



Public Works

Section F

Equipment Operator III Mike Dickinson scoops up sand placed on the roadway after an oil spill on Garmire Road.

Administration

Public Works

Douglas Gault, Public Works Director

County Consolidated Street Lighting District (0-340)

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: CO CONSOLIDATED ST LIGHT DIST FUND: CO CONSOLIDATED ST LIGHT DIST 0340 0-340

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	35,553	30,764	40,000	40,000	40,000	.0
OTHER CHARGES	43	35	35	798,510	798,510	281,357.1
* GROSS BUDGET	35,596	30,799	40,035	838,510	838,510	1,994.4
* NET BUDGET	35,596	30,799	40,035	838,510	838,510	1,994.4
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	1,949,168	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	35,596	30,799	1,989,203	838,510	838,510	57.8-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	928	431	1,065	850	850	20.2-
GENERAL REVENUES	133,983	76,391	140,200	103,600	103,600	26.1-
CANCELLATION P/Y DESIGNATIONS	0	0	0	760,245	760,245	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	1,836,860	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	88,237-	101,230-	11,078	26,185-	26,185-	336.4-
TOTAL AVAILABLE FINANCING	46,674	24,408-	1,989,203	838,510	838,510	57.8-
* UNREIMBURSED COSTS	11,078-	55,207	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

unencumbered funds to the City based on annexations.

The County Consolidated Street Lighting District is responsible for the maintenance and operations of street lights within the District. This Public Works Department is responsible for the management of this District.

General Revenues

- (\$34,000) Decrease in Interest earnings due to reduced balance in fund (due to transfer of funds to the City of Yuba City).

Major Budget Changes

Other Charges

- \$798,041 Increase in Contribution to Other Agency – Yuba City, to reflect the statutory transfer of

Program Discussion & Summary Budget Request

The County Consolidated Street Lighting District consolidates over 40 smaller districts

and finances the maintenance and operation of street lights within the unincorporated area of Sutter County. The District is obligated to provide service for which taxes are collected. The County Consolidated Street Lighting District is supported by ad valorem property taxes (as opposed to benefit assessments) on properties within the district.

Over the past few years, the City of Yuba City annexed approximately 50% of the District and has assumed ownership of and responsibility for the operation and maintenance of those streetlights that now fall within the City limits. Current revenues are now being collected by the City for these facilities.

Due to these recent annexations and the transfer of portions of the street lighting district properties to the City of Yuba City, a portion of the funds (“unencumbered fund balance”) remaining in this budget unit were to be transferred to the City of Yuba City. Additional research was necessary prior to any transfer being made. This budget now contains a recommendation to transfer identified funds to the City in the amount of \$798,041. The City concurs with this recommendation. It should be noted that these funds are being transferred pursuant to Section 5853 of the California Streets and Highways Code, which, in essence, states that all unencumbered funds upon the date of annexation shall be transferred in proportion to the value of the withdrawn properties to the district as a whole.

Use of Reserves/Designations

It is recommended that \$798,041 be cancelled from the Designation for Future Appropriations in order to transfer these funds to the City of Yuba City, pursuant to Section 5853 of the Streets and Highways Code.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

Boyd Ranch/Stonegate Improvement Reserve (0-388)

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: BOYD RANCH/STONE IMPROVMT RES FUND: BOYD RANCH/STONE IMPROVMT RES 0388 0-388

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	79,236	4,600	4,600	94.2-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	79,236	4,600	4,600	94.2-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	8,217	4,412	7,000	5,800	5,800	17.1-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	69,019	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	5,000-	7,001-	3,217	1,200-	1,200-	137.3-
TOTAL AVAILABLE FINANCING	3,217	2,589-	79,236	4,600	4,600	94.2-
* UNREIMBURSED COSTS	3,217-	2,589	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The primary purpose of this budget unit is to appropriate the interest revenue for the bond reserve fund for the Boyd Ranch Estates Improvement Project and Stonegate Sewer Improvement District 1997 Refunding Reassessment District bonds issued in the amount of \$814,000. This bond issuance matures on September 2, 2012.

Major Budget Changes

General Revenues

- (\$1,200) General decrease in interest revenue due to current interest rates.

Program Discussion & Summary Budget Request

The Requested Budget is \$4,600.

The Boyd Ranch/Stonegate Improvement area is located north of Highway 20, bounded to the north by Jefferson Avenue and to the south by Monroe Road, and includes parcels on Stonegate Drive and Granite Drive serving as the eastern and western boundaries.

Use of Reserves/Designations

The Boyd Ranch/Stonegate Improvement Reserve fund contains a Designation for Future Appropriations as well as a Reserve for Bond Redemption. Increases in Designations are

recommended at \$4,600 for FY 2009-10, to be placed in the Designation for Future Appropriations.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

Royo Ranchero Construction - Live Oak Canal (0-389)

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: ROYO RANCHERO CNSTRCT-LO CANAL FUND: ROYO RANCHERO CNSTRCT-LO CANAL 0389 0-389

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	38,827	200	200	99.5-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	38,827	200	200	99.5-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	1,432	801	1,800	1,000	1,000	44.4-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	36,695	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	1,100-	1,800-	332	800-	800-	341.0-
TOTAL AVAILABLE FINANCING	332	999-	38,827	200	200	99.5-
* UNREIMBURSED COSTS	332-	999	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The primary purpose of this budget unit is to appropriate the interest revenue for the remaining balance in a construction fund related to Live Oak Canal improvements as provided in a 1986 bond issuance.

Major Budget Changes

- (\$800) General decrease in interest earning due to current interest rates.

Program Discussion & Summary Budget Request

The Requested Budget is \$200. The Royo Ranchero - Live Oak Canal improvement project provided for the

construction and acquisition of necessary right-of-way and construction of Royo Ranchero Drive northerly from Colusa Hwy frontage road to Butte House Road.

Use of Reserves/Designations

The Royo Ranchero Construction-Live Oak Canal fund contains a Designation for Future Appropriations. Increases in Designations are recommended at \$200 for FY 2009-10.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

Public Works Highland Estates Improvement Reserve (0-391)

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: HIGHLAND ESTATE IMPRVMT RSRVE FUND: HIGHLAND ESTATE IMPRVMT RSRVE 0391 0-391

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	81,675	2,100	2,100	97.4-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	81,675	2,100	2,100	97.4-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	4,302	2,137	3,500	2,800	2,800	20.0-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	76,073	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	2,200-	3,500-	2,102	700-	700-	133.3-
TOTAL AVAILABLE FINANCING	2,102	1,363-	81,675	2,100	2,100	97.4-
* UNREIMBURSED COSTS	2,102-	1,363	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The primary purpose of this budget unit is to appropriate the interest revenue for the reserve fund related to the Limited Obligation Improvement Bonds, Highland Estates Improvement Project bond issue of \$375,380, which matures on September 2, 2013.

Major Budget Changes

General Revenues

- (\$700) General decrease in interest revenue due to current interest rates.

Program Discussion & Summary Budget Request

The Requested Budget is \$2,100.

Highland Estates is a 30-lot subdivision within the City of Yuba City, located east of Highway 99 and south of Richland Avenue along Hillcrest Avenue.

Use of Reserves/Designations

The Highland Estates Improvement Reserve fund contains a Designation for Future Appropriations. Increases in Designations are recommended at \$2,100 for FY 2009-10.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

Public Works
Stonegate Sewer Improvement Construction (0-394)

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: STONEGATE SEWER IMPRVMT CNSTR FUND: STONEGATE SEWER IMPRVMT CNSTR 0394 0-394

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	23,915	325	325	98.6-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	23,915	325	325	98.6-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	891	499	875	600	600	31.4-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	22,999	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	850-	875-	41	275-	275-	770.7-
TOTAL AVAILABLE FINANCING	41	376-	23,915	325	325	98.6-
* UNREIMBURSED COSTS	41-	376	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

This budget was established to appropriate funds for improvements at the Stonegate Sewer Plant.

The Public Works Department prepares and manages this budget unit.

Major Budget Changes

General Revenues

- (\$275) General decrease in interest revenue due to current interest rates.

Program Discussion & Summary Budget Request

The Requested Budget is \$325.

Stonegate is a subdivision within the City of Yuba City, located south of Jefferson Avenue, north of Monroe Avenue, east of Royo Ranchero Drive and west of Madison Avenue.

Use of Reserves/Designations

The Stonegate Sewer Improvement Construction fund contains a Designation for Future Appropriations. Increases in Designations are recommended at \$325 for FY 2009-10.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works
Royo Ranchero Construction (0-397)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: ROYO RANCHERO CONSTRUCTION		FUND: ROYO RANCHERO CONSTRUCTION		0397 0-397	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	22,696	300	300	98.7-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	22,696	300	300	98.7-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	843	472	900	600	600	33.3-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	21,653	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	700-	900-	143	300-	300-	309.8-
TOTAL AVAILABLE FINANCING	143	428-	22,696	300	300	98.7-
* UNREIMBURSED COSTS	143-	428	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

This budget was established to appropriate funds for improvements at Royo Ranchero Drive. Remaining funds are to be expensed for future improvements to Royo Ranchero Drive.

The Public Works Department prepares and manages this budget unit.

Major Budget Changes

General Revenues

- (\$300) General decrease in interest revenue due to current interest rates.

Program Discussion & Summary Budget Request

The Requested Budget is \$300.

Royo Ranchero Drive is located within the City of Yuba City, bounded by Jefferson Avenue to the north and Highway 20 to the south.

Use of Reserves/Designations

The Royo Ranchero Construction fund contains a Designation for Future Appropriations. Increases in Designations are recommended at \$300 for FY 2009-10.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

Public Works Building Maintenance (1-700)

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: BUILDING MAINTENANCE		FUND: GENERAL			0001 1-700	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09	
EXPENDITURES							
SALARIES AND EMPLOYEE BENEFITS	2,060,272	1,573,072	2,259,003	2,305,224	2,305,224	2.0	
SERVICES AND SUPPLIES	906,307	696,904	1,152,050	1,188,605	1,188,605	3.2	
OTHER CHARGES	190,184	132,711	190,775	192,245	192,245	.8	
FIXED ASSETS	23,562	48,738	47,000	38,600	38,600	17.9-	
* GROSS BUDGET	3,180,325	2,451,425	3,648,828	3,724,674	3,724,674	2.1	
INTRAFUND TRANSFERS	49,224-	205,627	14,865	74,693	74,693	402.5	
* NET BUDGET	3,131,101	2,657,052	3,663,693	3,799,367	3,799,367	3.7	
OTHER REVENUES							
USER PAY REVENUES	372,497	7,563	425,367	438,075	438,075	3.0	
GOVERNMENTAL REVENUES	0	0	0	0	0	.0	
OTHER FINANCING SOURCES	9,994	0	0	0	0	.0	
TOTAL OTHER REVENUES	382,491	7,563	425,367	438,075	438,075	3.0	
* UNREIMBURSED COSTS	2,748,610	2,649,489	3,238,326	3,361,292	3,361,292	3.8	
ALLOCATED POSITIONS	34.50	34.00	34.00	33.00	33.00	2.9-	

Purpose

The purpose of the Building Maintenance Division is to maintain the buildings and grounds that are owned, rented, or leased by Sutter County. Building Maintenance, which is a division of Public Works Department, is responsible for the building and grounds maintenance and janitorial services for 25 County properties that support approximately 800 County employees with an annual budget of approximately \$3.5 million dollars.

The Building Maintenance staff is responsible for repair and renovation of County-owned facilities and includes the repair and replacement of electrical, plumbing, HVAC, and structural systems.

Maintenance projects budgeted at less than \$25,000 are included in the Building Maintenance budget. Projects with a cost of \$25,000 or above are budgeted in the Plant Acquisition budget unit (1-801).

Major Budget Changes

Salaries and Benefits

- \$135,221 General salary and benefits adjustments.
- (\$47,576) Decrease due to elimination of one vacant Limited-Term Custodian position.

Public Works

Building Maintenance (1-700)

Douglas Gault, Public Works Director

- \$6,000 Increase in use of Extra Help due to reduced reliance on use of temporary work-release help.

Services and Supplies

- \$15,555 General increase due to expenses being partially or in-total transferred to Building Maintenance from the Parks and Recreation, Veteran's Hall, and Airport budget units (costs will be recouped through the A-87 Cost Plan).

Fixed Assets

- \$8,600 60" Mower to replace two smaller, aging mowers to improve efficiency.
- \$30,000 Tractor with attachments to be used for larger grounds maintenance projects.

Intrafund Transfers

- \$34,000 Increase in Intrafund Administration charges from the Public Works Department for administrative assistance provided to the Building Maintenance Division.
- \$24,342 Decrease in Intrafund Building Maintenance (A-87 Cost Plan) revenue (reflected as a negative expenditure).

Revenues

- \$56,708 Increase in Interfund Building Maintenance (A-87 Cost Plan) revenue.

Program Discussion & Summary Budget Request

The Requested Budget is \$3,799,367.

The Building Maintenance division contains three distinct programs that provide three distinct services: Facilities Maintenance, Janitorial service, and Grounds Maintenance.

The Professional and Specialized Services and General Supplies accounts have increased while the Maintenance of Structures and Improvements and Household Expense accounts have decreased in an effort to align costs with the appropriate account. There is also a net increase in the total of the Services and Supplies accounts because these expenses have been partially or in-total transferred to Building Maintenance from the Parks and Recreation, Veteran's Hall, and Airport budget units. This adjustment has been done in order to accurately reflect the expense in the appropriate user department. These expenses are used in the performance of Building Maintenance duties. Any services performed for Parks and Recreation, Veteran's Hall, and Airport budget units will be billed back to these departments through the A-87 Cost Plan.

The 60" Mower (\$8,600) will replace two smaller, aging mowers to improve efficiency in the Grounds Maintenance program.

Public Works Building Maintenance (1-700)

Douglas Gault, Public Works Director

The new tractor with attachments will be used for larger grounds maintenance projects, including renovation of large turf areas, clearing debris from boat ramps and parking lots, mowing of county-owned lots/fields, and minor grading projects.

The division is eliminating one vacant Limited-Term Custodian position. The position has been vacant for several years.

Building Maintenance projects planned for FY 2009-10 include, but are not limited to: repairing the roof and gutter at the Old Hall of Records (466 2nd Street), remodeling of the staff work area at the Information Technology Department offices, replacing an aging boiler with a hot water heater at the Mental Health facility, installing a new handrail and sidewalk at the Agriculture Commissioner Department, and replacing the roof at the Barber Branch Library in Live Oak with an upgraded 40-year roof (includes new gutters and downspouts), and renovating emergency generator installation at the Emergency Operations Center in Sutter in order to reduce noise.

Use of Reserves/Designations

This budget unit does not include any reserves or designations.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works
Plant Acquisition (1-801)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: PLANT ACQUISITION		FUND: GENERAL		0001 1-801	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	739,140	287,602	1,513,610	838,150	838,150	44.6-
OTHER CHARGES	64,998	144,705	0	0	0	.0
FIXED ASSETS	679,897	1,706,581	3,478,860	3,010,000	3,010,000	13.5-
* GROSS BUDGET	1,484,035	2,138,888	4,992,470	3,848,150	3,848,150	22.9-
INTRAFUND TRANSFERS	33,141	89,699	300,000-	160,600-	160,600-	46.5-
* NET BUDGET	1,517,176	2,228,587	4,692,470	3,687,550	3,687,550	21.4-
OTHER REVENUES						
USER PAY REVENUES	1,109,112	248,859	2,789,885	2,239,550	2,239,550	19.7-
GOVERNMENTAL REVENUES	49,554	1,532,168	1,565,275	1,158,000	1,158,000	26.0-
TOTAL OTHER REVENUES	1,158,666	1,781,027	4,355,160	3,397,550	3,397,550	22.0-
* UNREIMBURSED COSTS	358,510	447,560	337,310	290,000	290,000	14.0-
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

This budget unit, which is managed by the Public Works Department, reflects all major County capital improvement and maintenance projects.

This budget unit is prepared jointly by the County Administrative Office and the Public Works Department.

Program Discussion & Summary Budget Request

The Requested Budget for Plant Acquisition projects is \$3,525,550.

Plant Acquisition projects are funded by a variety of funding sources, including State grants, Special Revenue funds, and the County General Fund. The Unreimbursed Cost shown in this budget unit represents the

total General Fund cost. Each project that is financed by sources other than General Fund reserves is shown with a matching revenue account. If a project is being undertaken with a split financing arrangement, that split is also indicated on the revenue line. The project ledgers will show the corresponding revenues and clearly demonstrate when a project has been fully reimbursed.

Plant Acquisition projects are primarily budgeted between two expenditure accounts. Projects budgeted in account #52130, Maintenance/Structures and Improvements in the Services and Supplies account group, include the larger maintenance and remodel projects that should not be capitalized as they do not appreciably add to the life of the facility. Projects budgeted in Fixed Assets in account #54200, Structures and Improvements, are capital projects that are new acquisitions or major improvements or remodels which appreciably extend the life

Public Works

Plant Acquisition (1-801)

Douglas Gault, Public Works Director

of the facility. Projects proposed in the Facilities Master Plan will usually be budgeted in this budget unit when approved for construction by the Board of Supervisors. In some cases, budget account #52180, Professional and Specialized Services, is used when the project is a study, a plan or an assessment.

It should be noted that projects budgeted at a cost of \$25,000 and over are included in the Plant Acquisition budget unit. Maintenance projects budgeted at less than \$25,000 is included in the Building Maintenance budget unit (#1700).

The Public Works Director and the County Administrative Officer are recommending Board of Supervisors authorization to continue working on prior-year projects that are being re-budgeted, without waiting for the adoption of the final budget resolution. It should be noted that because building materials costs have increased over the past year, the construction cost estimates of several re-budgeted projects have also increased. These continuing projects total \$2,221,150 and include the following:

Funding Source	Project No.	Description	Amount
State Boating & Waterways Grant	0323	Tisdale Boat Ramp	\$40,000
General Fund	9726	Jail Fuel Tank Removal/Replace	\$10,000
Road Fund (Budget Unit 3100)	9920	Road Tank Remediation on Samuel Drive	\$25,000
General Fund and Cities of Yuba City and Live Oak	0505	Animal Control Facility Design & Programming	\$160,600
State Boating & Waterways Grant	0912	Live Oak Riverfront Boat Launch Facility (previously authorized under Parks & Recreation Budget Unit)	\$1,118,000
Welfare Fund (Budget Unit 5101)	0707	Survey, Design, Repair/Replace HVAC Ducting at Welfare/Social Services @ 190 Garden Highway	\$82,550
Criminal Justice Construction Fund (Fund 0262)	0712	Sheriff Dept. Design and Improvements at Firing Range (Includes \$150,000 for design re-budgeted from 2007-08, plus \$230,000 for Construction phase.)	\$380,000
Fleet ISF (Fund 4580)	0802	Upgrade Ventilation, Fleet Facility @ 275 Samuels Drive	\$50,000
Criminal Justice Construction Fund (Fund 0262)	0810	Sheriff's Upgrade of Minimum Security Jail Facility Shower/Restroom refurbish	\$150,000
General Fund	0817	Replace three (3) HVAC units at Health Department	\$30,000
Criminal Justice Construction Fund (Fund 0262)	0821	Replace Chiller unit at Jail with HVAC system – Design Phase	\$90,000
Community Services Area - C (Fund 0309)	0823	Rio Oso Fire Station Building Replacement	\$85,000

Public Works Plant Acquisition (1-801)

Douglas Gault, Public Works Director

The following chart summarizes the newly requested projects recommended for approval, and indicates the funding sources for those projects. The total of the newly requested projects for FY 2009-10 is

\$1,465,000. Projects with an asterisk (*) are recommended for immediate Board of Supervisor's authorization so that repairs or construction can take place prior to adoption of the final budget, if necessary.

Funding Source	Project No.	Description	Estimate
General Fund	0903	Update Facilities Master Plan	\$250,000
Airport Fund (Budget Unit 3200)	0904	Replace Runway, Taxiway, and Approach Lighting	\$510,000
Airport Fund (Budget Unit 3200)	0906	Airport Layout Plan Update (FAA Grant Requirement)	\$80,000
Criminal Justice Construction Fund (Fund 0262)	0908	Jail Minimum Security Facility Upgrade	\$350,000
Fleet ISF (Fund 4580) and Road Fund (Budget Unit 3100)	0910	Install Wash Rack and Oil/Water Separator	\$250,000
Criminal Justice Construction Fund (Fund 0262)	0913	Replace/Re-Route Waterline to Whiteaker Hall	\$25,000

Use of Reserves/Designations

It is recommended that the \$290,000 Unreimbursed Cost of this budget be funded by the General Fund Designation for Capital Projects. This one-time revenue is included in the Cancellation of Prior Year Designations account in the General Revenues Budget (#1-209).

CAO Recommendation

This budget is recommended as requested.

It is recommended that immediate authorization be given to the Public Works Director to continue work on prior year projects and to start work on certain time sensitive new projects, as indicated above.

The Public Works Director concurs with the recommended budget.

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: PUBLIC WORKS		FUND: GENERAL		0001 1-920	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	668,848	753,965	934,559	1,356,767	1,356,767	45.2
SERVICES AND SUPPLIES	61,487	16,464	42,200	37,800	37,800	10.4-
OTHER CHARGES	317,212	313,602	373,023	192,333	192,333	48.4-
FIXED ASSETS	25,858	0	0	0	0	.0
* GROSS BUDGET	1,073,405	1,084,031	1,349,782	1,586,900	1,586,900	17.6
INTRAFUND TRANSFERS	558,724-	662,517-	743,204-	859,705-	859,705-	15.7
* NET BUDGET	514,681	421,514	606,578	727,195	727,195	19.9
OTHER REVENUES						
USER PAY REVENUES	404,669	312,159	514,820	559,720	559,720	8.7
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	404,669	312,159	514,820	559,720	559,720	8.7
* UNREIMBURSED COSTS	110,012	109,355	91,758	167,475	167,475	82.5
ALLOCATED POSITIONS	8.50	9.50	9.50	12.00	12.00	26.3

Purpose

The Public Works Departmental fund is responsible for the management and operations of a large number of budget units, some of which cover all or most of their expenses, but do not have administrative staff.

Administrative services are provided to the County Airport, Facilities Management, Central Services, Fleet Management, Fish & Game, Parks and Recreation, Road Department, Water Agency, Water Resources, Purchasing, Veterans Hall, Water and Sewer Districts, Street Lighting and Landscape Districts and other Special Districts. General engineering services are provided to the public mainly in support of new development.

Major Budget Changes

Salaries and Benefits

- \$70,797 General salary and benefit adjustments.
- \$280,911 Transfer of 2.5 FTEs and Extra Help costs from the Road budget unit (3-100) to the Public Works Administration budget unit (1-920).
- \$ 17,500 Increase in Other Pay due to payment for unused annual Administrative Leave, previously paid but not budgeted.

- \$ 53,000 Increase in Extra Help due to funding the County Surveyor in the Public Works Department instead of the Road Department (the County Surveyor was funded from salary savings of the vacant positions in FY 08-09).

Services and Supplies

- \$3,900 Increase in Computer Hardware and Maintenance Contracts.

Interfund Transfers

- (\$260,000) Decrease in Interfund Admin-Misc Departments due to the reduction of the expense for the services provided by the Road Departments staff that are proposed to be transferred to the Public Works Department.

Revenues

- \$44,500 Increase in Public Works Services Fees and a decrease in specific surveyor fees.

Program Discussion & Summary Budget Request

The Requested Budget is \$737,495.

The Public Works Department is requesting that two and one-half positions, which are currently assigned to the Road division, be transferred to the Public Works department for functionality. This is primarily due to the transfer of two and one-half (2 1/2) fulltime positions and the Extra Help costs to the

Public Works budget unit (1-920). Specifically, this action will move ½ of a flexibly staffed Associate Civil Engineer/Public Works Engineer I/ Public Works Engineer II position (0.5 FTE), one Highway Engineer Technician II allocation (1.0 FTE), and one flexibly staffed Public Works Engineer II/Public Works Engineer I position (1.0 FTE). It is requested that these positions be reassigned to provide technical support in the areas of lot line adjustments, parcel, subdivision, and tentative map review, encroachment permitting, record searches, and other Public Works related tasks. The incumbents are currently performing these tasks while their positions are allocated to the Road division. The Public Works Administration budget unit (a general fund budget) then pays an hourly rate plus a 10% premium to the Road division, based on state Road Fund regulations, for the work performed by these Road employees. Since these are historically Public Works functions, transfer of these positions to the Public Works department will result in a savings to the General Fund relative to the amount of work and premium paid. Additionally, the actual costs for services that these positions provide to the public will be recouped through the updated Public Works Fees.

In FY 2008-09, the Public Works Department updated its fees for services the department provides to the public. This budget reflects an increase in User Pay Revenues based on those updated fees. These fees fall into four types: A fixed fee based on the approximate work effort and hourly rates; a fee based on the approximate work effort and a percentage of the construction cost; the reimbursement of actual time and materials expended; and a fixed fee for document copying.

Use of Reserves/Designations

This budget unit does not include any reserves or designations.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

Public Works

Douglas Gault, Public Works Director

Urban Area Residential Street Lighting District (3-000)

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT

UNIT: URBAN AREA RESIDENT ST LIGHTING FUND: URBAN AREA RESIDENT ST LIGHTING 3000 3-000

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	16,211	10,396	18,000	18,000	18,000	.0
OTHER CHARGES	16	16	16	301	301	1,781.3
* GROSS BUDGET	16,227	10,412	18,016	18,301	18,301	1.6
* NET BUDGET	16,227	10,412	18,016	18,301	18,301	1.6
APPROPRIATION FOR CONTINGENCY	0	0	0	2,000	2,000	***
INCREASE IN DESIGNATIONS	0	0	296,642	5,699	5,699	98.1-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	16,227	10,412	314,658	26,000	26,000	91.7-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	28,762	16,072	32,000	26,000	26,000	18.8-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	273,332	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	3,209-	13,984-	9,326	0	0	100.0-
TOTAL AVAILABLE FINANCING	25,553	2,088	314,658	26,000	26,000	91.7-
* UNREIMBURSED COSTS	9,326-	8,324	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The Urban Area Residential Street Lighting District is responsible for the maintenance and operations of street lights within the District. This Public Works Department is responsible for the management of this District's budget.

Major Budget Changes

There are no major budget changes.

Program Discussion & Summary Budget Request

The Requested Budget is \$26,000.

The Urban Area Residential Street Lighting District was established as a zone of benefit to finance the maintenance and operation of street lighting in the District. The District is obligated to provide service for which assessments are collected. The budget includes a total of eight subdivisions: three in the community of Sutter, two west of George Washington, one in the north Yuba City area, one in Century Park, and one near Bogue

Public Works

Douglas Gault, Public Works Director

Urban Area Residential Street Lighting District (3-000)

Road and Highway 99. The Urban Area Residential Street Lighting District is supported by benefit assessments that are applied to properties within the district. Assessment rates are reviewed annually and may be adjusted if necessary to meet costs.

Use of Reserves/Designations

The Urban Area Residential Street Lighting District fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2009-10.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

Wildewood West Street Landscape Maintenance District (4-011)

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: SUTTER CO ST INDCP WILLOWOOD W FUND: SUTTER CO ST INDCP WILLOWOOD W 4011 4-011

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	2,280	1,710	3,200	3,200	3,200	.0
OTHER CHARGES	0	0	1,716	0	0	100.0-
* GROSS BUDGET	2,280	1,710	4,916	3,200	3,200	34.9-
* NET BUDGET	2,280	1,710	4,916	3,200	3,200	34.9-
APPROPRIATION FOR CONTINGENCY	0	0	0	125	125	***
INCREASE IN DESIGNATIONS	0	0	4,351	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	2,280	1,710	9,267	3,325	3,325	64.1-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	3,153	1,783	3,375	3,255	3,255	3.6-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	4,786	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	233	1,541	1,106	70	70	93.7-
TOTAL AVAILABLE FINANCING	3,386	3,324	9,267	3,325	3,325	64.1-
* UNREIMBURSED COSTS	1,106-	1,614-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The Wildewood West Street Landscape Maintenance District was established as a zone of benefit to finance the maintenance and operation of street landscape strips in the Wildewood West subdivision.

Major Budget Changes

- (\$1,716) Decrease in Interfund A-87 Building Maintenance expense.

Program Discussion & Summary Budget Request

The Wildewood West Street Landscape Maintenance District is located just west of the City of Yuba City limits. Revenues are derived from assessments levied on the properties within the Wildewood West subdivision. The District budget provides for professional landscaping services, at \$2,280 annually, and other required maintenance and repairs.

The amount requested this year for Interfund A-87 Building Maintenance expense reflects a

Public Works

Douglas Gault, Public Works Director

Wildewood West Street Landscape Maintenance District (4-011)

normal level of costs. In a prior year, County force labor, which is billed through the A-87 Building Maintenance account, were used to repair the irrigation system for the Landscape District, which resulted in a higher cost in FY 2008-09.

Use of Reserves/Designations

The Wildewood West Street Landscaping Maintenance District fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2009-10.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works
Capital Projects (Human Services Building) (4-100)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY

DEPT HEAD: LARRY T COMBS	UNIT: CAPITAL PROJECTS		FUND: CAPITAL PROJECTS			4100 4-100
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	0	0	300,000	300,000	300,000	.0
* GROSS BUDGET	0	0	300,000	300,000	300,000	.0
* NET BUDGET	0	0	300,000	300,000	300,000	.0
APPROPRIATION FOR CONTINGENCY	0	0	12,522	15,522	15,522	24.0
INCREASE IN DESIGNATIONS	0	0	157,860	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	470,382	315,522	315,522	32.9-
OTHER REVENUES						
USER PAY REVENUES	0	0	300,000	300,000	300,000	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	6,436	3,601	4,000	3,000	3,000	25.0-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	157,623	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	2,322	8,522	8,759	12,522	12,522	43.0
TOTAL AVAILABLE FINANCING	8,758	12,123	470,382	315,522	315,522	32.9-
* UNREIMBURSED COSTS	8,758-	12,123-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

This fund was created to account for costs incurred for the proposed new Human Services building, as this is a major construction project for the County. This budget unit is jointly administered by the Public Works Director and the County Administrative Officer.

Program Discussion & Summary Budget Request

The Requested Budget is \$315,522.

The need to provide adequate facilities for the various Human Services divisions was formally identified close to ten years ago. For several years, this need has been planned to be addressed by the construction of a new Human Services Building adjacent to the Mental Health Facility at 1965 Live Oak Boulevard, Yuba City. The building has been fully designed by an architectural firm retained by the County. The construction cost of the building was last calculated at \$16 million. However, construction of the building has repeatedly been held up by the unavailability of State funding. The County has been exploring alternative means of providing for the facility needs of the Human Services divisions. We recommend that the annual

Public Works
Capital Projects (Human Services Building) (4-100)

Douglas Gault, Public Works Director

budget of \$300,000 be continued as it has not yet been determined with certainty that it is not feasible to construct a Human Services facility now or in the future.

Use of Reserves/Designations

The Capital Projects fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2009-10.

CAO Recommendation

This budget is recommended as requested.

The CAO and the Public Works Director concur with the recommended budget.

Fleet

**Public Works
Fleet Management (4-580)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: FLEET MANAGEMENT ISF FUND: FLEET MANAGEMENT ISF 4580 4-580

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	550,055	407,389	519,009	543,710	543,710	4.8
SERVICES AND SUPPLIES	796,069	556,099	1,045,427	940,582	940,582	10.0-
OTHER CHARGES	89,717	579,523	226,510	332,355	332,355	46.7
FIXED ASSETS	7,049	44,476	18,500	25,500	25,500	37.8
* GROSS BUDGET	1,442,890	1,587,487	1,809,446	1,842,147	1,842,147	1.8
* NET BUDGET	1,442,890	1,587,487	1,809,446	1,842,147	1,842,147	1.8
APPROPRIATION FOR CONTINGENCY	0	0	24,447	0	0	100.0-
INCREASE IN DESIGNATIONS	0	0	235,373	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	1,442,890	1,587,487	2,069,266	1,842,147	1,842,147	11.0-
OTHER REVENUES						
USER PAY REVENUES	1,469,956	705,883	1,673,536	1,674,602	1,674,602	.1
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	39,968	20,879	12,000	24,000	24,000	100.0
OTHER FINANCING SOURCES	728	0	0	0	0	.0
CANCELLATION OF PRIOR YEAR RESERVES	0	0	155,390	80,369	80,369	48.3-
UNDESIGNATED FUND BALANCE 7/1	160,576	660,290	228,340	63,176	63,176	72.3-
TOTAL AVAILABLE FINANCING	1,671,228	1,387,052	2,069,266	1,842,147	1,842,147	11.0-
* UNREIMBURSED COSTS	228,338-	200,435	0	0	0	.0
ALLOCATED POSITIONS	8.15	8.00	7.00	7.00	7.00	.0

Purpose

The Fleet Management Internal Service Fund (ISF) provides preventative maintenance, repairs and management services for all County vehicles and equipment. The fund is operated by the General Services Division of the Public Works Department. Management of the vehicles includes inventory of units within an assigned location, approved disposal and replacement of these units, and tracking of associated costs. Fleet Management also ensures adherence to government mandates such as State smog inspections and State

Highway Patrol Biennial Inspections of Terminals (BIT). Services are also provided to other local agencies or municipalities upon request.

Major Budget Changes

Salaries & Benefits

- \$24,701 General salary and benefits adjustments.

Services & Supplies

- \$7,900 Increase in Fleet Stock Parts based on increased cost of tire inventory.
- (\$109,297) Decrease in Other Department Fuel & Oil based on anticipated fuel costs.

Other Charges

- \$175,000 Increase in Interfund Plant Acquisition costs to fund one-time projects: (1) Wash Rack & Oil/Water Separator Installation and (2) Heating and Ventilation Upgrade.

Fixed Assets

- \$7,000 Replacement Shop Compressor.
- \$6,000 Diagnostic Scan Tool.

Revenue

- \$12,000 Increase in Interest revenue based on historic data.
- (\$18,527) Decrease in Fuel & Oil revenue; will no longer be providing fuel cardlock services to outside agencies.
- (\$36,010) Decrease in Interfund Fuel & Oil revenue corresponding to a decrease in anticipated fuel costs.
- \$69,147 Increase in Interfund Vehicle Maintenance revenue due to increased maintenance costs.

**Program Discussion &
Summary Budget Request**

The Requested Budget is \$1,842,147.

Fleet Management operates as an Internal Service Fund (ISF) and, as such, must generate its own revenue to cover expenditures. Fleet Management has been working with the County Administrator's and Auditor-Controller's offices to revise the methodology used to distribute these costs. The final resolution of these changes could have an impact on the distribution of Fleet's charges, reserves, and working capital.

The volatility in the price of fuel continues to be a major budget item that is difficult to accurately estimate. The recommended budget for FY 2009-10 includes \$547,614 for the purchase of fuel for the majority of County departments as compared to the FY 2008-09 cost of \$656,911. Unforeseen changes in domestic and foreign production can substantially change these figures.

Major budget changes include consolidating Tires and Outside Tire Repair accounts into Other Parts and Outside Repairs, respectfully. These accounts were previously separated out for billing purposes and are no longer needed.

Fixed asset purchases include: (1) a request to replace the Snap-On diagnostic scan tool. The current scan tool is obsolete and is no longer supported by the manufacturer; therefore, updates are no longer available. This is a mandatory item for smog machine testing requirements. This tool is used to troubleshoot and diagnose problems on vehicles and light trucks. The current scan tool has been in service since 1995. Fleet Management is requesting authorization to

Public Works Fleet Management (4-580)

Douglas Gault, Public Works Director

purchase as of July 1, 2009. (2) Fleet Management has two compressors that supply compressed air to the shop—a primary and an alternate. Compressed air is critical to operations in the shop. The primary compressor has been in service since 1992, and the alternate since 1971. Fleet is requesting replacement of the alternate compressor with a new compressor, and making that the primary. The alternate compressor has an oil leak that is not cost effective to repair. The primary compressor is starting to show signs of wear, and should be used as the alternate.

\$125,000 is requested in the Interfund Plant Acquisition account to fund Fleet Management's share for the Wash Rack & Oil/Water Installation project. This project is budgeted in the Plant Acquisition budget unit (1-801).

During this current economy, Fleet recognizes the need to further extend the life of our equipment and vehicle assets. Fleet Management will continue looking at methods and procedures to further improve our maintenance program, customer service and communications with departments.

Fleet is requesting to delete one vacant and currently unfunded Equipment Mechanic I/II position.

Use of Reserves/Designations

\$80,369 is requested to be cancelled from the Designation for Future Appropriations primarily to cover expenses for the installation of the Oil/Water Separator project.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

General Services

**Public Works
Purchasing (1-205)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT	UNIT: PURCHASING	FUND: GENERAL			0001 1-205	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	122,265	178,000	233,457	249,011	249,011	6.7
SERVICES AND SUPPLIES	4,862	5,026	7,805	11,450	11,450	46.7
OTHER CHARGES	7,738	6,653	14,097	37,162	37,162	163.6
FIXED ASSETS	0	21,210	79,370	0	0	100.0-
* GROSS BUDGET	134,865	210,889	334,729	297,623	297,623	11.1-
INTRAFUND TRANSFERS	2,041	52,780	67,625	65,295	65,295	3.4-
RESIDUAL EQUITY TRANS-CUT	119,008	0	0	0	0	.0
* NET BUDGET	255,914	263,669	402,354	362,918	362,918	9.8-
OTHER REVENUES						
USER PAY REVENUES	326	8,547	0	26,219	26,219	***
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
CANCELLATION P/Y DESIGNATIONS	0	0	0	142,825	142,825	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	331,870	0	0	100.0-
TOTAL OTHER REVENUES	326	8,547	331,870	169,044	169,044	49.1-
* UNREIMBURSED COSTS	255,588	255,122	70,484	193,874	193,874	175.1
ALLOCATED POSITIONS	2.28	4.00	4.00	4.00	4.00	.0

Purpose

The primary function of Purchasing is to purchase the supplies, materials, fixed assets, and services required by the County staff in a timeframe that meets their needs and to ensure that maximum value is obtained for each dollar spent.

Purchasing is responsible for administering purchasing policies, as approved by the Board of Supervisors; dealing fairly with all potential sources of supply; obtaining goods and services in an efficient and businesslike manner; consolidating purchases of like or common items; obtaining fair prices for materials, equipment, supplies, and services; and generally defining how to affect cost

savings and coordinated purchasing and contracting procedures for Sutter County.

Major Budget Changes

Salaries and Benefits

- \$15,554 General salary and benefits adjustments.

Services and Supplies

- \$1,100 Increase in communications due to combining Central Services staffing with Purchasing.

Public Works Purchasing (1-205)

Douglas Gault, Public Works Director

- \$1,000 Increase in Travel & Transportation for one staff to attend the California Association of Public Purchasing Officers conference.

Other Charges

- \$21,855 Increase in Interfund Misc. Transfer for Sungard IFAS implementation costs for Purchasing module portion of the new Personnel/Payroll system.
- \$2,123 General increase in Interfund Information Technology charges.

Intrafund Transfers

- (\$2,000) Decrease in Intrafund Public Works Administrative Services charges.

Revenues

- \$26,219 Increase in Court Reimbursement for mail services, which is now reflected in the Purchasing budget unit (moved from the Central Services budget unit).

Program Discussion & Summary Budget Request

The Requested Budget is \$362,918.

Projects and policy issues for this budget unit in the upcoming year include reinforcing Purchasing as the centralized division for purchasing and

telecommunications. Because of their technical nature, receipt of telecommunication equipment, office equipment, and fixed assets are coordinated with Purchasing. Purchasing focuses on volume buying, product standardization, creating vendor competition, evaluating vendor performance, and overall procurement coordination.

On March 31, 2009, the Board of Supervisors approved a contract with Sungard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel, Payroll, and Purchasing modules are scheduled to be implemented by early 2010. The Purchasing budget includes \$21,855 for this department's share of cost related to the Purchasing module.

The Purchasing module can join multiple purchase requests into a single request to maximize quantity discounts, record each receiving transaction for audit, and encumber funds automatically, if desired. The system establishes levels of approvals at the department level before transmitting to Purchasing. The Purchasing module will be a security measure as well; only those who have been authorized by their Department Head will have access to the software.

The request for Services and Supplies increases are primarily due to increases in Communications and Travel & Transportation. The increase in Communications is primarily due to combining Central Services expenses with Purchasing. The increase in Travel & Transportation is for the Buyer to attend the California Association of Public Purchasing Officers, Inc., conference.

Public Works Purchasing (1-205)

Douglas Gault, Public Works Director

The decreases in Other Charges, Fixed Assets, and Intrafund Transfers are primarily due to projected budgeted decreases from Interfund Information Technology, Fixed Assets, and Intrafund Public Works Administration Services.

The increase in Revenues is primarily due to the transfer of Court Reimbursement revenues for mail services from the Central Services budget unit (1-700) to Purchasing. The Purchasing budget unit provides the mail service for distribution of all U.S. Postal mail and interoffice mail to and from County departments.

Use of Reserves/Designations

Purchasing is a General Fund department and thus does not have its own Reserve or Designation accounts. However, the cancellation of General Fund designations for General Fund vehicle and major equipment purchases is reflected in the Purchasing budget unit. This budget includes the Cancellation of Designations for the following purchases:

- \$38,600 is recommended to be cancelled from the Designation for Capital Projects (account number 37312) for the purchase of the following equipment items: One 60" Mower to replace two smaller, aging mowers to improve efficiency (\$8,600); and one tractor with attachments to be used for larger grounds maintenance projects (\$30,000). Both of these items are budgeted in the Building Maintenance budget unit (1-700).
- \$104,225 is recommended to be cancelled from the Designation for Future Vehicle Purchases (account number 37337) for the purchase of five replacement vehicles for General Fund departments, as follows: one

(1) utility vehicle (Agriculture Commissioner budget unit 2-601); two (2) investigator vehicles (District Attorney budget unit 2-125); one (1) pick-up truck (Emergency Services budget unit 2-401); and one (1) diesel pick-up truck (Fire Services Administration budget unit 2-402). These vehicles are also discussed within the individual departmental budgets.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: CENTRAL SERVICES		FUND: GENERAL		0001 1-924	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	117,804	0	0	0	0	.0
SERVICES AND SUPPLIES	593,532	514,444	713,557	604,732	604,732	15.3-
OTHER CHARGES	10,864	445	971	0	0	100.0-
* GROSS BUDGET	722,200	514,889	714,528	604,732	604,732	15.4-
INTRAFUND TRANSFERS	212,693-	179,873-	248,637-	183,455-	183,455-	26.2-
* NET BUDGET	509,507	335,016	465,891	421,277	421,277	9.6-
OTHER REVENUES						
USER PAY REVENUES	420,584	328,530	440,608	409,077	409,077	7.2-
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
OTHER FINANCING SOURCES	105	683	0	0	0	.0
TOTAL OTHER REVENUES	420,689	329,213	440,608	409,077	409,077	7.2-
* UNREIMBURSED COSTS	88,818	5,803	25,283	12,200	12,200	51.7-
ALLOCATED POSITIONS	2.07	.00	.00	.00	.00	.0

Purpose

The Central Services budget unit provides the mechanism to expense for postage, printing, and copier leases to County departments.

reductions in Postage (\$26,425), Printing (\$1,322), and Copying (\$18,072) for costs paid to outside vendors for related services.

Major Budget Changes

Services & Supplies

- (\$51,806) Decrease in the Copier Paper account, as Central Services will no longer purchase an inventory of paper for County departments; copier paper will be reflected as an office expense in departmental budgets.
- (\$45,819) Decrease in Professional & Specialized Services includes

Revenues

- (\$65,182) Decrease in Intrafund revenue reflecting reductions in charges for Copy Service (\$5,881), Postage (\$38,645), Printing (\$12,859), Copier Lease (9,001), Paper and Supplies (\$17,746) and Administrative charges of \$18,950.
- (\$31,531) Decrease in User Pay Revenues includes reductions in Postage (\$21,830), Printing (\$4,589), Copying (\$4,861), and Copier Leases(\$251).

Program Discussion & Summary Budget Request

The Requested Budget is \$421,277 for the provision of postage, printing, and copier leases services to County departments.

Printing and printing delivery services are billed to user departments based on the actual cost of printing. Copier leases are billed to user departments based on a composite rate, which includes both copier machine rental and copier supply costs. Postage is also billed to the user department based on the number of pieces processed. This year the Central Services department will no longer process paper and supplies through an Intra/Interfund transaction. Each department will continue to order paper and supplies through the purchasing unit, but will be direct billed from the departments' budget unit rather than through the Copy Paper Intra/Interfund account.

Use of Reserves/Designations

This budget unit does not include any reserves or designations.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works
Fish & Game Propagation (2-703)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: FISH & GAME PROPAGATION		FUND: FISH AND GAME		0006 2-703	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	13,851	5,642	16,000	16,000	16,000	.0
OTHER CHARGES	253	733	3,356	3,590	3,590	7.0
* GROSS BUDGET	14,104	6,375	19,356	19,590	19,590	1.2
* NET BUDGET	14,104	6,375	19,356	19,590	19,590	1.2
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	44,851	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	14,104	6,375	64,207	19,590	19,590	69.5-
OTHER REVENUES						
USER PAY REVENUES	0	2,250	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	9,324	8,769	14,400	10,700	10,700	25.7-
CANCELLATION P/Y DESIGNATIONS	0	0	0	8,890	8,890	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	46,150	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	8,437	4,956	3,657	0	0	100.0-
TOTAL AVAILABLE FINANCING	17,761	15,975	64,207	19,590	19,590	69.5-
* UNREIMBURSED COSTS	3,657-	9,600-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The purpose of this budget unit is to support Fish and Game Commission programs.

This budget is financed by fines from violations of the Fish and Game Code. The revenue from these fines is restricted to use for fish and game purposes.

Major Budget Changes

General Revenues

- (\$3,700) Projected decrease in court fines and interest.

Program Discussion & Summary Budget Request

The Requested Budget is \$19,590.

Under the direction of the Board of Supervisors, the Fish and Game Advisory

Public Works Fish & Game Propagation (2-703)

Douglas Gault, Public Works Director

Commission uses this budget to aid programs targeting the propagation and conservation of fish and game. The Commission also supports programs that aid in the education of children and young adults on wildlife activities in Sutter County. This includes the demonstration, training, and participation in the Duck Egg Salvage Program, Junior Pheasant Hunt, Salmon aquariums for the local grade schools, field trips to fish hatcheries and wildlife preserves, junior fishing derbies, hunter safety, and habitation restoration.

In FY 2009-10, the Fish and Game Commission will continue their efforts to support the propagation and conservation of fish and game within the County and educating youth relating to fish and game programs.

Use of Reserves/Designations

The Fish and Game Propagation fund contains a Designation for Future Appropriations. \$8,890 will be cancelled from the Designation in order to fund the Junior Pheasant Hunt, Duck Egg Salvage programs and Salmon aquariums for the local grade schools.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works
County Airport (3-200)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY AIRPORT		FUND: COUNTY AIRPORT			0005 3-200	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09	
EXPENDITURES							
SALARIES AND EMPLOYEE BENEFITS	3,456	3,038	3,237	3,560	3,560	10.0	
SERVICES AND SUPPLIES	109,670	86,102	160,935	122,110	122,110	24.1-	
OTHER CHARGES	113,844	346,469	537,902	750,211	750,211	39.5	
* GROSS BUDGET	226,970	435,609	702,074	875,881	875,881	24.8	
* NET BUDGET	226,970	435,609	702,074	875,881	875,881	24.8	
APPROPRIATION FOR CONTINGENCY	0	0	18,017	0	0	100.0-	
INCREASES IN RESERVES	0	0	0	0	0	.0	
* TOTAL BUDGET	226,970	435,609	720,091	875,881	875,881	21.6	
OTHER REVENUES							
USER PAY REVENUES	140,017	130,240	256,300	204,820	204,820	20.1-	
GOVERNMENTAL REVENUES	40,000	268,137	423,085	585,250	585,250	38.3	
GENERAL REVENUES	16,364	16,813	19,500	18,000	18,000	7.7-	
OTHER FINANCING SOURCES	0	0	0	67,811	67,811	***	
UNDESIGNATED FUND BALANCE 7/1	51,796	26,206	21,206	0	0	100.0-	
TOTAL AVAILABLE FINANCING	248,177	441,396	720,091	875,881	875,881	21.6	
* UNREIMBURSED COSTS	21,207-	5,787-	0	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0	

Purpose

The County Airport budget consists of expenditures and revenues necessary to operate and maintain the Sutter County Airport to ensure aeronautical safety, and compliance with Federal, State, and local aviation rules and regulations and aviation advisories.

The Public Works Department manages the County Airport and is responsible for the preparation and administration of this budget unit.

Major Budget Changes

Services & Supplies

- (\$25,000) Decrease in Fuel & Oil related to reduced Airport fuel purchases.
- (\$9,500) Decrease in Maintenance Structures/Improvements due to maintenance costs being reflected in the Building Maintenance budget (costs will be billed to the Airport through the A-87 Cost Plan).

Other Charges

- \$166,415 Increase in Interfund Plant Acquisition costs related to approved Airport Capital Improvement Plan projects.
- \$42,593 Increase in Interfund A-87 Cost Plan charges due to an increase in maintenance costs and carry-forward costs from prior years.
- (\$10,000) Decrease in Interfund Maintenance and Improvement charges; FY 2008-09 costs were related to a one-time repair project.

User Pay Revenues

- (\$18,000) Decrease in Rent Land and Buildings revenue reflecting the difference between the anticipated rent increase, adopted in the FY 2008-09 budget, and the actual rent increase.
- (\$35,000) Decrease in Airport Fuel revenue due a decrease in fuel sales at the Airport.

Governmental Revenues

- \$162,165 Increase in State and Federal grant revenue related to costs of approved Airport Capital Improvement Plan projects.

Other Financing Sources

- \$67,811 Increase in Long Term Debt Proceeds reflecting a General Fund Loan.

**Program Discussion &
Summary Budget Request**

This budget provides for the Sutter County Airport. The State of California Department of Transportation Division of Aeronautics (Caltrans) and the Federal Aviation Administration (FAA) certify the Sutter County Airport as a General Aviation airport.

Public Works has outlined an extensive Airport Capital Improvement Plan (ACIP) for the next five years with planned improvements ranging from an updated airport layout plan, runway/taxiway lighting, obstruction removal, apron overlay, and fuel farm replacement. These improvements are dependent on the availability of grant funding from the FAA and Caltrans.

The Airport operates as a separate enterprise and, as such, must generate its own revenues to sufficiently cover the costs to operate and maintain the Airport facilities. For the last several years, the Airport has been using existing fund balance to meet on-going expenses. In FY 2008-09, the Airport expenses depleted the last of the available fund balance.

During FY 2008-09 the Board authorized graduated increases in rates and fees. These increases will take place over the next few years with temporary deficits being covered by a loan from the pooled treasury/General Fund to balance this budget. The anticipated General Fund loan amount required for FY 2009-10 is \$67,811. Additional revenues are still required to balance the budget on an annual basis, and commercial rates shall be reviewed again in FY 2009-10.

In FY 2008-09, a fencing project was completed at the Airport. This project was

Public Works County Airport (3-200)

Douglas Gault, Public Works Director

financed with \$248,000 of grant funding from the FAA.

This year's expenditures include \$590,000 in charges for updating the Airport layout plan and the design and construction of the runway and taxiway lighting upgrade. Approximately \$575,250 of these costs will be covered by grants from the FAA and Caltrans.

In order to comply with the applicable standards of the FAA Airport Improvement Program the Airport Layout Plan must be updated every three years. As part of this update a survey must be performed to validate the Airport property map and all adjoining parcels.

The runway and taxiway lighting upgrade will update the runway lighting and signage to meet current FAA standards for aircraft operations. Additionally the project will include the replacement of the Precision Approach Path Indicators (PAPI).

Several general maintenance expenses formally budgeted in this budget will now be included in the Facilities Maintenance budget and will be charged to the Airport through the A-87 Cost Plan.

Use of Reserves/Designations

This budget unit does not include any reserves or designations.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works
Parks and Recreation (7-101)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: PARKS & RECREATION		FUND: GENERAL		0001 7-101	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	136,940	51,020	1,065,060	41,900	41,900	96.1-
OTHER CHARGES	16,455	21,876	125,238	42,577	42,577	66.0-
* GROSS BUDGET	153,395	72,896	1,190,298	84,477	84,477	92.9-
INTRAFUND TRANSFERS	229,104	61,082	264,056	261,804	261,804	.9-
* NET BUDGET	382,499	133,978	1,454,354	346,281	346,281	76.2-
OTHER REVENUES						
USER PAY REVENUES	17,049	10,037	14,700	14,700	14,700	.0
GOVERNMENTAL REVENUES	47,479	48,845	1,118,000	0	0	100.0-
TOTAL OTHER REVENUES	64,528	58,882	1,132,700	14,700	14,700	98.7-
* UNREIMBURSED COSTS	317,971	75,096	321,654	331,581	331,581	3.1
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The Parks and Recreation budget unit provides for the operation, routine maintenance services, management, planning, and improvements for the County park system, which includes parks, boat ramps, monuments, and recreational areas. The mission of Parks and Recreation is to provide and adequately maintain recreation opportunities which are highly accessible and offer a high-quality outdoor experience in a safe environment; to protect park resources from incompatible uses; and to plan park development in such a manner as to minimize environmental impacts.

Major Budget Changes

Services & Supplies

- (\$1,009,500) Decrease in Professional & Specialized Services. Expenses and related grant revenues for the Live Oak Park Boat Ramp project have been moved to the Plant Acquisition budget unit (1-801).
- (\$13,660) Decrease in general services and supplies expenses due primarily to a transfer of maintenance costs to the Facilities Maintenance budget (1-700).

Public Works Parks and Recreation (7-101)

Douglas Gault, Public Works Director

Other Charges

- (\$77,400) Decrease in Interfund Administration – Miscellaneous Departments expense due to a reduction in house engineering costs related to the completed design phase of the Live Oak Boat Ramp Expansion Project funded by a Boating and Waterways Grant.

Governmental Revenues

- (\$1,118,000) Decrease in State Grant. Grant revenues and related expenses for the Live Oak Park Boat Ramp project have been moved to the Plant Acquisition budget unit (1-801).

Program Discussion & Summary Budget Request

The Requested Budget is \$346,281.

The County parks system provides opportunities for a wide variety of recreational activities including camping, picnicking, swimming, fishing, and boating.

This budget unit covers the ongoing operation and maintenance of the County parks and recreation system. Maintenance duties include grounds keeping, repairing facilities (buildings, parking areas, fences, boat ramps, utilities, picnic tables, and signs), and stocking supplies. Staff interacts regularly with the public by providing information on park facilities and regulations. Staff also monitors and collects fees for the use of facilities.

This budget unit funds the maintenance and improvements for three County parks, four boat ramps, several monuments, and associated structures and grounds. These activities are budgeted and administered by the Facilities Maintenance Division of the Public Works Department.

These facilities include Live Oak Park and boat ramp, Harter Park, Donahue Park, and the Boyd's (Pump), Yuba City, and Tisdale boat ramps.

In FY 2008-09 the Public Works Department completed the construction of the Tisdale boat ramp, located on the Sacramento River.

This year the Public Works Department will be updating the boat ramp at Live Oak Park with a grant from the California Department of Boating and Waterways. The revenues and expenses for project are now reflected in the Plant Acquisition budget unit (1-801).

Use of Reserves/ Designations

This budget unit does not include any reserves or designations.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budgets.

Public Works Veterans' Memorial Community Building (7-203)

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: VETS MEMORIAL COMMUNITY BLDG FUND: GENERAL 0001 7-203

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	40,541	33,839	72,300	39,000	39,000	46.1-
OTHER CHARGES	2,119	2,240	2,240	1,626	1,626	27.4-
* GROSS BUDGET	42,660	36,079	74,540	40,626	40,626	45.5-
INTRAFUND TRANSFERS	127,082	26,650	130,390	85,961	85,961	34.1-
* NET BUDGET	169,742	62,729	204,930	126,587	126,587	38.2-
OTHER REVENUES						
USER PAY REVENUES	42,450	25,775	55,000	35,000	35,000	36.4-
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
TOTAL OTHER REVENUES	42,450	25,775	55,000	35,000	35,000	36.4-
* UNREIMBURSED COSTS	127,292	36,954	149,930	91,587	91,587	38.9-
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The Veterans' Memorial Community Building budget unit covers the expenses of operating and maintaining the building. The Veterans' Building is leased to local veterans' associations for member meetings, dinners, and public access fundraising projects at no associated cost. This facility is also available to individuals, groups, and other organizations for rent.

The Public Works Department is responsible for the ongoing operation and maintenance of the Veterans' Building.

Major Budget Changes

Services & Supplies

- (\$20,000) Decrease in Special Department Expense (rental

deposits) due to a change in the way rental deposits are recorded.

- (\$13,300) Decrease in general services and supplies expenses due to a transfer of maintenance costs to the Facilities Maintenance budget.

Intrafund Transfers

- (\$22,484) Decrease in A87 charges.
- (\$21,500) Decrease in Public Works administrative charges based on historic administrative charges to this budget unit.

Public Works Veterans Hall Community Building (7-203)

Douglas Gault, Public Works Director

User Pay Revenues

- (\$20,000) Decrease in Forfeiture of Deposits (rental deposits) due to a change in the way rental deposits are recorded.

Program Discussion & Summary Budget Request

The Requested Budget is \$126,587.

The Veterans' Memorial Community Building is operated by the County as a service to the community. The building is available to the community for rent on a first come, first served basis. Those renting the building are granted use of the main auditorium and the kitchen. Qualified veterans organizations have been given first priority for use of the building. The rental fees collected are used to help offset the costs of maintenance and improvements. The County General Fund covers the remainder of expenses.

An online reservation system is now available to check the availability of the building and to tentatively reserve dates for use.

The Public Works Department is responsible for the ongoing operation and maintenance of the Veterans' building. Maintenance duties include grounds keeping and repairing facilities. Staff interacts regularly with the public by providing information on regulations, collecting fees, responding to community questions, and coordinating the rentals with other agencies.

The budget reflects a decrease in Special Department Expense (rental deposits) and related Forfeiture of Deposits revenue due to

a change in the way rental deposits are recorded. In previous years deposits were received and returned to renters using the Special Department Expense account. Deposits are now recorded in a liability account (which is not seen in the budget). Deposits that are due back to renters will be returned to renters from the same liability account. Forfeited deposits will be recorded as revenue at the time that the deposit is forfeited.

Use of Reserves/Designations

This budget unit does not include any reserves or designations.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

Road

**Public Works
Road Department (3-100)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY							
DEPT HEAD: DOUGLAS R. GAULT	UNIT: ROAD		FUND: ROAD			0003 3-100	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09	
EXPENDITURES							
SALARIES AND EMPLOYEE BENEFITS	2,288,648	1,730,522	2,693,447	2,166,669	2,166,669	19.6-	
SERVICES AND SUPPLIES	4,561,545	8,209,461	18,881,389	12,375,218	12,285,218	34.9-	
OTHER CHARGES	1,084,972	599,420	1,180,537	1,211,921	1,211,921	2.7	
FIXED ASSETS	115,628	338,628	503,600	178,000	178,000	64.7-	
* GROSS BUDGET	8,050,793	10,878,031	23,258,973	15,931,808	15,841,808	31.9-	
* NET BUDGET	8,050,793	10,878,031	23,258,973	15,931,808	15,841,808	31.9-	
APPROPRIATION FOR CONTINGENCY	0	0	0	125,000	125,000	***	
INCREASES IN RESERVES	0	0	5,000	5,000	5,000	.0	
* TOTAL BUDGET	8,050,793	10,878,031	23,263,973	16,061,808	15,971,808	31.3-	
OTHER REVENUES							
USER PAY REVENUES	546,010	656,858	510,500	242,100	242,100	52.6-	
GOVERNMENTAL REVENUES	8,672,756	7,412,925	15,527,000	8,793,698	8,793,698	43.4-	
GENERAL REVENUES	1,378,455	910,708	1,607,000	1,277,000	1,187,000	26.1-	
OTHER FINANCING SOURCES	21,433	17,794	0	0	0	.0	
UNDESIGNATED FUND BALANCE 7/1	3,051,614	11,228,946	5,619,473	5,749,010	5,749,010	2.3	
TOTAL AVAILABLE FINANCING	13,670,268	20,227,231	23,263,973	16,061,808	15,971,808	31.3-	
* UNREIMBURSED COSTS	5,619,475-	9,349,200-	0	0	0	.0	
ALLOCATED POSITIONS	32.50	32.50	32.50	30.00	30.00	7.7-	

Purpose

The Road Department is responsible for the inspection and maintenance of approximately 790 miles of County roads and 98 bridges. Additionally, the department designs and constructs new roads and bridges, and road improvements. The Road Department also performs selected maintenance related activities for other budget units administered by the Public Works Department, as well as for other departments.

Major Budget Changes

Salaries & Benefits

- (\$280,911) Decrease in Salaries and Benefits to transfer 2.5 FTEs and Extra Help costs to the Public Works Administration budget unit (1-920).
- (\$377,100) Decrease in Salaries and Benefits for six positions to be held vacant and unfunded.

Public Works Road Department (3-100)

Douglas Gault, Public Works Director

- \$131,233 General salary and benefits adjustments.

Services & Supplies

- (\$6,393,546) Decrease in Professional and Specialized Services due to the near completion of the Garmire and Cranmore Bridges project.
- (\$100,000) Decrease in Paving Materials Expense due to a reduction of in-house paving operations.

Fixed Assets

- \$130,000 Road Widener/Shoulder Machine to increase efficiencies and miles maintained per year.
- \$48,000 Underground Vacuum Excavation Machine to excavate soils prior to underground work.

Revenues

- (\$343,400) Decrease in Interfund Administration revenue from departments due to the decrease in reimbursable work with the transfer of 2.5 FTE and extra help to the Public Works Administration budget unit (1-920).
- \$1,170,000 Increase in Proposition 1B transportation revenue.

- (\$470,000) Decrease in State Highway Users gas tax revenues (accounts 45120, 45121, and 45129) based on current economic conditions and trends.

- (\$1,700,000) Decrease in State Other Revenue due to the discontinued cost share of the Garmire Bridge project, due to its completion in FY 08-09.

- (\$277,000) Decrease in Regional Surface Transportation Program (RSTP) revenues due to the sunset of this federal appropriation bill.

- (\$6,276,766) Decrease in Federal Bridge Replacement Program revenue due to the completion of 90% of the Garmire and Cranmore bridges project.

- \$873,522 Increase in Federal Aid revenue for estimated Federal Stimulus revenue.

- (\$350,000) Decrease in State Transportation Development Act revenues (Transportation Tax account 41410) due to decreases in SACOG projections.

- (\$90,000) Decrease in recommended Franchise Fee revenue to bring this account to the required County match amount.

Program Discussion & Summary Budget Request

The Requested Budget is \$16,061,808.

The Road department has been divided into three distinct budget programs; Road Maintenance, Road Engineering, and Road Capital Improvements. Road Maintenance has responsibility for the maintenance of all County Roads and Bridges and has a staff of 20. Road Engineering is responsible for the design and contract management of road overlays, bridge construction contracts, and encroachment permitting, and has a staff of four. The Road Capital Improvements program budget reflects all of the major road and bridge contracts monitored by the Road Engineering program.

Funded and unfunded positions have changed relative to last year's budget. This is primarily due to the transfer of 2.5 fulltime positions and the Extra Help costs to the Public Works budget unit (1-920) and restructuring the Road Maintenance and Road Engineering Divisions.

The department is requesting that certain positions be reallocated to the Public Works Administration budget unit, from the Road Division, to more accurately reflect the tasks performed. These tasks are typically Public Works tasks, not Road tasks, and include mapping and survey services, public works application review, encroachment permitting, improvement plan permits, and transportations permitting. Specifically, the department will be reallocating one-half (0.5 FTE) of a flexibly staffed Public Works Engineer I / Public Works Engineer II/ Associate Civil Engineer position, one (1.0 FTE) Highway Engineer Technician II position, and one (1.0 FTE) flexibly staffed Public Works Engineer

I/Public Works Engineer II. The appropriation to fund an extra help Senior Civil Engineer will also be transferred to Public Works Administration.

The department will be holding 6.0 FTE positions vacant and unfunded for FY 2009-10: one (1.0 FTE) Public Works Maintenance Supervisor II, one (1.0 FTE) Public Works Maintenance Supervisor I, two (2.0 FTEs) Public Works Equipment Operator positions, and two (2.0 FTEs) flexibly staffed Public Works Maintenance Worker Trainee/Public Works Maintenance Worker I/Public Works Maintenance Worker II positions. Due to generally increasing costs with no increases in consistent State program revenues, the Road Division has reviewed its operations and will be adjusting its core functions and staffing to match the funding that is consistently available. The department plans to utilize special program revenues, or one-time revenues, which are seen as less consistent, by making more extensive use of construction contracts. The revised functions of in-house Road Maintenance staff are still being developed and will focus more on recurring maintenance tasks and service response requests.

The Cranmore and Garmire bridge replacement projects, at the Tisdale Weir, were essentially completed in April 2009 at the cost of \$9.1 Million, almost entirely funded by federal and state grants. The completion of this project accounts for the decrease in Federal Bridge Replacement revenues. This is also the basis for the decrease in State Other Revenue, due to the discontinued cost share of the Garmire Bridge project, because of completion in FY 08-09. The Department of Water Resources funded the County's cost share for this Federal Bridge Replacement Program project.

Public Works Road Department (3-100)

Douglas Gault, Public Works Director

The FY 2009-10 budget includes the following major projects for the coming year: the design and construction of the Pleasant Grove Creek (\$1,300,000) and Curry Creek Bridges (\$1,454,000), and the design of the Pennington Road Bridge (\$102,600). The budget also reflects costs for the continuation of the Bridge Preventative Maintenance Project (\$652,100), which is funded in part by the State. An aggressive road overlay program is slated for the coming year and will include the paving of major roadways and residential areas (\$2,258,000).

Fixed Assets are requested at \$178,000 for a Road Widener/Shoulder Machine, used to widen and maintain approximately 1,400 miles of road shoulder, and an Underground Vacuum Excavation Machine, used to excavate soils prior to underground work (such as locating underground utilities; cleaning out manholes, cleaning out culverts and piping, and excavating small or sensitive areas).

State funded programs including the Highway User Tax, State Development Transportation Act, Transportation Congestion Improvement Act (Prop 42), and Highway Safety Bond Act of 2006 (Prop 1B) may have delays or reductions in funding due to the state's financial situation. State government decisions to date have been incorporated into this budget. A conservative expense plan and healthy fund balance are again maintained during this period to smooth the impacts of any changes by the state.

Revenue for the coming year includes \$1,170,000 in Proposition 1B funding. Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, authorized the state to sell \$19.9 billion in general obligation bonds to

fund state and local transportation improvement projects to relieve congestion, improve movement of goods, improve air quality, and enhance safety and security of the transportation system. Proposition 1B funding was initially suspended for FY 2008-09 as part of the State's remedy to the State budget deficit. However, the County did receive an allocation of \$776,450. Proposition 1B payments are currently expected to be fully reinstated; approximate FY 2009-10 revenue of \$1,170,000.

State Highway Users Tax Apportionment (gas tax) revenues are expected to decrease slightly based on current market conditions.

This budget request does not include Regional Surface Transportation Program (RSTP) revenues for FY 2009-10. RSTP is a Federal funding program primarily for road construction, to include new construction, rehabilitation or replacement. It is a program funded under the current Transportation Equity Act which is the five year federal legislation for all transportation related funding. This Act expires in the current federal fiscal year (FFY 2009) and therefore the RSTP program will also end. It is expected that when new federal Transportation legislation is passed and begins in October 2009, that legislation will include a program similar to RSTP.

The department anticipates receiving \$873,522 in Federal stimulus package funding which will be used for various road overlays.

Use of Reserves/Designations

The Road fund contains the following Reserves and/or Designations: Reserve for Inventory, Reserve for Imprest Cash (Petty Cash), Reserve for 5th Street Bridge Maintenance, Reserve for Road Equipment

Public Works Road Department (3-100)

Douglas Gault, Public Works Director

Replacement, Reserve for FEMA/OES, and a Reserve for Land.

Increases in Reserves are recommended at \$5,000, to be placed in the Reserve for 5th Street Bridge Maintenance. This reserve is maintained pursuant to an existing agreement with the City of Yuba City, the City of Marysville and Yuba County. Annually, \$5,000 is placed into the reserve account to pay for projects affecting the 5th Street Bridge.

There are no increases or decreases to the other designation/reserve accounts for FY 2009-10.

CAO Recommendation

This budget is recommended at \$15,971,808, which is \$90,000 less than requested.

Franchise Fee revenue (a General Fund revenue) is recommended at \$340,000, which is \$90,000 less than requested. Franchise Fee revenue provides the required “County match” for Proposition 42 (Transportation Congestion Improvement Act of 2002) funding to counties. \$340,000 represents the County’s base match amount. \$430,000 was allocated in FY 2008-09 to provide a “catch-up” allocation for prior years. It should be noted that allocations of Franchise Fee monies to the Road division have fluctuated over the years with the State’s decisions on whether or not to fund Proposition 42.

The Public Works Director concurs with the recommended budget.

**Public Works
Transportation Development (3-300)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: TRANSPORTATION DEVELOPMENT FUND: GENERAL 0001 3-300

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
OTHER CHARGES	140,176	63,286	180,000	160,000	160,000	11.1-
* GROSS BUDGET	140,176	63,286	180,000	160,000	160,000	11.1-
INTRAFUND TRANSFERS	0	0	0	0	0	.0
* NET BUDGET	140,176	63,286	180,000	160,000	160,000	11.1-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	140,176	63,286	180,000	160,000	160,000	11.1-
TOTAL OTHER REVENUES	140,176	63,286	180,000	160,000	160,000	11.1-
* UNREIMBURSED COSTS	0	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

This budget unit finances the County’s portion of the Yuba-Sutter Transit Authority (YSTA) for the residents of the unincorporated area of Sutter County. Funding of this program comes from the County’s share of State Transportation Development Act Funds. The State Transit Assistance component is allocated and provided directly to the YSTA. The Local Transportation Fund (LTF) component is allocated to the County for the unincorporated area. By agreement, a portion of the LTF annual allocation is used to finance subsidized YSTA transit services. The remainder, after insuring there are no unmet transit needs, may be used by the County to fund general road maintenance work. The remainder portion of the LTF is credited as revenue directly to the Sutter County Road Fund (3-100).

Major Budget Changes

Expenses

- (\$20,000) Decrease in the Contribution to Other Agencies based on Yuba-Sutter Transit Authority projections.

Revenues

- (\$20,000) Decrease in the Transportation Tax to be applied to Yuba-Sutter Transit, based on Yuba-Sutter Transit projections.

Program Discussion & Summary Budget Request

The Requested Budget is \$160,000, to fund Sutter County’s contribution to the Yuba-Sutter Transit Authority.

Public Works Transportation Development (3-300)

Douglas Gault, Public Works Director

Funding of this program comes from the County's share of the Local Transportation Fund (LTF) and is used to fund unmet transit needs as required by State law.

Use of Reserves/Designations

This budget unit does not include any reserves or designations.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

Water Resources

**Public Works
Sutter County Water Agency (0-320)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: SUTTER COUNTY WATER AGENCY FUND: SUTTER COUNTY WATER AGENCY 0320 0-320

	ACTUAL EXPENDITURE 2007-08	ADOPTED BUDGET 2008-09	ADJUSTED BUDGET 4-30-09	CURRENT PROJECTED 6-30-09	DEPARTMENT REQUEST 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
OTHER CHARGES	176,491	171,799	171,799	238,126	247,782	44.2
* GROSS BUDGET	176,491	171,799	171,799	238,126	247,782	44.2
* NET BUDGET	176,491	171,799	171,799	238,126	247,782	44.2
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	78,004	78,004	78,004	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	176,491	249,803	249,803	316,130	247,782	.8-
OTHER REVENUES						
USER PAY REVENUES	40,322	41,645	41,645	109,372	113,710	173.0
GOVERNMENTAL REVENUES	2,144	2,000	2,000	1,800	1,800	10.0-
GENERAL REVENUES	145,676	133,400	133,400	133,100	131,372	1.5-
CANCELLATION OF PRIOR YEAR RESERVES	0	28,410	28,410	28,410	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	32,698	44,348	44,348	44,348	900	98.0-
TOTAL AVAILABLE FINANCING	220,840	249,803	249,803	317,030	247,782	.8-
* UNREIMBURSED COSTS	44,349-	0	0	900-	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The Sutter County Water Agency provides, operates, and maintains County drainage systems within the boundaries of the County of Sutter.

Major Budget Changes:

Other Charges

- \$82,373 Increase in Interfund Water Resources assessment charges.

Revenues

- \$84,455 Increase in User Pay revenues due to assessment increases.

Program Discussion & Summary Budget Request:

This fund operates as a revenue consolidation mechanism to fund drainage operations and maintenance for the water zones. Personnel, supplies, and equipment costs for the drainage maintenance crew and the engineering staff are funded within the Water Resources budget unit (1-922). Capital projects are funded within each water agency zone budget unit.

A portion of the revenue for this budget is restricted for the purposes of improvement, operation, and maintenance of the Live Oak Canal. This revenue is derived from assessments in Water Agency Zones 4, 5, 6, 7, 8, and 9 and the El Cerrito Drainage Zone. This fund also receives minor revenues from

Public Works Sutter County Water Agency (0-320)

Douglas Gault, Public Works Director

Property Taxes. All operational expenditures are reflected in the Water Resources budget unit 1-922. The Interfund Water Resources account reflects the transfer out of all available resources from the Water Agency to the Water Resources division, to cover as much of the drainage maintenance and operations expenses and associated projects as possible.

Use of Reserves/Designations

The Water Agency fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2009-10.

CAO Recommendation

This budget is recommended at requested.

The Public Works Director concurs with the recommended budget.

Public Works Water Zone 2 (0-324)

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #2	FUND: COUNTY WATER ZONE #2	0324 0-324			
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
OTHER CHARGES	8,000	0	0	0	0	.0
* GROSS BUDGET	8,000	0	0	0	0	.0
* NET BUDGET	8,000	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	25,696	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	8,000	0	25,696	0	0	100.0-
OTHER REVENUES						
USER PAY REVENUES	692	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	1,178	535	1,000	500	500	50.0-
UNDESIGNATED FUND BALANCE 7/1	30,825	1,000-	24,696	500-	500-	102.0-
TOTAL AVAILABLE FINANCING	32,695	465-	25,696	0	0	100.0-
* UNREIMBURSED COSTS	24,695-	465	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The purpose of the Sutter County Water Agency Zone 2 is to provide the mechanism needed to collect funds from properties within the Zone to reimburse the County for funds advanced for new development and capital projects.

Program Discussion & Summary Budget Request

In 1980, the Sutter County Water Agency contracted to construct a storm drainage line in and along the County-owned right-of-way of Franklin Road connecting into Walton Avenue, benefiting the future properties. The budget is self-supporting and financed by drainage connection fees that are collected as

development occurs and used for Capital Improvements within the zone. No annual maintenance assessment fees are levied within Zone 2. Interest revenue is expected at \$500 in the upcoming year.

Use of Reserves/Designations

The Water Zone 2 fund contains a Designation for Future Appropriations. No increases or decreases to the designation are proposed for FY 2009-10.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

Public Works

Douglas Gault, Public Works Director

Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334) and El Cerrito Drainage Zone (0-390)

Purpose

The primary purpose of Water Zones 4 through 9, 11 through 13 and the El Cerrito Drainage Zone is to collect assessments and provide revenues for new development, capital projects, and operations and maintenance of drainage facilities for properties within the Zones.

The Water Zone and El Cerrito Drainage Zone budgets are managed by the Water Resources Division of the Public Works Department.

Major Budget Changes:

Services & Supplies

- \$31,200 Increase in consultant services (Zone 4).
- \$37,700 Increase in consultant services (Zone 5).
- \$6,700 Increase in consultant services (Zone 6).
- \$42,200 Increase in consultant services (Zone 7).
- \$102,200 Increase in consultant services (Zone 8).

Other Charges

- \$23,596 Increase in in-house engineering and Water Agency charges (Zone 4).

- \$4,096 Increase in in-house engineering and Water Agency charges (Zone 5).
- \$351,427 Increase in Developer reimbursement, in-house engineering and Water Agency charges (Zone 6).
- \$ 30,799 Increase in in-house engineering and Water Agency charges (Zone 7).
- (\$42,037) Decrease in in-house engineering and Water Agency charges, and decrease in Developer reimbursement (Zone 8).
- \$4,000 Increase in developer reimbursements (Zone 11).

Revenues

- \$84,455 Increase in total General Revenues due to assessment increases.
- \$5,000 Increase in new construction drainage fees (Zone 11).

Program Discussion & Summary Budget Request

Revenues for each zone of benefit are collected from two primary sources: property assessments on the lots within each zone of benefit and one-time fees for drainage connections as new homes are built. One-time revenues are placed in a Designation for

Public Works

Douglas Gault, Public Works Director

Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334) and El Cerrito Drainage Zone (0-390)

Future Appropriations and are reserved for major upgrades and improvements to the system. The annual on-going maintenance revenue is transferred to the Water Agency budget (0-320) and then to the Water Resources division (1-922) to offset costs to perform the required operations and maintenance.

In FY 2009-10, the Water Resources division, which manages the Zones, is requesting to fund a consultant contract for the performance of drainage studies and to design improvements to the Live Oak Canal made necessary by development in the specific Zones of Benefit. The cost of these efforts is estimated at \$220,000, and will be funded by Zone 4 (\$31,200), Zone 5 (\$37,700), Zone 6 (\$46,700), Zone 7 (\$42,400), and Zone 8 (\$20,000). The projects will be funded by a combination of funds from the Designation for Future Appropriations and Interest revenue.

It is anticipated that Zone 6 will need to fund a developer reimbursement of \$350,000, pursuant to the Harter Packing reimbursement agreement. This anticipated payment is reflected in the Zone 6 budget (0-328). It is also anticipated that Zone 11 will need to fund \$4,000 in developer reimbursements based on the collection of drainage fees. This has been reflected in the Zone 11 budget (0-332).

The Interfund Admin – Miscellaneous Departments account is used to reflect charges to the individual zones for in-house engineering services performed by the Water Resources division. It is anticipated that charges will be incurred in FY 2009-10 related to work performed for the Live Oak Canal improvements.

Assessments within the zones of benefit were increased in FY 2008-09 in an effort to bring the assessments current with the established ordinance. Many of the zones will now see an increase in revenues, which will be used to help offset the cost of maintenance and on-going operations.

Use of Reserves/Designations

Each of the Water Zones and the El Cerrito Drainage Zone contain a Designation for Future Appropriations. The following is a summary of increases or decreases to the Designations for FY 2009-10.

- Zone 4 (0-326) will cancel \$25,408 from the Designation for Future Appropriations to help fund the study and design of Live Oak Canal improvements.
- Zone 5 (0-327) will increase the Designation for Future Appropriations by \$7,581 reflecting additional interest earned in the prior year.
- Zone 6 (0-328) will cancel \$335,448 from the Designation for Future Appropriations to help fund the anticipated \$350,000 Developer Reimbursement.
- Zone 7 (0-329) will cancel \$41,286 from the Designation for Future Appropriations to help fund the study and design of Live Oak Canal improvements.
- Zone 8 (0-330) will cancel \$13,544 from the Designation for Future

Public Works

Douglas Gault, Public Works Director

Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334) and El Cerrito Drainage Zone (0-390)

Appropriations to help fund the study and design of Live Oak Canal improvements.

- Zone 9 (0-331) will increase the Designation for Future Appropriations by \$398, generally reflecting additional revenues.
- Zone 11 (0-332) will increase the Designation for Future Appropriations by \$15,368, primarily reflecting one-time Drainage/Hook-up Charges and New Construction Drainage Fees collected in the prior year.
- Zone 13 (0-334) will increase the Designation for Future Appropriations by \$400, generally reflecting excess revenues available.
- There are no increases or decreases to the Designation for Future Appropriations in Zone 12 (0-333) and in the El Cerrito Drainage Zone (0-390).

CAO Recommendation

The budgets are recommended as requested.

The Public Works Director concurs with the recommended budgets.

Public Works *Douglas Gault, Public Works Director*
Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)
and El Cerrito Drainage Zone (0-390)

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: COUNTY WATER ZONE #4 FUND: COUNTY WATER ZONE #4 0326 0-326

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	0	0	0	31,200	31,200	***
OTHER CHARGES	12,704	12	13,012	32,608	32,608	150.6
* GROSS BUDGET	12,704	12	13,012	63,808	63,808	390.4
* NET BUDGET	12,704	12	13,012	63,808	63,808	390.4
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	304,288	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	12,704	12	317,300	63,808	63,808	79.9-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	24,332	22,893	23,000	38,400	38,400	67.0
CANCELLATION P/Y DESIGNATIONS	0	0	0	25,408	25,408	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	292,660	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	9,987-	9,988-	1,640	0	0	100.0-
TOTAL AVAILABLE FINANCING	14,345	12,905	317,300	63,808	63,808	79.9-
* UNREIMBURSED COSTS	1,641-	12,893-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Public Works

Douglas Gault, Public Works Director

**Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)
and El Cerrito Drainage Zone (0-390)**

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: COUNTY WATER ZONE #5 FUND: COUNTY WATER ZONE #5 0327 0-327

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	0	0	0	37,700	37,700	***
OTHER CHARGES	7,574	9	10,009	17,105	17,105	70.9
* GROSS BUDGET	7,574	9	10,009	54,805	54,805	447.6
* NET BUDGET	7,574	9	10,009	54,805	54,805	447.6
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	623,005	7,581	7,581	98.8-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	7,574	9	633,014	62,386	62,386	90.1-
OTHER REVENUES						
USER PAY REVENUES	34,299	32,836	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	30,528	21,295	30,050	31,300	31,300	4.2
CANCELLATION OF PRIOR YEAR RESERVES	0	0	560,750	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	15,040-	20,041-	42,214	31,086	31,086	26.4-
TOTAL AVAILABLE FINANCING	49,787	34,090	633,014	62,386	62,386	90.1-
* UNREIMBURSED COSTS	42,213-	34,081-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Public Works *Douglas Gault, Public Works Director*
Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)
and El Cerrito Drainage Zone (0-390)

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: COUNTY WATER ZONE #6 FUND: COUNTY WATER ZONE #6 0328 0-328

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	0	0	0	6,700	6,700	***
OTHER CHARGES	3,633	3	22,583	372,010	372,010	1,547.3
* GROSS BUDGET	3,633	3	22,583	378,710	378,710	1,577.0
* NET BUDGET	3,633	3	22,583	378,710	378,710	1,577.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	452,587	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	3,633	3	475,170	378,710	378,710	20.3-
OTHER REVENUES						
USER PAY REVENUES	34,969	12,662	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	20,444	22,691	22,450	35,300	35,300	57.2
CANCELLATION P/Y DESIGNATIONS	0	0	0	335,448	335,448	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	414,936	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	13,996-	133	37,784	7,962	7,962	78.9-
TOTAL AVAILABLE FINANCING	41,417	35,486	475,170	378,710	378,710	20.3-
* UNREIMBURSED COSTS	37,784-	35,483-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Public Works *Douglas Gault, Public Works Director*
Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)
and El Cerrito Drainage Zone (0-390)

E X E C U T I V E S U M M A R Y

DEPT HEAD: DOUGLAS R. GAULT UNIT: COUNTY WATER ZONE #7 FUND: COUNTY WATER ZONE #7 0329 0-329

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	0	0	0	42,200	42,200	***
OTHER CHARGES	3,975	3	3,553	31,352	31,352	782.4
* GROSS BUDGET	3,975	3	3,553	73,552	73,552	1,970.1
* NET BUDGET	3,975	3	3,553	73,552	73,552	1,970.1
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	228,781	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	3,975	3	232,334	73,552	73,552	68.3-
OTHER REVENUES						
USER PAY REVENUES	1,214	1,166	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	12,488	20,398	13,550	34,050	34,050	151.3
CANCELLATION P/Y DESIGNATIONS	0	0	0	41,286	41,286	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	216,053	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	6,996-	9,997-	2,731	1,784-	1,784-	165.3-
TOTAL AVAILABLE FINANCING	6,706	11,567	232,334	73,552	73,552	68.3-
* UNREIMBURSED COSTS	2,731-	11,564-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Public Works *Douglas Gault, Public Works Director*
Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)
and El Cerrito Drainage Zone (0-390)

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: COUNTY WATER ZONE #8 FUND: COUNTY WATER ZONE #8 0330 0-330

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	0	0	0	20,000	20,000	***
OTHER CHARGES	4,281	64,471	68,616	16,379	16,379	76.1-
* GROSS BUDGET	4,281	64,471	68,616	36,379	36,379	47.0-
* NET BUDGET	4,281	64,471	68,616	36,379	36,379	47.0-
APPROPRIATION FOR CONTINGENCY	0	0	4,497	0	0	100.0-
INCREASE IN DESIGNATIONS	0	0	39,011	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	4,281	64,471	112,124	36,379	36,379	67.6-
OTHER REVENUES						
USER PAY REVENUES	34,714	1,620	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	7,113	11,986	7,645	17,500	17,500	128.9
CANCELLATION P/Y DESIGNATIONS	0	0	0	13,544	13,544	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	68,928	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	1,995-	65,468	35,551	5,335	5,335	85.0-
TOTAL AVAILABLE FINANCING	39,832	79,074	112,124	36,379	36,379	67.6-
* UNREIMBURSED COSTS	35,551-	14,603-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Public Works

Douglas Gault, Public Works Director

**Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)
and El Cerrito Drainage Zone (0-390)**

E X E C U T I V E S U M M A R Y

DEPT HEAD: DOUGLAS R. GAULT

UNIT: COUNTY WATER ZONE #9

FUND: COUNTY WATER ZONE #9

0331 0-331

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
OTHER CHARGES	3,980	4	4,504	5,502	5,502	22.2
* GROSS BUDGET	3,980	4	4,504	5,502	5,502	22.2
* NET BUDGET	3,980	4	4,504	5,502	5,502	22.2
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	35,540	398	398	98.9-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	3,980	4	40,044	5,900	5,900	85.3-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	5,372	3,684	6,100	6,500	6,500	6.6
CANCELLATION OF PRIOR YEAR RESERVES	0	0	33,849	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	1,297-	1,596-	95	600-	600-	731.6-
TOTAL AVAILABLE FINANCING	4,075	2,088	40,044	5,900	5,900	85.3-
* UNREIMBURSED COSTS	95-	2,084-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Public Works

Douglas Gault, Public Works Director

**Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)
and El Cerrito Drainage Zone (0-390)**

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #11		FUND: COUNTY WATER ZONE #11		0332 0-332	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
OTHER CHARGES	0	0	0	4,000	4,000	***
* GROSS BUDGET	0	0	0	4,000	4,000	***
* NET BUDGET	0	0	0	4,000	4,000	***
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	94,873	15,368	15,368	83.8-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	94,873	19,368	19,368	79.6-
OTHER REVENUES						
USER PAY REVENUES	0	13,168	0	5,000	5,000	***
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	3,500	2,055	4,400	2,800	2,800	36.4-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	89,973	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	3,000-	4,400-	500	11,568	11,568	2,213.6
TOTAL AVAILABLE FINANCING	500	10,823	94,873	19,368	19,368	79.6-
* UNREIMBURSED COSTS	500-	10,823-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Public Works

Douglas Gault, Public Works Director

**Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)
and El Cerrito Drainage Zone (0-390)**

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: COUNTY WATER ZONE #12 FUND: COUNTY WATER ZONE #12 0333 0-333

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	2,259	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	2,259	0	0	100.0-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	82	46	130	70	70	46.2-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	2,136	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	90-	131-	7-	70-	70-	900.0
TOTAL AVAILABLE FINANCING	8-	85-	2,259	0	0	100.0-
* UNREIMBURSED COSTS	8	85	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Public Works *Douglas Gault, Public Works Director*
Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)
and El Cerrito Drainage Zone (0-390)

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: COUNTY WATER ZONE #13		FUND: COUNTY WATER ZONE #13		0334 0-334	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	0	.0
* NET BUDGET	0	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	70,288	400	400	99.4-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	0	0	70,288	400	400	99.4-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	0	.0
GENERAL REVENUES	2,587	1,448	3,400	1,800	1,800	47.1-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	66,300	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	2,000-	3,400-	588	1,400-	1,400-	338.1-
TOTAL AVAILABLE FINANCING	587	1,952-	70,288	400	400	99.4-
* UNREIMBURSED COSTS	587-	1,952	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Public Works *Douglas Gault, Public Works Director*
Sutter County Water Agency Zone 4-9, 11-13 (0-326 - 0-334)
and El Cerrito Drainage Zone (0-390)

E X E C U T I V E S U M M A R Y

DEPT HEAD: DOUGLAS R. GAULT UNIT: EL CERRITO DRAINAGE DISTRICT FUND: EL CERRITO DRAINAGE DISTRICT 0390 0-390

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARIMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
OTHER CHARGES	820	1	601	611	611	1.7
* GROSS BUDGET	820	1	601	611	611	1.7
* NET BUDGET	820	1	601	611	611	1.7
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	637	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	820	1	1,238	611	611	50.6-
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	0	.0
GOVERNMENTAL REVENUES	12	6	12	12	12	.0
GENERAL REVENUES	880	508	630	599	599	4.9-
CANCELLATION OF PRIOR YEAR RESERVES	0	0	493	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	30	41-	103	0	0	100.0-
TOTAL AVAILABLE FINANCING	922	473	1,238	611	611	50.6-
* UNREIMBURSED COSTS	102-	472-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Public Works
Rio Ramaza Community Service District (0-395)

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY

DEPT HEAD: DOUGLAS R. GAULT UNIT: RIO RAMAZA COMMUNITY SRVC DIST FUND: RIO RAMAZA COMMUNITY SRVC DIST 0395 0-395

	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SERVICES AND SUPPLIES	4,414	4,808	5,150	5,900	5,900	14.6
OTHER CHARGES	12,577	11,463	11,610	13,605	13,605	17.2
* GROSS BUDGET	16,991	16,271	16,760	19,505	19,505	16.4
* NET BUDGET	16,991	16,271	16,760	19,505	19,505	16.4
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	89,628	0	0	100.0-
INCREASES IN RESERVES	0	0	0	0	0	.0
* TOTAL BUDGET	16,991	16,271	106,388	19,505	19,505	81.7-
OTHER REVENUES						
USER PAY REVENUES	1,596	1,134	3,000	1,680	1,680	44.0-
GOVERNMENTAL REVENUES	31	14	30	14	14	53.3-
GENERAL REVENUES	5,981	3,142	6,900	4,180	4,180	39.4-
CANCELLATION P/Y DESIGNATIONS	0	0	0	18,392	18,392	***
CANCELLATION OF PRIOR YEAR RESERVES	0	0	100,961	0	0	100.0-
UNDESIGNATED FUND BALANCE 7/1	4,880	6,830	4,503-	4,761-	4,761-	5.7
TOTAL AVAILABLE FINANCING	12,488	11,120	106,388	19,505	19,505	81.7-
* UNREIMBURSED COSTS	4,503	5,151	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The Rio Ramaza Community Service District (CSD) was established to provide sewer and water service to the Rio Ramaza Mobile Home Park.

This budget is prepared and administered by the Water Resources division of the Public Works Department.

Major Budget Changes

Other Charges

- \$2,000 Increase in Interfund Administration charges from the Water Resources division, due to additional services being provided to the CSD.

Revenues

- (\$1,320) Decrease in Other Charges for Current Services to reflect

Public Works Rio Ramaza Community Service District (0-395)

Douglas Gault, Public Works Director

historic revenue receipts for this line item.

- (\$2,600) Decrease in Interest earnings due to gradually decreasing funds within the budget, on which interest is earned.

Program Discussion & Summary Budget Request

The Requested Budget is \$19,505.

The Rio Ramaza Mobile Home Park is located on the southern edge of Sutter County, just north of the Sacramento International Airport. Due to the district's location along the flight path of the airport, the Sacramento County Board of Supervisors has allocated, and continues to allocate, funds to the Sacramento Metro Airport Authority for the acquisition of properties in the Rio Ramaza Mobile Home Park. Properties are to be acquired when they become available. Nine active accounts remain in the district.

The increase of \$2,000 is due to the increase in support of the Water/Wastewater operator. This position is budgeted in the Water Resources division of the Public Works Department, and costs are charged to Rio Ramaza CSD via the Interfund Admin/Miscellaneous Departments account.

Use of Reserves/Designations

It is recommended that \$18,392 be cancelled from the Designation for Future Appropriations in FY 2009-10 to cover necessary expenses of the district in light of anticipated decreases in revenues.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works
Water Resources (1-922)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: WATER RESOURCES		FUND: GENERAL		0001 1-922	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	509,044	463,789	606,465	614,024	614,024	1.2
SERVICES AND SUPPLIES	419,480	215,261	441,495	291,272	291,272	34.0-
OTHER CHARGES	384,240	52,192	64,635	61,978	61,978	4.1-
FIXED ASSETS	0	0	120,500	0	0	100.0-
* GROSS BUDGET	1,312,764	731,242	1,233,095	967,274	967,274	21.6-
INTRAFUND TRANSFERS	87,320	119,780	96,515	201,232	201,232	108.5
* NET BUDGET	1,400,084	851,022	1,329,610	1,168,506	1,168,506	12.1-
OTHER REVENUES						
USER PAY REVENUES	438,335	106,349	382,645	452,910	452,910	18.4
GOVERNMENTAL REVENUES	0	0	230,000	71,000	71,000	69.1-
OTHER FINANCING SOURCES	2,029	0	0	0	0	.0
TOTAL OTHER REVENUES	440,364	106,349	612,645	523,910	523,910	14.5-
* UNREIMBURSED COSTS	959,720	744,673	716,965	644,596	644,596	10.1-
ALLOCATED POSITIONS	6.00	6.00	6.00	6.00	6.00	.0

Purpose

The Water Resources Department operates the Sutter County Water Agency and implements water resources programs such as ground water management, regional water/wastewater treatment, integrated regional water management planning, drainage and grading ordinances, floodplain management, and Clean Water Act requirements.

- \$4,900 Increase in Other Pay due to payment for Administrative Leave cash-out, previously paid but not budgeted.

Services & Supplies

- (\$5,900) Decrease in Software License and Computer Hardware based on actual needs of the department.

Major Budget Changes

Salaries & Benefits

- \$2,659 General salary and benefits adjustments.

- (\$150,000) Decrease in Professional and Specialized Services due to overall decrease in cost of contract consultants.

- \$3,000 Increase in Special Department Expense related

Public Works Water Resources (1-922)

Douglas Gault, Public Works Director

to regulatory permits and licenses.

- (\$1,500) Decrease in Other Equipment based on actual needs of the department.

Intrafund Transfers

- \$112,000 Increase in Intrafund Administration charges from the Public Works Department for administrative assistance provided to the Water Resources Division.

Revenues

- \$76,065 Increase in Interfund Water Agencies revenue to reflect increased Water Agency Zone of Benefit assessments.
- (\$159,000) Decrease in State Grant revenue related to a two year Ground Water Management Program grant totaling \$230,000; \$159,000 was realized in FY 2008-09.

Program Discussion & Summary Budget Request

The Requested Budget is \$1,168,506.

This budget unit in the coming year includes a continued need for spending in the Professional and Specialized Services account. This account provides for consultant services for engineering and legal services on flood plain management and drainage for the County. The division will use consulting services in FY 2009-10 for a countywide

drainage study and a regional Wastewater feasibility study. Consultants will also assist with developing the County's Ground Water Management Plan and other watershed special projects. These consultant services expenses are estimated at \$240,000 with an estimated \$71,000 from State grant funding. Consultant contracts are budgeted in the Professional/Specialized Services line item. The \$150,000 decrease in this line item is related to the different contracts that will be used for FY 2009-10 projects vs. FY 2008-09 projects.

It is anticipated that new Flood Insurance Rate Maps will be issued this year for nearly two-thirds of Sutter County. The Division will be participating in and managing activities such as public outreach workshops and coordinating with FEMA and the State Floodplain Coordinator.

Use of Reserves /Designations

This budget unit does not include any reserves or designations.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.

**Public Works
Flood Control (1-923)**

Douglas Gault, Public Works Director

EXECUTIVE SUMMARY						
DEPT HEAD: DOUGLAS R. GAULT	UNIT: FLOOD CONTROL		FUND: GENERAL		0001 1-923	
	ACTUAL EXPENDITURE 2007-08	ACTUAL EXPENDITURE 4-30-09	ADOPTED BUDGET 2008-09	DEPARTMENT REQUEST 2009-10	CAO RECOMMEND 2009-10	% CHANGE OVER 2008-09
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	0	0	0	27,990	27,990	***
SERVICES AND SUPPLIES	0	104,372	280,100	1,536,300	1,536,300	448.5
* GROSS BUDGET	0	104,372	280,100	1,564,290	1,564,290	458.5
INTRAFUND TRANSFERS	0	94	0	235	235	***
* NET BUDGET	0	104,466	280,100	1,564,525	1,564,525	458.6
APPROPRIATION FOR CONTINGENCY	0	0	0	0	0	.0
INCREASE IN DESIGNATIONS	0	0	0	300,000	300,000	***
INCREASES IN RESERVES	0	0	300,000	0	0	100.0-
* TOTAL BUDGET	0	104,466	580,100	1,864,525	1,864,525	221.4
OTHER REVENUES						
USER PAY REVENUES	0	0	0	31,500	31,500	***
GOVERNMENTAL REVENUES	0	0	0	1,400,000	1,400,000	***
TOTAL OTHER REVENUES	0	0	0	1,431,500	1,431,500	***
* UNREIMBURSED COSTS	0	104,466	580,100	433,025	433,025	25.4-
ALLOCATED POSITIONS	.00	.00	.00	.00	.00	.0

Purpose

The primary function of this budget unit is to appropriate the funding to support flood control efforts in Sutter County. The majority of expenditures in this unit are payments to support activities for state and federal advocacy efforts to obtain funding for levee and flood control improvements.

Services and Supplies

- \$1,400,000 Increase in Special Departmental Expenses (Flood) due to the designation of \$1,400,000 of Proposition 13 funding for the United States Army Corps of Engineers Feasibility Study.

Major Budget Changes

Salaries and Benefits

- \$27,990 Increase in Extra Help for the Staff Analyst assigned to Sutter Butte Flood Control Agency.

Revenues

- \$1,400,000 Increase in State Grant revenue due to the anticipated receipt of \$1,400,000 of Proposition 13 funding for the United States Army Corps of Engineers Feasibility Study.

Program Discussion & Summary Budget Request

The Requested Budget is \$1,864,525.

The Sutter Buttes Flood Control Agency (SBFCA) was formed by the Sutter –Butte Joint Exercise of Powers Agreement (JPA) for the purpose of jointly exercising the powers of its members to provide flood control and protection. In December of 2007, Sutter County, Sutter County Water Agency, Butte County, Yuba City, City of Live Oak, City of Biggs, City of Gridley, Levee District 1, and Levee District 9 signed a JPA establishing the SBFCA. The members agreed to have the power and authorization to acquire, construct, improve, operate, and maintain works for the purpose of controlling and conserving waters for the protection of life and property that would or could be damaged by inundation caused by still or flowing water. This unit supports SBFCA by funding part time support staff and allocating State proposition monies to SBFCA.

Additionally, this unit provides funding for costs incurred by federal and state representatives which are actively advocating for funding for levee improvements and flood control related projects in Sutter County.

The United States Army Corps of Engineers Sutter Basin Feasibility Study was initiated in 2000. The Project Management Plan, which has recently been completed, identifies \$5.6 million in work that is required to complete the study over the next three years. The local share of this project is currently estimated to be \$2.8 million, of which \$2.05 million will be met using a Proposition 13 grant. Proposition 13 in this context is the “Safe Drinking Water, Clean Water, Watershed Protection and Flood

Protection Act of 2000. The remaining \$0.75 million is currently proposed to be met with local revenues. The FY 2009-10 Proposition 13 funding contribution will be \$1,400,000.

Use of Reserves/Designations

This budget unit does not include any reserves or designations.

CAO Recommendation

This budget is recommended as requested.

The Public Works Director concurs with the recommended budget.