1.5
CANCELLATION OF PRIOR YR RESRV	0	0	2,921	3,876	32.7
TOTAL OTHER REVENUE	21,374	12,356	23,121	24,376	5.4
UNREIMBURSED COSTS	-4,845	-1,655	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

The Urban Area Residential Street Lighting District is responsible for the operation and maintenance of streetlights within the District. The Development Services Department is responsible for the management of this budget unit and District.

Assessment rates are capped, but may be adjusted within the cap if necessary within the provisions of Proposition 218.

Major Budget Changes

There are no major budget changes for FY 2016-17.

The District includes seven subdivisions: three in the community of Sutter, one west of George Washington Boulevard, one in the north Yuba City area, one in Century Park, and one near Bogue Road and Highway 99. At this time, the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights located in the District.

Program Discussion

The Urban Area Residential Street Lighting District finances the operation and maintenance of streetlights within the District serviced by Sutter County. The Urban Area Residential Street Lighting District is supported by benefit assessments that are applied to properties within the District.

On-going expenses are for utilities, repairs, and staff administration. Staff expenses include efforts to incorporate lighting data into the County's Geographic Information System (GIS).

Development Services Department *Danelle Stylos, Director*
Urban Area Residential Street Lighting District (3-000)

Recommended Budget

This budget is recommended at \$24,376, which is an increase of \$1,255 (5.4%) compared to FY 2015-16. The General Fund does not provide any financing for this budget unit.

Use of Fund Balance

The Urban Area Residential Street Lighting District fund contains a Restricted Fund Balance in the amount of \$321,496 as of July 1, 2015. It is estimated the Restricted Fund Balance will be \$318,575 on July 1, 2016.

The FY 2016-17 Recommended Budget includes a cancellation of Restricted Fund Balance in the amount of \$3,876.

Development Services Department Water Resources (1-922)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0001 - GENERAL					
Unit Title: WATER RESOURCES					Dept: 1922
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	87,110	106,157	247,955	332,463	34.1
SERVICES AND SUPPLIES	36,120	11,575	37,785	114,500	203.0
OTHER CHARGES	8,113	1,073	19,239	53,675	179.0
INTRAFUND TRANSFERS	105,264	52,453	91,324	209,492	129.4
OTHER FINANCING USES	0	0	0	3,079	0.0
NET BUDGET	236,607	171,258	396,303	713,209	80.0
REVENUE					
USER PAY REVENUES	130,682	91,986	151,015	156,917	3.9
OTHER FINANCING SOURCES	972	0	0	0	0.0
TOTAL OTHER REVENUE	131,654	91,986	151,015	156,917	3.9
UNREIMBURSED COSTS	104,953	79,272	245,288	556,292	126.8
ALLOCATED POSITIONS	5.20	2.00	2.00	2.00	0.0

Purpose

Development Services staff plan and implement water resources programs such as ground water management, regional water/wastewater treatment, integrated regional water management, drainage, local grading oversight, and floodplain management in accordance with the provisions of Federal and State programs, laws, and regulations. The Road Maintenance Division performs maintenance of the Live Oak Canal for the Sutter County Water Agency (SWCA) and other publicly owned storm water storage and conveyance facilities in the unincorporated County area not within a drainage or reclamation District.

The ongoing activities of Water Resources are funded by the SCWA, SCWA Zones, Rio Ramaza Wastewater Fund, Waterworks District #1 (WWD1), and the General Fund. The Water Resources budget unit is managed

by the Development Services Department.

Major Budget Changes

Salaries & Benefits

- \$39,058 General increases due to negotiated Salaries and Benefits
- \$19,762 Increase in Workers Compensation Premium as provided by the Human Resources Department
- \$3,970 Increase in Overtime
- \$21,718 Increase related to eliminating one (1.0 FTE) Deputy Director of Water Resources and adding one (1.0 FTE) Senior Civil Engineer –

position was modified in
FY 2015-16

Service & Supplies

- \$75,000 Increase in Professional/Specialized Services related to contract services for groundwater work

Other Charges

- \$36,596 Increase for Interfund Misc. Non-Road charges reflecting Assistant Director of Development Services – Public Works time spent on Water Resources activities

Intrafund Transfers

- \$111,110 Increase in Intrafund Engineer charges

Residual Equity Transfer-Out

- \$3,079 Increase in Operating Transfer Out related to implementation of the Opterra Energy Efficiency Project offset by an anticipated reduction in Utilities expense

Program Discussion

The Water Resources budget unit contains Engineering staff that perform the following duties:

- Floodplain management
- Managing an urban area NPDES storm water permit
- Planning and coordinating drainage studies and improvements, including

- new development reviews
- Implementing the County’s groundwater management plans
- Participating in integrated regional water management activities
- Coordinating selected flood control issues
- Water and Wastewater engineering for WWD#1 and Rio Ramaza

In support of the County’s Community Rating System (CRS) program, the Engineering staff participates in and manages activities such as public outreach workshops, review of compliance documentation for new construction within floodplains and coordinating with the Federal Emergency Management Agency (FEMA) and the State Floodplain Coordinator.

Reduction of arsenic in the drinking water provided by WWD#1 in the town of Robbins is required by new Federal Standards. In Fiscal Years 2012 through 2015, Water Resources staff have spent considerable time executing a grant for the Robbins Arsenic Remediation Feasibility Study. The Feasibility study was completed in the fall of 2015. Future efforts will be concentrated on obtaining a construction grant for the new well and treatment plant.

Many critical projects, some of which are funded by non-General Fund sources, require management by a licensed engineer. These projects include:

- Bridge/culvert crossing engineering
- Consolidation of Benefit Zones
- Sutter Pointe water/wastewater development
- National Pollution Discharge Elimination System (NPDES) Permit activity

- Yuba City Drainage Basin Study
- West Yuba City Drainage Plan
- Groundwater Sustainability planning
- SB5 Flood Protection (200 year) planning

Recommended Budget

This budget unit is recommended at \$713,209, which is an increase of \$316,906 (80.0%) over FY 2015-16. The General Fund provides 78% of the financing for this budget unit, which is an increase of \$311,004 (126.8%) compared to FY 2015-16.

The remainder is provided primarily through reimbursements from special districts that receive services from Water Resources staff.

It is recommended that this budget formally confirms the change of position (from Deputy Director of Water Resources to Senior Civil Engineer) as contemplated in FY 2014-15 and as the position was modified in FY 2015-16.

Residual Equity Transfer-Out is budgeted at \$3,079 for payment of the Department's share of the Opterra Energy Efficiency Project. The Development Services Building at 1130 Civic Center Blvd had Lighting and HVAC upgrades to help reduce the building's energy usage. In addition, the building will also benefit from the Acacia property Solar Panel array that will offset Utility costs. This payment reflects the Water Resources' proportional share of the building's total payment.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0001 - GENERAL					
Unit Title: FLOOD CONTROL					Dept: 1923
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	25,888	24,555	28,500	28,500	0.0
NET BUDGET	25,888	24,555	28,500	28,500	0.0
REVENUE					
GOVERNMENTAL REVENUES	0	474,128	0	0	0.0
TOTAL OTHER REVENUE	0	474,128	0	0	0.0
UNREIMBURSED COSTS	25,888	-449,573	28,500	28,500	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

The primary function of this budget unit is to appropriate the funding to support flood control efforts in Sutter County. The majority of expenditures in this unit are to support the Sutter-Butte Flood Control Agency (SBFCA) and to provide payments to support activities for Federal advocacy efforts to obtain funding for levee and flood control improvements.

Major Budget Changes

There are no major budget changes to this budget unit for FY 2016-17.

Program Discussion

This budget unit serves as a mechanism to provide reimbursement to SBFCA for Sutter Basin Feasibility Study activities initiated in 2000 by the United States Army Corps of Engineers, and recently completed.

SBFCA was formed by the Sutter-Butte Joint Powers Agreement (JPA) for the purpose of jointly exercising the powers of its members to provide flood control and protection. In December 2007, Sutter County, Sutter County Water Agency, Butte County, City of Yuba City, City of Live Oak, City of Biggs, City of Gridley, Levee District 1, and Levee District 9 signed a JPA establishing SBFCA. The members agreed to have the power and authorization to control and conserve waters for the protection of life and property that would or could be damaged by inundation caused by still or flowing water. This budget unit supports SBFCA by allocating State proposition monies to SBFCA.

The United States Army Corps of Engineers Sutter Basin Feasibility Study was initiated in 2000. The local share of this project is currently estimated to be \$2.8 million, of which \$2.05 million will be met using a Proposition 13 grant. Proposition 13 in this context is the Safe Drinking Water, Clean Water, Watershed Protection and Flood Protection Act of 2000.

This budget unit also appropriates funding, \$28,000, for costs incurred by Federal representatives that are actively advocating for funding for levee improvements and flood control related projects in Sutter County.

Recommended Budget

This budget is recommended at \$28,500, which is the same as FY 2015-16. The General Fund provides 100% of the financing for this budget unit.

Use of Fund Balance

The General Fund contains a Fund Balance Committed for Flood Control. The balance of this account is estimated to be \$1,388,000 as of the end of July 1, 2015. The recommended budget for FY 2015-16 did not include an increase to this Committed Fund Balance.

The recommended budget for FY 2016-17 does not include an increase to this Committed Fund Balance account.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0320 - SUTTER COUNTY WATER AGENCY					
Unit Title: SUTTER COUNTY WATER AGENCY					
					Dept: 0320
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	30,579	66,736	0	0	0.0
OTHER CHARGES	128,182	82,482	126,068	126,120	0.0
INCREASES IN RESERVES	0	0	11,282	12,830	13.7
NET BUDGET	<u>158,761</u>	<u>149,218</u>	<u>137,350</u>	<u>138,950</u>	<u>1.2</u>
REVENUE					
USER PAY REVENUES	213,282	2,043	2,000	2,000	0.0
GOVERNMENTAL REVENUES	1,935	886	1,800	1,800	0.0
GENERAL REVENUES	135,208	91,760	133,550	135,150	1.2
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	<u>350,425</u>	<u>94,689</u>	<u>137,350</u>	<u>138,950</u>	<u>1.2</u>
UNREIMBURSED COSTS	-191,664	54,529	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

The Sutter County Water Agency (SCWA) was created by the Sutter County Water Agency Act of the California State Legislature, as described in Chapter 86 of the California State Water Code and is managed by the Development Services Department.

The Agency boundary encompasses all territory lying within the exterior boundaries of the County of Sutter and is governed by a Board of Directors. The Board of Supervisors of the County is the ex-officio Board of Directors of the Agency.

The SCWA has the power to:

- Control drainage waters within the agency
- Control flood and storm waters, and divert and transport such waters for beneficial uses

- Save or conserve in any manner all or any such waters
- Reduce the waste of water
- Protect the watercourses, watersheds, public highways, and life and property within the agency from damage created by any such drainage or flood and storm waters

Major Budget Changes

There are no major budget changes in FY 2016-17.

Program Discussion

The major source of revenue for the SCWA is County-wide ad valorem tax revenues for the general functions of the SCWA. Since 1975, the SCWA has also created and administered drainage Zones of Benefit for specific areas within the County.

Zones 2, 4-8, and 11-13 provide for the collection of development fees and construction of capital improvements to accommodate existing and future storm water runoff, particularly that created by new development. These have separate funds for accruing drainage connection/development fee revenues and expensing capital improvements.

Zones 4-9 have maintenance assessments for the operations and maintenance of drainage structures and facilities benefitting those zones. Zone 9 has a separate fund, Fund 0-331. Zones' 4-8 maintenance assessments are deposited directly into the Live Oak Canal Operations and Maintenance Fund (0-321), for maintenance of its tributaries and appurtenances.

The SCWA currently has no assigned staff and its functions are performed by County staff expensed in the Water Resources (1-922) budget unit. Personnel, supplies, and equipment costs for the engineering staff performing water resources management and floodplain management tasks are funded within the Water Resources budget unit and charged to this budget unit through the Interfund Water Resources account.

Recommended Budget

This budget is recommended at \$138,950, which is an increase of \$1,600 (1.2%) compared to FY 2015-16. This budget contains only routine maintenance in the zones, no projects. Maintenance budgeted at expected revenues. This budget unit does not receive any funding from the General Fund.

Use of Fund Balance

The Sutter County Water Agency fund contains a Restricted Fund Balance in the amount of \$324,700 as of July 1, 2015. It is estimated that the Restricted Fund Balance will equal \$335,982 at July 1, 2016.

The FY 2016-17 Recommended Budget includes an Increase in Obligated Fund Balance of \$12,830.

Development Services Department Live Oak Canal Operations Fund (0-321)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0321 - LO CANAL OPERATIONS & MAINTENC					Dept: 0321
Unit Title: LO CANAL OPERATIONS & MAINTENC					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	2,256	136	0	17,200	0.0
OTHER CHARGES	121,750	0	114,025	96,825	-15.1
INCREASES IN RESERVES	0	0	3,100	3,050	-1.6
NET BUDGET	124,006	136	117,125	117,075	0.0
REVENUE					
GENERAL REVENUES	118,754	67,957	117,125	117,075	0.0
TOTAL OTHER REVENUE	118,754	67,957	117,125	117,075	0.0
UNREIMBURSED COSTS	5,252	-67,821	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

Maintenance of the Live Oak Canal is the responsibility of the Sutter County Water Agency (SCWA) and is managed by the Development Services Department.

The canal drains the west Yuba City area into the State drain on the eastside of the Sutter Bypass. The canal was constructed by the SCWA and zones with maintenance tax assessments formed to fund the operations and maintenance of the canal.

The Live Oak Canal Operations Fund was established by resolution of the Sutter County Water Agency (SCWA) in March 2013. This separate fund was created for the operations and maintenance of the Live Oak Canal, its open channel tributaries and appurtenances. Tax assessment revenues for operations and maintenance are collected and deposited directly into this fund.

The use of this fund separates the operations and maintenance funds from capital funds derived from drainage connection, or impact fees, collected for new development impacts, which will remain in each individual zone fund. The operations and maintenance assessments can then be transferred as needed to the Water Resource 1922 fund in support maintenance activities along the Live Oak Canal.

The major source of revenue for the fund is the deposit of tax assessment revenues. Currently assessments are levied for SCWA Benefit Zones 4 through 8.

Major Budget Changes

There are no major budget changes in FY 2016-17.

Program Discussion

The Live Oak Canal Operations fund currently has no assigned staff and its functions are performed by County positions allocated in the Road Fund (3-100) and Water Resources (1-922) budget units. Personnel, supplies, and equipment costs for the operation and maintenance tasks are funded within the Road Fund budget unit (3-100) and charged to this budget unit through an Interfund account.

Capital improvements for new development impacts are funded within each water agency zone capital budget unit and are not part of this fund.

Recommended Budget

This budget is recommended at \$117,075, which is a decrease of \$50 (<1%) compared to FY 2015-16. This budget unit does not receive any funding from the General Fund. All funding is provided through tax assessments.

Use of Fund Balance

The Live Oak Canal Operations fund contains a Restricted Fund Balance in the amount of \$10,719 as of July 1, 2015. It is estimated the Restricted Fund Balance will equal \$13,819 at July 1, 2016.

The FY 2016-17 Recommended Budget includes an Increase in Obligated Fund Balance of \$3,050.

**** INDIVIDUAL ZONE BUDGETS FOLLOW NARRATIVE ****

Purpose

Sutter County Water Agency (SCWA) Zones 2, 11, 12 & 13 were created to provide the mechanism needed to collect funds from properties within the respective Zones to reimburse the SCWA and local developers for new development drainage capital improvement projects benefitting properties within the Zones. These Zones are managed by the Development Services Department.

Major Budget Changes

There are no major budget changes for FY 2016-17.

Program Discussion

Zone 2 was created on May 27, 1980 under SCWA Resolution 80-3 WA with fees established under Ordinance 2 WA for capital improvements; the construction of a storm drain lateral in Franklin Road. External reimbursement agreements have been satisfied and there are no outstanding liabilities of the SCWA for this Zone. Planned improvements are complete. Most of the area within the zone has been developed and staff is reviewing the needs of the Zone for future disposition.

Zone 11 was created on December 4, 1990 under SCWA Resolution 90-5 WA with fees established under Ordinance 12 WA (as amended by SCWA Ordinance 16 WA) for capital improvements; the construction of a storm drain main in Walton and Smith Roads and upsized lines in the Sanborn Estates and Cypress Subdivisions. The final

reimbursement agreement was paid in full during FY 2011-12. Planned improvements are complete.

Zone 12 was created on October 30, 1990 under SCWA Resolution 90-3 WA with fees established under Ordinance 13 WA (as amended by SCWA Ordinance 17 WA) for capital improvements; the construction of storm drain laterals in McKinley and Hooper Roads. The reimbursement agreement with Butte House Development, Inc. has not yet expired. Planned improvements are complete. No new development is expected this fiscal year. This agreement will expire March 25, 2017.

Zone 13 was created on February 18, 1992 under SCWA Resolution 92-2 WA (as amended by SCWA Ordinance 15 WA) for capital improvements; the construction of storm drainage facilities. The facilities have been completed and have no other obligations. Most of the area within the zone has been developed and staff is reviewing the needs of the Zone for future disposition.

These budget units are financed by drainage connection/capital impact fees that are collected as development occurs. Funds are used for capital improvements within the zone. No annual maintenance assessment fees are levied within these zones.

Recommended Budget

There are no recommended Professional and Specialized services costs for FY 2016-17, as there are no major projects anticipated for these zones. These budget units have minimal Interfund costs recommended for FY 2016-17.

Development Services Department *Danelle Stylos, Director*
Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),
Zone 12 (0-333), Zone 13 (0-334)

Revenue from Interest earned is recommended as follows:

- Zone 2 (0-324): \$220
- Zone 11 (0-332): \$1,000
- Zone 12 (0-333): \$20
- Zone 13 (0-334): \$620

These budget units do not receive any funding from the General Fund. All funding is provided through charges, fees, and interest income.

Use of Fund Balance

Each of the zone budget units contains a Restricted Fund Balance with the following July 1, 2015 Fund Balances and projected July 1, 2016 Fund Balances:

- Zone 2 (0-324)
 - Current \$28,002
 - Projected \$28,221
- Zone 11 (0-332)
 - Current \$125,564
 - Projected \$126,563
- Zone 12 (0-333)
 - Current \$2,410
 - Projected \$2,429
- Zone 13 (0-334)
 - Current \$75,847
 - Projected \$76,466

The FY 2016-17 Recommended Budget includes the following increases in Obligated Fund Balances:

- Zone 2 (0-324)
 - Increase \$219
- Zone 11 (0-332)
 - Increase \$999
- Zone 12 (0-333)
 - Increase \$19
 -
- Zone 13 (0-334)
 - Increase \$619

Development Services Department Danelle Stylos, Director
 Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),
 Zone 12 (0-333), Zone 13 (0-334)

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0324 - COUNTY WATER ZONE #2			Dept: 0324		
Unit Title: COUNTY WATER ZONE #2					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
OTHER CHARGES	2	1	1	1	0.0
INCREASES IN RESERVES	0	0	219	219	0.0
NET BUDGET	2	1	220	220	0.0
REVENUE					
GENERAL REVENUES	243	227	220	220	0.0
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	243	227	220	220	0.0
UNREIMBURSED COSTS	-241	-226	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Development Services Department Danelle Stylos, Director
 Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),
 Zone 12 (0-333), Zone 13 (0-334)

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0332 - COUNTY WATER ZONE #11			Dept: 0332		
Unit Title: COUNTY WATER ZONE #11					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
OTHER CHARGES	2	1	1	1	0.0
INCREASES IN RESERVES	0	0	999	999	0.0
NET BUDGET	<u>2</u>	<u>1</u>	<u>1,000</u>	<u>1,000</u>	<u>0.0</u>
REVENUE					
GENERAL REVENUES	1,087	1,018	1,000	1,000	0.0
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	<u>1,087</u>	<u>1,018</u>	<u>1,000</u>	<u>1,000</u>	<u>0.0</u>
UNREIMBURSED COSTS	-1,085	-1,017	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Development Services Department Danelle Stylos, Director
 Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),
 Zone 12 (0-333), Zone 13 (0-334)

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0333 - COUNTY WATER ZONE #12			Dept: 0333		
Unit Title: COUNTY WATER ZONE #12					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
OTHER CHARGES	2	1	1	1	0.0
INCREASES IN RESERVES	0	0	19	19	0.0
NET BUDGET	2	1	20	20	0.0
REVENUE					
GENERAL REVENUES	21	20	20	20	0.0
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	21	20	20	20	0.0
UNREIMBURSED COSTS	-19	-19	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Development Services Department Danelle Stylos, Director
 Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),
 Zone 12 (0-333), Zone 13 (0-334)

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0334 - COUNTY WATER ZONE #13			Dept: 0334		
Unit Title: COUNTY WATER ZONE #13					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
OTHER CHARGES	2	1	1	1	0.0
INCREASES IN RESERVES	0	0	619	619	0.0
NET BUDGET	<u>2</u>	<u>1</u>	<u>620</u>	<u>620</u>	<u>0.0</u>
REVENUE					
GENERAL REVENUES	657	615	620	620	0.0
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	<u>657</u>	<u>615</u>	<u>620</u>	<u>620</u>	<u>0.0</u>
UNREIMBURSED COSTS	-655	-614	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

**** INDIVIDUAL ZONE BUDGETS FOLLOW NARRATIVE ****

Purpose

Sutter County Water Agency (SCWA) Zones 4 through 8 were created to construct and maintain drainage structures to support new development on the West Side of Yuba City and are managed by the Development Services Department.

Beginning in FY 2013-14, these budget units only accrue the revenues derived from drainage connection/impact fees and expense for the construction of improvements planned for each zone. A separate budget unit, the Live Oak Canal Operations Fund (0-321) is used to consolidate the benefit assessment revenues for the five zones and expense the costs for operating and maintaining the Live Oak Canal and its appurtenances that benefit all five zones.

Zone 4 was created on April 13, 1982 under SCWA Resolution 82-3 WA with fees established under Ordinance 4 WA (as amended by SCWA Ordinance 14 WA and Ordinance 19WA) for capital improvements; enlarging all culvert crossings of the Live Oak Canal from Butte House Road to Franklin Road and enlarging the canal from Pease Road to Franklin Road. Some enlargement of the canal has occurred over the years and replacement of the pipe under Hwy 20 has been completed.

Zone 5 was created on May 1, 1984 under SCWA Resolution 84-2 WA with fees established under Ordinance 7 WA for capital improvements; enlarging all culvert crossings of the Live Oak Canal and the canal itself from Pease Road to Franklin Road. Some enlargement of the canal has occurred over the years and replacement of the pipe under Highway 20 has been completed.

Zone 6 was created on November 4, 1986 under SCWA Resolution 86-1 WA with fees established under Ordinance 8 WA (as amended by SCWA Ordinance 21 WA and Ordinance 8 WA) for capital improvements; enlarging all culvert crossings of the Live Oak Canal from Butte House Road to Franklin Road and enlarging the canal from Pease Road to Franklin Road. Some enlargement of the canal has occurred over the years and replacement of the pipe under Hwy 20 has been completed. On August 14, 2001, a reimbursement agreement was entered into with Harter Packing and The Home Depot for the construction of a main pipeline and canal along the Union Pacific Railroad (UPRR) right of way from the Harter Packing property to the Live Oak Canal. Sunset date on the reimbursement agreement is August 14, 2021.

Zone 7 was created on April 21, 1987 under SCWA Resolution 87-2 WA with fees established under Ordinance 9 WA for capital improvements; enlarging all culvert crossings of the Live Oak Canal and the canal itself south of Zone 7. Some enlargement of the canal has occurred over the years and replacement of the pipe under Highway 20 has been completed.

Zone 8 was created on September 12, 1989 under SCWA Resolution 89-3 WA (as amended by Resolution 02-001 WA) with fees established under Ordinance 10 WA (as amended by SCWA Ordinance 22 WA) for capital improvements; enlarging all culvert crossings of the Live Oak Canal and the canal itself south of Zone 8, construction of 6,200 feet main pipeline along the south side of Franklin Road from the Live Oak Canal to El Margarita Road and extending north 2,140 feet along El Margarita Road. On July 25, 2005 a reimbursement agreement was

Development Services Department Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)

Danelle Stylos, Director

entered into with Yuba City Unified School District for the construction of an oversized pipeline to provide capacity for the northern 225 acres of the zone. Sunset date on the agreement is July 26, 2035.

The Water Zone budgets are managed by the Water Resources Division of the Development Services Department.

Major Budget Changes

There are no major budget changes to these budget units for FY 2016-17.

Program Discussion

These funds are used primarily for capital improvements consistent with the project list in the engineer reports for each zone. Some projects benefit multiple zones. Revenues for each Zone of Benefit budget unit are collected from one-time fees for drainage connections as new homes and commercial structures are built. One-time revenues are reserved for designated upgrades and improvements to the system.

Recommended Budget

There are no recommended Professional and Specialized services costs for FY 2016-17, as there are no major projects anticipated for these zones. These budget units have minimal Interfund costs recommended for FY 2016-17.

Revenue from Interest earned is recommended as follows:

- Zone 4 (0-326) \$2,500
- Zone 5 (0-327) \$5,500
- Zone 6 (0-328) \$5,000
- Zone 7 (0-329) \$2,150
- Zone 8 (0-330) \$220

These budget units do not receive any funding from the General Fund. Assessments within the Zones of Benefit are reviewed and adjusted annually.

Use of Fund Balance

Each of the zone budget units contains a Restricted Fund Balance with the following July 1, 2015 Fund Balance and projected July 1, 2016 Fund Balances:

- Zone 4 (0-326)
 - Current \$297,228
 - Projected \$299,375
- Zone 5 (0-327)
 - Current \$706,737
 - Projected \$711,725
- Zone 6 (0-328)
 - Current \$562,805
 - Projected \$567,380
- Zone 7 (0-329)
 - Current \$221,720
 - Projected \$224,344
- Zone 8 (0-330)
 - Current \$21,341
 - Projected \$21,494

Development Services Department Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)

Danelle Stylos, Director

The FY 2016-17 Recommended Budget includes the following increases in Obligated Fund Balances:

- Zone 4 (0-326)
 - Increase \$4,158

- Zone 5 (0-327)
 - Increase \$6,149

- Zone 6 (0-328)
 - Increase \$4,998

- Zone 7 (0-329)
 - Increase \$2,113

- Zone 8 (0-330)
 - Increase \$223

Development Services Department Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0326 - COUNTY WATER ZONE #4			Dept: 0326		
Unit Title: COUNTY WATER ZONE #4					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	0	0	0	0	0.0
OTHER CHARGES	33	53	53	-1,658	-3,228.3
INCREASES IN RESERVES	0	0	2,147	4,158	93.7
NET BUDGET	<u>33</u>	<u>53</u>	<u>2,200</u>	<u>2,500</u>	<u>13.6</u>
REVENUE					
GENERAL REVENUES	2,574	2,410	2,200	2,500	13.6
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	<u>2,574</u>	<u>2,410</u>	<u>2,200</u>	<u>2,500</u>	<u>13.6</u>
UNREIMBURSED COSTS	-2,541	-2,357	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Development Services Department Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)

Danelle Stylos, Director

**COUNTY OF SUTTER
EXECUTIVE SUMMARY
Fiscal Year 2016-2017**

Fund: **0327 - COUNTY WATER ZONE #5**
Unit Title: **COUNTY WATER ZONE #5**

Dept: **0327**

	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	0	0	0	0	0.0
OTHER CHARGES	7	12	12	-649	-5,508.3
INCREASES IN RESERVES	0	0	4,988	6,149	23.3
NET BUDGET	<u>7</u>	<u>12</u>	<u>5,000</u>	<u>5,500</u>	<u>10.0</u>
REVENUE					
GENERAL REVENUES	6,121	5,731	5,000	5,500	10.0
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	<u>6,121</u>	<u>5,731</u>	<u>5,000</u>	<u>5,500</u>	<u>10.0</u>
UNREIMBURSED COSTS	-6,114	-5,719	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Development Services Department Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0328 - COUNTY WATER ZONE #6			Dept: 0328		
Unit Title: COUNTY WATER ZONE #6					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	0	0	0	0	0.0
OTHER CHARGES	5	58	58	2	-96.6
INCREASES IN RESERVES	0	0	4,575	4,998	9.2
NET BUDGET	<u>5</u>	<u>58</u>	<u>4,633</u>	<u>5,000</u>	<u>7.9</u>
REVENUE					
USER PAY REVENUES	11,673	0	0	0	0.0
GENERAL REVENUES	4,873	4,564	4,633	5,000	7.9
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	<u>16,546</u>	<u>4,564</u>	<u>4,633</u>	<u>5,000</u>	<u>7.9</u>
UNREIMBURSED COSTS	-16,541	-4,506	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Development Services Department Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0329 - COUNTY WATER ZONE #7			Dept: 0329		
Unit Title: COUNTY WATER ZONE #7					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	0	0	0	0	0.0
OTHER CHARGES	10	26	26	37	42.3
INCREASES IN RESERVES	0	0	2,624	2,113	-19.5
NET BUDGET	10	26	2,650	2,150	-18.9
REVENUE					
USER PAY REVENUES	1,364	0	500	0	0.0
GENERAL REVENUES	1,918	1,798	2,150	2,150	0.0
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	3,282	1,798	2,650	2,150	-18.9
UNREIMBURSED COSTS	-3,272	-1,772	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Development Services Department Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0330 - COUNTY WATER ZONE #8			Dept: 0330		
Unit Title: COUNTY WATER ZONE #8					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	0	0	0	0	0.0
OTHER CHARGES	40	27	27	-3	-111.1
INCREASES IN RESERVES	0	0	153	223	45.8
NET BUDGET	40	27	180	220	22.2
REVENUE					
USER PAY REVENUES	2,341	0	0	0	0.0
GENERAL REVENUES	231	173	180	220	22.2
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	2,572	173	180	220	22.2
UNREIMBURSED COSTS	-2,532	-146	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

**Development Services Department
Sutter County Water Agency Zone 9 (0-331)**

Danelle Stylos, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 0331 - COUNTY WATER ZONE #9				Dept: 0331	
Unit Title: COUNTY WATER ZONE #9					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/20/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
OTHER CHARGES	772	3	753	1,503	99.6
INCREASES IN RESERVES	0	0	4,807	4,057	-15.6
NET BUDGET	772	3	5,560	5,560	0.0
REVENUE					
GENERAL REVENUES	5,440	3,419	5,560	5,560	0.0
CANCELLATION OF PRIOR YR RESRV	0	0	0	0	0.0
TOTAL OTHER REVENUE	5,440	3,419	5,560	5,560	0.0
UNREIMBURSED COSTS	-4,668	-3,416	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

Zone 9 was created on November 20, 1990 under SCWA Resolution 90-4 WA with an annual property tax assessment established under Ordinance 11-WA for operations and maintenance; the repair, maintenance, and administration of drainage facilities and structures that accommodate the storm water runoff from the Zone. The revenues pay for the costs to operate a collection system in the Zone, a detention/retention basin, and storm response to drainage problems.

SCWA Zone 9 is managed by the Water Resources Division of the Development Services Department.

No connection/capital impact fees are collected within the Zone.

Major Budget Changes

There are no major budget changes for FY 2016-17.

Program Discussion

Sutter County Water Agency (SCWA) Zone 9 was created to provide a mechanism to collect funds from properties to pay for operations and maintenance of the drainage system serving properties within the Zone.

This budget unit is financed by annual drainage maintenance assessment fees levied within this Zone. Although this pre-Proposition 218 assessment has an adjustment for inflation authorized, the adjustment was not made in recent years as decided by the SCWA Board of Directors, so the current

Development Services Department Sutter County Water Agency Zone 9 (0-331)

Danelle Stylos, Director

assessment is less than the maximum assessment allowed by law.

Revenues for the Zone of Benefit are collected from property assessments on the lots within the Zone of Benefit. Operations and maintenance for the zone is performed by Sutter County staff. Starting in FY 2010-11, per direction of the SCWA Board of Directors, this budget unit is directly charged for services as operations and maintenance services are provided.

Recommended Budget

This budget is recommended at \$5,560, which is the same as FY 2015-16. This budget unit does not receive any funding from the General Fund.

Use of Fund Balance

Sutter County Water Agency (SCWA) Zone 9 fund contains a Restricted Fund Balance in the amount of \$25,367 as of July 1, 2015. It is estimated the Committed Fund Balance will equal \$30,174 at July 1, 2016.

The FY 2016-17 Recommended Budget includes an increase in Obligated Fund Balance in the amount of \$4,057.

Development Services Department Waterworks District #1 (4-400)

Board of Directors

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2016-2017					
Fund: 4400 - SUTTER CO WATERWORKS DIST #1			Dept: 4400		
Unit Title: SUTTER CO WATERWORKS DIST #1					
	2014-2015 Actual Expenditure	2015-2016 YTD as of 05/25/2016	2015-2016 Adopted Budget	2016-2017 CAO Recommended	2015-2016 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	77,921	100,401	0	131,349	100.0
OTHER CHARGES	141,181	131,988	0	172,482	100.0
CAPITAL ASSETS	159,681	45,472	0	0	0.0
OTHER FINANCING USES	0	0	0	13,871	100.0
NET BUDGET	378,783	277,861	0	317,702	0.0
REVENUE					
USER PAY REVENUES	226,092	185,842	0	255,135	100.0
GOVERNMENTAL REVENUES	245,759	86,151	0	62,167	100.0
GENERAL REVENUES	7,946	2,312	0	400	100.0
UNDESIGNATED FUND BALANCE	-941,085	-840,072	0	0	0.0
TOTAL OTHER REVENUE	-461,288	-565,767	0	317,702	100.0
UNREIMBURSED COSTS	840,071	843,628	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Purpose

The Sutter County Waterworks District No. 1 (District) is responsible for providing water and wastewater service to the community of Robbins. The water system currently operates one active ground water well, one backup ground water well, and one storage tank that provides the Community's residents with potable water. The water system supplies, on average, 41 million gallons of water per year. The wastewater system servicing the community is comprised of a Septic Tank Effluent Pumping (STEP) system, pressurized collection lines, and a biological filter treatment plant. The wastewater system treats, on average, 8.2 million gallons of wastewater per year.

The original water system in the community of Robbins was designed, installed, and maintained by the Sutter Basin Corporation, the company that created the subdivision of Robbins. Wastewater was disposed of using

private septic systems. At the request of the Sutter Basin Corporation, the Sutter County Waterworks District No. 1 was formed in 1986 for the purpose of upgrading water service infrastructure. In 1998, due to the inability of the septic services to properly operate in a high ground water environment, the District expanded its services to include sewer service.

The District is a separate, but dependent, district and the Sutter County Board of Supervisors sits as the Board of Directors of the District.

This budget is prepared and administered by the Administration Division of the Development Services Department. This budget unit operates as a separate fund and reflects the cost of operating and maintaining the water system and wastewater system at the Community of Robbins.

Major Budget Changes

In March 2016, the District Board of Directors approved a Line Item Budget for FY 2015-16 as compared to the previously used Managerial budgets. Annual Line Item Budgets will now be presented to the District Board of Directors for approval and recommendation to the Sutter County Board of Supervisors. This new direction will provide more adequate fiscal oversight and monitoring of the District's expenditures and revenues.

Program Discussion

The District provides resources to operate and maintain a public potable water system and a public wastewater system. The budget unit is divided into two programs: 4400-01 Water Service and 4400-02 Wastewater Service.

The Water Service Program (01) provides potable water service to a possible 94 connections; operating and maintaining a water treatment system with a chlorinated water well; a green sand filtration system for iron and manganese; and a water distribution system to individual parcels. The water system is a public water system and operates under the regulatory oversight of the California Regional Water Quality Control Board, Division of Drinking Water (DDW), System ID #5100107.

The Wastewater Service Program (02) provides wastewater service to a possible 94 connections, with on-site septic tank primary treatment; pressurized collection mains; and decant water secondary treatment plant with evaporation pond disposal of final treated effluent. The collection system and plant operate under the California Central Valley Regional Water Quality Control Board Waste

Discharge Requirements Order #96-137, as amended.

The Sutter County Development Services and General Services Departments provide State certified personnel to manage and operate the water and wastewater systems. Those costs are charged to the District.

Recommended Budget

The FY 2016-17 budget for Waterworks District No. 1 totals \$159,467 for the water system (01) and \$158,235 for the Wastewater Service (02). The budget reflects the total expenditures associated with Operations & Maintenance, Structure Improvements/Capital Expenses, and Depreciation Expense.

The majority of the District's expenses are associated with maintenance and operations. This category includes supplies and materials, electricity, chemicals, professional services, monitoring, state permits, repair and maintenance expenses, staff expenses for the operator and engineering support staff, and other costs associated with operating the water system. There are also administrative costs incurred by the District, such as costs associated with performing utility billing services and accounting for the District.

The District is under a Compliance Order for arsenic exceedance in the water service program. In order to comply with the order, the District needs to update the water treatment plant. The FY 2012-13, FY 2013-14, and FY 2014-15 budgets that were approved by the District's Board of Directors included expenses associated with an arsenic remediation feasibility study associated with the design of a new water treatment plant incorporating arsenic removal technologies. The Consultant Agreement, which includes design

recommendations, concluded September 2015.

In November 2013, a new monthly water fee of \$70.00 per EDU for water service was adopted by the District's Board of Directors. The new water fee went into effect on January 1, 2014. In March 2016, a new wastewater fee of \$103.50 per Equivalent Dwelling Unit (EDU) was adopted by the District Board of Directors to cover the actual ongoing operations and maintenance costs associated with operating the wastewater services for the District. The new wastewater fee went into effect on May 1, 2016.

Approved services rates do not generate enough operating revenue to cover the non-cash Depreciation Expense of \$126,069 for the wastewater system, or the Depreciation Expense of \$34,452 for the water system. Historically, the replacement costs for infrastructure have been provided by State grants.

Use of Fund Balance

This fund contains a Net Asset Balance in the amount of \$1,334,753 as of July 1, 2015, including long-term loan obligations and investment in fixed assets. It is estimated that the Net Asset Balance will equal approximately \$2,645,674 at July 1, 2016.