



# Recommended Budget

**Fiscal Year 2013-2014**

Cover photo courtesy of Kate Doscher of Yuba City, who took this picture on West Butte Road. The Pacific Flyway brings a myriad of waterfowl to Sutter County.

**SUBMITTED BY**

**JAMES M. ARKENS**

County Administrative Officer

**SHAWNE M. CORLEY**

Assistant County Administrative Officer

**STEVEN M. SMITH**

Deputy County Administrative Officer

**MEGAN M. GREVE**

Deputy County Administrative Officer

**PUBLISHED BY**

**RON SULLENGER**

Supervisor, District 1

**STANLEY CLEVELAND, JR.**

Vice Chairman, District 2

**LARRY MUNGER**

Supervisor, District 3

**JIM WHITEAKER**

Chairman, District 4

**JAMES GALLAGHER**

Supervisor, District 5

# **COUNTY OFFICERS**

## **BOARD OF SUPERVISORS**

Supervisor, District 1	Ron Sullenger
Supervisor, District 2	Stanley Cleveland Jr.
Supervisor, District 3	Larry Munger
Supervisor, District 4	Jim Whiteaker, Chair
Supervisor, District 5	James Gallagher

## **ELECTED OFFICIALS**

Assessor	Todd Retzloff
Auditor-Controller	Robert E. Stark
Clerk-Recorder	Donna M. Johnston
District Attorney	Carl V. Adams
Sheriff-Coroner	J. Paul Parker
Treasurer-Tax Collector	Steven Harrah

## **APPOINTED OFFICERS & DEPARTMENT HEADS**

Agricultural Commissioner- Sealer of Weights and Measures	Mark Quisenberry
Child Support Services Director	Jamie E. Murray
County Administrative Officer	James M. Arkens
County Counsel	Ronald S. Erickson
Development Services Director	Danelle Stylos
Farm Advisor	Chris Greer
General Services Director	Megan M. Greve, Interim
Human Resources Director	Karen Ropp
Human Services Director	Tom Sherry
Librarian	James Ochsner
Museum Director/Curator	Julie Stark
Chief Probation Officer	Leticia Paras-Topete, Interim
Public Defencer	Mark Van den Heuvel
Veterans Services Officer	Marvin King



# TABLE OF CONTENTS

Budget Message.....	1
About Sutter County .....	12
Agriculture, Cultural & Educational .....	Section A
Agricultural Commissioner .....	A-1
Farm Advisor .....	A-8
Library .....	A-14
Museum .....	A-20
Subsidy Requests .....	A-24
Veterans' Services Officer .....	A-26
Development Services .....	Section B
Administration .....	B-1
Emergency Services .....	B-6
Engineering Services .....	B-9
Environmental Health/CUPA .....	B-12
Fire Services/County Service Areas.....	B-17
Planning & Building.....	B-31
Plant Acquisition .....	B-34
Road – Transportation Department .....	B-40
Special Districts .....	B-47
Water Resources – Water Agency/Zones .....	B-53
Water Works District #1 .....	B-80
General Government .....	Section C
Assessor .....	C-1
Auditor-Controller.....	C-6
Board of Supervisors.....	C-12
Clerk-Recorder .....	C-15
County Administrative Officer .....	C-25
County Counsel .....	C-51
Human Resources .....	C-56
Treasurer-Tax Collector .....	C-72

General Services.....	Section D
Administration – Purchasing.....	D-1
Building Maintenance.....	D-8
County Airport.....	D-13
Fish and Game.....	D-16
Fleet Services.....	D-18
Information Technology.....	D-21
Veterans’ Memorial Building – Ettl Hall.....	D-25
Human Services.....	Section E
Administration.....	E-1
Health.....	E-4
Mental Health.....	E-26
Welfare/Social Services.....	E-41
Law & Justice.....	Section F
Child Support.....	F-1
District Attorney.....	F-4
Grand Jury.....	F-12
Probation.....	F-14
Public Defender.....	F-26
Public Safety Realignment (0-140).....	F-30
Sheriff.....	F-42
Trial Courts.....	F-62
Special Revenue Funds.....	Section G
Non Appropriation Budget Units.....	Section H
Index.....	Section I
Alphabetical Index.....	I-1
Numerical Index.....	I-3
Schedule 9s by Section.....	Schedules



# Budget Message

James M. Arkens  
County Administrative Officer







# County of Sutter

## *Office of the County Administrator*

1160 Civic Center Boulevard  
Yuba City, California 95993  
Phone: (530) 822-7100 Fax: (530) 822-7103

June 11, 2013

TO: The Honorable Sutter County Board of Supervisors

RE: **Recommended Budget for Fiscal Year 2013-14**

It is my pleasure to present the attached Sutter County Recommended Budget for FY 2013-14. The budget is balanced and the County still enjoys healthy reserves because of past planning and conservative budgeting. My job as the Chief Administrative Officer is to present to the Board a budget that uses no one-time reserves to fund the on-going, daily operations of the County.

Totaling \$241 million, the budget is largely status quo in nature. Unfortunately, the economic situation in this area has not experienced a strong rebound. Going into this budget cycle our budget gap was far greater than I anticipated. It was necessary to evaluate services and look for areas that heavily impacted the General Fund. Reorganization was approved by this Board in mid-May that I believe will provide quality services for our customers and also save substantial money in this budget and years in the future. Reductions of positions in several other areas were necessary to bring the budget within our revenues. Unfortunately, this action has a negative impact to several departments and their employees.

The stagnant nature of this area's economy has resulted in few requests for planning and public works projects. The impact on certain departments resulting in lower than expected revenue is being felt and will probably continue to be in decline for the short term. Unfortunately, the elimination and reduction of internal services has also negatively impacted the General Fund in the area of A-87 reimbursements. As we all know, as we eliminate expenses we also eliminate paid services which are reimbursed through A-87. This impact was an approximate \$900,000 loss to the General Fund.

Hopefully, as we watch the housing market slowly rebound in the area we will also see our revenues stabilize and begin to rise. I am not optimistic that this will occur within the next year. I expect another lean budget in 2014-15.

Fortunately, the Sutter County Board of Supervisors and Department Heads have been extremely conservative in past years resulting in a reserve that can be used if necessary. I am not an advocate of using reserve funds for daily operations but understand that the Board of Supervisors still wants to provide the community with the best possible services while holding down expenses.

### Summary of the Recommended Budget

The Recommended Budget for FY 2013-14 totals \$241 million. The General Fund comprises \$54.4 million of this amount. The Adopted Budget for FY 2012-13 consisted of a total countywide budget of \$252.5 million and a General Fund budget of \$60.3 million. The recommended figures therefore represent a decrease of \$11.5 million, or 4.6% for the total budget. The General Fund has been decreased \$6.0 million, or 10%, when compared to the FY 2012-13 Adopted Budget.

Revenues essentially remain stagnant, with decreases in A-87 reimbursements and negative impacts of lower planning fees and other departmental revenues. Although the County Administrative Office is estimating no increase or decrease in sales tax revenue for FY 2013-14, property tax values are projected in this budget to increase by 3%, which is a bright spot in our projected revenue stream.

The County Administrative Office has reviewed all aspects of this budget and is presenting the Board of Supervisors with a balanced budget utilizing no drawdown of reserves for daily operating expenses.

The following chart summarizes the relative change in the County’s major operating funds.

	2012-13 ADOPTED	2013-14 RECOMMENDED	CHANGE	
			DOLLARS	PERCENT
General	\$60,334,562	\$54,367,202	(\$5,967,360)	-9.89%
Road	\$13,820,919	\$6,722,191	(\$7,098,728)	-51.36%
Special Aviation	\$1,091,995	\$520,524	(\$571,471)	-52.33%
Fish & Game	\$21,701	\$21,430	(\$271)	-1.25%
Bi-County Mental Health	\$24,104,948	\$24,995,381	\$890,433	3.69 %
Mental Health Services Act	\$8,551,238	\$9,635,971	\$1,084,733	12.69%
Health Services	\$12,736,979	\$12,416,961	(\$320,018)	-2.51%
Welfare/Social Services	\$36,737,772	\$39,116,119	\$2,378,347	6.47%

	2012-13	2013-14	CHANGE	
	ADOPTED	RECOMMENDED	DOLLARS	PERCENT
Trial Courts	\$8,147,472	\$8,985,095	\$837,623	10.28%
Public Safety	\$24,885,521	\$24,355,588	(\$529,933)	-2.13%

### Staffing Changes

The Recommended Budget includes reductions to the county workforce. Overall, the total number of employee positions has decreased by 22.5 Full Time Equivalent (FTE) positions from the FY 2012-13 Adopted Budget. It includes only 8.8 new positions, primarily for Human Services related functions within the County, where State and Federal funds have been directed to counties for specific purposes.

The charts on the following pages summarize the recommended staffing changes and the net impact on the General Fund.

DEPARTMENT	ELIMINATED POSITIONS	POSITION REDUCTIONS	
		GENERAL FUND IMPACT	FTE
Anti-Drug Abuse 2-302	Deputy District Attorney III	(\$151,590)	(1.0)
	Deputy Probation Officer III	(\$110,295)	(1.0)
	Deputy Sheriff	(\$88,199)	(1.0)
District Attorney 2-125	Assistant Chief Investigator	(\$143,483)	(1.0)
	Senior Criminal Investigator	(\$122,632)	(1.0)
	Senior Criminal Investigator	(\$89,973)	(1.0)
Engineering Services 1-920	Director of Public Works	(\$209,687)	(1.0)
	Deputy Director of General Services	(\$160,723)	(1.0)
	Executive Secretary II	(\$85,013)	(1.0)
	Senior Engineering Technician	(\$93,724)	(1.0)
	Engineering Technician II	\$0	(1.0)
Environmental Health 2-725	Environmental Health Specialist II	(\$80,198)	(1.0)
Information Technology 4-581	Director of Information Technology	(\$93,008)	(1.0)
Library Services 6-207	Library Technician	(\$41,464)	(1.0)
Planning & Building 2-724	Planning Manager	(\$167,984)	(1.0)
	Principal Planner	(\$150,718)	(1.0)
	Building Manager	\$0	(1.0)
Sheriff-Coroner 2-201	Deputy Sheriff	(\$81,607)	(1.0)
	Deputy Sheriff	(\$81,607)	(1.0)
	Deputy Sheriff	(\$81,607)	(1.0)

DEPARTMENT	ELIMINATED POSITIONS	POSITION REDUCTIONS	
		GENERAL FUND IMPACT	FTE
Emergency Services 2-401	Emergency Services Manager	(\$69,514)	(0.5)
Child Support Services 0-112	Information Systems Coordinator II	\$0	(1.0)
Development Services Admin 2-721	Hazardous Materials Specialist	\$0	(1.0)
<b>TOTAL</b>		<b>(\$2,103,026)</b>	<b>(22.5)</b>

DEPARTMENT	CHANGED POSITIONS	ADDED OR DELETED	POSITION CHANGES	
			GENERAL FUND IMPACT	FTE
Assessor 1-203	Assessment Technical Services Manager	Deleted	(\$94,061)	(1.0)
	Supervising Assessment Technician	Added	\$73,136	1.0
Child Support Services 0-112	Child Support Specialist I/II	Deleted	\$0	(1.0)
	Child Support Specialist III	Added	\$0	1.0
Development Services Administration 2-721	Director of Community Services	Deleted	(\$176,859)	(1.0)
	Director of Development Services	Added	\$185,353	1.0
<b>TOTAL</b>			<b>(\$12,431)</b>	<b>0.0</b>

DEPARTMENT	NEW POSITIONS	VACANT OR FILLED	NEW POSITIONS	
			GENERAL FUND IMPACT	FTE
General Services Administration 1-205	Director of General Services	N/A	\$155,909	1.0
Information Technology 4-581	Computer Operator (80% position)	N/A	\$53,077	1.0
Planning & Building 2-724	Deputy Director of Planning and Building	N/A	\$150,758	0.8

DEPARTMENT	NEW POSITIONS	VACANT OR FILLED	NEW POSITIONS	
			GENERAL FUND IMPACT	FTE
Welfare Administration 5-101	Public Assistance Specialist I/II	N/A	\$0	1.0
	Public Assistance Specialist I/II			1.0
	Public Assistance Specialist I/II			1.0
	Public Assistance Specialist I/II			1.0
	Public Assistance Specialist I/II			1.0
	Public Assistance Specialist I/II			1.0
<b>TOTAL</b>			<b>\$359,744</b>	<b>8.8</b>

### Major Budget Impacts

This section includes discussions of a number of issues which have had a significant impact on the Recommended County budget for FY 2013-14.

<p><b>Department Reorganizations</b></p>	<p>On May 14, 2013, the Sutter County Board of Supervisors approved a reorganization of the Community Services, Public Works, General Services and Information Technology functions of the County. The reorganization is effective July 1, 2013, and the actions approved on May 14 have been reflected in this Recommended Budget. This reorganization is designed to create efficiencies in the management structure and delivery of services to internal and external customers. The Recommended Budget, which reflects the spending and organization plan for the County effective July 1, 2013, is presented with the reorganization of the three affected departments in place.</p> <p>The reorganization actions not only provide for a consolidation of management functions, creating efficiencies in the overall structure, but also allows for better public services by providing a single department which will serve the public related to development and other outside services.</p> <p>The new Development Services Department provides a one-stop development center for the public, and is responsible for the following functions:</p> <ul style="list-style-type: none"> <li>• Road Maintenance</li> <li>• Engineering Services</li> <li>• Planning &amp; Building</li> <li>• Environmental Health &amp; CUPA</li> </ul>
--	---

	<ul style="list-style-type: none"> <li>• Code Enforcement</li> <li>• Fire Services</li> <li>• Emergency Services</li> <li>• Water Resources</li> <li>• Special Districts</li> </ul> <p>It is envisioned that the newly created General Services Department will be able to help the County improve efficiency by coordinating current and new projects such as the purchase and implementation of a county-wide purchasing and budget system and the development of a records management system that encompasses digital as well as physical storage.</p>
<p><b>Replacement Vehicles</b></p>	<p>The County has deferred most vehicle replacement purchases during the economic downturn. Although the County has saved the money required to purchase new vehicles during that time period, deferring replacement of an aging fleet inevitably leads to increasing maintenance costs in the short-term, and a ballooning financial burden to provide County departments with suitable transportation in the long-term. It has been estimated by the County’s Fleet Management division that the deferred 5-year total cost for replacing vehicles exceeds \$4.7 million for the total County, and \$3.3 million for the General Fund and Sheriff’s departments only. Using the County’s current fleet statistics and replacement policies, the average annual replacement expenses would be \$940,000 for the total County, and \$667,000 for the General Fund and Sheriff’s departments.</p> <p>In an effort to reduce the deferred costs for replacement of Sheriff’s patrol vehicles, the County Administrative Office is recommending the replacement of five patrol vehicles in the Sheriff’s Department. For this year, it is recommended that the purchase be funded with one-time monies.</p> <p>It is also recommended that six passenger vehicles be replaced this year; four for Bi-County Mental Health, one for Welfare and Social Services, and one for the Child Support Services Department. The Road Division of Development Services will be replacing two heavy-duty trucks. County Service Area F will be purchasing one fire equipped pick-up truck to replace an aging passenger vehicle, and in the process improving the functionality for the Department.</p>

<p><b>Health Insurance</b></p>	<p>For FY 2013-14, the County will experience an 8% increase in Health Insurance premium costs. The County's participation in the Tri-County Schools Insurance Group (TCSIG) has benefitted the County and its employees over the past ten years that the County has been a member. There were no increases in health insurance premiums for a seven year period. However, for a number of years, TCSIG was drawing down on reserves to keep health insurance costs stable. The County faced premium increases of 14% in FY 2010-11 and 13.3% in FY 2011-12, and again no increase for FY 2012-13.</p>
<p><b>Animal Control Transition</b></p>	<p>In November 2011, Sutter County and the cities of Live Oak and Yuba City entered into a Joint Powers Agreement (JPA) to form the Sutter Animal Services Authority (SASA) with Sutter County designated as the lead agency for operations and Yuba City designated as the lead agency to construct a new facility. The agreement specified that, at the completion of construction, the County's historical management of Animal Services operations would transfer to Yuba City. Construction of the new facility is set to be completed by August of 2013.</p> <p>It has been agreed that the transition of lead agency duties for SASA from Sutter County to Yuba City will occur on July 1, 2013, in conjunction with the new fiscal year. Sutter County's FY 2013-14 Recommended Budget reflects this change.</p> <p>Based on the transition of lead agency duties for the Animal Services operations from Sutter County to Yuba City, the County's Animal Control budget unit has changed to one which solely appropriates the remaining permanent staffing and the County's proportionate share of the approved SASA budget. This budget unit has been moved to the Human Resources Department to reflect the change in Sutter County's responsibility. The recommended budget contains residual costs related to A-87 Overhead and Workers' Compensation and Liability insurances. These costs will not be shared with all SASA members. It is expected that these costs will decrease over the next two to ten years.</p>

<p><b>Plant Acquisition Projects and Jail Expansion Project</b></p>	<p>Major structural improvements (generally those costing over \$15,000) are classified as Plant Acquisition projects. Because of the size and complexity of these projects, they tend to span two or more fiscal years before they are completed. This year's recommended projects include \$218,400 for the second phase of the expansion of the Agriculture Commissioner's building, approximately \$610,000 to replace portions of the roof at the 446 and 463 2<sup>nd</sup> Street buildings (the cost for both projects will be shared with the Courts), \$32,855 for ADA Improvements at various County facilities, and \$19,000 for repairs to the Jail.</p> <p>The largest of the projects is the expansion of the Main Jail. The envisioned project will remodel and expand the Medical Services and Kitchen Areas, and will expand the capacity of the Maximum Security facility by 42 beds. In response to the California Department of Corrections and Rehabilitation Request for Applications, in January of 2012, Sutter County submitted a financing application for funds made available through the AB 900 Phase II Construction or Expansion of County Jails program.</p> <p>The project was selected by the State for funding, with \$9,741,000 requested in state financing and the County providing \$514,000 as the required 5% funding match. The County's Criminal Justice Development Impact Fees will be used to cover any required local match and to advance funds to complete the initial phases of the project prior to receiving reimbursement.</p> <p>The County has awarded a design contract to an Architectural / Engineering Design team based in Sacramento and is working with the Design team to satisfy all state bond financing criteria so the project will be officially accepted by the State Public Works Board and the project's design can begin. The project's design is expected to take approximately 12 months followed by construction lasting approximately 18 months.</p>
<p><b>Zoning Code Update</b></p>	<p>The Planning and Building Division of the Community Services Department reviews and processes general plan and zoning applications, land divisions, use permits, variances, and other development related requests in conformance with all applicable state law requirements, and addresses code enforcement violations relative to the Zoning Code.</p>



	<p>As the result of the recent completion of the General Plan Update, a comprehensive review and update is needed of the Zoning Code. The Planning and Building Division’s budget includes \$100,000 to fund the second year of a two-year project to update the Zoning Code.</p>
<p><b>Special Revenue Funds</b></p>	<p>For the past three years, Departments that had funds available were directed to use those funds over the three-year period to help offset further reductions due to General Fund funding losses. If departments had special revenue funds that could legally be used for discretionary purposes, those funds were recommended to be drawn in the same proportions that the General Fund was drawing down its reserves. This year, many of those funding sources have been used and the revenue source is not available. A limited number of departments are recommended to continue to draw down remaining Special Revenue Fund monies. Those include: \$60,000 from Sheriff’s Assessment Fees, \$131,450 from the Assessor’s property tax administration program fund, \$51,000 from the Tax Collector’s Office of Revenue Collection enhancement fund, and \$41,000 from the District Attorney’s Asset Forfeiture and Local Anti-Drug Abuse funds. The Sheriff will again be using his Assessment Fees to fund a Legal Specialist position and avoid additional staffing reductions.</p> <p>As has been done in the past, it is recommended that the special revenue funds be transferred to the General Fund at the beginning of the fiscal year. Any unexpended funds in the departments’ budgets at the end of FY 2013-14 should be used to decrease the County’s General Fund contribution to that budget.</p>
<p><b>SunGard Personnel-Payroll-Financial Management-Budget-Purchasing System</b></p>	<p>On March 31, 2009, your Board approved a contract with SunGard LLC to update and integrate the County’s aging financial management systems. The new system will ultimately combine all five functions into one integrated and up-to-date software system. The project was split into two phases: Phase I includes the majority of the Personnel and Payroll modules, as well as an intermediate upgrade of the financial management system. Phase II will include the Purchasing and Budget modules, the remainder of the Personnel and Payroll modules, and conversion to the most current version of the Financial Management system. Phase I is over a year behind schedule. It is now expected that Phase I of the project will “go live” in July of 2013. Phase II will be</p>

	<p>implemented following the successful implementation of Phase I. A total of \$46,620 is being budgeted in FY 2013-14.</p> <p>These costs include:</p> <ul style="list-style-type: none"> <li>• \$9,720 in the Auditor-Controller’ budget for temporary help staffing;</li> <li>• \$6,900 in the Auditor-Controller’s budget for training related to the new system;</li> <li>• A re-budget of \$30,000 in the County Administrative Office to implement the budget module.</li> </ul>
--	---

### Future Considerations

<p><b>Labor Agreements</b></p>	<p>The Board of Supervisors will be negotiating new bargaining agreements with all employee groups starting in FY 2013-14. The results of these agreements have yet to be determined, and therefore no changes have been included in this Recommended Budget.</p>
<p><b>Realignment Phase II - Public Health</b></p>	<p>At the time of this writing, State Budget subcommittees are considering the Governor’s May Revision proposals, focusing on the Administration’s proposals for calculating county savings associated with the Medi-Cal expansion and the redirection of those funds to a new realignment of certain social services programs. County advocates have communicated unanimous opposition to the Administration’s provisions associated with realignment and continue to express significant concerns with the proposed formula for determining county savings.</p> <p>The Administration’s approach includes a reduction in 2013-14, before any evidence of county savings is produced. Counties are concerned that the \$300 million estimated redirection for 2013-14 is too much, too soon and will result in immediate reductions to the county health care safety net.</p> <p>The fiscal impact to Sutter County would be a redirection of \$1,196,051 in FY 2013-14, \$3,588,154 in FY 2014-15, and \$5,182,889 in FY 2015-16. While the FY 2013-14 amount essentially does not “touch” the County’s budget, as it would come from our current \$2,996,118 mandatory contribution to CMSP, subsequent years would clearly impact those remaining Realignment dollars that come directly to the County and support current programs. Under this scenario,</p>

	Sutter County would lose \$592,036 from current direct 1991 Realignment dollars in FY 2014-15, and would lose all but \$400,000 in FY 2015-16. For perspective, \$400,000 leaves Sutter County with just enough to administer a limited Environmental Health program. All other Public Health programs that are currently funded with 1991 Realignment funds would be eliminated, or would need to be covered directly by the County's General Fund.
--	--

**The State Budget**

The Governor released his revised 2013-14 budget proposal on May 14, 2013. The Governor emphasized his plans to increase education funding, the implementation of health reform, and the importance of prudence. The impact of proposed State health reform efforts on Sutter County is discussed above.

State General Fund receipts have reportedly exceeded expectations by approximately \$4.5 billion. This is a marked difference from the past several years' budgets, where, as your Board is aware, the State has reported repeated deficits and had counties planning for dramatic cuts and State budget changes. Some may perceive that we have "turned a corner," though it may be small. However, the improvement that the State may be experiencing at this time is not a sign that all areas of the economy or that the State budget itself has recovered.

As we caution each year, County government is greatly affected by the decisions made in Sacramento. It is not possible to predict what will ultimately be included or excluded from the State's budget, so the Recommended Budget you see before you does not attempt to anticipate potential State budget changes. If the State budget that is ultimately adopted by the Legislature has significant impacts on the County budget, we will return to your Board with recommended revisions at that time.

Respectfully Submitted,



JAMES M. ARKENS  
COUNTY ADMINISTRATIVE OFFICER





# About Sutter County

Sutter County is the birthplace of John Joseph Montgomery, the first American to pilot an airplane, 20 years before Orville and Wilbur Wright. An inventor and pilot, Montgomery built several gliders, including the Evergreen (pictured above), before dying from injuries sustained in a glider accident. Glenn Ford portrayed the Yuba City native in a movie about his life.



## About Sutter County

---

Sutter County is one of California's original 27 counties. Agricultural and commercial operations in Sutter County pre-date California's entry into the United States. While its borders have changed somewhat since its founding (Auburn was once the County seat), Sutter County's chief economy remains agriculture and conservation of agriculture remains a shared goal of its residents and its government.

### History

Sutter County is named after one of the state's more engaging and complex historical personalities, and an agricultural visionary. John Augustus Sutter, a German native born to Swiss parents, was one of the first to recognize the Sacramento Valley for its potential as an agricultural empire. His Hock Farm, established on the Feather River just south of present-day Yuba City, was the site of the valley's first large agricultural enterprise.

At the age of 31, Sutter left Europe on a French passport and traveled a circuitous route that took him from New York to St. Louis to Oregon to Hawaii and then to Alaska. He sailed from Sitka, Alaska to Yerba Buena (San Francisco), arriving on July 1, 1839, at a time when California was part of Mexico. Sutter took Mexican citizenship on August 29, 1840 and between 1841 and 1844 was granted by Mexican authorities some 145,000 acres of land in the Sacramento Valley, including a portion he named New Helvetia that included parts of present day Sutter County. On some 600 acres along the Feather River in 1841, Sutter established Hock Farm, the first non-Indian settlement in the area. It became the site of a large grain, orchard, cattle and vineyard operation.

Yuba City, the County seat, was founded in 1849, and is the birthplace of John Joseph Montgomery (February 15, 1858), the first American to pilot an airplane, on August 28, 1883, 20 years before Orville and Wilbur Wright.

### Geography

Located in the heart of the Sacramento Valley, Sutter County's southern border is Sacramento County. It is bordered on the southwest by Yolo County, the northwest by Colusa County, on the north by Butte County, on the east by Yuba County, and on the southeast by Placer County.

Sutter County has a land mass of approximately 608 square miles, 88 percent of which is prime farm or grazing lands. Just 3 percent of the County is urbanized.

State highways 99 and 20 are the main traffic arteries through Sutter County, linking the County to Interstate 80 to the south and Interstate 5 to the west. They intersect at Yuba City, 45 miles north of the state capital, along the Feather River at its confluence with the Yuba River.

The Sacramento River drainage system that has provided rich soils and vast amounts of water for agriculture and industry also poses a physical threat to communities in Sutter County. Sutter County's battles against flooding are historic. Sutter County is the site of the first regional flood control effort in California—Levee District 1, created by the Board of Supervisors in 1868. When 19<sup>th</sup> century hydraulic mining for gold in the Sierra Nevada choked the rivers with debris and made flooding episodes more frequent and more damaging, Sutter County farmers spearheaded the formation of the Sacramento Valley Anti-Debris Association to force an end to hydraulic mining. Sutter

## About Sutter County

---

County is bisected by a state flood control project—the Sutter Bypass—which diverts high water flows from the Sacramento River and channels them south. There are approximately 260 miles of earthen levees in Sutter County. Flood control is a constant priority for Sutter County government. In 2007, the County was instrumental in forming the Sutter Butte Flood Control Agency to provide regional flood control efforts in the 21<sup>st</sup> century.

Sutter County is home to the Sutter Buttes, a cluster of mountain peaks that rise in sharp relief to the flat landscape that dominates the Sacramento Valley. Seen for miles from every direction, the Sutter Buttes are the remnants of a volcano dormant for over a million years. Sometimes referred to as “The Smallest Mountain Range in the World,” they were known as *Histum Yani*, (variously translated as Middle Mountains of the Valley or Spirit Mountain) to the native Maidu who occupied Sutter County for perhaps as long as 10,000 years.

### Climate

Like all regions with Mediterranean climate, Sutter County experiences relatively mild winters. Summers in Sutter County can be warmer than other regions of the Sacramento Valley that are closer to the origin of the Delta breezes that provide some relief in the evenings. Sutter County has, on average, approximately 21 inches of rainfall each year. While temperatures sometimes exceed 100 degrees and infrequently fall below freezing, the average high temperature in July is 95 degrees and the average low temperature in January is 38 degrees. Snowfall is a rare occurrence, although it is less rare on the peaks of the Sutter Buttes.

### Population

According to the 2010 decennial US Census, Sutter County has a population of approximately 94,554. More than two-thirds, 64,925, live in the City of Yuba City, the County seat. Another 8,392 live in Live Oak.

### Government

Sutter County is a General Law County and is organized in accordance with the California Government Code and the California Constitution, with five elected members of the Board of Supervisors and elected positions of Sheriff-Coroner, District Attorney, Clerk-Recorder, Treasurer-Tax Collector, Auditor-Controller, and Assessor. The Board of Supervisors establishes enacts local ordinances and establishes the policies under which the County operates. Based on these policy decisions, the County Administrative Officer manages the activities of the County’s departments. County Counsel provides legal counsel to the Board of Supervisors and the Departments.

### Agriculture

In 2002, Sutter County had 1,391 farms on 371,964 acres. The value of the 2011 farm production was \$547 million, with rice, dried plums (prunes), walnuts, peaches, tomatoes and nursery products as the leading agricultural commodities. The County also is an important producer of cattle and calves, melons, hay and alfalfa. Industries directly or indirectly tied to agriculture benefit from agriculture, which returned more than \$2.2 billion to the local economy in 2011.



# About Sutter County

---

## Natural Gas Production

Falling prices for natural gas are impacting the value of wells in the Sutter Buttes region. Sutter County had 420 operating natural gas wells in 2012, a decrease by nine from 2011, and the assessed value of the gas wells fell in 2012 by \$19 million, to \$119 million.

## Employment

Sutter County is part of the Yuba City Metropolitan Statistical Area (MSA), which includes all of Sutter County and all of

neighboring Yuba County. More than one-third of Sutter County residents commute outside of the County for work. More than one in four people employed in the Yuba City MSA work for the federal, state, or local governments, including schools.

The chart below represents the April, 2013 Employment by Industry breakdown for the Yuba City MSA according to Employment Development Department. Sutter County's largest employers are Rideout Health Group, Sutter County government, and Sunsweet Growers, respectively.

<b><i>Total All Employment</i></b>	41,000
Government	10,600
Trade, Transportation & Utilities	8,000
Educational and Health Services	5,500
Retail Trade	5,400
Leisure and Hospitality	4,000
Farming	3,600
Professional and Business Services	3,000
Manufacturing	2,100
Natural Resources, Mining & Construction	1,400
Finance, Insurance and Real Estate	1,300
Information	<u>400</u>





# Agriculture, Cultural & Educational

## *Section A*

The roots of Caterpillar Inc., the largest earth-moving and farm implement manufacturing company on the planet, are traced to the fertile lands of Sutter County, and to the inventions Daniel Best tested on his brother's wheat farm southwest of Yuba City. Beginning in the 1860s, Daniel Best received 41 patents, including tractors powered by both steam and gas. His inventions drove down the time and cost of irrigating, planting and harvesting crops, and later led to a merger that created Caterpillar Inc.



# Agricultural Commissioner (2-601) *Mark P. Quisenberry, Ag Commissioner*

EXECUTIVE SUMMARY					
DEPT HEAD: MARK P QUISENBERRY	UNIT: AGRICULTURAL COMMISSIONER		FUND: GENERAL		0001 2-601
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	2,055,830	1,602,652	2,019,219	2,074,404	2.7
SERVICES AND SUPPLIES	111,562	63,555	113,826	115,462	1.4
OTHER CHARGES	155,196	64,430	143,525	148,201	3.3
CAPITAL ASSETS	26,779	0	0	0	.0
* GROSS BUDGET	2,349,367	1,730,637	2,276,570	2,338,067	2.7
INTRAFUND TRANSFERS	100,057	4,588	365,174	227,894	37.6-
* NET BUDGET	2,449,424	1,735,225	2,641,744	2,565,961	2.9-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	350,596	295,934	274,820	289,375	5.3
GOVERNMENTAL REVENUES	1,205,315	1,171,998	1,049,858	1,148,898	9.4
GENERAL REVENUES	159-	0	0	0	.0
TOTAL OTHER REVENUES	1,555,752	1,467,932	1,324,678	1,438,273	8.6
* UNREIMBURSED COSTS	893,672	267,293	1,317,066	1,127,688	14.4-
ALLOCATED POSITIONS	22.00	22.00	21.00	20.00	4.8-

## Purpose

The County Agricultural Commissioner, as defined by law, is responsible for the local administration of federal, state, and county laws, rules, and regulations that protect the public's health, safety and welfare, the environment, agriculture, and the consumer. The Agricultural Commissioner is also the County Sealer of Weights and Measures, as defined by law. The Agricultural Commissioner administers twenty-one individual programs in the fulfillment of these responsibilities.

The Department's mission is to serve the public's interest by:

- Ensuring equity in the marketplace
- Promoting and protecting agriculture
- Assuring environmental quality, and

- Protecting the health, safety, and welfare of Sutter County's citizens

That mission is fulfilled through the following programs:

- Pest Exclusion
- Pesticide Use Enforcement
- Pest Detection
- Fruit and Vegetable Standardization
- Egg Quality Control
- Pest Management
- Nursery Inspection
- Pest Eradication
- Seed Inspection
- Weights and Measures Enforcement
- Wildlife Services

- Other non-regulatory and special services programs

## Major Budget Changes

### Salaries & Benefits

- \$55,185 General increase due to negotiated Salaries & Benefits costs

### Intrafund Transfer

- (\$10,000) Decrease in Intrafund CUPA-AG due to eliminating support from this department to the CUPA program
- (\$145,999) Reduction in Plant Acquisition costs associated with the completion of Phase I of the Ag Commissioners' building expansion project in FY 2012-13, and the budgeting of Phase II of the project for FY 2013-14

### Revenues

- \$10,000 New revenue associated with a CDFA contract related to inspection and education programs directed at the marketing of farm produce directly to consumers
- \$107,342 Projected increases in Unclaimed Gas Tax revenue related to the building expansion project

## Program Discussion

Major program and policy matters for this Department remain paramount to protect the

public, environment, threatened and endangered species, and the consumer.

Critical pest exclusion and pest detection programs, such as Medfly and Gypsy Moth, protect the public and environment from exotic, non-native species. Pest detection and pest exclusion programs that remain in the forefront include:

- Plum Pox Virus
- Thousand Cankers Disease (of Walnuts)
- European Grapevine Moth
- Pierce's Disease
- The Brown Marmorated Stink Bug (a host of more than 300 plants including fruits, vegetables, and ornamentals)
- The Asian Citrus Psyllid (vector of Huanglongbing disease),
- The Light Brown Apple Moth
- Tomato Yellow Leaf Curl virus (disease)

Our highly successful "Kill the Bug – Recycle the Jug" pesticide container recycling program will continue with a grant from the Feather River Air Quality Management District.

Other priorities include:

- Human Health and Safety (Pesticide Use Enforcement and Wildlife Services)
- Nursery inspection
- Inter-county coordination of rice herbicide application systems
- Cooperation with the Feather River Air Quality Management District, the rice industry and UC Cooperative Extension involving rice disease assessment
- Management of noxious weeds
- Weights and Measures enforcement

Additional responsibilities include land use planning issues outlined in the Agricultural Element of the General Plan.

## **Recommended Budget**

This budget is recommended at \$2,565,961. The General Fund provides 44% of the financing for this budget unit and is decreased by \$189,378 (14.4%) compared to FY 2012-13. Excluding the decrease in Intrafund Plant Acquisition of \$147,199 related to the Facility Expansion project, the General Fund contribution has been reduced by \$42,179 (4.4%) compared to FY 2012-13.

The salaries and related benefits increase in the recommended budget is related to increases in negotiated benefits, including a countywide increase in Health Insurance premium costs.

### ***Facility Expansion Project***

The FY 2011-12 budget included funding for the expansion of the Agricultural Commissioner's portion of the building to accommodate moving employees out of lab space and housing them in the main facility. The expansion will also improve conditions for the over 9,000 members of the public who visit the facility each year.

On December 6, 2011, the Board of Supervisors awarded a contract to complete the design of this expansion and evaluate changes to the existing space that would enhance workflow and improve accommodations for the public.

On May 22, 2012, the Board of Supervisors approved the use of \$167,401 of unanticipated Unclaimed Gas Tax revenue

from FY 2011-12 for costs associated with the Facility Expansion project.

The FY 2012-13 Recommended Budget included a re-budget of the uncompleted portion of Phase I of the project at \$365,599 for a total project cost of \$533,000 with the following funding sources:

- Use of Unclaimed Gas Tax revenue of \$167,401 in FY 2011-12 for pre-construction costs;
- Use of \$30,000 General Fund dollars cancelled from reserves in FY 2011-12; and
- Use of \$335,599 in General Government Development Impact Fees (fund #0-101), a portion of which will be replaced through additional Unclaimed Gas Tax over the next three years.

In May of 2013, the Board of Supervisors approved the use of unanticipated Unclaimed Gas Tax to purchase furnishings for Phase I and to repay a portion of the Impact Fees used in FY 2012-13.

Phase II of the project is the portion that will enhance the workflow and move staff out of lab space and into the main facility. The estimated cost of this phase of the project is \$218,400.

The FY 2013-14 recommended budget includes appropriations for this project in the Plant Acquisition budget unit (#1-801), an intrafund transfer of this cost to this budget unit (#2-601), and the cancellation of General Government Development Impact Fees (fund #0-101). A portion of the impact fees will be replaced through additional Unclaimed Gas Tax over the next three years.

The recommended budget includes an increase in Unclaimed Gas Tax for FY 2013-14 which is related to the FY 2012-13 expansion project appropriations.

Per State statute, increased fees for Weights and Measures enforcement have been implemented.

## **Use of Fund Balance**

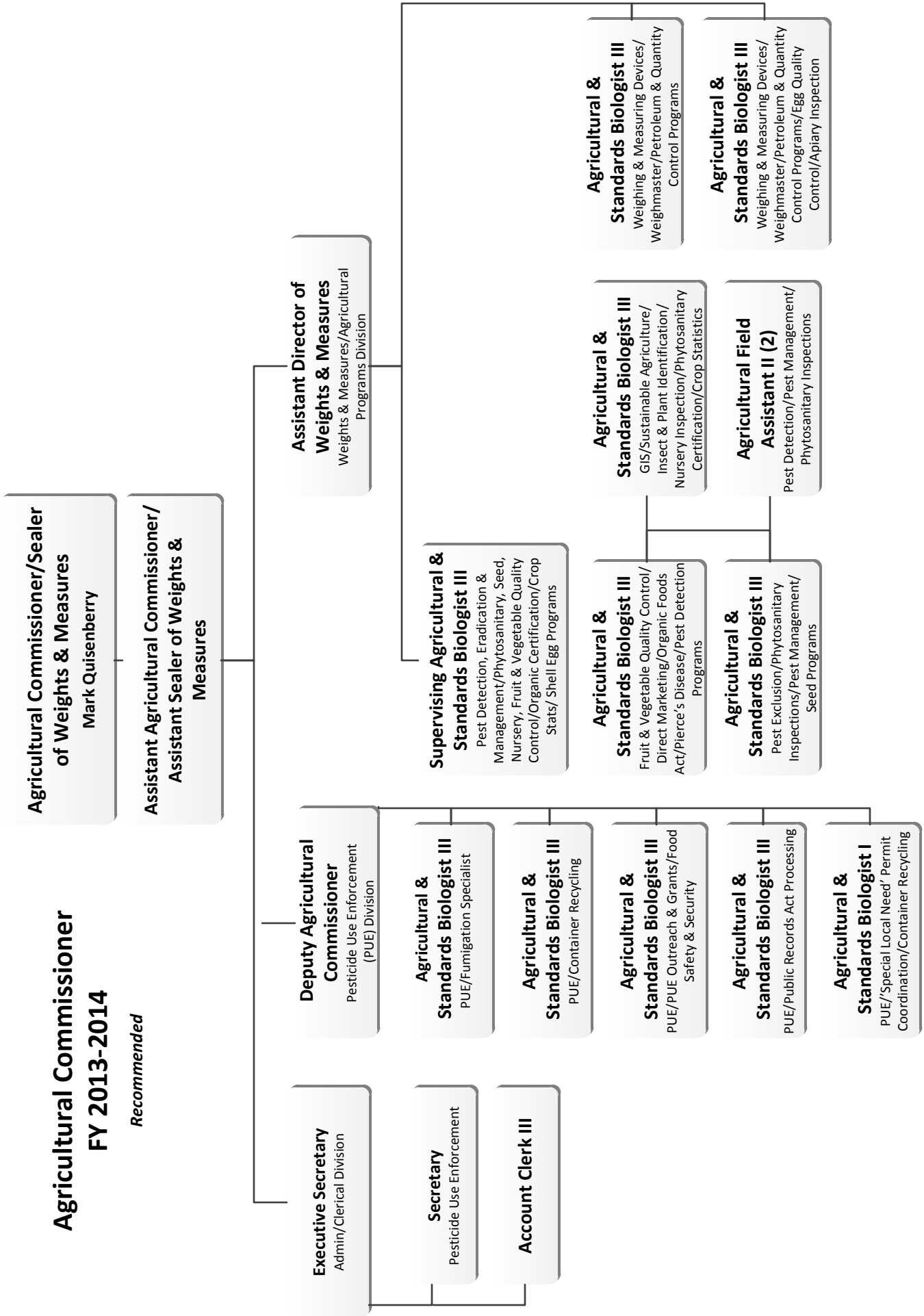
This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.



# Agricultural Commissioner

FY 2013-2014

*Recommended*



**Agricultural Commissioner  
Wt Truck Replacement/Maintenance (0-290)**

*Mark Quisenberry, Ag Commissioner*

EXECUTIVE SUMMARY					
DEPT HEAD: MARK QUISENBERRY		UNIT: WEIGHT TRUCK REPLACEMENT/MNTN		FUND: WEIGHT TRUCK REPLACEMENT/MNTN 0290 0-290	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
OTHER CHARGES	5,178	1,122	5,000	5,000	.0
* GROSS BUDGET	5,178	1,122	5,000	5,000	.0
* NET BUDGET	5,178	1,122	5,000	5,000	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	10,000	10,050	.5
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	5,178	1,122	15,000	15,050	.3
<b>OTHER REVENUES</b>					
USER PAY REVENUES	13,000	13,000	13,000	13,000	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	2,078	1,350	2,000	2,050	2.5
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	15,078	14,350	15,000	15,050	.3
* UNREIMBURSED COSTS	9,900-	13,228-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Purpose**

The California Business & Professions Code Section 12200 requires each county to establish an office of County Sealer of Weights & Measures and to appoint a person as the County Sealer of Weights and Measures. Each county sealer is mandated, by Section 12210, to inspect, try and test all weighing and measuring devices used for commercial purposes within his/her jurisdiction. In order for the County Sealer to meet this mandated responsibility, it is necessary for the sealer to purchase specialty testing equipment.

In 1989, the counties of Nevada, Yuba and Sutter entered into a joint powers agreement (JPA) to jointly purchase and use a heavy

capacity commercial vehicle (Weight Truck) for the purpose of testing large capacity commercial weighing devices.

**Major Budget Changes**

There are no major budget changes for FY 2013-14.

**Program Discussion**

The 1989 JPA between the counties of Nevada, Yuba and Sutter established a vehicle maintenance and replacement fund which is administered by Sutter County. Contribution percentages for each county were determined: Sutter County – 50%,

# Agricultural Commissioner Wt Truck Replacement/Maintenance (0-290)

Mark Quisenberry, Ag Commissioner

Yuba County – 30%, and Nevada County – 20%. These percentages are applied to all contributions made. The JPA also authorized an Administrative Committee to review the current use patterns and financial needs of this equipment on an annual basis to determine the counties’ annual contributions to the fund.

	<b><u>Maintenance</u></b>
Sutter County	\$ 2,500
Yuba County	\$ 1,500
Nevada County	<u>\$ 1,000</u>
<b>Total</b>	<b>\$ 5,000</b>
	<b><u>Replacement</u></b>
Sutter County	\$ 4,000
Yuba County	\$ 2,400
Nevada County	<u>\$ 1,600</u>
<b>Total</b>	<b>\$ 8,000</b>

## Recommended Budget

This budget is recommended at \$15,050. This budget unit does not receive any funding directly from the General Fund, however, \$6,500, which is Sutter County’s portion of the Maintenance and Replacement costs, is budgeted as an Interfund expense in the Agricultural Commissioner’s budget unit (#2-601). The rest of the funding is provided by revenues collected from Yuba and Nevada Counties.

Projections show the Restricted Fund Balance, as of July 1, 2013, to be \$60,069 (Sutter County - \$30,034, Yuba County - \$18,021, Nevada County - \$12,014). The balances for maintenance will be determined after actual maintenance costs are paid. The projected interest balance is \$36,200.

An Increase in Obligated Fund Balance of \$10,050 to the following accounts is recommended.

## Use of Fund Balance

The Weight Truck Replacement/Maintenance Fund contains Restricted Fund Balance accounts for each county which are used to retain the funds allocated for the replacement and maintenance of the weight truck.

- 31170 – Restricted Fund Balance
- 31180 – Rest. Wt. Mnt. – Nevada
- 31181 – Rest. Wt. Mnt. – Sutter
- 31182 – Rest. Wt. Mnt. – Yuba
- 31183 – Rest. Wt. Rep. – Nevada
- 31184 – Rest. Wt. Rep. – Sutter
- 31185 – Rest. Wt. Rep. – Yuba

Final amounts are based on actual expenditures and will be determined during year-end closing.

Seven Restricted Fund Balance accounts have been established: three (one for each County) to account for the maintenance of the weight truck, three (one for each County) to hold funds for the future replacement of the vehicle, and one for interest earned.

The contribution rates for FY 2013-14 are recommended at:

EXECUTIVE SUMMARY						
DEPT HEAD: CHRIS GREER	UNIT: BI-COUNTY FARM ADVISOR		FUND: GENERAL		0001 6-301	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	156,489	110,106	141,089	139,639	1.0-	
SERVICES AND SUPPLIES	21,922	16,019	25,255	27,155	7.5	
OTHER CHARGES	18,315	6,279	16,835	18,292	8.7	
* GROSS BUDGET	196,726	132,404	183,179	185,086	1.0	
INTRAFUND TRANSFERS	29,031	30,924	31,682	28,788	9.1-	
* NET BUDGET	225,757	163,328	214,861	213,874	.5-	
OTHER REVENUES						
USER PAY REVENUES	185	0	0	0	.0	
GOVERNMENTAL REVENUES	77,622	50,361	79,499	78,777	.9-	
GENERAL REVENUES	4-	0	0	0	.0	
TOTAL OTHER REVENUES	77,803	50,361	79,499	78,777	.9-	
* UNREIMBURSED COSTS	147,954	112,967	135,362	135,097	.2-	
ALLOCATED POSITIONS	2.50	2.00	2.00	2.00	.0	

### Purpose

The Bi-County Farm Advisor Office (UCCE Sutter/Yuba Counties) operates under an agreement with the Counties of Sutter and Yuba and the University of California Cooperative Extension (UCCE). Its mission is to provide research-based educational programs to the residents of the two counties including:

- Agriculture & natural resources
- 4-H & youth development
- Nutrition education
- Home landscape or garden assistance

In addition, UC Agricultural and Natural Resource applied research is conducted with local producer operators.

### Major Budget Changes

There are no major budget changes for FY 2013-14.

### Program Discussion

Today's UCCE Mission remains similar to that of 1918: to assist people at the local county level in accessing appropriate information to achieve their goals. This is accomplished through applied research and educational programs and events. In Sutter and Yuba Counties, programs are conducted related to agriculture, natural resource, youth development and nutrition education subject matters.

Agriculture and Natural Resource Advisors assist local clientele, through individual consultations and farm visits, with issues such as:

- Pest management;
- Water quality/water use efficiency;
- Plant variety selection;
- Plant nutrition;
- Farm and ranch planning; and
- Fire safety.

In addition, advisors are responsible for identifying emerging issues and working with local clientele to develop and conduct research to address these areas of concern. Research activities in FY 2012-13 included:

- Water quality;
- Pest management;
- New variety evaluation;
- Exotic and introduced pests;
- Plant nutrition;
- Cultural practices;
- Farm/ranch economic viability;
- Fire safety; and
- Alternative cattle feeds.

Programs focus on local natural resources and economically important crops such as rice, dried plums, almonds, walnuts, and peaches; as well as interest in emerging or alternative crops.

In FY 2012-13 the 4-H Youth Development Program utilized adult leader volunteers to serve students participating in traditional clubs as well as the Military Kids Program at Beale Air Force Base. 4-H is a non-formal educational youth program. The 4-H in Sutter and Yuba Counties offers many opportunities for youth in pragmatic educational settings. The purpose of the program is to empower young people, ages 5-19, to discover and develop themselves and grow into competent, contributing, caring citizens within their community.

These learn by doing activities, youth-adult partnerships, and research-based educational programs, help young people enhance their leadership abilities, develop community service, citizenship and life skills. During

FY 2012-13, the UCCE Sutter/Yuba Counties office continued to integrate the 4-H Science, Engineering and Technology Program into existing activities. This initiative, from the National 4-H office, has a goal of reaching more than 5 million youth with hands-on learning experiences to encourage young minds and fill the pipeline of young leaders proficient in science. The 4-H Science, Engineering and Technology Program will serve as an integral component of the long-term solution for improving the science literacy and aptitude of America's youth. This program is supported through a partnership of University, corporate sponsors, and volunteer leaders and has no significant impact on the County budget.

In FY 2012-13, the UC Master Gardener program trained 18 new volunteers and reached a large clientele through the County office and outreach activities. Over 50 volunteer Master Gardeners recorded 2,065 total contacts and volunteered 2,124 hours and participated in:

- The Total Home and Garden Show;
- The Yuba City Farmer's Markets;
- Marysville Community Garden and workshop series;
- Spring and fall plant clinics at local nurseries;
- A gardening project at Yuba County jail for inmates on a release program;
- The start-up of a Live Oak Community garden;
- Gardening programs in Sutter and Yuba County elementary schools;
- Horticulture classes for homeowners and the community through the Sutter County Library; and
- Farm Day presentations to local school children.

The UC CalFresh Nutrition Education Program works through local public school teachers to develop and deliver curricula related to healthy lifestyles and eating

habits. A Sutter/Yuba-based UC nutrition educator manages and delivers the program to local clientele. This University position and program support are funded by a federal USDA grant administered by the State CalFresh Office within the College of Agriculture and Environmental Sciences at UC Davis and has minimal impact on the County budget.

Additional support, beyond that provided by the “resident advisors” in the bi-county office, is received from advisors in surrounding counties and campus-based specialists and/or faculty. The UC/County partnership provides programs that are designated for local needs and solutions, while leveraging the resources of the County/University partners. UCCE Sutter/Yuba also secures substantial grants and gifts to augment county and UC funding. This allows staff to conduct activities and purchase equipment that UC or County budgets do not permit. These grants directly support specific research and education programs in the areas of:

- Crop production;
- Integrated pest management;
- Water quality and watershed management;
- Nutrition education; and
- Youth development.

The total FY 2012-13 funding breakdown for the bi-county UCCE office is as follows:

UC Support	\$1,226,786
Sutter/Yuba Support	\$225,757
<u>Total</u>	<u>\$1,452,543</u>

This budget unit is funded in the following manner:

- Sutter/Yuba Counties
  - Clerical support
  - Office space, supplies and expenses

- Transportation
- Fixed assets
- University of California
  - Salaries and benefits for the four University Advisors, two University Program Representatives and other programmatic personnel
  - Other expenses related to programs as described below

Individual UC staff members have developed revenue streams to support additional field assistance, services and/or equipment including computers, printers, cameras, audio-visual equipment, office equipment, tools and labor. These items would typically be considered County funding responsibilities, but fiscal realities have required UC staff to develop significant external funding sources to meet these needs. University staff’s travel to professional development activities such as national or international scientific conferences, technology workshops, and other learning opportunities is funded by a combination of UC and grant/gift money. Grant/gift funding also provides seasonal field/lab assistants for the advisors.

The Bi-County Farm Advisor’s FY 2013-14 goal is to continue assisting local clientele by developing and delivering appropriate information to ensure goals and needs are met. This will be accomplished through applied research and educational activities. In addition, we intend to foster continued growth of the UC CalFresh Nutrition Education Program and further develop the 4-H Science, Engineering and Technology Program to address local critical challenges facing our young people.

Despite the elimination of 33% of the county clerical support for the Department over the last two years, the University of California is demonstrating its commitment

to local partners and clientele in FY 2013-14. The Director of the Bi-County Farm Advisor Department was successful in securing two new UC academic positions that will address critical local programmatic issues. An Area Agronomy Advisor position to be housed in Colusa is expected to be filled by July 1, 2013 and will address field and vegetable crop issues in Colusa, Sutter, and Yuba Counties. In addition, an Area 4-H/Youth Development Advisor position is expected to be released in February of 2014 and will address youth development issues in Colusa, Sutter, and Yuba Counties.

Sutter County is the designated lead agency for the Bi-County Farm Advisor Department, which is located in Yuba City. Sutter County bills Yuba County for its portion of the budget. Apportionment of costs, as agreed by the two funding counties, is 63% from Sutter and 37% from Yuba. This formula is based historically on a comprehensive evaluation of the workloads and an approximation of the time spent delivering UCCE programs in the respective counties.

## **Recommended Budget**

This budget is recommended at \$213,874. The General Fund provides 63% of the financing for this budget unit and is reduced \$265 (0.2%) compared to FY 2012-13.

The reduction of one clerical position approved in the FY 2011-12 and FY 2012-13 budgets continues to impact the Department's ability to respond to clientele needs. The office will continue to be closed to the public from noon to 1:00 p.m. each day.

## **Use of Fund Balance**

This budget unit is within the General Fund.

The General Fund has a Committed Fund Balance for Farm Advisor/Agriculture Building to collect money to fund future improvements to the Sutter County owned Farm Advisor/Agriculture Building.

Each year, as directed by the Board of Supervisors through the annual budget, \$5,000 is budgeted in the Farm Advisor budget and in the Non-Departmental expense budget #1-103 to increase the General Fund Committed Fund Balance for Farm Advisor/Agriculture Building account #37309.

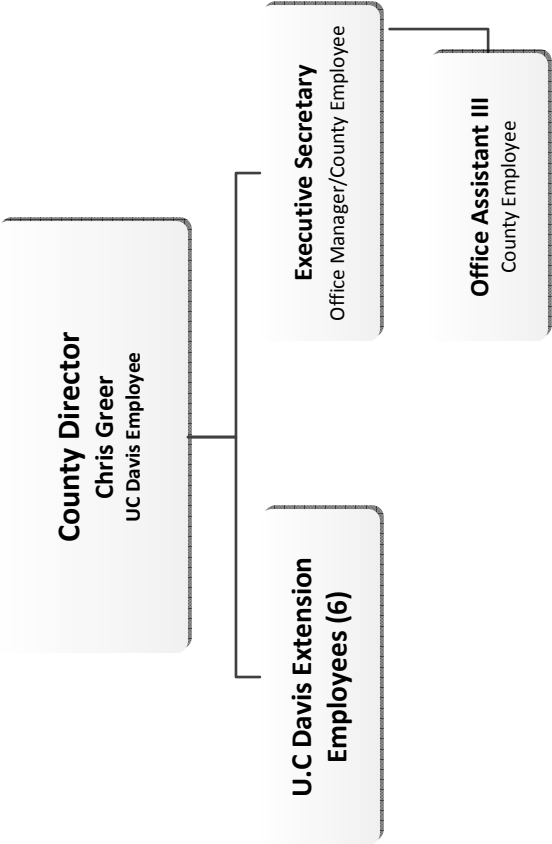
Yuba County has agreed to participate in this expense and is billed annually for its proportionate share of the cost.

**This Page Left Intentionally Blank**



**Bi County Farm Advisor  
FY 2013-2014**

*Recommended*



EXECUTIVE SUMMARY						
DEPT HEAD: JAMES OCHSNER	UNIT: COUNTY LIBRARY	FUND: GENERAL			0001 6-201	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	1,020,291	789,895	962,535	986,528	2.5	
SERVICES AND SUPPLIES	238,184	202,509	169,338	221,259	30.7	
OTHER CHARGES	20,720	4,655	16,091	13,243	17.7-	
* GROSS BUDGET	1,279,195	997,059	1,147,964	1,221,030	6.4	
INTRAFUND TRANSFERS	6,847	4,583	7,535	7,962	5.7	
* NET BUDGET	1,286,042	1,001,642	1,155,499	1,228,992	6.4	
OTHER REVENUES						
USER PAY REVENUES	83,565	74,360	85,500	126,500	48.0	
GOVERNMENTAL REVENUES	253,061	149,190	218,140	259,231	18.8	
GENERAL REVENUES	495	365	0	500	***	
TOTAL OTHER REVENUES	337,121	223,915	303,640	386,231	27.2	
* UNREIMBURSED COSTS	948,921	777,727	851,859	842,761	1.1-	
ALLOCATED POSITIONS	16.00	16.00	16.00	16.00	.0	

**Purpose**

The Sutter County Library consists of the Main Library in Yuba City and three rural Branch Libraries in the communities of Live Oak, Sutter, and Rio Oso. The library is an educational, recreational and cultural resource that promotes reading, supports formal educational course work, and encourages lifelong learning for the residents of Sutter County. The library includes collections of books, magazines, newspapers and audiovisual materials, as well as public access to the Internet. It also provides online services; including databases, downloadable eBooks, and the online catalog which gives patrons access to interlibrary loans and other account features. Ongoing programs support children’s services, pre-teen and teen services, adult services and literacy, including family

literacy, citizenship preparation and civic participation. The library values local partnerships, and seeks outside grant funding. It also enjoys support from an active ‘Friends of the Library’ group.

**Major Budget Changes**

**Salaries & Benefits**

- (\$41,769) Decrease due to the retirement of one half-time (.50 FTE) Library Technician position
- \$23,020 Increase in Extra Help to assist with coverage during approved absences

Services & Supplies

- \$10,641 Increase in Communications due to increased rates
- \$25,991 Increase in Office Expenses for grant supported Literacy Programs
- \$13,000 Increase in Collection Development to be covered by Impact Fees

Revenues

- \$45,000 Increase in Intrafund Transfer In of Library Impact Fees for collection development costs
- \$11,535 Increase in State Library Adult Literacy funding
- \$37,638 Increase in State Ca. Dept. of Education – Adult Basic Education 231 funding

Program Discussion

The Library continues to be popular with residents of Sutter County. There are four locations- Yuba City, Live Oak, Rio Oso, and Sutter.

The Pleasant Grove Branch was eliminated in FY 2012-13 and the Browns Branch was reduced to 10 hours per week during the school year and closed during the summer. Brown’s School pays the hourly rate for the staff at that branch. The Sutter and Live Oak Branches were each reduced by 8 hours per week. The communities have continued to use these branches heavily and circulation of materials has remained strong; increasing in some cases.

Despite the cut to hours in the past year, the branches continue to provide excellent library services at extremely low cost. Per capita spending on Branch patrons is \$4.38. Private donations are used to buy or replace books.

There was a slight overall decrease in circulation of materials in FY 2012-13, which was likely due to a reduction of hours at the Yuba City library and a 70% reduction in collection development funding since 2010.

The Library enjoys high attendance at programs of interest, designed to fill the needs of the local population. Programs are offered to children, teens, and adults. Regular story times for children attract many young families. Book Clubs continue to attract the interest of the community. The Library’s response to the growing need for Digital Literacy Services, has resulted in the implementation of popular computer classes. Technology is being integrated into Adult and Family Literacy as well as Citizenship classes. Computer literacy in a trilingual class with help in Spanish, Punjabi, and English continues to help many students each week. Literacy Services classes are always filled to capacity.

The Sutter County Library staff handles 583,632 items every year: check-outs, check-ins, and loans in and out. Circulation activity, which also encompasses online requests, translates into approximately 618,000 transactions per year.

The partnership with Sacramento Public Library (SPL) was strengthened in the past year. Due to recent budget reductions, the library has reduced spending on collections for the past several years:

- 2009-10 \$111,973
- 2010-11 \$ 94,222

- 2011-12 \$ 64,309
- 2012-13 \$ 32,000

It is important to keep the collection fresh and relevant, not only for the benefit of the community, but also to maintain our partnership with the Sacramento Public Library.

Research shows that the public is still very much interested in borrowing books. The Pew Research Center's Internet & American Life Project, underwritten by a grant from the Bill & Melinda Gates Foundation, finds that many library patrons are eager to see libraries' digital services expand, yet also feel that print books remain important in the digital age.

- 80% of Americans say **borrowing books** is a "very important" service libraries provide.
- 73% of library patrons in the past 12 months say they visit to browse the shelves for books or media.
- 73% say they visit to borrow print books.

The Library is a General Fund Department which is further supported by an enthusiastic Friends of the Library group, California Department of Education Literacy Grants, and the California State Library. The Live Oak Library Endowment Fund was established in 2009 by the Live Oak Women's Club and the principal of this permanent county fund remains intact, with interest apportionment deposited in the Library budget for collection and services at the Barber Branch Library. The Sutter County Library also received over \$16,000 in private donations from well over 100 concerned groups and individuals in this past year.

Support is also received through a small army of volunteers who regularly donate their time and skills to both the Friends of the Library and Literacy Services Program.

Communication costs continue to be unpredictable as the library works to settle bills that were issued in error. This is further complicated by the vendor being unable to establish exact amounts owed.

## Recommended Budget

This budget is recommended at \$1,228,992. The General Fund provides 69% of the financing for this budget and is reduced \$9,098 (1.1%) compared to FY 2012-13.

The recommended budget defunds one part-time (0.5 FTE) Library Technician position, which was left vacant after a retirement earlier in FY 2012-13.

It has been determined that the reduction to Extra Help in FY 2012-13 was not sustainable. Therefore, an increase of \$23,020 in Extra Help is recommended to better reflect the funding that is required to cover approved employee leaves (sick leave and vacation).

The recommended budget includes an increase in Collection Development of \$13,000 to \$45,000 which will be offset in FY 2013-14 by cancelling funds from the Development Impact Fees – Library budget unit (#0-106), and shown as an Interfund Transfer-In from that Special Revenue Fund. The budget also reflects an increase in Literacy funding from the California State Library which unexpectedly received funds last year, and is likely to be funded again in FY 2013-14.

Literacy grants account for 24% of the total library budget. The chart below shows the line items and amounts that are funded by the Literacy grant funds.

**Use of Fund Balance**

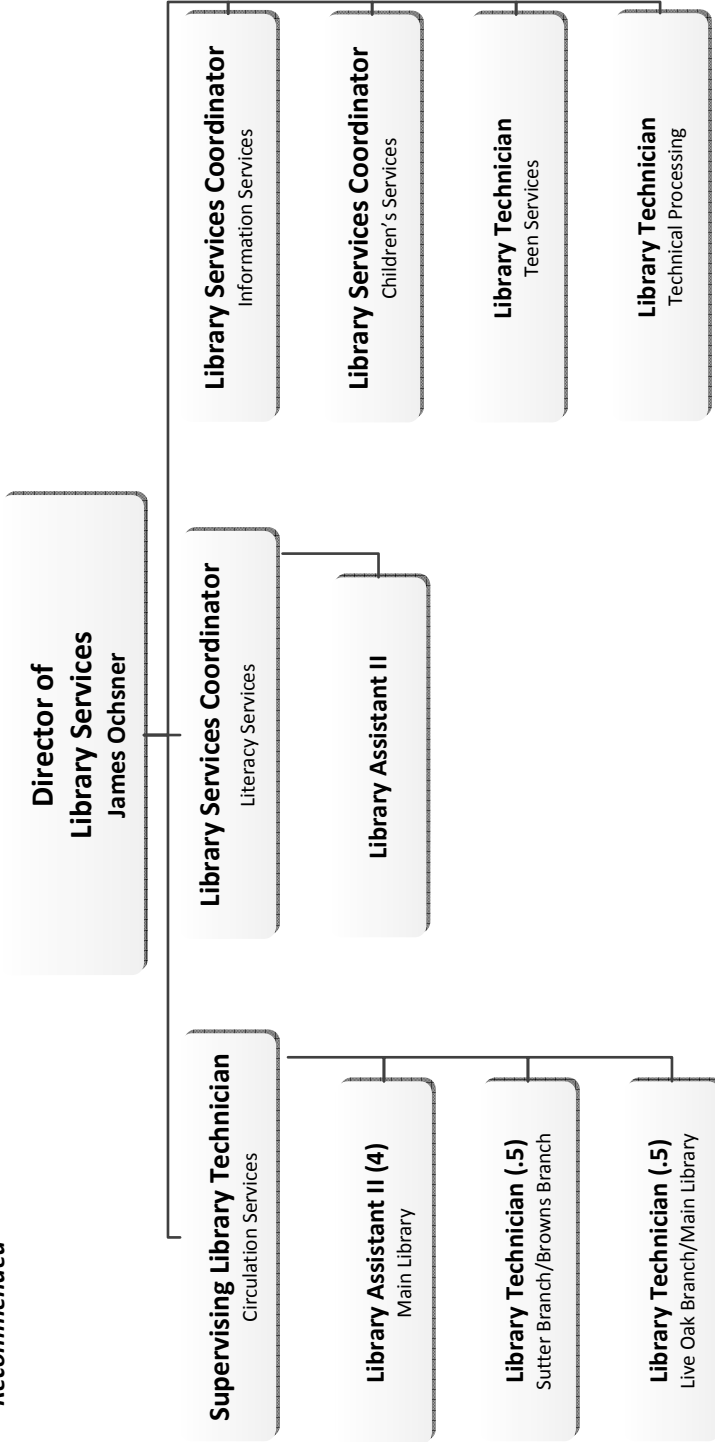
This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

	<b>Total Budget</b>	<b>Literacy Budget</b>	<b>% support</b>
<b>Salaries</b>	\$ 986,528	\$ 181,150	18%
<b>Comm</b>	\$ 28,800	\$ 38,000	132%
<b>Maint Equip</b>	\$ 9,066	\$ 2,640	29%
<b>Software</b>	\$ 4,370	\$ 1,400	32%
<b>Hardware</b>	\$ 10,000	\$ 7,100	71%
<b>Memberships</b>	\$ 9,995	\$ 700	7%
<b>Office Exp</b>	\$ 64,472	\$ 47,134	73%
<b>Spec Dept Ex</b>	\$ 49,531	\$ 10,504	21%
<b>Collection</b>	\$ 40,000	\$ -	0%
	<b>\$ 1,202,762</b>	<b>\$ 288,628</b>	<b>24%</b>

This Page Left Intentionally Blank

**Library Services  
FY 2013-2014**

*Recommended*



EXECUTIVE SUMMARY					
DEPT HEAD: JULIE STARK	UNIT: COMMUNITY MEMORIAL MUSEUM		FUND: GENERAL		0001 7-201
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	184,011	121,689	154,294	170,787	10.7
SERVICES AND SUPPLIES	6,348	5,568	8,008	7,958	.6-
OTHER CHARGES	2,113	391	1,417	1,357	4.2-
* GROSS BUDGET	192,472	127,648	163,719	180,102	10.0
INTRAFUND TRANSFERS	3,026	1,796	10,744-	3,129-	70.9-
* NET BUDGET	195,498	129,444	152,975	176,973	15.7
OTHER REVENUES					
USER PAY REVENUES	25,250	213	20,213	20,213	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	4-	0	0	0	.0
TOTAL OTHER REVENUES	25,246	213	20,213	20,213	.0
* UNREIMBURSED COSTS	170,252	129,231	132,762	156,760	18.1
ALLOCATED POSITIONS	2.00	1.80	1.60	1.60	.0

## Purpose

The mission of the Community Memorial Museum of Sutter County is to collect, preserve and interpret the cultural history of Sutter County.

## Program Discussion

The Community Memorial Museum of Sutter County, built in 1975 through private donations and the efforts of the Sutter County Historical Society, is a department of Sutter County government funded through a partnership of public and private funds. The Museum staff of two is responsible for maintaining professional standards of artifact conservation, research, exhibits and public education. Museum programs for community benefit are funded through private donations and public agency grants.

## Major Budget Changes

### Salaries & Benefits

- \$16,493 General increase due to negotiated Salaries & Benefits and adjustment to prior year calculations

### Intrafund Transfers

- (\$7,545) Decrease in estimated rental income from Ettl Hall

Museum operations are supported by the County of Sutter and the Community Memorial Museum Commission in the following manner:



- Sutter County provides funds for Salaries & Benefits, Liability Insurance, Copier Rental, and Information Technology charges for website presence
- Other County departmental budgets provide for maintenance of buildings and grounds, rental support for Ettl hall, and utilities for the Museum facilities
- The General Fund absorbs all county-wide overhead costs
- The Museum Commission, through its ongoing fundraising efforts, provides funds for Extra Help staffing and Services and Supplies

The Ettl Hall building and adjacent Schnabel and Dean Patio projects are complete. The Museum Commission purchased 24 rectangular tables, 130 chairs, and 8 round tables. The Sutter Buttes Garden Club has donated and completed attractive landscaping for the patio and fence, donated by the Schnabel family. The Museum Commission will continue to provide additional items to enhance Ettl Hall, with the next goal being a sound system. With the facility completed and its appearance greatly enhanced, there has been increased interest in the use and rental of Ettl Hall.

Work will likely be completed on the Multi-cultural wing exhibits this year. The Japanese, East Indian, Chinese, and Hmong exhibits are complete. The Hispanic exhibit is being worked on by two retired history professor volunteers. Commission funds will provide for exhibit furniture and fabrication through completion.

The extensive historic photo digitization project continues with Allan Lamb donating many hundreds of hours and effort, and the Museum funding the necessary materials. The Assistant Curator and one volunteer are

nearing completion of the digitization of 25 years of artifact records.

The Museum hosted 7,592 visitors in 2012.

The Museum provides the following programs to the community:

- Educational museum tours for school children and youth and adult groups – 64 tours provided in 2012
- Research requests for historical information and photograph reproduction – in excess of 100 per year
- Changing museum exhibits – 5 to 6 per year
- Educational programs for adults and children – 8 to 12 annually
- Educational resources in Museum Store – generated revenue of \$11,198 during 2012

The day-to-day activities of the Museum are managed by two paid staff and are augmented by volunteers, with a total of 2,473 hours donated last year.

Due to budget reductions in FY 2012-13, including the reduction to 32 hours per week for the two paid employees, the Museum is currently open to the public:

- Wednesday through Friday from 9:00 a.m. to 5:00 p.m.
- Saturday from noon to 4:00 p.m.

It is anticipated that the Museum will re-open on Sundays, from noon to 4:00 p.m., starting in July of 2013.

Tuesday serves as a staff workday to set up and take down exhibits and perform much-needed curatorial tasks which are difficult to complete during public hours.

## **Recommended Budget**

This budget is recommended at \$176,973. The general fund provides 89% of the financing for this budget and is increased \$23,998 (18.1%) compared to FY 2012-13.

The recommended budget includes an increase in Salaries & Benefits which is related to increases in negotiated benefits, including a countywide increase in Health Insurance premium costs. It is also increased slightly to correct a miscalculation of estimated salaries during FY 2012-13 related to the reduction in employee hours.

The two County paid positions remain funded at 80%. Staff report that the backlog of curatorial work is growing. Staff addresses day-to-day operations, which takes a large portion of the day, leaving little time to reduce the backlog.

Extra Help is recommended to be increased by \$405 to 475 hours, up from 450 hours in FY 2012-13 (traditionally 700 hours). The funding covers emergency and vacation lunch hours plus Saturdays. The increase will allow the reinstatement of four hours of public hours on Sunday. The Museum Commission provides the funding for Extra Help.

Revenue from the rental of Ettl Hall was estimated at \$14,000 for FY 2012-13. It is projected to be approximately \$3,000 by the end of this fiscal year. During the year, the Board of Supervisors reduced the fee to rent the hall and added a fee that includes the patio. An advertising campaign to promote the facility was initiated in FY 2012-13. This has increased interest in the facility and there are now several reservations in place for rentals during FY 2013-14. The Intrafund revenue shows as a negative expense in the Museum budget and is

reduced to \$6,455 to reflect the current reservations in place for Ettl Hall. This represents one-half of the actual rental income less actual costs incurred for the rentals. The General Fund covers any unreimbursed costs from the Ettl Hall budget.

Revenue from the Museum Commission is recommended at \$20,000, which is the same as FY 2012-13, but increased from the amount of funding provided in previous years.

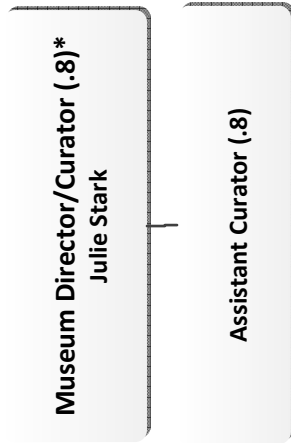
Additional reductions would require reductions in personnel which would compromise the ability for the department to provide the required services and could result in reduced hours of operation. Therefore, no further reductions are recommended at this time.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balances.

# Community Memorial Museum FY 2013-2014

*Recommended*



**Notes:**

\* The Director/Curator is an ad hoc member of the Community Memorial Trust Fund, which funds certain museum needs; and an ad hoc member of the Museum Commission, which provides advice to the Board of Supervisors about museum policy

# Subsidy Request (7-202) *James M. Arkens, County Administrative Officer*

EXECUTIVE SUMMARY						
DEPT HEAD: JAMES M ARKENS	UNIT: SUBSIDY REQUESTS ORGANIZATIONS FUND: GENERAL					0001 7-202
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	72,000	78,484	52,000	0	100.0-	
* GROSS BUDGET	72,000	78,484	52,000	0	100.0-	
INTRAFUND TRANSFERS	0	176	0	0	.0	
* NET BUDGET	72,000	78,660	52,000	0	100.0-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	.0	
* UNREIMBURSED COSTS	72,000	78,660	52,000	0	100.0-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget unit contains requests from local organizations for financial assistance. The budget is prepared by the County Administrator's Office.

## Program Discussion

There are no revenues directly attributable to this budget unit; therefore, the funding source is the General Fund. Sutter County has provided varying levels of funding for a variety of community organizations in the past. The local agency requests are as follows:

- Central Valley Homeless Veteran's Assistance Program has requested funding of \$1,000. Funding of \$1,000 was approved in FY 2012-13.
- Friday Night Live has requested funding of \$10,000. Funding of \$1,000 was approved in FY 2012-13.

- Sutter County Resource Conservation District has requested funding of \$12,000. Funding of \$5,000 was approved in FY 2012-13.
- The Acting Company has requested funding of \$5,000. Funding of \$5,000 was approved in FY 2012-13.
- Yuba-Sutter Regional Arts Council has requested funding of \$5,000. Funding of \$5,000 was approved in FY 2012-13.

Since the creation of the organization in 1994, Sutter County has provided funding for the YSEDC. For FY 2013-14, this funding has been moved out of the Subsidy Requests budget unit and into the Non-Departmental Expenses (1-103) budget unit, as this contribution is not considered a Subsidy Request.

## **Recommended Budget**

The County Administrative Office does not make recommendations for funding in this budget unit, as these funding decisions are made solely at the discretion of the Board of Supervisors. No amount has been budgeted for the requested subsidies.

In FY 2012-13 a total of \$17,000 was appropriated for the following subsidy organizations:

- Central Valley Homeless Veteran's Assistance Program: \$1,000
- Friday Night Live: \$1,000
- Sutter County Resource Conservation District: \$5,000
- The Acting Company: \$5,000
- Yuba-Sutter Regional Arts Council: \$5,000

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

EXECUTIVE SUMMARY						
DEPT HEAD: MARVIN KING	UNIT: VETERANS SERVICE OFFICER		FUND: GENERAL		0001 5-601	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	46,363	44,053	91,778	91,552	.2-	
* GROSS BUDGET	46,363	44,053	91,778	91,552	.2-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	46,363	44,053	91,778	91,552	.2-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	.0	
* UNREIMBURSED COSTS	46,363	44,053	91,778	91,552	.2-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Purpose**

The Veterans' Services Office helps veterans, survivors, and dependents obtain benefits by providing information and assisting them in filing claims with the U.S. Department of Veterans' Affairs (VA) and the California Department of Veterans' Affairs (CDVA).

These staff members are Yuba County employees. Sutter and Yuba Counties share net costs (total cost less revenue) on a 50-50% basis. Sutter County's share of the net cost is appropriated in this budget unit.

**Major Budget Changes**

There are no major budget changes for FY 2013-14.

The office performs such tasks as:

- Explaining eligibility standards for the various types of programs
- Referring ineligible persons to other sources of assistance
- Reviewing military medical treatment records and physicians' records of treatment received after discharge to develop disability, pension, or survivor's benefit claims
- Helping veterans obtain appointments for medical care or hospitalization at VA facilities
- Calculating income from Social Security and other sources to determine pension eligibility
- Evaluating and approving tuition-fee

**Program Discussion**

This office is a Bi-County function with Yuba County acting as the lead agency. The office staff consists of a full-time Veterans' Services Officer (VSO), a full-time Veterans' Representative, and an Office Specialist.

waivers at state colleges and Universities for low-income children of disabled veterans

- Working with families and local funeral directors to obtain burial expense reimbursement and government memorial markers
- Visiting veterans in nursing and care homes
- Conducting briefings at Beale Air Force Base for separating members who plan to remain in the community
- Consulting with the Public Guardian, Health, Social Services and other County agencies to ensure that veterans are aware of other assistance available to them
- Providing information about CALVET home loans and VA loan guarantees, insurance, vocational rehabilitation, education, counseling, military discharge review and upgrade, and other programs

Revenues are derived from the following three sources: State Subvention program revenue administered and allocated according to a weighted factor of the claims filed by the office; the MediCal Cost Avoidance program granted by the State Department of Health under contract with CDVA and allocated on the basis of qualified referrals from Yuba and Sutter County Social Services' Departments; and the State Veterans' License Plate Fund derived from proceeds of Veterans' license plates and distributed according to each County's share of total statewide expenditures. As the lead agency, Yuba County receives all revenues; therefore, revenues are not reflected in the Sutter County budget.

## **Recommended Budget**

This budget is recommended at \$91,552. The General Fund provides 100% of the financing for Sutter County's share of the Veteran's Services Officer budget and remains relatively unchanged compared to FY 2012-13.

This recommendation reflects only Sutter County's net share of cost.

This budget unit is based on a Bi-County agreement and any additional reductions would have to be negotiated with Yuba County.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.







# Development Services

## *Section B*

The construction, road and water resources functions of the Public Works Department and the Community Services Department were combined into the new Department of Developmental Services. In May of 2013, a project was completed to widen the shoulders of a section of Butte House Road between Yuba City and the community of Sutter.



# Development Services Department Administration (2-721)

*Danelle Stylos, Director*

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: DEVELOPMENT SERVICES ADMIN		FUND: GENERAL		0001 2-721	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	899,595	542,489	636,087	944,218	48.4	
SERVICES AND SUPPLIES	8,257	5,677	7,423	34,008	358.1	
OTHER CHARGES	27,434	13,310	33,061	59,829	81.0	
CAPITAL ASSETS	0	0	0	0	.0	
* GROSS BUDGET	935,286	561,476	676,571	1,038,055	53.4	
INTRAFUND TRANSFERS	614,618-	347,150-	571,802-	409,728-	28.3-	
* NET BUDGET	320,668	214,326	104,769	628,327	499.7	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	70,059	80,784	95,100	249,400	162.3	
GOVERNMENTAL REVENUES	5,665	0	0	0	.0	
GENERAL REVENUES	26-	0	0	0	.0	
TOTAL OTHER REVENUES	75,698	80,784	95,100	249,400	162.3	
* UNREIMBURSED COSTS	244,970	133,542	9,669	378,927	3,819.0	
ALLOCATED POSITIONS	11.00	8.80	7.00	10.00	42.9	

## Purpose

On May 14, 2013, the Sutter County Board of Supervisors approved a reorganization of the Community Services, Public Works, General Services and Information Technology functions of the County, effective July 1, 2013 in coordination with the approval of the FY 2013-14 budget. This reorganization is designed to create efficiencies in the management structure and delivery of services to internal and external customers.

This recommendation not only provides for a consolidation of management functions, creating efficiencies in the overall structure, but also allows for better public services by providing a single department which will serve the public related to development and other outside services.

The new Development Services Department provides a one-stop development center for the public, and is responsible for the following functions:

- Road Maintenance
- Engineering Services
- Planning & Building
- Environmental Health & CUPA
- Code Enforcement
- Fire Services
- Emergency Services
- Water Resources
- Special Districts

The Development Services Administration budget unit (2-721) (formerly the Community Services Administration budget unit) reflects those positions and costs related to the management and administration of the department.

## **Major Budget Changes**

### **Salaries & Benefits**

- \$308,131 Increase in salaries and related benefits due to the transfer of Administrative staff from the former Public Works budget unit (1-920)

### **Services & Supplies**

- \$20,000 Increase in Professional/Specialized Services for a follow-up consultation to further develop divisional strategic plans

### **Other Charges**

- \$22,145 Increase in Interfund Information Technology charges to include charges from the former Public Works budget unit (1-920)

### **Intrafund Transfers**

- (\$70,000) Decrease in reimbursement for administrative support from CUPA as the implementation of a new software program was completed in FY 2012-13 – shown as a negative expense
- (\$126,715) Decrease in reimbursement from other Development Services General Fund divisions for administrative support – shown as a negative expense

- (\$34,177) Decrease in Intrafund A-87 charges as provided by the Auditor-Controller's Office

### **Revenues**

- \$129,915 Increase in Interfund Admin – Road to reflect the revenue for Administrative support from this budget unit to the Road budget unit
- (\$11,787) Decrease in Interfund Admin – Misc. Dept revenue from Fire Administration and Emergency Services for administrative support
- \$36,172 Increase in Contribution Other Agency to reflect revenue for administrative support to Water Works District #1 and the Gilsizer Drainage District

## **Program Discussion**

### **Reorganization Background**

The Community Services Department was created as a “super department” in 1994. The Department had seven divisions: Planning, Environmental Health, Building Inspection, Certified/Unified Programming Agency (CUPA), Animal Control, Emergency Services and Fire Administration Services.

Based on the approved reorganization, the functions of the Public Works Department which will join with the Community Services Department, to create the Development Services Department, include Road, Water Resources, and Engineering Services. Those functions of the former

# Development Services Department Administration (2-721)

*Danelle Stylos, Director*

Public Works Department that focus primarily on internal county services and internal customers will become part of the newly created General Services Department.

It should be noted it is currently planned that the Animal Control function will be transitioned to the City of Yuba City effective July 1, 2013. The remaining responsibilities of Sutter County with regard to Animal Services will be limited to personnel management functions, which will be handled solely by the Human Resources Department.

Most of the budget units cover all or a portion of their operational expenses by collecting fees for services without having the benefit of administrative staff. Administrative services will now be provided to the above budget units as well as the Local Agency Formation Commission (LAFCO) and the Planning Commission. The Administration budget unit no longer includes Permit Services, which has been moved to the newly combined Planning/Building Services budget unit (2-724).

The newly formed Development Services Administrative services budget unit (2-721) provides the overall coordination and integration of divisional goals and operations as well as oversight and guidance to the Department's seven divisions and their budget unit managers. It communicates closely with the Board of Supervisors, the County Administrative Office, and other County Departments to achieve countywide goals and objectives relative to the needs of the community.

Major functions include:

- Complete budget development and financial management of budget units, including:
  - Planning/Building Services including Measure M/Riego Road
  - Environmental Health & CUPA
  - Emergency Services
  - Fire Services Administration & County Service Areas
  - Road – added during the reorganization
  - Water Resources – added during the reorganization
  - Engineering Services – added during the reorganization
- Grants administration
- Yuba-Sutter Habitat Conservation Plan/ Natural Community Conservation Plan (NCCP/HCP)
- Personnel, payroll, accounts receivable, accounts payable, and records management

Administrative support staff process invoices, direct incoming telephone inquiries from the public and maintain time-and-materials financial accounts for project applications. The accountants prepare all required journal entries, handle vendor inquiries and correct, as required, any discrepancies between the Auditor-Controller's office and the Department. In addition, the accountants maintain a cost accounting management computer system for the Road Fund. The Division supports and responds to a number of audits each year.

In addition, the administrative staff provides monthly support to the Planning Commission and the Local Area Formation Commission (LAFCO). Administrative management staff coordinates the

# Development Services Department Administration (2-721)

*Danelle Stylos, Director*

administrative and financial activities of a Habitat Conservation Plan/Natural Communities Conservation Plan (HCP/NCCP). This is an ongoing joint project with Yuba County and the cities of Yuba City, Live Oak and Wheatland.

## Recommended Budget

This budget is recommended at \$628,327, after offsetting Intrafund Administration Service reimbursements are considered. The budget is \$1,038,055 prior to application of intra-departmental reimbursements of \$553,285 from Development Services General Fund Divisions. The General Fund provides 36.5% of the financing for this budget unit after Interfund revenues of \$249,300 are considered and is increased by \$368,883 compared to FY 2012-13.

The recommended budget includes the transfer of administrative positions from the former Public Works budget unit (1-920), and the elimination of a filled Administrative Services Officer position and a vacant Hazardous Materials Specialist I/II position from the former Community Services Administration budget unit (2-721).

The ten positions currently reflected in this budget unit are:

- Development Services Director – new position (Community Services Director was eliminated)
- Deputy Director Development Services – Admin and Finance – transferred from Public Works budget unit (1-920)
- Accountant II – transferred from Public Works budget unit (1-920)
- Accountant I – transferred from Public Works budget unit (1-920)

- Accounting Technician II – transferred from Public Works budget unit (1-920)
- Accounting Technician I – transferred from Public Works budget unit (1-920)
- Executive Secretary II
- Office Assistant III – 2 FTEs
- Office Assistant II

The recommended budget reflects an increase in salaries and benefits commensurate with the consolidation of positions from the former Community Services and Public Works departments.

A share of the recommended increase is spread to other budget units within the Development Services Department as seen in the Intrafund Administration Services, the Interfund Admin – Road, the Interfund Admin – Misc. Departments, and the Contribution to Other Agency line items.

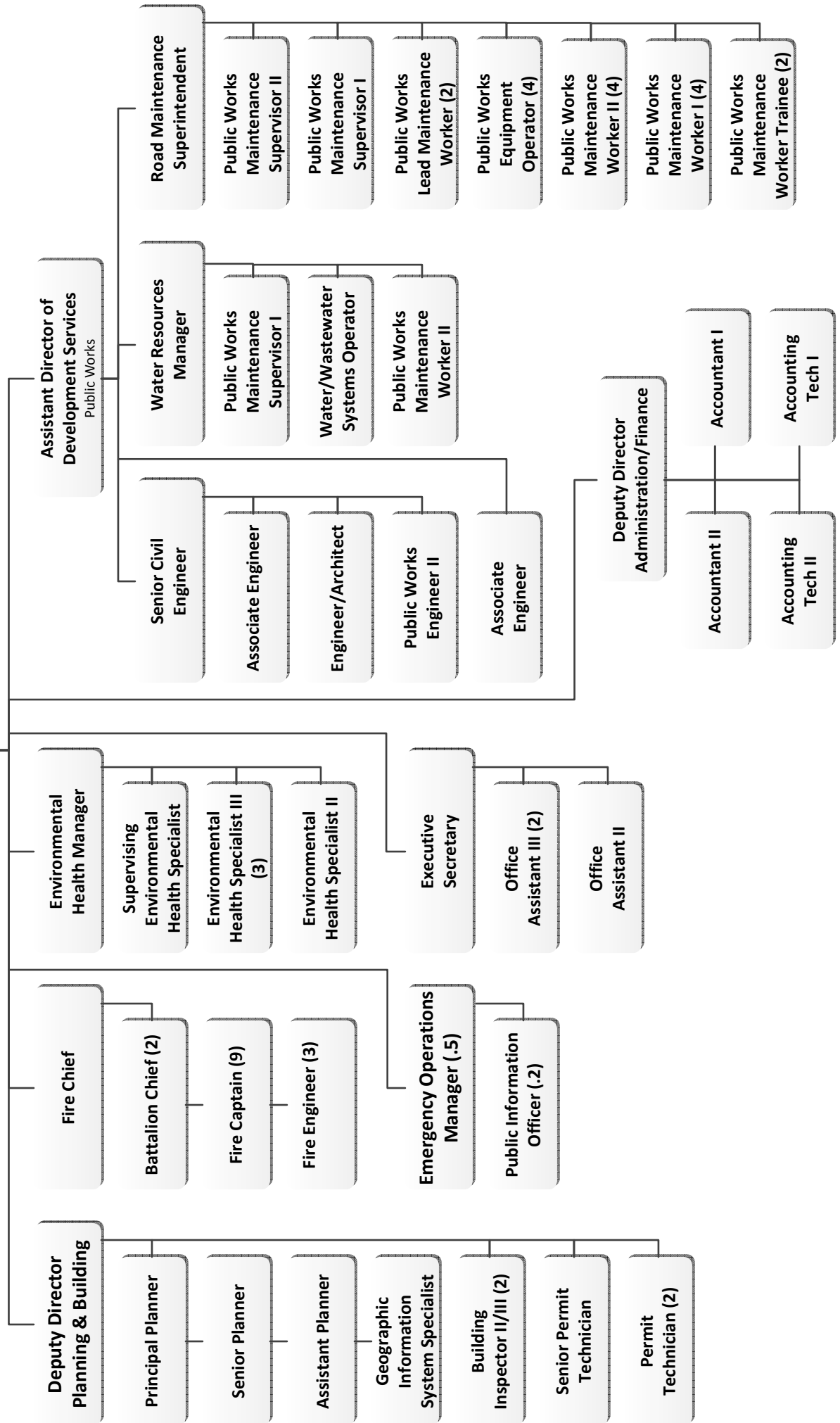
## Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# Development Services FY 2013-2014

*Recommended*

**Director of  
Development Services**  
Danelle Stylos



**Development Services Department  
Emergency Management (2-401)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: EMERGENCY SERVICES		FUND: PUBLIC SAFETY		0015 2-401	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	143,223	127,624	151,933	86,195	43.3-	
SERVICES AND SUPPLIES	23,038	92,839	94,329	73,374	22.2-	
OTHER CHARGES	338,414	155,440	167,538	160,151	4.4-	
* GROSS BUDGET	504,675	375,903	413,800	319,720	22.7-	
INTRAFUND TRANSFERS	73,199	7,000	0	0	.0	
* NET BUDGET	577,874	382,903	413,800	319,720	22.7-	
OTHER REVENUES						
USER PAY REVENUES	0	370	0	0	.0	
GOVERNMENTAL REVENUES	472,382	110,870	296,036	261,436	11.7-	
GENERAL REVENUES	4-	0	0	0	.0	
TOTAL OTHER REVENUES	472,378	111,240	296,036	261,436	11.7-	
* UNREIMBURSED COSTS	105,496	271,663	117,764	58,284	50.5-	
ALLOCATED POSITIONS	1.00	1.10	1.10	.70	36.4-	

**Purpose**

Emergency Services is responsible for activities associated with the planning, response, and recovery from natural and man-made emergencies/disasters throughout the County, and for the coordination of those activities with other local agencies, the California Emergency Management Agency (CalEMA), and the Federal Emergency Management Agency (FEMA).

The Emergency Services budget unit is now included in the newly created Development Services Department effective July 1, 2013.

**Major Budget Changes**

**Salaries & Benefits**

- (\$67,073) Reduction of the Emergency Services Manager position to a 50% position, approved in May of 2013
- \$11,773 Transfer 10% of the Public Information Officer (PIO) position from the County Administrative Office (1-102) reflecting time spent on Emergency Services projects, approved in May of 2013



**Other Charges**

- (\$23,226) Decrease in Intrafund Overhead (A-87) Costs as provided by the Auditor-Controller's office

**Revenues**

- (\$22,000) Decrease in Federal Grant related to a decrease in salaries

**Program Discussion**

The Emergency Management Division is responsible for developing and maintaining plans in preparation for emergencies, assisting in the coordination of responses to emergencies, and pursuing assistance in the process of recovery from emergencies. This includes the incorporation of the National Incident Management System (NIMS), the National Response Framework (NRF), and the Standardized Emergency Management System into these plans. It acts as the primary liaison between the State and the County for general mutual aid purposes (law enforcement and fire having their own mutual aid systems), and administers related grant programs.

As the local Operational Area Coordinator, the Emergency Operations Manager coordinates and/or provides training for first responders, emergency operations personnel, and disaster services workers to ensure preparedness.

There are currently two active programs within the Emergency Management Division: Administration and Grants Management.

**Administration**

The Emergency Operations Manager coordinates training and operational exercises for County personnel, develops public awareness programs in conjunction with the County Public Information Officer, and develops the basis for cooperation with other jurisdictions in preparing for the response to emergency situations.

**Grants Management**

Grant programs are actively sought for funding to supplement County resources. Grants can often be used for the purchase of incident response equipment, preparedness assessment activities, public education programs and the training of personnel in response to a disaster.

Current grants include:

*Emergency Management Performance Grant (EMPG)* - Funds are used to support activities that contribute to the County's ability to prevent, prepare for, mitigate, respond to, and recover from emergencies and disasters.

*2011 Homeland Security Grant* – \$54,405 has been re-budgeted in FY 2013-14 for purchases made by the City of Yuba City, Sutter County Public Health, and Sutter County Fire Services.

*2012 Homeland Security Grant* – \$58,997 has been re-budgeted in FY 2013-14 for purchases made by the City of Yuba City, Sutter County Public Health, and Sutter County Sheriff.

## **Recommended Budget**

This budget is recommended at \$319,720, and includes Intrafund Administration Service charges from the new Development Services Administration budget unit (2-721). The General Fund provides 18% of the financing for this budget unit and is reduced by \$59,480 (50.5%) compared to FY 2012-13.

The recommended budget reflects a 50% reduction to the Emergency Services Manager position, pursuant to the departmental reorganization approved by the Board of Supervisors in May of 2013. The recommendation also includes an increase of \$11,773 due to the transfer of an additional 10% of the PIO position from the County Administrative Office (1-102) reflecting time spent by the PIO on Emergency Services projects. This action was also approved in May of 2013.

## **Use of Reserves/Designations**

The budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# Development Services Department Engineering Services (1-920)

*Danelle Stylos, Director*

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: ENGINEER SERVICES	FUND: GENERAL			0001 1-920	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	1,329,084	1,106,686	1,436,252	841,321	41.4-	
SERVICES AND SUPPLIES	30,085	20,111	22,650	14,332	36.7-	
OTHER CHARGES	128,363	21,099	32,240	14,850	53.9-	
* GROSS BUDGET	1,487,532	1,147,896	1,491,142	870,503	41.6-	
INTRAFUND TRANSFERS	560,497-	302,571-	390,488-	74,798-	80.8-	
* NET BUDGET	927,035	845,325	1,100,654	795,705	27.7-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	513,968	378,083	677,694	584,483	13.8-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	44-	0	0	0	.0	
TOTAL OTHER REVENUES	513,924	378,083	677,694	584,483	13.8-	
* UNREIMBURSED COSTS	413,111	467,242	422,960	211,222	50.1-	
ALLOCATED POSITIONS	14.00	13.00	13.00	6.20	52.3-	

## Purpose

The Engineering Services budget unit provides funding for all engineers in the County including those previously budgeted in the Road budget unit (3-100).

The Engineering Services budget unit is included in the newly created Development Services Department, effective July 1, 2013.

The former Public Works budget unit (1-920) was managed by the Public Works Department Administration & Finance Division. The administration and finance functions of this budget unit have now been consolidated into the Development Services Administration budget unit (2-127), leaving only the engineering function in this budget unit, which will be named Engineering Services.

## Major Budget Changes

### Salaries & Benefits

- (\$594,931) Decrease in salaries and related benefits due to the elimination and reallocation of staff from this budget unit pursuant to the approved reorganization

### Intrafund Transfers

- (\$315,384) Decrease in Intrafund Administrative Service revenue (shown as a negative expense) charged to other General Fund budget units within the Development Services Department

# Development Services Department Engineering Services (1-920)

---

*Danelle Stylos, Director*

## Revenues

- (\$180,229) Decrease in Interfund Public Works Administrative Services revenue reflecting the Engineering services provided to other Departments
- \$87,018 Increase in Public Works Admin - Road reflecting Engineering Services provided to the Road budget unit

## Program Discussion

The newly created Engineering Services budget unit provides funding for all engineers in the County including those previously budgeted in the Road budget unit (3-100).

Much of the staff time for this budget unit is reimbursed by other Development Services Department budget units through the Inter/Intrafund Public Works Administrative Service accounts and can be seen as expenses in those budget units.

The administrative and accounting functions of this budget unit have been consolidated with the Development Services Administration budget unit (2-721) leaving only the engineering positions originally allocated here. In addition, the engineers from the Road budget unit (3-100) have been reallocated to the Engineering Services budget unit and all engineering services are being charged to the appropriate budget units as needed through Inter/Intrafund accounts.

The Engineering Division staff:

- Processes development permits, plan reviews, and portions of planning applications;

- Designs and constructs County buildings and building improvements;
- Provides General engineering support to County activities such as the Road Fund, on a reimbursable basis;
- Designs and contracts management of major paving, maintenance and road rehabilitation projects;
- Provides pavement management planning, traffic planning and bridge construction;
- Completes Encroachment/Transport permitting;
- Provides Capital project programming and budgeting; and
- Develops the Annual Road Plan for major road work.

On a reimbursable basis, Engineering Services staff will assist in selected design and maintenance related activities for other budget units such as:

- Airport
- Building Maintenance
- Parks and Recreation – including boat launch facilities

Staff responds to counter inquiries requesting information on maps, surveys, development, traffic, roads and the processing of related fees.

The County Surveyor's Office is included in this budget unit as well and consists of a part-time County Surveyor. The Engineering Division performs some of the County Surveyor functions:

- Reviews and processes subdivision maps, lot line adjustments, and records of surveys; and
- Maintains records of the County real property and public rights-of-way.

## **Recommended Budget**

This budget is recommended at \$795,705 after offsetting Intrafund Administration Service reimbursements are considered. The budget is \$870,503 prior to application of intra-departmental reimbursements of \$79,096.

The staffing for this budget unit has been changed by eliminating the filled Public Works Director, the filled Deputy Director for General Services, the filled Senior Engineering Tech, and the filled Executive Secretary II positions. Three engineering positions were moved to this budget unit from the Road budget unit (3-100), and the Deputy Director Admin and Finance and four accounting positions were moved to the newly created Development Services Administration budget unit (2-721). The Assistant Director of Development Services – Public Works has been allocated 20% to this budget unit (1-920), 60% to the Road budget unit (3-100) and 20% to the Water Resources budget unit (1-922).

The positions currently included in this budget unit are:

- Assistant Director Development Service – Public Works – 20% moved from Road budget unit (3-100)
- Senior Civil Engineer – moved from Road budget unit (3-100)
- Associate Civil Engineer – 3 FTEs – two moved from Road budget unit (3-100)
- Public Works Engineer II

The recommended budget reflects a salaries and benefits decrease of \$594,931 compared to FY 2012-13 due to the above listed changes.

A share of the recommended increase is allocated to those budget units to which the Engineering staff provide services to, as seen in the Inter/Intrafund charges.

## **Use of Fund Balance**

This budget unit is within the General fund. The budget does not include the use of any specific fund balance.

# Development Services Department Environmental Health (2-725)

Danelle Stylos, Director

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: ENVIRONMENTAL HEALTH	FUND: GENERAL			0001 2-725	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	744,503	584,357	750,002	687,720	8.3-	
SERVICES AND SUPPLIES	14,755	8,185	9,350	13,570	45.1	
OTHER CHARGES	27,158	16,700	27,997	26,748	4.5-	
* GROSS BUDGET	786,416	609,242	787,349	728,038	7.5-	
INTRAFUND TRANSFERS	28,034	63,975-	57,877	39,051-	167.5-	
* NET BUDGET	814,450	545,267	845,226	688,987	18.5-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	891,348	568,550	845,176	688,987	18.5-	
GOVERNMENTAL REVENUES	55	1	50	0	100.0-	
GENERAL REVENUES	34-	0	0	0	.0	
TOTAL OTHER REVENUES	891,369	568,551	845,226	688,987	18.5-	
* UNREIMBURSED COSTS	76,919-	23,284-	0	0	.0	
ALLOCATED POSITIONS	7.00	7.00	7.00	7.00	.0	

## Purpose

Environmental Health's mission is to protect and enhance the public's health through the control of potentially harmful materials, organisms, and conditions that may cause illness and injury by unsafe or unsanitary conditions through inspections, review of facility plans, and enforcement activities. The activities are mandated by way of the California Health and Safety Code, California Plumbing Code and various county ordinances.

The Environmental Health budget unit is now included in the newly created Development Services Department, effective July 1, 2013.

## Major Budget Changes

### Services & Supplies

- (\$62,282) Decrease in salaries and related benefits due to the elimination of a vacant Environmental Health Specialist position

### Intrafund Transfers

- \$44,709 Increase in Intrafund CUPA-EH revenue, shown as a negative expense
- (\$28,198) Decrease in Intrafund Administrative Services charges

- (\$14,547) Decrease in Intrafund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller's Office

### **Revenues**

- (\$153,839) Decrease in Interfund Environmental Health revenue required from the Health fund (1991 Realignment) due to a net budget reduction

## **Program Discussion**

Environmental Health Services conducts inspections of food facilities, onsite sewage disposal systems, water wells, monitoring wells, state small water systems, jail facilities, public pools and spas. The division investigates issues related to rabies control, vector control activities, and health and safety complaints. In addition, it conducts inspections and provides consultation to businesses that handle and store hazardous materials (CUPA budget unit 2-727).

The division includes three primary programs:

### Environmental Health Consumer Protection

The Consumer Protection Program's mission is to prevent illness and injury caused by unsafe or unsanitary conditions through 1) inspections and enforcement activities, and 2) the review of plan applications for food facilities and pool construction.

The Consumer Protection Program consists of several elements, including food facilities inspections, substandard housing investigations, environmental lead assessments, vector control activities, jail inspections, rabies control, household garbage control, investigations, and monitoring of pools and spas and safe drinking water supply.

Staff regularly contacts and inspects individual water systems serving retail food facilities, evaluating the water test results for safe drinking water compliance with the existing Health and Safety Code.

### Hazardous Materials Program

The description of the Hazardous Materials Program is included in the Certified Unified Program Agency (CUPA) budget (2-727).

### Environmental Health Land Use

The Land Use Program lends support to the new Development Services Department to ensure that land use permit entitlements granted by the County prevent health hazards and to mitigate environmental degradation resulting from improperly planned developments. The Land Use Program protects public health through the proper sizing, design, construction, and operation of onsite sewage disposal systems. The program reviews adopted land use development projects and construction projects referred to the Planning and Building Division relative to liquid waste and drinking water supplies. The program also reviews and approves the design and construction of new onsite sewage disposal systems and repairs to sites where these systems have failed.

## **Recommended Budget**

This budget is recommended at \$688,987, and includes Intrafund Administration Service charges from the new Development Services Administration budget unit (2-721). This budget unit does not receive any funding from the General Fund. The net cost of this budget unit is covered by permits and an Interfund transfer from the Health fund (1991 Realignment funding).

The recommended budget reflects a decrease of 18.5% as compared to FY 2012-13.

Intrafund Administration Services charges are recommended at \$161,802, which is reduced by \$38,198 over FY 2012-13. These charges cover administration and accounting services provided to the division.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.



**Development Services Department  
Certified Unified Program Agency (2-727)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: CUPA	FUND: GENERAL			0001 2-727	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SERVICES AND SUPPLIES	39,491	28,979	58,220	21,660	62.8-	
OTHER CHARGES	490	573	1,500	1,591	6.1	
CAPITAL ASSETS	26,498	0	0	0	.0	
* GROSS BUDGET	66,479	29,552	59,720	23,251	61.1-	
INTRAFUND TRANSFERS	258,216	214,425	279,579	248,499	11.1-	
* NET BUDGET	324,695	243,977	339,299	271,750	19.9-	
OTHER REVENUES						
USER PAY REVENUES	206,438	194,050	164,069	211,750	29.1	
GOVERNMENTAL REVENUES	134,064	105,768	175,230	60,000	65.8-	
TOTAL OTHER REVENUES	340,502	299,818	339,299	271,750	19.9-	
* UNREIMBURSED COSTS	15,807-	55,841-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Purpose**

Certified Unified Program Agency (CUPA) is a program contained within the Environmental Health Division. CUPA is a State hazardous materials program, covering all of Sutter County, including the incorporated cities within the County.

The purpose of CUPA is to prevent or mitigate damage to the health and safety of persons and the environment in Sutter County from the release, or threatened release, of hazardous materials.

The CUPA budget unit is now included in the newly created Development Services Department, effective July 1, 2013.

**Major Budget Changes**

**Services & Supplies**

- (\$27,418) Decrease in Professional & Specialized Services related to a one-time grant funded project in FY 2012-13

**Intrafund Transfers**

- (\$25,200) Decrease in Intrafund CUPA-Environmental Health reimbursement due to the completion of the transition to *Envision Connect* software in FY 2012-13

## Revenues

- \$46,931 Increase in Hazardous Materials Fee revenue due to an increase in business plan filings
- (\$115,230) Decrease in State Grants related to one-time grant funding in FY 2012-13

## Program Discussion

The CUPA Program is responsible for regulating the:

- Hazardous Materials Business Plans and Inventories (Business Plans);
- Hazardous Waste Generator and Onsite Hazardous Waste Treatment Programs (tiered permitting);
- Underground Storage Tank Program;
- Aboveground Petroleum Storage Act (APSA) Program;
- California Accidental Release Prevention (CalARP) Program;
- Area Plans for hazardous materials emergencies; and
- Uniform Fire Code Hazardous Material Management Plan and Hazardous Material Inventory Statements.

CUPA provides on-site inspections and consultations to businesses that handle and store hazardous materials. It also investigates hazardous materials complaints from the public.

In the event of significant noncompliance, CUPA may enforce hazardous materials laws and regulations through an administrative enforcement procedure under the authority of the Health and Safety Code and can refer cases to the District Attorney.

## Recommended Budget

This budget is recommended at \$271,750 and includes Intrafund CUPA-EH charges for services provided from the Environmental Health Budget unit (2-725). This budget unit does not receive any funding from the General Fund. The net cost of this budget unit is covered by permits and grants.

Intrafund CUPA-EH, which represents the charges for services provided by the Environmental Health budget unit (2-725), is budgeted at \$244,709, which is a decrease of \$25,291 (9.4%) compared to FY 2012-13.

Revenues from Hazardous Materials Fees are projected to increase by 28.6% (\$46,931). However, State Grant funds are projected to decrease 66% (\$115,230) due to the completion of a project using one-time grant funds in FY 2012-13.

## Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# Development Services Department Fire Services Administration (2-402)

*Danelle Stylos, Director*

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: DANELLE STYLOS	UNIT: FIRE SERVICES ADMINISTRATION		FUND: PUBLIC SAFETY		0015 2-402
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	192,676	153,476	187,263	192,850	3.0
SERVICES AND SUPPLIES	9,822	7,769	13,725	12,825	6.6-
OTHER CHARGES	87,809	66,064	81,087	53,372	34.2-
* GROSS BUDGET	290,307	227,309	282,075	259,047	8.2-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	290,307	227,309	282,075	259,047	8.2-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	4,361	0	5,000	5,000	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	19-	0	0	0	.0
TOTAL OTHER REVENUES	4,342	0	5,000	5,000	.0
* UNREIMBURSED COSTS	285,965	227,309	277,075	254,047	8.3-
ALLOCATED POSITIONS	1.00	1.00	1.00	1.00	.0

## Purpose

Fire Services Administration consists of the Fire Services Manager/Fire Chief. The unit is responsible for coordinating and administering the County's fire protection programs and the activities of four County Service Areas (CSAs) for which the Board of Supervisors is the governing board.

The Fire Services Manager responds to emergencies and exercises overall supervision of rescue, firefighting, and hazardous materials release operations in the County Service Areas which provide fire protection from eight fire stations throughout the County. The Fire Services Manager is responsible for coordinating the annual budgets, enforcing the adopted fire codes and ordinances, preparing apparatus specifications for the CSAs and representing

the County Fire Services with other jurisdictions, emergency personnel, governing officials and citizens.

The Fire Services Manager also serves as the Operational Area Coordinator for fire services and remains committed to the state mutual aid system. This position may participate in strike team deployment throughout the state as a local government or California Emergency Management Agency strike team leader.

The Fire Services Administration budget unit is now included in the newly created Development Services Department effective July 1, 2013.

## **Major Budget Changes**

### **Other Charges**

- (\$12,271) Decrease in Interfund Admin – Misc. Departments related to services provided by the new Development Services Administration budget unit
- (\$15,508) Decrease in Interfund Overhead (A-87) charges as provided by the Auditor-Controller's office

## **Program Discussion**

As stated above, the Fire Services Manager is responsible for coordinating the annual budgets, enforcing the adopted fire codes and ordinances, and preparing apparatus specifications for the CSAs. County Service Areas include CSA-C, CSA-D, CSA-F, and CSA-G.

### CSA-C

This Service Area consists of the East Nicolaus Volunteer Fire Department operating out of two stations located in the communities of East Nicolaus and Rio Oso.

### CSA-D

This Service Area consists of the Pleasant Grove Volunteer Fire Department.

### CSA-F

This Service Area covers the largest portion of the county and includes the communities of Sutter, Live Oak and Oswald/Tudor. Fire protection is provided to the City of Live Oak by contract.

### CSA-G

The County contracts with the Yuba City Fire Department for fire protection in CSA-G, which is the area formerly protected by the Walton Fire Protection District.

## **Recommended Budget**

This budget is recommended at \$259,047 and includes Intrafund Administration Service charges from the new Development Services Administration budget unit (2-721). The General Fund provides 98% of the financing for this budget unit and is reduced by \$23,028 (8.36%) compared to FY 2012-13.

## **Use of Reserves/Designations**

The budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.

# Development Services Department County Service Area G (0-301)

Danelle Stylos, Director

E X E C U T I V E S U M M A R Y						
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY SERVICE AREA G		FUND: COUNTY SERVICE AREA G		0301 0-301	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	595,112	384,184	691,774	669,643	3.2-	
OTHER CHARGES	61	71	142	57	59.9-	
* GROSS BUDGET	595,173	384,255	691,916	669,700	3.2-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	595,173	384,255	691,916	669,700	3.2-	
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	595,173	384,255	691,916	669,700	3.2-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	8,868	4,126	8,600	8,300	3.5-	
GENERAL REVENUES	580,485	366,680	660,769	661,400	.1	
CANCELLATION OF OBLIGATED F/B	0	0	22,547	0	100.0-	
GENERAL REVENUES	0	0	0	0	.0	
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0	
TOTAL AVAILABLE FINANCING	589,353	370,806	691,916	669,700	3.2-	
* UNREIMBURSED COSTS	5,820	13,449	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget unit represents County Service Area G, the area within Yuba City previously known as the Walton Fire Protection District. The County Service Area G budget unit will now be a part of, and managed by, the Development Services Department.

Its purpose is to provide a means by which the County is able to record homeowner property taxes within the Walton District and transfer the funds to the City of Yuba City for services provided.

The County Services Area G budget unit is now included in the newly created

Development Services Department effective July 1, 2013.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

County Service Area G was established in May of 2001 to provide fire protection services to the residents within the former Walton Fire Protection District area. Resulting from anticipated growth and annexation of this area by the City of Yuba

City from the county over a 25 year period, the Walton Fire Protection District Dissolution Agreement was created and signed in May 2002. The Agreement transferred fire protection responsibilities in this area to the City of Yuba City.

This program was created as a pass-through of property tax and other revenue representing the unincorporated portion of CSA-G pursuant to the Dissolution Agreement.

## **Recommended Budget**

This budget is recommended at \$669,700. This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes and interest.

## **Use of Fund Balance**

The CSA-G fund does not carry any fund balance; it is strictly a pass-through budget. The fund currently has a Restricted Fund Balance of \$22,547 (account #31170) which is being cancelled and transferred to the City of Yuba City in FY 2013-14, leaving an estimated fund balance of zero.

# Development Services Department County Service Area F (0-305)

Danelle Stylos, Director

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY SERVICE AREA F		FUND: COUNTY SERVICE AREA F		0305 0-305	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	1,425,912	1,215,370	1,575,858	1,627,133	3.3	
SERVICES AND SUPPLIES	326,692	322,440	330,350	365,550	10.7	
OTHER CHARGES	183,096	68,563	159,884	320,824	100.7	
CAPITAL ASSETS	41,000	7,072	10,000	512,600	5,026.0	
* GROSS BUDGET	1,976,700	1,613,445	2,076,092	2,826,107	36.1	
* NET BUDGET	1,976,700	1,613,445	2,076,092	2,826,107	36.1	
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0	
INCREASE IN OBLIGATED F/B	0	0	81,466	0	100.0-	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	1,976,700	1,613,445	2,157,558	2,826,107	31.0	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	485,002	400,125	447,108	427,108	4.5-	
GOVERNMENTAL REVENUES	20,851	12,566	18,700	635,810	3,300.1	
GENERAL REVENUES	1,528,085	942,560	1,691,750	1,743,750	3.1	
CANCELLATION OF OBLIGATED F/B	0	0	0	19,439	***	
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0	
TOTAL AVAILABLE FINANCING	2,033,938	1,355,251	2,157,558	2,826,107	31.0	
* UNREIMBURSED COSTS	57,238-	258,194	0	0	.0	
ALLOCATED POSITIONS	14.00	14.00	14.00	14.00	.0	

## Purpose

Consistent with the mission and values of Sutter County Fire Services, County Service Area F is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within approximately 254 square miles of the County. This area includes the City of Live Oak, which is served under contract, the community of Sutter, and the unincorporated area from the Butte County line to the Nicolaus Bridge, excluding the Fire Protection Districts.

The County Service Area F budget unit is now included in the newly created Development Services Department effective July 1, 2013.

## Major Budget Changes

### Salaries & Benefits

- \$44,137 Increase in Other Pay due to the scheduled November 2013 retirement of a Battalion Chief

### Services & Supplies

- \$55,000 Increase in Maintenance Equipment due to the repair of a fire pump on a fire engine

**Other Charges**

- \$59,850 Increase in Contribution to Other Agency related to the distribution of grant funds to the Meridian Fire District
- (\$42,976) Decrease in Interfund Overhead (A-87) charges as provided by the Auditor-Controller's office
- \$144,900 Increase in Interfund Transfer Out related to the distribution of grant funds to the other CSAs

**Capital Assets**

- \$65,000 Full-size Fire Equipped Pickup Truck to replace an aging passenger vehicle
- \$50,000 Air Compressor, grant funded
- \$397,600 2013 Compliant Self Contained Breathing Apparatus (SCBA), grant funded

**Revenues**

- (\$50,000) Decrease in Mutual Assistance in anticipation of fewer staff being available for potential deployment
- \$617,310 Increase in Federal Grants for the purchase of SCBA equipment, Rapid Intervention Team (RIT) packs and an air compressor

**Program Discussion**

This budget unit operates three fire stations and has an equipment inventory of eight engines (Type I), five wild-land engines (Type III), one water-tender, and one heavy rescue/hazardous materials truck. Personnel include two Battalion Chiefs, nine Captains, three Engineers, 35 volunteers and up to four seasonal firefighters.

The Fire Department has been designated by the Insurance Services Office (ISO) as a Class 4 rating in the Sutter Community Services District, a Class 4 rating in the City of Live Oak and a Class 5 rating in all non-hydranted areas within five miles of a fire station (one of only three fire departments in the State of California with this rating for non-hydranted areas). Areas located beyond five miles of a fire station are designated as a Class 10 rating. Each rating number represents a fire defense and physical condition measurement relative to insurance risk. Lower values indicate less insurance risk.

During 2012, the Department collectively responded to 2,001 calls for service. All career personnel are certified Emergency Medical Technicians with a defibrillator endorsement (EMT-1D) and are Hazardous Materials Technicians or Specialists. Some of the volunteer members are similarly certified. Training is an ongoing process for all personnel, and the Department has always been supportive of advanced training regardless of the firefighters' career or volunteer status. State regulations require personnel to undergo more specialized training. Personnel have been trained and certified in confined space rescue, high angle rope rescue, and trench rescue techniques.



The Department conducts numerous fire inspections and fire investigations, and assists other fire departments in the county with those duties. In addition, the Department conducts fire prevention programs at all elementary schools within its jurisdiction.

The Sutter County Fire Department maintains a strong commitment to the State Mutual Aid System. The Department houses a fire engine provided by the California-Emergency Management Agency (Cal-EMA). The Sutter County Fire Department responded to Mutual Aid requests to the Plumas National Forest, Colusa, Tehama, and Mendocino Counties.

The Sutter County Fire Department is a signatory agency to the recently formed Yuba Sutter Hazardous Materials Response Team (YSHMRT). This team will provide hazardous materials emergency response within the two counties.

**Continued Delay of Remodel of the Fire Apparatus Storage Building at the Oswald-Tudor Fire Station**

The 2007-08 Grand Jury recommended that Sutter County remodel the Oswald-Tudor Fire Station to provide security for Sutter County property. This recommendation was consistent with the 2006-07 Grand Jury recommendation.

In response to the recommendation, it was stated that the Fire Chief believed funding would be available to replace the fire apparatus storage. Due to the continuing economic climate and the instability of anticipated property tax revenues, the Department is required to again postpone the replacement of this building and postpone the replacement of a fire engine.

**2013 Assistance to Firefighters Grant**

In June of 2013, Fire Services Administration submitted a grant request on behalf of CSA-F, CSA-C, CSA-D and the Meridian Fire District. If approved, the 2013 Assistance to Firefighters Grant in the amount of \$685,900 would be used to replace each station's self-contained breathing apparatus (SCBA) equipment. Most of the current SCBA's were purchased in the 1990's and no longer meet the updated requirements as set by the National Fire Protection Association.

In addition, the grant would provide for a new air booster/compressor, Rapid Intervention Team (RIT) packs (used for downed firefighter rescue situations) and a laptop computer to be used for SCBA testing.

The CSA-F share of this grant will be \$458,400. The grant requires a 10% match from each jurisdiction.

**Recommended Budget**

This budget is recommended at \$2,826,107. This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes and interest earnings.

The recommended budget includes funding for the repair of the catastrophic failure of a fire pump. The fire engine (fleet # 140) is a 1990 Mack, stationed at the Oswald-Tudor Station. Because of the complete destruction of the fire pump, the manufacturer has to cast new pump housings and then build the pump itself. There will be an estimated two month down time for this engine. Additionally, now is the time to inspect and make repairs to the 2,000 gallon

water tank on this engine, since there was a major repair to the water tank of a similar fire engine last year. The pump and tank repair/replacement will not exceed \$40,000.

It is recommended that \$65,000 be approved to purchase a full-size fire equipped pickup truck, to replace an aging passenger vehicle. A portion of this cost is covered by Emergency Services grant funding.

The recommended budget also includes the financing and appropriations for equipment to be purchased with the Assistance to Firefighters grant as explained above. If the grant is not approved, a separate plan for replacement of the equipment over time will be brought to the Board for approval.

## **Use of Fund Balance**

The CSA-F fund contains a Restricted Fund Balance (not including an outstanding loan to the General Fund for the construction of the Sutter Fire Station with a current remaining balance of approximately \$725,000) in the amount of \$579,293 as of July 1, 2012. It is estimated that the Restricted Fund Balance will equal \$752,789 at July 1, 2013.

The recommended budget includes a cancellation of the Restricted Fund Balance in the amount of \$19,439.

# Development Services Department County Service Area C - East Nicolaus (0-309)

Danelle Stylos, Director

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS		UNIT: CNTY SERVICE AREA C-E NICOLAUS FUND: CNTY SERVICE AREA C-E NICOLAUS 0309 0-309			
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,790	3,361	3,361	2,965	11.8-
SERVICES AND SUPPLIES	60,407	65,762	59,450	92,170	55.0
OTHER CHARGES	14,141	7,121	6,633	44,200	566.4
CAPITAL ASSETS	0	13,589	15,000	67,200	348.0
* GROSS BUDGET	76,338	89,833	84,444	206,535	144.6
* NET BUDGET	76,338	89,833	84,444	206,535	144.6
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	109,056	58,955	45.9-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	76,338	89,833	193,500	265,490	37.2
OTHER REVENUES					
USER PAY REVENUES	0	6,782	8,000	72,890	811.1
GOVERNMENTAL REVENUES	2,328	1,119	2,200	2,200	.0
GENERAL REVENUES	164,530	105,373	183,300	190,400	3.9
GENERAL REVENUES	1,729	0	0	0	.0
OTHER FINANCING SOURCES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	168,587	113,274	193,500	265,490	37.2
* UNREIMBURSED COSTS	92,249-	23,441-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The East Nicolaus Volunteer Fire Department (CSA-C) is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within this service area.

The County Services Area C budget unit is now included in the newly created Development Services Department effective July 1, 2013.

## Major Budget Changes

### Services & Supplies

- \$6,000 Increase in Maintenance Equipment for general equipment vehicle repairs
- \$4,900 Increase in Special Department Expenses for a grant funded mandated Rapid Intervention Team (RIT) pack

# Development Services Department County Service Area C - East Nicolaus (0-309)

*Danelle Stylos, Director*

## Other Charges

- \$29,031 Increase in Interfund Overhead (A-87) charges as provided by the Auditor-Controller's office

## Capital Assets

- \$52,200 Increase for grant funded Self Contained Breathing Apparatus (SCBA) grant funded equipment

## Revenues

- \$64,890 Increase in Interfund Transfer of grant reimbursement for SCBAs and the RIT pack

## Program Discussion

This budget funds the East Nicolaus Volunteer Fire Department (CSA-C). The service area encompasses approximately 62 square miles. The 2000 Census Report lists the population at 1,575 residents. Revenue to fund the Fire Department is derived primarily from property taxes.

The East Nicolaus Volunteer Fire Department is comprised of two fire stations. The main station (Station 1) is located at 1988 Nicolaus Avenue in East Nicolaus and houses four pieces of fire equipment. The Sub-Station (Station 2) is located at 176 Pleasant Grove Road in Rio Oso, and houses two pieces of fire equipment.

The Department consists of one Volunteer Fire Chief, one Volunteer Assistant Chief, two Volunteer Captains, and nine Volunteer Fire Fighters. All personnel are trained in emergency care and cardiopulmonary

resuscitation. The Department responded to 182 calls for services in 2012. This department is committed to participation in the State Mutual Aid System, and responded to requests for assistance in the Plumas National Forest, Colusa, Tehama, and Mendocino Counties.

As with most fire departments, the East Nicolaus Volunteer Fire Department either has, or is currently working on, automatic aid agreements with neighboring fire agencies.

## 2013 Assistance to Firefighters Grant

In June of 2013, Fire Services Administration submitted a grant request on behalf of CSA-F, CSA-C, CSA-D and the Meridian Fire District. If approved, the 2013 Assistance to Firefighters Grant in the amount of \$685,900 would be used to replace each station's SCBA equipment. Most of the current SCBAs were purchased in the 1990s and no longer meet the updated requirements as set by the National Fire Protection Association.

In addition, the grant would provide for a new air booster/compressor, RIT packs (used for downed firefighter rescue situations) and a laptop computer to be used for SCBA testing.

The CSA-C share of this grant will be \$67,200.

The grant requires a 10% match from each jurisdiction.

## Recommended Budget

This budget is recommended at \$265,490. This budget unit does not receive any funding from the General Fund. All funding

is provided through property taxes and interest.

The recommended budget includes the financing and appropriations for equipment to be purchased with the Assistance to Firefighters grant as explained above. If the grant is not approved, a separate plan for replacement of the equipment over time will be brought to the Board for approval.

## **Use of Fund Balance**

The CSA-C fund contains a Restricted Fund Balance in the amount of \$595,481 as of July 1, 2012. It is estimated that the Restricted Fund Balance will equal \$701,307 at July 1, 2013.

The recommended budget includes an increase of the Restricted Fund Balance in the amount of \$58,955.

# Development Services Department County Service Area D - Pleasant Grove (0-311)

Danelle Stylos, Director

EXECUTIVE SUMMARY					
DEPT HEAD: DANIELLE STYLOS		UNIT: CNTY SRVC AREA D-PLEASANT GROV FUND: CNTY SRVC AREA D-PLEASANT GROV 0311 0-311			
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	2,796	4,198	4,198	3,293	21.6-
SERVICES AND SUPPLIES	83,763	81,179	99,450	110,600	11.2
OTHER CHARGES	6,770	7,847	11,174	17,595	57.5
CAPITAL ASSETS	0	0	0	84,000	***
* GROSS BUDGET	93,329	93,224	114,822	215,488	87.7
* NET BUDGET	93,329	93,224	114,822	215,488	87.7
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	143,478	120,922	15.7-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	93,329	93,224	258,300	336,410	30.2
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	22,681	8,000	88,010	1,000.1
GOVERNMENTAL REVENUES	3,242	1,463	3,100	3,100	.0
GENERAL REVENUES	219,178	133,574	247,200	245,300	.8-
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	222,420	157,718	258,300	336,410	30.2
* UNREIMBURSED COSTS	129,091-	64,494-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Pleasant Grove Volunteer Fire Department (CSA-D) is responsible for fire suppression, rescue, hazardous materials response, and fire prevention within this service area.

The County Services Area D budget unit is now included in the newly created Development Services Department effective July 1, 2013.

## Major Budget Changes

### Services & Supplies

- \$4,900 Increase in Special Department Expenses for a

mandated and grant funded Rapid Intervention Team (RIT) pack

- \$5,500 Increase in Employment Training relative to confined space emergency situations

### Capital Assets

- \$84,000 Self Contained Breathing Apparatus (SCBA) grant funded equipment

### Revenues

- \$80,010 Increase in Interfund Transfer of grant reimbursement for SCBAs and the RIT pack

## **Program Discussion**

This budget funds the Pleasant Grove Volunteer Fire Department (CSA-D). The service area encompasses approximately 71 square miles. The 2000 Census report lists the population at 1,105 residents. Revenue to fund the Fire Department is derived primarily from property taxes.

The Pleasant Grove Volunteer Fire department is comprised of two fire stations. The main station (Station 1) is located at 3100 Howsley Road in Pleasant Grove, and houses four pieces of fire equipment. The Sub-Station (Station 2) is located at the intersection of Sankey Road and Pleasant Grove Road in Pleasant Grove, and houses three pieces of fire equipment.

The Department consists of one Volunteer Fire Chief, one Volunteer Assistant Chief, four Volunteer Captains, three Volunteer Engineers, and five Volunteer Fire Fighters. The department responded to 157 calls for service in 2012.

This Department is committed to participation in the State Mutual Aid System, and responded to requests for service from the Plumas National Forest, Tehama, Colusa, and Mendocino Counties.

### **2013 Assistance to Firefighters Grant**

In June of 2013, Fire Services Administration submitted a grant request on behalf of CSA-F, CSA-C, CSA-D and the Meridian Fire District. If approved, the 2013 Assistance to Firefighters Grant in the amount of \$685,900 would be used to replace each station's SCBA equipment. Most of the current SCBAs were purchased in the 1990s and no longer meet the updated requirements as set by the National Fire Protection Association.

In addition, the grant would provide for a new air booster/compressor, RIT packs (used for downed firefighter rescue situations) and a laptop computer to be used for SCBA testing.

The CSA-D share of this grant will be \$80,010. The grant requires a 10% match from each jurisdiction.

## **Recommended Budget**

This budget is recommended at \$336,410. This budget unit does not receive any funding from the General Fund. All funding is provided through property taxes and interest earnings.

The recommended budget includes the financing and appropriations for equipment to be purchased with the Assistance to Firefighters grant as explained above. If the grant is not approved, a separate plan for replacing the equipment over time will be brought to the Board of Supervisors for approval.

## **Use of Fund Balance**

The CSA-D fund contains a Restricted Fund Balance in the amount of \$464,984 as of July 1, 2012. It is estimated that the Restricted Fund Balance will equal \$608,462 at July 1, 2013.

The recommended budget includes an increase of the Restricted Fund Balance in the amount of \$120,922.

**Development Services Department  
Planning and Building (2-724)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: PLANNING & BUILDING		FUND: GENERAL		0001 2-724	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	1,119,491	848,865	1,044,077	1,113,108	6.6	
SERVICES AND SUPPLIES	270,880	1,454,584	1,499,705	2,479,997	65.4	
OTHER CHARGES	60,144	35,430	73,916	77,970	5.5	
* GROSS BUDGET	1,450,515	2,338,879	2,617,698	3,671,075	40.2	
INTRAFUND TRANSFERS	589,159	289,764	479,392	383,867	19.9-	
* NET BUDGET	2,039,674	2,628,643	3,097,090	4,054,942	30.9	
OTHER REVENUES						
USER PAY REVENUES	562,456	811,160	1,437,062	2,529,062	76.0	
GOVERNMENTAL REVENUES	117,010	813,518	250,000	150,000	40.0-	
GENERAL REVENUES	34-	0	0	0	.0	
TOTAL OTHER REVENUES	679,432	1,624,678	1,687,062	2,679,062	58.8	
* UNREIMBURSED COSTS	1,360,242	1,003,965	1,410,028	1,375,880	2.4-	
ALLOCATED POSITIONS	11.00	9.00	8.00	10.00	25.0	

**Purpose**

On May 14, 2013, the Sutter County Board of Supervisors approved a reorganization of the Community Services, Public Works, General Services and Information Technology functions of the County, effective July 1, 2013 in coordination with the approval of the FY 2013-14 budget. This reorganization is designed to create efficiencies in the management structure and delivery of services to internal and external customers.

The reorganization consolidated the Planning Division and Building Inspection Division into one budget unit and placed both divisions under one Deputy Director position, rather than individual division managers.

The **Planning Division's** primary responsibility is to administer the County's planning program as adopted by the Sutter County General Plan and Zoning Code. Reports, studies, and recommendations are provided to the Planning Commission and the Board of Supervisors regarding land use applications and policy issues.

The **Building Inspection Division** is responsible for maintaining and enforcing the California Building Codes and local ordinances as adopted by the County of Sutter. The primary purpose of the division is to safeguard the public's health, safety, and general welfare through proper design and inspection of buildings. Statutory authority is provided by the California Health and Safety Code Section 17960.



## **Major Budget Changes**

### **Salaries & Benefits**

- \$69,031 Increase in salaries and related benefits due to combination of the Planning and Building Divisions and related staffing changes

### **Services & Supplies**

- \$979,462 Increase in Professional & Specialized Services related to pass-through funding for the Riego Road Interchange project

### **Intrafund Transfers**

- (\$85,527) Decrease in Intrafund Administration Services

### **Revenues**

- \$1,112,462 Increase in Planning & Engineering fees related to the Riego Road Interchange as offsetting revenue to Professional/Specialized Services
- (\$25,000) Decrease in revenues from planning applications due to local economic conditions

## **Program Discussion**

### **Planning Division**

Over the past several years the number of applicant supplied projects has dropped dramatically. The reorganization recognizes that although the planning staff has been busy implementing the General Plan, preparing a comprehensive zoning code update, coordinating the Code Enforcement Program and organizing filing systems, the workload did not justify the number of staff.

The reorganization eliminated the Planning Manager and one Principal Planner and added a 50% share of the new Deputy Director Planning and Building position.

The Planning Division staff includes:

- Deputy Director – new position 50%
- Principal Planner
- Senior Planner
- Assistant Planner
- GIS Analyst

The Planning Division reviews and processes general plan and zoning applications, land divisions, use permits, variances, and other development related requests in conformance with all applicable state law requirements (i.e. CEQA - California Environmental Quality Act, SMARA – Surface Mining and Reclamation Act, Subdivision Map Act, etc.) and code enforcement violations relative to the Zoning Code.

The Division also coordinates the Local Agency Formation Commission (LAFCO) functions in cooperation with the County Administrator's Office and administers the County's Geographic Information System (GIS) data functions.

Additionally, the Division participates in an ongoing joint project with Yuba County and the Cities of Yuba City, Live Oak and Wheatland on a HCP/NCCP. Staff provides review of the documents drafted by the contracted biological specialist and participates in public outreach efforts.

**Building Division**

The Building Inspection Division’s operations include permit application and plans review, calculation of permit costs, inspections during the construction process (building, mechanical, electrical and plumbing), complaint investigations, support to other County departmental programs and public education relative to building regulations.

The jurisdiction of Sutter County is 602.7 square miles, excluding the City of Yuba City and the City of Live Oak. For Calendar Year 2012, there were 572 building permits issued with a total construction value of \$19,746,398. Staff completed 1,310 inspections and checked 214 sets of submitted building plans.

<b>2012</b>	# Permits	Valuation	Inspections	Plan Check
	572	\$19,746,398	1,310	214
<b>2011</b>				
	599	\$24,179,708	1,382	225

The reorganization has eliminated the Building Manager position, moved the interim manager to the previously held Building Inspector III position, and added a 50% Deputy Director Planning and Building position. The reorganization also moved the three Permit Technician positions out of the administrative budget unit (2-721) to this budget unit.

The Building Division staff includes:

- Deputy Director – new position 50%
- Building Inspector III

- Building Inspector II
- Senior Permit Technician – moved from budget unit 2-721
- Permit Technician - 2 FTEs – moved from budget unit 2-721

Even with reduced building permit valuations, the division has seen a moderate increase in building permit revenue. If the volume of permit applications remains constant, the Building Inspection Division believes that the remaining two employees, with support from the Deputy Director Planning and Building will be sufficient to support the primary demand for inspections.

The division provides support and inspection services for Planning, Fire Services, and the other division of the new Development Services Department relating to the enforcement of Zoning, Fire Code, and Flood Plain Management ordinance requirements. Emergency response by the division is provided in the event of fire or natural disaster.

The Permit Counter provides one-stop property development services to the general public and acts as a resource of information to other County departments. Counter staff calculate and collect development fees and schedule inspection appointments.

This program also coordinates responses to complaints received pertaining to building and zoning code compliance in the unincorporated county and environmental health code violations for the entire county.

**Recommended Budget**

This budget is recommended at \$4,054,942 and includes Intrafund Administration Service charges from the new Development Services Administration budget unit (2-721).

The General Fund provides 34% of the financing for this budget unit and is reduced by \$34,148 (2.4%) compared to the combined FY 2012-13 Planning and Building Inspection budget units (2-724 & 2-722 respectively).

The recommended budget includes the staffing changes outlined above and is increased by \$69,031 over the combined FY 2012-13 budget units.

### **Use of Reserves/Designations**

The budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# Development Services Department Jail Expansion Project (1-701)

Danelle Stylos, Director

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: JAIL EXPANSION PROJECT		FUND: GENERAL		0001 1-701	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CRO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	857	26,311	0	836,250	***	
OTHER CHARGES	8,238	5,861	0	45,127	***	
* GROSS BUDGET	9,095	32,172	0	881,377	***	
INTRAFUND TRANSFERS	0	0	0	30,970	***	
* NET BUDGET	9,095	32,172	0	912,347	***	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	9,095	0	0	912,347	***	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	9,095	0	0	912,347	***	
* UNREIMBURSED COSTS	0	32,172	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Jail Expansion Project budget unit was created to account for costs incurred for the Main Jail Expansion project, as this is a major construction project for the County. The project is to expand the capacity of the Maximum Security facility by 42 beds, and is feasible only due to a \$9.7M bond financing grant from the State. This budget unit is jointly administered by the Development Services Department and the County Administrative Office.

acceptance by the State Public Works Board

- (\$42,143) Decrease in Map Supplies & Photocopying; funds are not required until construction documents are prepared

## Other Charges

- (\$104,873) Decrease in Interfund Misc Non-Road and Interfund Road related to engineering support services

## Major Budget Changes

### Services & Supplies

- (\$80,750) Decrease in Professional & Specialized Services due to delay in pending project

### Intrafund Charges

- \$12,307 Increase in Intrafund Administration charges related to engineering support services

## **Program Discussion**

In response to the California Department of Corrections and Rehabilitation Request for Applications, in January of 2012, Sutter County submitted a financing application for funds made available through the AB 900 Phase II Construction or Expansion of County Jails program. The envisioned project will remodel and expand the Medical Services and Kitchen Areas. Additionally, the project will add 28 Maximum Security male beds in a new housing unit along with 14 Medium Security female beds in a new housing unit. The Sheriff has expressed the necessity for these improvements as his office must increase its allowable daily prisoner count due to state corrections policy changes.

The project was selected by the State for funding, with \$9,741,000 requested in state financing and the County providing \$514,000 as the required 5% funding match. The County has awarded a design contract to an Architectural / Engineering Design team based in Sacramento. The County is working with the Design team to satisfy all state bond financing criteria so the project will be officially accepted by the State Public Works Board and the project's design can begin.

The project's design is expected to take approximately 12 months followed by construction lasting approximately 18 months. The project will receive 95% State Bond financing once the project is ready to be advertised for construction. Only after a construction contract has been awarded can the County begin to seek reimbursement for eligible design costs.

## **Recommended Budget**

This budget is recommended at \$912,347.

Because reimbursement cannot be claimed until the construction contract is awarded, this budget reflects the transfer in of funds from the County's Criminal Justice Development Impact Fee fund (0-102) to cover any required local match and to advance funds to complete the initial phases of the project prior to receiving reimbursement. The Criminal Justice Development Impact Fee fund will be reimbursed once State reimbursement monies are received. The recommended budget for this fund includes a cancellation of Restricted Fund Balance in the amount of \$877,347 leaving an estimated ending balance of \$1,132,298.

## **Use of Fund Balance**

This budget unit is within the General Fund. This budget does not include the use of any specific General Fund fund balance.

# Development Services Department Plant Acquisition (1-801)

Danelle Stylos, Director

E X E C U T I V E S U M M A R Y						
DEPT HEAD: DANELLE STYLOS	UNIT: PLANT ACQUISITION		FUND: GENERAL		0001 1-801	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	464,300	88,788	418,000	1,070,775	156.2	
OTHER CHARGES	51,279	10,305	0	0	.0	
CAPITAL ASSETS	529,121	754,040	1,278,489	307,400	76.0-	
* GROSS BUDGET	1,044,700	853,133	1,696,489	1,378,175	18.8-	
INTRAFUND TRANSFERS	191,010-	74,365	365,599-	218,400-	40.3-	
* NET BUDGET	853,690	927,498	1,330,890	1,159,775	12.9-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	554,051	870	742,890	637,222	14.2-	
GOVERNMENTAL REVENUES	498,589	264,751	390,000	89,000	77.2-	
GENERAL REVENUES	357	0	0	0	.0	
OTHER FINANCING SOURCES	0	0	0	0	.0	
TOTAL OTHER REVENUES	1,052,997	265,621	1,132,890	726,222	35.9-	
* UNREIMBURSED COSTS	199,307-	661,877	198,000	433,553	119.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget unit, which is managed by the Development Services Department, reflects all major County capital improvement and maintenance projects.

This budget unit is prepared jointly by the County Administrative Office and the Development Services Department.

## Program Discussion

Plant Acquisition projects are funded by a variety of funding sources, including State grants, Special Revenue funds, and the County General Fund. The Unreimbursed Cost shown in this budget unit represents the total General Fund cost. Each project that is financed by sources other than General Fund

reserves is shown with a matching revenue account. If a project is being undertaken with a split financing arrangement, that split is also indicated on the revenue line. The project ledgers will show the corresponding revenues and clearly demonstrate when a project has been fully reimbursed.

Plant Acquisition projects are primarily budgeted between two expenditure accounts. Projects budgeted in account #52130, Maintenance/Structures and Improvements within the Services and Supplies object level, include the larger maintenance and remodel projects that should not be capitalized as they do not appreciably add to the life of the facility. Projects budgeted in Capital Assets account #54200, Structures and Improvements, are capital projects that are new acquisitions or major improvements or remodels which appreciably extend the

# Development Services Department Plant Acquisition (1-801)

*Danelle Stylos, Director*

life of the facility. Projects proposed in the Facilities Master Plan will usually be budgeted in this budget unit when approved for construction by the Board of Supervisors. In some cases, budget account #52180, Professional and Specialized Services, is used when the project is a study, a plan or an assessment.

Generally, those major projects budgeted at a cost of \$15,000 and over and which can be reimbursed directly from outside revenue sources, or which are performed directly by an outside contract, are included in the Plant Acquisition budget unit. General maintenance projects that are budgeted at less than \$15,000 and which should be reflected in the County's A-87 Cost Plan are generally included in the Building Maintenance budget unit (1-700).

## Recommended Budget

This budget is recommended at \$1,159,775. The recommendation includes three projects that were authorized in prior years and are continuing in FY 2013-14, as well as nine new projects for FY 2013-14.

It is recommended that immediate authorization be given to the Development Services Director to continue work on prior year projects which are being re-budgeted and to commence work on the new projects, without waiting for the adoption of the final budget resolution.

## Continuing Projects

The Development Services Director and County Administrative Officer are recommending that three previously authorized projects be re-budgeted in FY 2013-14. These continuing projects total \$275,360, of which \$186,360 is a General Fund cost.

Funding Source	Project No.	CONTINUING PROJECTS - DESCRIPTION	Amount
State Boating & Waterways Grant	1208	Tisdale Boat Launch Facility – Installation of Boarding Float System	\$89,000
General Fund Designation for Capital Projects	1202	Remove Sediment Build-up at Yuba City Boat Launch	\$56,000
General Fund Designation for Capital Projects	9726	Jail Fuel Tank Removal/Replace (on-going project)	\$130,360

# Development Services Department Plant Acquisition (1-801)

*Danelle Stylos, Director*

## Recommended New Projects

The following chart summarizes the nine new projects recommended for approval,

and indicates the funding source for each project. The total of the newly requested projects for FY 2013-14 is \$1,102,815.

Funding Source	Project No.	NEW PROJECTS - DESCRIPTION	Estimate
General Fund Designation for Capital Projects & Human Services Funds	1401	ADA Improvements pursuant to the 2011 ADA Transition Plan: Probation offices; Welfare/Social Services offices; Health Facility; Mental Health; Main Library	\$32,855
Human Services Funds	1402	Human Services Staff Office Remodel in Existing Lab Space	\$22,500
General Gov't Impact Fees (Fund 0-106)	1403	Expansion and Upgrade of Agricultural Commissioner Facility, at 142 Garden Highway – PHASE II	\$218,400
Criminal Justice Construction Fund (Fund 0-262)	1404	Replace Main Jail Sobering Floor	\$9,000
Criminal Justice Construction Fund (Fund 0-262)	1405	Replace Medium Security Shower Valves	\$10,000
Welfare/Social Services Fund	1406	Remove and Replace South Roof (6,900 Sq. Ft.); 190 Garden Highway	\$53,500
Mental Health Fund	1407	Remove and Replace Roof, South End of Building (13,500 sq. ft.); 1965 Live Oak Boulevard	\$147,000
State/Courts and General Fund Designation for Capital Projects	1409	Repair/Replace portions of Roof; 446 2 <sup>nd</sup> Street (17.5% County Cost)	\$175,560
State/Courts and General Fund Designation for Capital Projects	1410	Repair/Replace portions of Roof; 463 2 <sup>nd</sup> Street (45.5% County Cost)	\$434,000



## **Use of Fund Balance**

It is recommended that the \$433,553 Unreimbursed Cost of this budget be funded with monies from the General Fund Committed Fund Balance Designated for Capital Projects (account #31265). This one-time revenue is included in the Cancellation of Obligated Fund Balance account in the General Revenues budget (1-209).

The \$218,400 cost for Phase II of the expansion of the Agricultural Commissioner's offices at 142 Garden Highway has been charged to the Agricultural Commissioner's budget unit (2-601). Therefore, the Unreimbursed Cost of this project appears in that budget unit rather than in the Plant Acquisition budget unit.

It is recommended that \$218,400 of General Government Development Impact Fees (Fund 0-101) be transferred to the General Revenues budget unit (1-209) to fund the County's share of cost of this project in this year. An estimated \$88,000 in additional revenue will be included in the Agricultural Commissioner budget (2-601) over the next three years reflecting anticipated Unclaimed Gas Tax reimbursement towards this project. This revenue will be used to reimburse the General Government Development Impact Fee fund.

# Development Services Department Road Fund (3-100)

*Danelle Stylos, Director*

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: ROAD		FUND: ROAD		0003 3-100	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	1,986,209	1,560,004	2,236,815	1,721,839	23.0-	
SERVICES AND SUPPLIES	1,503,273	5,830,267	9,968,330	3,461,198	65.3-	
OTHER CHARGES	1,267,864	553,840	1,275,774	1,187,854	6.9-	
CAPITAL ASSETS	455,448	211,100	335,000	346,300	3.4	
* GROSS BUDGET	5,212,794	8,155,211	13,815,919	6,717,191	51.4-	
* NET BUDGET	5,212,794	8,155,211	13,815,919	6,717,191	51.4-	
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0	
INCREASE IN OBLIGATED F/B	0	0	5,000	5,000	.0	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	5,212,794	8,155,211	13,820,919	6,722,191	51.4-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	510,182	507,980	1,283,060	565,567	55.9-	
GOVERNMENTAL REVENUES	4,438,935	5,832,560	7,983,210	3,837,095	51.9-	
GENERAL REVENUES	476,801	280,338	1,216,860	1,013,473	16.7-	
OTHER FINANCING SOURCES	2,390	60	0	0	.0	
CANCELLATION OF OBLIGATED F/B	0	0	3,337,789	1,306,056	60.9-	
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0	
TOTAL AVAILABLE FINANCING	5,428,308	6,620,938	13,820,919	6,722,191	51.4-	
* UNREIMBURSED COSTS	215,514	1,534,273	0	0	.0	
ALLOCATED POSITIONS	30.00	30.00	30.00	26.60	11.3-	

## Purpose

The Road Fund budget unit is part of, and is managed by, the Development Services Department, and includes the Road Maintenance, Engineering, and Capital programs. The Fund provides resources to perform the inspection and maintenance of approximately 760 miles of County roads, bike and pedestrian ways, 97 bridges, and associated appurtenances such as delineation and signage.

The primary source of Road Fund revenues is the State Highway Users Tax Apportionment (HUTA). HUTA revenues are generated by a gas excise tax and, under California Law, may only be used for Road

purposes. Other road work funding revenues are also placed in this fund. This includes State Transportation Development Act, Federal Highways Administration grant and state transportation grant revenues. This budget unit is a separate fund in order to meet State requirements and restrictions on use.

A Board of Supervisors approved Annual Road Plan is required by the State Streets & Highway Code Section 2007 to account for the Road Fund use and demonstrate to the citizens of Sutter County the prudent and efficient use of limited transportation funding. A copy of that approved plan is included as part of the annual budget.

# Development Services Department Road Fund (3-100)

*Danelle Stylos, Director*

The Road Fund budget unit is now included in the newly created Development Services Department effective July 1, 2013.

Development Services Administration budget unit (2-721) and the Engineering Services budget unit (1-920)

## Major Budget Changes

### Salaries & Benefits

- (\$514,976) Decrease due to the transfer of three Engineer positions to the Engineering Services budget unit (1-920) and the transfer of 40% of the Assistant Director Development Services – Public Works position to other related budget units

### Services & Supplies

- (\$162,096) Decrease in General Supplies due to the creation of a new account to manage inventory of parts, and reduction in anticipated use of certain materials
- (\$6,372,801) Decrease in Professional/Specialized Services due to completion of bridge and federally funded road and airport projects
- (\$100,000) Decrease in Special Department Expense-Paving Materials due to reduced anticipated roadway preparation for contract rehab road work

### Other Charges

- \$216,933 Increase in Interfund PW Admin – Road reflecting services provided to the Road Division from the

- (\$160,000) Decrease in Interfund Plant Acquisition due to completion of Underground Storage Tank remediation at the Corp Yard.

### Capital Assets

- \$230,000 One Motorized Road Grader to support the increased unpaved road maintenance program
- \$50,000 One Trailer Mounted Crack Sealer
- \$29,800 One Replacement ¾ Ton Flat Bed Utility Vehicle
- \$36,500 One 1-Ton Dually Flat-Bed Truck with 70/30 Dump to Replace a ¾ Ton Pickup

### Revenues

- (\$453,310) Decrease in Contributions from Non-Governmental Agencies due to Sacramento Area Council of Governments (SACOG) program grants and a Public Utilities Commission (PUC) Railroad crossing grant
- (\$300,000) Decrease in Contribution from Other Agency Cities due to completion of an outsourced overlay contract with the City of Live Oak
- (\$1,142,668) Decrease in Federal Bridge Replacement Program revenue due to Pleasant

Grove Creek Bridge completion and Pennington Road bridge design progress

- (\$2,963,717) Decrease in Federal Other Aid due to the completion RSTP and HSIP funded road overlay and reconstruction
- (\$105,000) Decrease in Property Taxes - Current Secured based on historical data

## **Program Discussion**

The Road Fund budget unit contains three programs that provide distinct services and purposes: Road Maintenance Program (43), Road Engineering Program (44), and Road Capital Program (45).

The Road Maintenance Program has 19 funded positions and 56 pieces of heavy or specialized equipment. Due to increasing recurring costs, with minimal increases in annual recurring revenues, seven other vacant positions are maintained in an unfunded status. The mission and tasks assigned to the Road Maintenance Division have been adjusted to adapt to this lower staffing level. This program provides in-house staff and equipment to perform:

- Minor paved road repairs;
- Unpaved road maintenance, repairs and improvements;
- Bridge maintenance and minor repairs;
- Culvert repair and maintenance;
- Roadside drainage maintenance;
- Roadside vegetation control; and
- Signage and markings installation and maintenance

The Road Engineering Program staff has been transferred to the Engineering Services

budget unit (1-920). The Assistant Director of Development Services – Public Works has been allocated 60% to this budget unit (3-100), 20% to the Engineering Services budget unit (1-920) and 20% to the Water Resources budget unit (1-922). Engineering staff time is now reflected in the Interfund charges to this program. This program continues to reflect the revenues associated with the engineering services.

The Capital Program of the Road Fund contains the major road and bridge repairs and improvements project work and is managed through the Engineering Program of the Road Fund. The Program funds portions of the contracted construction work utilizing State and Federal highway program and grant revenues, or one-time revenues, which are less consistent, by the specific projects for which the revenues are designated.

## **Recommended Budget**

This budget is recommended at \$6,722,191. The Road budget unit currently does not receive any funding support from the General Fund.

Capital Assets are recommended at \$346,300 to purchase the following items:

- \$230,000 for one Replacement Motorized Road Grader to support the increased unpaved road maintenance program;
- \$50,000 for one Replacement Trailer Mounted Crack Sealer;
- \$36,500 for one 1-Ton Dually Flat-Bed Truck with 70/30 Dump to Replace vehicle #640, a 1988 ¾ Ton Pickup with 138,000 miles; and

## Development Services Department Road Fund (3-100)

---

*Danelle Stylos, Director*

- \$29,800 for one ¾ Ton Truck to replace vehicle #317, a 2002 ¾ Ton Pickup with 182,000 miles.

Because the construction season spans two fiscal years, the recommended budget includes funding and appropriations for the carryover of selected construction projects originally budgeted in the previous fiscal year and may contain portions of the previous fiscal year Road Plan.

The FY 2013-14 recommended budget includes the following major projects:

- Design of the Pennington Road Bridge (\$35,000);
- Design initiation for Nicholas Avenue (Coon Creek) and Larkin Avenue (Butte Canal) Bridges (\$284,000);
- Continuation of the Bridge Preventative Maintenance Program (\$106,000) which is funded in part by the State; and
- Replacement of the Brewer Road Culvert Crossing (\$150,000).

A road seal and paving program is programmed for the coming year (\$929,491), as well as ADA compliance improvements totaling \$76,167. The Sutter Avenue & California Street Bike Lanes project is included for \$441,000, as described in the adopted FY 2013-14 Road Plan (attached).

Interfund Public Works Administration Service expense is recommended at \$658,431, which is an increase of \$216,933 (11%) compared to FY 2012-13. The administrative charges include engineering, accounting and management staff time spent in support of the Road Division.

Interfund Miscellaneous Non-Road revenues are recommended at \$134,567, an increase of \$33,817. The revenue reflects charges to other budget units for administrative, engineering, weed control, and maintenance work performed by staff in the Road Division.

The State Highway Users Tax Apportionment (HUTA) revenues are based on current market conditions. The revenues from HUTA sections 2104, 2105 and 2106 fund most of the in-house road program, and HUTA section 2103 is used to provide a portion of the major maintenance and rehabilitation programs in the Road Plan. State and Federal highway program and grant funds, when available, are also applied to this endeavor.

Annually, the County receives a portion of the Local Transportation Fund (LTF) under the Transportation Development Act (TDA). These funds are available for road work after public transportation needs have been met. Under an agreement with the Yuba-Sutter Transportation Agency, an allocation of funds is made to the County, which is used for general road maintenance and repairs. The annual amount available depends on State revenues and is estimated at \$728,473 for FY 2013-14.

The County may also receive approximately \$278,000 in State funds under a sub-program of RSTP; an exchange for Federal funds. This is an annual amount provided to counties and is being considered for elimination by the State.

## Use of Fund Balance

The Road Fund contains the following Restricted Fund Balance accounts with current (July 1, 2012) and projected (July 1, 2013) fund balances:

- Non-spendable Imprest Cash (Petty Cash)
  - Current \$100
  - Projected \$100
- Non-spendable Inventory
  - Current \$63,426
  - Projected \$63,426
- Restricted – 5<sup>th</sup> Street Bridge Maintenance
  - Current \$101,081
  - Projected \$106,081
- Restricted – Road Equipment Replacement
  - Current \$6,852
  - Projected \$0
- Restricted – FEMA/OES
  - Current \$70,000
  - Projected \$70,000
- Restricted Fund Balance
  - Current \$7,699,631
  - Projected \$5,490,431

The FY 2013-14 Recommended Budget includes a cancellation of Restricted Fund Balance in the amount of \$1,306,056, leaving an estimated ending balance of \$4,184,375.

No increases or decreases are recommended in the Non-spendable Imprest Cash, Non-spendable Inventory and Restricted-FEMA/OES fund balances for FY 2013-14.

It is recommended that the Restricted - 5<sup>th</sup> Street Bridge Maintenance fund balance be increased by \$5,000 in FY 2013-14 leaving an estimated June 30, 2014 ending balance of \$111,081. This reserve is maintained pursuant to an existing agreement with the City of Yuba City, the City of Marysville and Yuba County. Each year, \$5,000 is placed into this account to pay for major maintenance projects affecting the 5<sup>th</sup> Street Bridge.

# Development Services Department Road Fund (3-100)

Danelle Stylos, Director

## Sutter County Pavement Management System Road Report FY 2013-14 ROAD WORK PLAN

3/5/2013

LINE	SUP. DIST.	PCI	ADT	A/C LOCAL RES	STREET NAME	TOWN	FROM	TO	LENGTH (mile)	WIDTH (ft)	SEALS		PAVING		
											\$35,000	\$56,000	\$330,000		
											MICRO-SURFACING	CAPE SEAL COST	2" CONTRACT OVERLAY		
<b>OVERLAYS - SUMMER 2013</b>															
1	5	11	128	RMNC	WEST CATLETT RD.		3000' E. OF GARWOOD	7000' E. OF GARWOOD	1.00	20.0			334,000		
<b>SEALS - SUMMER 2013</b>															
3	3	70		RES	COLLEGE AVE.	SUTTER	ACACIA AVE.	OAK ST.	0.71	20	20,708				
4	3	55		RES	OAK ST	SUTTER	SUTTER AVE.	BUTTE HOUSE RD.	0.25	20	7,292				
5	3	70		RES	WALNUT ST.	SUTTER	SOUTH END	GRIFFITH LN.	0.75	20	21,875				
6	3	65		RES	SOUTH BUTTE RD.	SUTTER	ACACIA AVE.	LOCUST ST.	0.51	28	20,621				
7	4	65		RES	HUNN RD.	YUBA CITY	LITTLE JOHN RD.	HWY 99	0.22	34		17,453			
8	4	65		RES	LA RAMADA	YUBA CITY	EL SERENO	HUNN RD.	1.40	34	69,417				
9	4	70		RES	EL SERENO	YUBA CITY	WEST END	CAMINO CORTEZ	0.10	34	5,107				
10	4	65		RES	CAMINO CORTEZ	YUBA CITY	RICHLAND RD.	HUNN RD.	0.29	38	16,071				
11	4	70		RES	CORTEZ CT.	YUBA CITY	CAMINO CORTEZ	SOUTH END	0.06	34	2,876				
12	5	73		MNA	PHILLIPS RD.	YUBA CITY	BOGUE RD.	TEESDALE RD.	0.49	40		45,659			
13	5	67		MNA	PHILLIPS RD.	YUBA CITY	TEESDALE RD.	LINCOLN RD.	0.51	40		47,162			
14	5	70		RES	REO DR.	YUBA CITY	RANDOLPH DR.	NORTH END	0.07	36	3,675				
15	5	70		RES	RANDOLPH DR.	YUBA CITY	PHILLIPS RD.	NORTH END	0.17	38	9,421				
16	5	70		RES	MEADOW AVE.	YUBA CITY	PHILLIPS RD.	LINCOLN RD.	0.34	36	17,850				
17	5	75		RES	CRESWELL DR.	YUBA CITY	PHILLIPS RD.	PHILLIPS RD.	0.37	34	18,346				
18	5	75		RES	JUDITH CT.	YUBA CITY	CRESSWELL DR.	END	0.07	34	3,421				
19	5	75		RES	PAMELA CT.	YUBA CITY	CRESSWELL DR.	END	0.07	34	3,421				
20	5	75		RES	VICTORIA CT.	YUBA CITY	CRESSWELL DR.	END	0.07	34	3,421				
21	2	75		MJC	SOUTH BARRETT RD.	YUBA CITY	LINCOLN RD.	KATHLEEN WAY	0.26	32		19,444			
22	2	52		MJC	SOUTH BARRETT RD.	YUBA CITY	HUNN RD	RICHLAND RD.	0.27	32		20,160			
22	2	65		RES	CARLOTTA WAY	YUBA CITY	BARRETT RD.	MEADOWS AVE.	0.06	32	2,800				
23	2	65		RES	MEADOW AVE.	YUBA CITY	CARLOTTA WY.	KATHLEEN WY.	0.34	36	17,850				
24	2	65		RES	KATHLEEN WAY	YUBA CITY	MEADOW AVE.	SOUTH BARRETT	0.05	32	2,333				
25	2	70		RES	KAREN DR.	YUBA CITY	LINCOLN RD.	EAST END	0.16	38	8,867				
26	2	60		RES	VILLA VISTA AVE.	YUBA CITY	BARRETT RD.	EAST END	0.20	22	6,417				
27	2	70		RES	SOUTH PALORA AVE.	YUBA CITY	SOUTH END	FRANKLIN RD.	0.25	18	6,668				
28	2	65		RES	SOUTH LAWRENCE AVE.	YUBA CITY	SOUTH END	FRANKLIN RD.	0.29	24	10,150				
29	2	55		RES	MARCIA AVE	YUBA CITY	WEST END	CITY LIMIT	0.17	22	5,454				
30	5	68		MJC	SMITH RD.	YUBA CITY	0.165M East of WALTON AVE	HWY. 99	0.32	22		16,178			
31	5	62		MJC	SMITH RD.	YUBA CITY	HWY. 99	PHILLIPS RD.	0.14	22		7,311			
32					VARIOUS ADA SIDEWALK RECONSTRUCTION										76,167
									<b>TOTALS</b>		10.00 miles	\$284,060	\$173,367	\$410,167	
											Inspection and Testing:	\$63,852	\$29,750		
											<b>Grand Total:</b>	<b>\$961,196</b>			

Proj #	Description	Est'd Cost
<b>Bridges:</b>		
NEW	Brewer Rd Bridge (design)	\$ 150,000
NEW	Bridge Preventative Maint	\$ 106,000
B105	Larkin Rd/Butte Canal Bridge (design)	\$ 128,000
B0700	Nicholas Ave/Coon Ck Bridge (design)	\$ 156,000
B0650	Pennington Rd Bridge (design)	\$ 35,000
<b>Total Bridges</b>		<b>\$ 575,000</b>
<b>Roads:</b>		
MEM1103	ADA Compliance Improvements	\$ 76,167
NEW	Seals (2014)	\$ 544,863
BL1301	Sutter Ave & Calif St Bike Lanes	\$ 441,000
NEW	West Catlett Recon (2013) Segment 2	\$ 384,628
TBD	Miscellaneous Budget	\$ 300,000
<b>Total Roads</b>		<b>\$ 1,746,658</b>
<b>Total 52180</b>		<b>\$ 2,321,658</b>

# Development Services Department Transportation Development (3-300)

*Danelle Stylos, Director*

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: DANELLE STYLOS	UNIT: TRANSPORTATION DEVELOPMENT		FUND: GENERAL		0001 3-300
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	105,649	101,354	150,000	150,000	.0
* GROSS BUDGET	105,649	101,354	150,000	150,000	.0
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	105,649	101,354	150,000	150,000	.0
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	105,649	101,354	150,000	150,000	.0
TOTAL OTHER REVENUES	105,649	101,354	150,000	150,000	.0
* UNREIMBURSED COSTS	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

This budget unit finances the County's portion of the Yuba-Sutter Transit Authority (YSTA) for the residents of the unincorporated area of Sutter County. Funding of this program comes from the County's share of State Transportation Development Act Funds. The State Transit Assistance component is allocated and provided directly to the YSTA. The Local Transportation Fund (LTF) component is allocated to the County for the unincorporated area. By agreement, a portion of the LTF annual allocation is used to finance subsidized YSTA transit services. The remainder, after insuring there are no unmet transit needs, may be used by the County to fund general road maintenance work. The remainder portion of the LTF is credited as revenue directly to the Sutter County Road Fund (3-100).

## Major Budget Changes

There are no major budget changes for FY 2012-13.

## Recommended Budget

This budget unit is recommended at \$150,000. This budget unit does not receive any funding from the General Fund. Funding of this program comes from the County's share of the Local Transportation Fund (LTF) and is used to fund unmet transit needs as required by State law.

## Use of Fund Balance

This budget unit is within the General fund. The budget does not include the use of any specific fund balance.



# Development Services Department County Consolidated Street Lighting District (0-340)

Danelle Stylos, Director

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS	UNIT: CO CONSOLIDATED ST LIGHT DIST		FUND: CO CONSOLIDATED ST LIGHT DIST		0340 0-340
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	37,053	27,727	38,460	38,460	.0
OTHER CHARGES	803,388	6,566	6,057	2,458	59.4-
* GROSS BUDGET	840,441	34,293	44,517	40,918	8.1-
* NET BUDGET	840,441	34,293	44,517	40,918	8.1-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	31,533	35,132	11.4
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	840,441	34,293	76,050	76,050	.0
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	793	369	800	800	.0
GENERAL REVENUES	83,201	48,335	75,250	75,250	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	83,994	48,704	76,050	76,050	.0
* UNREIMBURSED COSTS	756,447	14,411-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The County Consolidated Street Lighting District is responsible for the maintenance and operations of street lights within the District.

The new Development Services Department will now be responsible for the management of this budget unit and that portion of the District located in the unincorporated area. The City of Yuba City manages that portion of the District within the City limits and maintains its own budget unit for that purpose. The District continues as a single entity with the City and the County administering their respective areas of responsibility. The fund assets of the corporate District are the combination of the

portions maintained by the City and the County.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

The County Consolidated Street Lighting District consolidates over 40 smaller benefit areas and finances the maintenance and operation of street lights within the unincorporated area of Sutter County. The District is obligated to provide service for which taxes are collected. The County

# Development Services Department County Consolidated Street Lighting District (0-340)

---

*Danelle Stylos, Director*

Consolidated Street Lighting District is supported by ad valorem property taxes (as opposed to benefit assessments) on properties within the district.

The City of Yuba City has responsibility for approximately 40% of the District geographic territory and provides for the operation and maintenance of those streetlights that now fall within the City limits. In October of 2012, \$798,040, the calculated amount of the fund balance attributed to the portion of the District that had been annexed to the City of Yuba City, was paid to the City. Current tax revenues are also apportioned to the City for the operations, maintenance and improvements to these facilities.

At this time, the County portion of the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights located in the District.

## **Recommended Budget**

This budget is recommended at \$76,050. This budget unit does not receive financing from the General Fund. The District receives its funding from ad valorem property taxes on properties within the district.

Expenses are for utilities, repairs, and staff administration. At this time, staff expenses include efforts to incorporate lighting data into the County's Geographic Information System (GIS).

## **Use of Fund Balance**

This fund contains a Restricted Fund Balance in the amount of \$1,249,476 as of July 1, 2012. It is estimated that the Restricted Fund Balance will equal \$1,325,526 at July 1, 2013.

The FY 2013-14 Recommended Budget includes an increase to Restricted Fund Balance in the amount of \$35,132, leaving an estimated ending balance of \$1,360,658 as of July 1, 2014.

**Development Services Department  
Royo Ranchero Construction - Live Oak Canal (0-389)**

*Danelle Stylos, Director*

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: DANELLE STYLOS		UNIT: ROYO RANCHERO CNSTRCT-LO CANAL FUND: ROYO RANCHERO CNSTRCT-LO CANAL 0389 0-389			
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
* GROSS BUDGET	0	0	0	0	.0
* NET BUDGET	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	850	850	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	850	850	.0
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	934	497	850	850	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	934	497	850	850	.0
* UNREIMBURSED COSTS	934-	497-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Purpose**

The primary purpose of this budget unit is to appropriate the interest revenue for the remaining balance in a construction fund related to Live Oak Canal improvements, as provided in a 1986 bond issuance. This budget unit will now be part of, and managed by, the Development Services Department.

right-of-way of Royo Ranchero Drive northerly from Colusa Highway frontage road to Butte House Road.

**Recommended Budget**

This budget is recommended at \$850. The General Fund does not provide any financing for this budget unit.

**Major Budget Changes**

There are no major budget changes for FY 2013-14.

**Use of Fund Balance**

The Royo Ranchero Construction-Live Oak Canal fund contains a Restricted Fund Balance in the amount of \$40,652 as of July 1, 2012. It is estimated that the Restricted Fund Balance will equal \$41,502 at July 1, 2013. The FY 2013-14 Recommended Budget includes an increase in Obligated Fund Balance in the amount of \$850 leaving an estimated ending balance of \$42,352.

**Program Discussion**

The Royo Ranchero - Live Oak Canal improvement project provided for the construction and acquisition of the necessary

# Development Services Department Royo Ranchero Construction (0-397)

*Danelle Stylos, Director*

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS	UNIT: ROYO RANCHERO CONSTRUCTION		FUND: ROYO RANCHERO CONSTRUCTION		0397 0-397
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
* GROSS BUDGET	0	0	0	0	.0
* NET BUDGET	0	0	0	0	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	520	520	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	520	520	.0
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	481	292	520	520	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	481	292	520	520	.0
* UNREIMBURSED COSTS	481-	292-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

This budget was established to appropriate funds for improvements at Royo Ranchero Drive. Remaining funds are to be expensed for future improvements to Royo Ranchero Drive.

The new Development Services Department will now prepare and manage this budget unit.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

Royo Ranchero Drive is located within the City of Yuba City, bounded by Jefferson Avenue to the north and Highway 20 to the south.

## Recommended Budget

This budget is recommended at \$520. The General Fund does not provide any financing for this budget unit.

## Use of Fund Balance

The Royo Ranchero Construction fund contains a Restricted Fund Balance in the amount of \$23,862 as of July 1, 2012. It is estimated that the Restricted Fund Balance will equal \$24,382 at July 1, 2013.

The FY 2013-14 Recommended Budget contains an increase in Obligated Fund Balance of \$520 leaving an estimated ending balance of \$24,902.

# Development Services Department

*Danelle Stylos, Director*

## Urban Area Residential Street Lighting District (3-000)

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS		UNIT: URBAN AREA RESIDENT ST LIGHTNG FUND: URBAN AREA RESIDENT ST LIGHTNG 3000 3-000			
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	13,990	10,611	17,264	17,264	.0
OTHER CHARGES	5,880	1,689	7,236	3,776	47.8-
* GROSS BUDGET	19,870	12,300	24,500	21,040	14.1-
* NET BUDGET	19,870	12,300	24,500	21,040	14.1-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	0	4,059	***
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	19,870	12,300	24,500	25,099	2.4
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	24,340	13,827	24,500	25,099	2.4
CANCELLATION OF OBLIGATED F/B	0	0	0	0	.0
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	24,340	13,827	24,500	25,099	2.4
* UNREIMBURSED COSTS	4,470-	1,527-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

### Purpose

The Urban Area Residential Street Lighting District is responsible for the operation and maintenance of streetlights within the District. The new Development Services Department will now be responsible for the management of this budget unit and District.

maintenance of streetlights within the District serviced by Sutter County. The Urban Area Residential Street Lighting District is supported by benefit assessments that are applied to properties within the District. Assessment rates are capped, but may be adjusted within the cap if necessary within the provisions of Proposition 218.

### Major Budget Changes

There are no major budget changes for FY 2013-14.

The District includes eight subdivisions: three in the community of Sutter, two west of George Washington, one in the north Yuba City area, one in Century Park, and one near Bogue Road and Highway 99.

### Program Discussion

The Urban Area Residential Street Lighting District finances the operation and

At this time, the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights located in the District.

**Urban Area Residential Street Lighting District (3-000)**

---

On-going expenses are for utilities, repairs, and staff administration. At this time, staff expenses include efforts to incorporate lighting data into the County's Geographic Information System (GIS).

**Recommended Budget**

This budget is recommended at \$25,099. The General Fund does not provide any financing for this budget unit.

**Use of Fund Balance**

The Urban Area Residential Street Lighting District fund contains a Restricted Fund Balance in the amount of \$307,421 as of July 1, 2012. It is estimated there will be no increases or decreases in the Committed Fund Balance on July 1, 2013.

The FY 2013-14 Recommended Budget includes an increase of the Committed Fund Balance in the amount of \$4,059, leaving an estimated ending balance of \$311,480.

# Development Services Department Water Resources (1-922)

Danelle Stylos, Director

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: WATER RESOURCES	FUND: GENERAL			0001 1-922	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	423,477	332,342	451,278	473,880	5.0	
SERVICES AND SUPPLIES	80,133	27,144	70,607	70,910	.4	
OTHER CHARGES	76,479	31,565	68,650	66,093	3.7-	
* GROSS BUDGET	580,089	391,051	590,535	610,883	3.4	
INTRAFUND TRANSFERS	153,767	72,356	111,444	104,946	5.8-	
* NET BUDGET	733,856	463,407	701,979	715,829	2.0	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	483,078	238,731	447,645	478,875	7.0	
GOVERNMENTAL REVENUES	48,486	0	0	0	.0	
GENERAL REVENUES	22-	0	0	0	.0	
OTHER FINANCING SOURCES	2,457	0	0	0	.0	
TOTAL OTHER REVENUES	533,999	238,731	447,645	478,875	7.0	
* UNREIMBURSED COSTS	199,857	224,676	254,334	236,954	6.8-	
ALLOCATED POSITIONS	5.00	5.00	5.00	5.20	4.0	

## Purpose

The Water Resources budget unit is a part of, and is managed by, the Development Services Department.

Water Resources staff plan and implement, with Board of Supervisors approval, water resources programs such as ground water management, regional water/wastewater treatment, integrated regional water management, drainage, local grading oversight, and floodplain management, in accordance with the provisions of Federal and State programs, laws and regulations. The Road Maintenance Division performs actual maintenance of the Live Oak Canal for the Sutter County Water Agency (SWCA) and other publicly-owned stormwater storage and conveyance facilities in the unincorporated

County area not within a drainage or reclamation District.

The ongoing activities of Water Resources are funded by the SCWA, SCWA Zones, The Rio Ramaza Wastewater Fund, Waterworks District #1 (WWD1), and the General Fund.

## Major Budget Changes

### Salaries & Benefits

- \$ 36,320 Increase in salaries and related benefits related to the transfer of 20% of the Assistant Director Development Services – Public Works

**Intrafund Transfers**

- (\$6,710) Decrease in Intrafund Administration Services reflecting the distribution of Development Services Administration costs

**Revenues**

- (\$30,000) Decrease in Interfund Road Ditch Work
- \$15,245 Increase in Interfund Water Agencies due to property tax contributions from the Water Agency for work on the Live Oak Canal.
- (\$12,940) Decrease in Interfund Admin Misc. Departments reflecting distribution of Development Services Administration costs
- \$9,275 Increase in Interfund Maintenance & Improvement
- \$47,700 Increase in Contribution from Other Agency Sutter County due to grant activities for the Water Works District #1 new water treatment plant

**Program Discussion**

The Water Resources budget unit contains two branches that provide services: Engineering (46) and Maintenance (47).

The activities of the Engineering branch are funded by Program 46 (Engineering). The Division has two funded staff positions. In FY

2011-12, the Associate Engineer Position was eliminated.

Division staff performs the daily duties of:

- Floodplain management;
- Providing water & wastewater services in the Rio Ramaza and Robbins communities as well as Live Oak Park;
- Managing a joint urban area NPDES storm water permit with Yuba City;
- Planning and coordinating drainage improvements, including new development reviews;
- Developing groundwater management plans;
- Participating in integrated regional water management activities; and
- Coordinating selected flood control issues.

In support of the County's Community Rating System (CRS) program, the Water Resources staff will be participating in and managing activities such as public outreach workshops and coordinating with the Federal Emergency Management Agency (FEMA) and the State Floodplain Coordinator.

Reduction of arsenic in the drinking water provided by WWD#1 in the town of Robbins, is required by new Federal Standards. In FY 2012-13, the Water / Wastewater Operator and the Water Resources Division Chief spent considerable time executing a grant for the Robbins Arsenic Remediation Feasibility Study. With this study underway, more efforts will be concentrated on obtaining a construction grant for the new well and treatment plant for WWD#1, as well as preparing a new grant application for additional wastewater facility improvements.



Approximately 22% of the funding for services provided under the Water Resources Branch (Program 46) is from the General Fund. The remainder is provided through a combination of reimbursements: SCWA, WWD#1 and Rio Ramaza.

The activities of the Drainage Branch are funded by Program 47 (Maintenance). The Branch has two funded staff positions. In FY 2010-11, a Public Works Equipment Operator position was defunded and remains vacant and unfunded.

The Drainage Branch of the Road Maintenance Division provides manpower and equipment to maintain collection ditches, inlets, storm drains, pumping stations, open channel conveyances, and maintenance of the Live Oak Canal.

Approximately 49% of the funding for services provided under the Drainage Branch (Program 47) is from the General Fund. The remainder is provided through a combination of reimbursements from the SCWA Zones of Benefit and the Road Fund.

## **Recommended Budget**

This budget unit is recommended at \$715,829 and includes Intrafund Administration Service charges from the Development Services Administration budget unit (2-721). The General Fund provides 33% of the financing for this budget unit and is decreased by \$17,380 (6.8%) compared to FY 2012-13.

The recommended budget includes the addition of 20% of the Assistant Director Development Services – Public Works position as well as consultant costs for engineering services related to floodplain management and integrated water resource management for the County.

Intrafund Administration services are recommended at \$102,137 which is a decrease of \$6,710 (6.1%) compared to FY 2012-13. The administrative costs include accounting and management staff's time spent in support of the Water Resources Division.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# Development Services Department Flood Control (1-923)

Danelle Stylos, Director

E X E C U T I V E S U M M A R Y						
DEPT HEAD: DANELLE STYLOS	UNIT: FLOOD CONTROL	FUND: GENERAL			0001 1-923	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	496,124	45,299	601,562	578,200	3.9-	
OTHER CHARGES	110,108	0	658	0	100.0-	
* GROSS BUDGET	606,232	45,299	602,220	578,200	4.0-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	606,232	45,299	602,220	578,200	4.0-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	8,931	0	0	0	.0	
GOVERNMENTAL REVENUES	253,271	96,844	571,362	548,000	4.1-	
TOTAL OTHER REVENUES	262,202	96,844	571,362	548,000	4.1-	
* UNREIMBURSED COSTS	344,030	51,545-	30,858	30,200	2.1-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The primary function of this budget unit is to appropriate the funding to support flood control efforts in Sutter County. The majority of expenditures in this unit are to support the Sutter-Butte Flood Control Agency (SBFCA) and to provide payments to support activities for Federal advocacy efforts to obtain funding for levee and flood control improvements.

## Major Budget Changes

### Services & Supplies

- (\$23,362) Decrease in Special Departmental Expenses (Flood) reflecting Proposition 13 funding for the United States Army Corps of Engineers - Feasibility Study

## Revenues

- (\$23,362) Decrease in estimated State Grant funding for the ongoing United States Army Corps of Engineers Feasibility Study

## Program Discussion

This unit serves as a mechanism to provide reimbursement to the Sutter Butte Flood Control Agency (SBFCA) for Sutter Basin Feasibility Study activities initiated in 2000 by the United States Army Corps of Engineers.

SBFCA was formed by the Sutter – Butte Joint Exercise of Powers Agreement (JPA) for the purpose of jointly exercising the powers of its members to provide flood control and protection. In December of 2007, Sutter County, Sutter County Water Agency, Butte County, Yuba City, City of Live Oak, City of Biggs, City of Gridley,

Levee District 1, and Levee District 9 signed a JPA establishing SBFCA. The members agreed to have the power and authorization to acquire, construct, improve, operate, and maintain works for the purpose of controlling and conserving waters for the protection of life and property that would or could be damaged by inundation caused by still or flowing water. This unit supports SBFCA by allocating State proposition monies to SBFCA.

The United States Army Corps of Engineers Sutter Basin Feasibility Study was initiated in 2000. The local share of this project is currently estimated to be \$2.8 million, of which \$2.05 million will be met using a Proposition 13 grant. Proposition 13 in this context is the "Safe Drinking Water, Clean Water, Watershed Protection and Flood Protection Act of 2000. The FY 2013-14 Proposition 13 funding contribution is estimated at \$548,000. These funds are received by the County and will be passed-through (reimbursed) to SBFCA to fund the feasibility study.

This budget unit also appropriates funding for costs incurred by Federal representatives which are actively advocating for funding for levee improvements and flood control related projects in Sutter County.

## **Recommended Budget**

This budget is recommended at \$578,200. The General Fund provides 5.2% of the financing for this budget unit and is reduced by \$658 (2.1%) compared to FY 2012-13.

## **Use of Fund Balance**

The General Fund contains a Fund Balance Committed for Flood Control. The balance of this account is estimated to be \$490,000 as of the end of FY 2012-13. This year's recommended budget does not include an increase to this Committed Fund Balance account.

# Development Services Department Sutter County Water Agency (0-320)

*Danelle Stylos, Director*

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS	UNIT: SUTTER COUNTY WATER AGENCY		FUND: SUTTER COUNTY WATER AGENCY		0320 0-320
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	235,406	129,795	241,814	131,408	45.7-
* GROSS BUDGET	235,406	129,795	241,814	131,408	45.7-
* NET BUDGET	235,406	129,795	241,814	131,408	45.7-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	13,010	7,202	44.6-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	235,406	129,795	254,824	138,610	45.6-
OTHER REVENUES					
USER PAY REVENUES	121,273	65,652	116,775	2,000	98.3-
GOVERNMENTAL REVENUES	1,926	895	1,900	1,800	5.3-
GENERAL REVENUES	126,686	82,177	136,149	134,810	1.0-
CANCELLATION OF OBLIGATED F/B	0	0	0	0	.0
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	249,885	148,724	254,824	138,610	45.6-
* UNREIMBURSED COSTS	14,479-	18,929-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Sutter County Water Agency (SCWA) was created by the Sutter County Water Agency Act of the California State Legislature, as described in Chapter 86 of the California State Water Code and will now be a part of, and managed by, the Development Services Department.

The Agency boundary encompasses all territory lying within the exterior boundaries of the County of Sutter and is governed by a Board of Directors. The Board of Supervisors of the County is the ex-officio Board of Directors of the Agency.

The SCWA has the power to:

- Control drainage waters within the agency;
- Control flood and storm waters, and divert and transport such waters for beneficial uses;
- Save or conserve in any manner all or any such waters;
- Reduce the waste of water; and
- Protect the watercourses, watersheds, public highways, and life and property within the agency from damage created by any such drainage or flood and storm waters.

The major source of revenue for the SCWA is County-wide ad valorem tax revenues for the general functions of the SCWA.

Since 1975, the SCWA has also created and administered drainage "Zones" of Benefit for specific areas within the County.

Zones 2, 4-8, and 11-13 provide for the collection of impact fees and construction of capital improvements to accommodate existing and future storm water runoff, particularly that created by new development. These have separate funds for accruing drainage connection/impact fee revenues and expensing capital improvements

Zones 4-9 have maintenance assessments for the operations and maintenance of drainage structures and facilities benefitting those zones. Zone 9 has a separate fund. Zones 4-8 maintenance assessments are deposited directly into a new separate fund for the operations and maintenance of the Live Oak Canal, its tributaries and appurtenances.

## **Major Budget Changes**

### **Other Charges**

- (\$111,525) Decrease in Interfund Water Resources for Live Oak Canal maintenance work

### **Revenues**

- (\$114,775) Decrease in revenue form Assessments from Zones 4 thru 8 for Live Oak Canal maintenance work

## **Program Discussion**

The SCWA currently has no assigned staff and its functions are performed by County staff expensed in the Water Resources budget unit (1-922). Personnel, supplies, and equipment costs for the engineering staff performing water resources management and floodplain management tasks are funded within the Water Resources budget unit and charged to this budget unit through the Interfund Water Resources account.

With the creation of the Live Oak Canal Operations Fund, the maintenance revenues and expenses for the Live Oak Canal shall no longer be passed through this fund.

## **Recommended Budget**

This budget is recommended at \$138,610. This budget unit does not receive any funding from the General Fund.

## **Use of Fund Balance**

The Sutter County Water Agency fund contains a Restricted Fund Balance in the amount of \$123,225 as of July 1, 2012. It is estimated that the Committed Fund Balance will equal \$ 136,235 at July 1, 2013.

The FY 2013-14 Recommended Budget includes an increase of Obligated Fund Balance in the amount of \$7,202.

# Development Services Department Live Oak Canal Operations Fund (0-321)

*Danelle Stylos, Director*

EXECUTIVE SUMMARY					
DEPT HEAD:	UNIT: LO CANAL OPERATIONS & MAINTENC FUND: LO CANAL OPERATIONS & MAINTENC 0321 0-321				
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
OTHER CHARGES	0	0	0	114,025	***
* GROSS BUDGET	0	0	0	114,025	***
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	0	0	0	114,025	***
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	0	114,025	***
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	0	0	0	114,025	***
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	0	0	0	114,025	***
* UNREIMBURSED COSTS	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

Maintenance of the Live Oak Canal is the responsibility of the Sutter County Water Agency (SCWA) and will now be part of, and managed by, the Development Services Department.

The canal drains the west Yuba City area into the State drain on the eastside of the Sutter Bypass. The canal was constructed by the SCWA and zones with maintenance assessments were formed to fund the operations and maintenance of the canal. The Live Oak Canal Operations (LOCO) Fund was established by resolution of the Sutter County Water Agency (SCWA) in March of 2013. This new separate fund was created for the operations and maintenance of the Live Oak Canal, its open channel tributaries and appurtenances. Tax

assessment revenues for operations and maintenance shall be collected and deposited directly into this new fund.

The use of this fund separates capital funds derived from drainage connection, or impact fees, collected for new development impacts, which will remain in each individual zone fund, from the operations and maintenance funds. The operations and maintenance assessments can then be transferred as needed to support Sutter County Water maintenance activities along the Live Oak Canal.

The major source of revenue for the LOCO fund will be the deposit of tax assessment revenues for the operations and maintenance of the Live Oak Canal. Currently assessments are levied for SCWA Zones 4 through 8.

## **Major Budget Changes**

### **Other Charges**

- \$114,025 Increase in Interfund Water Resources relating to operation and maintenance expenses associated with the Live Oak Canal

### **Revenues**

- \$114,025 Increase in revenues from assessments for Zones 4 through 8

## **Program Discussion**

The SCWA currently has no assigned staff and its functions are performed by County staff expensed in the Water Resources budget unit (1-922). Personnel, supplies, and equipment costs for the operation and maintenance tasks are funded within the Water Resources budget unit and charged to this budget unit through the Interfund Water Resources account.

Capital improvements for new development impacts are funded within each water agency zone capital budget unit and are not part of this fund.

## **Recommended Budget**

This budget is recommended at \$114,025. This budget unit does not receive any funding from the General Fund. All funding is provided through tax assessments.

## **Use of Fund Balance**

The Sutter County Water Agency fund contains a Restricted Fund Balance in the amount of \$ 0.00 as of July 1, 2012. It is estimated that the Committed Fund Balance will equal \$ 0.00 at July 1, 2013.

**Development Services Department** *Danelle Stylos, Director*  
**Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),  
Zone 12 (0-333), Zone 13 (0-334)**

---

**\*\* INDIVIDUAL ZONE BUDGETS FOLLOW NARRATIVE \*\***

## **Purpose**

Sutter County Water Agency (SCWA) Zones 2, 11, 12 & 13 were created to provide the mechanism needed to collect funds, from properties within the respective Zones, to reimburse the SCWA and local developers for funds advanced on new development drainage capital improvement projects benefitting properties within the Zones. These Zones will now be part of, and managed by, the Development Services Department.

## **Major Budget Changes**

There are no major budget changes for FY 2013-14.

## **Program Discussion**

Zone 2 was created on May 27, 1980 under SCWA Resolution 80-3 WA with fees established under Ordinance 2 WA for capital improvements; the construction of a storm drain lateral in Franklin Road. External reimbursement agreements have been satisfied and there are no outstanding liabilities of the SCWA for this Zone. Planned improvements are complete. Most of the area within the zone has been developed and staff is reviewing the needs of the Zone for future disposition.

Zone 11 was created on December 4, 1990 under SCWA Resolution 90-5 WA with fees established under Ordinance 12 WA (as amended by SCWA Ord 16 WA) for capital

improvements; the construction of a storm drain main in Walton and Smith roads and upsized lines in the Sanborn Estates and Cypress subdivisions. The final reimbursement agreement was paid in full during FY 2011-12 in the amount of \$13,331. Planned improvements are complete.

Zone 12 was created on October 30, 1990 under SCWA Resolution 90-3 WA with fees established under Ordinance 13 WA (as amended by SCWA Ordinance 17 WA) for capital improvements; the construction of storm drain laterals in McKinley and Hooper roads. The reimbursement agreement with Butte House Development, Inc. has not yet expired and the remaining outstanding obligation is \$81,839. Planned improvements are complete. No new development is expected this fiscal year. This agreement will expire March 25, 2017.

Zone 13 was created on February 18, 1992 under SCWA Resolution 92-2 WA (as amended by SCWA Ordinance 15 WA) for capital improvements; the construction of storm drainage facilities. The facilities have been completed and have no other obligations. Most of the area within the zone has been developed and staff is reviewing the needs of the Zone for future disposition.

These budget units are financed by drainage connection/capital impact fees that are collected as development occurs. Funds are used for capital improvements within the zone. No annual maintenance assessment fees are levied within these zones.



**Development Services Department** *Danelle Stylos, Director*  
**Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),  
 Zone 12 (0-333), Zone 13 (0-334)**

---

**Recommended Budget**

These budgets are recommended at a combined amount of \$5,268. These budget units do not receive any funding from the General Fund. All funding is provided through charges, fees, and interest.

The FY 2012-13 Recommended Budget includes the following increases in Obligated Fund Balances and estimated ending balances.

**Use of Fund Balance**

Each of the zone budget units contains a Restricted Fund Balance with the following current (July 1, 2012) and projected (July 1, 2013) fund balances.

- Zone 2
  - Current \$27,037
  - Projected \$27,587
- Zone 11
  - Current \$121,226
  - Projected \$125,726
- Zone 12
  - Current \$2,330
  - Projected \$2,378
- Zone 13
  - Current \$73,227
  - Projected \$74,727

- Zone 2
  - Increase \$ 550
  - Balance \$28,137
- Zone 11
  - Increase \$ 3,364
  - Balance \$129,090
- Zone 12
  - Increase \$ 42
  - Balance \$ 2,420
- Zone 13
  - Increase \$ 1,310
  - Balance \$76,037

**Development Services Department  
Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),  
Zone 12 (0-333), Zone 13 (0-334)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY WATER ZONE #2		FUND: COUNTY WATER ZONE #2		0324 0-324
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	0	0	0	1	***
* GROSS BUDGET	0	0	0	1	***
* NET BUDGET	0	0	0	1	***
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	550	550	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	550	551	.2
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	545	330	550	551	.2
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	545	330	550	551	.2
* UNREIMBURSED COSTS	545-	330-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Development Services Department  
Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),  
Zone 12 (0-333), Zone 13 (0-334)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY WATER ZONE #11		FUND: COUNTY WATER ZONE #11		0332 0-332
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	0	0	0	1	***
* GROSS BUDGET	0	0	0	1	***
* NET BUDGET	0	0	0	1	***
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	4,500	3,364	25.2-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	4,500	3,365	25.2-
OTHER REVENUES					
USER PAY REVENUES	0	0	2,000	1,200	40.0-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	2,445	1,481	2,500	2,165	13.4-
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	2,445	1,481	4,500	3,365	25.2-
* UNREIMBURSED COSTS	2,445-	1,481-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Development Services Department  
Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),  
Zone 12 (0-333), Zone 13 (0-334)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY WATER ZONE #12	FUND: COUNTY WATER ZONE #12			0333 0-333
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	0	0	0	1	***
* GROSS BUDGET	0	0	0	1	***
* NET BUDGET	0	0	0	1	***
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	48	41	14.6-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	48	42	12.5-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	47	28	48	42	12.5-
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	47	28	48	42	12.5-
* UNREIMBURSED COSTS	47-	28-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Development Services Department  
Sutter County Water Agency Zone 2 (0-324), Zone 11 (0-332),  
Zone 12 (0-333), Zone 13 (0-334)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY WATER ZONE #13		FUND: COUNTY WATER ZONE #13		0334 0-334
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	0	0	0	1	***
* GROSS BUDGET	0	0	0	1	***
* NET BUDGET	0	0	0	1	***
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	1,500	1,309	12.7-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	0	1,500	1,310	12.7-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	1,477	895	1,500	1,310	12.7-
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	1,477	895	1,500	1,310	12.7-
* UNREIMBURSED COSTS	1,477-	895-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

# Development Services Department Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)

---

*Danelle Stylos, Director*

## **\*\* INDIVIDUAL ZONE BUDGETS FOLLOW NARRATIVE \*\***

### **Purpose**

Sutter County Water Agency (SCWA) Zones 4 through 8 were created to construct and maintain drainage structures to support new development on the West Side of Yuba City and will now be part of, and managed by, the Development Services Department.

Starting with this fiscal year, these budget units only accrue the revenues derived from drainage connection /impact fees and expense the construction of improvements planned for each zone. A separate budget unit, the Live Oak Canal Operations Fund (0-321) is used to consolidate the benefit assessment revenues for the five zones and expense the operations and maintenance costs for operating and maintaining the Live Oak Canal and its appurtenances that benefit all five zones.

Zone 4 was created on April 13, 1982 under SCWA Resolution 82-3 WA with fees established under Ordinance 4 WA (as amended by SCWA Ord 14 WA and Ord 19WA) for capital improvements; enlarging all culvert crossings of the Live Oak Canal from Butte House Road to Franklin Road and enlarging the canal from Pease Road to Franklin Road. Some enlargement of the canal has occurred over the years and replacement of the pipe under Hwy 20 has been completed.

Zone 5 was created on May 1, 1984 under SCWA Resolution 84-2 WA with fees established under Ordinance 7 WA for capital improvements; enlarging all culvert crossings of the Live Oak Canal and the canal itself from Pease Road to Franklin Road. Some enlargement of the canal has occurred over the

years and replacement of the pipe under Hwy 20 has been completed.

Zone 6 was created on November 4, 1986 under SCWA Resolution 86-1 WA with fees established under Ordinance 8 WA (as amended by SCWA Ord 21 WA and Ord 8WA) for capital improvements; enlarging all culvert crossings of the Live Oak Canal from Butte House Road to Franklin Road and enlarging the canal from Pease Road to Franklin Road. Some enlargement of the canal has occurred over the years and replacement of the pipe under Hwy 20 has been completed. August 14, 2001 a reimbursement agreement was entered with Harter Packing and Home Depot for the construction of a main pipeline and canal along the Union Pacific Railroad (UPRR) right of way from Harter Packing property to the Live Oak Canal. Sunset date on the reimbursement agreement is August 14, 2021, with a remaining outstanding obligation of \$625,854.

Zone 7 was created on April 21, 1987 under SCWA Resolution 87-2 WA with fees established under Ordinance 9 WA for capital improvements; enlarging all culvert crossings of the Live Oak Canal and the canal itself downstream of Zone 7. Some enlargement of the canal has occurred over the years and replacement of the pipe under Hwy 20 has been completed.

Zone 8 was created on September 12, 1989 under SCWA Resolution 89-3 WA (as amended by Resolution 02-001 WA) with fees established under Ordinance 10 WA (as amended by SCWA Ordinance 22 WA) for capital improvements; enlarging all culvert

# Development Services Department Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)

*Danelle Stylos, Director*

crossings of the Live Oak Canal and the canal itself downstream of Zone 8, construct 6,200 ft main pipeline along the south side of Franklin Road from the Live Oak Canal to El Margarita Road and extending north 2,140 ft along El Margarita Road. On July 25, 2005 a reimbursement agreement was entered with Yuba City Unified School District for the construction of an oversized pipeline to provide capacity for the northern 225 acres of the zone. Sunset date on the agreement is July 26, 2035, with a remaining outstanding obligation of \$1,289,073.

The Water Zone budgets are managed by the Water Resources Division of the new Development Services Department.

## Major Budget Changes

### Services & Supplies

- (\$43,630) Decrease in Maintenance Structure / Improvement for Zones 4 and 7. These expenses are now reflected in the new Live Oak Canal Operations budget unit

### Other Charges

- (\$350,000) Decrease in Developer Reimbursement for Zone 6

### Capital Assets

- \$26,391 Increase in Capital Assets due to a capital improvement projects in Zones 4
- \$26,391 Increase in Capital Assets due to a capital improvement projects in Zones 7

## Revenues

- (\$116,217) Decrease in revenues due to re-direction of Property Tax Special Assessments to new Live Oak Canal Operations fund (0-321)

## Program Discussion

These funds are used only for capital improvements consistent with the project list in the engineer reports for each zone. Some projects benefit multiple zones. Revenues for each Zone of Benefit budget unit are collected from one-time fees for drainage connections as new homes and commercial structures are built. One-time revenues are reserved for designated upgrades and improvements to the system.

## Recommended Budget

These budget units are recommended as follows and include Interfund Public Works Administration Service charges from the Development Services Department budget unit (2-721).

- Zone 4 \$ 72,572
- Zone 5 \$ 13,000
- Zone 6 \$ 10,400
- Zone 7 \$ 21,550
- Zone 8 \$ 63

These budget units do not receive any funding from the General Fund. All funding is provided through tax assessments.

In FY 2013-14, the Water Resources Division, which manages the Zones, is requesting to fund ongoing drainage improvement planning efforts based upon drainage studies of the Live Oak Canal completed in FY 2010-11. The

# Development Services Department Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)

*Danelle Stylos, Director*

cost of these efforts will be distributed as follows.

- Zone 4           \$ 1,850
- Zone 5           \$     0
- Zone 6           \$     0
- Zone 7           \$  925
- Zone 8           \$     0

The FY 2013-14 Recommended Budget includes 3 projects: Construction of a 1,300 foot drainage swale (Zone 4) in the amount of \$21,650, a second project in Zone 4 for \$58,316 for Madison Road erosion including the construction of a low flow ditch and Zone 7's ditch improvement project in the amount of \$16,674.

The Interfund Administration – Miscellaneous Departments account is used to reflect charges to the individual Zones for in-house engineering services performed by the Water Resources division. The FY 2013-14 Recommended Budget includes \$1,130 (Zones 4 - 8) in this account related to work performed for the Live Oak Canal improvements.

Interfund Public Works Administration Services are recommended at \$8,193 (Zones 4-8) and include Development Services accounting and management staff's time spent in support of the Sutter county Water Agency Zones 4 through 8.

Assessments within the Zones of Benefit are reviewed and adjusted as appropriate annually.

## Use of Fund Balance

Each of the zone budget units contains a Restricted Fund Balance with the following current (July 1, 2012) and projected (July 1, 2013) fund balances.

- Zone 4
  - Current           \$ 317,582
  - Projected       \$ 283,921
- Zone 5
  - Current           \$ 684,073
  - Projected       \$ 688,704
- Zone 6
  - Current           \$ 508,259
  - Projected       \$ 163,074
- Zone 7
  - Current           \$ 232,323
  - Projected       \$ 228,343
- Zone 8
  - Current           \$  13,444
  - Projected       \$       0

The FY 2013-14 Recommended Budget includes the following increases or cancellations in Obligated Fund Balances and estimated ending balances.

- Zone 4
  - Cancellation   (\$66,772)
  - Balance       \$217,149
- Zone 5
  - Increase       \$  7,565
  - Balance       \$696,269
- Zone 6
  - Increase       \$       0
  - Balance       \$ 163,074
- Zone 7
  - Cancellation   (\$16,750)
  - Balance       \$211,593
- Zone 8
  - Cancellation   \$       0
  - Balance       \$       0



**Development Services Department**  
**Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY WATER ZONE #4	FUND: COUNTY WATER ZONE #4		0326 0-326	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SERVICES AND SUPPLIES	567	7,759	37,590	4,185	88.9-
OTHER CHARGES	30,589	20,810	34,971	41,996	20.1
CAPITAL ASSETS	0	0	0	26,391	***
* GROSS BUDGET	31,156	28,569	72,561	72,572	.0
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	31,156	28,569	72,561	72,572	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	31,156	28,569	72,561	72,572	.0
OTHER REVENUES					
USER PAY REVENUES	467	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	37,332	20,842	38,900	5,800	85.1-
CANCELLATION OF OBLIGATED F/B	0	0	33,661	66,772	98.4
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	37,799	20,842	72,561	72,572	.0
* UNREIMBURSED COSTS	6,643-	7,727	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Development Services Department**  
**Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)**

*Danelle Stylos, Director*

E X E C U T I V E S U M M A R Y					
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY WATER ZONE #5	FUND: COUNTY WATER ZONE #5			0327 0-327
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SERVICES AND SUPPLIES	687	1,403	5,340	5,069	5.1-
OTHER CHARGES	22,202	8,019	17,779	366	97.9-
* GROSS BUDGET	22,889	9,422	23,119	5,435	76.5-
* NET BUDGET	22,889	9,422	23,119	5,435	76.5-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	4,631	7,565	63.4
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	22,889	9,422	27,750	13,000	53.2-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	28,400	16,449	27,750	13,000	53.2-
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	28,400	16,449	27,750	13,000	53.2-
* UNREIMBURSED COSTS	5,511-	7,027-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Development Services Department**  
**Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY WATER ZONE #6	FUND: COUNTY WATER ZONE #6	0328 0-328		
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SERVICES AND SUPPLIES	128	261	992	942	5.0-
OTHER CHARGES	22,772	11,768	376,073	141	100.0-
* GROSS BUDGET	22,900	12,029	377,065	1,083	99.7-
* NET BUDGET	22,900	12,029	377,065	1,083	99.7-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	0	9,317	***
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	22,900	12,029	377,065	10,400	97.2-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	33,126	18,068	33,880	10,400	69.3-
CANCELLATION OF OBLIGATED F/B	0	0	343,185	0	100.0-
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	33,126	18,068	377,065	10,400	97.2-
* UNREIMBURSED COSTS	10,226-	6,039-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Development Services Department**  
**Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY WATER ZONE #7		FUND: COUNTY WATER ZONE #7		0329 0-329
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SERVICES AND SUPPLIES	767	1,566	16,410	5,415	67.0-
OTHER CHARGES	27,641	16,730	31,820	13,357	58.0-
CAPITAL ASSETS	0	0	0	2,778	***
* GROSS BUDGET	28,408	18,296	48,230	21,550	55.3-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	28,408	18,296	48,230	21,550	55.3-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	28,408	18,296	48,230	21,550	55.3-
OTHER REVENUES					
USER PAY REVENUES	1,438	0	500	500	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	32,632	19,473	33,750	4,300	87.3-
CANCELLATION OF OBLIGATED F/B	0	0	13,980	16,750	19.8
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	34,070	19,473	48,230	21,550	55.3-
* UNREIMBURSED COSTS	5,662-	1,177-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Development Services Department**

*Danelle Stylos, Director*

**Sutter County Water Agency Zones 4 - 8 (0-326 - 0-330)**

E X E C U T I V E S U M M A R Y					
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY WATER ZONE #8	FUND: COUNTY WATER ZONE #8	0330 0-330		
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SERVICES AND SUPPLIES	4,364	3,915	10,827	0	100.0-
OTHER CHARGES	14,290	10,117	18,117	63	99.7-
* GROSS BUDGET	18,654	14,032	28,944	63	99.8-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	18,654	14,032	28,944	63	99.8-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	18,654	14,032	28,944	63	99.8-
OTHER REVENUES					
USER PAY REVENUES	0	11,494	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	14,787	10,443	15,500	63	99.6-
CANCELLATION OF OBLIGATED F/B	0	0	13,444	0	100.0-
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	14,787	21,937	28,944	63	99.8-
* UNREIMBURSED COSTS	3,867	7,905-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Development Service Department  
Sutter County Water Agency Zone 9 (0-331)**

*Danelle Stylos, Director*

EXECUTIVE SUMMARY						
DEPT HEAD: DANELLE STYLOS	UNIT: COUNTY WATER ZONE #9	FUND: COUNTY WATER ZONE #9			0331 0-331	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SERVICES AND SUPPLIES	0	0	1,000	0	100.0-	
OTHER CHARGES	2	0	1,501	1,502	.1	
* GROSS BUDGET	2	0	2,501	1,502	39.9-	
* NET BUDGET	2	0	2,501	1,502	39.9-	
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0	
INCREASE IN OBLIGATED F/B	0	0	2,922	4,118	40.9	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	2	0	5,423	5,620	3.6	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	5,445	3,092	5,423	5,620	3.6	
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0	
TOTAL AVAILABLE FINANCING	5,445	3,092	5,423	5,620	3.6	
* UNREIMBURSED COSTS	5,443-	3,092-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Purpose**

Zone 9 was created on November 20, 1990 under SCWA Resolution 90-4 WA with an annual property tax assessment established under Ordinance 11-WA for operations and maintenance; the repair, maintenance, and administration of drainage facilities and structures that accommodate the storm water runoff from the Zone. Zone 9 will now be part of, and managed by, the Development Services Department. The revenues pay for the costs to operate a collection system in the Zone, a detention/retention basin, and storm response to drainage problems.

SCWA Zones of Benefit and budgets are managed by the Water Resources Division of the Pubic Works Department.

No connection/capital impact fees are collected within the zone.

**Major Budget Changes**

There are no major budget changes for FY 2013-14.

## **Program Discussion**

Sutter County Water Agency (SCWA) Zone 9 was created to provide a mechanism to collect funds from properties within the Zone to pay for operations and maintenance of the drainage system serving the Zone benefitting properties within the Zone.

This budget unit is financed by annual drainage maintenance assessment fees levied within this Zone. Although this pre-Proposition 218 assessment has an adjustment for inflation authorized, the adjustment was not made in recent years as decided by the SCWA Board of Directors, so the current assessment is less than the maximum assessment allowed by law.

Revenues for the Zone of Benefit are collected from property assessments on the lots within the Zone of Benefit. Operations and Maintenance for the zone is performed by Sutter County staff. Starting in FY 2010-11, per direction of the SCWA Board of Directors, this budget unit is directly charged for services to the Zone as operations and maintenance services are provided.

## **Recommended Budget**

This budget is recommended at \$5,620. This budget unit does not receive any funding from the General Fund.

## **Use of Fund Balance**

Sutter County Water Agency (SCWA) Zone 9 fund contains a Restricted Fund Balance in the amount of \$13,174 as of July 1, 2012. It is estimated that the Committed Fund Balance will equal \$16,096 at July 1, 2013.

The FY 2013-14 Recommended Budget includes an increase in Obligated Fund Balance in the amount of \$4,118 leaving an estimated ending balance of \$20,214.

# Development Services Department Rio Ramaza Wastewater Fund (0-395)

Danelle Stylos, Director

EXECUTIVE SUMMARY					
DEPT HEAD: DANIELLE STYLOS		UNIT: RIO RAMAZA COMMUNITY SRVC DIST FUND: RIO RAMAZA COMMUNITY SRVC DIST 0395 0-395			
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	11,442	5,399	6,500	8,000	23.1
OTHER CHARGES	11,603	4,448	12,364	11,928	3.5-
* GROSS BUDGET	23,045	9,847	18,864	19,928	5.6
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	23,045	9,847	18,864	19,928	5.6
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	23,045	9,847	18,864	19,928	5.6
<b>OTHER REVENUES</b>					
USER PAY REVENUES	4,693	4,518	4,300	5,940	38.1
GOVERNMENTAL REVENUES	31	15	29	29	.0
GENERAL REVENUES	6,873	4,015	6,985	6,985	.0
CANCELLATION OF OBLIGATED F/E	0	0	7,550	6,974	7.6-
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	11,597	8,548	18,864	19,928	5.6
* UNREIMBURSED COSTS	11,448	1,299	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Rio Ramaza Wastewater Fund (RRWF) was originally established to provide sewer and water service to the Rio Ramaza Mobile Home Park. These utility services were assumed by Sutter County when the Rio Ramaza Community Services District was dissolved by resolution of the Local Agency Formation Commission on April 12, 1972. In 1992, individual wells for the remaining nine service connections were installed using CDBG funding and the community water system was shut down. Only wastewater service is currently provided to the community of Rio Ramaza.

This budget unit is funded by both monthly user fees and local ad valorem tax revenues on the parcels in the Rio Ramaza subdivision.

This budget unit is administered by the Water Resources Division of the Public Works Department.

## Major Budget Changes

There are no major budget changes for FY 2013-14.



# Development Services Department

## Rio Ramaza Wastewater Fund (0-395)

---

*Danelle Stylos, Director*

### Program Discussion

The Rio Ramaza Subdivision is located on the southern edge of Sutter County, just north of the Sacramento International Airport.

The RRWF provides resources to operate and maintain a wastewater collection system with collection mains and a pumping station. The plant consists of an evaporation pond and operates under the California Central Valley Regional Water Quality Control Board Waste Discharge Requirements Order # 88-012. The Sutter County Public Works Department provides State certified personnel to manage and operate the system. Those costs are charged to the RRWF.

The RRWF receives revenues from user fees, currently at \$55.00 per residence (equivalent dwelling unit) per month, and an ad valorem property tax on all parcels in the park. The annual user fees and tax revenues are less than the costs to operate the system. However, the fund still has a balance from the proceeds of the dissolved Community Services District that is reduced every year to operate the system.

Most of the properties served in the Subdivision are vacant and many are owned by Sacramento County. Nine active accounts remain in the system. Due to the subdivision's location along the flight path of the airport, the Sacramento County Board of Supervisors has allocated, and continues to allocate, funds to the Sacramento Metro Airport Authority for the acquisition of all properties in the Rio Ramaza Subdivision. Properties are to be acquired only when the property owner wishes to sell.

### Recommended Budget

This budget is recommended at \$19,928. This budget unit does not receive any funding from the General Fund.

### Use of Reserves/Designations

The Rio Ramaza Wastewater Fund contains a Restricted Fund Balance in the amount of \$222,287 as of July 1, 2012. It is estimated that the Restricted Fund Balance will equal \$214,737 at July 1, 2013.

The FY 2013-14 Recommended Budget includes a cancellation of Restricted Fund Balance in the amount of \$6,974, leaving an estimated ending balance of \$207,763.

# Development Services Department *Waterworks District No. 1 Board of Directors* Waterworks District #1 (4-400)

---

## Purpose

The Sutter County Waterworks District No. 1 (District) is responsible for providing water and wastewater service to the community of Robbins. The water system currently operates one active ground water well, one backup ground water well, and one storage tank that provides the Community's residents with potable water. The water system supplies, on average, 41 million gallons of water per year. The wastewater system servicing the community is comprised of a Septic Tank Effluent Pumping (STEP) system, pressurized collection lines, and a recirculating gravel filter treatment plant. The wastewater system treats, on average, 8.2 million gallons of wastewater per year.

The original water system in the community of Robbins was designed, installed and maintained by the Sutter Basin Corporation, the company that created the subdivision of Robbins. Wastewater was disposed of using private septic systems. At the request of the Sutter Basin Corporation, the Sutter County Waterworks District No. 1 was formed in 1986 for the purpose of upgrading water service infrastructure. In 1998, due to the inability of the septic services to properly operate in a high ground water environment, the District expanded its services to include sewer service.

The District is a separate, but dependent, district and the Sutter County Board of Supervisors sits as the ex-officio Board of Directors of the District.

This budget is prepared and administered by the Water Resources Division of the Development Services Department. This budget unit operates as a separate enterprise

fund and reflects the cost of operating and maintaining the water system and wastewater system at the Town of Robbins.

## Major Budget Changes

### Expenses

- \$245,000 Increase in capital expenses to commence design work for the water treatment facility

### Revenues

- \$34,550 Increase in user fee revenue due to an approved wastewater fee increase
- \$245,000 Increase in grant reimbursement to commence design work for the water treatment facility

## Program Discussion

The District provides resources to operate and maintain a public potable water system and a public wastewater system. The budget unit is split into two programs: 4400-01 Water Service and 4400-02 Wastewater Service.

The Water Service Program (01) provides potable water service to 94 connections, operating and maintaining a water treatment system with a water well, a filtration system for iron and manganese, and a water distribution system to individual parcels. The water system is a public water system and operates under the regulatory oversight of the California Department of Public Health.

The Wastewater Service Program (02) provides wastewater service to 94

# Development Services Department *Waterworks District No. 1 Board of Directors* Waterworks District #1 (4-400)

---

connections, with on-site septic tank primary treatment, pressurized collection mains, and gray water secondary treatment plant with evaporation pond disposal of treated effluent. The collection system and plant operate under the California Central Valley Regional Water Quality Control Board Waste Discharge Requirements Order #96-137.

The Sutter County Development Services Department provides State certified personnel to manage and operate the water and wastewater systems. Those costs are charged to the District.

## Recommended Budget

The FY 2013-14 budget for Waterworks District No. 1 totals \$695,193. The budget reflects the total expenditures associated with Operations & Maintenance, Capital Expense, and Depreciation Expense.

The majority of the District's expenses are associated with maintenance and operations. This category includes supplies and materials, electricity, chemicals, professional services, monitoring, state permits, repair and maintenance expenses, staff expenses for the operator and engineering support staff, and other costs associated with operating the water system. There are also administrative costs incurred by the District, such as costs associated with performing utility billing services and accounting for the District.

The District is under a Compliance Order for arsenic exceedance in the water service program. In order to comply with the order, the District needs to update the water treatment plant. The FY 2012-13 budget that was approved by the District's Board of Directors included expenses associated with a

arsenic remediation feasibility study associated with the design of a new water treatment plant that includes arsenic removal technologies. Most major budget changes reflect the ongoing staff efforts and receipt of State grant income associated with this feasibility study.

In 2009, monthly "interim fees" of \$50.00 per EDU (equivalent dwelling unit) for water service and \$55.00 per EDU for wastewater service were adopted by the District's Board of Directors. In January 2013, a new wastewater fee of \$73.50 per EDU was adopted in an effort to cover the actual ongoing operations and maintenance costs associated with operating the wastewater services for the District. The new wastewater fee goes into effect on July 1, 2013.

Budgeted operating revenues do not include enough revenue to meet the non-cash Depreciation Expense of \$160,521. Historically, the replacement costs for infrastructure have been provided by State grants.

Currently, the District is in the process of procuring grant funding for a number of wastewater collection and treatment improvements, plus grant funding for the installation of water meters. The District will soon be applying for grant funding to construct a new water treatment plant that includes arsenic removal.

While the Wastewater Program expects ongoing revenue to cover all ongoing expenses, total revenues for the District are not expected to cover all ongoing operations and maintenance expenditures in FY 2013-14, resulting in a projected deficit of \$115,873 for the fiscal year. This is in addition to prior

# Development Services Department *Waterworks District No. 1 Board of Directors* Waterworks District #1 (4-400)

---

deficits, which were considered in February of 2011 when the Sutter County Board of Supervisors approved an “interim” loan from the General Fund to the District. The loan was approved up to a maximum of \$670,000 and for the period of 18 months. When approved, it was anticipated that prior to the end of the 18 month term of the loan, the District would refinance the loan, request the forgiveness of all or a portion of the loan, or otherwise repay the loan. These options will need to be considered by the District in the coming fiscal year.

## Use of Fund Balance

This fund contains a Net Asset Balance in the amount of (\$910,816.35) as of July 1, 2012, including long term loan obligations. It is estimated that the Net Asset Balance will equal (\$957,921.85) at July 1, 2013, inclusive of long term loan obligations.

There is a recommended decrease to Restricted Fund Balance for FY 2013-14 of \$276,394.

**Development Services Department** *Waterworks District No. 1 Board of Directors*  
**Waterworks District #1 (4-400)**

<b>Sutter County Water Works District No. 1 - Overall Program</b>		
<b>Budget Unit Number 4400-4400-02</b>		<b>2014</b>
<b>Overall District Managerial Budget</b>		<b>Budget</b>
<b>Operations &amp; Maintenance Costs</b>		<b>\$289,673</b>
<i>Major Cost Components Include:</i>		
<i>Structures Maintenance (Excluding Capital Improvements)</i>	\$77,300	
<i>Utilities</i>	\$27,100	
<i>Operator &amp; Administrative Staff Costs (Excluding staff time for grant applications and construction management)</i>	\$156,100	
<i>Interest and Principle Expense on State Loan</i>	\$10,518	
<i>Other Expenses (memberships, permit fees, tools, lab tests, interest payments on loans, protective clothing, etc.)</i>	\$18,655	
<b>Revenues</b>		<b>\$173,800</b>
<b>Operations Surplus/Deficit for FY 2014</b>		<b>(\$115,873)</b>
<b>Depreciation Expense for FY 2014</b>		<b>\$160,520</b>
<b>Capital Expenses</b>		<b>\$245,000</b>
<i>Major Cost Components Include:</i>		
<i>* Staff Costs for Grant Applications &amp; Construction Mgmt.</i>	\$40,650	
<i>* Treatment Facility Upgrades</i>	\$204,350	
<i>* Design and Project Management by Consultant</i>	\$0	
<b>Total Anticipated Grant Funding to offset Capital Expenses:</b>		<b>\$245,000</b>
<p><i>*Note: Staff intends to pump an extra ten STEP tanks this year to eliminate backlog created by deferred maintenance. This will reduce deficit in 2015. Also anticipate lower Operator &amp; Admin expenses due to improvements to system and cleaning of STEP tanks.</i></p>		

**Development Services Department** *Waterworks District No. 1 Board of Directors*  
**Waterworks District #1 (4-400)**

<b>Sutter County Water Works District No. 1 - Wastewater Program</b>		
Budget Unit Number 4400-4400-02		<b>2014</b>
<i>Wastewater System Managerial Budget</i>		<b>Budget</b>
<b>Operations &amp; Maintenance Costs</b>		<b>\$121,800</b>
<i>Major Cost Components Include:</i>		
<i>Structures Maintenance (Excluding Capital Improvements)</i>	\$18,800	
<i>Utilities</i>	\$8,500	
<i>Operator &amp; Administrative Staff Costs (Excluding staff time for grant applications and construction management)</i>	\$78,100	
<i>Interest and Principle Expense on State Loan</i>	\$8,700	
<i>Other Expenses (memberships, permit fees, tools, lab tests, interest payments on loans, protective clothing, etc.)</i>	\$7,700	
<b>Revenues</b>		<b>\$110,800</b>
<b>Operations Surplus/Deficit for FY 2014</b>		<b>(\$11,000)</b>
<b>Depreciation Expense for FY 2014</b>		<b>\$126,069</b>
<b>Capital Expenses</b>		<b>\$0</b>
<i>Major Cost Components Include:</i>		
<i>* Staff Costs for Grant Applications &amp; Construction Mgmt.</i>	\$0	
<i>* Treatment Facility Upgrades</i>	\$0	
<i>* Design and Project Management by Consultant</i>	\$0	
<b>Total Anticipated Grant Funding to offset Capital Expenses:</b>		<b>\$0</b>
<p><i>*Note: Staff intends to pump an extra ten STEP tanks this year to elimtate backlog created by deferred maintenance. This will reduce deficit in 2015. Also anticipate lower Operator &amp; Admin expenses due to improvements to system and cleaning of STEP tanks.</i></p>		

**Development Services Department** *Waterworks District No. 1 Board of Directors*  
**Waterworks District #1 (4-400)**

<b>Sutter County Water Works District No. 1 - Water Program</b>		
Budget Unit Number 4400-4400-01		<b>2014</b>
<i>Water System Managerial Budget</i>		<b>Budget</b>
<b>Operations &amp; Maintenance Costs</b>		<b>\$167,873</b>
<i>Major Cost Components Include:</i>		
<i>Structures Maintenance (Excluding Capital Improvements, including Arsenic Feasibility Study Expenses)</i>	\$58,500	
<i>Utilities</i>	\$18,600	
<i>Operator &amp; Administrative Staff Costs (Excluding staff time for grant applications and construction management)</i>	\$78,000	
<i>Interest and Principle Expense on State Loan</i>	\$1,818	
<i>Other Expenses (memberships, permit fees, tools, lab tests, interest payments on loans, protective clothing, etc.)</i>	\$10,955	
<b>Revenues</b>		<b>\$63,000</b>
<b>Operations Surplus/Deficit for FY 2014 (Excluding Depreciation and Capital Improvements)</b>		<b>(\$104,873)</b>
<b>Depreciation Expense for FY 2014</b>		<b>\$34,452</b>
<b>Capital Expenses</b>		<b>\$245,000</b>
<i>Major Cost Components Include:</i>		
<i>* Staff Costs for Grant Applications &amp; Construction Mgmt.</i>	\$40,650	
<i>* Treatment Facility Design by Consultant</i>	\$204,350	
<b>Total Anticipated Grant Funding to offset Capital Expenses:</b>		<b>\$245,000</b>







# General Government

## *Section C*

There was a change to the Board of Supervisors in 2012, as three-term Supervisor Larry Montna, representing District 1, retired, and Ron Sullenger won the District 1 seat in the November election. From left to right are Vice-Chairman Stanley Cleveland Jr. (District 2), Supervisor Larry Munger (District 3), Chairman Jim Whiteaker (District 4), Supervisor James Gallagher (District 5), and Supervisor Ron Sullenger (District 1).



EXECUTIVE SUMMARY						
DEPT HEAD: TODD RETZLOFF	UNIT: ASSESSOR	FUND: GENERAL			0001 1-203	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	1,961,646	1,463,211	1,897,262	1,918,244	1.1	
SERVICES AND SUPPLIES	33,026	22,437	41,855	35,355	15.5-	
OTHER CHARGES	135,294	89,146	212,576	207,322	2.5-	
* GROSS BUDGET	2,129,966	1,574,794	2,151,693	2,160,921	.4	
INTRAFUND TRANSFERS	17,861	7,498	27,819	27,908	.3	
* NET BUDGET	2,147,827	1,582,292	2,179,512	2,188,829	.4	
OTHER REVENUES						
USER PAY REVENUES	147,752	7,752	152,450	143,950	5.6-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	535-	0	0	0	.0	
TOTAL OTHER REVENUES	147,217	7,752	152,450	143,950	5.6-	
* UNREIMBURSED COSTS	2,000,610	1,574,540	2,027,062	2,044,879	.9	
ALLOCATED POSITIONS	22.00	22.00	22.00	22.00	.0	

**Purpose**

The County Assessor is charged with the annual responsibility of preparing the assessment rolls from which local property taxes are derived. As required by the State Constitution, the Assessor must locate, inventory, and value all taxable property in Sutter County.

- \$35,845 Increase to reflect restoration of FY 2012-13 reduction created by voluntary furlough time

**Program Discussion**

Property Tax Value estimates are established by the Assessor and State Board of Equalization (BOE). These estimates form the basis for property taxes; providing revenue to the county, cities, state, schools and local benefit assessment districts.

**Major Budget changes**

**Salaries & Benefits**

- (\$94,061) Decrease due to deletion of Assessment Technical Services Manager position
- \$79,198 Increase due to addition of Assessment Office Supervisor position

Although secondary to establishing property values, the Assessor provides public service to the citizens, other County departments, outside agencies, and the cities by furnishing general information, answering property-related questions, researching ownership, assisting property owners with concerns regarding assessments, providing access to

assessor's maps and property characteristics data, and other related duties.

Throughout the past five fiscal years, the primary focus of this department has been to address declining property values pursuant to the provisions of Section 51 of the Revenue and Taxation Code (commonly referred to as "Prop 8"). Thousands of hours have been invested in order to review nearly every property in the County. This workload on the Assessor's staff will continue until the real estate market rebounds significantly.

As appraisal staff has been processing the roll, staff has seen an increase in the market value of most real property in Sutter County, which will reflect positively upon the roll. With the improvement of the real estate market in the area, it is now more important than ever for the office to work diligently to help the taxpayers understand the complicated tax assessment process. The Department's goal is to produce the annual property tax roll accurately and equitably for all Sutter County taxpayers.

With the large number of parcels being revalued annually, while still on Prop. 8 status (temporary decline in value), in addition to the one-year implementation of voluntary time off, it was again necessary, for the fifth consecutive year, to request Board of Equalization approval for a 30-day extension to complete the annual assessment roll. Therefore, the FY 2013-14 roll will not be delivered to the County Auditor until the end of July 2013.

Although insufficient data is available to derive a reliable forecast, it is anticipated the roll will increase for FY 2013-14 by as much as 2-4 percent.

## **Looking Forward**

In 2012-13 the Assessor staff has developed several excel spreadsheets that have streamlined processes and improved the efficiency of workflow. Despite ongoing efforts to increase efficiency, the Assessor strongly believes a transition to a computer processing system designed specifically for the assessment function is an essential step toward successfully handling the office's future needs. This would best serve the County if the system was fully integrated and served the Assessor, Treasurer-Tax Collector, Auditor-Controller and Clerk-Recorder. The Assessor's Office is currently investigating the options in this realm and has had very promising conversations with potential vendors. As the County moves forward, the Assessor's Office needs to have an improved data storage system, including updated software and hardware, to keep pace with current and future demands.

## **Positions & Impact**

The Assessor continues to recognize that budgetary constraints across the County require reductions in the working staff of many of the County offices. As such, the Assistant Assessor position will continue to be held vacant and unfunded for FY 2013-14. After much thought and discussion, the Assessor decided to delete the vacant Assessment Technical Services Manager and add an Assessment Office Supervisor position. This will create ongoing salary savings for the County. This decision was approved by the Board of Supervisors during FY 2012-13. It is the Assessor's opinion that this will have the least amount of impact upon the County, cities, and citizens of Sutter County. The Assessor's Office will do its best to provide service to the public in a courteous and professional manner.

## **Recommended Budget**

This budget is recommended at \$2,188,829. The General Fund provides 93% of the financing for the Department. General Fund cost is increased by \$17,817 (0.9%) compared to FY 2012-13.

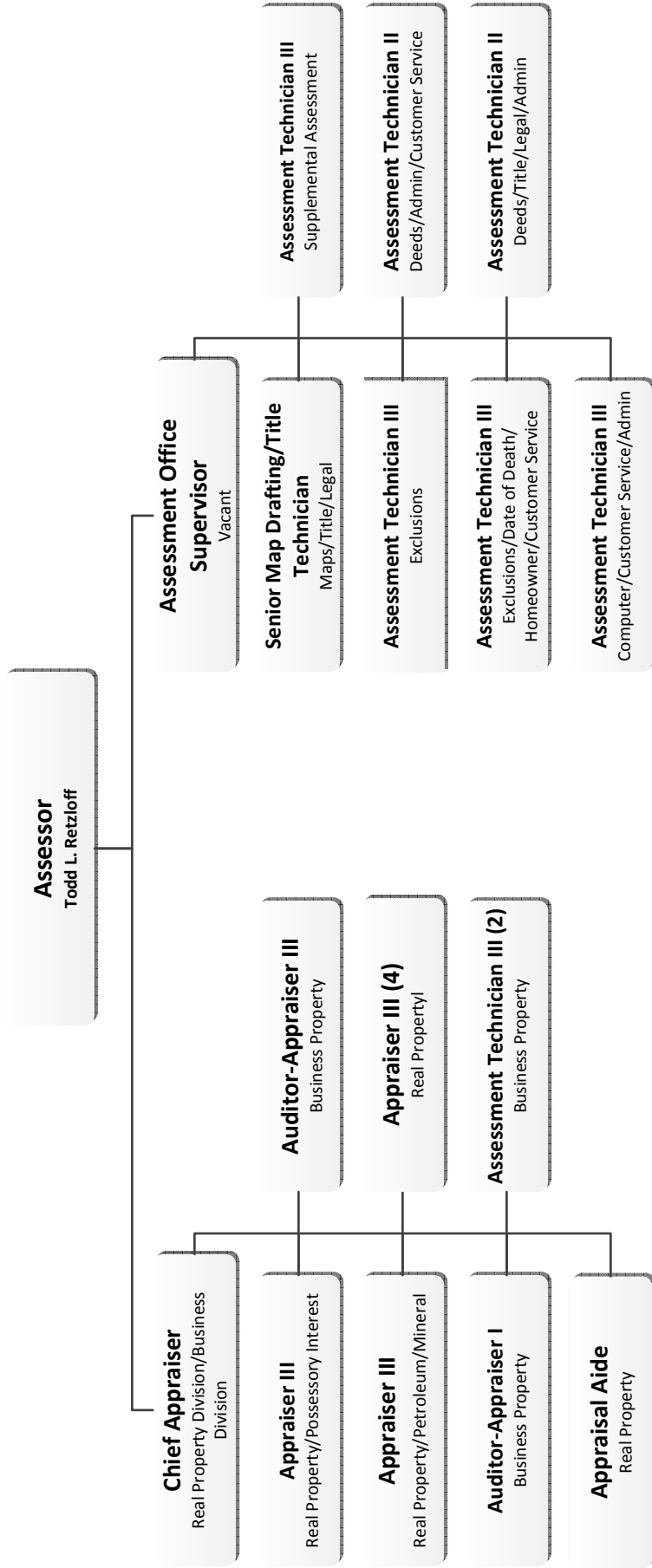
Assessor staff voluntarily took a 5% furlough during FY 2012-13. This furlough will not be in effect for FY 2013-14. As mentioned previously, ongoing salary savings has been generated by the Assessor's decision to delete the Assessment Technical Services Manager position and replace it with the Assessment Office Supervisor position.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

This Page Left Intentionally Blank

**Assessor**  
**FY 2013-2014**  
*Recommended*



EXECUTIVE SUMMARY						
DEPT HEAD: ROBERT E STARK	UNIT: AUDITOR-CONTROLLER	FUND: GENERAL			0001 1-201	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	1,058,833	795,606	1,031,079	1,038,857	.8	
SERVICES AND SUPPLIES	48,372	19,144	45,950	34,000	26.0-	
OTHER CHARGES	235,413	211,002	270,637	265,299	2.0-	
* GROSS BUDGET	1,342,618	1,025,752	1,347,666	1,338,156	.7-	
INTRAFUND TRANSFERS	15,367	6,613	19,028	19,052	.1	
* NET BUDGET	1,357,985	1,032,365	1,366,694	1,357,208	.7-	
OTHER REVENUES						
USER PAY REVENUES	2,600	2,501	2,500	2,500	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	60-	0	0	0	.0	
TOTAL OTHER REVENUES	2,540	2,501	2,500	2,500	.0	
* UNREIMBURSED COSTS	1,355,445	1,029,864	1,364,194	1,354,708	.7-	
ALLOCATED POSITIONS	11.00	10.00	10.00	10.00	.0	

**Purpose**

The authority for existence of the Auditor-Controller’s office is California Government Code Sections 24000 and 26880. The Auditor-Controller is the chief accounting officer of the County. Government Code Section 26881 provides that the County Auditor-Controller, upon order of the Board of Supervisors, shall prescribe and shall exercise a general supervision over the accounting forms and the method of keeping the accounts of all departments under the control of the Board of Supervisors and of all districts whose funds are kept in the County treasury.

**Major Budget Changes**

**Salaries & Benefits**

- \$9,500 Increase in Extra Help staffing to assist in the SunGard implementation project

**Services & Supplies**

- (\$17,000) Decrease in Professional and Specialized Services for one-time costs in FY 2012-13 related to the SunGard implementation project
- \$6,900 Employment Training related to the new SunGard HR/Payroll system



## Program Discussion

The current staffing of the Auditor-Controller's Office includes 3.0 FTE for executive management and supervision of the office (including 1.0 FTE Account Clerk III working as Executive Secretary I), 2.0 FTE in the accounts payable section, 1.0 FTE to develop the County's A-87 cost plan, 2.0 FTE for general ledger and revenue reporting, 2.0 FTE for payroll processing, and 1.0 FTE in the Tax section.

The Accounts Payable section audits and processes all expenditure requests submitted by County departments and special districts for compliance with Board policy and Auditor-Controller accounting policies. Staff distributes, upon direction from the State, all adoption assistance, childcare assistance, and job search transportation assistance warrants on behalf of the County. Staff also audit and distribute expenditure requests on behalf of the Sutter County Courts. In addition, this section monitors certain contract compliance requirements, appropriation controls, and maintains the County's financial reports.

The General Ledger/Revenue Reporting section manages accounting records for general and subsidiary ledger accounting and control for the County, and those districts that deposit funds into the County Treasury. Staff tracks financial accounting for countywide capital assets, Consolidated Court revenue, and asset forfeiture distribution and reporting. The section also performs County and Special District reporting.

Responsibilities of the Tax section include calculation of property taxes due based on the assessment roll, apportionment of property taxes collected, and accounting for various types of benefit assessments, special

assessments, and bonds. The section manages the six property tax rolls. Staff also manage AB 8 (Chapter 282, Statutes of 1979) property tax allocations and prepare tax reports, the Unitary Tax formula, the annual Proposition 4 Gann Expenditure Limit Report, and the resolution submitted to the Board of Supervisors for approval. Staff audits the collection of property taxes to ensure all taxes are properly collected by the Tax-Collector and updates the property tax rolls to account for jurisdictional changes and property tax exchange agreements.

The Tax section also manages debt service, which provides funding for repayment of long-term lease and bond payment obligations, as well as the associated costs for the administering trustee bank and for required annual disclosure statements. This includes eight school bonds totaling over \$229 million.

## Legal Fees

A significant request from the Auditor-Controller is for the reimbursement of legal fees to the Auditor-Controller and Assistant Auditor-Controller (\$460,000) and for independent legal counsel (\$40,000). The Auditor-Controller's case is currently pending a trial date in Sutter County Court. Charges against the Assistant Auditor-Controller were dropped in 2006. The request includes approximately \$60,000 for the Assistant Auditor-Controller's legal costs, the provision of or set-aside of an estimated \$400,000 for reimbursement of the Auditor-Controller's legal expenses, and \$40,000 to provide legal counsel for the Auditor-Controller's Office for legal services needed by the office to conduct business due to the Declaration of Conflict of Interest by County Counsel.

**SunGard Personnel-Payroll System Implementation**

On March 31, 2009, the Board of Supervisors approved a contract with SunGard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel, Payroll, and Purchasing modules are now scheduled to be implemented on July of 2013; the Budget module and some peripheral components will be implemented at a later date.

**Accomplishments**

The Auditor's Office has received the State Controller's Award for Achieving Excellence in Financial Reporting in 2004 and 2006-2011. Additionally, over the last year, the Auditor-Controller's Office has (1) continued to cross-train staff for full coverage of the office during absences due to illness and vacation, and to improve morale by increasing the potential for advancement; (2) presented the fifth annual year-end closing procedures training workshops; (3) provided assistance and training to county departments and fire departments by providing Excel spreadsheets to increase efficiency and accuracy for rate calculations; (4) trained and developed proficiency to process payroll in the new SunGard system, but also, analyzed and built payroll codes, to meet the County's MOU rules to remain in compliance with State, Federal and CalPERS laws, in cooperation with other responsible departments, while maintaining the integrity of the original build of the new IFAS Payroll-Human Resources system; (5) trained departments to run their own Click Drag and Drill reports. This was accomplished effectively by training those within the County who perform these functions now, and by providing training materials to help departments meet the

challenges of training new personnel in the future.

**FY 2013-14 Objectives**

The goals of the Auditor-Controller's Office for FY 2013-14 are (1) to complete implementation of the new SunGard payroll system; (2) to complete publication of the Auditor-Controller's policies and procedures manual; (3) to continue to hold annual meetings with service departments and others to increase general Cost Plan knowledge in the County and update staff on procedures for developing rates and allocations. This is intended to increase efficiency and reduce workload by providing authoritative information at the outset of the process; (4) to increase payroll efficiency by encouraging more employees to sign up for direct deposit (based on the experience of other entities, 90% is a reasonable goal); (5) to streamline the journal entry process; (6) to continue to educate and inform departments on how to prepare a journal entry; (7) to establish a migration and implementation plan for conversion of the Fixed Asset Access Database to the Capital Asset SunGard application; (8) to continue a Tax Rate Area (TRA) consolidation process in order to provide efficiencies in the County property tax system (TRA's decreased 16.6% this year); and (9) work with County departments to bring in additional revenue for the County related to A-87 Cost reimbursement through fees, grants and reimbursements from the State and Federal Government and through the billing of the A-87 Costs to Non-county Departments and Agencies.

## Recommended Budget

This budget is recommended at \$1,357,208. The General Fund provides 99.8% of the financing for this budget unit and is reduced by \$9,486 (0.7%) compared to FY 2012-13.

Extra Help funding is recommended at \$17,700.

- \$8,200 is recommended to fund 550 hours of an Account Clerk I position to perform data entry duties which had been previously performed by the Computer Operator in the Information Technology Department. This change was first implemented in FY 2011-12.
- \$9,500 is recommended to fund a fulltime Accountant II position at Step 5 for eight weeks.

The budget recommendation also includes \$6,900 for SunGard-related training and travel for Auditor-Controller staff. Much of these costs will be charged out to departments and will eventually be reimbursed through the A-87 cost plan.

For the 8<sup>th</sup> year in a row, the Auditor-Controller has requested funding (\$500,000) for reimbursement of legal fees and for on-going legal representation. This amount has not been included in the Recommended Budget. The Board has repeatedly turned down the Auditor's request for reimbursement of legal expenses (\$460,000) related to the defense of the Auditor-Controller and Assistant Auditor-Controller against their indictments. The remaining \$40,000 was intended for outside counsel to respond to business-related legal questions the Auditor may have.

The Auditor's budget request also included \$8,000 for office furniture to relocate two employee workstations within the office. The request was removed as the workstation purchase was completed in FY 2012-13 at a cost of \$5,500.

## Use of Fund Balance

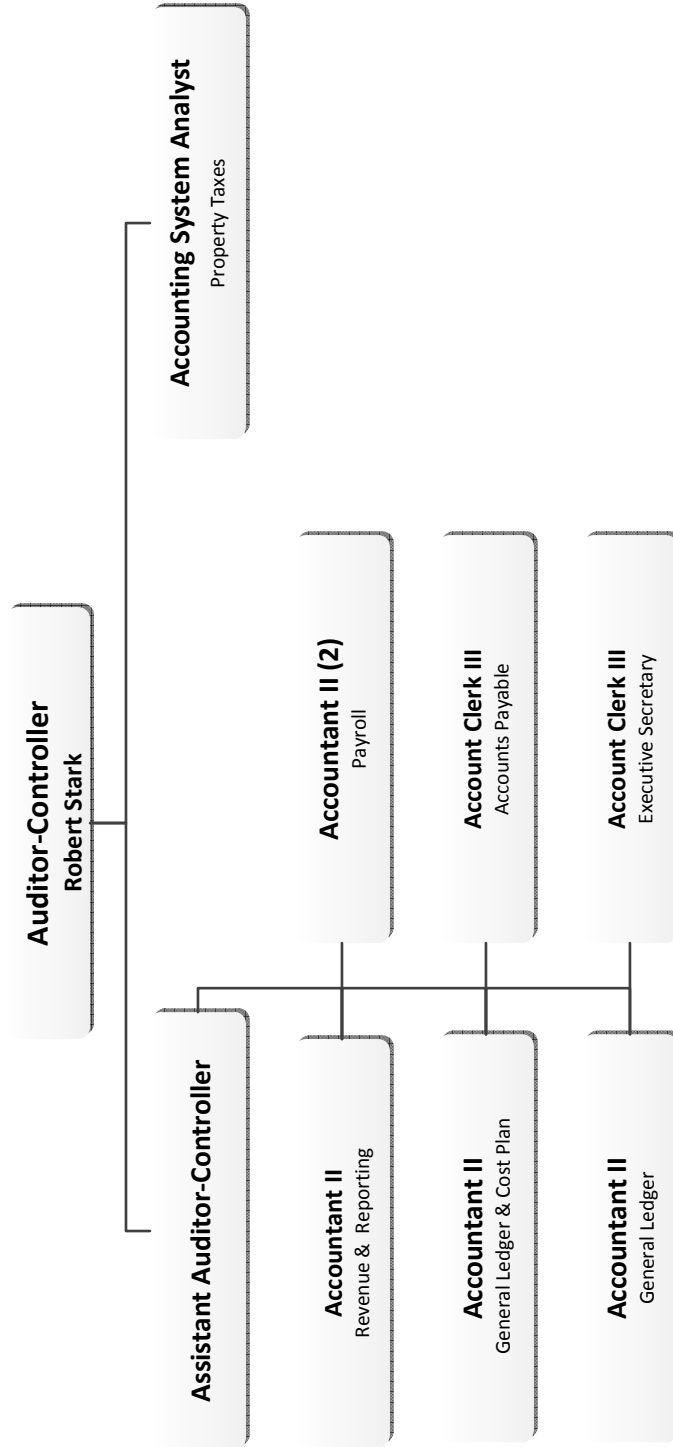
This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**This Page Left Intentionally Blank**

# Auditor-Controller

FY 2013-2014

*Recommended*



# Board of Supervisors (1-101)

EXECUTIVE SUMMARY						
DEPT HEAD:	UNIT: BOARD OF SUPERVISORS		FUND: GENERAL		0001 1-101	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	261,882	207,813	258,382	251,531	2.7-	
SERVICES AND SUPPLIES	59,370	36,936	44,600	44,600	.0	
OTHER CHARGES	72,040	9,430	44,851	47,368	5.6	
* GROSS BUDGET	393,292	254,179	347,833	343,499	1.2-	
INTRAFUND TRANSFERS	2,369	1,191	2,668	2,721	2.0	
* NET BUDGET	395,661	255,370	350,501	346,220	1.2-	
OTHER REVENUES						
USER PAY REVENUES	32	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	6-	0	0	0	.0	
TOTAL OTHER REVENUES	26	0	0	0	.0	
* UNREIMBURSED COSTS	395,635	255,370	350,501	346,220	1.2-	
ALLOCATED POSITIONS	5.00	5.00	5.00	.00	100.0-	

## Purpose

The Board of Supervisors serves as the legislative body for Sutter County and provides policy direction for all branches of County government. The Board of Supervisors determines, pursuant to applicable Federal and State laws, the funding allocation for all County programs.

This budget is prepared by the County Administrator's Office.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

This budget includes the five members of the Board of Supervisors and the costs necessary to support their offices' operation.

In addition to receiving information and making decisions on hundreds of agenda items annually, members of the Board of Supervisors sit on a combined 40 committees dealing with issues ranging from regional transportation and flood protection to senior services and solid waste management.

As it continued to deal with the budgetary implications of a recession, the Board of Supervisors in May consolidated departments, folding Information Technology and the internal maintenance functions of the Public Works Department

## Board of Supervisors (1-101)

---

into a new General Services Department, and combining the remaining Public Works Department functions with Community Services under the umbrella of a new Development Services Department. The reorganization will allow more efficient delivery of services to the public while saving approximately \$800,000 per year in personnel costs.

Public Safety is a major focus of the work of the Board of Supervisors. As a founding member of the Sutter Butte Flood Control Agency, two members of the Board of Supervisors sit on the SBFCA Board, which is scheduled to break ground at the end of June of the first phase of a 44-mile levee rehabilitation project along the west bank of the Feather River. This spring, Board members attended ground-breaking ceremonies for two more critical projects on Highway 99: interchanges at Highways 99 and 113 and Highway 99 at Riego Road. The groundbreaking at Riego Road followed successful efforts to secure funding from developers in south Sutter County to pay the local matching funds for the interchange project.

It was another busy year:

- Following interviews conducted throughout the Fall of 2012, the Board appointed James M. Arkens as the new County Administrator at its first meeting in January. At the same meeting, the Board welcomed its newest member, Ron Sullenger, who replaced longtime First District Supervisor Larry Montna.
- In September and October of 2012, the Board hired a consulting firm to update several ordinances necessary to implement the Sutter County General Plan, and in October the Board rezoned several parcels in the County to coincide with the General Plan.
- Also in September of 2012, the Board hired a new consultant to complete the Bi-County Habitat Conservation Plan/Natural Communities Conservation Plan that it began in cooperation with Yuba County and Caltrans in 2001.
- In October of 2012, the Board voted to lower the rental fees at Ettl Hall, the new meeting and event hall at the Community Memorial Museum. In April, the Board attended a ribbon cutting of the Schnabel and Dean Family Patio at Ettl Hall, which was created by the Sutter Buttes Garden Club, and which will help the County rent Ettl Hall out as a venue for weddings, anniversaries, birthdays, and other special events.
- In January of 2013, the Board hired a consultant to review and update the County's Hazard Mitigation Plan, which considers the potential for natural and man-made disasters and their impacts on local jurisdictions throughout the County.
- To address continued operational losses at the Sutter County Airport, in December of 2012 the Board raised commercial rates. At the same time, the Board continued to have staff work with a new Pilots Association wishing to take over airport operations. In April, the Board conducted a study session and gave direction to staff to continue negotiating with the Pilots Association.
- In January of 2013, the Board hired an architect to design the expansion of the jail to accommodate an additional 42 beds—including 28 maximum security

## Board of Supervisors (1-101)

---

beds for men. The bulk of the \$10 million project will be paid for with state grant funds, and the extra beds will assist Sutter County as it meets its new responsibilities under the Governor's Public Safety Realignment program.

- In March of 2013, the Board approved establishing a new call center in the Human Services Division to meet the customer service demands associated with the expectation of approximately 5,500 newly eligible residents on Medi-Cal as the result of the implementation of the Affordable Care Act.

### Recommended Budget

This budget is recommended at \$346,220. The General Fund provides 100% of the financing for this budget unit and is reduced \$4,281 (1.2%) compared to FY 2012-13.

### Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.



**Clerk-Recorder  
Clerk of the Board (1-105)**

*Donna M. Johnston, Clerk-Recorder*

EXECUTIVE SUMMARY						
DEPT HEAD: DONNA M. JOHNSTON	UNIT: CLERK OF THE BOARD	FUND: GENERAL			0001 1-105	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	143,020	123,768	173,359	163,340	5.8-	
SERVICES AND SUPPLIES	5,465	3,709	6,325	6,325	.0	
OTHER CHARGES	4,689	2,641	6,413	6,296	1.8-	
* GROSS BUDGET	153,174	130,118	186,097	175,961	5.4-	
INTRAFUND TRANSFERS	1,993	850	2,654	2,659	.2	
* NET BUDGET	155,167	130,968	188,751	178,620	5.4-	
OTHER REVENUES						
USER PAY REVENUES	200	0	50	50	.0	
GOVERNMENTAL REVENUES	650	650	250	750	200.0	
GENERAL REVENUES	4-	0	0	0	.0	
TOTAL OTHER REVENUES	846	650	300	800	166.7	
* UNREIMBURSED COSTS	154,321	130,318	188,451	177,820	5.6-	
ALLOCATED POSITIONS	2.15	2.13	2.15	2.13	.9-	

**Purpose**

The County Clerk is the Ex-Officio Clerk of the Board of Supervisors. This office is charged with the responsibility of safekeeping all books, papers, and records which are deposited with this office, in accordance with State law.

This office attends all meetings, and maintains all minutes and records of the Board of Supervisors, the Assessment Appeals Board, and other Board functions.

Regular public meetings of the Board of Supervisors are generally held the first and third Tuesdays at 6:00 p.m. in Yuba City. On-demand viewing of the Board meetings is available at

<http://suttercounty.ca.iqm2.com/Citizens/Default.aspx>.

**Major Budget Changes**

**Salaries & Benefits**

- (\$10,019) Decrease related to the following staffing adjustments
  - Fill one vacant position at the Board Clerk I level instead of Board Clerk II
  - Include 20% of the Executive Assistant/Assistant Clerk of the Board position shared with the County Administrative Office budget unit
  - Transfer 20% of one Board Clerk I position shared with the County Administrative Office budget unit

## **Program Discussion**

The Clerk of the Board budget includes funding for 1.8 Deputy Board Clerks, 20% of the Executive Assistant/Assistant Clerk of the Board, 3% of the Accountant I, and 10% of the County Clerk-Recorder's time for oversight of the office.

For FY 2013-14, the Clerk of the Board staff will focus on serving the citizens of Sutter County while continuing to work toward an internal paperless agenda process.

## **Recommended Budget**

This budget is recommended at \$178,620. The General Fund provides 99.5% of the financing for this budget unit and is reduced by \$10,131 (5.4%) compared to FY 2012-13.

Salaries and related benefits have been reduced by \$10,019 for FY 2013-14. The reduction is reflective of hiring the vacant Board Clerk position at the Board Clerk I level rather than the previous Board Clerk II level, and transferring 20% of this position to the County Administrative Office (CAO) budget unit (1-102) to assist with office duties.

The net reduction also includes the addition of 20% of the Executive Assistant/Assistant Clerk of the Board position. Traditionally, this position has been budgeted 100% in the CAO budget unit, while the position performs oversight duties for the Clerk of the Board positions. For FY 2013-14, it is recommended that this position be reflected as a shared position to more accurately reflect the duties of this position distributed between the two budget units.

Due to the limited size of the Clerk of the Board budget, any reduction to the budget would necessitate a reduction in staffing. A reduction in staffing would inhibit the County's ability to meet legal requirements regarding regular business and meetings of the Board of Supervisors. Staff reductions in this budget would also affect official recordkeeping efforts. Therefore, reductions are not recommended.

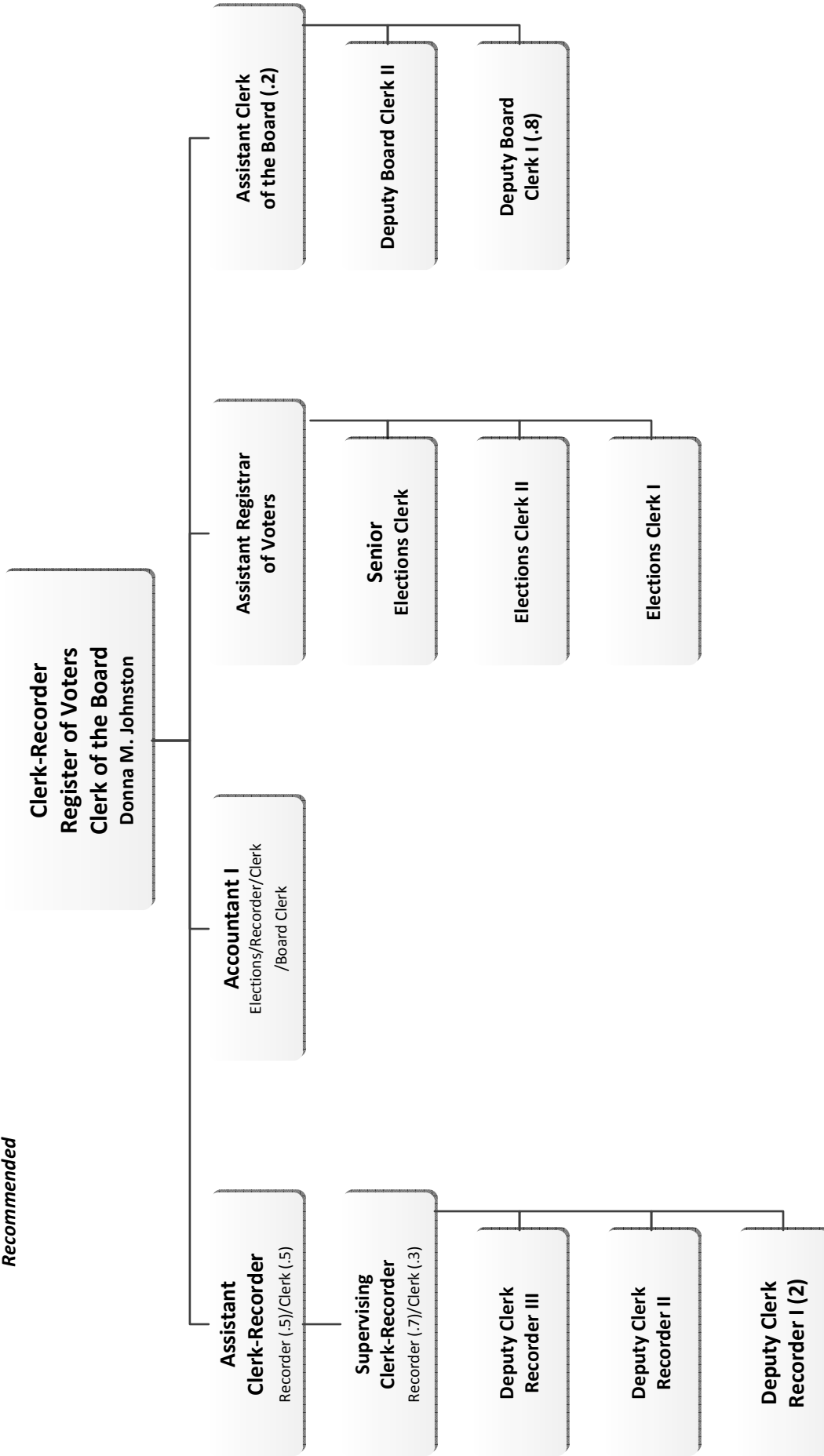
## **Use of Fund Balance**

This budget unit is within the General Fund. The budget unit does not include the use of any specific fund balance.

# County Clerk-Recorder/Registrar of Voters/Clerk of the Board

FY 2013-2014

*Recommended*



# Clerk-Recorder County Elections (1-502)

Donna M. Johnston, Clerk-Recorder

EXECUTIVE SUMMARY						
DEPT HEAD: DONNA M. JOHNSTON	UNIT: ELECTIONS	FUND: GENERAL			0001 1-502	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	420,336	347,621	428,784	419,358	2.2-	
SERVICES AND SUPPLIES	207,772	257,781	285,905	287,985	.7	
OTHER CHARGES	25,537	18,450	33,914	33,284	1.9-	
* GROSS BUDGET	653,645	623,852	748,603	740,627	1.1-	
INTRAFUND TRANSFERS	11,802	8,589	5,327	4,418	17.1-	
* NET BUDGET	665,447	632,441	753,930	745,045	1.2-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	64,970	4,129	65,550	71,600	9.2	
GOVERNMENTAL REVENUES	1,392	9,546	1,800	2,200	22.2	
GENERAL REVENUES	10-	0	0	0	.0	
TOTAL OTHER REVENUES	66,352	13,675	67,350	73,800	9.6	
* UNREIMBURSED COSTS	599,095	618,766	686,580	671,245	2.2-	
ALLOCATED POSITIONS	5.05	4.83	5.05	4.83	4.4-	

## Purpose

This budget unit is administered by the County Clerk-Recorder and funds all local elections for the Federal and State governments, as well as all County, City, school and Special District elections in Sutter County. This includes all aspects of registration, precincts and reporting, as well as voter registration maintenance.

## Revenues

- (\$8,000) Decrease in Election Services based on conducting a single election
- \$9,600 Increase in Candidate Filing Fee based on increased local candidates for the June Primary
- \$4,400 Increase in transfer of funds from the Candidate Statement Special Revenue Fund

## Major Budget Changes

### Salaries & Benefits

- (\$4,650) Decrease in Extra Help staffing required

## Program Discussion

The Elections Budget Unit funds the elections that the County administers, as well as elections administered on behalf of other entities such as the cities of Yuba City

and Live Oak as well as various School Districts and other Special Districts. Elections that are administered for other entities are consolidated with countywide elections, and the County is reimbursed for the other jurisdictions' proportionate share of costs.

There is one election anticipated for FY 2013-14: the June 2014 Primary Election.

Goals for FY 2013-14, in addition to conducting the election, include increasing voter registration and increasing online voter services.

## **Recommended Budget**

This budget unit is recommended at \$745,045. The General Fund provides 90% of the financing for this budget unit and is reduced by \$15,335 (2.2%) compared to FY 2012-13.

Previous budgets have included funding for smaller, less frequent landowner and utility district (UDEL) elections. This budget does not include funding for these elections. In the event such an election is called, a budget amendment requiring Board action would be required. If one of these elections is called, it would be reimbursed by the entity requiring the election.

The only election budgeted for FY 2013-14 is the June Primary in 2014. A reduction in the need for Extra Help staffing is anticipated for this election and this line item has therefore been reduced \$4,650.

There is also a recommended decrease of \$8,000 in the Election Services line item to reflect the streamlining of internal processes.

An increase in Candidate Filing fees is budgeted, as well as an increase in the transfer of funds from the Candidates Statements Special Revenue Fund budget unit (0-220), related to the June Primary Election.

The recommended budget includes a \$5 per day increase in Election Day workers' pay. This pay has remained at \$85 for the past 15 years. Qualified workers have become more difficult to obtain and it is hoped this minor increase in pay will help encourage more citizens to assist in the election poll work.

Additional reductions to the Elections budget would require the elimination of filled positions. The County is mandated to cover the cost of the Primary Election. Staff reductions in the Elections Office would hamper the office's ability to meet legal requirements and could compromise the ability for the County to administer a legal election. Therefore, further reductions are not recommended at this time.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**Clerk-Recorder  
County Recorder (2-706)**

*Donna M. Johnston, Clerk-Recorder*

EXECUTIVE SUMMARY						
DEPT HEAD: DONNA M. JOHNSTON	UNIT: RECORDER	FUND: GENERAL			0001 2-706	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	358,319	279,992	349,053	353,063	1.1	
SERVICES AND SUPPLIES	46,122	47,956	79,276	69,276	12.6-	
OTHER CHARGES	23,875	13,815	34,097	33,349	2.2-	
* GROSS BUDGET	428,316	341,763	462,426	455,688	1.5-	
INTRAFUND TRANSFERS	11,682	6,829	13,673	13,705	.2	
* NET BUDGET	439,998	348,592	476,099	469,393	1.4-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	417,698	333,548	448,300	442,300	1.3-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	27-	0	0	0	.0	
TOTAL OTHER REVENUES	417,671	333,548	448,300	442,300	1.3-	
* UNREIMBURSED COSTS	22,327	15,044	27,799	27,093	2.5-	
ALLOCATED POSITIONS	5.25	5.13	5.25	5.13	2.3-	

**Purpose**

The County Recorder is responsible for recording and filing documents which verify ownership, liens, or encumbrances, of all land in Sutter County. The Recorder’s duties also include reproducing and indexing documents, papers, maps, and notices for which State law requires recording. Duties also include filing and maintaining birth, death, and marriage records for the County of Sutter.

**Revenues**

- \$55,000 Increase in Recording Fees based on recent data
- (\$69,500) Decrease in Interfund Transfer-in Special Revenue Funds based on projected staff time available to perform reimbursable projects

**Program Discussion**

The Recorder Budget Unit funds the Recorder operations, which are funded by document recording fees. Document recording fees are regulated by Government Code and a specified portion of these fees are set aside into special revenue funds for specific recorder projects. These special revenue funds and their purposes are: 1) the

**Major Budget Changes**

**Services & Supplies**

- (\$15,000) Decrease in Computer Hardware – replacement server was purchased in FY 2012-13

# Clerk-Recorder County Recorder (2-706)

---

*Donna M. Johnston, Clerk-Recorder*

Micrographic Fund (0-237), which funds the cost of converting the document storage system to micrographics, 2) the Clerk/Recorder Upgrade Fund (0-232), which funds the support, maintenance, improvement and provision of the Recorder operation for modernized creation, retention, and retrieval of information in the County's recorded document system, 3) the Vital Statistics Fund (0-288), which funds the modernization of vital records operations, and 4) the Social Security Truncation Fund (0-280), which funds the redaction of social security numbers on recorded documents.

## **Recommended Budget**

This budget is recommended at \$469,393. The General Fund provides 5.7% of the financing for this budget unit and is reduced by \$706 (2.5%) compared to FY 2012-13.

Salaries and related benefits reflect a general increase of \$4,010 due to negotiated benefits, including a countywide increase in Health insurance premium costs.

The recommended decrease of \$15,000 in Computer Hardware is related to the purchase of a replacement storage server in FY 2012-13.

Recording Fee revenue for this budget unit is anticipated to increase \$55,000 based on a recent increase in the number of recordings.

The increase in Recording Fee revenue is recommended to be offset by a reduction of \$69,500 in the transfer-in of funds from the Department's various Special Revenue Funds.

The recommended budget maintains one frozen and unfunded Deputy Clerk-Recorder position, which was defunded in FY 2011-12. Reduced staffing decreases the Department's ability to perform special project work that is eligible for reimbursement from the Department's special revenue funds. Because recording activity and service requests from members of the public are addressed first and this work has increased recently, the projects funded by Special Revenue Fund reimbursements, such as the truncation of social security numbers from previously recorded documents, will continue to be performed as staff is available.

Additional reductions to the Recorder budget unit would require the elimination of an additional filled position, limiting the office's ability to meet legal requirements regarding recording of documents and would significantly compromise the Department's ability to provide services to the public. Therefore, further reductions are not recommended.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# Clerk-Recorder County Clerk (2-710)

Donna M. Johnston, Clerk-Recorder

		EXECUTIVE SUMMARY				
DEPT HEAD: DONNA M. JOHNSTON		UNIT: COUNTY CLERK		FUND: GENERAL		0001 2-710
		ACTUAL	ACTUAL	ADOPTED	CAO	% CHANGE
		EXPENDITURE	EXPENDITURE	BUDGET	RECOMMEND	OVER
		2011-12	4-30-13	2012-13	2013-14	2012-13
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS		187,262	144,212	186,026	188,594	1.4
SERVICES AND SUPPLIES		9,012	4,367	10,828	11,230	3.7
OTHER CHARGES		5,561	2,460	12,581	12,236	2.7-
* GROSS BUDGET		201,835	151,039	209,435	212,060	1.3
INTRAFUND TRANSFERS		4,123	1,577	4,749	4,759	.2
* NET BUDGET		205,958	152,616	214,184	216,819	1.2
OTHER REVENUES						
USER PAY REVENUES		106,507	92,798	107,200	108,025	.8
GOVERNMENTAL REVENUES		0	0	0	0	.0
GENERAL REVENUES		5-	0	0	0	.0
TOTAL OTHER REVENUES		106,502	92,798	107,200	108,025	.8
* UNREIMBURSED COSTS		99,456	59,818	106,984	108,794	1.7
ALLOCATED POSITIONS		2.55	2.51	2.55	2.21	13.3-

## Purpose

The County Clerk is responsible for issuing marriage licenses, processing passport applications, filing fictitious business name statements, registering notaries, process servers and professional photocopiers, performing wedding ceremonies, and other related work.

acceptance of passport applications, Fictitious Business Name Statements, as well as marriage licenses and ceremonies. Vital records such as birth certificates are also available for purchase.

The Clerk's office prides itself on accuracy and continues to have no fraudulent passport applications as determined by the US Department of State.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Recommended Budget

This budget is recommended at \$216,819. The General Fund provides 50.2% of the financing for this budget unit and is increased by \$1,810 (1.7%) compared to FY 2012-13.

## Program Discussion

The County Clerk budget unit funds the County Clerk operations, which include the



## **Clerk-Recorder County Clerk (2-710)**

---

*Donna M. Johnston, Clerk-Recorder*

The increase in the County Clerk's budget for FY 2013-14 is primarily related to general increases in negotiated benefits, including a countywide increase in Health Insurance premium costs.

The recommended budget maintains one frozen and unfunded Deputy Clerk-Recorder position, which was defunded in FY 2011-12.

Additional reductions would require the elimination of an additional filled position, limiting the office's ability to meet legal requirements regarding recording of documents and would significantly compromise the Department's ability to provide services to the public. Therefore, further reductions are not recommended.

### **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# Clerk-Recorder Domestic Violence (2-711)

Donna M. Johnston, Clerk-Recorder

EXECUTIVE SUMMARY						
DEPT HEAD: DONNA M. JOHNSTON	UNIT: DOMESTIC VIOLENCE CENTERS		FUND: GENERAL		0001 2-711	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	19,674	13,714	21,000	20,000	4.8-	
* GROSS BUDGET	19,674	13,714	21,000	20,000	4.8-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	19,674	13,714	21,000	20,000	4.8-	
OTHER REVENUES						
USER PAY REVENUES	19,674	14,125	21,000	20,000	4.8-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	19,674	14,125	21,000	20,000	4.8-	
* UNREIMBURSED COSTS	0	411-	0	0	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The purpose of this budget is to collect funds from fees generated by the issuance of marriage licenses and to distribute those funds to domestic violence programs, pursuant to Government Code §26840 and Welfare and Institutions Code §18305. The County may either forward these additional fees to the State for distribution to domestic violence centers, or it may distribute the funds to a local domestic violence center.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

We recommend the Board of Supervisors distribute the collected funds locally to Casa de Esperanza for local domestic violence

programs. Casa de Esperanza provides a safe house for victims, as well as counseling services for victims of domestic violence.

## Recommended Budget

This budget is recommended at \$20,000, a reduction of \$1,000 based on recent data. The General Fund does not provide any financing for this budget unit.

It is recommended that a 10% Administration fee, allowed by legislation, be charged to cover the County cost to administer this program. This fee will be brought to the Board for consideration in FY 2013-14.

## Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

		EXECUTIVE SUMMARY				
DEPT HEAD: JAMES M ARKENS		UNIT: COUNTY ADMINISTRATOR		FUND: GENERAL		0001 1-102
		ACTUAL EXPENDITURE	ACTUAL EXPENDITURE	ADOPTED BUDGET	CAO RECOMMEND	% CHANGE OVER
		2011-12	4-30-13	2012-13	2013-14	2012-13
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS		956,979	736,280	1,070,075	919,369	14.1-
SERVICES AND SUPPLIES		16,482	11,997	25,180	55,795	121.6
OTHER CHARGES		38,535	15,241	64,443	63,525	1.4-
* GROSS BUDGET		1,011,996	763,518	1,159,698	1,038,689	10.4-
INTRAFUND TRANSFERS		1,156	641	1,284	1,318	2.6
* NET BUDGET		1,013,152	764,159	1,160,982	1,040,007	10.4-
OTHER REVENUES						
USER PAY REVENUES		3,431	483	3,900	3,500	10.3-
GOVERNMENTAL REVENUES		0	0	0	0	.0
GENERAL REVENUES		122-	0	0	0	.0
TOTAL OTHER REVENUES		3,309	483	3,900	3,500	10.3-
* UNREIMBURSED COSTS		1,009,843	763,676	1,157,082	1,036,507	10.4-
ALLOCATED POSITIONS		8.00	8.90	7.90	6.80	13.9-

## Purpose

The County Administrative Officer (CAO) is appointed by the Board of Supervisors to manage the day-to-day operations of the County and to provide staff support to the Board of Supervisors. The duties of the CAO and his staff include attending all Board meetings; providing policy recommendations for matters being considered by the Board; preparing and submitting the annual recommended County budget to the Board of Supervisors; and monitoring the fiscal condition of all County departments. Additionally, the CAO assists the Board in administering policy, including managing County operations to ensure overall effectiveness. This department is also responsible for representing the Board of Supervisors to other jurisdictions such as the Cities of Yuba City and Live Oak,

neighboring counties, and the State of California. In addition, the CAO acts as Executive Officer to the Local Agency Formation Commission (LAFCO).

## Major Budget Changes

### Salaries & Benefits

- (\$73,377) Eliminate one vacant Executive Secretary - Confidential position
- (\$11,773) Transfer 10% of the Public Information Officer (PIO) position to the Emergency Services budget unit (2-401) reflecting time spent on Emergency Services projects

- (\$17,148) Transfer 20% of the Executive Assistant/Assistant Clerk of the Board position shared with the Clerk of the Board budget unit (1-105)
- \$12,427 Include 20% of one Board Clerk I position shared with the Clerk of the Board budget unit (1-105)
- (\$107,637) Eliminate one Limited Term Senior Analyst position which was added temporarily and went unfilled
- (\$30,000) Move Extra Help funding to Professional & Specialized Services, for SunGard Budget Module Implementation

## Services & Supplies

- \$30,000 Move funding from Extra Help, for SunGard Budget Module Implementation

## Program Discussion

The County Administrative Office is the administrative arm of the Board of Supervisors. The CAO provides leadership and guidance in the implementation of the policies of the Board of Supervisors. The CAO analyzes issues and makes recommendations to the Board regarding the administration and operation of County departments and programs. The CAO and his staff coordinate and oversee the County budget and monitor the use of financial and human resources. The Public Information Officer, housed within the CAO's office, provides public communications, media relations and related support to all

departments, and specialized public information assistance regarding emergency events.

The CAO's office oversees the SB 90 state mandate reimbursement contract, and approves interdepartmental rates charged out to departments by the Information Technology and Fleet Services internal service funds.

The CAO's office also prepares and administers the budgets for Non-Departmental Expenses (1-103), General Revenues (1-209), Contingency (9-900), Subsidy Requests (7-202), three Court-related budgets (2-109, 2-110, and 2-112), the Board of Supervisors (1-101), Economic Development Block Grant funds, the nine County Share budgets representing the County General Fund contributions to other funds, and other special revenue funds not specifically under the purview of another department.

Major projects in FY 2012-13 included:

- The County Administrative Office had significant involvement in the Sutter Animal Services Joint Powers Authority with the Cities of Yuba City and Live Oak to create the Sutter Animal Services Authority. The County Administrator's Office has provided primary staff support and recommendations for transfer of Animal Services operations from the County to the City of Yuba City, development of a new animal shelter, improvements to the existing animal shelter, presentations on policy issues, and consideration of new operational procedures.
- For the third year in a row, guided the County through a challenging budget development process, while balancing

the competing priorities of preserving public services, minimizing employee lay-offs, and minimizing reductions in reserves.

- Assisted the Board of Supervisors in adopting updated rental rates for the Sutter County Airport.
- With the Sutter County Water Resources Division, assisted the Waterworks District #1 Board of Directors in adopting increased wastewater rates.
- Assisted the Board of Supervisors in development of a final funding strategy for the Riego Road Interchange project.
- Provided oversight and budgetary management for the implementation of the County's new SunGard software system for Personnel, Payroll, and Purchasing, and Budgeting.
- Assisted in the implementation of AB 109 and other Public Safety Realignment changes.
- Had significant involvement in the development of the proposed medical marijuana cultivation ordinance.
- Oversaw review and reconciliation of the Employee Benefits Trust Fund.

The County Administrative Office goals for FY 2013-14 include:

- To complete an orderly transition of lead agency responsibilities for Animal Services from Sutter County to the City of Yuba City.
- To provide continued oversight of the countywide SunGard project and

implementation of the new budgeting module.

- To oversee the reorganization of the Community Services, Public Works and Information Technology Departments, as the new Development Services and General Services Departments.
- Monitor the State of California's budget maneuvers, including potentially significant policy changes regarding the State's planned Realignment of Health Services ("Realignment Phase II"), and guide the ultimate implementation in Sutter County.
- Oversee and guide the implementation of the Affordable Care Act in Sutter County.
- Conduct a countywide energy efficiency audit and present a slate of recommendations to the Board of Supervisors.

## **Recommended Budget**

The budget is recommended at \$1,040,007. The General Fund provides 99.7% of the financing for this budget unit, and is reduced by \$120,575 (10.4%) compared to FY 2012-13. A portion of the costs for this budget unit are recouped from the Local Agency Formation Commission for staff support, and through the annual A-87 cost plan.

The budget includes a recommendation to eliminate the vacant Executive Secretary position, in an effort to restructure the workload of the County Administrative Office and in light of reduced countywide financing available. The Executive Secretary position provided secretarial support for

executive management and office staff, produced the final Recommended Budget document, and assisted members of the public and representatives from County departments. The duties of the Executive Secretary will be reassigned to remaining staff, and will be partially offset by the inclusion of 20% of a Board Clerk I position in the CAO budget unit.

It is recommended that 20% of the Executive Assistant/Assistant Clerk of the Board position be transferred out of the County Administrative Office budget unit and reflected in the Clerk of the Board budget unit (1-105) to more accurately reflect the shared responsibilities and supervision of that position.

Salary and benefit expenses have been decreased due to the transfer of an additional 10% of the Public Information Officer (PIO) position to the Emergency Services budget unit (2-401) reflecting time spent by the PIO on Emergency Services projects. The Emergency Services budget will show an increase of \$11,773, which will be partially offset with grant funding.

In May of 2013, the Board of Supervisors approved a reorganization of County departments, including the creation of a stand-alone General Services Department. One current Deputy County Administrative Officer was appointed, effective July 1, 2013, as the Interim Director of this new department, for a six-month period. Therefore, salary and related benefits have been reduced by \$71,724 to reflect this six-month temporary assignment.

The recommended budget eliminates the Limited-Term Senior Analyst position that was added in FY 2012-13 to assist the department during the recruitment for a new County Administrative Officer. That

position was never filled. The budget maintains the regular Senior Analyst position as vacant and unfunded. This position was first left vacant and unfunded in FY 2010-11.

On March 31, 2009, the Board of Supervisors approved a contract with SunGard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The recommended budget includes a re-budget of \$30,000 for assistance with the implementation of the Budget module, which has been deferred for over two years pending completion of the Personnel and Payroll modules. This amount was allocated as Extra Help funding in previous years.

Due to the limited size of the budget for the County Administrative Office, additional reductions would necessitate the elimination of a filled position. This would be in addition to the Executive Secretary position which is slated for elimination in the Recommended Budget and the Senior Analyst position that is currently being held vacant and unfunded. Further staff reductions would limit the office's ability to meet requirements of the office, including legal requirements such as the preparation of the annual Recommended Budget and responses to Public Records Act requests. Further reductions are not recommended at this time.

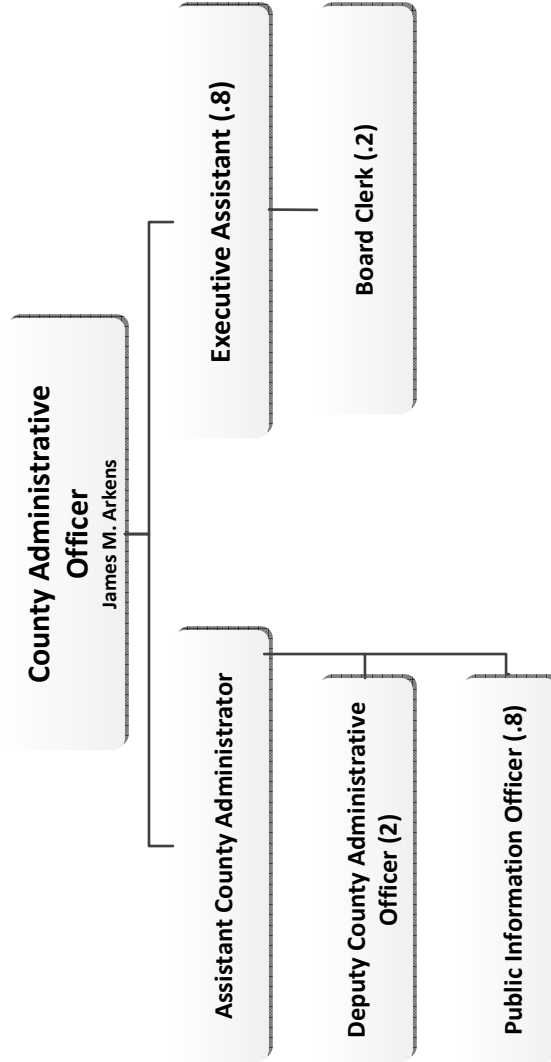
### **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# County Administrative Office

FY 2013-2014

*Recommended*



**County Administrative Office**  
**Non-Departmental Expenses (1-103)**

*James M. Arkens*  
**County Administrative Officer**

EXECUTIVE SUMMARY					
DEPT HEAD: JAMES M ARKENS	UNIT: NON-DEPARTMENTAL EXPENSES		FUND: GENERAL		0001 1-103
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	286,032	153,726	428,500	317,000	26.0-
OTHER CHARGES	37,513	215,781	31,140	78,000	150.5
* GROSS BUDGET	323,545	369,507	459,640	395,000	14.1-
INTRAFUND TRANSFERS	5,000-	4,901-	5,000-	5,000-	.0
* NET BUDGET	318,545	364,606	454,640	390,000	14.2-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	132,297	136,608	3.3
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	318,545	364,606	586,937	526,608	10.3-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	33,476	76,974	76,975	29,978	61.1-
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	33,476	76,974	76,975	29,978	61.1-
* UNREIMBURSED COSTS	285,069	287,632	509,962	496,630	2.6-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Purpose**

The Non-Departmental Expenses (NDE) budget unit finances certain general service costs of County government, which are not readily allocated to any specific department. Typical costs include professional services for legislative advocacy and conducting the annual independent audit of County government finances.

reinstate an annual employee appreciation event

- (\$100,000) Decrease in Professional/Specialized Services – Legal related to mediation/arbitration efforts with the Auditor-Controller; funds were not used in FY 2012-13
- \$26,000 Increase in Professional and Specialized Services to reflect: transfer of \$10,000 for the Management Training program from Human Resources budget unit; addition of bi-annual OPEB actuarial services not included in FY 2012-13; general contractual increases

**Major Budget Changes**

**Services & Supplies**

- \$5,000 Increase in Auditing Fees due to contractual increase in Independent Audit cost
- \$7,500 Increase in General Supplies to



# County Administrative Office

## Non-Departmental Expenses (1-103)

James M. Arkens

County Administrative Officer

- (\$54,000) Decrease in Professional and Special Legislative Advocacy to eliminate the contract with State lobbyist

### Other Charges

- \$52,000 Transfer of the annual contribution to the Yuba Sutter Economic Development Corporation from the Subsidy Request budget unit
- (\$8,000) Transfer of the County's annual SBFCA assessment to the Building Maintenance budget unit, where other similar assessments are budgeted

### Revenues

- (\$49,879) One-time transfer in from a Special Revenue Fund that was closed in FY 2012-13

### Program Discussion

As indicated above, this budget unit finances certain general service costs of County government, which are not readily allocated to any specific department. Typical costs financed by this budget unit include professional services for legislative advocacy and conducting the annual independent audit of County government finances.

Within the Salaries and Benefits object level, the only account traditionally budgeted in NDE is Unemployment Insurance, which each year has served as a "place-holder" for possible Unemployment Insurance payments

for General Fund Departments. Departments that are currently incurring on-going Unemployment costs have budgeted anticipated amounts in their individual budget units. Unemployment Insurance payments that may be incurred due to the elimination of filled positions are reflected in the Personnel Transition Costs budget unit (1-104).

Revenues include an Interfund transfer from non-General Fund departments to pay for their proportionate share of the annual County financial audit.

### Recommended Budget

This budget is recommended at \$526,608. The General Fund provides approximately 94.3% of the financing for this budget unit and is decreased \$60,329 (10.3%) compared to FY 2012-13.

Audit Fees are recommended at \$70,000 for annual Independent Audit costs. This will be the third year of a five-year contract.

It is recommended that \$7,500 be added to the annual budget to reinstate an annual employee appreciation event. It is anticipated that the event will be produced at minimal expense.

The Professional and Special Service – Legal line item is recommended at \$10,000 to cover possible residual legal issues related to the Golden State Water Company litigation. This account has been decreased by \$100,000 to remove funds that were included in FY 2012-13 for mediation/arbitration efforts with the Auditor-Controller; those funds were not used in FY 2012-13.

# County Administrative Office

## Non-Departmental Expenses (1-103)

James M. Arkens

County Administrative Officer

The Professional and Specialized Services account is recommended at \$121,000, to include the transfer of the \$10,000 Management Training program from the Human Resources budget unit, addition of bi-annual OPEB actuarial services which were not required in FY 2012-13, and general special contract services required in FY 2012-13.

In an effort to reduce costs countywide, it is recommended that the existing contract for State level legislative advocacy be eliminated in FY 2013-14. This results in a reduction of \$54,000.

The Contribution to Others account continues to reflect the County's contribution to the Area 4 Agency on Aging (pursuant to a current Joint Powers Agreement). This annual payment was moved into the NDE budget unit from the Subsidy Request budget unit (7-202) in the FY 2011-12 Adopted Budget.

This year, it is also recommended that the \$52,000 annual contribution to the Yuba Sutter Economic Development Corporation be moved to the NDE budget unit from the Subsidy Request budget unit (7-202).

The recommended budget transfers the \$8,000 for Taxes & Assessments (SBFCA levee assessments) to the Building Maintenance budget unit (1-700).

Intrafund Transfers include a negative \$5,000 (essentially a revenue) in Intrafund Rents/Leases related to the Farm Advisor's building lease. This account is budgeted each year.

## Use of Fund Balance

Increases in Obligated Fund Balance are recommended at \$136,608:

- \$29,190 is recommended to transfer actual net revenues from FY 2011-12 Transient Occupancy Tax (TOT) payments to the Committed Fund Balance for Transient Occupancy Tax (account #37339). This revenue has been declining in recent years.
- \$5,000 is recommended to be placed in the Committed Fund Balance for Farm Advisor/Ag Building (account #37309). This designation will be used to offset costs for any future improvement to or replacement of the joint Agricultural Commissioner/Farm Advisor facility.
- \$25,000 is recommended to continue to fund the Telephone System Equipment Replacement reserve (account #37316) over time. These funds are cancelled and used when General Fund departments require major phone system repair, replacement or improvement.
- \$77,418 is recommended to be placed in the Committed Fund Balance account as a reserve to reflect the annual amortized cost for FY 2013-14 OPEB costs. This funding mechanism was established in FY 2012-13. This cost will be partially offset with \$42,000 of rebate funds received from the Centers for Medicare and Medicaid Services (CMS) Retiree Drug Subsidy Program (RDS) budgeted in the General Revenues budget (1-209). The County began receiving these funds in FY 2006-07. The balance of CMS/RDS funds is budgeted in the Human Resources budget unit (1-401).

**County Administrative Office  
Personnel Transition Costs (1-104)**

*James M. Arkens  
County Administrative Officer*

EXECUTIVE SUMMARY						
DEPT HEAD: JAMES M ARKENS	UNIT: PERSONNEL TRANSITION COSTS		FUND: GENERAL		0001 1-104	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	0	0	55,259	183,478	232.0	
* GROSS BUDGET	0	0	55,259	183,478	232.0	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	0	0	55,259	183,478	232.0	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
CANCELLATION OF OBLIGATED F/B	0	0	105,429	183,478	74.0	
TOTAL OTHER REVENUES	0	0	105,429	183,478	74.0	
* UNREIMBURSED COSTS	0	0	50,170-	0	100.0-	
ALLOCATED POSITIONS	.00	.00	3.50	6.00	71.4	

**Purpose**

The Personnel Transition Costs budget unit was created in FY 2011-12. This budget unit represents the County's total anticipated Unemployment Insurance liabilities associated with the recommended elimination of filled positions. This budget unit also includes one month of funding and the position allocation for those positions that are recommended to be eliminated in FY 2013-14.

- \$70,200 Maximum anticipated County Contribution for Unemployment Insurance for employees affected by eliminated positions

**Recommended Budget**

This budget is recommended at \$183,478.

It is recommended that the costs associated with this budget unit be funded with the Cancellation of Obligated Fund Balance from the Committed Fund Balance Designated for Capital Projects (account #31265).

**Major Budget Changes**

**Salaries & Benefits**

- \$113,278 Transition funding for positions recommended to be eliminated in FY 2013-14, based on an estimated one-month cost

**County Administrative Office  
General Revenues (1-209)**

*James M. Arkens  
County Administrative Officer*

EXECUTIVE SUMMARY						
DEPT HEAD: JAMES M ARKENS	UNIT: GENERAL REVENUES		FUND: GENERAL		0001 1-209	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	120,742	207,362	0	0	.0	
* GROSS BUDGET	120,742	207,362	0	0	.0	
INTRAFUND TRANSFERS	322,128-	141,754-	283,507-	366,228-	29.2	
* NET BUDGET	201,386-	65,608	283,507-	366,228-	29.2	
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0	
INCREASE IN OBLIGATED F/B	0	0	6,553,786	0	100.0-	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	201,386-	65,608	6,270,279	366,228-	105.8-	
OTHER REVENUES						
GENERAL REVENUES	36,230,718	19,362,519	32,353,377	31,912,778	1.4-	
OTHER FINANCING SOURCES	1,737,883	0	2,973,625	0	100.0-	
CANCELLATION OF OBLIGATED F/B	0	0	1,267,235	1,227,203	3.2-	
AVAILABLE FUND BALANCE 7/1	7,634,186	8,832,724	8,097,979	4,426,347	45.3-	
TOTAL OTHER REVENUES	45,602,787	28,195,243	44,692,216	37,566,328	15.9-	

**Purpose**

The General Revenues budget unit accounts for the general revenues of the County's General Fund. General revenues include property taxes; the undesignated fund balance; fines, sales and use taxes; various revenues from the State; miscellaneous taxes and other revenues which are not accounted for in other budget units. In the Recommended Budget, the estimated undesignated fund balance expected to be available is included in the General Revenues budget. These general revenues finance the "Unreimbursed Cost" of all other budget units within the General Fund. This budget is prepared by the County Administrator's Office.

**Major Budget Changes**

**Revenues**

- \$426,800 Budgeted increase in property tax, based on projected 3% increase in secured roll
- \$100,000 Budgeted increase in Interest on Delinquent Taxes based on historic activity
- \$150,000 Budgeted increase in in-lieu local sales and use taxes based on historic receipts
- (\$871,218) Decrease in A-87 Overhead reimbursement revenue from non-General Fund departments and outside agencies

## **Program Discussion & Recommended Budget**

The estimate for the General Revenue category is \$31,912,778, which is a decrease of \$440,599 (1.4%) compared to the FY 2012-13 Adopted Budget.

The decrease is due to a reduction in the amount of A-87 Overhead reimbursement revenue that the General Fund receives from non-General Fund departments (also referred to as subvented funds) and outside agencies. This reduction reflects reductions that have been made over the past several years to General Fund departments whose costs are partially or wholly recouped through the A-87 Cost Plan. The annual A-87 Cost Plan is produced by the Auditor-Controller's Office pursuant to Federal regulation. The General Revenue category remains essentially the same as FY 2012-13, when the reduction in A-87 Overhead is not included.

The County's three major General Revenues have traditionally been the property tax, the sales tax, and the motor vehicle in-lieu payments from the State. However, significant changes occurred in FY 2004-05 regarding how two of these major revenue streams, the sales tax and the motor vehicle in-lieu (MVIL) payments, are received from the State.

The voter approved Proposition 57 (The Economic Recovery Bond Act, 2004), implemented a set of transactions, also known as the "Triple Flip," whereby a share of revenues that had previously appeared under the Sales and Use Taxes account are now shown in the related In-Lieu Local Sales and Use Tax account. The amount that each county receives for In-Lieu Local Sales and

Use Tax is provided each year by the State Controller's Office. This "temporary" shift of revenues by the State is to last until all of the revenue bonds issued by the State, pursuant to Proposition 57, are paid off.

Prior to 2004, a primary source of revenue for California counties was the motor vehicle in-lieu. Due to the voter approved Proposition 1A (Protection of Local Government Revenues Act of November 2004), the State now receives the motor vehicle in-lieu revenues and have "swapped" that revenue for property tax. That revenue is budgeted in the Property Tax In-Lieu – Vehicle License Fee account. The intent of Prop 1A was to protect revenues collected by local governments (cities, counties, and special districts) from being transferred to the California state government for statewide use. This is a permanent change to the County-State relationship regarding these revenues, and the County will continue to receive Property Tax revenues in lieu of MVIL. Property Tax In-Lieu - Vehicle License Fee revenues are calculated each year by a formula determined by the State Controller's Office. It should be noted that these In-Lieu Property Tax revenues are not related to, nor should they in any way impact, the amount received in the Property Tax – Secured account.

For FY 2013-14, property tax revenues (including secured, unsecured, and property tax in lieu of Motor Vehicle License Fees) are projected to be approximately \$21.51 million. This represents a net increase of approximately \$426,800, or 2.0%, from the FY 2012-13 Adopted Budget, based on the initial property tax roll estimate. The County Administrative Officer and the Assessor estimate that property tax revenue will increase for FY 2013-14 based on recent market activity.

# County Administrative Office General Revenues (1-209)

*James M. Arkens*  
*County Administrative Officer*

The budget for sales and use tax revenue is recommended at \$3.0 million. Sales tax based revenues declined substantially in FY 2008-09 and FY 2009-10; however, the decline in sales tax revenues appears to have leveled off starting with FY 2011-12. The County Administrative Office is projecting that revenue from Sales and Use Tax will remain the same as FY 2012-13. However, the budget for In-Lieu Local Sales and Use Tax has been increased by \$150,000 to reflect historic receipts in this category.

The County receives Franchise Fee revenue from three sources: PG&E, Recology Yuba-Sutter, and Comcast, with the majority of the fee revenue coming from PG&E. Because the PG&E franchise fee is tied to electric and gas use, this revenue source fluctuates from year to year. Total franchise fee revenue is budgeted at \$1.57 million, the same as FY 2012-13.

An Interfund Transfer-In from the General Government Impact Fee Fund (0-101) has been budgeted in the amount of \$220,600. This transfer is recommended to fund the County's share of cost of the recommended Phase II of the expansion of the Agricultural Commissioner's offices at 142 Garden Highway. This same funding strategy was used in the prior year for Phase I of the project. The project is discussed further in the Agriculture Commissioner's budget (2-601).

It is recommended that \$67,000 of rebate funds received from the Centers for Medicare & Medicaid Services (CMS) Retiree Drug Subsidy Program (RDS) be budgeted for FY 2012-13. The County began receiving these funds in FY 2006-07, but had not budgeted the revenue prior to FY 2012-13 due to the

volatility in the annual amount received. The balance of the CMS/RDS funds in the amount of \$8,100 is budgeted in the Human Resources budget unit (1-401) to offset the cost of retiree billing services.

The estimated available Fund Balance from FY 2012-13 is just over \$4.4 million. This represents carry-forward monies generated from on-going County operations which can be, and need to be, used to fund on-going County expenditures.

It should be noted that the actual estimated available Fund Balance will not be known until the financial books of the County are closed by the Auditor-Controller, typically in October of each year, and it is likely that the actual fund balance will differ from what is included in this recommendation. At this time, it is anticipated that any change in Fund Balance available that results from the closing of the County books at year-end will be adjusted to the Increases in Obligated Fund Balance account, to be placed in Obligated Fund Balance Designated for Capital Projects in the final Adopted Budget.

## Use of Fund Balance

The Board of Supervisors established the Designation for Williamson Act Subvention in 2004 as a means of accumulating and saving these State subvention revenues for the purpose of using the funds to offset any future decline or elimination of the subvention in the State budget. The subvention was effectively eliminated by the State in 2009. The County is no longer entering into new contracts or renewing existing contracts. Due to the structure of Williamson Act contracts, it will take 10 years from the time the County ceased

## County Administrative Office General Revenues (1-209)

*James M. Arkens*  
*County Administrative Officer*

renewing contracts for the existing contracts to terminate. Therefore, it is recommended that \$51,150 of the Committed Fund Balance for Williamson Act Subvention (account #31217), be cancelled in FY 2013-14 to offset the loss of that revenue source.

It is recommended that \$443,553 of Committed Fund Balance Designated for Capital Projects (account #31265) be liquidated in FY 2013-14 to fund the cost of General Fund projects in the Plant Acquisition budget unit (1-801).

It is recommended that \$242,500 held in the General Fund's Committed Fund Balance Designated for Capital Projects (account #31265) be liquidated to cover the cost of five (5) replacement patrol vehicles for the Sheriff's Department. These vehicles have historically been purchased from current year revenues. In recent years, due to budget constraints, the Sheriff had purchased a portion of the limited number of replacement vehicles using Special Revenue Fund monies.

It is recommended that \$200,000 held in the General Fund's Committed Fund Balance Designated for Capital Projects (account #31265) be liquidated to cover potential General Fund costs associated with anticipated, pending, or existing litigation. This expenditure is included in the County Counsel budget unit (1-301); and funds are available for use only for the specified purposes. This recommendation had been included in past budgets; however, this practice had been eliminated in the previous three years due to budget constraints.

It is recommended that \$300,000 held in the General Fund's Committed Fund Balance Designated for Future Pension Cost Increases

be cancelled to offset the increase in required contributions to CalPERS for FY 2013-14. This fund was established by the Board of Supervisors in FY 2012-13 for the purpose of reducing the impact to the General Fund that would result from anticipated PERS Retirement plan cost increases resulting from recent actions by the PERS Board of Directors.

This year, no Obligated Fund Balance monies are recommended to be liquidated to meet on-going financing requirements.

The total Cancellation of Obligated Fund Balance, from all accounts, in the General Revenues budget unit for FY 2013-14 is recommended at \$1,277,203.

# County Share Budgets Trial Courts - General (2-110)

*James M. Arkens*  
*County Administrative Officer*

		EXECUTIVE SUMMARY					
DEPT HEAD: JAMES M ARKENS		UNIT: TRIAL COURTS-GENERAL		FUND: TRIAL COURT		0014 2-110	
		ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES							
* GROSS BUDGET		0	0	0	0	.0	
INTRAFUND TRANSFERS		0	0	0	0	.0	
* NET BUDGET		0	0	0	0	.0	
OTHER REVENUES							
USER PAY REVENUES		3,995,770	4,017,063	4,017,063	3,966,291	1.3-	
GOVERNMENTAL REVENUES		0	0	0	0	.0	
GENERAL REVENUES		3,094-	1,475-	0	0	.0	
TOTAL OTHER REVENUES		3,992,676	4,015,588	4,017,063	3,966,291	1.3-	
* UNREIMBURSED COSTS		3,992,676-	4,015,588-	4,017,063-	3,966,291-	1.3-	
ALLOCATED POSITIONS		.00	.00	.00	.00	.0	

## Purpose

This budget, which is prepared by the County Administrative Officer, shows the contribution from the County General Fund necessary to balance the Trial Court Fund. The Trial Court Fund consists of the budgets for Probation, Sheriff's Court Bailiffs, the Public Defender, and the County General Fund contribution to operation of Superior Court and conflict indigent defense costs.

## Program Discussion/ Recommended Budget

The recommended General Fund Contribution is \$3,996,291, which is a decrease of \$50,772 (1.3%) compared to FY 2012-13. As noted, this Unreimbursed Cost represents the County share of all recommended budgets in the Trial Court Fund (0-014).

## Major Budget Changes

### Revenues

- (\$50,772) Decrease in Interfund General Fund cost

## Use of Fund Balance

This budget unit is within the Trial Court Fund. The budget does not include the use of any specific fund balance.



# County Share Budgets Trial Court Funding (2-114)

*James M. Arkens*  
*County Administrative Officer*

E X E C U T I V E   S U M M A R Y						
DEPT HEAD: JAMES M ARKENS	UNIT: TRIAL COURT-COUNTY SHARE	FUND: GENERAL			0001 2-114	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	3,995,770	4,017,063	4,017,063	3,966,291	1.3-	
* GROSS BUDGET	3,995,770	4,017,063	4,017,063	3,966,291	1.3-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	3,995,770	4,017,063	4,017,063	3,966,291	1.3-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	.0	
* UNREIMBURSED COSTS	3,995,770	4,017,063	4,017,063	3,966,291	1.3-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget unit, which is prepared by the County Administrator's Office, reflects the General Fund cost of the Trial Court Fund. The amount appropriated is shown as revenue in the Trial Court General Budget (2-110).

The recommended amount equals the revenue that is required to meet the Unreimbursed Costs of all the budget units within the Trial Court Fund (0-014), which include Sheriff's Court Bailiffs (2-103), Public Defender (2-106), Trial Court Funding (2-109), Superior Court (2-112) and Probation (2-304).

## Major Budget Changes

### Other Charges

- (\$50,772) Decrease in Interfund Trial Court Cost

## Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

## Program Discussion/ Recommended Budget

The recommended General Fund contribution is \$3,996,291, which is a decrease of \$50,772 (1.3%) compared to FY 2012-13.

# County Share Budgets Public Safety - General (2-210)

*James M. Arkens*  
*County Administrative Officer*

EXECUTIVE SUMMARY						
DEPT HEAD: STEVEN L. HARRAH	UNIT: OFFICE OF REVENUE COLLECTION			FUND: GENERAL	0001 1-204	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	170,636	117,427	175,787	175,696	.1-	
SERVICES AND SUPPLIES	23,660	15,874	26,575	26,575	.0	
OTHER CHARGES	5,876	5,785	5,850	5,722	2.2-	
* GROSS BUDGET	200,172	139,086	208,212	207,993	.1-	
INTRAFUND TRANSFERS	3,931	1,779	6,016	6,022	.1	
* NET BUDGET	204,103	140,865	214,228	214,015	.1-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	91,355	35,901	107,500	100,500	6.5-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	7-	0	0	0	.0	
TOTAL OTHER REVENUES	91,348	35,901	107,500	100,500	6.5-	
* UNREIMBURSED COSTS	112,755	104,964	106,728	113,515	6.4	
ALLOCATED POSITIONS	3.33	3.33	2.33	3.33	42.9	

## Purpose

This budget unit, which is prepared by the County Administrator's Office, was created by the Board of Supervisors in 1993. It shows both the revenue derived from the ½ percent sales tax increase the State's voters approved when they passed Proposition 172 in November 1993 and the contribution from the County General Fund necessary to finance public safety costs. The General Fund contribution is budgeted in the Public Safety - County Share budget unit (2-215).

due to anticipated increase in Proposition 172/Public Safety Augmentation Fund revenue

- \$500,000 Increase in Interfund Transfer In-Special Revenue from the Public Safety Augmentation Fund (0-282)

## Program Discussion/ Recommended Budget

The Revenue for this budget is recommended at \$20,457,205 which is a decrease of \$79,567 (0.4%) compared to FY 2012-13. The recommended General Fund contribution is \$13,957,205, which is a decrease of \$579,567 (4.0%) compared to FY 2012-13.

## Major Budget Changes

### Revenues

- (\$579,567) Decrease in Interfund General Fund Cost primarily

# County Share Budgets

## Public Safety - General (2-210)

---

*James M. Arkens*  
*County Administrative Officer*

Proposition 172 revenue is estimated at \$6,500,000. This revenue estimate assumes an increase of \$500,000 from the prior fiscal year. Based on recent receipts, it is anticipated this sales tax-based revenue will increase in FY 2012-13.

### **Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.

# County Share Budgets Public Safety (2-215)

James M. Arkens, County Administrative Officer

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: JAMES M ARKENS	UNIT: PUBLIC SAFETY-COUNTY SHARE	FUND: GENERAL	0001 2-215		
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	13,145,692	11,600,000	14,536,772	13,957,205	4.0-
* GROSS BUDGET	13,145,692	11,600,000	14,536,772	13,957,205	4.0-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	13,145,692	11,600,000	14,536,772	13,957,205	4.0-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	0	0	0	0	.0
* UNREIMBURSED COSTS	13,145,692	11,600,000	14,536,772	13,957,205	4.0-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

This budget unit, which is prepared by the County Administrator's Office, reflects the General Fund cost of the Public Safety Fund. The amount appropriated in this budget unit appears as revenue in the Public Safety - General budget unit (2-210), which is located in the Public Safety Fund (0-015).

## Program Discussion/ Recommended Budget

This budget is recommended at \$13,957,205, which is a decrease of \$579,567 (4.0%) compared to FY 2012-13. The General Fund contribution to the Public Safety Fund reflects the total of the recommended Unreimbursed Costs of all budgets within the Public Safety Fund.

## Major Budget Changes

### Other Charges

- (\$579,567) Decrease in Interfund Public Safety Costs

The recommended decrease in the General Fund contribution to the Public Safety Fund is primarily the result of increased Public Safety Sales Tax (Proposition 172) revenue.

## Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# County Share Budgets

## Health Care - General (4-110)

*James M. Arkens*  
County Administrative Officer

E X E C U T I V E   S U M M A R Y						
DEPT HEAD: JAMES M ARKENS	UNIT: HEALTH CARE-GENERAL		FUND: HEALTH		0012 4-110	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	2,996,118	2,396,894	2,996,118	2,996,118	.0	
* GROSS BUDGET	2,996,118	2,396,894	2,996,118	2,996,118	.0	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	2,996,118	2,396,894	2,996,118	2,996,118	.0	
OTHER REVENUES						
USER PAY REVENUES	8,732,485	5,267,344	6,873,346	6,632,868	3.5-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	3,720-	3,883-	0	0	.0	
TOTAL OTHER REVENUES	8,728,765	5,263,461	6,873,346	6,632,868	3.5-	
* UNREIMBURSED COSTS	5,732,647-	2,866,567-	3,877,228-	3,636,750-	6.2-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

### Purpose

The Health Care – General budget unit includes Health Realignment Revenue received by the County and a contribution from the County General Fund which constitutes that fund’s share of health costs. It should be noted that Health Realignment Revenue is transferred into the Health Fund from Special Revenue Fund (0-247) and consists of two components: Motor Vehicle In-Lieu Revenue (MVIL) and Sales Tax Revenue.

In addition, this budget unit contains an appropriation (\$2,996,118) that represents the portion of the County’s Health Realignment revenue that is transferred to the County Medical Services Program (CMSP). This amount was previously budgeted in the Non-County Providers budget, but was relocated to this budget unit after the County Board of Supervisors

agreed to allow the State Controller to make direct payments to CMSP (instead of the revenue being sent to the County, and the County making the payments).

This budget unit is prepared by the County Administrator's Office.

### Major Budget Changes

#### Revenues

- (\$240,478) Decrease in General Fund contribution to the Health Fund

### Recommended Budget

The recommended revenue is \$6,632,868, which is a decrease of \$240,478 (3.5%) compared to FY 2012-13.

# County Share Budgets

## Health Care - General (4-110)

---

*James M. Arkens*  
*County Administrative Officer*

Other Charges is recommended at \$2,996,118 to fund the County contribution to the County Medical Services Plan (CMSP) for indigent medical services. This amount is the same as the FY 2012-13 Adopted Budget.

The recommended budget for the MVIL portion of Health Realignment revenue is recommended at \$4,344,225, which is the same as the prior year. The Motor Vehicle In-lieu (MVIL) portion of the Health Realignment revenue is first deposited in the General Fund and is then transferred to this budget unit.

The recommended amount for the sales tax portion of the Health Realignment revenue, which, by statute, is first deposited to the Health Realignment Fund (Special Revenue Fund 0-247), is recommended at \$1,297,135, which is the same as the prior year.

The Realignment revenue amounts are set each year by the State Controller's Office. It should be noted that these budgeted figures are subject to change once revenue estimate information becomes available from the State Controller's office later in the year.

### **Use of Fund Balance**

This budget unit is within the Health Fund. The budget does not include the use of any specific fund balance.

# County Share Budgets Health Fund (4-112)

*James M. Arkens*  
*County Administrative Officer*

E X E C U T I V E   S U M M A R Y						
DEPT HEAD: JAMES M ARKENS	UNIT: HEALTH-COUNTY SHARE		FUND: GENERAL		0001 4-112	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	7,257,234	4,362,351	5,576,211	5,335,733	4.3-	
* GROSS BUDGET	7,257,234	4,362,351	5,576,211	5,335,733	4.3-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	7,257,234	4,362,351	5,576,211	5,335,733	4.3-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	4,032,174	3,379,681	4,344,225	4,344,225	.0	
TOTAL OTHER REVENUES	4,032,174	3,379,681	4,344,225	4,344,225	.0	
* UNREIMBURSED COSTS	3,225,060	982,670	1,231,986	991,508	19.5-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Health Fund – County Share budget unit includes the County's share of the cost of the budget units and programs of the Health Services Fund (0-012). This budget unit also includes Health Realignment Motor Vehicle In-Lieu (MVIL) revenue. Health Realignment MVIL revenue is budgeted as a pass-through in this budget unit in order to meet State law, which requires that Realignment MVIL revenue be first placed in the General Fund and, upon receipt, be transferred to the Health Realignment Special Revenue Fund (Fund 0-247).

This budget is prepared by the County Administrator's Office.

## Major Budget Changes

### Other Charges

- (\$240,478) Decrease in General Fund share of cost for the Health Fund

## Recommended Budget

This budget is recommended at \$5,335,733. MVIL Realignment revenues are recommended at \$4,344,225, which is the same as the prior year. The County's contribution to the Health Fund decreases by \$240,478 (19.5%) compared to FY 2012-13.

## Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# County Share Budgets

James M. Arkens

## Welfare/Social Services General (5-110) *County Administrative Officer*

EXECUTIVE SUMMARY						
DEPT HEAD: JAMES M ARKENS	UNIT: WELFARE/SOCIAL SERVICES-GENRL		FUND: WELFARE/SOCIAL SERVICES		0013 5-110	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
* GROSS BUDGET	0	0	0	0	.0	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	0	0	0	0	.0	
OTHER REVENUES						
USER PAY REVENUES	1,007,247	1,027,145	2,667,905	2,790,374	4.6	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	1,808	3,412	0	0	.0	
TOTAL OTHER REVENUES	1,009,055	1,030,557	2,667,905	2,790,374	4.6	
* UNREIMBURSED COSTS	1,009,055-	1,030,557-	2,667,905-	2,790,374-	4.6	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

### Purpose

The Welfare/Social Services General budget unit is a revenue-only budget unit that is used to balance the Welfare/Social Services Fund (0-013) to the total cost of all budget units within the Welfare/Social Services Fund. This budget unit contains revenue from the Social Services Realignment Special Revenue Fund (0-248) and a revenue contribution from the General Fund. The latter constitutes the County's share of aggregate Welfare/Social Services' costs. The County's share of the cost is shown as a corresponding appropriation in the Welfare – County Share budget unit 5-113. The revenue included in this budget unit equals the sum of the unreimbursed costs of all the other budget units in the Welfare/Social Services Fund.

This budget is prepared by the County Administrator's Office.

### Major Budget Changes

#### Other Charges

- \$122,469 Increase in required contribution from the Welfare/Social Services Realignment Fund

### Program Discussion/ Recommended Budget

The recommended revenue is \$2,790,374, which is an increase of \$122,469 (4.6%) compared to FY 2012-13. This increase is due primarily to unreimbursed cost increase in the Foster Care (5-206) budget unit based upon FY 2012-13 projections.



## County Share Budgets

*James M. Arkens*

### **Welfare/Social Services General (5-110)** *County Administrative Officer*

---

The recommended amount for the sales tax portion of the Social Services Realignment Revenues (SSRR), which, by statute, is first deposited to the Welfare/Social Services Realignment Fund, is recommended at \$2,164,715. This is an increase of \$122,469 (4.6%) and is also directly attributable to the increase in unreimbursed cost of the budget units within the Welfare/Social Services fund.

The recommended budget for the MVIL portion of the SSRR is \$176,659, which is the same as FY 2012-13. The Motor Vehicle In-lieu (MVIL) portion of the SSRR is first deposited in the General Fund and is then transferred to this budget unit.

The SSRR amounts are set each year by the State Controller's Office. It should be noted these budgeted figures are subject to change once revenue estimate information becomes available from the State Controller's office later in the year.

### **Use of Fund Balance**

This budget unit is within the Welfare/Social Services Fund. The budget does not include the use of any specific fund balance.

**County Share Budgets**  
**Welfare/Social Services Fund (5-113)**

*James M. Arkens*  
 County Administrative Officer

EXECUTIVE SUMMARY						
DEPT HEAD: JAMES M ARKENS	UNIT: WELFARE-COUNTY SHARE	FUND: GENERAL			0001 5-113	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	632,643	237,435	625,659	625,659	.0	
* GROSS BUDGET	632,643	237,435	625,659	625,659	.0	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	632,643	237,435	625,659	625,659	.0	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	175,778	137,435	176,659	176,659	.0	
TOTAL OTHER REVENUES	175,778	137,435	176,659	176,659	.0	
* UNREIMBURSED COSTS	456,865	100,000	449,000	449,000	.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Purpose**

The Welfare/Social Services Fund – County Share budget unit includes the County's share of the cost of the budget units and programs included in the Welfare/Social Services Fund (0-013). The amount appropriated in this budget unit is shown as revenue in Budget Unit 5-110 (Welfare/Social Services - General). The Motor Vehicle In-Lieu (MVIL) Realignment revenue shown in this budget unit is required by law to first be deposited in the County's General Fund before being transferred to the Welfare/Social Services Realignment Special Revenue Fund (0-248).

This budget is prepared by the County Administrator's Office.

**Major Budget Changes**

There are no major budget changes for FY 2012-13.

**Program Discussion/  
Recommended Budget**

The recommended budget is \$625,659, which is the same as FY 2012-13. The Unreimbursed Cost of this budget unit represents the County share of all recommended budgets in the Welfare/Social Services Fund.

**Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**County Administrative Office  
Contingency (9-900)**

*James M. Arkens  
County Administrative Officer*

EXECUTIVE SUMMARY						
DEPT HEAD: JAMES M ARKENS	UNIT: CONTINGENCY		FUND: GENERAL		0001 9-900	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	35,000	16,869	0	0	.0	
* GROSS BUDGET	35,000	16,869	0	0	.0	
* NET BUDGET	35,000	16,869	0	0	.0	
APPROPRIATION FOR CONTINGENCY	0	0	620,000	550,000	11.3-	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	35,000	16,869	620,000	550,000	11.3-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	.0	
* UNREIMBURSED COSTS	35,000	16,869	620,000	550,000	11.3-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Purpose**

These funds are appropriated to be available for unanticipated expenses or unanticipated revenue shortfalls in the County General Fund. Transfers of funds from contingency accounts require approval by a 4/5ths vote of the Board of Supervisors.

This budget is prepared by the County Administrator's Office.

**Program Discussion**

The General Fund Contingency budget is used for unanticipated requirements occurring in all General Fund related County operations during the fiscal year. It acts as a hedge against unanticipated adverse state and federal budget actions, funds mid-year employee

salary and benefits adjustments, and provides funds for unanticipated needs that may occur during the course of the fiscal year. The recommended amount of \$550,000 represents approximately 1% of recommended total General Fund expenditures.

The zeroes shown in the "Actual" columns for prior years can appear misleading. To avoid double-counting of expenditures within the General Fund, the Auditor-Controller's Office reduces the budgeted amount in the Contingency Reserve and adds to the budgeted amount in the receiving budget unit when a transfer is made or, if additional funding comes into a fund other than the General Fund, the Contingency Reserve is increased.

As of April 30, 2013, funds removed from the Contingency Budget totaled \$182,725. Therefore, the Adjusted Budget for FY 2012-

## County Administrative Office Contingency (9-900)

---

*James M. Arkens*  
*County Administrative Officer*

13 shows \$437,275 available instead of the \$620,000 adopted for that fiscal year. Any funds not transferred out of Contingency during a given fiscal year remain in the General Fund and are available for appropriation in the following year.

### **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

### **Recommended Budget**

The recommended Appropriation for Contingency is \$550,000. This is an 11.3% reduction compared to FY 2012-13 and reflects proportionately the reduction in the Total General Fund Budget compared to FY 2012-13.

EXECUTIVE SUMMARY						
DEPT HEAD: RONALD S. ERICKSON	UNIT: COUNTY COUNSEL	FUND: GENERAL			0001 1-301	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	891,859	838,351	1,039,902	1,071,825	3.1	
SERVICES AND SUPPLIES	84,978	42,534	52,220	252,220	383.0	
OTHER CHARGES	11,723	9,254	13,112	12,798	2.4-	
* GROSS BUDGET	988,560	890,139	1,105,234	1,336,843	21.0	
INTRAFUND TRANSFERS	15,428-	4,095-	2,249	2,279	1.3	
* NET BUDGET	973,132	886,044	1,107,483	1,339,122	20.9	
OTHER REVENUES						
USER PAY REVENUES	23,345	20,067	36,000	36,000	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	23-	0	0	0	.0	
TOTAL OTHER REVENUES	23,322	20,067	36,000	36,000	.0	
* UNREIMBURSED COSTS	949,810	865,977	1,071,483	1,303,122	21.6	
ALLOCATED POSITIONS	7.50	7.50	7.50	6.50	13.3-	

## Purpose

The County Counsel serves as the chief civil legal officer for the County of Sutter, providing legal advice to County officials and officers and prosecuting and defending lawsuits on behalf of the County.

## Program Discussion

The County Counsel budget provides funds for the office to perform duties prescribed by state statute, local ordinance, and as assigned by the Board of Supervisors. As part of the County Counsel’s function, an attorney from the office attends meetings of the Board of Supervisors, the County Planning Commission, and the Assessment Appeals Board. County Counsel also attends meetings of the Gilsizer County Drainage District and the Feather River Air Quality Management District; both independent special districts. Pursuant to contract, the County advises the Local Agency Formation Commission and attends its meetings. Additionally, County Counsel provides advice to various independent special districts located in the County on an as-needed basis. County Counsel’s duties include, but are not limited to, the following:

## Major Budget Changes

### Services & Supplies

- \$200,00 Increase for one-time outside legal services related to anticipated, pending and/or existing litigation against the County

- Rendering of legal opinions in response to requests from the Board of Supervisors, the County Administrative Officer, County department heads, other management personnel and special districts.
- Provision of litigation services involving lawsuits both by and against the County, including those relating to planning, zoning, California Environmental Quality Act, code enforcement, writs of mandate, bail bond forfeitures, tax matters, and other complex litigation.
- Representation of the County Public Guardian in establishing and renewing conservatorships pursuant to the Probate Code and the Welfare and Institutions Code.
- Representation of the Sutter-Yuba Mental Health facility before the Superior Court in writs of habeas corpus and informed consent proceedings.
- Representation of the Child Protective Services division of the Welfare and Social Services Department in juvenile court proceedings.
- Advising County department heads and the Human Resources Department in employee disciplinary matters and litigating such matters from the initial procedures to arbitration to court proceedings.
- Drafting and reviewing contracts, ordinances, resolutions, and other legal documents.
- Coordinating with the Risk Manager and the County's insurance adjuster with regard to tort litigation and the selection of counsel.

- From time to time, contracting with outside counsel in cases where County Counsel's office has a conflict of interest or where expertise in a specific legal area is required.

County Counsel's goal for FY 2013-14 is to continue to provide timely and quality legal services to the County, to vigorously defend and prosecute lawsuits on behalf of the County, and to provide well-researched and reasoned advice to county officers and departments.

### **Recommended Budget**

This budget is recommended at \$1,339,122. The General Fund provides 97.3% of the financing for this budget unit and is increased by \$31,639 (3.0%) compared to FY 2012-13 once the \$200,000 one-time expense for legal services is discounted. A portion of the costs for this budget unit are recouped from outside and subvented funds through the annual A-87 cost plan.

The Board of Supervisors approved a minor, temporary reorganization of the Department in February of 2012, due to an extended vacancy in the Assistant County Counsel position related to a long-term medical leave. An existing Deputy County Counsel IV has since been promoted to the vacated Assistant County Counsel position, and the vacated Deputy County Counsel IV position has been filled, at the Deputy County Counsel I level, by an existing employee that has held a Limited Term Deputy County Counsel I position. Therefore, it is recommended that the Limited Term Deputy County Counsel I position be eliminated. There is no cost increase or decrease associated with these actions.

The recommended budget includes \$200,000 for one-time outside legal services

related to anticipated, pending and/or existing litigation against the County. Funding will only be used if pending or existing litigation requires the use of outside counsel services. It is recommended that this one-time cost be offset with one-time monies through a cancellation of Obligated Fund Balance in the General Revenues budget unit (1-209).

The remaining increase in the County Counsel budget for FY 2013-14 is related to increases in negotiated benefits, including a countywide increase in Health Insurance premium costs.

The recommended budget maintains major prior year reductions in the following accounts:

- Subscriptions and Publications, maintained at \$28,000. Law Research contracts and subscriptions were reduced in the prior two years. The Department maintains only one legal resource subscription, and is using internet-based research to the extent possible.
- Professional and Specialized Services, maintained at \$6,000. Additional appropriations will be required for outside counsel in the event that larger cases arise which would exceed the capacity of the Department.
- Transportation and Travel, maintained at \$6,000. The Department must keep a minimum appropriation for Transportation and Travel for professional staff to attend trainings where they receive continuing education credits, as this is the most economical means to meet licensing requirements.

The impact of these reductions will continue to be monitored.

The County Counsel Department is relatively small, staffed by the County Counsel, an Assistant County Counsel and three Deputy County Counsels, plus one full-time Administrative Assistant and one part-time Legal Secretary. Further budget reductions in the County Counsel Department would, depending on the desired reduction amount, require the reduction of at least one professional position and would result in a commensurate reduction in legal services available to the Board of Supervisors and County departments. Therefore, no further reductions are recommended in this budget unit.

### **Use of Fund Balance**

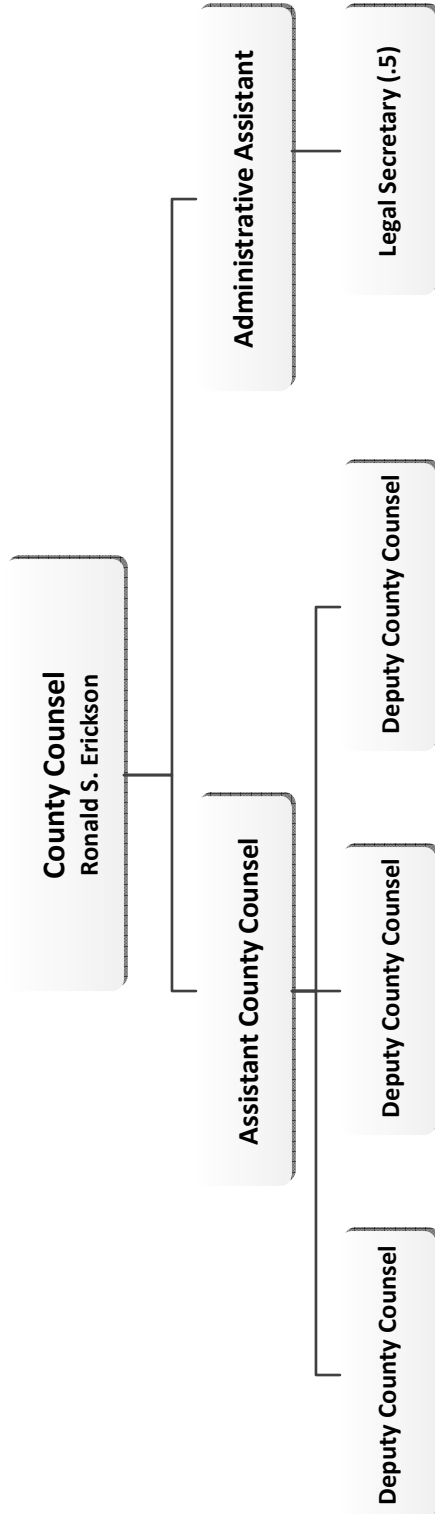
This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

This Page Left Intentionally Blank



**County Counsel  
FY 2013-2014**

*Recommended*



# Human Resources Department Human Resources (1-401)

Karen A. Ropp, Director

E X E C U T I V E S U M M A R Y						
DEPT HEAD: KAREN A. ROPP	UNIT: HUMAN RESOURCES	FUND: GENERAL			0001 1-401	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	609,069	459,813	605,521	640,111	5.7	
SERVICES AND SUPPLIES	112,948	83,854	99,430	90,105	9.4-	
OTHER CHARGES	204,906	107,624	196,603	191,925	2.4-	
* GROSS BUDGET	926,923	651,291	901,554	922,141	2.3	
INTRAFUND TRANSFERS	5,094	1,556	4,095	4,240	3.5	
* NET BUDGET	932,017	652,847	905,649	926,381	2.3	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	13,541	19,043	22,259	22,091	.8-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	47-	0	0	0	.0	
TOTAL OTHER REVENUES	13,494	19,043	22,259	22,091	.8-	
* UNREIMBURSED COSTS	918,523	633,804	883,390	904,290	2.4	
ALLOCATED POSITIONS	5.80	5.80	5.80	5.80	.0	

## Purpose

The Human Resources Department is a centralized merit systems agency providing personnel and human resources management services to County departments.

## Services & Supplies

- (\$10,000) Decrease in Employment Training expenses due to the transfer of countywide training fees to the Non-Departmental Expenses budget unit (1-103)

## Major Budget Changes

### Salaries & Benefits

- \$10,098 Increase due to the vacant Human Resources Analyst I position being filled at a higher step than anticipated
- \$24,492 General increase due to negotiated salaries and related benefits

## Program Discussion

The FY 2013-14 budget reflects costs to provide the following centralized services to all County departments: labor relations; recruitment and certification for selection; review of and compliance with non-discrimination laws; health insurance and benefit administration; classification and salary analysis; administration of personnel

rules and regulations; County-wide training; deferred compensation administration; unemployment insurance administration; risk management; safety management; and a variety of other compliance programs relating to personnel which are mandated by law.

Costs related to specialized recruitments and classification and compensation studies are contained in the Professional/Specialized Services account.

## **Recommended Budget**

This budget is recommended at \$926,381. The General Fund provides 97.6% of the financing for this budget unit and is increased by approximately \$20,900 (2.4%) compared to FY 2012-13. A portion of the costs for this budget unit are recouped from outside and subvented funds through the annual A-87 cost plan.

It is recommended that the Extra Help budget remain defunded for FY 2013-14. The Department is closed to the public during the noon hour (from 12:30 p.m. to 1:30 p.m.) due to the loss of extra-help front desk assistance in FY 2012-13.

Funding is recommended in the Professional/Specialized Services account to reflect the need for an Integrated Disability Management Program and a consultant to conduct a Workforce Analysis. The Department experienced an increased need for outside investigative services related to employee relations issues. The Department anticipates that this trend will continue, and that those departments for whom the investigations are being conducted be required to fund the cost of the outside investigator.

The Employment Training account has been reduced by \$10,000 reflecting the transfer of the appropriation for the countywide training expenses to the Non-Departmental Expenses budget unit (1-103).

Additional reductions to the Human Resources Department would require the elimination of a filled position, limiting the office's ability to provide adequate services to internal County department customers, employees and members of the public. Staff reductions would also impede the Department's ability to meet legal requirements regarding compliance with employment laws. Because certain legal requirements may not be eliminated, a significant staffing shortage could require the County contract for those services from outside vendors, which would offset any intended cost savings. Therefore, further reductions are not recommended.

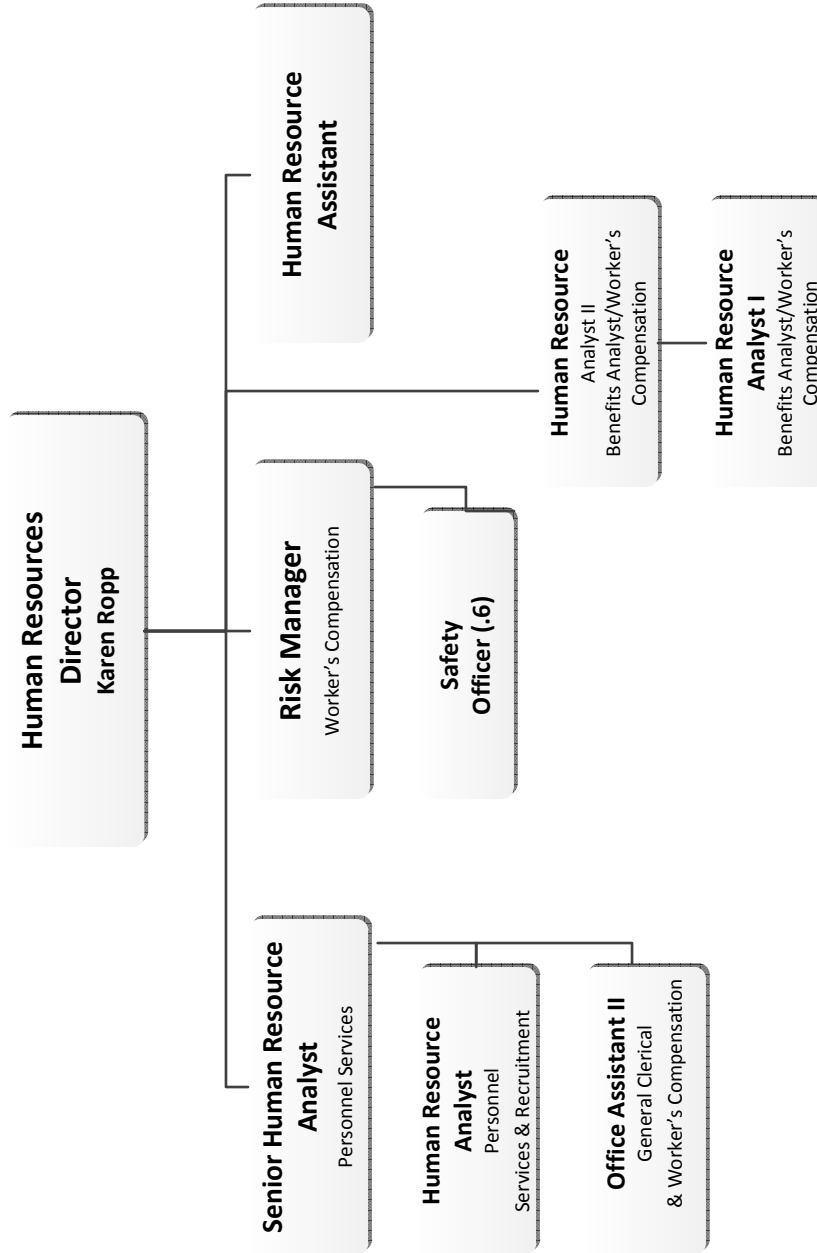
## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**This Page Left Intentionally Blank**

# Human Resources FY 2013-2014

*Recommended*



# Human Resources Department General Insurance & Bonds (1-911)

Karen A. Ropp, Director

EXECUTIVE SUMMARY						
DEPT HEAD: KAREN A. ROPP	UNIT: GENERAL INSURANCE & BONDS		FUND: GENERAL		0001 1-911	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SERVICES AND SUPPLIES	72,411	76,422	75,181	84,801	12.8	
* GROSS BUDGET	72,411	76,422	75,181	84,801	12.8	
INTRAFUND TRANSFERS	14,698-	15,546-	15,528-	18,542-	19.4	
* NET BUDGET	57,713	60,876	59,653	66,259	11.1	
OTHER REVENUES						
USER PAY REVENUES	52,666	58,317	59,492	66,109	11.1	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	52,666	58,317	59,492	66,109	11.1	
* UNREIMBURSED COSTS	5,047	2,559	161	150	6.8-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget unit finances miscellaneous insurance costs for the following areas: Airport liability; property insurance; employee bond and crime insurance; automobile physical damage; construction equipment physical damage; watercraft physical damage and liability; and boiler and machinery physical damage.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

This budget unit is used solely to finance miscellaneous general insurance costs. General insurance premium costs are charged to County departments using the

Interfund and Intrafund General Insurance and Bonds accounts.

The primary factor driving the General Insurance and Bonds budget is the cost of maintaining the various insurance programs together with the associated costs to administer these programs in a cost effective and efficient manner.

Sutter County operates as a pooled primary self-insured program. As a standing participant in a public entity insurance pool, the County's risk is spread amongst its pool members, enabling Sutter County to take advantage of best-in-class coverage programs in exchange for competing premium rates.

Nonetheless, on a year-over-year basis, insurance premiums are subject to a number of economic stimuli, such as global market conditions, available insurance capacity by the underwriting community, claims loss

history, and the overall state of the economy. As such, it is not unusual to experience an annual swing in premium rates dependent on any or all of the variables mentioned above. However, due to Sutter County's pool sharing abilities, that swing is generally very limited and manageable. In the case of the FY 2013-14 General Insurance and Bonds budget, the change in the various annual premiums is negligible, and for all intents and purposes is consistent with the FY 2012-13 Adopted Budget.

### **Recommended Budget**

This budget is recommended at \$66,259 (when Intrafund revenue is included). This results in an increase of \$6,606 (11%) over FY 2012-13.

There are no significant changes recommended in this budget unit. Because this budget unit reflects only the cost of insurance premiums which are provided to the County by the carrier, there is no practical ability for the County to affect budget reductions in this budget unit in the short-term.

### **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# Human Resources Department Animal Control (2-726)

Karen A. Ropp, Director

EXECUTIVE SUMMARY						
DEPT HEAD: KAREN ROPP	UNIT: ANIMAL CONTROL		FUND: GENERAL		0001 2-726	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	625,273	591,019	748,463	417,138	44.3-	
SERVICES AND SUPPLIES	100,142	152,046	212,700	0	100.0-	
OTHER CHARGES	56,962	35,021	52,626	238,755	353.7	
* GROSS BUDGET	782,377	778,086	1,013,789	655,893	35.3-	
INTRAFUND TRANSFERS	324,142	90,779	89,725	138,853	54.8	
* NET BUDGET	1,106,519	868,865	1,103,514	794,746	28.0-	
APPROPRIATION FOR CONTINGENCY	0	0	40,000	0	100.0-	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	1,106,519	868,865	1,143,514	794,746	30.5-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	200,787	163,257	208,000	0	100.0-	
GOVERNMENTAL REVENUES	561,428	595,197	699,346	249,271	64.4-	
GENERAL REVENUES	907-	0	0	0	.0	
TOTAL OTHER REVENUES	761,308	758,454	907,346	249,271	72.5-	
* UNREIMBURSED COSTS	345,211	110,411	236,168	545,475	131.0	
ALLOCATED POSITIONS	8.00	9.20	9.00	6.00	33.3-	

## Purpose

In November 2011, Sutter County and the cities of Live Oak and Yuba City entered into a Joint Powers Agreement (JPA) to form the Sutter Animal Services Authority (SASA) with Sutter County designated as the lead agency for operations and Yuba City designated as the lead agency to construct a new facility. The agreement specified that, at the completion of construction, the County's historical management of Animal Services operations would transfer to Yuba City.

During FY 2012-13, Sutter County remained lead agency for operations and maintained the budget within the General Fund of the Sutter County Adopted budget.

The new facility construction is estimated to be completed by August of 2013. The SASA Board of Directors has determined that the smoothest transition for both Yuba City and Sutter County would be to effect the change of lead agency responsibilities on July 1, 2013 in conjunction with the beginning of a new fiscal year.

SASA is responsible for enforcing local, state, and federal laws and regulations pertaining to animals and their care for all member jurisdictions. Providing for the health and welfare of animals (as well as the welfare of people in contact with animals) is accomplished by administering a mandated rabies control program, impounding stray or vicious/potentially dangerous animals,



monitoring a quarantined animal program and responding to complaints of cruelty, neglect, and the inhumane treatment of animals.

The Animal Shelter cares for sick and injured animals, shelters animals no longer in the care of their owners, returns impounded animals to their owners, secludes potentially sick or dangerous animals from other animals for quarantined periods of time and adopts out animals to new families.

## Major Budget Changes

### Salaries & Benefits

- (\$399,165) Decrease in overall Salaries & Benefits to reflect overall reduction in permanent staffing due to the transfer to the City of Yuba City

### Services & Supplies

- (\$212,700) All Services & Supplies items will be budgeted by the City of Yuba City

### Other Charges

- (\$51,405) All Other Charges, with the exception of the one-time residual Interfund Insurance ISF premium costs, will be budgeted by the City of Yuba City
- \$237,534 Increase in Contribution to Other Agencies to reflect Sutter County's 25% share of the approved SASA budget

### Intrafund Transfers

- (\$94,598) All line items, with the exception of the one-time residual Intrafund Gen Insurance/Bonds costs, will be budgeted by the City of Yuba City
- \$138,606 Increase to reflect the residual Intrafund Overhead (A-87) costs not budgeted by the City of Yuba City and not shared by the SASA agencies

### Revenues

- (\$664,825) All Revenue line items, with the exception of the payment from Yuba City to offset the cost of contracted employees, will be budgeted by the City of Yuba City

## Program Discussion

Based on the transition of lead agency duties for the Animal Services operations from Sutter County to Yuba City, this budget unit has changed to one which solely appropriates the remaining permanent staffing, per the County's agreement with the City of Yuba City, and the County's proportionate share of the approved SASA budget. This budget unit has been moved to the Human Resources Department from the former Community Services Department (now the Development Services Department) to reflect the change in Sutter County's responsibility. Sutter County will no longer act as lead agency for SASA, will no longer provide all Animal Control

# Human Resources Department Animal Control (2-726)

Karen A. Ropp, Director

Services, and will only provide oversight for the Sutter County Employee Agreement with Yuba City.

The recommended budget reflects the County's proportionate share of expenses under the direction of SASA plus approximately \$224,037 of residual costs that will not be shared by the other jurisdictions.

By agreement, the three jurisdictions represented by the Board will budget the responsibility of operational expenses as follows:

City of Yuba City	66%
Sutter County	25%
City of Live Oak	9%

It is anticipated, at the time of this writing, that, prior to June of 2014, the SASA Board of Directors will adopt a permanent allocation methodology which will be applied retroactively to FY 2013-14 with a not to exceed change of 3%.

## SASA Accomplishments FY 2012-13

1. Hired a full-time/on-site Animal Services Manager to oversee the operations of the shelter until change in lead agency
2. Instituted a shelter medicine program under the guidance of the UC Davis Koret Shelter Medicine Program (Dr. Kate Hurley), to include a contracted part-time on-site Veterinarian and a part-time on-site Registered Veterinary Technician (RVT)
3. Instituted a partnership with UC Davis Gourley Clinical Teaching Center to

- provide free spay/neuter services for highly adoptable dogs and cats
4. Instituted a partnership with UC Davis Community Surgery Service to provide free major surgery service for highly adoptable injured or sick dogs and cats who's conditions present ideal teaching opportunities for veterinary students
5. Instituted a partnership with the San Francisco Humane Society regarding examination and treatment for animals with ringworm
6. Enacted a new animal adoption fee program, recognizing local economic conditions and providing more flexibility based on an animal's age and the animal population at the shelter
7. Implemented the first phase of a new cat policy, thereby reducing the number of cats being euthanized by 53% (from 91% to 38%)
8. Transitioned the services formerly provided by trustee labor to newly hired part-time paid staff, volunteers, and non-paid work-release and work-experience personnel
9. Changed the hours of operations to effectively reduce overtime costs and increase staffing availability
10. Completed 5,972 calls for service (projected through 6/30/13)

Projected FY 12-13	Yuba City	Live Oak	County
#	4,363	604	1,005
%	73	10	17
FY 11-12	Yuba City	Live Oak	County
#	4,964	661	1,031
%	75	10	15

11. Processed 2,800 incoming animals (projected through 6/30/13), a reduction of approximately 30% from prior years predominantly resulting from the change in policy regarding feral cats
12. Increased the percentage of new owners who had their adopted pets spayed/neutered by 8%

Projected FY 12-13	Certificates Issued	Certificates Used	% Used
	759	385	51%
FY 11-12			
	889	380	43%

13. Issued 5,600 dog licenses (projected through 6/30/2013)

## Recommended Budget

This budget is recommended at \$794,746. The General Fund provides 68.5% of the financing for this budget unit (effective with FY 2013-14) and is increased by \$309,307 (131%) compared to FY 2012-13.

The recommended budget reflects a decrease of \$399,165 in salaries and related benefits. Once transitioned to the City of Yuba City, shelter and field services will be staffed with a combination of Yuba City employees and contracted Sutter County employees. The recommended budget reflects only those employees currently included in the agreement with the City of Yuba City for employee services, plus one additional employee not included in the contract due to an extended leave of absence. The number of contracted employees will be reduced each time a Sutter County employee leaves service for any reason and the position changes to a Yuba City position. The contracted

employee costs are offset with matching revenue from Yuba City.

Yuba City will provide Workers' Compensation benefits for all employees including the employees contracted from Sutter County. Because Workers' Compensation costs are allocated to all Sutter County departments utilizing a formula that includes a 10-year experience factor, there is a residual cost for the coverage provided by Sutter County as lead agency. This residual cost (\$83,963 for FY 2013-14) will be borne by Sutter County alone and is reflected in this recommended budget. This residual amount will decrease each year for 10 years and will eventually reach zero.

All other line items in this budget unit have been reduced to zero with the exception of:

- A one-time \$1,221 residual charge for Interfund Insurance ISF premium.
- A one-time \$247 residual charge for Intrafund General Insurance/Bonds premium.
- The addition of \$237,534 Contribution to Other Agencies to reflect Sutter County's 25% share of the approved SASA budget (which could change based on the allocation methodology adopted by June of 2014).
- The residual Intrafund Overhead (A-87) Cost of \$138,606, not shared by the SASA jurisdictions. This item was removed from the shared SASA budget in FY 2011-12 and will reduce to zero during FY 2015-16, two years after the transfer of lead agency duties.

- The Yuba City Animal Control revenue line item, \$249,271, which reflects the actual cost of employees contracted to Yuba City.

The General Fund cost for this budget unit will reduce each year to reflect the reduction of residual costs and any changes that may occur to the agreement for employee services with the City of Yuba City. At some time in the future, this budget unit will reflect only Sutter County's proportionate share of the approved SASA budget.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# Human Resources Department Liability Insurance ISF (4-590)

Karen A. Ropp, Director

EXECUTIVE SUMMARY					
DEPT HEAD: KAREN A. ROPP	UNIT: LIABILITY INSURANCE ISF		FUND: LIABILITY INSURANCE ISF		4590 4-590
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	407,375	402,935	466,056	494,416	6.1
OTHER CHARGES	116,793	42,487	209,733	246,782	17.7
* GROSS BUDGET	524,168	445,422	675,789	741,198	9.7
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	524,168	445,422	675,789	741,198	9.7
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	524,168	445,422	675,789	741,198	9.7
<b>OTHER REVENUES</b>					
USER PAY REVENUES	717,657	26,816	212,816	250,754	17.8
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	22,320	11,826	29,741	25,341	14.8-
CANCELLATION OF OBLIGATED F/B	0	0	78,865	78,865	.0
AVAILABLE FUND BALANCE 7/1	463,473	679,282	837,012	386,238	53.9-
TOTAL AVAILABLE FINANCING	1,203,450	717,924	1,158,434	741,198	36.0-
* UNREIMBURSED COSTS	679,282-	272,502-	482,645-	0	100.0-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The self-insured liability program is managed by the Human Resources Department. This budget identifies the annual expenditures for the operation of the self-insured liability program, which is established as an Internal Service Fund (ISF). The costs for operation of this budget are allocated to the other operating budgets of the County. This budget provides funds for the administration, adjustment and defense of liability claims against the County and the purchase of excess insurance, should the County sustain a catastrophic loss.

## Major Budget Changes

### Services & Supplies

- \$28,360 Increase in Insurance Premium

### Other Charges

- (\$22,996) Decrease in the Interfund Overhead (A-87) Cost plan cost as provided by the Auditor-Controller

### Revenues

- \$37,938 Increase in Interfund Insurance ISF revenue to support the required liability claims reserve

## **Program Discussion**

The primary factor that drives this budget is the cost of maintaining the self-insured liability program and associated costs such as administration and defense costs.

Sutter County operates the liability fund as a pooled primary self-insured program. As a standing participant in a public entity insurance pool, the County's risk is spread amongst its pool members enabling Sutter County to take advantage of best in class coverage programs in exchange for competing premium rates.

Nonetheless, on a year-over-year basis, insurance premiums are subject to a number of economic stimuli: global market conditions, available insurance capacity, claims loss history, and the overall state of the economy. As such, we can expect to experience an annual change in premium rates dependent on any or all of the variables mentioned above. However, due to Sutter County's pool sharing abilities the change is generally manageable.

## **Recommended Budget**

This budget is recommended at \$741,198.

The Liability Insurance budget unit operates as an ISF and must balance revenues to expenditures within the fund. Recommended budget increases result in a \$37,938 (17.8%) increase in the Interfund Liability Insurance ISF premium charges to County Departments as compared to FY 2012-13. The amount, budgeted in the Interfund Liability Insurance ISF line item, reflects the total charges made to County departments for liability insurance premiums and requirements to maintain the liability claims reserve. Therefore, the increase in this account equals the amount that has been

increased in County department budgets for FY 2013-14.

The Board of Supervisors has a funding policy that program assets be maintained between the 75% and 90% confidence level. The assets of the program are projected to be in excess of the 90% confidence level at June 30, 2013. Over time, the Liability ISF had generated a funding surplus. Therefore, the actuarial valuation recommended the County implement a funding plan to bring program assets back to the desired confidence level by June 30, 2015.

The CSAC Excess Insurance Authority standard states that based on the actuarial recommendations, the members should maintain reserves and make funding contributions equal to or exceeding the expected losses and a reasonable margin for contingencies. The recommended amount to be set aside in FY 2013-14 for future claims payable is \$200,000. With this recommendation, the County will continue to have sufficient funds set aside in the liability claims reserve to cover future claims payable.

## **Use of Fund Balance**

The Liability Insurance ISF fund contains a Committed Fund Balance designated for future appropriations and a Committed Fund Balance designated for catastrophic loss. It is recommended that the \$78,865 remaining in the Committed Fund Balance designated for future appropriations be cancelled in FY 2013-14 as the final step in a two-year plan to reduce a funding surplus. It is recommended that the Committed Fund Balance designated for catastrophic loss be maintained at \$200,000. The fund also contained Net Assets of \$679,281 as of July 1, 2012. Net Assets are estimated to equal \$386,238 as of July 1, 2013.

# Human Resources Department Workers' Compensation (4-591)

Karen A. Ropp, Director

EXECUTIVE SUMMARY					
DEPT HEAD: KAREN A. ROPP	UNIT: WORKERS' COMP INSURANCE ISF	FUND: WORKERS' COMP INSURANCE ISF	4591	4-591	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	288,951	240,280	312,889	335,203	7.1
SERVICES AND SUPPLIES	1,730,303	1,593,059	1,742,095	1,866,165	7.1
OTHER CHARGES	32,610	16,790	31,427	24,484	22.1-
* GROSS BUDGET	2,051,864	1,850,129	2,086,411	2,225,852	6.7
INTRAFUND TRANSFERS	0	16	0	0	.0
* NET BUDGET	2,051,864	1,850,145	2,086,411	2,225,852	6.7
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	2,051,864	1,850,145	2,086,411	2,225,852	6.7
<b>OTHER REVENUES</b>					
USER PAY REVENUES	2,074,851	2,029,120	2,057,080	2,073,689	.8
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	302	2,733-	6,000	6,430	7.2
CANCELLATION OF OBLIGATED F/B	0	0	23,331	0	100.0-
AVAILABLE FUND BALANCE 7/1	34,791-	11,501-	11,949-	145,733	1,319.6-
TOTAL AVAILABLE FINANCING	2,040,362	2,014,886	2,074,462	2,225,852	7.3
* UNREIMBURSED COSTS	11,502	164,741-	11,949	0	100.0-
ALLOCATED POSITIONS	2.80	2.80	2.80	2.80	.0

## Purpose

The Human Resources Department is responsible for the administration and management of the Workers' Compensation program. Elements of the Workers' Compensation program include: claims management, coordination of third party claims administration, monitoring departmental safety and accident prevention programs, tracking job-related accidents and injuries and the maintenance of appropriate reports, records and statistics.

## Major Budget Changes

### Salaries & Benefits

- \$22,314 General increase due to negotiated Salaries and Benefits

### Services & Supplies

- \$110,427 Increase in Workers Compensation insurance premium
- \$11,103 Increase in Professional and Specialized Services due to increased costs for pre-employment and investigative services

**Revenues**

- \$57,035 Increase in Interfund Workers' Compensation program charges to County departments

**Program Discussion**

The Human Resources Department is responsible for the administration and management of the Workers' Compensation program, which includes: claims management, third party claims administration, safety and accident prevention programs, work-related accidents and injuries and development of corresponding reports.

This budget unit is an Internal Service Fund; therefore, all revenues and expenditures are accumulated within the fund and net costs are allocated to individual County departments based on a standard allocation methodology.

The primary factors that affect the cost of this budget unit are salaries and workers' compensation insurance premiums, both primary and excess workers' compensation, together with associated costs to implement and maintain these programs.

In FY 1998-99 Sutter County converted from an individual self-insured program to a pooled primary self-insured program. As a standing participant in a public entity insurance pool, the County's risk is spread amongst its pool members enabling Sutter County to take advantage of best in class coverage programs in exchange for competing premium rates.

Nonetheless, on a year-over-year basis, insurance premiums are subject to a number of economic stimuli - global market conditions, available insurance capacity by the underwriting community, claims loss history, and the over all state of the economy. As such, we can expect to experience an annual swing in premium rates dependent on any or all of the variables mentioned above. However, due to Sutter County's pool sharing abilities that swing is generally manageable.

**Recommended Budget**

This budget is recommended at \$2,225,852.

Because the net costs of this fund are allocated to all County departments, including General Fund departments, a significant effort has been made to contain costs in the Workers' Compensation Fund.

The recommended budget includes an increase of \$22,314 in salaries and related benefits due to increases in negotiated benefits, including a countywide increase in Health Insurance premium costs. As mentioned above, the effort to contain current year costs is reflected in the recommendation to hold the Safety Coordinator position at a 60% position (0.6 FTE) for a third year, with the Risk Manager assuming safety-related administrative duties that have traditionally been performed by the Safety Coordinator. These duties include: developing safety communication materials and disseminating to departments; training employees in safety policies; investigating work place accidents and developing corresponding accident reports; providing consultation services to departments to assist them in developing an effective injury and illness prevention



program; interacting with governmental agencies to secure and provide information to departments; responding to Cal/OSHA inspections and citations and represent County at administrative hearings related to citations. However, it should be noted that the continuing reduction of the Safety Coordinator hours and corresponding shift of responsibility to the Risk Manager is not conducive to the Division's stated efforts to contain costs by managing the risks.

Over 80% of the cost of the County's Workers' Compensation program is driven by insurance premium costs. Initial insurance premium estimates received from the carrier indicate an increase over the prior year budgeted amount driven primarily by escalating workers' compensation insurance rates from the underwriting markets. However, the County was recently notified that it will receive a dividend from the carrier based on pooled savings, which will be applied in the coming year. Therefore, the recommendation for the FY 2013-14 insurance premium reflects this dividend as a reduction to insurance costs.

Additional reductions to the Workers' Compensation budget are not recommended. An additional reduction would require the elimination of the Safety Coordinator position. Complete elimination of the Safety Coordinator position would place the County's safety program at risk, as all duties currently performed by the Safety Coordinator would be, by default, transferred to the Risk Manager. Regular activities such as safety inspections and trainings would be either severely limited or eliminated altogether, depending upon other critical priorities that arise during the year for the Risk Manager. Elimination of the safety program could in turn negatively impact the County's claims experience and cause an increase in premiums. Further reductions are not recommended at this time.

## **Use of Fund Balance**

The fund contained Net Assets of (\$11,949) as of July 1, 2012. Net Assets are estimated to equal \$145,733 as of July 1, 2013.

# Treasurer - Tax Collector Tax Collector (1-202)

Steven L. Harrah, CPA, Treasurer-Tax Collector

EXECUTIVE SUMMARY						
DEPT HEAD: STEVEN L. HARRAH	UNIT: TREASURER-TAX COLLECTOR		FUND: GENERAL		0001 1-202	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	623,162	502,449	622,408	624,385	.3	
SERVICES AND SUPPLIES	105,059	60,281	113,440	113,350	.1-	
OTHER CHARGES	183,306	142,611	184,926	180,661	2.3-	
* GROSS BUDGET	911,527	705,341	920,774	918,396	.3-	
INTRAFUND TRANSFERS	23,006	19,480	32,946	32,983	.1	
* NET BUDGET	934,533	724,821	953,720	951,379	.2-	
OTHER REVENUES						
USER PAY REVENUES	383,887	280,580	361,300	376,100	4.1	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	30-	617	0	0	.0	
TOTAL OTHER REVENUES	383,857	281,197	361,300	376,100	4.1	
* UNREIMBURSED COSTS	550,676	443,624	592,420	575,279	2.9-	
ALLOCATED POSITIONS	7.17	7.17	7.17	7.17	.0	

## Purpose

The Treasurer-Tax Collector's office provides services to other County departments and performs functions for several local government agencies not under the control of the County Board of Supervisors. Tax collections are performed for all taxing agencies including the County, cities, school districts and various special districts. The Treasurer also safeguards and invests the monies for the County, school districts, and most of the special districts in Sutter County as part of its Treasury function.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

The Treasurer-Tax Collector's Office is accountable for three primary functions: banking/treasury, processing property tax payments, and collection of delinquent debts through the Office of Revenue Collections (1-204).

As the County's banking depository, the Department provides pooled treasury services to County departments, schools and special districts. These services include receiving cash receipts and depositing them with the County's banking institution; paying warrants issued by the County auditor or schools; and management of the Pool Treasury investment portfolio.

Cash balances in the County treasury average \$150 to \$200 million each day. Every month, the Department banks

# Treasurer - Tax Collector Tax Collector (1-202)

*Steven L. Harrah, CPA, Treasurer-Tax Collector*

---

approximately 15,000 checks in addition to cash, and pays anywhere from 12,000 to 15,000 county and school warrants.

The Treasurer-Tax Collector's Office administers the property tax collection function for the County, cities, schools and special districts. Tax activities include mailing bills, recording payments and reconciling accounts with the Auditor-Controller for the secured, unsecured and supplemental property tax rolls. Annually, this office mails approximately 38,000 tax bills and collects and processes more than \$101 million in tax payments with a combined collection rate of 98%, ranking Sutter County 6<sup>th</sup> in the State for collections efficiency.

The Office of Revenue Collections is the third division located in the Treasurer-Tax Collector's Office. Budgetary details for this function appear under budget unit 1-204.

Major projects and policy issues for this budget unit in FY 2013-14 will include:

The expansion of internet property tax payment capabilities to include all tax rolls both current and defaulted, providing the public with additional opportunities and means of paying their property taxes. This project is to continue the efforts in applying modern technology necessary to stay current with subsequent property tax billings and collections for the convenience of our citizens.

The completion of the Negative Supplemental Voucher system, which will reduce both errors and staff time in the processing, refunding, interception and crediting of negative supplements payments in both the Treasurer-Tax Collector and Auditor-Controller departments saving

County funds and improving taxpayer services.

Coordination of the rollout of LexisNexis credit card acceptance services in other County departments, such as Community Services and Public Works, to improve customer service to the citizens of Sutter County.

## Recommended Budget

This budget is recommended at \$951,379. The General Fund provides 60% of the financing for the Department. General Fund cost is reduced by \$17,141 (2.9%) compared to FY 2012-13.

This recommendation reflects the continued decision to hold vacant and unfunded one Treasurer-Deputy Collector position that was initially frozen and unfunded in FY 2009-10 and maintains the reduction of one Treasurer-Collector Deputy position to half-time (0.5 FTE) originally reduced in FY 2011-12.

Additional reductions to the Treasurer-Tax Collector budget are not recommended; as further reductions would require the elimination of filled positions, limiting the office's ability to meet customer service requirements and expectations.

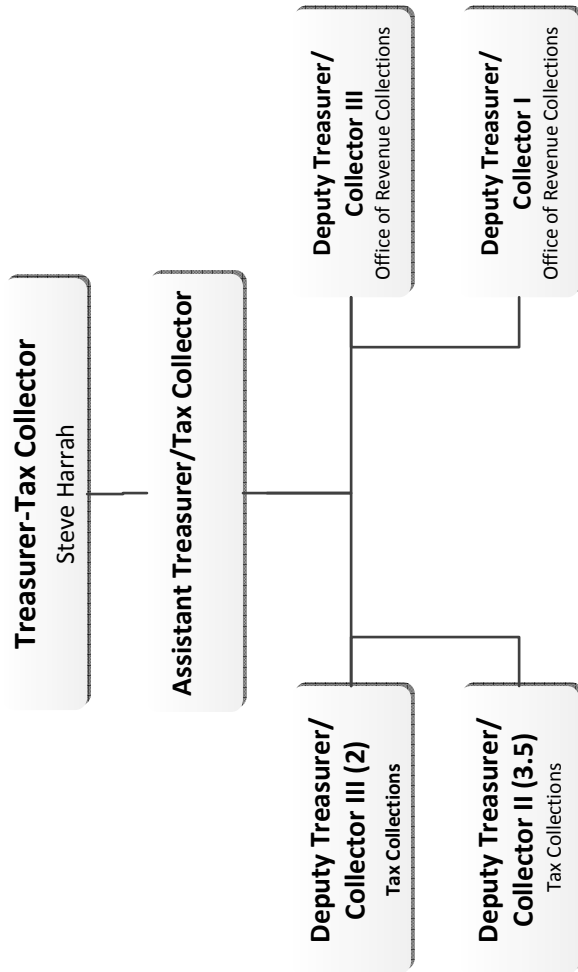
## Use of Fund Balance

This budget unit is within the General Fund. This budget does not include the use of any specific fund balance.

This Page Left Intentionally Blank

# Treasurer/Tax Collector FY 2013-2014

*Recommended*



**Treasurer - Tax Collector      Steven L. Harrah, CPA, Treasurer-Tax Collector**  
**Office of Revenue Collections (1-204)**

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: STEVEN L. HARRAH	UNIT: OFFICE OF REVENUE COLLECTION		FUND: GENERAL	0001 1-204	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	170,636	117,427	175,787	175,696	.1-
SERVICES AND SUPPLIES	23,660	15,874	26,575	26,575	.0
OTHER CHARGES	5,876	5,785	5,850	5,722	2.2-
* GROSS BUDGET	200,172	139,086	208,212	207,993	.1-
INTRAFUND TRANSFERS	3,931	1,779	6,016	6,022	.1
* NET BUDGET	204,103	140,865	214,228	214,015	.1-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	91,355	35,901	107,500	100,500	6.5-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	7-	0	0	0	.0
TOTAL OTHER REVENUES	91,348	35,901	107,500	100,500	6.5-
* UNREIMBURSED COSTS	112,755	104,964	106,728	113,515	6.4
ALLOCATED POSITIONS	3.33	3.33	2.33	3.33	42.9

## Purpose

The Office of Revenue Collection (ORC) is a division of the Treasurer-Tax Collector's Office. The office acts as a collection agency, pursuing delinquent debts owed to departments of the County and the Superior Court. Currently, the Office of Revenue Collections has in excess of 13,000 accounts, 3,000 County and 10,000 Superior Court, logged into the system's inventory with unpaid balances exceeding \$7.2 million, \$900,000 County and \$6.3 million Superior Court.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

In FY 2011-12 over \$470,000 was recovered in delinquent debts owed to County departments and the courts which include the Agriculture Department; Auditor-Controller's Office; Child Support Services; Clerk-Recorder; Community Services Department - Fire; District Attorney's Office - Victim Witness; Human Services - Health, Mental Health and Welfare and Social Services; Juvenile Hall; Library; Probation Department; Public Defender; and the Sheriff's Office. Fiscal Year 2012-13 collections are currently estimated at approximately \$533,000, a 13.4% increase over the prior year.

During FY 2012-13 the ORC added additional collection tools with implementation of credit and debit card

# **Treasurer - Tax Collector**      *Steven L. Harrah, CPA, Treasurer-Tax Collector* **Office of Revenue Collections (1-204)**

---

acceptance using the LexisNexis solution, providing yet another means for debts to be paid. Additionally the Department entered into an agreement with the Franchise Tax Board Court Ordered Debt Program, to whom under performing and nonperforming clients are referred. Both of these enhancements have contributed to the steady increase in collections and solidified the Department's classification as a Comprehensive Collection Program under California Penal Code 1463.007.

For FY 2013-14, the ORC is planning to increase the number of poor-performing debts turned over to the Franchise Tax Board Intercept Program and to work with the Information Technology Department to provide an online payment solution to debtors. This will provide taxpayers yet another convenient method for paying debts and restitution.

## **Recommended Budget**

This budget is recommended at \$214,015. The General Fund provides 53% of the financing for the Department, which has increased by \$6,787 (6.4%) compared to FY 2012-13. The increased General Fund cost is primarily due to an anticipated reduction in revenue.

The Office of Revenue Collections division is staffed by two full-time Treasurer-Collector Deputy positions and is allocated a portion of the Assistant Treasurer-Tax Collector position for management oversight. The Department will continue to hold vacant and unfunded a third Treasurer-Collector Deputy position that was originally frozen and unfunded in FY 2010-11.

The FY 2012-13 Adopted Budget position allocation shows 2.0 allocated Treasurer-Collector Deputy positions instead of the proper number of 3.0 positions. The FY 2013-14 Recommended Budget shows the correct number, 3.0 positions, one of which is the vacant and unfunded position mentioned previously. This appears as an increase in the position allocations, but is simply correcting the missing position allocation in the FY 2012-13 Budget.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.







# General Services

## *Section D*

Ettl Hall at the Community Memorial Museum in Sutter County is open and available for event rental. Ettl Hall and the Sutter County Veterans Hall are maintained and rented by the new General Services Department, which includes the function of Information Technology, the care of County buildings and grounds, purchasing, and fleet maintenance and management.



# General Services Department General Services Admin (1-205)

Megan M. Greve, Interim Director

EXECUTIVE SUMMARY					
DEPT HEAD: MEGAN M. GREVE, INTER UNIT: GENERAL SERVICES DEPARTMENT				FUND: GENERAL	0001 1-205
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	189,215	156,016	215,213	541,064	151.4
SERVICES AND SUPPLIES	435,155	325,543	477,782	476,232	.3-
OTHER CHARGES	22,611	8,615	16,993	16,644	2.1-
* GROSS BUDGET	646,981	490,174	709,988	1,033,940	45.6
INTRAFUND TRANSFERS	88,467-	49,626-	97,162-	351,713-	262.0
* NET BUDGET	558,514	440,548	612,826	682,227	11.3
<b>OTHER REVENUES</b>					
USER PAY REVENUES	297,710	155,483	312,519	574,665	83.9
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	5-	0	0	0	.0
TOTAL OTHER REVENUES	297,705	155,483	312,519	574,665	83.9
* UNREIMBURSED COSTS	260,809	285,065	300,307	107,562	64.2-
ALLOCATED POSITIONS	3.00	3.00	3.00	6.00	100.0

## Purpose

On May 14, 2013, the Sutter County Board of Supervisors approved a reorganization of the Community Services, Public Works, General Services and Information Technology functions of the County. The reorganization is effective July 1, 2013, in coordination with the approval of the FY 2013-14 budget. This reorganization is designed to create efficiencies in the management structure and delivery of services to internal and external customers.

It is envisioned that the newly created General Services Department will be able to help the County improve efficiency by coordinating current and new projects such as the purchase and implementation of a county-wide purchasing and budget system and the development of a records

management system that encompasses digital as well as physical storage. The General Services Department will continue work on the County Airport until it is leased to the Sutter Buttes Regional Aviation Association for management services.

This budget unit (1-205) now includes all of the administrative staff for the newly formed General Services Department as well as all Central Services functions that were included in budget unit 1-924 (now included as a program in this budget unit). In previous years, budget unit 1-205 represented only the Purchasing function of the General Services division of the Public Works Department.

## **Major Budget Changes**

### **Salaries & Benefits**

- \$325,851 Increase in salaries and related benefits reflecting the consolidation of existing staff within the General Services administrative budget unit

### **Intrafund Transfers**

- (\$259,059) Decrease in Intrafund Administration Services reflecting revenue provided by the other budget units in the Department for support services – previously provided by Public Works

### **User Pay Revenues**

- \$262,146 Increase in Interfund Admin Services reflecting revenue provided by the other budget units in the Department for support services – previously provided by Public Works

## **Program Discussion**

### **Reorganization Background**

In 2002, the County reorganized the Department of Public Works in order to create the General Services Division within the Department, with the understanding that in the future and as the County continued to grow in population and service requirements, the County would eventually establish General Services as its own stand-alone department.

Understandably, as public agencies grow in size and reporting requirements become more complex, the support service areas of the government become more important and require more clearly delineated functions. Most public agencies typically have a general services department or division that focuses exclusively on providing support services to other county departments.

The General Services division of the Public Works Department, as currently structured includes the divisions of:

- Fleet
- Purchasing (including Central Services functions)
- Facilities Management
- County Airport
- Veterans and Ettl Halls
- Live Oak Park Campground and County boat launch facilities

With the approved reorganization, these functions will remain under the new General Services Department. In addition to the above functions, the Information Technology ISF will be under the General Services Department with the General Services Director serving as the Department Head.

### **General Services Department - Administrative Staff**

All administrative positions for the General Services Department are included in this budget unit.

- General Services Director – approved May 14, 2013, to be effective July 1, 2013
- Administrative Services Officer – moved from the Information Technology ISF budget unit (8-145)

# General Services Department General Services Admin (1-205)

*Megan M. Greve, Interim Director*

- Procurement/Contract Analyst
- Central Services Assistant III
- Office Assistant III
- Account Clerk I – moved from the Fleet budget unit (4-580)

- Pharmaceuticals and medical supplies are procured by the Health and Human Services Department
- Procurement of most office supplies is decentralized and is performed by individual departments

These positions will provide management and support services to all functions and budget units within the General Services Department.

## **Purchasing**

Sutter County operates with a centralized purchasing function. Purchasing functions in the County are coordinated by the County Purchasing Agent, now the Director of General Services. The Purchasing Office assists County departments by providing product information, locating sources of supply, and explaining procurement options.

Purchasing is responsible for telephone communications and copier services as well as leasing facilities for County activities and renting and leasing County land and facilities to the public.

The Purchasing Office also provides procurement assistance to departments on major purchases of services and supplies with the following exceptions.

- Computers and software have traditionally been procured by the Information Technology ISF, however with the combination of these departments, it is anticipated that these procedures will be streamlined
- Construction services are procured separately by the Engineering Division of what is now the Development Services Department

The objective of Purchasing is to obtain the maximum value for each dollar expended, utilizing open competition and impartial evaluation of alternate products. The Purchasing Office works to procure all equipment, supplies, and services, consistent with the quality, quantity, and delivery requirements of the requesting department, while adhering to County and State regulations, laws, rules, policies, and procedures. Purchasing also operates an interdepartmental courier service.

Costs for purchasing activities are allocated through the A-87 Cost Plan based on the number of purchase orders issued. Some tasks are directly charged to the supported activity.

## **Central Services**

As with the purchasing function, Sutter County utilizes a centralized organization, historically called Central Services, for the provision of postage services, printing services and copier lease services to County departments.

Copier leases are allocated and billed to user departments based on copier machine rental costs. Postage is also allocated and billed to the user department based on the postage costs for mail processing for each department. Printing services are directly billed to user departments based on the cost of printing. Where Sutter County at one time operated an in-house printing service, the majority of printing services now involves managing outside vendor contracts and large print orders.

## **Recommended Budget**

This budget is recommended at \$682,227. The General Fund provides 16% of the financing for this budget unit after administrative services revenue has been collected, and is decreased \$192,745 (64.2%) when compared to the combined total of the FY 2012-13 Purchasing and Central Services budget units. A portion of the costs for this budget are recouped from outside and subvented funds through the annual A-87 cost plan.

As noted, this budget unit reflects Intra/Interfund Administration Service revenues, which represent the provision of administrative support service to the other budget units in this Department. These services were previously provided by the Public Works budget unit (1-920) and allocated and billed in the same manner.

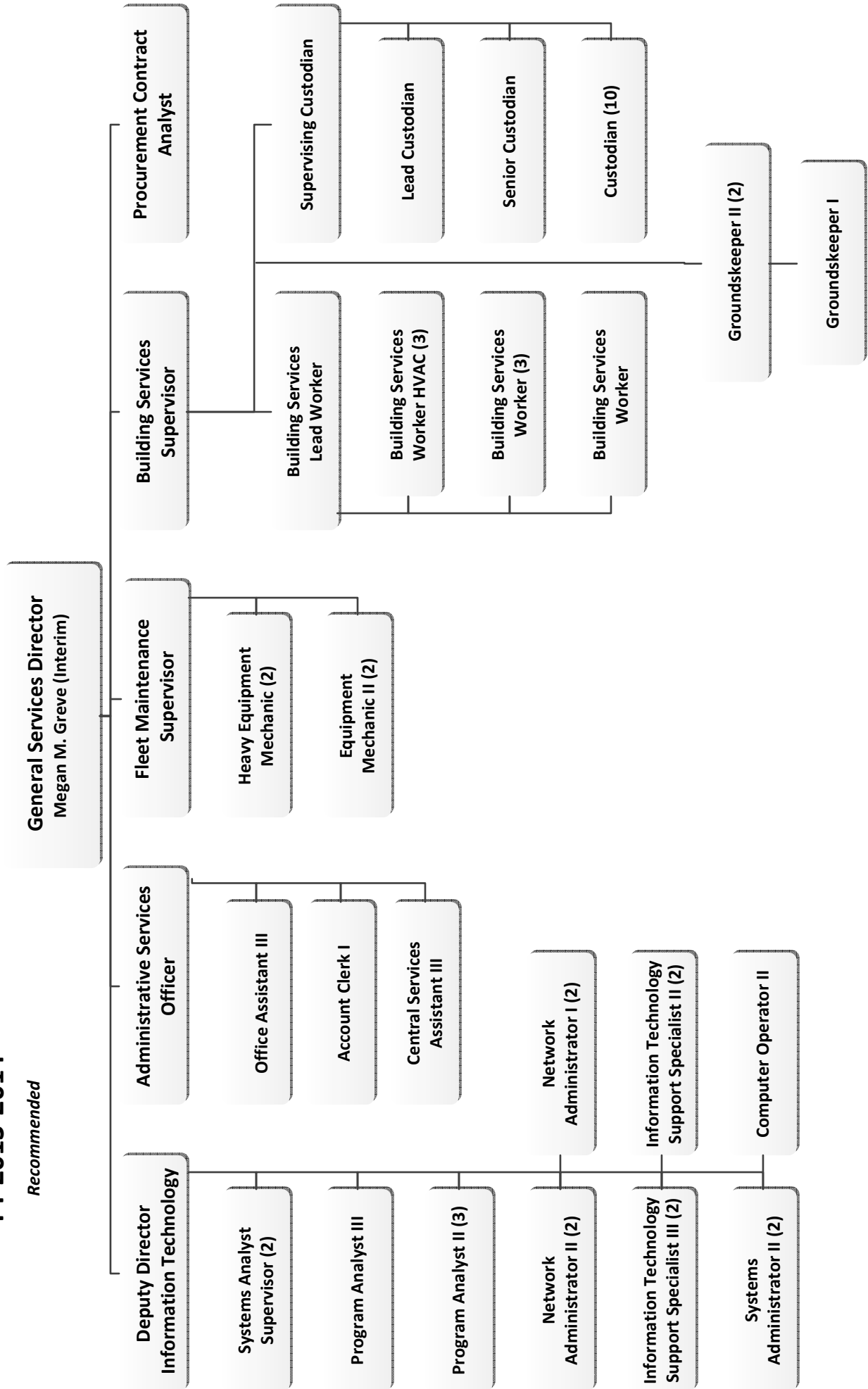
The recommended budget includes the addition of three positions (one new position and two transferred positions) for a total of six positions, as discussed above. Intrafund Administration Services revenue is shown as a negative expense, and is recommended at (\$197,759), which is a decrease of \$259,059 compared to FY 2012-13, and reflects revenues from the remaining General Fund budget units in this Department to cover administrative services provided. Similarly, the addition of Interfund Admin-Misc. Department revenue in the amount of \$262,146 reflects the administrative services provided by this budget unit to the Information Technology ISF, the Fleet ISF, and the Airport budget units.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance. The cancellation of General Fund Obligated Fund Balance for General Fund vehicle and major equipment purchases has historically been reflected in the Purchasing budget unit. However, in FY 2013-14 there are no recommendations to use Obligated Fund Balance monies for large purchases through General Services.

# General Services FY 2013-2014

*Recommended*



**General Services Department  
Parks and Recreation (7-101)**

*Megan M. Greve, Interim Director*

E X E C U T I V E S U M M A R Y					
DEPT HEAD: MEGAN M. GREVE, INTER UNIT: PARKS & RECREATION			FUND: GENERAL		0001 7-101
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SERVICES AND SUPPLIES	22,817	17,454	21,775	22,375	2.8
OTHER CHARGES	28,333	10,090	31,607	31,535	.2-
CAPITAL ASSETS	8,090	0	0	0	.0
* GROSS BUDGET	59,240	27,544	53,382	53,910	1.0
INTRAFUND TRANSFERS	203,031	186,856	177,535	216,064	21.7
* NET BUDGET	262,271	214,400	230,917	269,974	16.9
OTHER REVENUES					
USER PAY REVENUES	8,905	34,039	24,000	27,000	12.5
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	8,905	34,039	24,000	27,000	12.5
* UNREIMBURSED COSTS	253,366	180,361	206,917	242,974	17.4
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Purpose**

The Parks and Recreation budget unit provides for the operation, routine maintenance services, management, planning, and improvements for the County park system which includes parks, boat ramps, monuments, and recreational areas.

The mission of Parks and Recreation is to provide, and adequately maintain, recreation opportunities which are highly accessible and offer a high-quality outdoor experience in a safe environment; to protect park resources from incompatible uses; and to plan park development in such a manner as to minimize environmental impacts.

The Parks and Recreation budget unit is now included in the newly created General Services Department effective July 1, 2013.

**Major Budget Changes**

**Intrafund Transfers**

- \$37,015 Increase in Interfund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller's office

**Revenues**

- \$10,000 Increase in Boat Launch Fees related to annual passes

**Program Discussion**

The County parks program provides opportunities for a wide variety of recreational activities including camping, picnicking, swimming, fishing and boating. This budget unit covers the ongoing



operation and maintenance of the County parks and recreation system. Maintenance duties include grounds keeping and repairing facilities (buildings, parking areas, fences, boat ramps, utilities, picnic tables and signs). Staff interacts regularly with the public by providing information on park facilities and regulations. Staff also monitors and collects fees for the use of facilities.

This budget unit funds the maintenance and improvements for three County parks, four boat launching facilities, several monuments, and associated structures and grounds including:

- Live Oak Park and boat ramp;
- Harter Park;
- Donahue Park; and
- Boyd's Pump, Yuba City, and Tisdale boat launching facilities.

## **Recommended Budget**

This budget is recommended at \$269,974 and includes Intrafund Administration Services charges from the General Services Admin budget unit (1-205). The General Fund provides 90% of the financing for this budget unit and is increased \$36,057 (17.4%) compared to FY 2012-13.

The recommended budget includes \$196,834 in Intrafund A-87 Cost Plan Building Maintenance charges, which is an increase of \$37,015 (23%) compared to FY 2012-13. The Cost Plan is developed each year by the Auditor-Controller's office and reflects Building Maintenance charges based on actual costs from FY 2011-12.

The recommendation includes an increase in boat launch fee revenue reflecting a full year

of a new fee structure for boat launch annual passes.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

# General Services Department Building Maintenance (1-700)

Megan M. Greve, Interim Director

EXECUTIVE SUMMARY					
DEPT HEAD: MEGAN M. GREVE, INTER UNIT: BUILDING MAINTENANCE			FUND: GENERAL		0001 1-700
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	2,146,185	1,709,687	2,139,542	2,201,896	2.9
SERVICES AND SUPPLIES	701,537	560,769	792,075	852,975	7.7
OTHER CHARGES	165,247	60,969	178,385	122,036	31.6-
* GROSS BUDGET	3,012,969	2,331,425	3,110,002	3,176,907	2.2
INTRAFUND TRANSFERS	66,483-	257,287-	159,633-	166,912-	4.6
* NET BUDGET	2,946,486	2,074,138	2,950,369	3,009,995	2.0
<b>OTHER REVENUES</b>					
USER PAY REVENUES	421,852	478,075	462,352	452,865	2.1-
GOVERNMENTAL REVENUES	40,961	0	0	0	.0
GENERAL REVENUES	2,413-	0	0	0	.0
OTHER FINANCING SOURCES	2,460	0	0	0	.0
TOTAL OTHER REVENUES	462,860	478,075	462,352	452,865	2.1-
* UNREIMBURSED COSTS	2,483,626	1,596,063	2,488,017	2,557,130	2.8
ALLOCATED POSITIONS	31.00	31.00	31.00	31.00	.0

## Purpose

The Building Maintenance budget unit includes three facilities management and maintenance functions: Facilities Management, Grounds Maintenance, and Custodial services. The purpose of the budget unit is to provide resources to maintain the buildings and grounds that are owned, rented, or leased by Sutter County. Building Maintenance is responsible for the building and grounds maintenance and custodial services for 41 County properties that support approximately 800 County employees with an annual budget of approximately \$3.3 million.

Minor improvement projects, generally of a value less than \$15,000, are typically included in the Facilities Management portion of this budget unit. Public Works projects with a cost of \$15,000 or above are

typically budgeted in the Plant Acquisition budget unit (1-801).

The Building Maintenance budget unit is now included in the newly created General Services Department effective July 1, 2013.

## Major Budget Changes

### Salaries & Benefits

- \$62,354 General increase due to negotiated Salaries and Benefits

### Services & Supplies

- \$50,000 Increase in Utilities based on PG&E billing methodology change

### **Other Charges**

- (\$50,000) Decrease in Interfund Misc. Non-Road charges due to less anticipated work by the Road Department for Building Maintenance

- General cleaning
- Vacuuming
- Trash and recycling removal
- Restroom cleaning with restocking of supplies
- Carpet cleaning
- Window washing

### **Program Discussion**

The Building Maintenance budget unit contains three programs that provide three distinct services: Building Maintenance (70), Grounds Maintenance (71), and Custodial Services (72).

The Building Maintenance staff performs preventative maintenance and routine repairs for County-owned facilities, including the repair of electrical, plumbing, HVAC, roofing, and structural systems.

The Grounds Maintenance staff maintains the grounds of 22 buildings, 8 recreation areas, and the Sutter County Airport (until such time as a transition to the Sutter Buttes Regional Aviation Association is completed). Grounds Maintenance responsibilities include:

- Mowing
- Edging
- Weed control
- Leaf removal
- Tree pruning and trimming
- Irrigation maintenance/repair
- Fertilization
- Litter removal
- Maintenance of irrigation systems

The Custodial staff performs cleaning services for County buildings, including the 24/7 Mental Health Inpatient Unit. These responsibilities include:

Products and consumable cleaning items for the majority of County buildings are also budgeted within this program unit.

Selected staff oversee outside services contracts such as contracts for inspecting and maintaining fire suppression and security systems, custodial services, landscaping services, and minor renovations.

Costs for all three of these A-87 programs are allocated through the Cost Plan based on labor, with the exception of utilities which are allocated by square footage attributed to County activities. The A-87 Cost Plan is produced each year by the Auditor-Controller's office.

### **Recommended Budget**

This budget is recommended at \$3,009,995, and includes Intrafund Administration Service charges from the General Services Administration budget unit (1-205). The General Fund provides 84.9% of the financing for this budget unit and is increased by \$69,113 (2.8%) compared to FY 2012-13. A portion of the costs for this budget unit are recouped from outside and sub-vented funds through the annual A-87 cost plan.

# General Services Department Building Maintenance (1-700)

---

*Megan M. Greve, Interim Director*

## Building Maintenance

Professional and Specialized Services are recommended to include only known recurring contract work such as elevator maintenance, fire extinguisher maintenance, pest control services and card access system repairs and monitoring. No contingency funds are budgeted for unanticipated work. Additional funding would be requested if additional services are required.

Maintenance of Structure & Improvements is recommended at \$40,000 to cover only those planned maintenance projects under \$15,000 in cost with little funding provided for unanticipated projects.

three positions. In FY 2012-13, funding for seasonal workers was eliminated. This is recommended to continue for FY 2013-14 with no assistance from Extra Help employees.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

## Grounds Maintenance

In FY 2011-12, the permanent grounds maintenance staff was reduced from four to

# General Services Department

Megan M. Greve, Interim Director

## Wildewood West Street Landscape Maintenance District (4-011)

EXECUTIVE SUMMARY					
DEPT HEAD: DANELLE STYLOS		UNIT: SUTTER CO ST LNDSCP WILDWOOD W FUND: SUTTER CO ST LNDSCP WILDWOOD W 4011 4-011			
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	2,280	1,900	3,200	3,200	.0
* GROSS BUDGET	2,280	1,900	3,200	3,200	.0
* NET BUDGET	2,280	1,900	3,200	3,200	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	532	532	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	2,280	1,900	3,732	3,732	.0
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	3,109	2,021	3,732	3,732	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	3,109	2,021	3,732	3,732	.0
* UNREIMBURSED COSTS	829-	121-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

### Purpose

The Wildewood West Street Landscape Maintenance District was established as a benefit area to finance the maintenance and operation of street landscape strips in the Wildewood West subdivision.

The District will now be managed by the new General Services Department. The District has no staff and the recurring maintenance activities are performed by contract.

### Major Budget Changes

There are no major budget changes for FY 2013-14.

### Program Discussion

The Wildewood West Street Landscape Maintenance District is located just west of the city limits of the City of Yuba City. Revenues are derived from assessments levied on the properties within the Wildewood West subdivision. The District budget provides for professional landscaping services, at \$2,280 annually, and \$920 for other required professional maintenance and repairs of the district.

Maintenance expenses are directly charged to the District.

It is anticipated that this maintenance district will be annexed to the City of Yuba City within the next few years, and all funds associated with the district will then be transferred to the City.

### **Recommended Budget**

This budget is recommended at \$3,732. This budget unit does not receive any funding from the General Fund. Funding is provided through assessments.

### **Use of Fund Balance**

The Wildewood West Street Landscape Maintenance District fund contains a Restricted Fund Balance in the amount of \$6,477 as of July 1, 2012. It is estimated that the Restricted Fund Balance will equal \$7,009 at July 1, 2013.

The FY 2013-14 Recommended Budget includes an increase in Obligated Fund Balance of \$532 leaving an estimated ending balance of \$7,541.

**General Services Department  
County Airport (3-200)**

*Megan M. Greve, Interim Director*

EXECUTIVE SUMMARY					
DEPT HEAD: MEGAN M. GREVE, INTER UNIT: COUNTY AIRPORT		FUND: COUNTY AIRPORT			0005 3-200
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	3,253	2,442	3,770	3,270	13.3-
SERVICES AND SUPPLIES	136,281	116,122	176,530	189,890	7.6
OTHER CHARGES	107,828	111,176	911,695	299,214	67.2-
* GROSS BUDGET	247,362	229,740	1,091,995	492,374	54.9-
* NET BUDGET	247,362	229,740	1,091,995	492,374	54.9-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASE IN OBLIGATED F/B	0	0	0	28,150	***
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	247,362	229,740	1,091,995	520,524	52.3-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	262,097	202,198	286,195	317,474	10.9
GOVERNMENTAL REVENUES	11,188	313,198	703,808	189,550	73.1-
GENERAL REVENUES	20,747	20,028	13,500	13,500	.0
CANCELLATION OF OBLIGATED F/B	0	0	0	0	.0
CANCELLATION OF PRIOR YEAR RESERVES	0	0	88,492	0	100.0-
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	294,032	535,424	1,091,995	520,524	52.3-
* UNREIMBURSED COSTS	46,670-	305,684-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Purpose**

The County Airport, a class A-II airport established in 1947, is located within Sutter County and is now operated by the Sutter County new General Services Department. The State of California Department of Transportation Division of Aeronautics (Caltrans) and the Federal Aviation Administration (FAA) certify the Sutter County Airport as a General Aviation airport.

The airport's single paved runway is 3,040 feet long and 75 feet wide. The runway has edge lighting, runway end lights, a lighted segmented circle and a visual approach slope indicator for the northern approach.

The airport is limited to visual flight operations.

The airport has a total of:

- 52 hangar spaces in eight County owned hangar buildings;
- 12 private hangars;
- 14 end spaces; and
- 5 commercial tenants.

The asphalt concrete apron contains 113 total tie-down spaces; 85 rentals and 28 transients. Services available at the airport include aircraft repair and fuel sales. The County maintains the airport to ensure aeronautical safety, as well as compliance with Federal, State, and local aviation rules, regulations and aviation advisory boards.

The budget unit is operated as an enterprise fund, with revenues from the rental and lease fees, and fuel sales offsetting costs of operation. Rental and lease rates are set by the Board of Supervisors.

The County Airport budget unit is now included in the newly created General Services Department effective July 1, 2013.

## **Major Budget Changes**

### **Other Charges**

- (\$13,522) Decrease in Interfund Misc Non -Road charges due to mowing services moving from the Road Fund to Professional and Specialized Services
- (\$33,775) Decrease in Interfund Administration charges
- (\$526,387) Decrease in Interfund Plant Acquisition costs due to decreased project costs compared to FY 2012-13
- (\$51,892) Decrease in Interfund Overhead A-87 Cost Plan charges as provided by the Auditor-Controller's office

### **Revenues**

- \$23,500 Increase in Rent - Land and Buildings due to the increase in Commercial Land rental rates
- (\$10,161) Decrease in State CAAP Grants due to a decrease in project costs compared to 2012-13

- (\$504,097) Decrease in Federal FFA grant revenue due to decreased project costs compared to FY 2012-13

## **Program Discussion**

The Airport budget unit operates as a separate enterprise fund with the objective of generating sufficient revenue to cover the costs to operate and maintain the airport facilities. The Airport is currently operating with a minor annual deficit and cash flow loans in past years from the General Fund to maintain operations and balance its annual budget. However, revenues have increased and expenses decreased in recent years to the point where annual revenues are sufficient to cover recurring operations and maintenance expenses (not including capital repairs and improvements).

Fund revenues were increased in FY 2008-09 by bringing hangar rental rates into alignment with other airports in the area; increasing approximately \$50,000 annually over a three year period.

A similar application of comparable rates for three of the commercial users was not considered feasible and in FY 2010-11 the Board appointed an Ad Hoc Committee to review the Commercial rates at the Airport. In response to recommendations from the Ad Hoc Committee, the Board authorized a one-time increase in the commercial rates and fees for FY 2010-11.

On December 4, 2012 the Board of Supervisors again authorized increases in the Commercial Land rate through January 1, 2015. These increases will have a positive impact on Airport revenue and combined with decreases in costs, bring the annual



airport fund to a positive position financially allowing for an increase in cash balance.

The Board of Supervisors has authorized staff to develop a management contract with a group of local airport users and supporters. The group has become a local chapter of the California Pilots Association, Sutter Buttes Regional Aviation Association (SBRAA), a non-profit organization, with the intent of contracting with the County to operate and maintain the airport facility. This process is still in its initial phase and therefore this transition is not reflected in the FY 2013-14 recommended budget. Once an acceptable agreement has been developed with the SBRAA the agreement will be brought to the Board of Supervisors for consideration.

## **Recommended Budget**

This budget is recommended at \$520,524, and includes Interfund Administrative Service charges from the General Services Admin budget unit (1-205). The General Fund does not generally provide any funding for this budget unit; however, a General Fund loan, not to exceed \$185,000, was granted in FY 2010-11 to fund on-going operations. Only a portion of that loan has been utilized to date.

In FY 2013-14, \$28,150 of the loan balance will be paid back to the cash balance, leaving an estimated balance of \$130,638 of available loan proceeds from the original \$185,000 loan.

The SBRAA's proposed budget for management of the airport includes proceeds to pay back the General Fund loan over time.

The FY 2013-14 Recommended Budget includes \$194,560 in charges for the paving and shouldering of the taxiway and a Precision Approach Path Indicator (PAPI) for the runway. Approximately \$179,550 (92%) of these costs will be covered by grants from the FAA and the State.

Interfund Admin – Misc. Departments revenue is recommended at \$18,390, which is a decrease of \$33,775 (65%) compared to FY 2012-13. The administrative costs include General Services accounting and management time spent in support of the Airport.

The FY 2013-14 Recommended Budget includes \$43,592 in Interfund Overhead A-87 Cost Plan charges, a decrease of \$51,892 (55%) over FY 2012-13. The Cost Plan is developed each year by the Auditor-Controller's office and reflects county-wide overhead charges based on actual costs from FY 2011-12.

## **Use of Fund Balance**

This fund contains a Committed Fund Balance in the amount of (\$17,761) as of July 1, 2012, exclusive of long term loan obligations. It is estimated that the Committed Fund Balance will equal \$102,488 at July 1, 2013, exclusive of long term loan obligations.

The FY 2013-14 Recommended Budget includes an increase of the Committed Fund Balance by \$28,150 for a remaining balance of \$130,638.

**General Services Department  
Fish & Game Propagation (2-703)**

*Megan M. Greve, Interim Director*

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: MEGAN M. GREVE, INTER UNIT: FISH & GAME PROPAGATION	FUND: FISH AND GAME			0006 2-703	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SERVICES AND SUPPLIES	7,849	8,817	20,881	20,581	1.4-
OTHER CHARGES	1,085	530	820	849	3.5
* GROSS BUDGET	8,934	9,347	21,701	21,430	1.2-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	8,934	9,347	21,701	21,430	1.2-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	8,934	9,347	21,701	21,430	1.2-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	8,590	5,253	8,850	8,850	.0
CANCELLATION OF OBLIGATED F/B	0	0	12,851	12,580	2.1-
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	8,590	5,253	21,701	21,430	1.2-
* UNREIMBURSED COSTS	344	4,094	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Purpose**

The purpose of the Fish & Game Propagation budget unit is to support Fish and Game Commission programs. The Commission develops and administers programs benefiting fish and game activities in the County.

This budget is financed by fines from violations of the California State Fish and Game Code. The revenue from these fines is restricted to use for fish and game beneficial purposes.

The Fish and Game Propagation budget unit is now part of the newly formed General Services Department.

**Major Budget Changes**

There are no major budget changes for FY 2013-14.

**Program Discussion**

Under the direction of the Board of Supervisors, the Fish and Game Commission uses this budget to aid programs that help preserve the hunting, fishing, and wildlife heritage of Sutter County by providing opportunities for people to learn skills, safety, ethics, respect and stewardship in the conduct of outdoor pursuits.

To this end, the Commission supports programs that aid in the education of children and young adults:

- Participation in the Duck Egg Recovery Program;
- Purchase of pheasants for and the support of an annual Junior Pheasant Hunt;
- Salmon/Steelhead aquariums and arctic chillers for the local grade schools;
- Field trips to fish hatcheries and wildlife preserves;
- Junior fishing derbies;
- Hunter safety;
- Habitation restoration; and
- A scholarship program to support attendance at the Shady Creek Outdoor School Program from Sutter County Schools.

The Fish and Game Advisory Commission sponsors a booth at the Yuba Sutter Fair promoting outdoor pursuits. The Fish and Game Commission also purchases and donates equipment to the California State Game Wardens assigned to Sutter County to assist them in their efforts to collect evidence and gain convictions of violations in the field.

Local support from the Fish and Game Commission includes donations to local organizations that support the Fish and Game Commission goals. These donations are not to exceed \$1,000 per group for a total not to exceed \$7,000 awarded for the year. Several of the organizations that have benefited from the donations in the past include: Westside Anglers, California Deer Association, Sutter Sportsman Association, various duck egg recovery projects and various school educational activities.

## **Recommended Budget**

This budget is recommended at \$21,430. This budget unit does not receive any funding from the General Fund. All funding is provided through fines and interest.

The Special Department Expense reflects expenses related to programs, events and donations such as:

- Pheasants
- Support of duck egg projects;
- Yuba Sutter Fair booth
- Donations of equipment to the Game Wardens; and
- Donations to support special events, programs and projects.

The Youth Programs account reflects expenses specifically tied to youth educational programs, events and donations such as:

- Youth fishing derbies;
- Salmon aquarium programs;
- School educational programs and field trips; and
- Shady Creek Outdoor School scholarships.

## **Use of Fund Balance**

The Fish & Game Propagation fund contains a Restricted Fund Balance in the amount of \$63,915 as of July 1, 2012. It is estimated that the Restricted Fund Balance will equal \$51,064 at July 1, 2013.

The FY 2013-14 Recommended Budget includes a cancellation of Restricted Fund Balance in the amount of \$12,580, leaving an estimated ending balance of \$38,484.

EXECUTIVE SUMMARY					
DEPT HEAD: MEGAN M. GREVE, INTER UNIT: FLEET MANAGEMENT ISF		FUND: FLEET MANAGEMENT ISF			4580 4-580
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2013-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	492,310	402,268	493,126	438,437	11.1-
SERVICES AND SUPPLIES	836,679	620,964	873,499	896,060	2.6
OTHER CHARGES	200,679	88,172	217,686	109,700	49.6-
CAPITAL ASSETS	18,724	0	18,500	35,000	89.2
* GROSS BUDGET	1,548,392	1,111,404	1,602,811	1,479,197	7.7-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	1,548,392	1,111,404	1,602,811	1,479,197	7.7-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	1,548,392	1,111,404	1,602,811	1,479,197	7.7-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	1,570,674	723,583	1,593,684	1,474,000	7.5-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	9,018	6,999	9,127	6,000	34.3-
OTHER FINANCING SOURCES	1,944	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	206,649	239,893	239,893	233,568	2.6-
TOTAL AVAILABLE FINANCING	1,788,285	970,475	1,842,704	1,713,568	7.0-
* UNREIMBURSED COSTS	239,893-	140,929	239,893-	234,371-	2.3-
ALLOCATED POSITIONS	6.00	6.00	6.00	5.00	16.7-

## Purpose

The Fleet Management budget unit operates as an Internal Service Fund (ISF). The Fleet Management ISF provides management services for County vehicles and equipment. Fleet Management, as an ISF, must generate its own revenue to cover expenditures.

Fleet Management currently administers and maintains over 434 County-owned and operated vehicles and equipment. The vehicles and equipment include cars and light duty trucks, semi trucks and trailers, off road equipment and specialty equipment such as ATV's.

Services are also provided to other local agencies or municipalities upon request.

The Fleet Management budget unit is now included in the newly created General Services Department effective July 1, 2013.

## Major Budget Changes

### Salaries & Benefits

- (\$54,689) Transfer of one Account Clerk I position to the General Services Administration budget unit (1-205)

### Other Charges

- (\$36,601) Decrease in Interfund Administration charges

- (\$73,689) Decrease in Interfund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller's office

### **Capital Assets**

- \$8,500 Replacement Brake Lathe
- \$8,000 Shop Cooling Fans

### **Revenue**

- (\$117,684) Decrease in Interfund charges to other departments to reflect decreased operating costs

## **Program Discussion**

The goal of Fleet Management is to provide the highest possible quality vehicle and equipment maintenance and repair at the lowest possible cost; while ensuring the customer's maintenance and safety needs are met with the utmost courtesy and professionalism.

The recommended budget includes five funded staff positions (a reduction of one compared to FY 2012-13): two heavy equipment mechanics, two light vehicle mechanics and a supervisor. They operate out of a maintenance facility located at the County Corporation Yard in Yuba City. Staff provide vehicle maintenance services and related vehicle administration services for County vehicles. Accounting functions funded by this unit are now provided by the General Services Administration budget unit (1-205)

Administrative services provided include:

- Fleet inventory;
- Licensing, utilization;
- Tracking of associated costs;
- Replacement recommendations;
- Access to the fuel cardlock system; and
- Vehicle disposal.

Maintenance services include performance of preventative maintenance, inspections, unscheduled maintenance, accident repairs, special contract repairs and warranty repairs.

Fleet Management staff also oversees adherence to government mandates such as:

- State unleaded and diesel smog inspections;
- California Highway Patrol Biennial Terminal Inspections (BIT);
- California Air Resource Board (CARB) on-road and off-road regulations;
- Heavy-Duty Vehicle Idling Emission Reduction Program;
- Periodic Smoke Inspection Program (PSIP) for heavy-duty diesel vehicles;
- Emission Control Label regulations; and
- Compliance with CARB Tire Inflation Regulations.

Fuel card-lock interface and transaction auditing is performed, which involves checking fueling details and quoted pricing from fuel vendors.

Fleet provides vehicle utilization informational reports to the County Administrator's Office and each department. This utilization information is made

available to promote consistency in vehicle utilization and aid decision making regarding replacement of aging vehicles. Collectively with Fleet, the County continues to recognize the importance of extending the life of vehicle and equipment assets.

Costs for Fleet are charged in three ways:

- Costs for the repair of vehicles and equipment charged to the Department that operates the vehicle and/or equipment;
- Costs of processing and procuring parts, supplies and outside repairs charged as a markup of the purchase price and charged to the Departments that operate the vehicle and/or equipment; and
- Administrative costs for managing the fleet charged to the Departments and allocated semiannually.

## **Recommended Budget**

This budget is recommended at \$1,479,197, and includes Interfund Administration Services charges from the General Services Administration budget unit (1-205).

The Fleet Management budget unit operates as an ISF and must balance revenue to expenditure within the fund.

Compared to FY 2012-13, the recommended budget reflects a \$117,687 (8%) net decrease in the three Interfund revenue accounts used to charge County customers for services provided: Interfund Fuel & Oil, Interfund Vehicle Maintenance, and Interfund Fleet Administration.

Due to the volatility in the price of fuel, it is difficult to accurately estimate the future cost of fuel. Based on higher fuel prices, offset by reduced fuel use across departments, the recommended budget for FY 2013-14 includes \$510,000 for the purchase of fuel for the majority of County departments. This represents a 1% increase in this budget item compared to FY 2012-13. Additional funding may be required if major prolonged upward fluctuations in fuel prices are experienced.

The recommended budget includes \$16,500 for the purchase of capital assets: \$8,000 to provide cooling fans for the mechanics work areas on the shop floor, and \$8,500 to replace a 23-year-old brake lathe that has exceeded its service life.

## **Use of Fund Balance**

The Fleet Management fund contains a Net Assets balance in the amount of \$239,893 as of July 1, 2012. This amount represents the department's 60-day working capital needs. It is estimated that the Net Assets balance will decrease by \$5,522 to \$234,371 at July 1, 2014.

# General Services Department Information Technology ISF (8-145)

Megan M. Greve, Interim Director

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: MEGAN M. GREVE, INTER UNIT: INFORMATION TECHNOLOGY ISF		FUND: INFORMATION TECHNOLOGY ISF		4581 8-145	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	2,073,499	1,695,018	2,215,254	2,008,794	9.3-
SERVICES AND SUPPLIES	802,782	768,530	1,163,358	1,090,631	6.3-
OTHER CHARGES	745,564	347,505	625,746	734,878	17.4
CAPITAL ASSETS	167,244	0	62,901	106,091	68.7
* GROSS BUDGET	3,789,089	2,811,053	4,067,259	3,940,394	3.1-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	3,789,089	2,811,053	4,067,259	3,940,394	3.1-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	3,789,089	2,811,053	4,067,259	3,940,394	3.1-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	3,425,968	2,196,118	3,948,793	3,859,937	2.3-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	37,232	19,802	0	0	.0
OTHER FINANCING SOURCES	6,125	0	0	0	.0
CANCELLATION OF OBLIGATED F/B	0	0	118,466	118,468	.0
AVAILABLE FUND BALANCE 7/1	777,154	464,341	812,789	489,651	39.8-
TOTAL AVAILABLE FINANCING	4,246,479	2,680,261	4,880,048	4,468,056	8.4-
* UNREIMBURSED COSTS	457,390-	130,792	812,789-	527,662-	35.1-
ALLOCATED POSITIONS	19.00	19.00	19.00	17.00	10.5-

## Purpose

In May of 2013, the Board of Supervisors approved a reorganization of several County departments, including the Information Technology Department. Information Technology now functions as a Division of the Department of General Services.

The Information Technology (IT) division of the General Services Department provides services to the other County departments. As a centralized service, the IT is able to efficiently and cost-effectively handle the large volumes of systems and data that must be managed as part of the ongoing and varied activities of the County. These services include such tasks as:

responsibility for the management of computer hardware and software resources; feasibility and evaluation studies necessary for acquisition of potential new applications; system development activities; computer room operations activities; coordination and application of web technologies to serve the County internally and externally; and other desktop/laptop computer related activities.

## Major Budget Changes

### Salaries & Benefits

- (\$186,015) Elimination of the vacant Director of Information Technology position

- (\$120,336) Transfer of the Administrative Services Officer position to the General Services Administration budget unit, effective July 1, 2013
- \$61,654 Reinstatement and funding of a vacant Computer Operator position as an 80% position

### **Services & Supplies**

- \$6,000 Increase in Communications for addition of one APN line for Sheriff's Department
- (\$69,839) Decrease in Software License & Maintenance expenses
- \$6,000 Increase in Employment Training to maintain certifications

### **Other Charges**

- \$160,967 Addition of Interfund Administration charges reflecting administration and management provided by the General Services Department (new for FY 2013-14)
- (\$61,818) Decrease in Interfund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller's office

### **Capital Assets**

- \$45,000 Replacement AS400

### **Revenues**

- (\$104,662) Decrease in Interfund Information Technology charges to County Departments due to IT budget reductions

### **Program Discussion**

In May of 2013, the Board of Supervisors approved a reorganization of county departments, including the Information Technology Department. Information Technology now functions as a Division of the Department of General Services.

The Information Technology Division provides a variety of services and functions addressing automation needs throughout the County. The Division is divided into four functional areas: Operations, Network Support, PC/Desktop Support, and Programming.

**Operations** is responsible for the day-to-day functioning of the data center, system backup and recovery, routine and special job production, secure file transmissions, as well as building security systems, shipping and receiving, equipment preparation and surplus, and forms and consumable inventory control.

**Network Support** is responsible for the County's network. This includes the fiber optic system, file and application servers, routers, switches, hubs, firewalls, security appliances, directory and email services, web access and security, connections with State and Federal agencies, remote access, virus protection, and software distribution and updates.



*PC/Desktop Support* provides direct desktop support for all the PCs, laptops, and Blackberry PDAs that are in place throughout the County. Staff is responsible for the troubleshooting, repair, replacement, and support of end user devices. Additionally, they support a variety of specialized applications in the various departments and provide extensive support to the devices, applications, and services in the Sheriff's office.

*Programming* is responsible for the development and support of the County's legacy applications as well as the development, support, and routine maintenance of the County's web presence. This group supports such applications as Financial, Human Resources/Payroll, Mental Health, Health, Criminal Justice, Property, and Budgeting systems, in addition to a wide variety of web applications for both internal and external users.

The General Services Administration division provides overall management, budgeting and fiscal services, payroll, and purchasing and contracting oversight.

On March 31, 2009, the Board of Supervisors approved a contract with SunGard Public Sector, Inc., to implement a new software system for Personnel, Payroll, Purchasing, and Budgeting. The Personnel and Payroll modules are scheduled to be implemented in July of 2013. The Budget module and peripheral components will be implemented once the implementation of the initial Personnel and Payroll modules is complete.

## **Recommended Budget**

This budget is recommended at \$3,940,394.

The Information Technology budget unit operates as an ISF and must balance revenues to expenditures within the fund. The recommended budget results in a \$104,662 (3%) decrease in the Interfund Information Technology charges to County departments as compared to FY 2012-13. The Interfund Information Technology account represents the total of all charges made to County departments for Information Technology services. Therefore, the reduction of \$104,662 equals the amount that has been reduced in County Department budgets for FY 2013-14.

One vacant Computer Operator position was also defunded in FY 2010-11. It is recommended that this position be reinstated and funded as an 80% position. This reinstatement of this position will allow other staff members who have been covering for the loss of this position for the past three years to perform the higher level functions that are needed in the Department and by the County. The budget has been increased by \$61,654 for this part-time position.

In FY 2011-12, as part of cost saving measures, the Department recommended the elimination of Unrestricted Stand-by Pay, which was partially offset by an increase in regular Overtime. As a result, on-call and after-hours support for the County became the sole responsibility of the Director, which was a management position and therefore not compensated for being on stand-by. It is recommended that Unrestricted Stand-by Pay be reinstated, although not at the previous level. Therefore, \$8,000 has been added to the budget to allow management to assign Unrestricted Stand-by on weekends

# General Services Department Information Technology ISF (8-145)

Megan M. Greve, Interim Director

and evenings to non-exempt employees within the Department.

The Department eliminated funding for virtually all travel, training, subscriptions and other methods of maintaining a well-trained staff in FY 2011-12. This reduction is continued in FY 2012-13. While such a reduction is possible for a short period of time, it is not recommended that staff training be eliminated long term. Limiting staff training indefinitely can negatively impact the County's ability to consider and implement new systems, which historically are methods by which long term cost savings, system wide process improvements and efficiencies are achieved across organizations. Therefore, \$6,000 has been added to the budget to begin allowing minimal training to staff in select areas of the Department.

It is recommended that the County's AS400 be replaced in FY 2013-14, and \$45,000 has been included as a Capital Asset purchase. The purchase of a new AS400 comes with three years of free service; whereas annual service on the existing AS400 would be in excess of \$45,000 per year. It is recommended that the Board authorize the purchase of this Capital Asset effective July 1, 2013, in advance of the adoption of the final Budget.

The current AS400 was purchased in 2006. The AS400 is one of the largest single pieces of equipment in the County Information Technology infrastructure. Following is a sampling of some of the primary applications and departments that use the AS400: Sungard Public Safety & Justice (Sheriff, District Attorney, Probation); Property Tax System, Secured, Unsecured and Supplemental Tax Rolls and Bills (Assessor, Treasurer-Tax Collector,

Auditor-Controller); County Budget Development System (County Administrative Office); Patient Care Management (Health Department); Mental Health System, Patient Billing Research (Mental Health Department).

It should be noted that the HR/Payroll System is currently housed on the AS400, and is anticipated to be off of the AS400 as of July 1, 2013 with the implementation of the new Sungard HR/Payroll system. That new system will be run from a dedicated server.

The A-87 Cost Plan is provided by the Auditor-Controller's office each year. For FY 2012-13, the Information Technology Division's Interfund Overhead (A-87) charges are recommended at \$70,555 which is a reduction of \$61,818 (47%) compared to FY 2012-13.

## Use of Fund Balance

The Information Technology fund contains a Committed Fund Balance designated for future appropriations in the amount of \$355,399 as of July 1, 2012. \$118,468 is budgeted to be used in FY 2012-13, and it is estimated that the Committed Fund Balance designated for future appropriations will equal \$236,931 at July 1, 2013. It is recommended that \$118,468, or approximately one-half of the remaining balance, be cancelled in FY 2013-14.

The fund also contains a Net Assets balance in the amount of \$464,340.71 as of July 1, 2012. This amount represents the department's 60-day working capital needs. It is estimated that the Net Assets balance will be relatively unchanged at July 1, 2013.

**General Service Department  
Veterans' Memorial Community Building (7-203)**

*Megan M. Greve, Interim Director*

EXECUTIVE SUMMARY					
DEPT HEAD: MEGAN M. GREVE, INTER UNIT: VETS MEMORIAL COMMUNITY BLDG FUND: GENERAL					0001 7-203
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	30,822	21,475	35,150	37,650	7.1
OTHER CHARGES	1,436	0	537	502	6.5-
* GROSS BUDGET	32,258	21,475	35,687	38,152	6.9
INTRAFUND TRANSFERS	82,990	152,858	158,525	114,309	27.9-
* NET BUDGET	115,248	174,333	194,212	152,461	21.5-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	31,673	24,824	34,500	37,000	7.2
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	31,673	24,824	34,500	37,000	7.2
* UNREIMBURSED COSTS	83,575	149,509	159,712	115,461	27.7-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Purpose**

The Veterans' Memorial Community Building budget unit covers the expenses of operating and maintaining the building. The Veterans' Building is leased on a priority basis to local veterans associations for member meetings, dinners, and direct fundraising projects at no associated cost. This facility is also available to individuals, groups, and other organizations to rent on an "as available" basis. This budget unit is now included in the newly created General Services Department effective July 1, 2013.

**Major Budget Changes**

**Intrafund Transfers**

- (\$45,717) Decrease in Intrafund A-87 Cost Plan Building Maintenance charges as provided by the Auditor-Controller's office

**Program Discussion**

The Veterans' Memorial Community Building is operated by the County as a service to the community. Qualified veterans organizations have been given first priority for use of the building. When not in use by qualified veterans organizations, the building is available to the community for rent on a first come, first served basis. Those organizations or individuals renting the building are granted use of the main auditorium and the kitchen. The rental fees collected are used to help offset the costs of maintenance and improvements. The County General Fund covers the remainder of expenses.

An online reservation system is available to the public to check the availability of the building and to tentatively reserve dates for use.

# General Services Department Veterans Hall Community Building (7-203)

---

*Megan M. Greve, Interim Director*

The new General Services Department is responsible for the ongoing operation and maintenance of the Veterans' building. Maintenance duties include grounds keeping and facility repair. Staff interacts regularly with the public by providing information on regulations, collecting fees, responding to community questions, and coordinating rentals with other agencies.

## Recommended Budget

This budget is recommended at \$152,461, and includes Intrafund Administration Services charges from the General Services Admin budget unit (1-205). The General Fund provides 75.7% of the financing for this budget unit and is decreased by \$44,251 (27.7%) compared to FY 2012-13.

The FY 2013-14 Recommended Budget includes \$94,891 in Intrafund A-87 Cost Plan Building Maintenance charges, which is a decrease of \$45,717 (32%) compared to FY 2012-13. The Cost Plan is developed each year by the Auditor-Controller's office and reflects Building Maintenance charges based on actual costs from FY 2011-12.

## Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

EXECUTIVE SUMMARY					
DEPT HEAD: MEGAN M. GREVE, INTER UNIT: Ettl HALL (MUSEUM MEETING RM) FUND: GENERAL					0001 7-204
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SERVICES AND SUPPLIES	1,909	804	16,200	11,950	26.2-
OTHER CHARGES	3,951	0	184	142	22.8-
* GROSS BUDGET	5,860	804	16,384	12,092	26.2-
INTRAFUND TRANSFERS	193-	6,449	16,387	27,181	65.9
* NET BUDGET	5,667	7,253	32,771	39,273	19.8
OTHER REVENUES					
USER PAY REVENUES	0	450	30,000	15,000	50.0-
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	0	450	30,000	15,000	50.0-
* UNREIMBURSED COSTS	5,667	6,803	2,771	24,273	776.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

The Ettl Hall meeting room is adjacent to the Community Memorial Museum and includes the newly constructed Schnabel and Dean patio. This budget unit reflects the expenses of operating and maintaining the building, and related rental revenue.

The Hall was constructed using public and donated funds. Sutter County applied State Park grant funds to construct a meeting and event hall and Dorothy Ettl, a Meridian native and a longtime volunteer with the Community Memorial Museum of Sutter County, made a generous donation in her will to help provide meeting space for activities. The County uses the space for exhibits and meetings supporting the County Museum and also now also rents the space to the public, along with the Rose Garden.

Activities related to the Community Memorial Museum, such as school tours,

programs, and fundraising events, are conducted in this Hall at no cost. This facility is also available for individuals, groups, and other organizations to rent. The proceeds of rentals are applied back to the costs of operating the Hall and the Museum and to pay back the loan provided by the General Fund to complete the project.

The Ettl Hall budget unit is now included in the newly created General Services Department effective July 1, 2013.

## Major Budget Changes

### Intrafund Transfers

- \$13,716 Increase in Intrafund A-87 Cost Plan Building Maintenance charges as provided by the Auditor-Controller's office

## Revenues

- (\$15,000) Decrease in Rent - Land and Buildings to more closely reflect actual rental reservations

## Program Discussion

Ettl Hall is operated by the County as a service to the community. The Community Memorial Museum has priority use of the facility for museum and educational related events at no cost. At other times and days, the Hall is available to the community for rent on a first come, first served basis. Those renting the Hall will be able to rent the Hall, the patio and rose garden area or a combination thereof. The rental fees collected are used to help offset the costs of operations and maintenance. One half of the rental income, in excess of these expenses, is transferred to the Community Memorial Museum budget unit (7-201). The County General Fund covers the remainder of expenses. The rates to be charged for rental of the facility are set by the Board of Supervisors.

The new General Services Department is responsible for the ongoing operation and maintenance of the Hall. Maintenance duties include grounds keeping and repairing facilities. Staff interacts regularly with the public by providing information on scheduling, regulations, collecting fees, responding to community questions, and coordinating the rental.

## Recommended Budget

This budget is recommended at \$39,273, and includes Intrafund Administration Services charges from the General Services Admin budget unit (1-205). The General Fund provides 61.8% of the financing for this budget unit and is increased \$24,273 compared to FY 2012-13.

The recommended budget includes \$15,716 in Intrafund A-87 Cost Plan Building Maintenance charges, an increase of \$13,716. The Cost Plan is developed each year by the Auditor-Controller's office and reflects Building Maintenance charges based on actual costs from FY 2011-12 the first year of operations for the Hall.

The recommended budget also includes estimated rental revenues of \$15,000, a reduction from \$30,000 in FY 2012-13, to more closely reflect the actual rentals already reserved for FY 2013-14. The Community Memorial Museum budget unit (7-201) is estimated to receive \$6,455 through the Intrafund Museum Rental Revenue account, which represents one-half of the net rental revenue (less rental expenses). The remaining one-half of the net rental revenue is returned to the General Fund to cover the General Fund loan made to construct the facility.

## Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

Pain Isn't Always Obvious

**KNOW**  
**THE SIGNS**



Suicide Is Preventable

# Human Services

## *Section E*

Sutter-Yuba Mental Health participates in the statewide effort to reduce suicide through education and resources. The

Human Services Department is comprised of Sutter-Yuba Mental Health Services, Sutter County Public Health, and the Welfare & Social Services Division.





# Human Services Administration (4-120)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY					
DEPT HEAD: TOM SHERRY	UNIT: HUMAN SERVICES ADMINISTRATION FUND: HEALTH				0012 4-120
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	407,429	290,634	381,219	380,626	.2-
SERVICES AND SUPPLIES	22,842	23,945	30,815	14,300	53.6-
OTHER CHARGES	13,173	4,760	14,126	39,055	176.5
* GROSS BUDGET	443,444	319,339	426,160	433,981	1.8
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	443,444	319,339	426,160	433,981	1.8
<b>OTHER REVENUES</b>					
USER PAY REVENUES	405,744	85,474	356,272	364,767	2.4
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	24-	0	0	0	.0
TOTAL OTHER REVENUES	405,720	85,474	356,272	364,767	2.4
* UNREIMBURSED COSTS	37,724	233,865	69,888	69,214	1.0-
ALLOCATED POSITIONS	4.00	4.00	4.00	3.00	25.0-

## Purpose

The Human Services-Administration budget contains the salary, benefits, and related support costs of the Director of Human Services and support staff. The Director provides executive leadership for the Department of Human Services, Sutter County's largest department, which is comprised of three divisions: the Health Division, the Mental Health Division, and the Welfare and Social Services Division. The Department's total approved budget for FY 2012-2013 was a little more than \$80 million and approximately 385 FTEs.

## Major Budget Changes

### Services & Supplies

- (\$12,251) Decrease in Rent/Leases; moving employee out of rental

space and into County-owned space

- (\$1,700) Decrease in Utilities; moving employee out of rental space

### Other Charges

- \$22,500 Interfund Plant Acquisition project to remodel County-owned space in order to move employee out of rented office space

## Program Discussion

This budget funds the Director and support staff that provides leadership and administrative support functions for the Department of Human Services, the County's largest department.

# Human Services Administration (4-120)

---

*Tom Sherry, Director of Human Services*

A major project this year is the County's role in implementing the Affordable Care Act (ACA). The State is currently developing their plan for implementing the ACA. The three divisions of the Human Services Department will each be affected differently by the State's plans. The long term effects on the Department will probably not be known for a few years. Continual changes at the State level will most likely require ongoing adjustments in the Department's operations.

The Department and its three divisions occupy approximately 110,000 square feet. Of this amount approximately 40,000 is leased. It is not unusual for heavily supported state and federal programs to be housed in leased facilities. In fact, federal funding programs create disincentives for owning rather than leasing facilities. The planned construction of a new Human Services Building adjacent to the Mental Health Facility at 1965 Live Oak Boulevard, Yuba City, remains a long term goal however construction of such a facility will have to wait until the financial feasibility of the project improves. The continuing need to coordinate services and increase efficiencies would be a significant benefit from co-location of Department operations. In the meantime, the Department will continue to explore alternatives to address the facility needs of the department.

The cost of Human Services Administration has generally been apportioned among the Department's three divisions based on the number of employees allocated to each division. Because the Director of Human Services' office is located in the Health Building, this budget has been placed in the Health Fund. Consequently, its Unreimbursed Cost represents the Health Fund's share of the Human Services-Administration budget.

## Recommended Budget

This budget is recommended at \$433,981, which is an increase of \$7,821 (1.8%) compared to FY 2012-13.

The \$69,214 unreimbursed cost, which is decreased by \$674 (1.0%) over FY 2012-13, represents the Health Department's share of the Human Services-Administration budget. This Unreimbursed Cost is, in concept, partially funded by the General Fund through the General Fund's contribution to the Health Fund.

One Plant Acquisition project is recommended to remodel County-owned space within the Health Facility in order to move one Human Services employee out of rented office space. Once this project is complete, the three remaining Human Services staff will be co-located within the Health Facility.

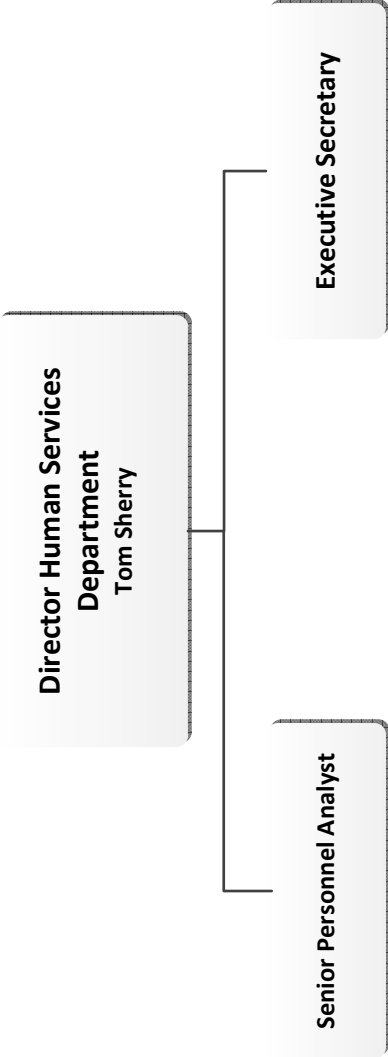
It is recommended that the vacant and unfunded Administrative Services Manager position be eliminated from the position allocation schedule. There is no budget reduction associated with this recommendation, as the position has been unfunded.

## Use of Fund Balance

This budget unit is within the Health Fund. The budget does not include the use of any specific fund balance.

**Human Services Administration  
FY 2013-2014**

*Recommended*



# Human Services Health (4-103)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: COUNTY HEALTH		FUND: HEALTH		0012 4-103	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	4,639,165	3,599,275	5,009,591	4,860,584	3.0-	
SERVICES AND SUPPLIES	722,574	488,577	780,774	696,060	10.9-	
OTHER CHARGES	325,037	238,784	357,090	355,591	.4-	
CAPITAL ASSETS	57,479	0	5,700	0	100.0-	
* GROSS BUDGET	5,744,255	4,326,636	6,153,155	5,912,235	3.9-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	5,744,255	4,326,636	6,153,155	5,912,235	3.9-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	1,115,063	591,633	1,178,341	905,151	23.2-	
GOVERNMENTAL REVENUES	1,972,743	1,278,855	2,078,439	2,203,404	6.0	
GENERAL REVENUES	212-	0	0	0	.0	
OTHER FINANCING SOURCES	3,650	0	0	0	.0	
TOTAL OTHER REVENUES	3,091,244	1,870,488	3,256,780	3,108,555	4.6-	
* UNREIMBURSED COSTS	2,653,011	2,456,148	2,896,375	2,803,680	3.2-	
ALLOCATED POSITIONS	58.73	57.38	57.23	54.68	4.5-	

## Purpose

Sutter County Health is responsible for the operation of three distinct medical service units within the County. Those units are: Public Health, Sutter County PeachTree Clinic contract services, and Jail Medical Services.

Public Health is responsible for providing basic preventive health services to the residents of Sutter County to improve the health and wellness of the individual in accordance with the mandates of the Health and Safety Code, the California Code of Regulations, Title 17 and Title 22. Under Health and Safety Code Section 101025, counties have a broad mandate to preserve and protect the public health of their communities. Traditional public health functions focus on the overall health of our communities in ways that are usually beyond the scope of health insurance, such as

monitoring, investigating and containing communicable and food-borne disease outbreaks; planning for and responding to local disasters; ensuring our water supplies are safe; educating the public about emerging health risks and prevention measures and tracking the health status of our communities in order to develop community-based responses.

The Clinical Services component is responsible for providing non-emergency medical care to Sutter County residents. The clinic fulfills the County Welfare and Institutions Code 17000 requirement to provide medical care to residents who are indigent. Since June 2011, this requirement is met through the County's contract with PeachTree Healthcare for the management and provision of services through the Outpatient Clinic.

# Human Services Health (4-103)

Tom Sherry, Director of Human Services

Jail Medical Services are provided to inmates in conformance with an Amended Settlement Agreement the County entered into in 1994 with the United States District Court for the Eastern District of California. The Jail Medical Services budget is discussed in a separate budget unit (4-134).

## Major Budget Changes

### Salaries & Benefits

- (\$56,322) Elimination of one (1.0 FTE) vacant Nutrition Assistant position
- (\$127,598) Elimination of one (1.0 FTE) vacant Family Nurse Practitioner position
- (\$83,684) Remove funding for one vacant Public Health Nurse II / Social Services Worker III position pending approval of funding in revised Medi-Cal Administrative Activities program plan

### Services & Supplies

- (\$93,483) Net decrease in Office Expenses, Special Departmental Expenses, Office Equipment, Educational Materials, and Transportation and Travel; offset by increases in Medical Malpractice Insurance and Medical Dental Lab Supplies

### Revenues

- (\$150,000) Loss of CMSP revenue – grant ended for CMSP Pilot Project
- (\$150,260) Reduction in contract revenue due to County employees no

longer contracted to Peach Tree Clinic

- \$23,649 Increase in State Tuberculosis Program funding
- \$19,000 Increase in SB910 Case Management funding associated with the Medi-Cal Administrative Activities plan
- \$62,051 Increase in State California Children's Services based on estimated state share of the 2012-13 allocation
- \$50,000 Increase in Nutrition Assistance Program Education (SNAP-Ed) grant award
- (\$23,071) Reduction in WIC revenue due to caseload reduction

## Program Discussion

This budget funds the Health Division that staffs and operates the County's Public Health programs and oversees the provision of services to medically indigent Sutter County residents.

The Public Health services are dedicated to promotion, protection, and improvement of the health of Sutter County residents. Historically, the top priorities have included communicable disease control, environmental health services and child health programs. In recent years the priorities have included the provision of a number of special programs for community and individual wellness and improvement of lifestyle, with the goal of reducing chronic disease incidence. The Division is also responsible for preparing for and responding to public health emergencies, including natural disasters, acts of terrorism, and pandemic diseases.

## **Indigent Health Care**

Welfare and Institutions Code §17000 requires counties to provide health care to indigent adults. It is generally understood that all counties will have indigent health responsibilities post-Affordable Care Act (ACA) implementation which was passed by Congress in March 2010. In most counties, those obligations will decline but not disappear. The Medi-Cal expansion, as a result of ACA, will cover adults up to 138% Federal Poverty Level (FPL). However, not all residents are eligible for the Medi-Cal expansion, including legal immigrants who have been here less than five years and undocumented persons. It is estimated that 3 to 4 million Californians will remain uninsured five years after implementation. It is difficult to ascertain how many will be uninsured in Sutter County. It is estimated that Sutter County will have 5,395 additional residents eligible for Medi-Cal under the ACA.

Adults with incomes between 138 and 400% FPL will be eligible for subsidized coverage through Covered California. However, unlike Medi-Cal, these adults will have limited windows to enroll in coverage. If an adult misses open enrollment, he or she will have to wait nine months for the next open enrollment period. In the meantime, that adult may qualify for a county indigent program.

Additionally, counties may experience higher costs associated with the remaining uninsured population. For example, the remaining uninsured may utilize emergency services more frequently due to the nature of coverage available to this population.

## **Medi-Cal Expansion in California**

The ACA, Medi-Cal Expansion, and Covered California topics are discussed in the Non-County Provider (4-201) narrative.

All counties will have remaining responsibilities for public health and indigent adults. It is crucial for the health and welfare of all California residents that counties retain sufficient Realignment funds to deliver public health and remaining indigent services. To date, neither option provides assurances about how much 1991 health realignment will be available for local health purposes.

Another area of concern is the realignment of additional programs to counties. If counties are to take on new risks associated with new programs, counties may need constitutional protections from future actions of the state legislature, federal government, and courts. Additionally, counties need assurances that revenues will grow concurrently with program mandates and costs.

## **Public Health Laboratory Services**

There has been a continuous decline in workload in Public Health Lab Services over the past several years. One reason for this decline may be due to an increase in use of private clinical lab services in the local area. Limited Public Health Lab tests are currently provided, resulting in reduced use of staff time. The Department currently maintains a stand-by/on-call Public Health Microbiologist and has retained the Lab Director on a contract basis.

## **Jail Medical Services (JMS)**

The Health Division also operates Jail Medical Services at the Sutter County Jail. The Jail medical costs and program description are reflected in the Jail Medical Services Budget Unit 4-134. Prior to FY 2012-13, this program had been combined in the Health 4-103 Budget Unit.

## **Specialized Health Programs**

The Health Division budget also funds various specialized health programs. These include

administration of the California Children's Services Program; TB Control Program; administration of the Proposition 99 Tobacco Tax Fund and 1991 Realigned Health Fund components; administration of the Emergency Medical Services Maddy Act Funds; representation of Sutter County to the County Medical Services Program (CMSP); and the Women, Infants, and Children's (WIC) Supplemental Nutrition program as well as the Supplemental Nutrition Assistance Program Education (SNAP-Ed) grant program.

### **Future Considerations**

In 2010, California developed an Operational Plan for the development and implementation of Health Information Exchange (HIE) services. The Health Division is working with the California Department of Public Health on an electronic disease reporting and surveillance system integrated with electronic laboratory reporting (ELR). The California Reportable Disease Information Exchange (CalREDIE) is a computer application that the California Department of Public Health (CDPH) has implemented for web-based disease reporting and surveillance and the Communicable Disease Control program is participating in the implementation phase of CalREDIE. In addition, the Health Division is planning to work with Centers for Disease Control and Prevention (CDC) to implement a "BioSense Program". This program is run by the CDC that tracks health problems as they evolve and provides public health officials with data, information and tools needed to better prepare for and coordinate responses to safeguard and improve the health of American people. BioSense 2.0 is the system that the Health Division is reviewing for receiving and managing public health and surveillance information. BioSense 2.0 will provide the Health Division with the ability to contribute and access data that will support existing and potential expansion of its public health and surveillance systems. As mentioned in years

past, the Health Division's patient care management and billing software dates from 1992 and is in need of updating in order to meet reorganized and future needs. The update is expected to increase efficiency of data collection and records management, and to facilitate electronic health information exchange in Public Health.

### **Funding of the Health Division**

Overall, the FY 2013-14 Health Division budget reflects an attempt to maintain programs at a consistent level to protect the public health of the community, with consideration given to current funding and actual needs of the community.

Health Division services are financed through a combination of County General Fund dollars, State grants and 1991 Realignment funds. There is some uncertainty regarding the future level of State support for certain Public Health programs, especially those programs funded by the federal government due to sequestration. At the time of this writing, very little has emerged from Congress about how the sequester cuts will be implemented. Congress has been focused on both how to fund the federal government through the end of the federal fiscal year (FFY 2013) and proposals for FFY 2014.

The Women Infant and Children's (WIC) program received a decrease in the base allocation in the previous fiscal year; and, due to declining statewide caseload, a decrease in State WIC program funding is likely to occur again in FY 2013-14. Should State funding for this program be further reduced during FY 2013-14, the Department will return to the Board of Supervisors with a recommendation to incorporate funding changes in the FY 2013-14 Adopted Budget.

The County has participated in the SB 910 Program for Medi-Cal Administrative Activities (MAA) since the inception of the

program in 1992. Federal rules governing the program have been suspended without issuance of replacement rules. Under the terms of the Medi-Cal Administrative Activities program the County must prepare and submit a claiming plan which is approved by the State and the federal Centers for Medicaid and Medicare Services (CMS). Medi-Cal administrative activities which are allowable for reimbursement are those which improve the availability and accessibility of Medi-Cal services to Medi-Cal eligible and potentially eligible individuals and their families. Activities which are eligible are: Medi-Cal Outreach, Facilitating Medi-Cal Application, Medi-Cal Non-Emergency Transportation, Training, Contracting for Medi-Cal Services, Program Planning and Policy Development, Medi-Cal Administrative Activities Coordination and Claims Administration.

The Health Division oversees six special revenue funds, where certain grant revenues are designated for specific program uses. These funds are: Bioterrorism Trust (fund 0-124), Pandemic Influenza Preparedness (fund 0-139), Bicycle Helmet Safety (fund 0-178), Tobacco Education Trust (fund 0-246), Vital Statistics Trust (fund 0-287), and Child Passenger Restraint (fund 0-298). Revenue from these special revenue funds is transferred into the Health Division budget as needed to support the designated programs and related services, as dictated by the individual fund requirements.

## Recommended Budget

This budget is recommended at \$5,912,235 with a net unreimbursed cost of \$2,803,680, which is a decrease of \$92,695 (3.2%) compared to FY 2012-13. The majority of this cost is offset by 1991 Realignment revenue.

The County has a Maintenance of Effort (MOE), or minimum funding requirement, as a condition of receiving 1991 Realignment

funding from the State. Sutter County's MOE is \$674,240. The recommended budget over-matches the MOE by approximately \$44,000, which is a reduction of \$115,140 (72%) compared to the FY 2012-13 Adopted Budget.

In prior years, a full-time (1.0 FTE) Nurse Practitioner position and a half-time (0.5 FTE) Licensed Vocational Nurse position were contracted to PeachTree Clinic. The clinic notified the County in FY 2012-13 that those positions were no longer needed. The Nurse Practitioner position is currently vacant. In addition, a Nutritional Assistant position is vacant and not filled due to a decrease in caseload. The budget reflects the elimination of these vacant positions and the corresponding revenue loss.

Funding for one vacant Public Health Nurse II / Social Services Worker III position has been removed from the budget recommendation, pending approval of funding in revised Medi-Cal Administrative Activities (MAA) program plan. It is anticipated that the Department will request the position be refunded with approval of the revised MAA plan.

Additionally, 10% of the Health Officer position and 60% of one Office Assistant II position have been removed from this budget unit and included in the Jail Medical Services budget unit (4-134) to more accurately reflect time spent.

Of the remaining 54.68 FTE positions contained in the Health Department budget, 30.19 FTE positions are directly grant funded.

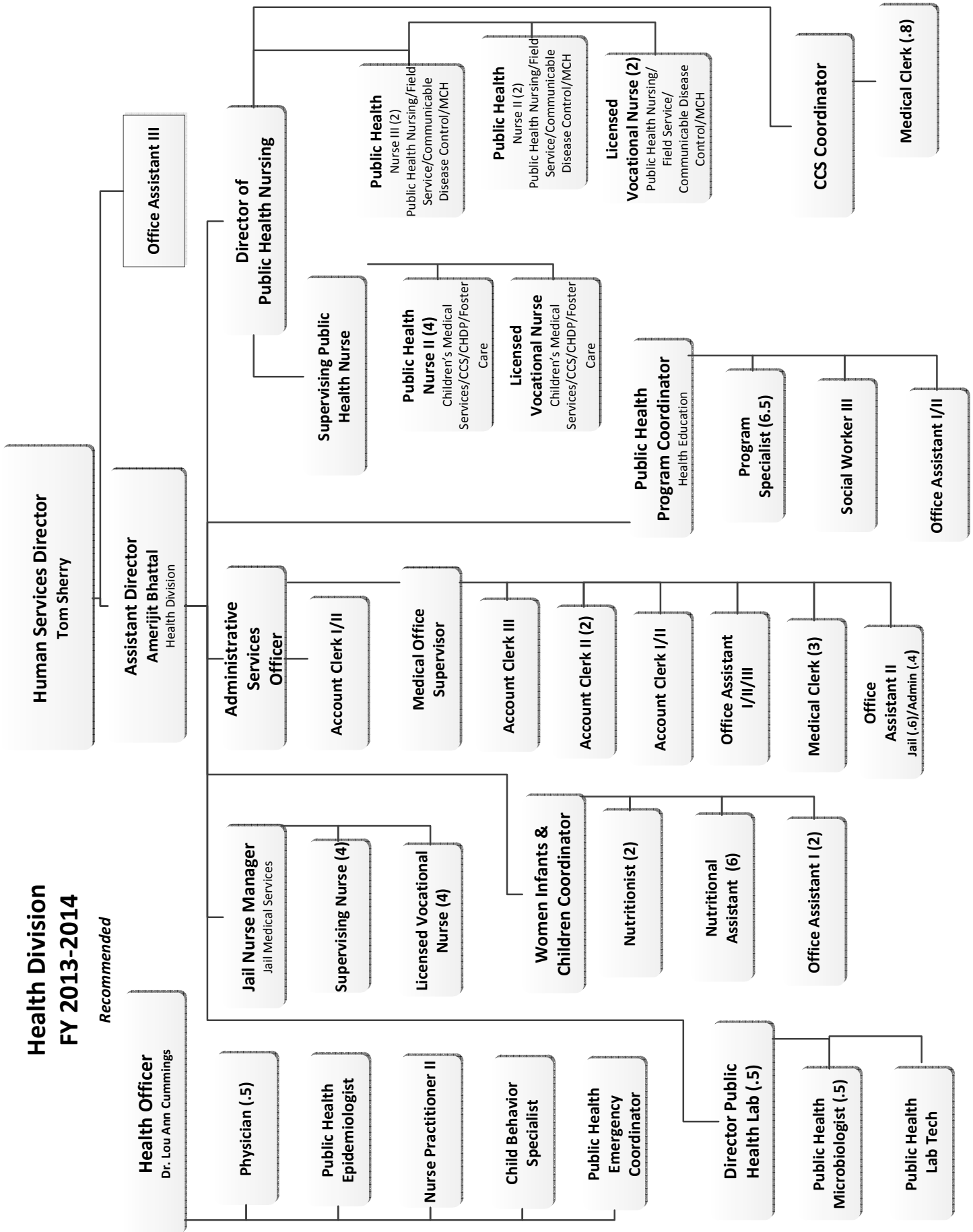
## Use of Fund Balance

This budget unit is within the Health Fund. The budget does not include the use of any specific fund balance.



# Health Division FY 2013-2014

*Recommended*



# Human Services

## Jail Medical Services (4-134)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: JAIL MEDICAL		FUND: HEALTH		0012 4-134	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	1,110,805	930,219	1,254,976	1,297,623	3.4	
SERVICES AND SUPPLIES	342,151	237,001	298,825	296,410	.8-	
OTHER CHARGES	580,764	502,183	531,912	551,870	3.8	
* GROSS BUDGET	2,033,720	1,669,403	2,085,713	2,145,903	2.9	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	2,033,720	1,669,403	2,085,713	2,145,903	2.9	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	0	1,446,252	2,085,713	2,145,903	2.9	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	1,446,252	2,085,713	2,145,903	2.9	
* UNREIMBURSED COSTS	2,033,720	223,151	0	0	.0	
ALLOCATED POSITIONS	8.57	10.42	10.57	11.12	5.2	

## Purpose

The operation of the Jail Medical Services program is the responsibility of the Sutter County Department of Human Services. The Director of Sutter County Human Services or his/her designee is the Health Authority responsible for the arrangement of all levels of healthcare, including medical and nursing coverage.

Jail Medical Services are provided to inmates in conformance with an Amended Settlement Agreement the County entered into in 1994 with the United States District Court for the Eastern District of California, and in accordance with the minimum standards of the California Board of Corrections and Title 15 of the California Code of Regulations.

## Major Budget Changes

### Salaries & Benefits

- \$42,647 General increase due to negotiated salaries and benefits

### Other Charges

- \$19,958 Partial transfer of Interfund costs for IT and other charges from the Health budget unit to reflect shared use

### Revenue

- \$60,190 Interfund Jail Medical payment from the Sheriff – Jail budget unit

## **Program Discussion**

The Jail Medical Services budget represents the costs of providing nursing coverage in the jail seven days per week, 19.5 hours per day; sick-call coverage by Physicians and/or Nurse Practitioners; medical supplies including pharmaceuticals; emergency room care; inpatient hospital care; referrals to medical specialty providers; and dental care.

It should be noted that general administrative oversight of this program, including staff time from the Assistant Director of Human Services and some of the Business Office staff from the Health Division, is not directly reflected in the budget unit. These costs are contained within the administration program of the Public Health budget unit (4-103) and are not considered direct jail medical costs.

### **Jail Staffing**

The Jail Medical Services program is required to maintain staffing requirements that were agreed to by the court and the County. The staffing requirements by the court specific to nursing coverage includes one Registered Nurse (RN) on site during either the day shift or the evening shift, seven days per week, and either one RN or one Licensed Vocational Nurse (LVN) on site during the other day shift or evening shift as appropriate, seven days per week. In order to cover the staffing requirements for anticipated and unanticipated leaves of absence, the Jail Medical Services program has historically hired Extra Help nursing staff to create a “pool” of nurses to draw upon.

In FY 2012-13, two additional permanent Registered Nurse positions were added to the budget to help reduce overtime required by regular staff and to help reduce the use of Extra Help staffing.

The complexity of inmate health and the increase in the number of inmates due to the State’s implementation of the AB 109 Public Safety Realignment, coupled with longer inmate stays, has made it increasingly challenging to meet the healthcare needs of inmates within the timeframe desired by the inmates given the current level of Jail Medical Services staffing.

### **2011 Realignment - Anticipated Impacts**

With the passage of AB 109 and the State’s implementation of 2011 Realignment, which became effective October 1, 2011, counties have assumed new corrections, re-entry and community supervision responsibilities for people convicted of certain non-serious, non-violent felonies. This realignment refers to changes in the assignment of program and fiscal responsibilities between the state and local governments.

Compared to the prior year, there is a notable increase in demand on jail medical services. This may be due in part to the number of state prisoners transferred to the local jail and/or the rate of recidivism in Sutter County applied to state prisoners paroled.

The provision of emergency medical or dental care to this population results in a substantial cost to the County. In general, costs increase proportionate to increases in the overall jail inmate population, and likely at a greater rate when combined with longer lengths of incarceration.

### **Severity of Inmate Health and Mental Health Conditions**

A 2009 published research report in the *Journal of Epidemiology & Community Health* found a greater prevalence of chronic diseases in jail populations. The report titled “Prevalence of chronic medical conditions among jail and prison inmates in the USA

## Human Services

### Jail Medical Services (4-134)

---

*Tom Sherry, Director of Human Services*

compared with the general population,” compared the incarcerated population to other adults (using a nationally representative, cross-sectional survey). They found that jail inmates had a significantly higher prevalence of certain chronic diseases (including hypertension, diabetes, heart attack, asthma, arthritis, cervical cancer and hepatitis). The severity of inmate health & mental health conditions and the problems presented upon booking continue to result in high utilization of inpatient hospital days, emergency room visits, and pharmaceutical costs. Additional specialty medical services such as kidney dialysis and orthopedic surgeries have jointly contributed to an increase in medical supply costs and expenses related to the support and care of inmates.

Compounding the fact that people in jails are less healthy than the general population, they are also far more likely to be uninsured. According to a 2009-10 Kaiser Family Foundation report, almost one in four adults (ages 19-64) are uninsured in California. Research on patterns of health care use showed that the uninsured are more likely to forego needed care and less likely to receive preventative services or the appropriate care to manage chronic illness. Research also shows that nine out of ten people detained and incarcerated in jails do not have health insurance or the financial resources to pay for medical care upon release.

It should also be noted that increased sentences may require the implementation of more sophisticated health care services addressing chronic diseases and other long-term health care problems.

#### **Health Care Eligibility and Coverage for Inmates**

Some County Jail Inmates meet Medicaid’s eligibility requirements and are eligible to enroll in the program, but they are not covered by Medicaid. This is because federal law does not allow for federal Medicaid funding – called

Federal Financial Participation (FFP) – to pay for medical care provided to individuals who are “inmates of a public institution,” which is commonly referred to as the “inmate exception.” This has resulted in counties covering the full cost of jail inmates’ health care services rather than eligible detainees receiving coverage through Medicaid. Specifically, Federal law (42 CFR 435.1009) generally prohibits claiming federal Medicaid funds for health care services provided to inmates residing in correctional facilities.

The ACA does not change the inmate exception. However, a recent change does allow an exception: inpatient care of inmates at hospitals or certain other non-correctional health facilities may be covered by Medicaid. Federal funding for inpatient health care takes on greater significance now that a much broader segment of the jail population will become eligible for Medi-Cal.

A recently formulated program known as Medi-Cal Inmate Eligibility Program (MCIEP) was developed to provide Medi-Cal-covered services to eligible California State Prison inmates who receive in-patient medical services off the grounds of the correctional facility. The MCIEP was implemented on April 1, 2011. It is anticipated that county inmates will also be eligible for enrollment into Medi-Cal through this program. The county claiming process for claims submission for in-patient services is currently being reviewed by the Department of Health Care Services.

#### **Recommended Budget**

This budget is recommended at \$2,145,903, which is an increase of \$60,190 (2.9%) compared to FY 2012-13. Jail Medical Services are 100% funded by the General Fund.

Support & Care of Persons expense reflects

## Human Services Jail Medical Services (4-134)

---

*Tom Sherry, Director of Human Services*

direct expenditures related to the hospitalizations and other outside care of inmates. This line item is recommended at \$530,000. There is no recommended change from the prior year. However, in FY 2012-13 this reflected an increase of \$210,000, or 65%, over the FY 2011-12 Adopted Budget. These expenditures will be monitored closely over the coming year.

The cost of providing medical services to the Sutter County Jail is, in effect, transferred to the Jail budget unit (2-301), within the Public Safety fund (0015), through the recording of an Interfund Jail Medical transfer. This transfer essentially transfers the unreimbursed cost of the Jail Medical Services program from the Health Fund to the Public Safety fund. The General Fund covers all unreimbursed costs in the Public Safety fund.

### **Use of Fund Balance**

This budget unit is within the Health Fund. The budget does not include the use of any specific fund balance.

# Human Services

## Non County Providers (4-201)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: NON-COUNTY PROVIDERS		FUND: HEALTH		0012 4-201	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	26,400	22,000	26,400	26,400	.0	
OTHER CHARGES	820,939	559,888	774,565	621,476	19.8-	
* GROSS BUDGET	847,339	581,888	800,965	647,876	19.1-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	847,339	581,888	800,965	647,876	19.1-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	20,365	0	23,718	23,718	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	20,365	0	23,718	23,718	.0	
* UNREIMBURSED COSTS	826,974	581,888	777,247	624,158	19.7-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

Sutter County Health administers this budget unit which includes the County's share of the cost of health programs which are provided to County residents by County Departments outside of the Health Fund or by health related non-County agencies.

## Major Budget Changes

### Other Charges

- (\$153,089) Decrease in Interfund transfer to Environmental Health reflecting recommended net reductions in the Environmental Health budget unit (2-725)

## Program Discussion

### Emergency Medical Services

This budget unit appropriates Sutter County's cost for participation in the Joint Powers Agreement for the Sierra Sacramento Valley Emergency Medical Services (S-SV EMS) Agency. S-SV EMS is designated as the local EMS agency for each of the member counties (which include Placer, Yolo, Yuba, Sutter, Nevada, Colusa, Butte, Shasta, Tehama, and Siskiyou) under the authority of the Government Code, State of California (Section 6500, et seq.). The County Share in the EMS Agency is based on the per capita population rate of forty-one cents (\$0.41), plus a \$10,000 base, for a total of \$52,750. The anticipated cost for participation in this joint powers agreement is based on California State Department of Finance projections for the population of Sutter County. It is anticipated that additional funds will be required for this item should the Department of Finance population projections for Sutter County differ from those used by the Health Division and if

# Human Services

## Non County Providers (4-201)

---

*Tom Sherry, Director of Human Services*

the rate of \$0.41 differs from the time of this writing. A portion of this fee is offset by the use of Emergency Medical Services Fund (Maddy Act) undesignated funds (Fund 0-252), reflected as an Interfund revenue in this budget unit.

The S-SV EMS Agency performs the duties of qualification, accreditation, and authorization of all pre-hospital care personnel, EMS system design, and compliance with related local and state regulations. The Department anticipates bringing a revision to the agreement with S-SV EMS to the Board in the near future. The revised agreement will delegate additional local Emergency Medical Services (EMS) Agency responsibilities, contained in the Sutter County Ambulance Services Ordinance.

This budget unit also appropriates \$26,400 for a contract with Bi-County Ambulance Services for indigent medical transportation. The County is currently in a multi-year contract with Bi-County Ambulance Services for indigent medical transportation. The annual cost for these services is \$26,400.

### County Medical Services Program

#### Background

Sutter County participates in the County Medical Services Program (CMSP) through an agreement between the County and Governing Board of the CMSP. CMSP and its authority are established in California Welfare and Institutions Code Section 16809 et seq. This budget contains the participation fee (\$188,781) set by legislation for the County to participate in the CMSP. Under the agreement with the CMSP Governing Board, the County agrees to share in a risk limitation amount should the CMSP require more funds to operate the program. The CMSP Governing Board has yet to determine whether or not it will require additional funds to operate the program in FY 2013-14. Should the CMSP

Governing Board vote to enforce a risk limitation, additional funds would need to be allocated to this budget unit. Although technically not part of the participation fee, the risk limitation payment and the participation fee are budgeted as one item under the CMSP Participation fee account.

As a program, CMSP was established in 1982 at the time the medically indigent adults, or MIAs, were dropped from the Medi-Cal program and transferred to counties with specified funding. CMSP was established as a vehicle for smaller and rural counties to pool their resources and serve the population through a single benefit program administered by the State Department of Health Services. To participate in CMSP, counties "contracted back" with the State. California law, specifically Welfare and Institutions Code Section 16809 et seq., authorizes counties with populations up to 300,000 to participate in the program. The original CMSP legislation set up a program comprised of State funds and County funds to provide care to indigent adults in small counties. In FY 2000-01, the State withdrew its contribution of \$20.5 million to the program. In addition, beginning that year, the State charged CMSP an additional \$3 million for administrative costs. CMSP has terminated the agreement with the State for management services and now contracts with Anthem Blue Cross for this service.

Sutter County has participated in the CMSP since 1983. The County has the option of continuing participation in this program or operating its own medical services program for indigent adults. CMSP is a fee-for-services program with the scope of services identical to the Medi-Cal program. Should Sutter County operate its own program, the County would determine the scope of services and a provider group eligible for payment.

It is estimated that CMSP expends approximately \$5.2 million dollars for medical

# Human Services

## Non County Providers (4-201)

---

*Tom Sherry, Director of Human Services*

care to Sutter County indigent adults and receives approximately \$4.5 million of 1991 Realignment money for that care. Sutter County directly contributes \$2,996,118 of realignment funds (shown in the Health Care-General budget unit 4-110) plus the cost of the participation fee and, when required, a risk assessment fee. The participation and risk payments are made in concept with general fund monies. The additional 1991 Realignment funds that CMSP receives are from “growth monies,” which are appropriated directly to CMSP by the original 1991 Realignment legislation. CMSP receives approximately \$1.5 million dollars, which represents the Sutter County share of Realignment growth funds based on a calculation of the total growth fund available. Should Sutter County withdraw from the CMSP, the only 1991 Realignment funds available to Sutter County would be the \$2,996,118 contained in the original legislation. The Realignment growth funds would be retained by CMSP and would not be available to Sutter County.

The statute authorizes 39 counties to participate in the program. Today, 35 counties participate. CMSP serves roughly 70,000 average monthly enrollees through two programs: CMSP and Path2Health, the CMSP Low Income Health Program, or LIHP. Sutter County has roughly 2,000 average monthly enrollees.

It is important to note that the strength of the revenues supporting CMSP is inversely related to the need for health care services by low income people. When revenues are strong, the economy is strong and more people have jobs; some may have health coverage. When the economy declines, people lose work and the need for health care services increases. Recognizing this dynamic, the CMSP Governing Board retained a Contingency Reserve. Since 2000, the CMSP program has

taken a number of steps to strengthen CMSP and assure it can serve enrollees in the 35 counties with available Realignment revenues. Through these changes, and because of a strong economy in the period of 2004 through 2007, the program was able to build a Contingency Reserve to support the program should annual expenses exceed annual revenues. By 2008, this Reserve was approximately \$250 million.

During the 2008-2011 recession, demand for services grew 50% in three years and by June 30, 2012 the Contingency Reserve was reduced to less than \$2 million. Because the CMSP Governing Board established a Low Income Health Program (LIHP) beginning January 1, 2012, operations continued with the support of federal matching funds and an effective transition was made without interruption of health coverage to the growing population and prevented any cuts to eligibility, benefits, or provider payment rates services to CMSP and Path2Health enrollees.

### Low Income Health Program (LIHP)

On November 2, 2010, the Federal government approved California’s five year, “Bridge to Reform” Section 1115 waiver proposal through which California advanced program changes related in particular to Medi-Cal expansion. This was to help the State transition to the federal reforms which are proposed to take effect in January, 2014. In addition, a program known as the Low Income Health Program (LIHP), an optional program, was established. It is authorized by Chapter 723, Statutes of 2010 (Assembly Bill 342), Welfare and Institutions Code Sections 15909-15915 and is approved under California’s section 1115 (a) Medicaid Demonstration, “Bridge to Reform.” On October 27, 2011, the CMSP Governing Board approved implementation and operation of Path2Health as an LIHP pilot project from January 1, 2012 to December 31, 2013 in all its counties



# Human Services

## Non County Providers (4-201)

---

*Tom Sherry, Director of Human Services*

including Sutter. The LIHP provides the CMSP Board with the opportunity to begin an early implementation of key coverage expansion components of the Patient Protection and Affordable Care Act (ACA) of 2010, and is authorized to use a combination of uncapped and restricted levels of Federal funds for the LIHP. Path2Health, the CMSP Governing Board approved LIHP, expands no-cost medical coverage to uninsured, low-income adults who are aged 19-64 with incomes up to 100 percent of the federal poverty level (about \$10,890 for a single person annually).

Health Realignment funds have been used to match the federal LIHP funds, pay for services to enrollees in CMSP that do not qualify for the LIHP, and for program administration. The maintenance of effort amount established under the LIHP program is approximately \$125 million.

On January 1, 2014, CMSP and Path2Health eligible individuals meeting the Federal citizenship/identity requirements and with incomes at or below 138% of the federal poverty level (FPL) would likely become Medi-Cal eligible. At that time, those individuals covered through LIHP will transition into the Medi-Cal program or the new statewide Health Benefits Exchange under the ACA, known as Covered California.

### Medi-Cal Expansion

With an effective date of January 1, 2014 for the Medi-Cal expansion, there is urgency for the State to determine how the Medi-Cal program will be expanded to include low income, single adults. The Medi-Cal expansion in CMSP counties should happen within the State system. Under this approach, the State would be responsible for contracting with Medi-Cal managed care plans, determining network adequacy, and addressing

billing, cost sharing and associated legal issues.

For FY 2013-14, the CMSP/Path2Health Budget is predicated upon a full year of Health Realignment funding. This funding is required to make claims payment for continued residual populations that do not become eligible for Medi-Cal or Covered California and for medical claims of covered LIHP and CMSP enrollees for the last six months of calendar year 2013. These "incurred but not paid" claims, as they are known, will be paid over the first 6-9 months of 2014, and are a part of the calculation that requires full Health Realignment funding through FY 2013-14.

Beginning January 1, 2014, it is expected that LIHP enrollees move to Medi-Cal because they will be eligible under federal rules. The movement of other populations in CMSP to Medi-Cal or Covered California is less certain, and will be affected by the application process for those not immediately transferred to Medi-Cal and by decisions of individuals about whether or not to apply for Covered California during its Open Enrollment period. It is anticipated a continuing residual service population of up to 50% of the eligible population remains.

It should be recognized that there are no costs to the State of California for the Medi-Cal expansion for three years, 2014-2016, and in consideration of this fact, no transfer of Health Realignment funds should be considered unless:

- There are net costs to the State associated with Medi-Cal's expansion to cover low income, single adults;
- Counties retain sufficient Health Realignment funds to address residual responsibilities, including serving the

# Human Services

## Non County Providers (4-201)

---

*Tom Sherry, Director of Human Services*

remaining uninsured and carrying out public health service obligations; and,

- Counties, including CMSP counties, retain free-up revenues beyond documented net State costs and utilize these resources for reinvestment in local health and public health systems and programs.

Beginning in FY 2014-15, if the maintenance of effort calculation used for CMSP's participation in the LIHP were used, roughly \$100 million would be retained by CMSP for continued services to residual populations and roughly \$125 million would be retained by CMSP for reinvestment in rural health delivery systems. Under this policy approach, roughly \$250 million would be retained by CMSP counties for reinvestment before the State experiences any costs with the Medi-Cal expansion population.

It is the CMSP Governing Board's position that Health Realignment revenues should be retained by the CMSP counties and the Governing Board until the State experiences costs for the expansion population. The Governing Board will utilize these revenues to serve the residual populations left uncovered by the Medi-Cal expansion, and the remaining funds will be reinvested in the health care infrastructure of the CMSP counties, specifically provider network and infrastructure development for primary care, specialty care, behavioral health, and health home supports. With the Medi-Cal expansion in rural counties, provider network capacity to serve the population is vital.

### **Environmental Health**

In FY 1993-94, the Board of Supervisors transferred environmental health services from Public Health to the Community Services Department (now the Development Services Department). The unreimbursed cost of the

Environmental Health program is now reflected in the Non-County Providers budget unit (4-201). A memorandum of understanding between the Health Officer and the Director of Environmental Health specifies the relationship of the Environmental Health service to the Public Health Division.

This budget unit includes \$379,945 to be transferred to the Environmental Health budget unit (2-725), a division of the Development Services Department. The amount budgeted in the interfund account for Environmental Health is based on the Environmental Health division's budgeted Unreimbursed Cost for FY 2013-14. Environmental Health service is part of the County's required health care Maintenance of Effort (MOE). As long as Sutter County continues to meet its overall Health Care MOE for the receipt of 1991 Realignment dollars, a reduction in this expense item will ultimately reduce the required General Fund contribution to the Health Fund.

### **Recommended Budget**

This budget is recommended at \$647,876, with a net unreimbursed cost of \$624,158, which is a decrease of \$153,089 (19.7%) compared to FY 2012-13.

The County is currently in a multi-year contract with Bi-County Ambulance Services for indigent medical transportation. The annual cost for these services is \$26,400. This is considered a General Fund cost.

The County Share in the EMS Agency is recommended at \$52,750. The anticipated cost for participation in this joint powers agreement is based on California State Department of Finance projections for the population of Sutter County. This cost is partially offset with a transfer in from the

# Human Services

## Non County Providers (4-201)

---

*Tom Sherry, Director of Human Services*

Emergency Medical Services Special Revenue Fund (0-252), in the amount of \$23,718.

This budget contains the participation fee (\$188,781) set by legislation for the County to participate in the CMSP. This is considered a General Fund cost.

The budget also includes \$379,945 to be transferred to the Environmental Health budget unit. The recommended amount represents a reduction of \$153,089 over the FY 2012-13 Adopted Budget due to reductions in the Development Services Department and the Environmental Health Division budget.

### **Use of Fund Balance**

This budget unit is within the Health Fund. The budget does not include the use of any specific fund balance.

# Human Services - Health California Children's Services (CCS) (4-301)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: CALIFORNIA CHILDREN SERVICES		FUND: HEALTH		0012 4-301	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SERVICES AND SUPPLIES	64,655	50,937	64,500	70,480	9.3	
OTHER CHARGES	210,368	30,927	210,368	210,368	.0	
* GROSS BUDGET	275,023	81,864	274,868	280,848	2.2	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	275,023	81,864	274,868	280,848	2.2	
OTHER REVENUES						
USER PAY REVENUES	141,150	0	141,150	141,150	.0	
GOVERNMENTAL REVENUES	0	11,044	0	0	.0	
TOTAL OTHER REVENUES	141,150	11,044	141,150	141,150	.0	
* UNREIMBURSED COSTS	133,873	70,820	133,718	139,698	4.5	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The California Children's Services (CCS) Program is a State mandated program to the County under Article 2, Section 248 of the Health and Safety Code.

## Major Budget Changes

### Services & Supplies

- \$5,980 General increase in therapy services costs provided under agreement with Yuba County

## Program Discussion

### California Children's Services

The California Children's Services (CCS) program has been in continuous operation

since it was established in 1927 by the State Legislature. CCS is a statewide tax-supported program of specialized medical care and rehabilitation for eligible children. It is a program that is administered as a partnership between the county health departments and the California Department of Health Care Services (DHCS). The program provides diagnostic and treatment services, medical case management, and physical and occupational therapy services to children under age 21 with a CCS-eligible medical condition for which families cannot afford wholly or in part to pay. Examples of CCS-eligible conditions include, but are not limited to, chronic medical conditions such as cystic fibrosis, hemophilia, cerebral palsy, heart disease, cancer, traumatic injuries, and infectious diseases producing major sequelae.

DHCS and Sutter County professional medical staff work in partnership to manage the caseload of children enrolled in the

# Human Services - Health California Children's Services (CCS) (4-301)

---

*Tom Sherry, Director of Human Services*

program. Sutter County CCS program is a Level II program which includes additional roles such as Durable Medical Equipment authorization, extension of treatment authorization, and annual medical review (reviews continued medical eligibility – not initial medical eligibility).

Therapy services are provided at the County level while diagnostic and treatment services are provided by private medical providers. Medical Therapy Program (MTP) provides physical therapy, occupational therapy, and Medical Therapy Conference (MTC) services to children who meet specific medical criteria. MTP services for Sutter County are provided in an outpatient clinic setting at the Virginia School in Wheatland, with Yuba County providing therapy staff. Sutter County reimburses Yuba County for a portion of the cost based on claims submitted by Yuba County.

Prior to FY 1991-92, the cost of services provided under the CCS program was shared between the State and the County on a 75/25 percent basis, respectively. The State's "realignment" of health, mental health, and social services programs, which was enacted in 1991, shifted a higher percentage of the costs to counties. The cost sharing ratio is now 50/50. The additional 25% of cost shift to the County is offset from the 1991 Realignment funds shifted to the County from the State. CCS Realignment funds are by law placed in the Social Services Trust Account. The assumption made in placing CCS funds in the Social Services Trust Account was that it would assure funding of caseload growth every year. The 25% realigned amount transferred from the Social Services Trust Account is the only amount within the Health Division that is subject to growth allocation.

State statute requires a minimum County contribution, or "Maintenance of Effort" (MOE), to the CCS program equal to at least 50 percent of the total actual expenditures for the CCS program in FY 1990-91, unless the State certifies that a smaller amount is required. Sutter County's MOE is established at \$154,465, with the State then matching that amount on a dollar-for-dollar basis. Historically, Sutter County policy had been to budget an "overmatch" to the state's contribution of \$154,465, with the understanding that the State would contribute additional matching funds as needed. It should be noted that in FY 2011-12 the State did contribute additional funding due to some highly expensive medical procedures required for a few of the enrolled cases.

The growth in CCS caseloads and program costs has steadily increased over time. This increase places demands both on the service delivery side (particularly due to a decreasing pool of specialists and/or therapists and because county staff must review each case in order to authorize services) and on the financing of the program.

In FY 2011-12 the County CCS program expenses for the Basic CCS cases (non-Medical or non-Healthy Families cases) exceeded the State allocation and Emergency Relief Funding was granted by the State which covers 100% of most costs, with the exception of Vendor Therapy. The relief funds are available on a first come first served basis and are not guaranteed. If funds were to not be available to pay claims, the County would be required to pay for rendered services or services to Sutter County children would be suspended by the State.

# Human Services - Health California Children's Services (CCS) (4-301)

---

*Tom Sherry, Director of Human Services*

## Healthy Families Program

The Healthy Families Program (HFP) provides comprehensive health, dental, and vision benefits through contracts with selected insurance plans for children under age 19 who are not eligible for Medi-Cal. Children enrolled in HFP have access to all covered services that are medically necessary. If the HFP member is eligible for CCS services, the local CCS program pays for specific services and equipment that the CCS program has authorized if the services are provided by CCS-approved providers.

Should changes occur in the Healthy Families program in the future, there may be impacts to the CCS program in that counties may see cost increases due to children moving from Healthy Families (in which counties have a 17% share) to Basic CCS (in which counties have a 50% share) for those children who do not qualify for Medi-Cal. Approximately 25% of the total CCS caseload has Healthy Families insurance. In addition, the CCS County Administration allocation could be reduced by as much as 33% (\$95,000) if the Healthy Families program is eliminated.

Pursuant to Assembly Bill (AB) 1494, (Committee on Budget, Chapter 28, Statutes of 2012), as of January 1, 2013, HFP enrollees are being transitioned to Medi-Cal as allowed under federal law in California. This is occurring in four separate phases over the course of one year in California; Sutter County children are scheduled to be transitioned in the last phase. The transition of HFP enrollees to Medi-Cal is projected to simplify eligibility and coverage for children and families while providing additional benefits and lowering costs for children at certain income levels and are expected to be completed June 30, 2013. In both Healthy

Families and Medi-Cal, CCS services are generally "carved out" of the health plans' responsibility. Thus, the transition will not affect a child's ability to access CCS services.

HFP and Medi-Cal have nearly equivalent health benefits with a few exceptions. The main difference is that a Medi-Cal eligible child under the age of 21 has access to the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) program through which the child can receive benefits for "medically necessary" services that are otherwise limited (such as by frequency) or not covered by Medi-Cal in order to correct or ameliorate a condition.

## Recommended Budget

This budget is recommended at \$280,848, which is an increase of \$5,980 (2.2%) compared to FY 2012-13. This budget unit receives a portion of its financing from the General Fund, with the balance of the County's share of cost met by a transfer in of Welfare/Social Services 1991 Realignment funding.

At this time, the State has not determined the amount of its contribution to the Sutter County CCS Program in FY 2013-14. As mentioned above, in the past, as a policy item, the County has budgeted an amount in excess of the MOE in order to meet the potential demand for service, which can be very volatile. This budget request for \$210,368 is consistent with the Board of Supervisors' past policy in this area and is the same as the prior year's Adopted Budget. However, the Board could opt to reduce this budget request to the minimum MOE of \$154,465, to match a potential reduced State contribution. At this

# Human Services - Health California Children's Services (CCS) (4-301)

---

*Tom Sherry, Director of Human Services*

time it is unknown whether State contribution will match the amount appropriated over the MOE.

## **Use of Fund Balance**

This budget unit is within the Health Fund. The budget does not include the use of any specific fund balance.

# Human Services Emergency Medical Services Fund (0-252)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY					
DEPT HEAD: TOM SHERRY	UNIT: EMERGENCY MEDICAL SERVICES		FUND: EMERGENCY MEDICAL SERVICES		0252 0-252
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SERVICES AND SUPPLIES	111,899	63,082	125,802	125,802	.0
OTHER CHARGES	33,675	0	33,718	36,218	7.4
* GROSS BUDGET	145,574	63,082	159,520	162,020	1.6
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	145,574	63,082	159,520	162,020	1.6
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	145,574	63,082	159,520	162,020	1.6
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	134,155	802	149,520	152,020	1.7
GENERAL REVENUES	10,118	97,864	0	0	.0
CANCELLATION OF OBLIGATED F/B	0	0	10,000	10,000	.0
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	144,273	98,666	159,520	162,020	1.6
* UNREIMBURSED COSTS	1,301	35,584-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

Sutter County Health is responsible for the administration of the Emergency Medical Services (EMS) Fund.

In 1987, State Senator Ken Maddy authored legislation that allowed counties to establish an EMS Fund. The County Board of Supervisors established such a fund in 1990 (Resolution 90-22), and designated the Health Department (which is now a division of the Human Services Department) as the administrative agency for the fund.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

The EMS Fund (hereafter referred to by its more common name 'Maddy Fund') is intended to reimburse physicians and medical facilities for emergency services provided to patients who do not pay for the cost of their medical care. Its revenues are derived from penalty assessments on various criminal offenses and motor vehicle violations, traffic violator school fees, and revenues from taxes on tobacco products under Proposition 99 (the Tobacco Tax and Health Protection Act of 1988).

Counties must use Maddy revenues for purposes established in the statute. A County can use an amount equal to actual expenditures or up to 10% of total Maddy revenues for administration of the fund. Of the remaining funds, 58% is allocated to an account for physicians and surgeons who provide emergency medical services (and



# Human Services

## Emergency Medical Services Fund (0-252)

---

*Tom Sherry, Director of Human Services*

are not employed in County hospitals), 25% is allocated to an account for hospitals that provide emergency services as defined in State law, and 17% is allocated to an account for discretionary emergency medical related services as determined by the County.

For Maddy Funds established before July 1, 1991, such as Sutter County's, the law specifies a limit on the amount of revenues that counties can deposit in the funds. This limitation restricts the annual increase in revenues to no more than 10% and is tied to the annual growth, if any, in the County's total penalty assessments. The law allows Counties that had not established a Maddy Fund before July 1, 1991, to receive Maddy revenues from County penalty assessments without limitations on annual growth. Changes were made to the law in 2002 to establish limits on the amount of Maddy revenue that a County may retain in an Emergency Services Fund reserve from year to year.

It should be noted that the majority of the revenues in the Restricted Fund Balances were received prior to 2002, before the current reserve limits were established in law. The Restricted Fund Balances do not appear in the budget because they are theoretically not available for current budgeted expenses. With Board approval, these reserve funds will be used in the event that the EMS Fund cannot make payments for all claims in a given year from current year revenues.

### Recommended Budget

This budget is recommended at \$162,020, which is an increase of \$2,500 (1.6%) compared to FY 2012-13.

### Use of Fund Balance

The EMS fund contains Restricted Fund Balance accounts for each type of expenditure, as established by law. Allocated funds that are not spent within the fiscal year are placed in the respective Obligated Fund Balance account.

The fund also includes a Restricted Fund Balance account for EMS funds collected prior to 2002. Monies held within these accounts may be used in the future, with Board approval, in the event collections in the EMS fund decrease below current levels.

Projected Physician Revenue for FY 2013-14 is less than projected Physician Expenses; therefore the recommended budget includes a Cancellation of Obligated Fund Balance from the Restricted Fund Balance Physicians account (#31113) in the amount of \$10,000 to fund anticipated Physician Expense claims for FY 2013-14.

# Human Services Mental Health (4-102)

Tom Sherry, Director of Human Services

E X E C U T I V E S U M M A R Y						
DEPT HEAD: TOM SHERRY	UNIT: MENTAL HEALTH SERVICE		FUND: BI-COUNTY MENTAL HEALTH		0007 4-102	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	11,216,469	9,130,730	12,532,482	12,806,232	2.2	
SERVICES AND SUPPLIES	6,346,459	4,492,554	7,539,554	7,065,750	6.3-	
OTHER CHARGES	4,452,027	2,335,333	4,032,912	4,036,399	.1	
CAPITAL ASSETS	0	0	0	87,000	***	
* GROSS BUDGET	22,014,955	15,958,617	24,104,948	23,995,381	.5-	
* NET BUDGET	22,014,955	15,958,617	24,104,948	23,995,381	.5-	
APPROPRIATION FOR CONTINGENCY	0	0	0	1,000,000	***	
INCREASES IN RESERVES	0	0	0	0	.0	
* TOTAL BUDGET	22,014,955	15,958,617	24,104,948	24,995,381	3.7	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	9,560,062	10,121,116	9,959,170	15,207,471	52.7	
GOVERNMENTAL REVENUES	12,377,178	5,482,624	13,903,666	8,217,322	40.9-	
GENERAL REVENUES	92,365	19,404	100,120	35,120	64.9-	
OTHER FINANCING SOURCES	5,032	0	0	0	.0	
CANCELLATION OF OBLIGATED F/B	0	0	141,992	1,535,468	981.4	
TOTAL OTHER REVENUES	22,034,637	15,623,144	24,104,948	24,995,381	3.7	
* UNREIMBURSED COSTS	19,682-	335,473	0	0	.0	
ALLOCATED POSITIONS	108.64	112.14	110.14	113.44	3.0	

## Purpose

Bi-County Mental Health, also referred to as Sutter-Yuba Mental Health Services (SYMHS), is a division of the Sutter County Human Services Department. Under a Joint Powers Agreement entered into between the counties of Sutter and Yuba in 1969, SYMHS provides mental health services to residents of both counties. Subsequently, in the mid-1970s, by resolution of both Boards of Supervisors, it was determined that bi-county drug and alcohol services would be provided under the auspices of SYMHS. SYMHS provides the full range of clinical operations for specialty mental health services to eligible Sutter and Yuba County Medi-Cal beneficiaries; provides crisis and

specialty mental health services for all Sutter and Yuba County residents regardless of payor status; administers managed-care contracts for mental health services with private for profit and nonprofit agencies; and provides a comprehensive system of care for the mentally ill, to the extent resources are available.

## Major Budget Changes

### Salaries & Benefits

- \$300,763 General increase in Salaries and Benefits, offset by a \$250,000 decrease in Extra Help staffing

# Human Services

## Mental Health (4-102)

---

Tom Sherry, Director of Human Services

### Services & Supplies

- (\$500,817) Decrease in Services and Supplies accounts primarily due to changes in the payment methodology for Drug Medi-Cal whereby providers now contract directly with the State

### Other Charges

- \$208,261 Increase in Support and Care of Persons to provide funding for hospitalizations and other residential placements
- \$158,810 Increase in Interfund Plant Acquisition to replace a portion of the roof on the main Mental Health building
- (\$396,782) Decrease in Interfund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller's office

### Capital Assets

- \$87,000 Replacement of three mid-sized sedans and one small SUV

### Appropriation for Contingency

- \$1,000,000 Increase in Appropriation for Contingency to accommodate the uncertainties associated with estimating Mental Health revenues during Healthcare Reform implementation

### Revenues

- \$125,000 Increase in Mental Health Services - Other County due to increased usage of beds on the Psychiatric Health Facility by other counties under contract

- \$4,692,941 Increase in Interfund Transfer In – Realignment primarily due to the addition of Early and Periodic Screening, Diagnosis and Treatment (EPSDT) and State Inpatient Consolidation SGF (Managed Care) funding to realigned programs

- (\$4,627,418) Decrease in State EPSDT Mental Health and Managed Care funding as these programs have now been realigned

- \$289,138 Increase in estimated Interfund Transfer In - Sales Tax revenues under 1991 Realignment

- (\$1,324,608) Decrease in Federal Drug Medi-Cal (DMC) as the state now receives and pays out the federal share directly to DMC providers

- \$308,259 Increase in Federal Mental Health Medi-Cal due to estimates based on current revenue

## Program Discussion

SYMHS serves on average over 4,400 unique mental health clients each year. Over the years there has been a significant increase in demand for mental health services due in part to expanded children's services supported by EPSDT funds which became available in 1995. This, together with the Medi-Cal consolidation that became effective in 1998 and the growth in local population, has resulted in more than a doubling of clients being served.

# Human Services

## Mental Health (4-102)

---

*Tom Sherry, Director of Human Services*

Under Medi-Cal consolidation, SYMHS has been the Mental Health Plan for the 40,000 Medi-Cal beneficiaries in Sutter and Yuba Counties. Mental health treatment is an entitlement under Medi-Cal. SYMHS is responsible for assessing and treating, or referring for treatment, all Medi-Cal eligible individuals who meet medical necessity criteria and seek Specialty Mental Health Services on either an inpatient or outpatient basis. In addition to providing direct services, SYMHS has established contracts with licensed therapists in the local community and statewide to serve area children who have been placed out-of-home.

In 1991, responsibility for providing Specialty Mental Health Services was realigned from the state to counties. Revenue to fund these services came from dedicated shares of Vehicle License Fees (VLF) and sales taxes. During FY 2011-12, the state realigned responsibility for additional mental health and Alcohol and Other Drug (AOD) services to counties along with an additional dedicated portion of sales taxes to fund them. The areas realigned are:

- EPSDT
- Mental Health Managed Care
- Drug Courts
- Drug Medi-Cal
- Non-Drug Medi-Cal Treatment Services

All of these were previously funded by State General Fund monies.

SYMHS has a long-term contract relationship with Victor Community Support Services, Inc. (VCSS). VCSS provides assessment and treatment services to youth on school campuses. These services are funded primarily through a combination of Medi-Cal and EPSDT.

SYMHS has provided drug and alcohol services to local residents under Net Negotiated Amount (NNA) contracts with the State Department of Alcohol and Drug Programs (DADP), which include significant funding from federal Substance Abuse Prevention and Treatment (SAPT) block grants; under the California Work Opportunity and Responsibility to Kids (CalWORKs) program for Sutter County; and under drug court grant funding. Effective July 1, 2013, DADP is scheduled for elimination. DADP-administered programs are scheduled to be transferred to the Department of Health Care Services (DHCS).

SYMHS provides a number of judicially-linked programs. These include drug diversion services authorized under section 1000 of the California Penal Code (commonly referred to as PC 1000); services to individuals referred by the courts in both counties for mental health treatment and substance abuse counseling; psychiatric services to youth in juvenile hall and youth in the Maxine Singer Youth Guidance Center; services to inmates in both counties' jails; and services to individuals involved in drug courts in both counties.

During FY 2011-12, as a result of realignment of responsibility for certain offenders from the state to counties, funding became available to continue and expand services in collaboration with the Probation Department. SYMHS now has four intervention Counselor positions and one Mental Health Therapist position that are stationed at Sutter County Probation to provide services related to Public Safety Realignment.

SYMHS also provides an intensive day treatment program to pregnant women and women with small children under its First

# Human Services Mental Health (4-102)

Tom Sherry, Director of Human Services

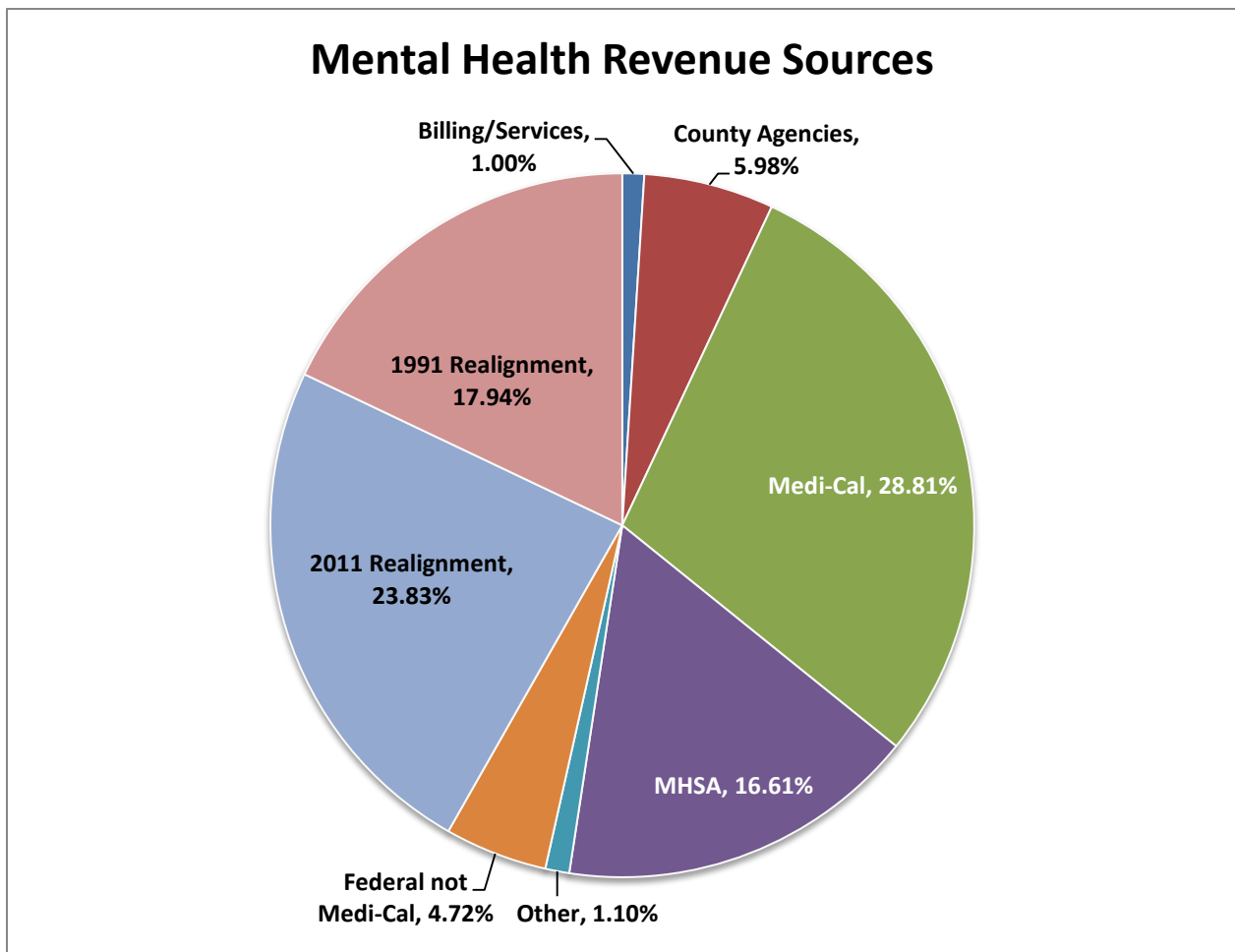
Steps program. First Steps is widely recognized to be a very effective substance abuse treatment program with many successful graduates in our communities.

Although responsibility for Drug Medi-Cal services has been realigned to counties, local DMC providers are still contracted directly with the DADP. There are currently three of these agencies in the community. It is anticipated that SYMHS may eventually assume responsibility for oversight of these contractor-provided services, but this transition has yet to be worked out.

SYMHS, under funding agreements with Sutter and Yuba Counties' Social Services agencies, provides additional treatment services to Child Protective Services-

involved families in Sutter County and to the CalWORKs programs of both counties. The California Department of Mental Health (DMH) was eliminated effective July 1, 2012. DMH programs that impact SYMHS were mainly realigned into DHCS, but also to a lesser degree into the State Department of Social Services, the Office of Statewide Health Planning and Development, and the State Department of Public Health.

The impact of Healthcare Reform on SYMHS is currently unknown. Potential impacts include increases in the number of clients SYMHS will serve, increasing linkages to primary care providers, new requirements for claims submission and cost reporting, etc... SYMHS has not attempted to budget for implementation of new



# Human Services Mental Health (4-102)

Tom Sherry, Director of Human Services

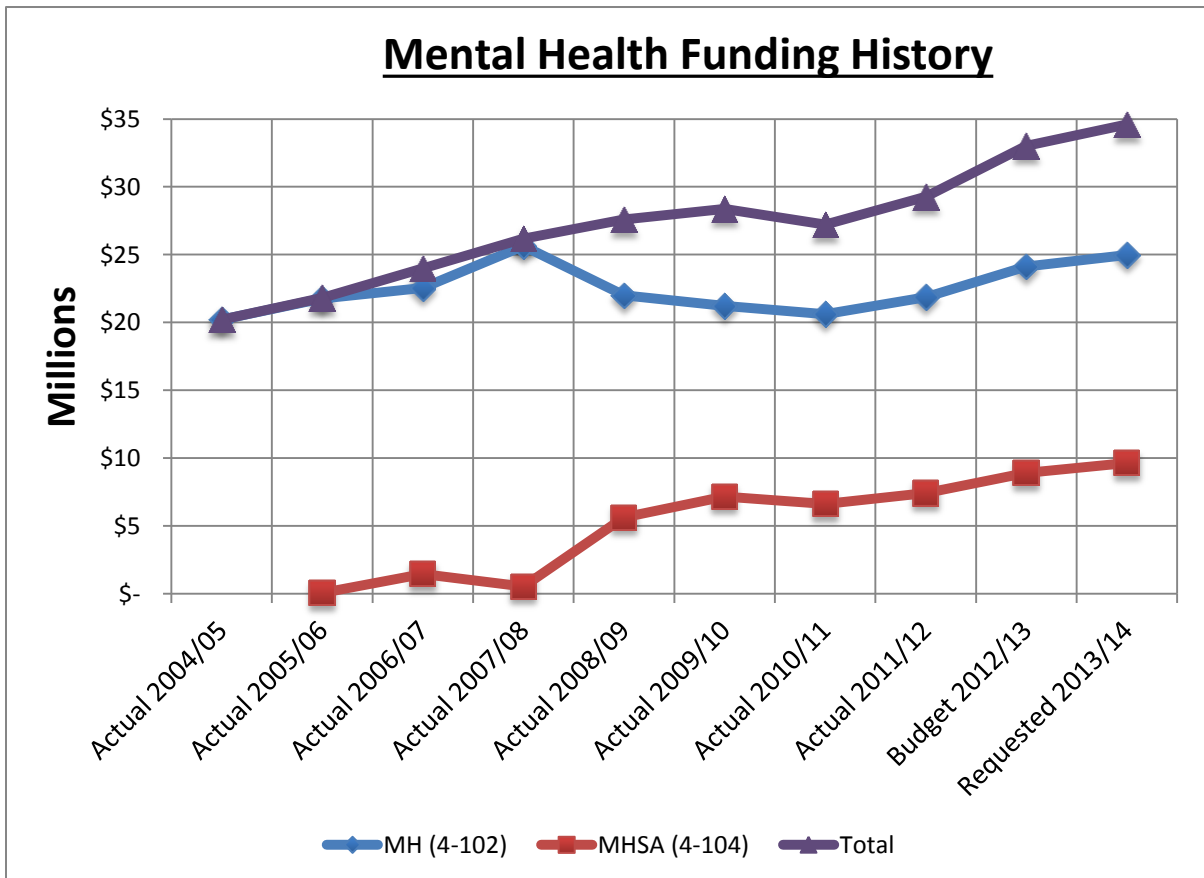
requirements and revenues related to Healthcare Reform. When more is known, SYMHS will submit budget adjustments for consideration by the Board as required.

## FY 2013-14 Budget Discussion

SYMHS' rates are required by federal law to be based on actual costs. Medi-Cal is billed using estimated rates based on costs from a prior year and these rates are then reconciled to actual costs at the end of each fiscal year through a cost report process. For many years, reimbursements to counties were based on statewide maximum allowable (SMA) rates set by DMH. DMH held the SMA rates constant for several years for state budgeting purposes, guaranteeing that counties' mental health programs operated at a loss when treating Medi-Cal beneficiaries. To address this problem, DHCS has negotiated a State Plan Amendment (SPA) with the federal Centers for Medicare and

Medicaid Services (CMS) under which counties will be reimbursed by the federal government at the federal matching rate for the difference between the SMA rates and counties' published rates based on actual cost. The SPA was approved for services provided in FY 2009-10. This new funding will be available upon cost report settlement, typically two years or more after expenses are incurred. The process for claiming this reimbursement is still under negotiation between the state and federal governments.

For FY 2013-14, SYMHS will charge \$952.74 per day on the Inpatient Unit. Other services are charged by the minute: \$6.44 per minute for Medication Support, \$2.70 per minute for Case Management/Brokerage, \$3.49 per minute for Mental Health Services, and \$5.19 per minute for Crisis Intervention. These rates will be adjusted upon completion of the FY 2011-12 Cost Report.



# Human Services

## Mental Health (4-102)

---

*Tom Sherry, Director of Human Services*

In addition to the above, the rate for the First Steps perinatal substance abuse treatment program is \$118.94 per day. Clients will be charged for these and for other substance abuse treatment services on a sliding fee schedule based on ability to pay. First Steps' rates are currently under study.

From a financial perspective, several factors are affecting the FY 2013-14 Mental Health budget.

- Since FY 2003-04, both locally and statewide, Mental Health Realignment allocations have remained flat or declined. Mental Health Realignment (1991) revenue was originally based on portions of sales taxes and motor vehicle license fees but, due to 2011 Realignment, beginning in FY 2011-12 is based only on an increased portion of sales tax revenue. Even in more robust economic times, statewide growth in Realignment funding has gone to pay for increasing caseloads in Child Welfare Services, Foster Care, and/or In Home Supportive Services, programs which, by statute, have first draw on Realignment growth dollars. The Mental Health Division uses Realignment funding as match to draw down the federal contributions to Medi-Cal.
- For FY 2011-12, the state enacted legislation (AB 100) that “redirected” a state-wide total of \$861 million in Mental Health Services Act (MHSA) funds to fund three traditional mental health programs previously funded by the State General Fund (SGF): Early and Periodic Screening, Diagnosis, and Treatment (EPSDT), mental health managed care, and mental health services for special education students (formerly the AB 3632 mandate). SGF monies that previously funded EPSDT

and mental health managed care have been replaced by 2011 Realignment sales tax revenue. The mental health services previously mandated by AB 3632 for special education students are now the responsibility of the schools.

- AOD funding has remained flat or declined slightly for the last several years. New funding under Criminal Justice Realignment has allowed the addition of AOD programs at Probation.

The complexity of mental health and AOD funding and programs has increased for a variety of reasons, including 2011 Realignment and major changes to MHSA's payment methodology. This added complexity may require added administrative staff. During the economic recession, use of extra help employees was increased to contain costs and provide needed flexibility. This practice is becoming problematic due to provisions included in the Patient Protection and Affordable Care Act (PPACA).

The State's practice of deferring payments to counties as a means of addressing its fiscal shortcomings continues to cause cash flow problems for SYMHS. The Board of Supervisors has assisted SYMHS in meeting this difficult challenge by authorizing borrowing from internal funds of the Human Services Department. SYMHS pays interest on these cash flow loans, but the State does not pay interest on the payments it defers, so an added cost is imposed on SYMHS as a result.

An additional area of concern is the effect of prior year audits. Before its dissolution, the State Department of Mental Health Audit Division became much more aggressive in their audit reviews. Generally these audits occur between four and five years after the

# Human Services

## Mental Health (4-102)

Tom Sherry, Director of Human Services

year the services were provided. This means that any error that is discovered may have continued to be made in the subsequent years. In effect, a relatively minor error made in one year could have a significant impact over time if that error continued to be made in subsequent years. Responsibility for these audits has now transitioned to the Department of Health Care Services and it is unknown what impact this may have on the state's auditing practices.

### Recommended Budget

This budget is recommended at \$24,995,381, which is an increase of \$890,433 (3.7%) compared to FY 2012-13. The increase is primarily due to ongoing implementation of 2011 Realignment. This budget unit receives no financing from the County General Fund. The sources of funding for Sutter-Yuba Mental Health Services are shown in Figure 1. Mental Health's funding history is shown graphically in Figure 2.

For FY 2013-14, the Recommended Budget includes restoration of funding for one Intervention Counselor position that was previously frozen and addition of a 0.25 FTE Mental Health Therapist I/II/III position transferred from the Mental Health Services Act Budget (4-104) with both actions effective July 1, 2013. It is also recommended that all Office Assistant I (1 FTE) and Office Assistant II (5 FTEs) positions be reallocated as flexibly staffed Office Assistant I/II positions to give the Department flexibility in hiring decisions. Each of these positions would remain funded at their current level.

It remains SYMHS' objective to keep the Mental Health budget and the Mental Health Services Act budget in balance and to fully

utilize all available funding in a fashion most advantageous to our counties. Accordingly, a thorough review was conducted of positions associated with MHSA-funded Prevention and Early Intervention (PEI) programs. As a result, funding for a number of positions needs to be adjusted in both Mental Health budget units and it is recommended that these changes be approved. The net impact of these adjustments on this Mental Health Services budget is +0.05 FTE and the net impact on the MHSA budget is -0.05 FTE. Changes requested for this budget unit as a result of this review are:

- Delete 0.10 FTE Psychiatrist
- Delete 0.10 FTE Program Manager – Children's System of Care
- Add 0.25 FTE Mental Health Therapist III
- Add 0.50 FTE Intervention Counselor II
- Delete 0.50 FTE Intervention Counselor I

It is recommended that these changes be effective July 1, 2013.

### Use of Fund Balance

The Mental Health fund contains a Restricted Fund Balance in the amount of \$141,992 as of July 1, 2012. It is estimated that the Restricted Fund Balance will equal \$1,535,468 at July 1, 2013. It is recommended that the full amount, \$1,535,468, of the Restricted Fund Balance account (#31170) be cancelled in FY 2013-14 for use in the Mental Health budget.

The Mental Health fund also contains a Restricted Fund Balance for Sutter County Use in the amount of \$51,419. There are no planned uses for this fund balance.



# Mental Health Division FY 2013-2014

Recommended

Director Human Services Department  
Tom Sherry

Assistant Director of Human Services  
Bradford R. Luz, Ph.D  
Mental Health Division

Executive Secretary

Deputy Director  
Clinical Services\*

Program  
Manager (5)

Psychologist

Supervising  
Intervention  
Counselor (2)

Intervention  
Counselor I/ II (34.3)

Mental Health  
Therapist I/II/III (30.4)

Psychiatric  
Technicians/Licensed  
Vocational Nurses  
(16)

Supervising  
Nurse

Supervising  
Psychiatric Nurse

Staff Nurse (2)

Prevention Services  
Coordinator (3)

Resource  
Specialist (3)

Office  
Assistant III

Quality Assurance Officer

Quality Assurance  
Review Nurse (.5)

Medical Clerk

Chief Psychiatrist

Psychiatrists (6.5)

Physician (0.5)

Account Clerk III  
Personnel/Payroll

Staff Analyst

Deputy Director  
Administrative Services\*\*

Staff Analyst

Medical Office  
Supervisor

Medical Records  
Supervisor

Office  
Assistant III

Office  
Assistants I/II/ (6)

Medical  
Clerk (5)

Secretary (2)

Medical Fiscal Manager

Accountant II

Account  
Clerk II/III (5)

Crisis  
Counselors (8)

Forensic Mental  
Health Specialist II

Psychiatric  
Emergency  
Supervisor (1)

Medical Clerk

Mental Health  
Worker I/II (13)

**NOTES:**

\*Youth Services, Children's System of Care, Adult Services, Wellness & Recovery, Alcohol & Other Drug Services, Psychiatric Emergency Services, Prevention & Early Intervention.

\*\* Business Office, Medical Records, Reception, Other Administrative Activities

# Human Services Mental Health Services Act (4-104)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY					
DEPT HEAD: TOM SHERRY	UNIT: MENTAL HEALTH SERVICES ACT		FUND: MENTAL HEALTH SERVICES ACT		0008 4-104
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	4,268,076	3,404,882	4,917,728	5,223,378	6.2
SERVICES AND SUPPLIES	1,481,219	1,042,056	1,638,690	2,487,034	51.8
OTHER CHARGES	2,068,712	160,905	1,994,820	1,925,559	3.5-
* GROSS BUDGET	7,818,007	4,607,843	8,551,238	9,635,971	12.7
* NET BUDGET	7,818,007	4,607,843	8,551,238	9,635,971	12.7
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	7,818,007	4,607,843	8,551,238	9,635,971	12.7
<b>OTHER REVENUES</b>					
USER PAY REVENUES	250,950	91,905	326,320	956,090	193.0
GOVERNMENTAL REVENUES	6,334,114	6,375,949	6,873,172	7,118,209	3.6
GENERAL REVENUES	159,498	98,340	192,000	123,500	35.7-
CANCELLATION OF OBLIGATED F/B	0	0	1,159,746	1,438,172	24.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	6,744,562	6,566,194	8,551,238	9,635,971	12.7
* UNREIMBURSED COSTS	1,073,445	1,958,351-	0	0	.0
ALLOCATED POSITIONS	53.19	54.19	53.19	54.29	2.1

## Purpose

The passage of Proposition 63, known as the Mental Health Services Act (MHSA), in November 2004, provided the first opportunity in many years for Sutter-Yuba Mental Health Services (SYMHS) to provide increased funding, personnel, and other resources to support county mental health programs and monitor progress toward statewide goals for children, transition age youth, adults, older adults and families. The MHSA addresses a broad continuum of prevention, early intervention and service needs and the necessary infrastructure, technology and training elements that will effectively support this system.

The MHSA budget unit (4-104) was created in FY 2005-06, beginning with the Community

Services and Supports component. The Mental Health Services Act requires counties to place MHSA funds in a local Mental Health Services Fund, invest the funds consistent with County practice for other funds, and transfer any interest earned back into the Fund. The MHSA prohibits using MHSA funds to supplant funding that was previously provided for Mental Health Services by other sources.

## Major Budget Changes

### Salaries & Benefits

- \$305,650 General increase due to negotiated salaries and benefits

# Human Services

## Mental Health Services Act (4-104)

---

Tom Sherry, Director of Human Services

### Services & Supplies

- \$862,410 Increase in Professional and Specialized Services, due to the implementation of the Workforce Education and Training (WET) and the Innovation components of MHSA
- (\$64,600) Decrease in Employment Training related to the implementation of the Anasazi Electronic Health Record (EHR) in FY 2012-13

### Other Charges

- (\$51,554) Decrease in Interfund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller's Office

### Revenues

- \$632,270 Increase in Interfund Transfer-In Realignment primarily due to funding under 2011 realignment for Early and Periodic Screening, Diagnosis, and Treatment (EPSDT)
- \$382,000 Increase in State MHSA revenue due to implementation of the WET and Innovation components of MHSA
- (\$697,743) Decrease in State EPSDT MH due to realignment of EPSDT services
- \$560,780 Increase in Federal Mental Health Medi-Cal revenue due to estimates based on current reimbursements

- (\$60,000) Decrease in Interest Apportioned based on estimated interest earned on MHSA funds

## Program Discussion

The Mental Health Services Act, also known as Proposition 63, was passed by the voters in November 2004. MHSA funds for counties are used to expand and transform mental health services.

SYMHS has approved programs in five of six MHSA components and has a plan in the approval process for the sixth MHSA component. These components and programs are listed below. It should be recognized that the capacity to accept clients into these programs is directly related to available staffing.

### Community Services and Supports (CSS) Component

- The Urgent Services Program has been developed to serve all ages with distinct, age-appropriate services for youth and for adults who have acute mental health issues and are at greatest risk of harming themselves or others, are at risk of hospitalization, or are at risk of incarceration in jails or juvenile justice institutions. SYMHS also works with school-based counselors and other school personnel to identify children at greatest risk.
- The Older Adult Services Program has been developed to serve older adults aged 60 and over who are physically or geographically isolated and who have psychiatric disabilities. Further priority is given to those whose cultural identity places them in underserved populations

# Human Services

## Mental Health Services Act (4-104)

---

*Tom Sherry, Director of Human Services*

within our community. The program enables participants to obtain and maintain positive social connections; experience respect from their providers of mental health services; feel empowered and listened to in the process of planning and obtaining their services; and have continuity in their providers. The program incorporates peer-delivered services; uses a family-friendly approach to service planning and delivery; and provides housing services and treatment, leading to recovery, to promote the program's goals of reducing disparities in services and decreasing homelessness.

- The Ethnic Outreach Program targets our major underserved populations: Latino, Hmong, and Punjabi-speaking Asian Indians. Each program is inter-generational, serving children, youth, transition-aged youth, adults and older adults within each cultural group. Within these broader categories, females are specifically targeted as they are more likely to be underserved in our system, and specifically within these cultures. The program enables participants to obtain and maintain positive social connections; live in safety and in a setting which is of their choosing; and have access to integrated mental health and drug and alcohol treatment for those with co-occurring disorders. Participants can also obtain assistance to engage in meaningful activity such as employment or education/training; receive services which recognize their developmental process as "normal" and do not marginalize issues of wellness; and experience respect from their providers of mental health services. As a result, clients feel empowered and listened to in the process of planning and obtaining their services; have continuity

in their providers; and have individualized service plans which recognize the uniqueness of each person within the context of their ethnic/racial/cultural identity.

- The Integrated Full Service Partnership Program serves individuals from all age groups with serious mental illnesses or serious emotional disturbances. This population is significantly more at risk for victimization, addiction disorders, overuse of emergency rooms, psychiatric hospitalizations, and incarceration in jails/juvenile justice institutions. Transition age youth are especially at risk to enter into the cycle of homelessness, unemployment, and substance abuse.

Within the Integrated Full Service Partnership, specific services are available to serve children ages 0-5 and youth aged 6-15 who have severe emotional disturbances or severe mental illnesses that result in significant social, emotional, or educational impairments and/or who are at risk of homelessness or going into out-of-home care. Children ages 0-5 are the most underserved population and have the most potential to need extensive resources over the longest time should they go untreated. SYMHS works with the Ethnic Outreach programs to find children whose cultural identity places them in underserved populations within our community (Hispanic, Asian Indian or Hmong).

Services are available for Transition Age Youth (TAY) aged 16-25 who have severe emotional disturbances or mental illnesses that result in significant social, emotional, educational and/or occupational impairments or who are at risk of homelessness. TAY within our community who are unserved, underserved,

# Human Services

## Mental Health Services Act (4-104)

---

*Tom Sherry, Director of Human Services*

or inappropriately served include young women with self-harming, high-risk behaviors; youth aging out of foster care, and youth transitioning from children's mental health/probation systems to adult systems. Priority for services is given to those with co-occurring substance abuse and mental health disorders, those at significant risk of gang involvement, the uninsured, and those whose cultural identity places them in underserved populations within our community.

Services are available for adults and older adults who have co-occurring mental health and substance abuse disorders and who are homeless, or at risk of homelessness. Priority will be given to those whose cultural identity places them in underserved populations within our community (Latino, Asian Indian or Hmong).

The Wellness Recovery Centers serve adults and older adults with serious and persistent mental illness who meet the target population criteria established by Sutter-Yuba Mental Health Services.

### Prevention and Early Intervention (PEI) Component

The PEI component of MHSA was approved by the state and implemented by SYMHS during FY 2009-10. PEI approaches are intended to be transformational by restructuring the mental health system to a "help-first" approach. Prevention programs bring mental health awareness into the lives of all members of the community through public education initiatives and dialogue. PEI builds capacity for providing mental health early intervention services at sites where people go for other routine activities (e.g., health providers, education facilities, community organizations). A goal of PEI is

to help mental health become part of wellness for individuals and the community, reducing the potential for stigma and discrimination against individuals with mental illness.

The SYMHS implementation of PEI has two major components:

- The Community Prevention Team is intended to serve individuals experiencing onset of serious psychiatric illness; children and youth in stressed families; children and youth at risk for school failure; children and youth at risk of or experiencing juvenile justice involvement; and underserved cultural populations. It will work with agencies in the community to enhance overall community capacity for prevention and early intervention. They will expand mentoring programs for youth, expand use of the Strengthening Families model throughout the community, and support recreational opportunities for youth that fight stigma and build self esteem.
- The First Onset component is directed toward individuals experiencing the first onset of serious psychiatric illness. It includes mental health consultation with pediatricians or other primary care providers to improve individuals' access to quality mental health interventions by increasing providers' capacity to offer effective mental health guidance and early intervention service; implementation of Teen Screen, a program of voluntary school screening to identify youth at risk for suicide and potentially suffering from mental illness; provide Aggression Replacement Training® to aid in early identification of mental illness and address stigma issues with the goal of improving social skill competence, anger control, and moral

# Human Services

## Mental Health Services Act (4-104)

---

*Tom Sherry, Director of Human Services*

reasoning; and provide education and training at sites in the local community.

In addition to the above PEI programs, MHSA includes, within PEI, funding for the following statewide projects: Suicide Prevention, Student Mental Health Initiative, and Stigma and Discrimination Reduction. Funding for these projects is allocated to each county, but the projects will be executed on a regional or statewide basis. SYMHS has joined with mental health agencies in 48 other counties to form the California Mental Health Services Authority (CalMHSA) under a Joint Exercise of Powers Agreement (JPA) to implement these projects. SYMHS has reassigned its FY 2008-09 and FY 2009-10 allocations totaling \$300,400 to CalMHSA. Allocations for two additional years have not yet been assigned. Counties formed CalMHSA to ensure the priorities of counties were truly reflected in the execution of these important projects. The alternative was to assign this funding to the Department of Mental Health.

### Capital Facilities and Technology Needs Component

During FY 2010-11, SYMHS received approval for its Wellness & Recovery Center (WeRC) Project. This provides \$197,550 to remodel the former nurses' quarters of the old county hospital, also known as the "little white house," to serve as the main activity space and offices for the Wellness and Recovery Program. SYMHS and Public Works will continue working to complete this project as additional funding becomes available. The WeRC will also have "smart classrooms" that will incorporate computer equipment funded in the technology needs portion of this component.

In late FY 2010-11, SYMHS received approval of its Electronic Health Record

(EHR) System Project. This provided \$1,567,750 to implement EHR infrastructure, practice management, clinical data management, and computerized provider order entry. The Anasazi system was selected to replace SYMHS's 1980s-vintage, COBOL-based information system with a modern EHR and billing system. This is a critical step toward compliance with upcoming federal mandates for implementation of EHRs and Health Information Exchange. EHR implementation began in FY 2011-12 and is proceeding in phases that will continue into FY 2013-14.

### Workforce Education and Training Component

During FY 2011-12, SYMHS received approval for its Workforce Education and Training Component. This provides \$180,000 annually for five years for training and higher education scholarships. This program has been staffed with a coordinator who is developing and implementing the training and scholarship programs. The trainings will focus on cultural competencies, service delivery, and workforce preparedness.

### Innovation

A plan to implement certain innovative practices has been tentatively approved by the state Mental Health Services Oversight and Accountability Commission and is in the formal process of local approval as this is written.

### **FY 2013-14 Budget Discussion**

MHSA is a volatile and economically sensitive funding source. This funding decreased during the recent economic downturn, but is now recovering. SYMHS intends to direct MHSA funding that exceeds the amounts in their approved plans

# Human Services

## Mental Health Services Act (4-104)

---

*Tom Sherry, Director of Human Services*

into the Prudent Reserve called for in the MHSA.

The process by which counties receive their MHSA funding has changed. Counties previously received funds 18 to 24 months after the state received the related tax revenue. However, funds are now being transferred to counties monthly, based on their allocations and approved MHSA plans as tax revenue is received. The process is managed by the State Department of Finance.

It remains SYMHS' objective to keep the Mental Health budget and the Mental Health Services Act budget in balance and to fully utilize all available funding in a fashion most advantageous to our counties. Accordingly, a thorough review was conducted of positions associated with MHSA-funded Prevention and Early Intervention (PEI) programs. As a result, positions are regularly reviewed and reallocated between the two budget units.

The State's practice of deferring payments to counties as a means of addressing its fiscal shortcomings continues to cause cash flow problems for SYMHS. The Board of Supervisors has assisted SYMHS in meeting this difficult challenge by authorizing borrowing from internal funds related to the Human Services Department. SYMHS pays interest on these cash flow loans, but the State does not pay interest on the payments it defers, so an added cost is imposed on SYMHS as a result.

### Recommended Budget

This budget is recommended at \$9,635,971, which is an increase of \$1,084,733 (12.7%) compared to FY 2012-13. This increase is primarily due to the ongoing EHR project

expenses and implementation of the WET and Innovation components of MHSA. These expenses are funded by revenue from the State and from the federal share of reimbursement for services claimed to Medi-Cal. This budget unit receives no financing from the General Fund. See Figures 1 and 2 in the Mental Health (4-102) budget narrative for information on Mental Health funding sources and history.

During the economic recession, use of extra help employees was increased to contain costs and provide needed flexibility. This practice is becoming problematic due to provisions included in the Patient Protection and Affordable Care Act (PPACA). During FY 2012-13, the Board approved restoration of funding to an Intervention Counselor position, which had previously been frozen, to assist in addressing this problem. For FY 2013-14, the Recommended Budget includes restoration of funding for one Resource Specialist position that was previously frozen; a flexibly-staffed 0.25 FTE Mental Health Therapist I/II/III position (currently filled at the Mental Health Therapist II level) be transferred from the MHSA budget (4-104) to the Mental Health Services budget (4-102); a vacant Day Treatment Coordinator position deleted and reallocated as a Supervising Intervention Counselor. It is recommended that these actions be effective July 1, 2013.

The recommended budget includes a reallocation of positions between the Mental Health and MHSA budget units. It is recommended that these changes be approved effective July 1, 2013. The net impact of these adjustments on this MHSA budget is -0.05 FTE and the net impact on the Mental Health Services budget (4-102) is +0.05 FTE.

# Human Services

## Mental Health Services Act (4-104)

---

*Tom Sherry, Director of Human Services*

Position reallocations affecting this budget unit are:

- Add 0.10 FTE Psychiatrist
- Add 0.10 FTE Program Manager – Children’s System of Care
- Delete 0.25 FTE Mental Health Therapist III
- Delete 0.50 FTE Intervention Counselor II
- Add 0.50 FTE Intervention Counselor I

### Use of Fund Balance

The MHSA fund contains a Restricted Fund Balance in the amount of \$1,159,747 as of July 1, 2012. It is estimated the Restricted Fund Balance will equal \$1,438,172 at July 1, 2013. It is recommended that the full amount, \$1,438,172, of the Restricted Fund Balance (account 31170) be cancelled in FY 2013-14 for use in the MHSA budget.

The MHSA fund also includes Non-Spendable Fund Balance amounts of \$328,564 (account 31014) for housing and \$2,123,478 (account 31031) recognizing the cash advance to the Mental Health Fund (0-007). There are no planned uses for this fund balance.



# Human Services Welfare Administration (5-101)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: WELFARE ADMINISTRATION	FUND: WELFARE/SOCIAL SERVICES			0013 5-101	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	10,921,926	9,084,723	12,280,260	12,895,745	5.0	
SERVICES AND SUPPLIES	1,272,006	813,504	1,589,308	2,913,231	83.3	
OTHER CHARGES	2,502,703	1,723,205	3,290,405	3,333,252	1.3	
CAPITAL ASSETS	111,892	21,110	27,000	171,657	535.8	
* GROSS BUDGET	14,808,527	11,642,542	17,186,973	19,313,885	12.4	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	14,808,527	11,642,542	17,186,973	19,313,885	12.4	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	2,498,453	1,657,021	2,967,853	2,981,868	.5	
GOVERNMENTAL REVENUES	13,814,354	4,287,581	13,604,452	15,790,215	16.1	
GENERAL REVENUES	2,890-	0	0	0	.0	
OTHER FINANCING SOURCES	16,215	0	0	0	.0	
TOTAL OTHER REVENUES	16,326,132	5,944,602	16,572,305	18,772,083	13.3	
* UNREIMBURSED COSTS	1,517,605-	5,697,940	614,668	541,802	11.9-	
ALLOCATED POSITIONS	155.00	155.00	155.00	161.00	3.9	

## Purpose

The Welfare and Social Services Division of the Human Services Department is responsible for the administration and management of multiple programs. This budget unit finances all personnel and operational costs for the Division.

- \$251,759 General increase due to negotiated salaries and benefits

## Services & Supplies

- \$231,491 Increase in Services and Supplies primarily due to anticipated increases in transportation costs
- \$1,314,759 Increase for Customer Service Call Center project costs

## Major Budget Changes

### Salaries & Benefits

- \$363,726 Increase in Salaries and Benefits due to the recommended addition of six (6) Public Assistance Specialist I/II positions

### Other Charges

- \$58,850 Increase in Interfund Plant Acquisition for a roof replacement project

# Human Services Welfare Administration (5-101)

*Tom Sherry, Director of Human Services*

## Capital Assets

- \$21,500 One mid-sized sedan replacement vehicle for the Social Services Branch
- \$20,000 Telephone system upgrade for new training room
- \$120,157 Virtual Desktop Interface for secure integration of County and State application for the Customer Service Center
- \$10,000 HVAC unit to cool telecommunications room supporting the Customer Service Center

## Revenues

- \$2,185,763 Increase in Federal and State revenue; \$1,314,759 related to funding for the Customer Service Center project

## Program Discussion

The responsibilities of the Welfare & Social Services Division of the Human Services Department include eligibility determinations for assistance programs, CalWORKs Employment Services, Child and Adult Protective Services, and other related activities as mandated by Federal and State law.

The Welfare Administration budget unit does not include the direct cost of aid payments (for example, TANF, Adoptions Assistance Program payments) to recipients. These costs are reflected in other budget units within the Welfare & Social Services Division.

The FY 2011-12 state budget permanently shifted 1.06% of existing state sales taxes from the State General Fund to a special local revenue fund for counties to fund the “public safety” programs which include Child Welfare Services, Foster Care, Adoptions (administration of services and assistance payments), and Adult Protective Services. It also included the shift of Adoption services to the County, with the option for the County to contract back with the state for those services. The Department has chosen to contract with the state to provide adoption services for the County, and use the designated Realignment funding to pay for the service.

A continuing endeavor of the Employment Services Branch is facilitating the employment and self-sufficiency of all TANF/CalWORKs recipients. Employment Services will continue to work with these clients in collaboration with private employers and private non-profit agencies. Effective January 1, 2013 the enactment of SB1041 implemented a number of significant programmatic changes to the CalWORKs program. Major changes included new rules for Annual Reporting for Child Only (ARCO) cases, Welfare to Work (WTW) 24 Month Time Clock Limit, redesign of the WTW Assessment, Appraisal and Plan writing components, alignment of required WTW participation hours with Federal TANF hourly requirements, re-engagement of individuals who were previously exempt for care of young children, and elimination of core/non-core activities. The Department has approximately 668 adults that will be affected by the redesign and require WTW re-engagement coordination and WTW supportive services.

# Human Services Welfare Administration (5-101)

---

*Tom Sherry, Director of Human Services*

The Child and Adult Protective Services branch continues to work collaboratively with Mental Health, Health, Probation, the Courts and other public service agencies by using a multidisciplinary team approach to address the problems of families and adults. One purpose of the Patient Protection and Affordable Care Act (ACA) of 2010 is to provide affordable healthcare for all Americans. Health Care Reform legislation requires that County Welfare Departments begin open enrollment on October 1, 2013 for Health coverage to begin January 1, 2014. Sutter County has been approved for funding to implement a Customer Service Center using C-IV Customer Service Center hardware and software technology. A Task Based business model will allow workers to manage ongoing cases more efficiently by processing specific tasks rather than managing entire caseloads. During FY 2012-13, the Board of Supervisors approved the initial plan and expenses, including the conceptual plan for FY 2013-14. This totaled \$1,092,432 for FY 2013-14. In addition to this amount, an additional \$222,327 in expenses and matching State revenue is being requested for the following items:

## Capital Assets

\$120,157 - Virtual Desktop Interface (VDI) solution is necessary to allow for the secure integration of the Sutter County network applications and the State Tech Center applications within the Sutter County Customer Service Center.

\$10,000 - New HVAC unit required to cool the Telecommunications (Telco) room which will support the Customer Service Center Technology.

## Services and Supplies

\$18,000 - Electrical upgrade and cabling costs required to implement the Customer Service Center Technology.

\$27,959 - Microsoft licensing required for the Customer Service Center Virtual Desktop Interface (VDI) solution.

\$46,211 - Tenant Improvement costs due to the relocation of the staff training area to new leased space. The existing training area will be used for the Customer Service Center.

Counties have experienced a dramatic increase in demand for Medi-Cal, County Medical Services Program (CMSP) and the CAIFRESH programs over the last 4 years due to regulatory changes, the recession and subsequent job loss or reduction in work hours. In Sutter County, the Medi-Cal Caseload has grown approximately 20% from October 2008 at 7,341 cases to October 2012 at 8,765 cases. As of March 2013, the Medi-Cal caseload has increased to 9,499 cases. More than 23,000 individuals in Sutter County are receiving Medi-Cal benefits (8,700 children). An additional 3,300 children will be transitioned from the Healthy Families program to Medi-Cal in Sutter County beginning September 2013. Additionally, 1,900 CMSP/Path2Health individuals are case managed by the Department and will be impacted in various ways by the ACA. Sutter County is expecting an estimated 5,395 additional residents to be newly eligible for Medi-Cal under the ACA. A conservative recommendation for increased staffing is included in the 2013-14 budget with a requested effective date of July 1, 2013, adding six Public Assistance Specialist positions to handle the increased caseloads.

# Human Services Welfare Administration (5-101)

---

*Tom Sherry, Director of Human Services*

## Recommended Budget

This budget is recommended at \$19,313,885 which is an increase of \$2,126,912 (12.4%) compared to FY 2012-13. The Welfare/Social Services fund as a whole receives \$449,000 in financing from the General Fund in order to meet the County's Maintenance of Effort (MOE) for receipt of CalWORKs and related Realignment funding.

The recommended position allocation includes a request for increased staffing of six (6) full-time Public Assistance Specialist positions, with an effective date of July 1, 2013, to handle the increased caseloads related to the implementation of the Customer Service Center.

Capital Assets recommendations include the purchase of one mid-sized sedan (\$21,500), to replace an aging vehicle within the Division's fleet, and, related to the Customer Service Center, a telephone system upgrade (\$20,000), purchase of the VDI computer equipment (\$120,157), and a new HVAC unit (\$10,000) for the telecommunications area.

During FY 2011-12, Public Safety Realignment was implemented, which realigned the responsibility for many programs from the State to counties. Because of this shift in funding, Sutter County was mandated to establish the County Local Revenue Fund 2011 (0-140). For FY 2012-13, the Social Services Realignment Fund 2011 (0-245) was established to transfer funds from the County Local Revenue Fund 2011 to the operating budgets of the Welfare and Social Services Division. The shift in funding simply changed the flow of funding from the State to the County without affecting the overall amount of funding for programs. The County Local Revenue Fund 2011 and the Social Services Realignment Fund 2011 are discussed in greater detail in their own budget narrative.

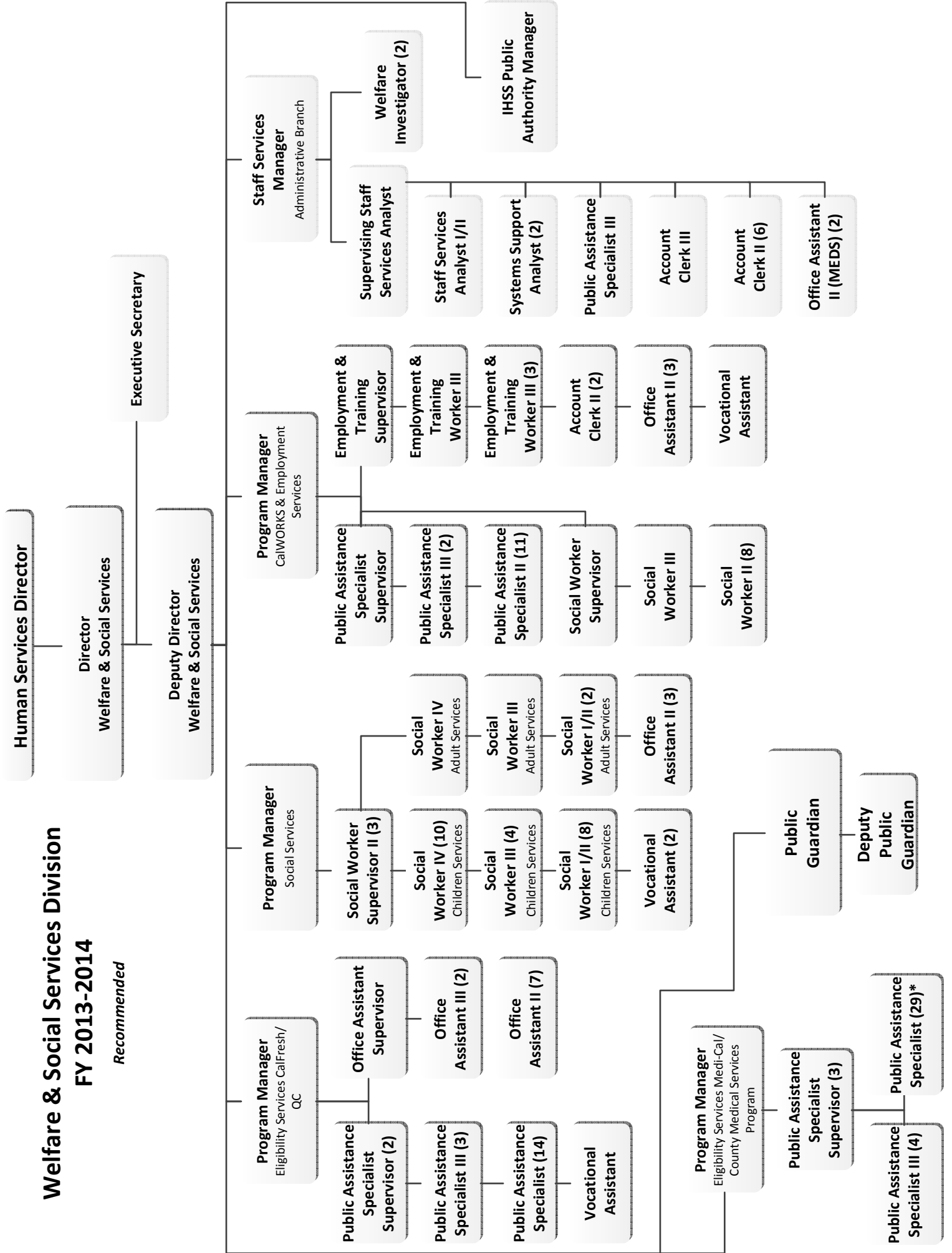
## Use of Fund Balance

This budget unit is within the Welfare/Social Services Fund. The budget does not include the use of any specific fund balance.

# Welfare & Social Services Division

FY 2013-2014

*Recommended*



# Human Services Public Guardian (2-709)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY					
DEPT HEAD: TOM SHERRY	UNIT: PUBLIC GUARDIAN & CONSERVATOR FUND: GENERAL			0001 2-709	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	205,168	159,253	206,389	210,059	1.8
SERVICES AND SUPPLIES	7,621	5,845	13,610	13,670	.4
OTHER CHARGES	7,007	3,763	9,567	9,465	1.1-
* GROSS BUDGET	219,796	168,861	229,566	233,194	1.6
INTRAFUND TRANSFERS	688	286	723	727	.6
* NET BUDGET	220,484	169,147	230,289	233,921	1.6
<b>OTHER REVENUES</b>					
USER PAY REVENUES	90,581	67,150	89,894	87,894	2.2-
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	4-	0	0	0	.0
TOTAL OTHER REVENUES	90,577	67,150	89,894	87,894	2.2-
* UNREIMBURSED COSTS	129,907	101,997	140,395	146,027	4.0
ALLOCATED POSITIONS	2.00	2.00	2.00	2.00	.0

## Purpose

The Public Guardian-Conservator is appointed by the Sutter County Superior Court as the personal representative (Conservator) for physically and/or mentally disabled individuals who cannot provide for their own food, clothing and shelter. The Conservator may be appointed to manage both the person and the estate of the conservatee, may give informed consent for medical and psychiatric treatment for those who may be deemed to be incompetent, and will be responsible to protect the rights and estates from those who may take advantage of/or project undue influence on the conservatees.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

The Public Guardian-Conservator provides two types of conservatorships: Mental Health Conservatorships and Probate Conservatorships.

Lanterman-Petris-Short (LPS) Act (Cal. Welfare & Institutions Code, sec. 5000 et seq.), Mental Health Conservatorships are reserved for persons requiring mental health treatment that often requires placement in locked psychiatric facilities.

# Human Services Public Guardian (2-709)

---

*Tom Sherry, Director of Human Services*

Probate Conservatorships are for individuals that have a prominent medical condition that renders the person unable to make daily decisions about his/her care and/or finances.

Individual persons are referred to the Public Guardian-Conservator through a multitude of local service providers based on a specific disorder or medical condition.

Since a conservatorship is an action of the “last resort,” the Public Guardian program is administered with the highest ethical regard for the conservatee’s best interests.

The Public Guardian’s office has two full-time staff, one Public Guardian and one Deputy Public Guardian, and two extra hire positions, an Account Clerk II and an Office Assistant II.

Currently, the Public Guardian’s office represents sixty-six (63) Conservatees, twenty-six (26) of which are probate cases and thirty-seven (37) of which are LPS (mental health).

## **Recommended Budget**

This budget is recommended at \$233,921, which is an increase of \$3,692 (1.6%) compared to FY 2012-13. The General Fund provides 62.4% of the funding for this budget unit, an increase of 1.5% over the prior year primarily due to a budgeted \$2,000 decrease in revenue coupled with a \$3,730 increase in salaries and benefits.

No reductions are recommended for this budget unit. Any reductions to staffing would necessitate a reduction in service to conservatees and may cause frequent closing of the office while staff are attending court hearings and providing mandated services to conservatees.

## **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

EXECUTIVE SUMMARY					
DEPT HEAD: TOM SHERRY	UNIT: IN-HOME SUPPORTIVE SRVS (IHSS) FUND: WELFARE/SOCIAL SERVICES				0013 5-201
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	1,941,590	1,382,470	2,124,938	1,704,322	19.8-
* GROSS BUDGET	1,941,590	1,382,470	2,124,938	1,704,322	19.8-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	1,941,590	1,382,470	2,124,938	1,704,322	19.8-
OTHER REVENUES					
USER PAY REVENUES	1,529,906	1,361,864	1,924,938	1,704,322	11.5-
GOVERNMENTAL REVENUES	278,731	168,475	200,000	0	100.0-
TOTAL OTHER REVENUES	1,808,637	1,530,339	2,124,938	1,704,322	19.8-
* UNREIMBURSED COSTS	132,953	147,869-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

## Purpose

In-Home Supportive Services (IHSS) is a statewide program under the direction of the California Department of Social Services (CDSS).

The Sutter County IHSS Public Authority Governing Board was established in 2002 in response to Assembly Bill 1682 (Chapter 90, Statutes of 1999), to act as the employer of record for Sutter County IHSS providers for the purposes of negotiating salary, benefits and work related issues.

The IHSS program pays providers to care for qualified aged, blind or disabled individuals who require personal care and/or homemaking assistance in order to continue living in their homes. CDSS makes the payments to the providers, and then invoices the County for its share of the costs. Commencing July 1, 2012, SB 1036 requires all counties to have a County IHSS

Maintenance of Effort (MOE) and pay the County IHSS MOE instead of paying the nonfederal share of IHSS services and IHSS Public Authority (PA) administration. This budget unit funds the County share of both the provider payments and the IHSS PA.

## Major Budget Changes

### Other Charges

- (\$289,541) Decrease in IHSS County Share primarily due to the implementation of SB 1036
- (\$131,075) Decrease in Contribution to Other Agencies primarily due to the implementation of SB 1036



**Revenues**

- (\$200,000) Decrease in State funding due to the implementation of SB 1036

**Program Discussion**

Appropriations in this budget provide for payment of the County's share of provider wages, which are paid to the State, as well as for the transfer of operating funds to the IHSS Public Authority. Funding for this budget unit has historically come from a combination of State Social Services Realignment sales tax revenue, State IHSS Waiver Program reimbursement revenue, and Realignment funds which are transferred into this budget unit from the Welfare/Social Services Realignment Trust fund (0-248).

Per an agreement between the Sutter County PA Governing Board and the IHSS Providers, the hourly wage for Providers is currently \$9.25 per hour.

**Recommended Budget**

This budget is recommended at \$1,704,322, which is a decrease of \$420,616 (19.8%) compared to FY 2012-13. This decrease is due to the implementation of SB 1036, which established an MOE for each county's IHSS expenses. Any costs over the MOE amount are paid by the State. The General Fund does not providing any financing to this budget unit.

**Use of Fund Balance**

This budget unit is within the Welfare/Social Services Fund. The budget does not include the use of any specific fund balance.

# Human Services Temporary Aid for Needy Families (5-204)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: TANF-FAMILY GROUP		FUND: WELFARE/SOCIAL SERVICES		0013 5-204	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	8,785,628	7,052,458	9,507,753	9,507,744		.0
* GROSS BUDGET	8,785,628	7,052,458	9,507,753	9,507,744		.0
INTRAFUND TRANSFERS	0	0	0	0		.0
* NET BUDGET	8,785,628	7,052,458	9,507,753	9,507,744		.0
OTHER REVENUES						
USER PAY REVENUES	2,062,072	1,524,960	4,820,426	2,165,175		55.1-
GOVERNMENTAL REVENUES	6,563,695	0	4,449,624	7,104,875		59.7
TOTAL OTHER REVENUES	8,625,767	1,524,960	9,270,050	9,270,050		.0
* UNREIMBURSED COSTS	159,861	5,527,498	237,703	237,694		.0
ALLOCATED POSITIONS	.00	.00	.00	.00		.0

## Purpose

This budget unit finances the Temporary Assistance to Needy Families (TANF) cash assistance program. The TANF program assists eligible families and/or children who meet specific income, property and other regulatory requirements. This budget unit is primarily financed with Federal and State funding.

## Program Discussion

TANF is a public assistance program which provides for children who are deprived of the care and support of one or both of their parents. In most cases it also provides for the child's caretaker(s).

A child is considered to be deprived of care and support if one of the following situations exists:

1. Either parent is physically or mentally incapacitated;
2. Either parent is deceased;
3. The parent who is the primary wage earner is unemployed;
4. Either parent is continually absent from the home in which the child resides.

## Major Budget Changes

### Revenues

- \$2,655,251 Increase in Federal Aid based upon prior year actual amounts received and offset by a decrease in Realignment share of costs

# Human Services

## Temporary Aid for Needy Families (5-204)

---

*Tom Sherry, Director of Human Services*

If any of the above circumstances exists, and the child plus his/her caretaker meets the property and income tests, a TANF case including the child, his/her caretaker and other related children living in the home, if eligible, may be established. Most qualified persons also receive a Medi-Cal card and CalFresh Supplemental Nutrition Assistance.

All able-bodied adults receiving TANF are required to participate in the CalWORKs Employment Services program. The program requires recipients to participate in a work training or job search activity for a minimum number of hours each week in order to remain eligible for assistance. In addition to participation requirements, there is a time limit for adults on cash assistance.

### Recommended Budget

This budget is recommended at \$9,507,744, which is relatively unchanged compared to FY 2012-13. The General Fund does not provide any financing to this budget unit. The County's share of cost, \$237,694, is met with Welfare/Social Services 1991 Realignment funds (Fund 0-248).

As in FY 2012-13, the State's share of TANF costs, which is realized as revenue by the County, flows through the County Local Revenue Fund 2011 (0-140) as opposed to being directly received by the Division through the Welfare/Social Services Fund as has occurred in the past. This year's recommendation reflects a technical budget adjustment and has no net effect on the budget. The County Local Revenue Fund 2011 is discussed in greater detail in its own budget narrative.

### Use of Fund Balance

This budget unit is within the Welfare/Social Services Fund. The budget does not include the use of any specific fund balance.

# Human Services Foster Care (5-206)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: FOSTER CARE		FUND: WELFARE/SOCIAL SERVICES		0013 5-206	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
OTHER CHARGES	3,849,275	3,123,610	3,749,099	4,025,172	7.4	
* GROSS BUDGET	3,849,275	3,123,610	3,749,099	4,025,172	7.4	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	3,849,275	3,123,610	3,749,099	4,025,172	7.4	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	791,797	650,953	1,103,398	1,198,266	8.6	
GOVERNMENTAL REVENUES	1,353,348	894,735	1,459,969	1,508,549	3.3	
TOTAL OTHER REVENUES	2,145,145	1,545,688	2,563,367	2,706,815	5.6	
* UNREIMBURSED COSTS	1,704,130	1,577,922	1,185,732	1,318,357	11.2	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Foster Care budget unit contains six programs which provide financial aid on behalf of children who are living in out-of-home placements or are at risk of being removed from their home. These funds are provided on behalf of children whose families are unable or unwilling to care for them and who are in need of temporary or long-term substitute parenting or assisted parenting.

## Major Budget Changes

### Other Charges

- \$276,073 Increase in Foster Care expenditures due to increase in projected caseload and increase in group home placement costs

## Revenues

- \$94,868 Increase in Interfund Transfer-In Miscellaneous due to reduction in Federal Foster Care revenue

## Program Discussion

This budget unit provides Foster Care financing for six programs as follows:

1. Welfare Department Institutional Placements funds payments for the placement costs of Sutter County Dependents who are placed in a group home.
2. Welfare Department Foster Home Placements funds payments for the placement costs of children who require out of home care due to removal from their parents' care.

# Human Services

## Foster Care (5-206)

---

*Tom Sherry, Director of Human Services*

3. Probation Department Institutional Placements funds payments for the placement costs of Juvenile Court Wards who are placed in a group home.
4. Kinship Guardianship Assistance Payment Program funds the costs of children that are living with relatives other than their parents.
5. Transitional Housing Program-PLUS is a comprehensive housing and support program for youth ages 18-24 that have emancipated from foster care.
6. Wrap-Around is a family-centered, strength-based process that is designed to promote re-establishment of youth and families into community support systems.

The State's share of Foster Care costs, which is realized as revenue by the County, flows from the County Local Revenue Fund 2011 (0-140) through the Social Services Realignment Fund 2011 (0-245) as opposed to being directly received by the Division through the Welfare/Social Services Fund as had occurred in the past. The County Local Revenue Fund 2011 and the Social Services Realignment Fund 2011 are discussed in greater detail in their own budget narrative.

### Use of Fund Balance

This budget unit is within the Welfare/Social Services Fund. The budget does not include the use of any specific fund balance.

The FY 2011-12 state budget permanently shifted 1.06% of existing state sales taxes from the State General Fund to a special local revenue fund for counties to fund the "public safety" programs which include Child Welfare Services, Foster Care, Adoptions (administration of services and assistance payments) and Adult Protective Services.

Caseloads within each of the six programs fluctuate from year to year.

### Recommended Budget

This budget is recommended at \$4,025,172 which is an increase of \$276,073 (7.4%) compared to FY 2012-13. The General Fund does not provide any financing to this budget unit. The County's share of cost, \$1,318,357, is met with Welfare/Social Services 1991 Realignment funds (Fund 0-248).

# Human Services Refugee Cash Assistance (5-207)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY					
DEPT HEAD: TOM SHERRY	UNIT: REFUGEE CASH ASSISTANCE		FUND: WELFARE/SOCIAL SERVICES		0013 5-207
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	0	0	14,800	14,800	-.0
* GROSS BUDGET	0	0	14,800	14,800	-.0
INTRAFUND TRANSFERS	0	0	0	0	-.0
* NET BUDGET	0	0	14,800	14,800	-.0
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	-.0
GOVERNMENTAL REVENUES	0	0	14,800	14,800	-.0
TOTAL OTHER REVENUES	0	0	14,800	14,800	-.0
* UNREIMBURSED COSTS	0	0	0	0	-.0
ALLOCATED POSITIONS	.00	.00	.00	.00	-.0

## Purpose

The Refugee Cash Assistance Program (RCA) is a federally mandated and funded program established to assist refugees with resettlement.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

The RCA program assists refugees with resettlement and services towards self-support by providing cash assistance, medical assistance and social services. RCA is provided to refugees who have been determined to be ineligible for CalWORKs or SSI/SSP. RCA eligibility is for an eight

month period, beginning with the month of entry into the United States.

## Recommended Budget

This budget is recommended at \$14,800. There is no change from the amount budgeted in FY 2012-13. The General Fund does not provide any financing to this budget unit. This budget unit is 100% federally funded.

## Use of Fund Balance

This budget unit is within the Welfare/Social Services Fund. The budget does not include the use of any specific fund balance.

# Human Services

## Aid for Adoption (5-209)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: AID FOR ADOPTION		FUND: WELFARE/SOCIAL SERVICES		0013 5-209	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	3,798,854	3,421,785	4,154,209	4,550,196	9.5	
* GROSS BUDGET	3,798,854	3,421,785	4,154,209	4,550,196	9.5	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	3,798,854	3,421,785	4,154,209	4,550,196	9.5	
OTHER REVENUES						
USER PAY REVENUES	1,656,109	1,076,955	1,889,407	2,077,565	10.0	
GOVERNMENTAL REVENUES	1,504,736	1,199,718	1,635,000	1,780,110	8.9	
TOTAL OTHER REVENUES	3,160,845	2,276,673	3,524,407	3,857,675	9.5	
* UNREIMBURSED COSTS	638,009	1,145,112	629,802	692,521	10.0	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

### Purpose

The Adoptions Assistance program provides cash payments to parents who have adopted children out of the Child Welfare System, in order to provide for the special needs of the child they are adopting.

- \$145,110 Increase in Federal Aid for Adoptions related to projected caseload increase

### Major Budget Changes

#### Other Charges

- \$395,987 Increase in Support & Care of Persons based on projected caseload increase

#### Revenues

- \$188,158 Increase in Interfund Transfer-In Miscellaneous related to projected caseload increase

### Program Discussion

The Adoptions Assistance program provides financial assistance to adoptive parents in cases where children have been relinquished for adoption or parental rights have been terminated. Children eligible for this program are special needs children who were previously dependents of the Juvenile Court. These children often have barriers such as mental, physical, emotional or medical disabilities. Eligibility and determination of grant amounts are established and administered by the California Department of Social Services, which then provides payment instructions to the County for payment to the adoptive parents.

The FY 2011-12 state budget permanently shifted 1.06% of existing state sales taxes

# Human Services

## Aid for Adoption (5-209)

---

*Tom Sherry, Director of Human Services*

from the State General Fund to a special local revenue fund for counties to fund the “public safety” programs which include Child Welfare Services, Foster Care, Adoptions (administration of services and assistance payments), and Adult Protective Services.

### **Recommended Budget**

This budget is recommended at \$4,550,196 which is an increase of \$395,987 (9.5%) compared to FY 2012-13. The General Fund does not provide any financing to this budget unit. The County’s share of cost is met with Welfare/Social Services 1991 Realignment funds (Fund 0-248).

The State’s share of Adoption costs, which is realized as revenue by the County, flows from the County Local Revenue Fund 2011 (0-140) through the Social Services Realignment Fund 2011 (0-245) as opposed to being directly received by the Division through the Welfare/Social Services Fund as had occurred in the past. The County Local Revenue Fund 2011 and the Social Services Realignment Fund 2011 are discussed in greater detail in their own budget narrative.

### **Use of Fund Balance**

This budget unit is within the Welfare/Social Services Fund. The budget does not include the use of any specific fund balance.



# Human Services General Relief (5-302)

Tom Sherry, Director of Human Services

EXECUTIVE SUMMARY						
DEPT HEAD: TOM SHERRY	UNIT: GENERAL RELIEF		FUND: GENERAL		0001 5-302	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SERVICES AND SUPPLIES	25,627	21,065	20,700	26,500	28.0	
OTHER CHARGES	32,985	28,475	54,500	44,640	18.1-	
* GROSS BUDGET	58,612	49,540	75,200	71,140	5.4-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	58,612	49,540	75,200	71,140	5.4-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	10,462	11,940	14,588	14,544	.3-	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	10,462	11,940	14,588	14,544	.3-	
* UNREIMBURSED COSTS	48,150	37,600	60,612	56,596	6.6-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

This budget provides funding for the General Relief Cash Assistance, Interim Assistance and Indigent Burial programs. The General Relief Cash Assistance program is for indigent persons who do not qualify for any other cash assistance program and who are temporarily unable to finance their own needs. The Interim Assistance program is a loan program for indigent persons while they are pending Supplemental Security Income/State Supplementary Payment approval. The Indigent Burial program is for the burial of individuals who had no burial coverage and whose families, if known, are financially unable to provide for the burial.

## Major Budget Changes

### Services & Supplies

- \$5,800 Increase in projected Indigent Burial costs

### Other Charges

- (\$9,860) Decrease in projected Support & Care costs

## Program Discussion

The Welfare and Institutions Code requires that each county provide relief and support for all incompetent, poor, indigent persons, and those incapacitated by age, disease, or accident, who are lawfully residents in the County, when they are not supported by their friends, relatives, or by their own means. In order to comply with this mandate, Sutter County administers the General Relief,

# Human Services

## General Relief (5-302)

---

*Tom Sherry, Director of Human Services*

Interim Assistance, and Indigent Burial programs. These programs are financed by County funds except for funds received from burial permits and reimbursement from Interim Assistance payments. All able-bodied persons receiving General Relief must participate in a job search and work project.

As stated in the Sutter County Indigent Burial Policy, approved by the Sutter County Board of Supervisors on August 16, 2005, the amount of money authorized to be paid for each individual service or product shall be adjusted every year beginning July 1, 2006 and on July 1 of each year thereafter. The amount will be adjusted to reflect the percentage change in the California Consumer Price Index, (CPI) All Urban Consumers, San Francisco-Oakland-San Jose subset published by the California Department of Industrial Relations, for the period beginning July 1 of the previous year and ending June 30 of the year in which the calculation is to be made. Based on the 7/1/11 – 6/30/12 CPI, the rate increase for FY 2013-14 is 2.6%.

### **Recommended Budget**

This budget is recommended at \$71,140, which is a decrease of \$4,060 (5.4%) compared to FY 2012-13. The General Fund provides 79.6% of the financing for this budget unit, and is reduced by \$4,016 (6.6%) over the prior year.

### **Use of Fund Balance**

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.



# Law & Justice

## *Section F*

The Sutter County Gang Task Force, a collaboration between the Sutter County Sheriff's Department, Yuba City Police Department, Sutter County District Attorney's Office, the Narcotics Enforcement Team, and the Sutter County Probation Department, has been successful in reducing the number of shootings by taking gang members, drugs and guns off the streets.



EXECUTIVE SUMMARY					
DEPT HEAD: JAMIE E. MURRAY		UNIT: CHILD SUPP SERV REIMB/ADJUSTME FUND: CHILD SUPP SERV REIMB/ADJUSTME 0112 0-112			
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	2,424,162	1,947,943	2,613,734	2,680,301	2.5
SERVICES AND SUPPLIES	199,094	178,041	244,420	260,960	6.8
OTHER CHARGES	326,070	118,824	238,166	172,546	27.6-
CAPITAL ASSETS	0	19,289	21,000	22,500	7.1
* GROSS BUDGET	2,949,326	2,264,097	3,117,320	3,136,307	.6
INTRAFUND TRANSFERS	194	0	0	0	.0
* NET BUDGET	2,949,520	2,264,097	3,117,320	3,136,307	.6
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	2,949,520	2,264,097	3,117,320	3,136,307	.6
<b>OTHER REVENUES</b>					
USER PAY REVENUES	34	0	0	0	.0
GOVERNMENTAL REVENUES	2,941,623	2,291,842	2,981,816	2,977,624	.1-
GENERAL REVENUES	8,617	5,624	10,800	10,800	.0
CANCELLATION OF OBLIGATED F/B	0	0	124,704	0	100.0-
AVAILABLE FUND BALANCE 7/1	0	0	0	147,883	***
TOTAL AVAILABLE FINANCING	2,950,274	2,297,466	3,117,320	3,136,307	.6
* UNREIMBURSED COSTS	754-	33,369-	0	0	.0
ALLOCATED POSITIONS	33.00	33.00	31.00	31.00	.0

**Purpose**

The mission of the Sutter County Department of Child Support Services is to enhance the quality of life for children and families by providing child support establishment and enforcement services that ensures both parents share in the obligation to support their children.

Support Specialist I/II to a Child Support Specialist III

- \$40,718 General increase due to negotiated salaries and benefits

**Other Charges**

- (\$65,580) Decrease in Interfund Overhead (A-87) Cost Plan charges as provided by the Auditor-Controller’s office

**Major Budget Changes**

**Salaries & Benefits**

- \$16,893 Increase due to hiring a Child Support Supervisor at step III with bilingual pay (\$44,747) and reclassifying a Child

**Capital Asset**

- \$22,500 One Replacement Vehicle

## Program Discussion

The Department of Child Support Services is responsible for:

- Establishing paternity and child support orders;
- Enforcing the obligation of parents to provide child support and medical support to their minor children; and
- Recouping from non-custodial parents a portion of the Temporary Assistance for Needy Families (TANF) grants paid to families who are dependent on CAL-WORKs.

Department mandates involve:

- Locating and determining the income and assets of non-custodial parents;
- Enforcing support obligations; and
- Collections and disbursement of child support to families.

The Department establishes paternity through court actions that follow DNA genetic testing of parents and children. The Department has the authority to attach income; place liens on real and personal property; intercept Federal and State tax refunds; report delinquencies to credit bureaus; and suspend or withhold business, professional and driver's licenses.

Local program costs are 100% reimbursed by Federal funding (66% share) and State funding (34% share). The funding consists of three allocations: the Base Administrative Allocation funding (\$2,890,188), Revenue Stabilization Augmentation (\$79,450), and the Electronic Data Processing (EDP) funding (\$7,986). The EDP funding is an annual request and cannot be relied upon for approval each fiscal year.

With the continuation of the Revenue Stabilization Augmentation (RSA) and the State Department of Child Support Services (DCSS) funding, the Department continues to target Early Intervention programs and

monitor the progress of this program. This funding allows the Department to maintain current staffing levels.

## Recommended Budget

This budget is recommended at \$3,136,307, which is an increase of 0.6% compared to FY 2012-13. This budget unit does not receive any funding from the General Fund. All funding is provided through State and Federal sources.

The recommended budget reflects a proposed change in three positions:

- Reclassify one Child Support Specialist I/II position to a Child Support Specialist III position
- Add Bilingual Pay for one Child Support Supervisor position
- Delete one vacant Information Systems Coordinator position

In FY 2011-12, the Chief Child Support Attorney position was unfunded. It is recommended that this continue in FY 2013-14.

Additional reductions in this budget unit could jeopardize the amount of State and Federal funding that this budget unit would receive in the future. The Department must spend all of the funding that is received from these sources in order to maintain this level of funding.

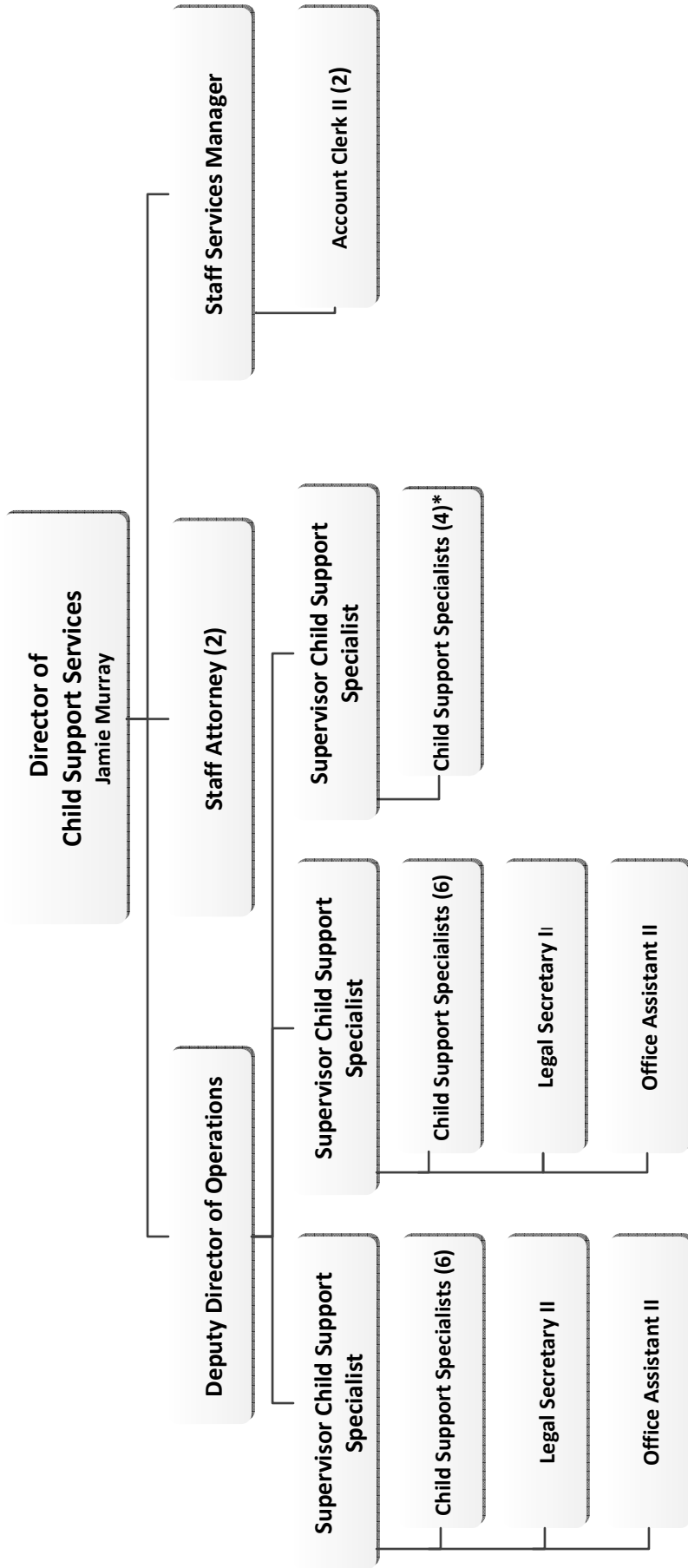
## Use of Fund Balance

The Child Support Services fund contains a Restricted Fund Balance in the amount of \$224,716 as of July 1, 2012. It is estimated that the Restricted Fund Balance will be \$147,883 at July 1, 2013.

The FY 2013-14 Recommended Budget includes no cancellations or increases to the Fund Balance.

# Child Support Services FY 2013-2014

*Recommended*



**Notes:**

\*One CSS position vacant

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: CARL V ADAMS	UNIT: DISTRICT ATTORNEY		FUND: PUBLIC SAFETY		0015 2-125
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	2,943,887	2,394,755	3,063,002	2,830,948	7.6-
SERVICES AND SUPPLIES	125,668	97,420	142,340	131,840	7.4-
OTHER CHARGES	186,700	92,252	213,021	210,285	1.3-
* GROSS BUDGET	3,256,255	2,584,427	3,418,363	3,173,073	7.2-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	3,256,255	2,584,427	3,418,363	3,173,073	7.2-
OTHER REVENUES					
USER PAY REVENUES	408,272	240,665	424,501	409,016	3.6-
GOVERNMENTAL REVENUES	186,698	93,787	137,101	129,727	5.4-
GENERAL REVENUES	348-	0	0	0	.0
TOTAL OTHER REVENUES	594,622	334,452	561,602	538,743	4.1-
* UNREIMBURSED COSTS	2,661,633	2,249,975	2,856,761	2,634,330	7.8-
ALLOCATED POSITIONS	30.50	30.50	30.00	28.50	5.0-

## Purpose

This budget unit funds the entire District Attorney's operation, including administration. The District Attorney is responsible for both adult and juvenile criminal prosecution. The District Attorney's Office provides a number of collateral activities including the Victim/Witness Assistance Program, assistance to law enforcement, and investigative assistance to the Grand Jury.

and two Senior Criminal Investigator positions

- \$45,414 Increase in salaries and benefits costs due to the elimination of one Deputy District Attorney position in the Anti-Drug Abuse budget unit (2-302) and the related displacement of a lower salaried attorney in the District Attorney budget unit

## Major Budget Changes

### Salaries & Benefits

- (\$356,088) Decrease in salaries and benefits costs due to elimination of the Assistant Chief Investigator position

## Program Discussion

The District Attorney is responsible for both adult and juvenile criminal prosecution. The District Attorney also administers the grant-funded Victim/Witness Assistance Program and provides legal and investigative assistance to other departments and agencies.



During FY 2012-13, approximately five of the 30.5 FTEs in the District Attorney's Office were reimbursed by State programs. This includes Welfare Fraud Investigation and the Victim-Witness Assistance program. One Victim/Witness Advocate is reimbursed by Public Safety Realignment (AB 109) funds through the Community Corrections Partnership (CCP). Mandated activities involving child abduction are also reimbursed by the State.

The Victim/Witness Program provides support services to victims and witnesses of crimes as constitutionally required under the Victims' Bill of Rights Act of 2008: Marsy's Law. This program provides victims with information and referrals to other service agencies and provides victims and witnesses with court support services including a general orientation to the criminal justice system, information on case status and disposition and court transportation and escort when required. Victim Advocates also assist victims with claims for assistance from the California Victim Compensation Fund.

District Attorneys are mandated to provide Child Abduction Program services under the provisions of California Family Code §3130. The Uniform Child Custody Jurisdiction and Enforcement Act requires the District Attorney to assist the Courts in locating and returning children who are unlawfully removed and detained from the Court's jurisdiction. Reimbursement for these activities has not been paid by the State in recent years.

The Welfare Fraud Prosecution Program investigates and prosecutes criminal welfare fraud, including cases from the Temporary Assistance to Needy Families and CalFresh programs, as well as vendor fraud cases.

The program is funded by Federal and State welfare administration funds received by the Human Services Department for administering Federal and State welfare programs at the local level.

The Statutory Rape Vertical Prosecution (SRVP) program provided funding to assist the District Attorney's efforts to prosecute criminal cases against adults who have sexual contact of all types (voluntary or not) with minors. These grants were previously funded by Vehicle License Fee related revenue, but have since been eliminated. The State did not restore funding for the FY 2012-13 budget and it is not expected to be restored for FY 2013-14. If the State appropriates funding for this program, the budget will be adjusted accordingly. Regardless of whether the SRVP grants are funded in the future, the District Attorney is obligated to prosecute these crimes.

### **Sutter County Gang Task Force**

The Sutter County Gang Task Force was formed by action of the Sutter County Board of Supervisors in October of 2008. Yuba County and the City of Yuba City took similar action at that time. The intent was to accomplish better investigation and prosecution through a cooperative and focused approach. The model for the multi-agency Gang Task Force was the Narcotics Task Force.

There has been a significant increase in gang activity in the last decade. Gang-related cases have increased from almost none in 2001 to an explosion of such cases during the last several years. There has been a 75% increase in cases where gang enhancements are charged. Gang cases are always difficult and time-consuming to prosecute because victims and witnesses are often themselves gang members and often

refuse or are reluctant to cooperate with law enforcement. Costs have been affected by arrests made in a series of gang-related homicides dating back to 2004 and 2005.

### **General Criminal Prosecution**

The main focus of the District Attorney's activities is the criminal prosecution of all adult crimes committed in Sutter County. At the start of 2013, there were 6 individuals charged with murder in various stages of the legal process. Two of these cases are death penalty cases. The costs associated with a murder trial can be significant and the number of cases pending is unusually high compared to prior years in Sutter County. The Criminal Division budget does not include any provision for the cost of changes of venue nor for special prosecutions as that cost is too speculative to budget with any degree of accuracy.

The District Attorney's Office and the General Fund have benefited in the past from various grants which paid for the prosecution and investigation of specific categories of crime. Much of that grant funding is gone this year, but the crimes in those categories continue.

The District Attorney's Office must continue to prosecute crimes such as sexual assault despite the loss of funding. The current prosecutor staff is 18% below the experience level of this office just seven years ago based on years of experience. The reduction in experience is compounded by a prosecutor staff reduction from 11 to 10 positions. At the same time, the Office is dealing with a 23% increase in misdemeanor crime and a 75% increase in cases where gang enhancements are charged.

### **Recommended Budget**

This budget is recommended at \$3,173,073, which is a decrease of \$245,290 (7.2%) compared to FY 2012-13. The General Fund provides approximately 52% of the financing for the District Attorney's Office and is decreased by \$222,431 (7.8%) compared to FY 2012-13.

It should be noted that these funding calculations reflect the addition of Public Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993, which established a permanent statewide half-cent sales tax for support of local public safety functions. Proposition 172 funding is budgeted at \$6,500,000 for FY 2013-14 and the full amount received is transferred from the Public Safety Augmentation Fund (0-282) to the Public Safety Fund (0-015). In FY 2013-14, the General Fund is budgeted to contribute approximately \$14,000,000 in funding to the Public Safety fund in excess of the \$6,500,000 Proposition 172 funding.

The District Attorney's Office has a Deputy District Attorney position located in the Anti-Drug Abuse budget unit. This position is recommended for elimination. For FY 2013-14, the CAO's Office is recommending the elimination of the Anti-Drug Abuse budget unit. This recommendation is due to the lack of funding available from the California Board of State and Community Corrections (BSCC). Because the attorney in the eliminated position has seniority over some attorneys in the District Attorney budget unit, the employee is eligible to displace a lower paid, less senior attorney. This results in an increase of \$45,414 to the District Attorney

## District Attorney Criminal Division (2-125)

---

*Carl Adams, District Attorney*

budget unit, but an overall savings of \$103,136 to the General Fund.

The District Attorney has requested, and the CCP has approved, AB 109 funding for an additional Deputy District Attorney position for pre-trial services and revocation-related duties. If the CCP budget plan is approved by the Board of Supervisors, the displaced attorney will have reemployment rights and be able to remain employed with the District Attorney's Office. As a procedural matter, this employee has been issued a preliminary layoff notice. It is anticipated the CCP budget plan will be presented to the Board of Supervisors for consideration prior to June 30, 2013.

This budget recommendation also includes the following position changes:

- Elimination of one filled Assistant Chief Investigator position resulting in a savings of approximately \$144,000; and
- Eliminate of two filled Senior Criminal Investigator positions resulting in savings of approximately \$213,000.

This recommendation leaves 6.0 FTEs investigative staff including one (1.0 FTEs) Chief Investigator position, three (3.0 FTEs) Senior Criminal Investigator positions, one (1.0 FTE) Investigative Aide position and one (1.0 FTE) Criminal Intelligence Technician position.

It is expected these reductions will leave the Department with adequate investigative staffing. These reductions will be monitored during the year. It should be noted the position allocation adopted for FY 2012-13 was incorrect. One Senior Criminal Investigator position (1.0 FTE) and one Victim Advocate position (0.5 FTE), both vacant and unfunded, were inadvertently omitted. This has been corrected and the recommended position allocation for FY 2013-14 includes 28.5 FTEs.

The recommended budget includes the continued use of Local Anti-Drug Programs (0-264) funds and District Attorney Asset Forfeiture Trust (0-293) funds. These special revenue funds supplement the District Attorney's Office's efforts to investigate and prosecute crime.

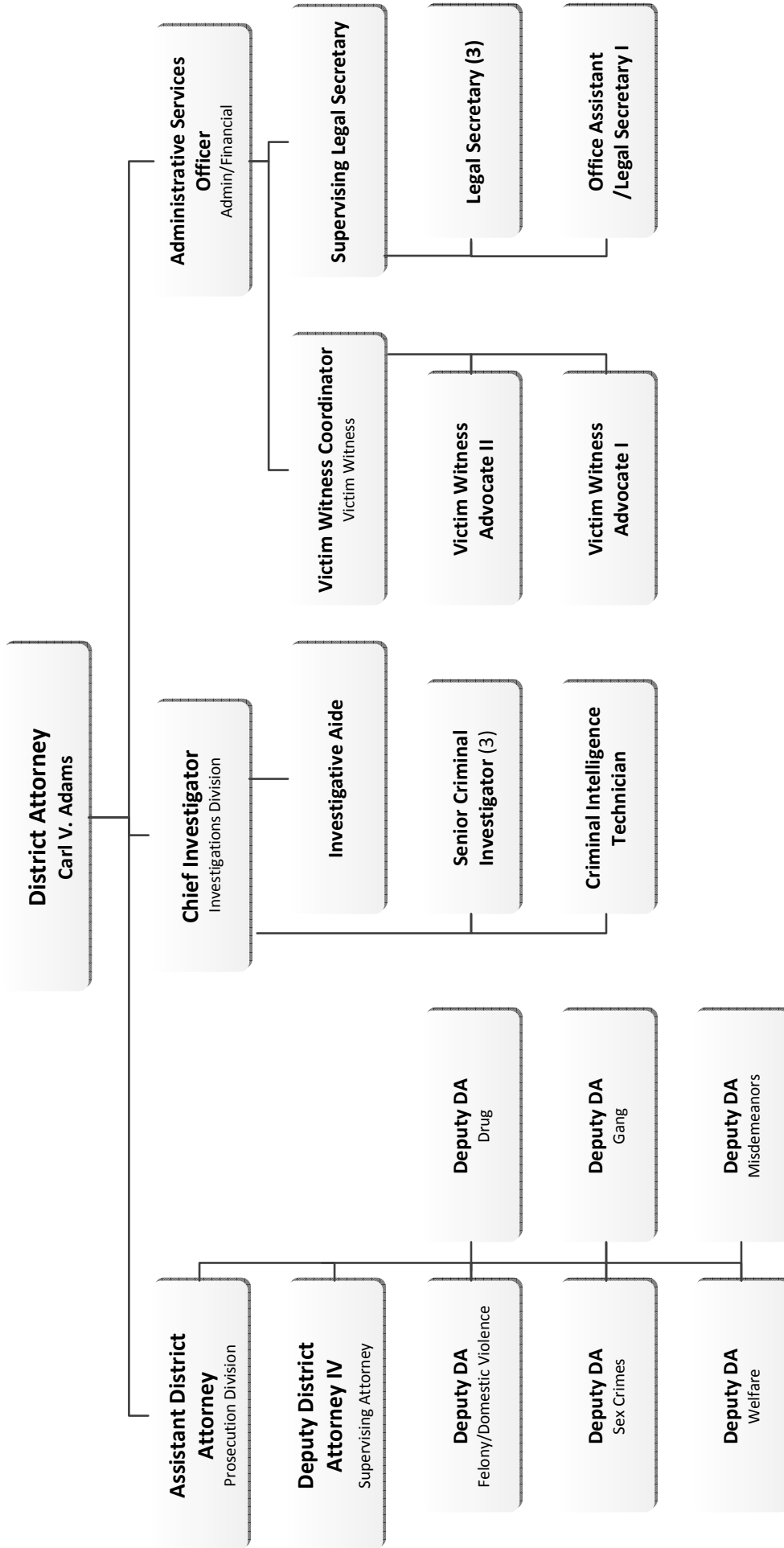
### **Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.

This Page Left Intentionally Blank

# District Attorney FY 2013-2014

*Recommended*



**District Attorney  
Anti-Drug Abuse (2-302)**

*Carl Adams, District Attorney*

EXECUTIVE SUMMARY					
DEPT HEAD: CARL V ADAMS	UNIT: ANTI-DRUG ABUSE ENFORCEMENT		FUND: PUBLIC SAFETY	0015 2-302	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	510,910	272,982	374,780	0	100.0-
SERVICES AND SUPPLIES	1,000	1,000	900	0	100.0-
OTHER CHARGES	3,071	1,350	4,070	0	100.0-
* GROSS BUDGET	514,981	275,332	379,750	0	100.0-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	514,981	275,332	379,750	0	100.0-
<b>OTHER REVENUES</b>					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	232,294	0	185,802	0	100.0-
GENERAL REVENUES	13-	0	0	0	.0
TOTAL OTHER REVENUES	232,281	0	185,802	0	100.0-
* UNREIMBURSED COSTS	282,700	275,332	193,948	0	100.0-
ALLOCATED POSITIONS	5.00	3.00	3.00	.00	100.0-

**Purpose**

Since January, 1988, the Board of Supervisors has augmented Sutter County's Anti-Drug Abuse grant funds from the State of California to impact and curtail the use, manufacture and sale of illegal drugs and narcotics in Sutter County. The grant and County allocation funds a portion of the County's participation in NET-5 (Narcotics Enforcement Team – 5).

**Major Budget Changes**

**Salaries & Benefits**

- (\$374,780) Decrease in Salaries & Benefits due to elimination of all positions from this budget unit

**Revenue**

- (\$185,802) Decrease in revenue related to the anticipated elimination of grant funding

**Program Discussion**

The Anti-Drug Abuse budget consists of one staff member from each of the three law enforcement Departments: a Deputy District Attorney, a Deputy Sheriff and a Deputy Probation Officer. These positions augment Sutter County's efforts to cooperate with other local jurisdictions and agencies in the arrest and prosecution of individuals who participate in the manufacture, use or sale of illegal drugs in the Sutter-Yuba community.

The California Emergency Management Agency was replaced this year by the Board of

State and Community Corrections (BSCC) as the grant administrative agency. Additionally, the grant fiscal year was changed to mirror the federal fiscal year, which starts in October. At the time of this writing, grant funding appears to have been eliminated at the state level. The State has asked the County to report to BSCC regarding plans to investigate and prosecute drug crimes without State grant-funding.

This situation will be monitored and, if necessary, further recommendations will be presented to the Board of Supervisors during the mid-year budget review. The District Attorney's Office has historically administered the grant.

## **Recommended Budget**

This budget is recommended at \$0. No revenue is recommended due to the uncertainty tied to the funding decisions yet to be made by the BSCC. The residual General Fund contribution is also recommended at \$0. Therefore, it is also recommended that associated expenditures be eliminated. The BSCC is not scheduled to make a decision on the possible distribution of grant funds until at least July of 2013.

It is recommended that the three positions in this budget unit, one Deputy District Attorney, one Deputy Probation Officer and one Deputy Sheriff, be eliminated. Though actual work assignments are dependent upon staffing decisions made at the department level by the District Attorney, the Chief Probation Officer and the Sheriff, this recommendation will likely result in the reduction of staff available to assist NET-5 in combating the manufacture and sale of illegal drugs in Sutter County.

If the BSCC makes funding available for the continued operation of this budget unit,

additional recommendations will be brought to the Board of Supervisors, including the possible restoration of associated positions. Service levels would depend upon the amount and types of funding ultimately made available by the State.

## **Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.

## Grand Jury (2-104)

EXECUTIVE SUMMARY						
DEPT HEAD:	UNIT: GRAND JURY	FUND: GENERAL			0001 2-104	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SERVICES AND SUPPLIES	34,105	33,142	35,353	34,653	2.0-	
OTHER CHARGES	4,605	1,121	6,184	6,178	.1-	
* GROSS BUDGET	38,710	34,263	41,537	40,831	1.7-	
INTRAFUND TRANSFERS	953	77	1,377	1,377	.0	
* NET BUDGET	39,663	34,340	42,914	42,208	1.6-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	0	0	0	.0	
* UNREIMBURSED COSTS	39,663	34,340	42,914	42,208	1.6-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

### Purpose

The Grand Jury is impaneled once each year and has three basic functions: weigh criminal charges and determine whether indictments should be returned; weigh allegations of misconduct against public officials and determine whether to present formal accusations requesting their removal from office; and act as the public's "watchdog" by investigating and reporting upon the affairs of local government.

concerning the actions and performances of public officials.

The Grand Jury's 19 members are appointed by the Superior Court. Grand jurors generally serve for one year. Some jurors may serve for a second year to provide an element of continuity from one jury to the next. Continuity of information is also provided by documents collected and retained in the Grand Jury library. The Superior Court provides staff services to the Grand Jury.

### Major Budget Changes

There are no major budget changes for FY 2013-14.

Members of the Grand Jury are sworn to secrecy and most of the jury's work is conducted in closed session. All testimony and deliberation are confidential.

Money appropriated in this budget is used for office supplies, clerical support, grand juror training, travel expenses and other costs incurred by the Grand Jury members.

### Program Discussion

The Grand Jury serves as an ombudsperson for citizens of the County. It may receive and investigate complaints by individuals



## Grand Jury (2-104)

---

### Recommended Budget

This budget is recommended at \$42,208, which is a decrease of \$706 (1.6%) compared to FY 2012-13. This slight reduction is based upon projected expenditures for FY 2012-13. The General Fund provides 100% of the financing for this budget unit.

It should be noted that many of the expenditures incurred by each year's Grand Jury are authorized in Government Code and are not restricted by the County's annual budget. These expenditure items are based on the needs of each year's Grand Jury and may vary from year to year. The County ultimately has limited ability to affect or predict expenditures.

### Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**Probation Department  
Probation (2-304)**

*Leticia Paras-Topete, Interim Chief Probation Officer*

E X E C U T I V E S U M M A R Y					
DEPT HEAD: LETICIA PARAS-TOPETE	UNIT: PROBATION	FUND: TRIAL COURT			0014 2-304
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
<b>EXPENDITURES</b>					
SALARIES AND EMPLOYEE BENEFITS	4,136,541	3,534,522	4,595,610	5,080,086	10.5
SERVICES AND SUPPLIES	213,247	305,703	424,603	711,307	67.5
OTHER CHARGES	363,107	159,650	425,015	480,544	13.1
CAPITAL ASSETS	23,651	28,016	0	0	.0
* GROSS BUDGET	4,736,546	4,027,891	5,445,228	6,271,937	15.2
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	4,736,546	4,027,891	5,445,228	6,271,937	15.2
<b>OTHER REVENUES</b>					
USER PAY REVENUES	1,424,929	1,350,747	2,264,116	3,148,555	39.1
GOVERNMENTAL REVENUES	447,457	193,574	391,885	374,500	4.4-
GENERAL REVENUES	106-	0	0	0	.0
OTHER FINANCING SOURCES	3,186	0	0	0	.0
TOTAL OTHER REVENUES	1,875,466	1,544,321	2,656,001	3,523,055	32.6
* UNREIMBURSED COSTS	2,861,080	2,483,570	2,789,227	2,748,882	1.4-
ALLOCATED POSITIONS	48.00	53.40	48.00	53.00	10.4

**Purpose**

“Within an environment of integrity and professionalism, the Sutter County Probation Department provides for the welfare and safety of the community through prevention, intervention, and enforcement efforts; thereby emphasizing accountability and self-sufficiency.”

The Probation Department serves both juveniles and adults. The Department serves as an arm of the Court preparing court investigations, including contact with victims; handling juvenile delinquency matters and supervising juvenile and adult offenders. The Department also operates a wide variety of prevention and intervention services. More recently, the Department has assumed

responsibility for Postrelease Community Supervision (PRCS) and other non-serious/nonviolent cases that were previously supervised and housed with the State.

The Chief Probation Officer of Sutter County is appointed by the Presiding Judge of the Superior Court, with the approval of all Sutter County Judges and with the consensus of the Board of Supervisors and Juvenile Justice Commission. Welfare & Institutions Code §270, et seq. and Penal Code §1203, et seq. delineate the responsibilities of the Department related to juveniles and adults falling under their purview.

## Major Budget Changes

### Salaries & Benefits

- \$484,476 General increase in negotiated salaries and benefits

### Services & Supplies

- \$211,370 Increase in Professional and Specialized Services primarily due to resource center program costs related to AB 109 funded services

### Revenues

- \$675,240 AB 109 revenue to offset Probation costs for Public Safety Realignment staff and programs
- \$151,918 Increase in anticipated revenue from CCPIF/SB 678
- \$92,595 Increase in use of Youthful Offender Block Grant (YOBG) funds

## Program Discussion

### Adult Unit

The Adult Unit performed 1053 Criminal Court investigations in 2012, up from 893 in 2011, and supervised, on average, 649 largely felony offenders (not including those with active warrants), down from 721 in 2011, and an average of 95 Postrelease Community Supervision (PRCS) cases; with the ultimate goal of reducing offender risk and recidivism, while improving offender outcomes and public safety.

Reduced caseloads incorporating the use of evidence-based practices (EBP) and counseling staff for drug offenders is provided through funding from the Community Corrections Performance Improvement Fund (SB 678), Public Safety Realignment and a long term Drug Court grant. In prior years, an Officer providing services via a federal Anti-Drug Abuse Grant, in coordination with NET-5, was allocated within a budget overseen by the District Attorney, overseeing 39 commercial drug offenders. One officer is normally assigned to the Sutter-Yuba County Gang Task Force, carrying a caseload of 66 gang members. Both officers also perform task force enforcement duties.

### Public Safety Realignment

Unheralded change occurred within the California Criminal Justice System in October 2011 with the advent of Public Safety Realignment (AB 109). California state prisons have been operating significantly over capacity for many years, while health care, treatment and rehabilitation were unacceptably poor, with an overall dismal record of re-offense and recidivism leading to the passage of AB 109, AB 117 and associated legislation.

Post-Realignment, the Department was challenged to supervise and provide services for offenders who were previously subject to State Prison commitments and State Parole supervision. PRCS cases being released after completing their State Prison terms and “mandatory supervision” cases, who serve half their terms in local custody and the balance under the supervision of the Probation Department, were new responsibilities for Probation staff.

The first 18 months under Realignment consisted of a rush to implement programs,

practices and staffing to meet the demands of a new population and to assure that all local offenders received the services necessary to keep them from “failing” into the State Prison or local jail. Although the Probation Department received twice as many PRCS cases as estimated by the State, staff met the challenge with enthusiasm and a commitment to expand local services to achieve greater outcomes for offenders across the local justice system and to assure that public safety was at the forefront of all efforts. As of April of 2013, mandatory supervision and felony probation cases were beginning to increase as an apparent indication that alternatives to straight incarceration were being considered. In order to assure adequate bed space in the County Jail, the use of mandatory supervision/split sentences is paramount.

The Chief Probation Officer chairs the Community Corrections Partnership (CCP) that designs the local approach to Realignment. The mission and goal of the Sutter County CCP is to comply with the Public Safety Realignment Act by adopting evidence-based, cost-effective policies and practices that reduce recidivism, improve offender outcomes and promote public safety. Difficulty in filling new positions caused a considerable delay in implementation of all local Realignment programs, but programs are now in place and slowly expanding to address identified needs.

The CCP has entrusted the Probation Department with the development of services to address the substantial needs of offenders, including vocational, employment, educational, cognitive behavioral, mental health and substance abuse services. The “Community Connections” resource center, housed in the Adult Probation building, is a one-stop resource for all of the services provided with Realignment and CCPIF/SB 678 funds. These resources are also slowly

being added to jail services as part of continuing efforts to reduce local recidivism rates. The CCP has also agreed to increase the number of probation officers in the Probation Department to assist with the new offender population and to assure that caseload sizes support evidence-based practices and sufficient oversight.

The CCP has approved a Pre-Trial Services Program that will attempt to address jail overcrowding issues, by providing an assessment of new bookings to determine if they can be released pending Court proceedings. Two Probation Officers are funded with Realignment funds to provide the assessment and supervision of these offenders to evaluate their risk to public safety and to improve the likelihood that they will appear in Court as directed. The nationwide average for pre-trial incarceration is 60%, while Sutter County’s rate has at times exceeded 80%. The release of more pretrial offenders should provide space in the jail for long term commitments and pretrial detention of those offenders who cannot or should not be released pending disposition of their cases.

In 2012, the voters in the State of California approved a Constitutional Amendment to guarantee Public Safety Realignment funding. While some agencies and citizens are opposed to this dramatic change in the criminal justice system, it is very unlikely that the State will be able to reverse the major components of Realignment. There will be continued efforts by some legislators to increase the number of offenders who can be sentenced to State Prison, however the State does not have sufficient funding or resources necessary to meet the mandates of the Supreme Court and to improve their dismal past outcomes.

The CCP has evaluated local needs, allocating Realignment funds thoughtfully and carefully.

The funds were initially used to provide much needed programs and resources to attempt to improve offender outcomes, to assure that sufficient bed space would be available in the jail, and to provide necessary staffing to address the immediate impact of Realignment. Beginning in FY 2013-14, it is likely the majority of Realignment funds will be allocated across several agencies to meet critical needs. The CCP will also begin long term budget forecasting to assure that necessary programs and services will not be in jeopardy in the future.

### **Community Corrections Performance Incentive Fund (CCPIF/SB678)**

As a result of the Department's reduction of the probation revocation rate for probation violators being sent to State Prison, the Department received \$446,680 in revenue from CCPIF/SB 678 in FY 2011-12 and \$870,569 in FY 2012-13, to further the Department's efforts to keep reduced caseloads, substance abuse services and evidence-based programs in place for felony probationers. The Department continues its efforts to use EBP, to include assessment of risk and needs and targeted case planning and management to address criminogenic needs, placing the most resources with those offenders who are at greatest risk to reoffend. These funds have also been used to retain staff when other funding sources have been lost. In order to expect staff to continue to properly effect offender behavior change in a meaningful way, it will be imperative that staffing ratios of 1 to 50 offenders for regular caseloads and 1 to 35 for high-risk and specialized caseloads be sustained.

Of grave concern is the impact of Public Safety Realignment on revenue received from CCPIF/SB 678. Now that many of these offenders are no longer eligible for prison

sentences, the State no longer realizes savings from that cost avoidance. While the Governor initially proposed a 74% reduction in this funding in the proposed FY 2013-14 State Budget, the "May Revise" now includes most of the former allocation, resulting in \$872,008 recommended for Sutter County. The Chief Probation Officers of California (CPOC) is continuing to work with the Governor and Legislature to make sure they understand the damage that will occur at the local level if dedicated adult probation funding is reduced dramatically or eliminated in the future. While the Governor has restored funding for FY 2013-14, the Governor and Legislature will have to remove the current sunset posed for January 1, 2015. SB 678 set the way for Sutter County Probation to be prepared for the impacts of Public Safety Realignment. With the proposed new allocation, and those funds kept in reserves, there is sufficient funding to continue SB 678 services for FY 2013-14 and FY 2014-15, even if this funding is eliminated effective 2015. The CCP has been informed that Realignment funds may be requested to keep felony probation services at their current level in the future. Failure to do so will result in more probationers clogging the local jail system, as many of these offenders are non-violent, non-serious offenders who will be housed and supervised locally. The potential loss of the solid foundation built via SB 678 funds will be devastating to probation, the local criminal justice system and to the local community.

### **Juvenile Unit**

In 2012, the Juvenile Unit provided intake services for 598 minors referred for new law violations and violations of probation, and supervised an average of 126 minors. The ultimate goals of juvenile services are to reduce the number of offenders who enter the juvenile justice system or to minimize their

time within the system with the intent of reducing offender risk and recidivism while improving offender outcomes and public safety.

Specialized caseloads include out-of-home placement, Aftercare Supervision for Camp Singer Wards, and caseload carrying School Resource Officers for Feather River Academy, Yuba City High School, Albert Powell and River Valley High School.

It is believed the answer to reducing juvenile crime is intervention at the earliest possible age, in coordination with families, to provide education and support regarding risk factors and to build and emphasize protective factors. Prevention and intervention services are provided with a truancy officer for Yuba City Unified School District and an officer at Gray Avenue Middle School. Several officers facilitate the Gang Resistance Education and Training (GREAT) program for elementary and middle school students, in addition to their regular assignments.

Support services are provided by probation officers with Functional Family Therapy (FFT), and Cognitive Behavioral Therapy (CBT) for Adolescents with Substance Abuse Disorders. More recently, the Department has implemented "The Parent Project," as a tool to assist parents in dealing with difficult or strong-willed youth.

### **Department of Juvenile Justice (DJJ)**

Effective February 2011, AB 1628 transferred responsibility for DJJ Wards to community supervision under the jurisdiction of the Courts and supervision of county probation upon their discharge from the institution, in return for \$15,000 per Ward. Juvenile commitments to DJJ that previously cost the county \$2,650 per year will now cost \$24,000 per year. While the Department has no current Wards that qualify

for this charge, commitments of this type can occur at any time. If more than one youth is committed for a one year period, the Department will have to return to the BOS for additional funds.

### **Funding Concerns for Juvenile Services**

Comprehensive juvenile services have been supported via a complex combination of State, Federal and local funding, including Juvenile Justice Crime Prevention Act (JJCPA), Juvenile Probation and Camp Funds (JPCF), Title IV-E, Youthful Offender Block Grant (YOBG) and YCUSD revenues. JJCPA, JPCF and YOBG funds have been included in the programs realigned to counties by the State.

Outside revenue has allowed the Department to fund 85.4% of the staffing costs for wide-ranging juvenile services that are available for offenders and other young people and families in the community. Should the State fail to support services at their current level, the impact on the community will be far reaching and will result in even greater costs for years to come both fiscally and to the well-being of families overall.

The juvenile division and the population it serves has fully benefited from the implementation of EBP, with officers showing their commitment to adapting to principles of effective intervention for the well being of the offenders and the community they serve.

Although the Juvenile Hall population has remained low, there are continuing concerns regarding juvenile gang violence, juvenile sex offenders, and youth with mental health or developmental disorders.

As the FY 2013-14 Budget was being prepared the Department carried a vacancy for a Deputy Probation Officer I/II/III. Due to the anticipated elimination of the Anti-Drug

Abuse (ADA) grant, the Department will be moving this General Fund vacancy from the Juvenile Division to the Adult Division. This action will keep the ADA officer in place to manage a commercial drug caseload and to provide support to the NET-5 Drug Task Force. The Department remains hopeful that ADA funding will be restored so the vacancy can be utilized to meet other needs.

### **Departmental Needs & Future Goals**

The Department is still implementing Realignment. The department hired ten new officers after an extended recruitment, contracted for other resources, and reorganized, adding a Deputy Director of Administration & Finance position and an Accountant II position and deleting an Administrative Services Officer position. The busy past year, coupled with the retirement of the Chief Probation Officer, will place the Department in recovery mode for the upcoming year, with a goal of stabilization as efforts continue to fully implement Realignment programs, and to maintain a broad level of adult and juvenile probation services.

### **Recommended Budget**

This budget is recommended at \$6,271,937, which is an increase of \$826,709 (15.2%) compared to FY 2012-13. The General Fund provides approximately 44% of the funding for this budget unit and is decreased by \$40,345 (1.4%) compared to FY 2012-13. As indicated by the reduction in General Fund support, the increases in the Probation Department budget are funded by non-General Fund revenues; primarily AB 109.

This budget unit receives \$71,000 in Realignment (1991) funds, which are transferred from the Local Health and Welfare Trust, Social Services Fund (0-248).

### **Use of Fund Balance**

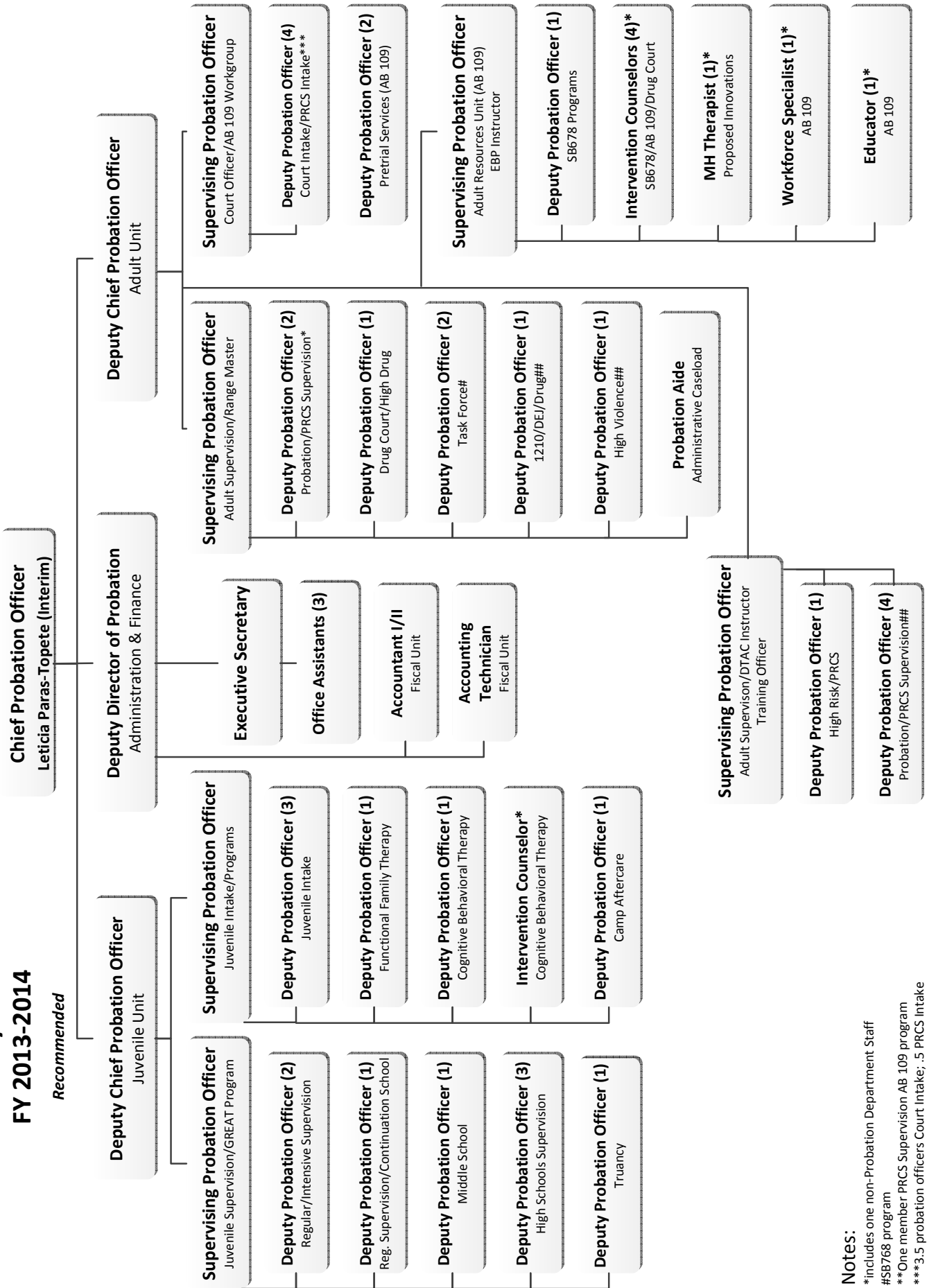
This budget unit is within the Trial Court Fund. The budget does not include the use of any specific fund balance.

This Page Left Intentionally Blank



# Sutter County Probation FY 2013-2014

Recommended



### Notes:

- \*includes one non-Probation Department Staff
- #SB768 program
- \*\*One member PRCS Supervision AB 109 program
- \*\*\*3.5 probation officers Court Intake, .5 PRCS Intake
- ##Two officers AB 109

Delinquency Prevention Commission (2-303)

EXECUTIVE SUMMARY					
DEPT HEAD: LETICIA PARAS-TOPETE		UNIT: DELINQUENCY PREVENT COMMISSION FUND: PUBLIC SAFETY			0015 2-303
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SERVICES AND SUPPLIES	187	195	997	997	.0
OTHER CHARGES	7	0	3	3	.0
* GROSS BUDGET	194	195	1,000	1,000	.0
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	194	195	1,000	1,000	.0
OTHER REVENUES					
USER PAY REVENUES	1,000	1,000	1,000	1,000	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	1,000	1,000	1,000	1,000	.0
* UNREIMBURSED COSTS	806-	805-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Purpose**

The Juvenile Justice and Delinquency Prevention Commission (JJC) provides oversight of juvenile justice programs and delinquency prevention activities as determined by the Commission. Activities include inspection of the Bi-County Juvenile Hall/Maxine Singer Youth Guidance Center, and sponsorship of public awareness events.

awareness events and to thank commissioners for their voluntary participation in commission activities. Funds are also used to compensate student commissioners for travel costs and other costs related to public awareness activities.

**Program Discussion**

The Commission membership is composed of no fewer than 7 and no more than 15 adults and students. The Juvenile Court Judge appoints members of the Commission.

**Recommended Budget**

This budget is recommended at \$1,000, which is the same as in FY 2012-13. This budget unit does not receive financing from the General Fund as it is funded by Realignment funds, which are transferred from the Local Health and Welfare Trust, Social Services Fund (0-248).

This budget remains at a constant level each year. In April 2013, the group sponsored a booth at the “Run Drugs Out of Town” event to help educate youth on the dangers of drug use. Refreshments are acquired for public

**Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.

**Probation Department  
Juvenile Hall Unit (2-309)**

*Leticia Paras-Topete, Interim Chief Probation Officer*

EXECUTIVE SUMMARY					
DEPT HEAD: LETICIA PARAS-TOPETE	UNIT: BI-COUNTY JUVENILE HALL	FUND: PUBLIC SAFETY		0015 2-309	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	1,321,776	1,009,198	1,440,300	1,440,300	.0
* GROSS BUDGET	1,321,776	1,009,198	1,440,300	1,440,300	.0
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	1,321,776	1,009,198	1,440,300	1,440,300	.0
OTHER REVENUES					
USER PAY REVENUES	10,914	17,539	3,000	12,000	300.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
TOTAL OTHER REVENUES	10,914	17,539	3,000	12,000	300.0
* UNREIMBURSED COSTS	1,310,862	991,659	1,437,300	1,428,300	.6-
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

**Purpose**

The Juvenile Hall and Maxine Singer Youth Guidance Center are Bi-County institutions owned equally by Yuba and Sutter Counties. Pursuant to a 1975 Joint Powers Agreement (JPA), the facilities are administered by Yuba County. All Juvenile Hall and Camp staff is employed by Yuba County. Juvenile Hall's main purpose is the detention of youth pending Court proceedings, although some commitments are made to the facility. The Camp provides a multi-faceted long term commitment program.

**Major Budget Changes**

There are no major budget changes for FY 2013-14.

**Program Discussion**

The capacity for the bi-county facilities consists of 60 beds within the Camp, 45 beds for temporary detention in the Juvenile Hall building and a 15-bed Secure Housing Unit. The total of 120 beds allows the two counties to provide comprehensive programs for minors locally.

This budget reflects Sutter County's share of operational costs of this bi-county facility. In the past, cost sharing by the counties per the JPA was calculated by a formula based on 50% of certain agreed-upon "base costs," in addition to a pro-rata share of certain variable costs that was determined monthly based upon the proportional number of minors detained from each respective county. The JPA outlines limited obligations for Yuba County's A-87 Overhead costs for Sutter County. In FY 2012-13, as a result of a reduction in available funding from both counties over the past few years and concerns about decreasing revenues,

# Probation Juvenile Hall Unit (2-309)

*Leticia Paras-Topete, Interim Chief Probation Officer*

---

each county agreed to pay the amount necessary to keep the two facilities operational, irrespective of population, pending revisions to the JPA. Although the JPA has not yet been revised, the Probation Department recommends continuing this agreement, which in essence requires each county to pay a 50% share of all costs, including A-87 Overhead costs.

Every year the two counties have done their best to keep the Camp Singer program open through difficult fiscal times; fully understanding that the day would come when there could be no additional cuts to be made, absent eliminating the camp program. Yuba County has sought contracts with several other counties for use of the program for much needed revenue of approximately \$420,000 for 10 beds per year. The camp program also benefits from State Juvenile Probation and Camp Funding (JPCF) that further offsets the costs of the program, with an estimated \$240,000 for FY 2013-14. As each Probation Department has evaluated the ability to continue to support both a Juvenile Hall and Camp, it was determined the closure of the Camp actually realizes very little savings for the counties, as there will be a resulting need to expand staffing within Juvenile Hall. Further, the loss of Camp revenue, the need to contract with other counties for camp beds for our youth and the anticipated expanded use of group homes would result in little savings at all.

Each county has over the years benefited from decreased bookings at a variety of times, as each department has strived to implement programs and practices that reduce or minimize the need for long periods of detention. At the same time, youth who were previously sent to group homes out of the area, are now able to participate in a camp program in their own community, along with their

families, while also giving back to the community with extensive community service. While one could argue the reduced need for camp or juvenile hall beds would allow consideration for closure of the Camp, the reality is that there will always be a need for both facilities as they serve entirely different needs. The Juvenile Hall is reserved for short term detention or in rare instances, long term commitments for youth who have failed all other programs or some youth who are being tried as adults for more serious crimes. The Camp is a long-term treatment program. Both programs are needed to keep intact our strong array of graduated sanctions using the principles of effective intervention. Both counties benefit from the availability of these two programs at a budgeted total cost of approximately \$2.8 million dollars, which is virtually unheard of in California.

If revenues or county contributions come in below expectations, the two counties will have to come back to the table to determine alternatives to keep the programs operational. The two counties also must update the outdated JPA, along with carrying out a thorough review of actual costs associated with the operations, management structure and related program issues to include the general administrative oversight that is not currently reflected in the current agreement

## **Recommended Budget**

This budget is recommended at \$1,440,300, which is the same as FY 2012-13. The General Fund provides approximately 61% of the financing for the Juvenile Hall budget unit and is decreased by \$9,000 (0.6%) compared to FY 2013-14.

It should be noted that these funding calculations reflect the addition of Public

## **Probation Juvenile Hall Unit (2-309)**

---

*Leticia Paras-Topete, Interim Chief Probation Officer*

Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993, which established a permanent statewide half-cent sales tax for support of local public safety functions. Proposition 172 funding is budgeted at \$6,500,000 for FY 2013-14 and the full amount received is transferred from the Public Safety Augmentation Fund (0-282) to the Public Safety Fund (0-015). In FY 2013-14, the General Fund is budgeted to contribute approximately \$14,000,000 in funding to the Public Safety fund in excess of the \$6,500,000 Proposition 172 funding.

### **Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.

EXECUTIVE SUMMARY					
DEPT HEAD: MARK R VAN DEN HEUVEL UNIT: PUBLIC DEFENDER			FUND: TRIAL COURT		0014 2-106
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	136,324	110,948	135,774	138,564	2.1
SERVICES AND SUPPLIES	512,892	406,999	502,200	509,400	1.4
OTHER CHARGES	6,900	6,072	7,637	7,477	2.1-
* GROSS BUDGET	656,116	524,019	645,611	655,441	1.5
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	656,116	524,019	645,611	655,441	1.5
OTHER REVENUES					
USER PAY REVENUES	25,511	6,817	28,603	32,989	15.3
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	3-	0	0	0	.0
TOTAL OTHER REVENUES	25,508	6,817	28,603	32,989	15.3
* UNREIMBURSED COSTS	630,608	517,202	617,008	622,452	.9
ALLOCATED POSITIONS	1.00	1.00	1.00	1.00	.0

## Purpose

The Public Defender's Office, when appointed by the Court, represents Defendants charged with crimes committed in Sutter County who cannot afford their own attorney. These crimes include felonies, misdemeanors, and juvenile crimes. In addition, the Public Defender's Office is appointed to represent parents in Juvenile Dependency actions involving the Welfare Department, individuals being requested for appointment of conservatorships through the County Counsel's Office, along with Writ of Habeas Corpus filings and Reise filings for those individuals detained at the Sutter-Yuba Mental Health facility or our local private facilities. On civil matters, the Public Defender's Office is appointed on Contempt matters involving the Family Support Division and when private attorneys file complaints for contempt against an indigent

person and to those whose parental rights are being requested to be terminated in adoption matters.

## Major Budget Changes

### Services & Supplies

- \$7,200 Increase in Professional & Specialized Services due to increase of felony appointments

### Revenue

- \$23,753 Increase in revenues due to Public Safety Realignment 2011

## **Program Discussion**

This budget funds the Sutter County Public Defender's Office. The Sutter County Public Defender is a County Department Head. Attorney Services are provided by outside attorneys specializing in: Criminal Felony appointment and Violation of Probation cases; Misdemeanor appointment cases; Juvenile delinquency appointment and Dependency appointment cases; and Conservatorship hearings, Writ of Habeas Corpus proceedings, and Reise hearings. In addition, the Public Defender's Office represents individuals charged in homicide cases, Petition for Involuntary Treatment under Penal Code §2970, sexually violent predator cases, termination of parental rights, family law and child support contempt actions, individuals seeking relief from firearms prohibition under Welfare and Institutions Code §8103 and appointments on mental health issues arising from a local private facility.

The Public Defender's Office utilizes one investigator who handles the investigative work for all cases assigned to the office for the Felony, Misdemeanor, and Juvenile attorneys.

The Public Defender's Professional and Specialized Services account makes up 72% of the Public Defender budget. These funds are designated solely for the services of the Deputy Public Defenders assigned to felony, misdemeanor, juvenile, and conservatorship cases and the costs associated with the investigator.

## **Recommended Budget**

This budget is recommended at \$655,441 which is an increase of \$9,830 (1.5%) compared to FY 2012-13. The General

Fund provides 94.9% of the financing for this budget unit and is increased by \$5,444 (0.9%). However, Public Defender Growth Special Account funds related to Public Safety Realignment will be received in September 2013. This funding is expected to increase Public Defender revenue by approximately \$10,000. This funding is for revocation activities with both the Public Defender and District Attorney's Offices receiving an equal share. Once more specific information is available about the growth allocations, additional budget recommendations for FY 2013-14 will be brought to the Board of Supervisors.

In order to maintain the quality of services provided to indigent defendants and assure that court proceedings are not interrupted or delayed because the Public Defender's Office is unable to accept an appointment, it is requested that the Services and Supplies portion of the budget be increased. This increase would be accomplished through a increase in Professional & Specialized Services for Felony attorney services.

In comparing appointed felony cases for the first eight months of FY 2011-12 with the first eight months of FY 2012-13, there was a 23% increase in appointed felony cases. Commencing July of 2013, the Public Defender's office, by law, will be appointed to parole and Post Release Community Supervision revocation proceedings. As a result, Felony Public Defender costs will be increased by \$200.00 per month for a total increase of \$7,200.

Though the Superior Court is ordering in some cases, as a condition of probation, payment of a nominal fee for reimbursement to the County of Sutter for the services of the Public Defender's Office, it is difficult to predict how much revenue will be received for FY 2013-14. The Sutter County Public Defender's Office has been able to collect

for services rendered to those who have been involuntarily held at private psychiatric centers. Based upon the first eight months of FY 2012-13, it is anticipated the Department should receive reimbursement revenues totaling \$5,200 for FY 2013-14.

Reductions for the Public Defender's Office are not recommended. Reductions would directly impact the number of attorneys available to provide assistance to court appointed individuals. Additionally, as mentioned previously, growth funding is expected in September 2013 to augment the Public Defender's budget.

## **Use of Fund Balance**

This budget unit is within the Trial Court Fund. The budget does not include the use of any specific fund balance.



**Public Defender  
FY 2013-2014**  
*Recommended*

**Public Defender**  
Mark Van den Heuvel\*

**NOTES:**

\*The Public Defender is a county employee. He contracts out for attorney services.

# County Local Revenue Fund 2011 (0-140)

---

## Purpose

The County Local Revenue Fund 2011 (0-140) was established in FY 2011-12 pursuant to legislation enacting Public Safety Realignment. This fund was required by AB 118 to be established by the County for the purpose of receiving revenue from the State to fund realigned public safety programs.

## Major Budget Changes

Any major budget changes are address individually in the department sections below.

## Program Discussion

In FY 2011-12, several bills were passed by the California Legislature, which provided the framework for Public Safety Realignment. The initial Public Safety Realignment legislation was titled AB 109 and was signed into law on April 4, 2011. Subsequently, AB 117 amended the program structure established in AB 109, while AB 118 established the financial structure for Public Safety Realignment.

Legislation required several accounts, established by Sutter County as new departments within fund 0-140, to be created for receipt of realigned funds during FY 2011-12. These departments are:

- Trial Court Security 2-105
- District Attorney and Public Defender 2-120
- Local Law Enforcement Services 2-203
- CCP Planning 2-306
- Local Community Corrections 2-307
- Juvenile Justice Account 2-308
- Health and Human Services 4-105

- Mental Health Account 4-106
- Behavioral Health Subaccount 4-108\*

\*On June 28, 2012, SB 1020 was signed into law and mandated the creation of an additional department: Behavioral Health Subaccount (4-108). This budget unit was established during FY 2012-13. SB 1020 also contained detailed percentages of growth revenues to be allocated to each account and subaccount from FY 2012-13 through FY 2015-16 and beyond. These eight growth accounts will be established during FY 2013-14 to receive growth funds, which are expected to be received by the County during September 2013. Staff is currently working on the structure and budget estimates for these growth accounts and will bring structure and budget recommendations to the Board of Supervisors once finalized.

The County Local Revenue Fund 2011 is designed to be a “pass-through” budget where funds will immediately pass through to the appropriate operating budget or special revenue fund as budgeted.

### **Trial Court Security 2-105**

This department receives money to fund security services for Sutter County Superior Court provided through the Sheriff’s Court Bailiffs budget unit (2-103). Security is provided by the Bailiffs who are responsible for the courts’ security and decorum, and for the care and custody of inmates present in the court. Bailiffs also provide for the care and security of the jury. There are no major budget changes for FY 2013-14. This budget is recommended at \$560,810.

### **District Attorney and Public Defender 2-120**

This department receives money to enhance the District Attorney’s budget unit (2-125) and

## County Local Revenue Fund 2011 (0-140)

---

Public Defender's budget unit (2-106) to mitigate the expected increase in caseload due to Public Safety Realignment. There are no major budget changes for FY 2013-14. This budget is recommended at \$55,079.

### **Local Law Enforcement Services 2-203**

This department receives money for a variety of purposes and programs including Jail Booking Fees (2-301), Rural County Sheriff's funding (2-201), and California Multijurisdictional Methamphetamine Enforcement Team (2-202) funds for the Sheriff's Office, Juvenile Probation funding for the Probation Department (2-304) and Citizens' Option for Public Safety (COPS) funding for the District Attorney (2-125), Sheriff-Coroner (2-201), County Jail (2-301) and Probation (2-304) departments. There are no major budget changes for FY 2013-14. This budget is recommended at \$1,307,732.

### **CCP Planning 2-306**

This department receives money for funding the Community Corrections Partnership (CCP) start-up and planning. The CCP is responsible for designing the local approach to Realignment implementation. The mission and goal of the Sutter County CCP is to comply with the Public Safety Realignment Act by adopting evidence-based, cost-effective policies and practices that reduce recidivism, improve offender outcomes and promote public safety. The Probation Department (2-304) has responsibility for this department. There are no major budget changes for FY 2013-14. This budget is recommended at \$100,000.

### **Local Community Corrections 2-307**

This department receives money to fund the majority of programs implemented by the CCP. The Probation Department (2-304) has

responsibility for this department. These funds are used at the discretion of the CCP and primarily pay for AB 109-related staffing in Probation (2-304) and the Jail (2-301). Revenue has increased by approximately \$1,700,000 (130%) for FY 2013-14. The allocation formula for payments to counties continues to be adjusted at the State level, which has resulted in this significant increase in revenue. This budget is recommended at \$2,996,700 for FY 2013-14.

### **Juvenile Justice Account 2-308**

This department receives money for juvenile probation programs including the Youthful Offender Block Grant (YOBG) program and the Department of Juvenile Justice (DJJ) Re-Entry program. The Probation Department (2-304) has responsibility for this department. There are no major budget changes for FY 2013-14. This budget is recommended at \$293,763.

### **Health and Human Services 4-105**

This department receives money for a variety of Welfare/Social Services (5-101, 5-206, 5-209) programs including Adult Protective Services, Foster Care Assistance, Foster Care Administration, Child Welfare Services, Adoption Services and Child Abuse Prevention. Previously, Mental Health Services (4-102) programs including Drug Court and both Drug Medi-Cal and Non-drug Medi-Cal Substance Abuse Treatment Services received funding through this department. For FY 2013-14, the Behavioral Health Subaccount (4-108) has been established, per SB 1020, for this purpose. Revenue has decreased by approximately \$1,600,000 primarily due to the shift of the Mental Health Services programs from this department to the newly created Behavioral Health Subaccount. This budget is recommended at \$5,642,665 for FY 2013-14.

## County Local Revenue Fund 2011 (0-140)

---

### **Mental Health Account 4-106**

This department receives money to fund the California Work Opportunity and Responsibility to Kids (CalWORKs) Maintenance of Effort (MOE) payment through Welfare/Social Services (5-204). Previously, this budget unit also received funding for Mental Health Services (4-102), which has since been moved to the Behavioral Health Subaccount (4-108). Due to this change in budgeting practices, this budget has been reduced by approximately \$7,800,000 (78.2%). This budget is recommended at \$2,165,175 for FY 2013-14.

### **Behavioral Health Subaccount 4-108**

This department receives money to fund Mental Health Services (4-102) programs including Drug Court, Drug Medi-Cal Substance Abuse Treatment services, Non-drug Medi-Cal Substance Abuse Treatment services, Medi-Cal Mental Health Managed Care services and Early, Periodic Screening, Diagnosis and Treatment (EPSDT) services. Managed Care and EPSDT are newly realigned for the FY 2013-14 budget, whereas the other programs above were previously budgeted in Health and Human Services 4-105. This budget is recommended at \$7,187,720 for FY 2013-14.

### **Recommended Budget**

This budget is recommended at \$20,309,644. This is an increase of \$473,979 (2.4%). All funding is provided by the State through Public Safety Realignment.

As previously stated, this fund is designed to be a “pass-through” budget where funds will immediately pass through to the appropriate operating budget or special revenue fund as

budgeted. Funding budgeted to be used completely each fiscal year will pass through to an operating budget, while funds not used completely in a single fiscal year will pass through to a special revenue fund, such that any unused funds will remain separate across budget years. This prevents fund balances from becoming co-mingled and will allow each department responsible for these realigned funds to accurately and more easily track the expenditure and fund balance of individual revenue streams.

### **Use of Fund Balance**

This budget unit should contain no fund balance at year-end as each revenue stream is immediately transferred upon receipt to either a corresponding operating budget or a special revenue fund for holding.

# County Local Revenue Fund 2011 (0-140)

EXECUTIVE SUMMARY					
DEPT HEAD:	UNIT: TRIAL COURT SECURITY		FUND: COUNTY LOCAL REVENUE FUND 2011 0140 2-105		
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	536,367	393,928	549,760	560,810	2.0
* GROSS BUDGET	536,367	393,928	549,760	560,810	2.0
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	536,367	393,928	549,760	560,810	2.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	536,367	393,928	549,760	560,810	2.0
OTHER REVENUES					
USER PAY REVENUES	576,483	353,812	549,760	560,810	2.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	576,483	353,812	549,760	560,810	2.0
* UNREIMBURSED COSTS	40,116-	40,116	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

# County Local Revenue Fund 2011 (0-140)

EXECUTIVE SUMMARY					
DEPT HEAD:	UNIT: DISTRICT ATTY & PUBLIC DEFENDR FUND: COUNTY LOCAL REVENUE FUND 2011 0140 2-120				
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	39,682	2,165	47,506	55,079	15.9
* GROSS BUDGET	39,682	2,165	47,506	55,079	15.9
* NET BUDGET	39,682	2,165	47,506	55,079	15.9
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	2,915	0	100.0-
* TOTAL BUDGET	39,682	2,165	50,421	55,079	9.2
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	36,767	34,497	50,421	55,079	9.2
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	36,767	34,497	50,421	55,079	9.2
* UNREIMBURSED COSTS	2,915	32,332-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

# County Local Revenue Fund 2011 (0-140)

EXECUTIVE SUMMARY					
DEPT HEAD:	UNIT: LOCAL LAW ENFORCEMENT SERVICES FUND: COUNTY LOCAL REVENUE FUND 2011 0140 2-203				
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	950,833	824,032	1,225,854	1,307,732	6.7
* GROSS BUDGET	950,833	824,032	1,225,854	1,307,732	6.7
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	950,833	824,032	1,225,854	1,307,732	6.7
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	950,833	824,032	1,225,854	1,307,732	6.7
OTHER REVENUES					
USER PAY REVENUES	436,443	310,371	545,400	545,000	-1-
GOVERNMENTAL REVENUES	757,820	404,073	680,454	762,732	12.1
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	1,194,263	714,444	1,225,854	1,307,732	6.7
* UNREIMBURSED COSTS	243,430-	109,588	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

# County Local Revenue Fund 2011 (0-140)

EXECUTIVE SUMMARY					
DEPT HEAD:	UNIT: CCP PLANNING		FUND: COUNTY LOCAL REVENUE FUND 2011 0140 2-306		
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	182,375	100,000	100,000	100,000	.0
* GROSS BUDGET	182,375	100,000	100,000	100,000	.0
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	182,375	100,000	100,000	100,000	.0
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	182,375	100,000	100,000	100,000	.0
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	182,375	100,000	100,000	100,000	.0
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	182,375	100,000	100,000	100,000	.0
* UNREIMBURSED COSTS	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0



# County Local Revenue Fund 2011 (0-140)

EXECUTIVE SUMMARY					
DEPT HEAD:	UNIT: LOCAL COMMUNITY CORRECTION ACC FUND: COUNTY LOCAL REVENUE FUND 2011 0140 2-307				
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	1,167,419	1,725,782	1,116,295	2,996,700	168.5
* GROSS BUDGET	1,167,419	1,725,782	1,116,295	2,996,700	168.5
* NET BUDGET	1,167,419	1,725,782	1,116,295	2,996,700	168.5
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	189,180	0	100.0-
* TOTAL BUDGET	1,167,419	1,725,782	1,305,475	2,996,700	129.5
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	978,238	1,914,962	1,305,475	2,996,700	129.5
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	978,238	1,914,962	1,305,475	2,996,700	129.5
* UNREIMBURSED COSTS	189,181	189,180-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

# County Local Revenue Fund 2011 (0-140)

EXECUTIVE SUMMARY					
DEPT HEAD:	UNIT: JUVENILE JUSTICE ACCOUNT		FUND: COUNTY LOCAL REVENUE FUND 2011 0140 2-308		
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	258,169	152,520	291,000	293,763	.9
* GROSS BUDGET	258,169	152,520	291,000	293,763	.9
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	258,169	152,520	291,000	293,763	.9
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	258,169	152,520	291,000	293,763	.9
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	258,169	152,520	291,000	293,763	.9
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	258,169	152,520	291,000	293,763	.9
* UNREIMBURSED COSTS	0	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

# County Local Revenue Fund 2011 (0-140)

EXECUTIVE SUMMARY					
DEPT HEAD:	UNIT: HEALTH AND HUMAN SERVICES		FUND: COUNTY LOCAL REVENUE FUND 2011 0140 4-105		
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	6,532,718	3,691,254	7,220,148	5,642,665	21.8-
* GROSS BUDGET	6,532,718	3,691,254	7,220,148	5,642,665	21.8-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	6,532,718	3,691,254	7,220,148	5,642,665	21.8-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	6,532,718	3,691,254	7,220,148	5,642,665	21.8-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	6,640,336	3,691,254	7,220,148	5,642,665	21.8-
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	6,640,336	3,691,254	7,220,148	5,642,665	21.8-
* UNREIMBURSED COSTS	107,618-	0	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

# County Local Revenue Fund 2011 (0-140)

EXECUTIVE SUMMARY					
DEPT HEAD:	UNIT: MENTAL HEALTH ACCOUNT		FUND: COUNTY LOCAL REVENUE FUND 2011 0140 4-106		
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	6,379,967	5,537,622	9,943,288	2,165,175	78.2-
* GROSS BUDGET	6,379,967	5,537,622	9,943,288	2,165,175	78.2-
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	6,379,967	5,537,622	9,943,288	2,165,175	78.2-
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	6,379,967	5,537,622	9,943,288	2,165,175	78.2-
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	6,799,706	5,117,883	9,943,288	2,165,175	78.2-
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	6,799,706	5,117,883	9,943,288	2,165,175	78.2-
* UNREIMBURSED COSTS	419,739-	419,739	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

# County Local Revenue Fund 2011 (0-140)

EXECUTIVE SUMMARY					
DEPT HEAD:	UNIT: BEHAVIORAL HEALTH SUBACCOUNT FUND: COUNTY LOCAL REVENUE FUND 2011 0140 4-108				
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
OTHER CHARGES	0	5,008,632	0	7,187,720	***
* GROSS BUDGET	0	5,008,632	0	7,187,720	***
INTRAFUND TRANSFERS	0	0	0	0	.0
* NET BUDGET	0	5,008,632	0	7,187,720	***
APPROPRIATION FOR CONTINGENCY	0	0	0	0	.0
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	0	5,008,632	0	7,187,720	***
OTHER REVENUES					
USER PAY REVENUES	0	0	0	0	.0
GOVERNMENTAL REVENUES	0	5,232,479	0	7,187,720	***
GENERAL REVENUES	0	0	0	0	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	0	5,232,479	0	7,187,720	***
* UNREIMBURSED COSTS	0	223,847-	0	0	.0
ALLOCATED POSITIONS	.00	.00	.00	.00	.0

# Sheriff Department Communications (1-600)

J. Paul Parker, Sheriff-Coroner

E X E C U T I V E S U M M A R Y						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF-COMMUNICATIONS		FUND: PUBLIC SAFETY		0015 1-600	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	1,729,077	1,402,215	1,826,560	1,856,047	1.6	
SERVICES AND SUPPLIES	150,429	129,369	178,335	177,335	.6-	
OTHER CHARGES	643,059	428,854	761,052	742,528	2.4-	
CAPITAL ASSETS	96,772	0	200,000	0	100.0-	
* GROSS BUDGET	2,619,337	1,960,438	2,965,947	2,775,910	6.4-	
INTRAFUND TRANSFERS	73,199-	7,000-	0	0	.0	
* NET BUDGET	2,546,138	1,953,438	2,965,947	2,775,910	6.4-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	288,422	184,349	262,846	263,632	.3	
GOVERNMENTAL REVENUES	421	853-	116,000	6,000	94.8-	
GENERAL REVENUES	798-	0	0	0	.0	
OTHER FINANCING SOURCES	1,825	0	0	0	.0	
TOTAL OTHER REVENUES	289,870	183,496	378,846	269,632	28.8-	
* UNREIMBURSED COSTS	2,256,268	1,769,942	2,587,101	2,506,278	3.1-	
ALLOCATED POSITIONS	25.00	24.00	25.00	24.00	4.0-	

## Purpose

This budget unit provides 9-1-1 emergency dispatch for Sheriff, Fire and Ambulance. It also includes the Records and Civil units.

## Capital Assets

- (\$200,000) Decrease in Capital Assets due to a one-time upgrade of the 911 telephone system during FY 2012-13

## Major Budget Changes

## Revenues

- (\$110,000) Decrease in State Sheriff 911 Reimbursement related to the FY 2012-13 upgrade of the 911 telephone system

## Salaries & Benefits

- \$29,487 General increase due to negotiated salaries and benefits

## **Program Discussion**

The Communications Center has the responsibility of answering incoming 911 calls as well as non-emergency calls for service. Radio-dispatching services for the Sheriff's Office as well as the Fire Department are provided. At times the Communications Center also assists and communicates with Animal Control, Public Works, and Fish & Game field personnel. The Communications Center is staffed 24 hours per day, 365 days per year, with a minimum of two dispatchers on duty at all times. The update and implementation of the new 911 telephone system should be completed by the end of July 2013. The funding to pay for this system, approximately 67% of which is grant-funded, will be encumbered and paid for from the FY 2012-13 budget as originally planned.

The Criminal Records Technicians provide a wide range of functions including fingerprinting, permit issuance, criminal offender registration, records release requests, and maintenance of agency reports and records including court mandated functions.

The Civil Unit is charged with the processing of civil process as prescribed by law. It is the goal of the Civil Unit to serve all received process in a reasonable and timely manner while maintaining an impartial stance between all parties involved or having an interest in a case. The civil process includes summons and complaints, small claims documents for a civil lawsuit, restraining orders, and any other notice or order from the courts. The civil unit is also charged with placing a levy on bank accounts, wages, vehicles, or any asset of the judgment debtor.

## **Recommended Budget**

This budget is recommended at \$2,775,910, which is a decrease of \$190,037 (6.4%). The General Fund provides approximately 56% of the financing for the Sheriff's Department and is decreased in the Communications budget by \$80,823 (3.1%) compared to FY 2012-13.

It should be noted that these funding calculations reflect the addition of Public Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993, which established a permanent statewide half-cent sales tax for support of local public safety functions. Proposition 172 funding is budgeted at \$6,500,000 for FY 2013-14 and the full amount received is transferred from the Public Safety Augmentation Fund (0-282) to the Public Safety Fund (0-015). In FY 2013-14, the General Fund is budgeted to contribute approximately \$14,000,000 in funding to the Public Safety fund in excess of the \$6,500,000 Proposition 172 funding.

The recommended budget includes the continued use of Sheriff's Assessment Fee Funds (0-225) to fund a Sheriff's Legal Specialist position. These funds were first used for this purpose in FY 2011-12. This reduces the General Fund contribution for this position to approximately \$8,000 for FY 2013-14.

For the third consecutive year, it is recommended to leave three positions vacant and unfunded in the Communications budget. These positions are a Criminal Records Technician, a Public Safety Dispatcher and a Supervising Public Safety Dispatcher. Defunding and leaving these

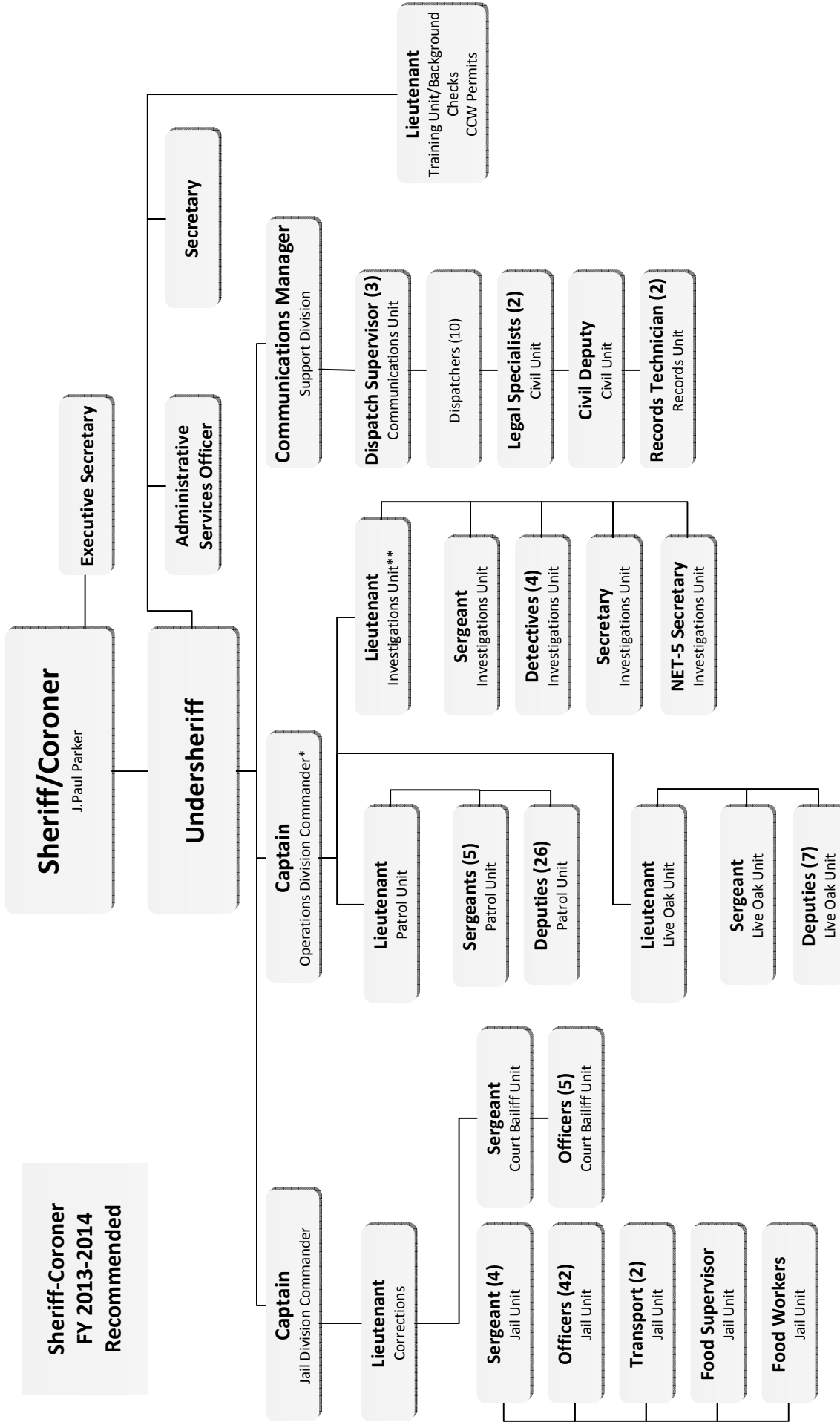
positions vacant negatively impacts the level of service internally and to the public. Further reductions are not recommended at this time.

## **Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.



**Sheriff-Coroner  
FY 2013-2014  
Recommended**



**Notes:**  
 \* Operations Division Commander also responsible for Special Units  
 \*\* Investigations Unit Lieutenant responsible for Coroner Investigations and Public Administrator responsibilities

**Sheriff Department  
Court Bailiffs (2-103)**

*J. Paul Parker, Sheriff-Coroner*

E X E C U T I V E S U M M A R Y						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF'S COURT BAILIFFS	FUND: TRIAL COURT			0014 2-103	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	536,887	419,359	541,582	552,179	2.0	
SERVICES AND SUPPLIES	6,959	6,440	7,800	8,200	5.1	
OTHER CHARGES	671	59	378	431	14.0	
* GROSS BUDGET	544,517	425,858	549,760	560,810	2.0	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	544,517	425,858	549,760	560,810	2.0	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	536,367	393,928	549,760	560,810	2.0	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
GENERAL REVENUES	133-	0	0	0	.0	
TOTAL OTHER REVENUES	536,234	393,928	549,760	560,810	2.0	
* UNREIMBURSED COSTS	8,283	31,930	0	0	.0	
ALLOCATED POSITIONS	6.00	6.00	6.00	6.00	.0	

**Purpose**

The Sheriff's Court Bailiffs budget provides bailiffs for the Sutter County Superior Court under a contract. The bailiffs are responsible for the Court's security and decorum, and for the care and custody of inmates present in the Court. Bailiffs also provide for the care and security of the jury.

**Program Discussion**

The Sheriff's Court Bailiffs unit provides security services for courtrooms in the Sutter County Superior Court. One Correctional Sergeant and five Correctional Officers are assigned to this unit.

**Major Budget Changes**

**Salaries & Benefits**

There are no major budget changes for FY 2013-14.

**Recommended Budget**

This budget is recommended at \$560,810, which is an increase of \$11,050 (2.0%) compared to FY 2012-13. The General Fund does not provide any financing for this budget unit as it is 100% funded by the State.

Trial court security was a component of Public Safety Realignment in FY 2011-12. Therefore,

funding is first deposited into the County Local Revenue Fund 2011 (0-140) in the Trial Court Security (2-105) budget unit before it is transferred into this operating budget. The County Local Revenue Fund 2011 is discussed in greater detail in its own budget narrative.

## **Use of Fund Balance**

This budget unit is within the Trial Court Fund. The budget does not include the use of any specific fund balance.

E X E C U T I V E S U M M A R Y						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF-CORONER		FUND: PUBLIC SAFETY		0015 2-201	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	4,789,123	3,930,317	4,947,915	5,014,621	1.3	
SERVICES AND SUPPLIES	552,363	401,925	405,451	408,904	.9	
OTHER CHARGES	514,536	207,784	462,020	478,467	3.6	
CAPITAL ASSETS	9,200	179,453	127,000	242,500	90.9	
* GROSS BUDGET	5,865,222	4,719,479	5,942,386	6,144,492	3.4	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	5,865,222	4,719,479	5,942,386	6,144,492	3.4	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	772,260	408,057	762,546	548,336	28.1-	
GOVERNMENTAL REVENUES	59,095	40,284	51,245	49,403	3.6-	
GENERAL REVENUES	2,515-	0	0	0	.0	
OTHER FINANCING SOURCES	7,791	1,321	0	0	.0	
TOTAL OTHER REVENUES	836,631	449,662	813,791	597,739	26.5-	
* UNREIMBURSED COSTS	5,028,591	4,269,817	5,128,595	5,546,753	8.2	
ALLOCATED POSITIONS	51.50	50.50	50.50	47.50	5.9-	

## Purpose

This budget unit finances the administration, operations division, detective unit, evidence and property control, coroner's and public administrator's functions of the Sheriff's Office.

## Major Budget Changes

### Salaries & Benefits

- (\$238,007) Elimination of three (3) vacant Deputy Sheriff positions, offset by general increases due to negotiated salaries and benefits

### Capital Assets

- \$115,500 Five (5) replacement patrol vehicles

### Revenues

- (\$102,000) Decrease in budgeted COPS revenue due to delay of final determination by Sheriff's Office on requested appropriations
- (\$59,155) Decrease in Contribution from Non-Government Agency related to shift of NET-5 secretary to the NET-5 budget unit (2-202)

## **Program Discussion**

The Sheriff's Office patrols approximately 604 square miles of unincorporated Sutter County as well as a portion of Yuba City's incorporated area under contract.

The Sheriff's Office is also the County Coroner and is responsible for determining the circumstances, manner, and cause of all deaths reportable to the Coroner. Field death investigations, postmortem examinations, and related forensic tests are used to establish a medical cause of death. Autopsies are provided to the Coroner through a contract with Forensic Medical Group, based in Fairfield, while morgue services are provided via contract by three local mortuaries.

## **Recommended Budget**

This budget is recommended at \$6,144,492, which is an increase of \$202,106 (3.4%) compared to FY 2012-13. The General Fund provides approximately 56% of the financing for the Sheriff's Department and is increased in the Sheriff-Coroner budget by \$418,158 (8.2%) compared to FY 2012-13.

It should be noted that these funding calculations reflect the addition of Public Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993, which established a permanent statewide half-cent sales tax for support of local public safety functions. Proposition 172 funding is budgeted at \$6,500,000 for FY 2013-14 and the full amount received is transferred from the Public Safety Augmentation Fund (0-282) to the Public Safety Fund (0-015). In

FY 2013-14, the General Fund is budgeted to contribute approximately \$14,000,000 in funding to the Public Safety fund in excess of the \$6,500,000 Proposition 172 funding.

For FY 2013-14, it is recommended that three (3) currently vacant Deputy Sheriff positions be eliminated. This is in addition to the recommended elimination of one Deputy Sheriff position in the Anti-Drug Abuse (2-302) budget unit. Even with these vacancies, the Sheriff's number of filled Deputy Sheriff positions will be similar to the average number of filled positions over the past several years. Since FY 2008-09, the average number of filled Deputy Sheriff positions in the Sheriff-Coroner budget unit has been 29. The current recommendation provides for 28 filled Deputy Sheriff positions in the Sheriff-Coroner budget unit.

In FY 2012-13, in addition to the three (3) vacant Deputy Sheriff positions that were vacant at that time, one additional vacant position, for a total of four (4) Deputy Sheriff positions, was left vacant and unfunded. The FY 2013-14 budget recommendation maintains these four positions as vacant and unfunded. In the event funding becomes available, a recommendation to fill either one or several of these positions may be presented to the Board of Supervisors.

Capital Assets are recommended at \$242,500 for the purchase of five (5) replacement patrol vehicles. The vehicles to be replaced all have close to or over 90,000 miles, with two currently over 100,000 miles. Vehicles are generally purchased in the spring of each year making it likely each vehicle will have an additional 20,000 miles by the time they are replaced in 2014.

COPS funds are not currently budgeted in the FY 2013-14 recommended budget. The

Sheriff has not yet determined how these funds will be used. Once that determination is made, the Sheriff will present his recommendations to the Board of Supervisors along with a budget amendment. COPS funds may not be used to supplant current County public safety funding and therefore do not reduce the General Fund contribution to the Public Safety Fund. It is anticipated the Sheriff-Coroner will have approximately \$100,000 in COPS funding available for use in FY 2013-14.

## **Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.

E X E C U T I V E   S U M M A R Y						
DEPT HEAD: J. PAUL PARKER	UNIT: NET 5 SHERIFF	FUND: PUBLIC SAFETY			0015 2-202	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	0	48,605	60,204	63,805	6.0	
SERVICES AND SUPPLIES	0	950	950	950	.0	
OTHER CHARGES	37,035	65,267	65,267	67,267	3.1	
* GROSS BUDGET	37,035	114,822	126,421	132,022	4.4	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	37,035	114,822	126,421	132,022	4.4	
OTHER REVENUES						
USER PAY REVENUES	0	105,753	126,421	132,022	4.4	
GOVERNMENTAL REVENUES	0	0	0	0	.0	
TOTAL OTHER REVENUES	0	105,753	126,421	132,022	4.4	
* UNREIMBURSED COSTS	37,035	9,069	0	0	.0	
ALLOCATED POSITIONS	.00	1.00	1.00	1.00	.0	

## Purpose

The Narcotic Enforcement Team (NET 5) is a task force composed of the Yuba City Police Office and the Sheriff's Offices of Sutter and Yuba Counties. Each agency contributes one third of the funding. This budget unit finances Sutter County's share of these costs, which include the salaries of a Commander and a Legal Secretary, building rental, and services and supplies used in NET 5 operations.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

As of January 1, 2012, the California Office of Justice, Bureau of Narcotics Enforcement

(BNE) is no longer participating in NET 5. This situation gave the County the choice of either eliminating the NET 5 program or self-financing the program with CalMMET funds along with the City of Yuba City and the Yuba County Sheriff's Office. The NET 5 program is vital to law enforcement operations within both Sutter and Yuba counties and therefore the decision was made to continue the operation of NET 5.

The FY 2012-13 Recommended Budget moved the NET 5 Legal Secretary position from the Sheriff-Coroner (2-201) budget unit to the Net 5 budget unit.

## **Recommended Budget**

This budget is recommended at \$132,022, which is an increase of \$5,601 (4.4%) over FY 2012-13. This increase is offset by revenue from the other two participating agencies and CalMMET revenue transferred in from the County Local Revenue Fund 2011 (0-140) and results in no unreimbursed cost for the General Fund. The County Local Revenue Fund 2011 is discussed in greater detail in its own budget narrative.

## **Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.



# Sheriff Department Boat Patrol (2-205)

J. Paul Parker, Sheriff-Coroner

E X E C U T I V E S U M M A R Y						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF BOAT PATROL	FUND: PUBLIC SAFETY			0015 2-205	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SALARIES AND EMPLOYEE BENEFITS	184,210	104,066	243,054	237,401	2.3-	
SERVICES AND SUPPLIES	17,042	9,816	17,368	15,368	11.5-	
OTHER CHARGES	28,845	8,902	41,418	32,039	22.6-	
* GROSS BUDGET	230,097	122,784	301,840	284,808	5.6-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	230,097	122,784	301,840	284,808	5.6-	
OTHER REVENUES						
USER PAY REVENUES	0	0	0	0	.0	
GOVERNMENTAL REVENUES	248,137	82,001	214,800	214,800	.0	
GENERAL REVENUES	18,067	17,603	17,605	19,349	9.9	
TOTAL OTHER REVENUES	266,204	99,604	232,405	234,149	.8	
* UNREIMBURSED COSTS	36,107-	23,180	69,435	50,659	27.0-	
ALLOCATED POSITIONS	2.50	2.50	2.50	2.50	.0	

## Purpose

The Sheriff's Office Boat Patrol - Search and Rescue Unit is responsible for patrolling approximately 187 miles of waterways in or bordering Sutter County.

regulations, assistance to stranded boaters, inspection of vessels for proper equipment, supervision of organized water events, search and rescue operations, recovery of drowning victims, investigation of boating accidents, boating safety presentations, and evacuation of citizens in flood conditions.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

Several boats and crafts of various sizes and designs are used to accomplish the unit's mission. The unit will also summon surrounding counties for mutual aid from their sheriff's boat patrol units as the need arises.

## Program Discussion

Responsibilities of the Boat Patrol unit include enforcement of boating laws and

## **Recommended Budget**

This budget is recommended at \$284,808, which is a decrease of \$17,032 (5.6%) compared to FY 2012-13. The General Fund provides approximately 56% of the financing for the Sheriff's Department and is decreased in the Sheriff – Boat Patrol budget by \$18,776 (27%).

It should be noted that these funding calculations reflect the addition of Public Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993, which established a permanent statewide half-cent sales tax for support of local public safety functions. Proposition 172 funding is budgeted at \$6,500,000 for FY 2013-14 and the full amount received is transferred from the Public Safety Augmentation Fund (0-282) to the Public Safety Fund (0-015). In FY 2013-14, the General Fund is budgeted to contribute approximately \$14,000,000 in funding to the Public Safety fund in excess of the \$6,500,000 Proposition 172 funding.

Total expenditures for the Boat Patrol budget unit are largely reimbursed by the State Department of Boating and Waterways. These reimbursements are derived from boat registration fees. The County contributes collected boat taxes and pays for expenditures not subject to State reimbursement. As indicated above, this budget unit also receives, in concept, a share of Proposition 172 funding.

The Department of Boating and Waterways' allocation to Sutter County is likely to remain at \$214,800 as it has for the past several

years. Thus, any expenditure increases beyond the allocation and collected boat taxes would become a County General Fund cost.

No reductions are recommended for this budget unit. However, the Sheriff staffs this budget unit with personnel from the Sheriff-Coroner budget unit (2-201), where there is a FY 2013-14 budget recommendation to eliminate three (3) vacant Deputy Sheriff positions. Any reductions to the Sheriff-Coroner budget unit may correspondingly reduce Boat Patrol staffing.

## **Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance.

**Sheriff Department  
Live Oak Contract (2-208)**

*J. Paul Parker, Sheriff-Coroner*

EXECUTIVE SUMMARY						
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF LIVE OAK CONTRACT	FUND: PUBLIC SAFETY			0015 2-208	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	1,038,392	845,898	1,093,655	1,082,041	1.1-	
SERVICES AND SUPPLIES	15,092	14,308	16,800	17,250	2.7	
OTHER CHARGES	101,881	56,629	102,891	104,281	1.4	
* GROSS BUDGET	1,155,365	916,835	1,213,346	1,203,572	.8-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	1,155,365	916,835	1,213,346	1,203,572	.8-	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	20	0	0	0	.0	
GOVERNMENTAL REVENUES	951,624	728,352	1,003,394	1,016,038	1.3	
GENERAL REVENUES	641-	0	0	0	.0	
TOTAL OTHER REVENUES	951,003	728,352	1,003,394	1,016,038	1.3	
* UNREIMBURSED COSTS	204,362	188,483	209,952	187,534	10.7-	
ALLOCATED POSITIONS	9.00	9.00	9.00	9.00	.0	

**Purpose**

This budget finances the law enforcement services the Sheriff's Office provides under contract to the City of Live Oak and surrounding unincorporated area.

Sheriff's personnel operate out of a substation staffed by seven patrol deputies, one sergeant, and one lieutenant.

**Major Budget Changes**

There are no major budget changes for FY 2013-14.

**Recommended Budget**

This budget is recommended at \$1,203,572, which is a decrease of \$9,774 (0.8%) compared to FY 2012-13. The General Fund provides approximately 56% of the financing for the Sheriff's Department and is decreased in the Sheriff – Live Oak budget by \$22,418 (10.7%) compared to FY 2012-13.

**Program Discussion**

The City of Live Oak contracts with Sutter County to provide law enforcement services to approximately 8,500 citizens in Live Oak.

The majority of costs for patrolling the area in and around the City of Live Oak are shared 80% by the City and 20% by the County. However, the salary and benefits of

## **Sheriff Department Live Oak Contract (2-208)**

---

*J. Paul Parker, Sheriff-Coroner*

a Lieutenant position, all dog handling-related items, and new patrol vehicles are costs covered in full by the City. The Sheriff provides some law-enforcement services to the City of Live Oak at no charge for which the City would have to pay if it were to have its own police department, or if it had a typical contract for sheriff services. Among these services are dispatch, detectives (for major felonies), records, narcotics, and special enforcement detail (SWAT).

No reductions are recommended for this budget unit. However, the Sheriff staffs this budget unit with personnel from the Sheriff-Coroner budget unit (2-201), where there is a FY 2013-14 budget recommendation to eliminate three (3) vacant Deputy Sheriff positions. Any reductions to the Sheriff-Coroner budget unit may correspondingly reduce Sheriff – Live Oak staffing. Any changes to staffing levels would necessitate an adjustment to the contract between Sutter County and the City of Live Oak.

### **Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance

E X E C U T I V E   S U M M A R Y						
DEPT HEAD: J. PAUL PARKER	UNIT: COUNTY JAIL	FUND: PUBLIC SAFETY			0015 2-301	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
<b>EXPENDITURES</b>						
SALARIES AND EMPLOYEE BENEFITS	4,487,630	4,154,980	4,985,703	5,052,382	1.3	
SERVICES AND SUPPLIES	861,971	857,212	820,045	940,920	14.7	
OTHER CHARGES	2,522,093	1,869,282	2,594,545	2,628,342	1.3	
* GROSS BUDGET	7,871,694	6,881,474	8,400,293	8,621,644	2.6	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	7,871,694	6,881,474	8,400,293	8,621,644	2.6	
<b>OTHER REVENUES</b>						
USER PAY REVENUES	236,932	494,699	629,399	736,957	17.1	
GOVERNMENTAL REVENUES	106,003	80,112	102,053	85,767	16.0-	
GENERAL REVENUES	7,173	5,410	10,000	7,900	21.0-	
TOTAL OTHER REVENUES	350,108	580,221	741,452	830,624	12.0	
* UNREIMBURSED COSTS	7,521,586	6,301,253	7,658,841	7,791,020	1.7	
ALLOCATED POSITIONS	55.00	55.00	55.00	55.00	.0	

## Purpose

The Sheriff's Jail Division operates the Main Jail and the adjacent Medium Security Facility. This budget unit funds the jail staff and operates the County's 352-bed Correctional Facility. The Division is divided into two programs: (1) jail security and support; and (2) transportation. The Jail Division provides a secure, sanitary, and habitable setting for those in custody who are either accused or sentenced. The jail staff also transports prisoners to courts and other facilities.

The Sheriff also manages and operates the Alternative Sentencing and Outside Work Release Programs.

## Major Budget Changes

### Salaries & Benefits

- \$94,256 Increase in Overtime costs due to Public Safety Realignment (AB 109) inmate population growth

### Services & Supplies

- \$123,600 Increase in Food costs due to AB 109 inmate population growth

**Other Charges**

- \$60,190 Increase in Interfund Jail Medical due to cost increases in the Jail Medical budget unit (4-134)

**Revenues**

- \$222,310 Increase in Interfund Transfer In for Realignment revenue due to AB 109 inmate population growth
- (\$166,679) Decrease in Interfund Transfer-In Special Revenue primarily due to decrease in Criminal Justice Facilities Fund support for utilities costs
- \$73,000 Increase in Institutional Care Jail revenue from agencies that house inmates in the Jail

**Program Discussion**

During FY 2012-13, the minimum security facility was upgraded to a medium security facility and is currently housing AB 109 inmates serving prison/jail commitments. Some construction is still underway and is close to completion. The facility upgrades should be completed by June 30, 2013.

**Public Safety Realignment**

Through AB 109, signed into law on April 4, 2011, the State of California enacted a realignment of funds and responsibilities to counties, often referred to as Public Safety Realignment or 2011 Realignment. This realignment pertains to sentenced felons who, prior to Public Safety Realignment,

would have been under State custody or under the supervision of State parole. Public Safety Realignment specifically applies to those felons convicted of what are known as “non-non-non” crimes, in that the crimes are not deemed of a sexual, violent, or serious nature. In short, these felons are now the responsibility of counties and now serve their sentences in county jails rather than in State prisons.

Public Safety Realignment became operational on October 1, 2011. This budget reflects the addition of five Correctional Officer positions, approved in FY 2011-12, to mitigate the influx of realigned inmates. The cost of these new positions is fully funded by 2011 Realignment funding through the County Local Revenue Fund 2011 (0-140). The County Local Revenue Fund 2011 is discussed in greater detail in its own budget narrative.

While the size of the State-to-County prisoner shift is still uncertain, it is expected that once the additional correctional staff are hired and trained the Jail will comply with recent Board of Community Corrections (formally, Corrections Standards Authority or CSA), inspection recommendations. The BSCC is charged by law to inspect correctional facilities for compliance with correctional standards.

The Jail budget unit’s correctional positions are not generally subject to target cost reductions. AB109 prohibits the use of Public Safety Realignment funds to supplant current funding. The funds are intended to increase jail staffing levels beyond those prior to Public Safety Realignment.

One side-effect of Public Safety Realignment is the loss of State parolee housing reimbursement. As parolees become

the responsibility of county probation departments, the State is freed from housing felons upon their violation of probation conditions. This has caused an increase in the Jail's average daily population numbers over time.

The County has received a conditional award of approximately \$10 million from the State under AB900 for the expansion of the main jail. The project is being coordinated by the Sheriff's Office in conjunction with the Public Works Department, County Counsel and the County Administrator's Office. The jail is currently being evaluated by an architectural firm to determine any needed seismic-related structural improvements. If the cost of these improvements is deemed to be excessive, the project may be postponed or cancelled if additional funding is not available. If completed, the project would add one "pod" containing 28 maximum security beds, a women's dormitory with 14 beds, and an activity yard. The jail medical area would also be moved and updated.

## **Recommended Budget**

This budget is recommended at \$8,621,644, which is an increase of \$221,351 (2.6%) compared to FY 2012-13. The General Fund provides approximately 56% of the financing for the Sheriff's Department and is increased in the Jail budget by \$132,179 (1.7%) compared to FY 2012-13.

It should be noted that these funding calculations reflect the addition of Public Safety Augmentation Funds (Proposition 172), which are transferred into the Public Safety fund through the Public Safety General budget unit (2-210). California voters enacted Proposition 172 in 1993,

which established a permanent statewide half-cent sales tax for support of local public safety functions. Proposition 172 funding is budgeted at \$6,500,000 for FY 2013-14 and the full amount received is transferred from the Public Safety Augmentation Fund (0-282) to the Public Safety Fund (0-015). In FY 2013-14, the General Fund is budgeted to contribute approximately \$14,000,000 in funding to the Public Safety fund in excess of the \$6,500,000 Proposition 172 funding.

Jail Medical expenses are budgeted to increase by \$60,190 over FY 2012-13. The Jail Medical budget (4-134) is discussed in greater detail in its own budget narrative.

Though overall budget reductions are a necessity of the FY 2013-14 Recommended Budget, no reductions are recommended for the Jail budget unit. The effects of Public Safety Realignment are likely to be more fully realized during FY 2013-14 with an anticipated further increase in Jail population and related increases in costs in staffing, inmate medical costs, and other related expenses.

## **Use of Fund Balance**

This budget unit is within the Public Safety Fund. The budget does not include the use of any specific fund balance

**Sheriff Department  
Inmate Welfare (0-184)**

*J. Paul Parker, Sheriff-Coroner*

E X E C U T I V E   S U M M A R Y					
DEPT HEAD: J. PAUL PARKER	UNIT: SHERIFF INMATE WELFARE		FUND: SHERIFF INMATE WELFARE		0184 0-184
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	68,110	67,064	89,607	92,317	3.0
SERVICES AND SUPPLIES	150,091	142,442	168,348	168,398	.0
OTHER CHARGES	0	0	50	50	.0
* GROSS BUDGET	218,201	209,506	258,005	260,765	1.1
* NET BUDGET	218,201	209,506	258,005	260,765	1.1
APPROPRIATION FOR CONTINGENCY	0	0	37,995	35,235	7.3-
INCREASES IN RESERVES	0	0	0	0	.0
* TOTAL BUDGET	218,201	209,506	296,000	296,000	.0
OTHER REVENUES					
USER PAY REVENUES	278,882	242,854	290,000	290,000	.0
GOVERNMENTAL REVENUES	0	0	0	0	.0
GENERAL REVENUES	5,249	3,844	6,000	6,000	.0
AVAILABLE FUND BALANCE 7/1	0	0	0	0	.0
TOTAL AVAILABLE FINANCING	284,131	246,698	296,000	296,000	.0
* UNREIMBURSED COSTS	65,930-	37,192-	0	0	.0
ALLOCATED POSITIONS	1.00	1.00	1.00	1.00	.0

**Purpose**

The operation of the Sheriff Inmate Welfare Fund (SIWF) is mandated by California Penal Code §4025(e) and Title 15 of the California Code of Regulations. The money in this fund is to be used by the Sheriff for the benefit, education and welfare of jail inmates.

**Major Budget Changes**

There are no major budget changes for FY 2013-14.

**Program Discussion**

The law provides:

“The money and property deposited in the inmate welfare fund shall be expended by the sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of county jail facilities. Maintenance of county jail facilities may include the salary and benefits of personnel used in the programs to benefit the inmates, including, but not limited to, education, drug and alcohol treatment, welfare, library, accounting, and other programs deemed appropriate by the sheriff. Inmate welfare funds shall not be



used to pay required county expenses of confining inmates in a local detention system, such as meals, clothing, housing, or medical services or expenses, except that inmate welfare funds may be used to augment those required county expenses as determined by the sheriff to be in the best interests of inmates. An itemized report of these expenditures shall be submitted annually to the Board of Supervisors.”

## **Use of Fund Balance**

The Sheriff’s Inmate Welfare Fund contains a Restricted Fund Balance in the amount of \$302,115 as of July 1, 2012. It is estimated the Restricted Fund Balance will equal \$340,110 at July 1, 2013. There are no recommended uses for this fund balance in FY 2013-14.

## **Recommended Budget**

This budget is recommended at \$296,000, which is the same as FY 2012-13. The General Fund does not provide any financing for this budget unit. This fund is financed by revenue generated from inmate use of public telephones and inmate purchases from the jail commissary.

# County Administrative Office Trial Court Funding (2-109)

James M. Arkens, County Administrative Officer

E X E C U T I V E S U M M A R Y						
DEPT HEAD: JAMES M ARKENS	UNIT: TRIAL COURT FUNDING		FUND: TRIAL COURT		0014 2-109	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
OTHER CHARGES	826,957	829,730	961,887	961,887	.0	
* GROSS BUDGET	826,957	829,730	961,887	961,887	.0	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	826,957	829,730	961,887	961,887	.0	
OTHER REVENUES						
USER PAY REVENUES	171,454	123,357	153,995	153,500	.3-	
GOVERNMENTAL REVENUES	753,404	490,192	650,000	650,000	.0	
TOTAL OTHER REVENUES	924,858	613,549	803,995	803,500	.1-	
* UNREIMBURSED COSTS	97,901-	216,181	157,892	158,387	.3	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

## Purpose

The Trial Court Funding budget unit accounts for mandated Maintenance of Effort and Court Facilities Payments to the State. Shared costs for utilities and maintenance are also paid out of this budget unit. This budget unit accounts for the receipt of court-generated revenues, including those from criminal fines and traffic tickets, to partially offset these costs.

## Major Budget Changes

There are no major budget changes for FY 2013-14.

## Program Discussion

Sixteen years ago, the State Legislature passed landmark legislation titled the Lockyer-Isenberg Trial Court Funding Act

of 1997, which shifted primary funding responsibility for the local Trial Courts from the counties to the State. Prior to that time, the Superior and Municipal Courts were considered County Departments, Court employees were County employees, and the counties constructed and maintained all court facilities.

The transition that began in 1997 was completed in 2009. The former Municipal Courts have been consolidated into one Superior Court in each county, and its employees are now local court employees. The final step in the process was to resolve the lingering issue concerning which entity should have responsibility for the provision of court facilities. This issue was addressed with the passage of the Court Facilities Act of 2002, which provided for a transition of responsibility for trial court facilities from the counties to the State.

# County Administrative Office Trial Court Funding (2-109)

---

*James M. Arkens, County Administrative Officer*

Sutter County negotiated with the State to transfer responsibility for funding the two courthouses. The agreement was approved by the Board of Supervisors in December 2008. Due to this transfer, the County is now obligated to make an annual maintenance-of-effort payment (Court Facilities Payment) to the State equivalent to its recent historical expenditures for maintenance of the courthouses. The Court Facilities Payment has been fixed at \$117,887 annually. In return, the County has been permanently relieved of its responsibility to maintain, renovate, and replace the two transferred court facilities. However, County departments still partially occupy the Court buildings and therefore must pay for their share of utility and maintenance costs. For FY 2013-14, a budget of \$120,000 is once again recommended for these shared costs.

Financial records, dating back to the 1997 transition of court facilities from the County to the State, show FY 2010-11 as the first year an unreimbursed cost was budgeted for this budget unit during that period. This is primarily attributed to decreasing fee and fine revenue during recent fiscal years. This trend seems to have stabilized during FY 2011-12 and continued through FY 2012-13.

## **New Courthouse**

In April 2011, the State purchased from the County a 3.8 acre site on the southeast corner of Civic Center Boulevard and Veterans Memorial Circle as the location for the new Sutter County Courthouse.

Construction of the courthouse is now anticipated to begin during the summer of 2013 with completion during the winter of 2014-15.

## **Recommended Budget**

This budget is recommended at \$961,887, which is the same as the prior two fiscal years. The General Fund provides 16.5% of the financing for this budget unit.

## **Use of Fund Balance**

This budget unit is within the Trial Court Fund. The budget does not include the use of any specific fund balance.

**County Administrative Office  
Superior Court (2-112)**

*James M. Arkens, County Administrative Officer*

EXECUTIVE SUMMARY						
DEPT HEAD: JAMES M ARKENS	UNIT: SUPERIOR COURT	FUND: TRIAL COURT			0014 2-112	
	ACTUAL EXPENDITURE 2011-12	ACTUAL EXPENDITURE 4-30-13	ADOPTED BUDGET 2012-13	CAO RECOMMEND 2013-14	% CHANGE OVER 2012-13	
EXPENDITURES						
SERVICES AND SUPPLIES	613,556	395,404	543,126	534,020	1.7-	
OTHER CHARGES	1,750	0	1,860	1,000	46.2-	
* GROSS BUDGET	615,306	395,404	544,986	535,020	1.8-	
INTRAFUND TRANSFERS	0	0	0	0	.0	
* NET BUDGET	615,306	395,404	544,986	535,020	1.8-	
OTHER REVENUES						
USER PAY REVENUES	121,242	81,002	88,050	94,450	7.3	
GOVERNMENTAL REVENUES	4,061	2,183	4,000	4,000	.0	
TOTAL OTHER REVENUES	125,303	83,185	92,050	98,450	7.0	
* UNREIMBURSED COSTS	490,003	312,219	452,936	436,570	3.6-	
ALLOCATED POSITIONS	.00	.00	.00	.00	.0	

**Purpose**

This budget unit contains certain court-related operational costs, such as jury witness fees and expenses related to indigent defense, that are not statutorily considered the responsibility of the State of California. The budget is prepared by the County Administrative Office.

conflict counsel attorneys. Conflict attorneys represent clients when the Public Defender may have a conflict of interest in representing co-defendants in a case.

**Major Budget Changes**

There are no major budget changes for FY 2013-14.

**Recommended Budget**

The recommended budget is \$535,020, which is a decrease of \$9,966 (1.8%) compared to FY 2012-13. The General Fund provides 81.6% of the funding for this budget unit and is reduced by \$16,366 (3.6%) for FY 2013-14.

**Program Discussion**

The expenses in this budget unit are related to indigent defense provided outside of the Public Defender budget unit. The majority of these expenses are incurred in paying for

Section G  
Special Revenue  
Funds



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		500	500	500 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		500	500	500 *
USER PAY REVENUES					
42311 Development Impact Fees	1,071	542	500	500	500
TOTAL USER PAY REVENUES	* 1,071	542	500	500	500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3	15			
TOTAL GENERAL REVENUES	* 3	15			*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 1,074	557	500	500	500 *
UNREIMBURSED COSTS	** 1,074-	557-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		500	500	15,800 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		500	500	15,800 *
USER PAY REVENUES					
42311 Development Impact Fees	33,024	14,203	400	400	15,000
TOTAL USER PAY REVENUES	* 33,024	14,203	400	400	15,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	217	555	100	100	800
TOTAL GENERAL REVENUES	* 217	555	100	100	800 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 33,241	14,758	500	500	15,800 *
UNREIMBURSED COSTS	** 33,241-	14,758-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		500	500	500 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		500	500	500 *
USER PAY REVENUES					
42311 Development Impact Fees		125			
TOTAL USER PAY REVENUES	*	125			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	546	331	500	500	500
TOTAL GENERAL REVENUES	* 546	331	500	500	500 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 546	456	500	500	500 *
UNREIMBURSED COSTS	** 546-	456-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev			335,599	335,599	218,400
TOTAL OTHER CHARGES	*		335,599	335,599	218,400 *
TOTAL GROSS BUDGET	**		335,599	335,599	218,400 *
TOTAL NET BUDGET	**		335,599	335,599	218,400 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		335,599	335,599	218,400 *
USER PAY REVENUES					
42311 Development Impact Fees	15,907	11,371			
TOTAL USER PAY REVENUES	* 15,907	11,371			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	19,219	11,834	20,000	20,000	15,000
TOTAL GENERAL REVENUES	* 19,219	11,834	20,000	20,000	15,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		315,599	315,599	203,400 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 35,126	23,205	335,599	335,599	218,400 *
UNREIMBURSED COSTS	** 35,126-	23,205-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	9,095			1,113,252	912,347
TOTAL OTHER CHARGES	* 9,095			1,113,252	912,347 *
TOTAL GROSS BUDGET	** 9,095			1,113,252	912,347 *
TOTAL NET BUDGET	** 9,095			1,113,252	912,347 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		40,000	40,000	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 9,095		40,000	1,153,252	912,347 *
USER PAY REVENUES					
42311 Development Impact Fees	14,860	10,695			
TOTAL USER PAY REVENUES	* 14,860	10,695			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	43,010	26,141	40,000	40,000	35,000
TOTAL GENERAL REVENUES	* 43,010	26,141	40,000	40,000	35,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*			1,113,252	877,347 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 57,870	36,836	40,000	1,153,252	912,347 *
UNREIMBURSED COSTS	** 48,775-	36,836-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		25,500	25,500	25,500 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		25,500	25,500	25,500 *
USER PAY REVENUES					
42311 Development Impact Fees	15,814	12,499	500	500	500
TOTAL USER PAY REVENUES	* 15,814	12,499	500	500	500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	10,741	27,485	25,000	25,000	25,000
44102 Interest	34,886	165			
TOTAL GENERAL REVENUES	* 45,627	27,650	25,000	25,000	25,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 61,441	40,149	25,500	25,500	25,500 *
UNREIMBURSED COSTS	** 61,441-	40,149-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		4,000	4,000	3,500 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		4,000	4,000	3,500 *
USER PAY REVENUES					
42311 Development Impact Fees	11,059	5,746	500	500	
TOTAL USER PAY REVENUES	* 11,059	5,746	500	500	*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,674	2,365	3,500	3,500	3,500
TOTAL GENERAL REVENUES	* 3,674	2,365	3,500	3,500	3,500 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 14,733	8,111	4,000	4,000	3,500 *
UNREIMBURSED COSTS	** 14,733-	8,111-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		4,500	4,500	3,500 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		4,500	4,500	3,500 *
USER PAY REVENUES					
42311 Development Impact Fees	1,832	5,595	500	500	500
TOTAL USER PAY REVENUES	* 1,832	5,595	500	500	500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5,011	3,079	4,000	4,000	3,000
TOTAL GENERAL REVENUES	* 5,011	3,079	4,000	4,000	3,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 6,843	8,674	4,500	4,500	3,500 *
UNREIMBURSED COSTS	** 6,843-	8,674-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev					45,000
TOTAL OTHER CHARGES	*				45,000 *
TOTAL GROSS BUDGET	**				45,000 *
TOTAL NET BUDGET	**				45,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		4,500	4,500	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		4,500	4,500	45,000 *
USER PAY REVENUES					
42311 Development Impact Fees	1,116	6,869	500	500	1,000
TOTAL USER PAY REVENUES	* 1,116	6,869	500	500	1,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5,230	3,208	4,000	4,000	4,000
TOTAL GENERAL REVENUES	* 5,230	3,208	4,000	4,000	4,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				40,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 6,346	10,077	4,500	4,500	45,000 *
UNREIMBURSED COSTS	** 6,346-	10,077-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		6,000	6,000	6,000 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		6,000	6,000	6,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	7,205	4,364	6,000	6,000	6,000
TOTAL GENERAL REVENUES	* 7,205	4,364	6,000	6,000	6,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 7,205	4,364	6,000	6,000	6,000 *
UNREIMBURSED COSTS	** 7,205-	4,364-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		400	400	400 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		400	400	400 *
USER PAY REVENUES					
42311 Development Impact Fees		12,489			
TOTAL USER PAY REVENUES	*	12,489			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		493	429	400	400
TOTAL GENERAL REVENUES	*	493	429	400	400 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**	12,982	429	400	400 *
UNREIMBURSED COSTS	**	12,982-	429-		*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		300	300	300 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		300	300	300 *
USER PAY REVENUES					
42311 Development Impact Fees	554	677			
TOTAL USER PAY REVENUES	* 554	677			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	339	217	300	300	300
TOTAL GENERAL REVENUES	* 339	217	300	300	300 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 893	894	300	300	300 *
UNREIMBURSED COSTS	** 893-	894-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	24,889	20,746	35,000	35,000	35,000
TOTAL OTHER CHARGES	* 24,889	20,746	35,000	35,000	35,000 *
TOTAL GROSS BUDGET	** 24,889	20,746	35,000	35,000	35,000 *
TOTAL NET BUDGET	** 24,889	20,746	35,000	35,000	35,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 24,889	20,746	35,000	35,000	35,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	15	18			
44109 Program Income-Principal			30,000	30,000	
44110 Program Income-Interest	4,237	2,762	5,000	5,000	5,000
TOTAL GENERAL REVENUES	* 4,252	2,780	35,000	35,000	5,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				30,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 4,252	2,780	35,000	35,000	35,000 *
UNREIMBURSED COSTS	** 20,637	17,966			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	30,001	25,259	35,000	35,000	35,000
TOTAL OTHER CHARGES	* 30,001	25,259	35,000	35,000	35,000 *
TOTAL GROSS BUDGET	** 30,001	25,259	35,000	35,000	35,000 *
TOTAL NET BUDGET	** 30,001	25,259	35,000	35,000	35,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 30,001	25,259	35,000	35,000	35,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	19	23			
44109 Program Income-Principal			30,000	30,000	
44110 Program Income-Interest	2,324	1,330	5,000	5,000	5,000
TOTAL GENERAL REVENUES	* 2,343	1,353	35,000	35,000	5,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				30,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 2,343	1,353	35,000	35,000	35,000 *
UNREIMBURSED COSTS	** 27,658	23,906			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	122,193	57,365	150,058	154,119	154,119
TOTAL OTHER CHARGES	* 122,193	57,365	150,058	154,119	154,119 *
TOTAL GROSS BUDGET	** 122,193	57,365	150,058	154,119	154,119 *
TOTAL NET BUDGET	** 122,193	57,365	150,058	154,119	154,119 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		5,564	5,564	6,700 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 122,193	57,365	155,622	159,683	160,819 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45306 Fed Grant	153,569	114,574	150,058	154,119	154,119
TOTAL GOVERNMENTAL REVENUES	* 153,569	114,574	150,058	154,119	154,119 *
GENERAL REVENUES					
44100 Interest Apportioned	7,150	4,688	5,564	5,564	6,700
TOTAL GENERAL REVENUES	* 7,150	4,688	5,564	5,564	6,700 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 160,719	119,262	155,622	159,683	160,819 *
UNREIMBURSED COSTS	** 38,526-	61,897-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		1,000	1,000	1,000 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		1,000	1,000	1,000 *
USER PAY REVENUES					
42311 Development Impact Fees		12,238			
TOTAL USER PAY REVENUES	*	12,238			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		1,431	995	1,000	1,000
TOTAL GENERAL REVENUES	*	1,431	995	1,000	1,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**	13,669	995	1,000	1,000 *
UNREIMBURSED COSTS	**	13,669-	995-		*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		1,620	1,620	1,620 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		1,620	1,620	1,620 *
USER PAY REVENUES					
42405 Monument Survey Fee	1,280	1,480	1,000	1,000	1,000
TOTAL USER PAY REVENUES	* 1,280	1,480	1,000	1,000	1,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	629	397	620	620	620
TOTAL GENERAL REVENUES	* 629	397	620	620	620 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 1,909	1,877	1,620	1,620	1,620 *
UNREIMBURSED COSTS	** 1,909-	1,877-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	38,974	15,904	38,974	38,974	38,974
TOTAL OTHER CHARGES	* 38,974	15,904	38,974	38,974	38,974 *
TOTAL GROSS BUDGET	** 38,974	15,904	38,974	38,974	38,974 *
TOTAL NET BUDGET	** 38,974	15,904	38,974	38,974	38,974 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		400	400	400 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 38,974	15,904	39,374	39,374	39,374 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45306 Fed Grant	38,258	7,420	38,974	38,974	38,974
TOTAL GOVERNMENTAL REVENUES	* 38,258	7,420	38,974	38,974	38,974 *
GENERAL REVENUES					
44100 Interest Apportioned	839	215	400	400	400
TOTAL GENERAL REVENUES	* 839	215	400	400	400 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 39,097	7,635	39,374	39,374	39,374 *
UNREIMBURSED COSTS	** 123-	8,269			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		25,000	25,000	20,000 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		25,000	25,000	20,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	30,714	18,606	25,000	25,000	20,000
TOTAL GENERAL REVENUES	* 30,714	18,606	25,000	25,000	20,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 30,714	18,606	25,000	25,000	20,000 *
UNREIMBURSED COSTS	** 30,714-	18,606-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		438	438	220 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		438	438	220 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	217	131	220	220	220
TOTAL GENERAL REVENUES	* 217	131	220	220	220 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		218	218	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 217	131	438	438	220 *
UNREIMBURSED COSTS	** 217-	131-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53661 Interfund Tran-Out - Probation	44,901		84,212	84,212	
53662 Interfund Tran-Out - Sheriff			102,000	102,000	
53663 Interfund Tran-Out - Jail			20,000	20,000	
TOTAL OTHER CHARGES	* 44,901		206,212	206,212	*
TOTAL GROSS BUDGET	** 44,901		206,212	206,212	*
TOTAL NET BUDGET	** 44,901		206,212	206,212	*
TOTAL APPROPRIATION FOR CONTINGENCY					195,000 *
TOTAL INCREASES IN RESERVES					*
TOTAL BUDGET	** 44,901		206,212	206,212	195,000 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment	273,484				
46598 Inter Tran-In COPS		40,291			
TOTAL USER PAY REVENUES	* 273,484	40,291			*
TOTAL GOVERNMENTAL REVENUES					*
GENERAL REVENUES					
44100 Interest Apportioned	12	2,818	4,500	4,500	
TOTAL GENERAL REVENUES	* 12	2,818	4,500	4,500	*
TOTAL CANCELLATION OF OBLIGATED F/B			201,712	201,712	195,000 *
TOTAL GENERAL REVENUES					*
TOTAL AVAILABLE FUND BALANCE 7/1					*
TOTAL AVAILABLE FINANCING	** 273,496	43,109	206,212	206,212	195,000 *
UNREIMBURSED COSTS	** 228,595-	43,109-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53661 Interfund Tran-Out - Probation			200,320	200,320	264,794
53664 Interfund Tran-Out - D.A.			28,048	28,048	28,048
TOTAL OTHER CHARGES	*		228,368	228,368	292,842 *
TOTAL GROSS BUDGET	**		228,368	228,368	292,842 *
TOTAL NET BUDGET	**		228,368	228,368	292,842 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		131,048	131,048	128,048 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		359,416	359,416	420,890 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment		145,349	355,000	355,000	412,851
46598 Inter Tran-In COPS		69,387			
TOTAL USER PAY REVENUES	*	214,736	355,000	355,000	412,851 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		306	4,416	4,416	
TOTAL GENERAL REVENUES	*	306	4,416	4,416	*
TOTAL CANCELLATION OF OBLIGATED F/B	*				8,039 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**	215,042	359,416	359,416	420,890 *
UNREIMBURSED COSTS	**	215,042-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	2,369	1,769	10,000	10,000	5,000
TOTAL OTHER CHARGES	* 2,369	1,769	10,000	10,000	5,000 *
TOTAL GROSS BUDGET	** 2,369	1,769	10,000	10,000	5,000 *
TOTAL NET BUDGET	** 2,369	1,769	10,000	10,000	5,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 2,369	1,769	10,000	10,000	5,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	2	1			
44109 Program Income-Principal			8,000	8,000	
44110 Program Income-Interest	438	272	2,000	2,000	1,000
TOTAL GENERAL REVENUES	* 440	273	10,000	10,000	1,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				4,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 440	273	10,000	10,000	5,000 *
UNREIMBURSED COSTS	** 1,929	1,496			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	2,322	1,734	20,000	20,000	10,000
TOTAL OTHER CHARGES	* 2,322	1,734	20,000	20,000	10,000 *
TOTAL GROSS BUDGET	** 2,322	1,734	20,000	20,000	10,000 *
TOTAL NET BUDGET	** 2,322	1,734	20,000	20,000	10,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 2,322	1,734	20,000	20,000	10,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	2	1			
44109 Program Income-Principal			18,000	18,000	
44110 Program Income-Interest	430	267	2,000	2,000	1,000
TOTAL GENERAL REVENUES	* 432	268	20,000	20,000	1,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				9,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 432	268	20,000	20,000	10,000 *
UNREIMBURSED COSTS	** 1,890	1,466			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev			14,350	14,350	14,350
TOTAL OTHER CHARGES	*		14,350	14,350	14,350 *
TOTAL GROSS BUDGET	**		14,350	14,350	14,350 *
TOTAL NET BUDGET	**		14,350	14,350	14,350 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		14,350	14,350	14,350 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	7,160	3,083	6,524	6,524	5,500
44100 Interest Apportioned	209	105	250	250	250
TOTAL GENERAL REVENUES	* 7,369	3,188	6,774	6,774	5,750 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		7,576	7,576	8,600 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 7,369	3,188	14,350	14,350	14,350 *
UNREIMBURSED COSTS	** 7,369-	3,188-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53661 Interfund Tran-Out - Probation	233,413	120,770	263,730	263,730	356,325
TOTAL OTHER CHARGES	* 233,413	120,770	263,730	263,730	356,325 *
TOTAL GROSS BUDGET	** 233,413	120,770	263,730	263,730	356,325 *
TOTAL NET BUDGET	** 233,413	120,770	263,730	263,730	356,325 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 233,413	120,770	263,730	263,730	356,325 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment	258,169	139,382	261,000	261,000	278,763
TOTAL USER PAY REVENUES	* 258,169	139,382	261,000	261,000	278,763 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,201	2,802	2,730	2,730	1,000
TOTAL GENERAL REVENUES	* 3,201	2,802	2,730	2,730	1,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				76,562 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 261,370	142,184	263,730	263,730	356,325 *
UNREIMBURSED COSTS	** 27,957-	21,414-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53661 Interfund Tran-Out - Probation	240,190	355,839	543,690	792,133	695,608
TOTAL OTHER CHARGES	* 240,190	355,839	543,690	792,133	695,608 *
TOTAL GROSS BUDGET	** 240,190	355,839	543,690	792,133	695,608 *
TOTAL NET BUDGET	** 240,190	355,839	543,690	792,133	695,608 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				178,400 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 240,190	355,839	543,690	792,133	874,008 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45299 St Community Corr Incentive Fn	446,680	652,926	541,690	790,133	872,008
TOTAL GOVERNMENTAL REVENUES	* 446,680	652,926	541,690	790,133	872,008 *
GENERAL REVENUES					
44100 Interest Apportioned	2,966	4,716	2,000	2,000	2,000
TOTAL GENERAL REVENUES	* 2,966	4,716	2,000	2,000	2,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 449,646	657,642	543,690	792,133	874,008 *
UNREIMBURSED COSTS	** 209,456-	301,803-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev			1,425	1,425	1,425
TOTAL OTHER CHARGES	*		1,425	1,425	1,425 *
TOTAL GROSS BUDGET	**		1,425	1,425	1,425 *
TOTAL NET BUDGET	**		1,425	1,425	1,425 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		1,425	1,425	1,425 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	347	163	300	300	300
44100 Interest Apportioned	35	20	40	40	40
TOTAL GENERAL REVENUES	* 382	183	340	340	340 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		1,085	1,085	1,085 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 382	183	1,425	1,425	1,425 *
UNREIMBURSED COSTS	** 382-	183-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	131,450		131,450	131,450	131,450
TOTAL OTHER CHARGES	* 131,450		131,450	131,450	131,450 *
TOTAL GROSS BUDGET	** 131,450		131,450	131,450	131,450 *
TOTAL NET BUDGET	** 131,450		131,450	131,450	131,450 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 131,450		131,450	131,450	131,450 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	8,296	3,703	6,000	6,000	
TOTAL GENERAL REVENUES	* 8,296	3,703	6,000	6,000	*
TOTAL CANCELLATION OF OBLIGATED F/B	*		125,450	125,450	131,450 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 8,296	3,703	131,450	131,450	131,450 *
UNREIMBURSED COSTS	** 123,154	3,703-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		5,800	5,800	5,800 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		5,800	5,800	5,800 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5,600	3,299	5,800	5,800	5,800
TOTAL GENERAL REVENUES	* 5,600	3,299	5,800	5,800	5,800 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 5,600	3,299	5,800	5,800	5,800 *
UNREIMBURSED COSTS	** 5,600-	3,299-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		7,500	7,500	6,500 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		7,500	7,500	6,500 *
USER PAY REVENUES					
42311 Development Impact Fees	925	425	500	500	500
TOTAL USER PAY REVENUES	* 925	425	500	500	500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	7,448	4,520	7,000	7,000	6,000
TOTAL GENERAL REVENUES	* 7,448	4,520	7,000	7,000	6,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 8,373	4,945	7,500	7,500	6,500 *
UNREIMBURSED COSTS	** 8,373-	4,945-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	6,059	6,755	6,524	8,624	6,524
TOTAL OTHER CHARGES	* 6,059	6,755	6,524	8,624	6,524 *
TOTAL GROSS BUDGET	** 6,059	6,755	6,524	8,624	6,524 *
TOTAL NET BUDGET	** 6,059	6,755	6,524	8,624	6,524 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		16,876	14,776	34,576 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 6,059	6,755	23,400	23,400	41,100 *
USER PAY REVENUES					
46170 Civil Process Service	34,465	29,945	23,000	23,000	40,000
TOTAL USER PAY REVENUES	* 34,465	29,945	23,000	23,000	40,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,092	992	400	400	1,100
TOTAL GENERAL REVENUES	* 1,092	992	400	400	1,100 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 35,557	30,937	23,400	23,400	41,100 *
UNREIMBURSED COSTS	** 29,498-	24,182-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev			5,600	5,600	10,000
TOTAL OTHER CHARGES	*		5,600	5,600	10,000 *
TOTAL GROSS BUDGET	**		5,600	5,600	10,000 *
TOTAL NET BUDGET	**		5,600	5,600	10,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		5,600	5,600	10,000 *
USER PAY REVENUES					
46127 Candidate Filing Fee	6,188-	3,753-	11,788	11,788	10,000
TOTAL USER PAY REVENUES	* 6,188-	3,753-	11,788	11,788	10,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*		6,188-	6,188-	*
TOTAL AVAILABLE FINANCING	** 6,188-	3,753-	5,600	5,600	10,000 *
UNREIMBURSED COSTS	** 6,188	3,753			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	114,839	51,884	68,218	68,218	60,000
TOTAL OTHER CHARGES	* 114,839	51,884	68,218	68,218	60,000 *
TOTAL GROSS BUDGET	** 114,839	51,884	68,218	68,218	60,000 *
TOTAL NET BUDGET	** 114,839	51,884	68,218	68,218	60,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 114,839	51,884	68,218	68,218	60,000 *
USER PAY REVENUES					
46189 Sheriff Assessment Fees	22,078	14,856	19,000	19,000	19,000
TOTAL USER PAY REVENUES	* 22,078	14,856	19,000	19,000	19,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	4,212	1,261	2,073	2,073	1,600
TOTAL GENERAL REVENUES	* 4,212	1,261	2,073	2,073	1,600 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		47,145	47,145	39,400 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 26,290	16,117	68,218	68,218	60,000 *
UNREIMBURSED COSTS	** 88,549	35,767			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	370,095	253,968	375,894	375,894	414,506
TOTAL OTHER CHARGES	* 370,095	253,968	375,894	375,894	414,506 *
TOTAL GROSS BUDGET	** 370,095	253,968	375,894	375,894	414,506 *
TOTAL NET BUDGET	** 370,095	253,968	375,894	375,894	414,506 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				10,707 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 370,095	253,968	375,894	375,894	425,213 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45208 St CMSP Welfare	412,456	472,585	425,213	425,213	425,213
TOTAL GOVERNMENTAL REVENUES	* 412,456	472,585	425,213	425,213	425,213 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*		49,319-	49,319-	*
TOTAL AVAILABLE FINANCING	** 412,456	472,585	375,894	375,894	425,213 *
UNREIMBURSED COSTS	** 42,361-	218,617-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	70,500		95,500	95,500	40,000
TOTAL OTHER CHARGES	* 70,500		95,500	95,500	40,000 *
TOTAL GROSS BUDGET	** 70,500		95,500	95,500	40,000 *
TOTAL NET BUDGET	** 70,500		95,500	95,500	40,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				55,200 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 70,500		95,500	95,500	95,200 *
USER PAY REVENUES					
46209 County Recorder Upgrade System	91,557	97,833	89,000	89,000	92,000
TOTAL USER PAY REVENUES	* 91,557	97,833	89,000	89,000	92,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	4,083	2,867	3,000	3,000	3,200
TOTAL GENERAL REVENUES	* 4,083	2,867	3,000	3,000	3,200 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		3,500	3,500	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 95,640	100,700	95,500	95,500	95,200 *
UNREIMBURSED COSTS	** 25,140-	100,700-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		18,000	18,000	15,000 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		18,000	18,000	15,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	20,054	15,384	18,000	18,000	15,000
TOTAL GENERAL REVENUES	* 20,054	15,384	18,000	18,000	15,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 20,054	15,384	18,000	18,000	15,000 *
UNREIMBURSED COSTS	** 20,054-	15,384-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	250	213	213	213	213
TOTAL OTHER CHARGES	* 250	213	213	213	213 *
TOTAL GROSS BUDGET	** 250	213	213	213	213 *
TOTAL NET BUDGET	** 250	213	213	213	213 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		2	2	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 250	213	215	215	213 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	75	42			40
TOTAL GENERAL REVENUES	* 75	42			40 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		215	215	173 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 75	42	215	215	213 *
UNREIMBURSED COSTS	** 175	171			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	5,988		19,000	19,000	12,000
TOTAL OTHER CHARGES	* 5,988		19,000	19,000	12,000 *
TOTAL GROSS BUDGET	** 5,988		19,000	19,000	12,000 *
TOTAL NET BUDGET	** 5,988		19,000	19,000	12,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				7,350 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 5,988		19,000	19,000	19,350 *
USER PAY REVENUES					
46209 County Recorder Upgrade System		5			
46211 Recorder Micrographics	19,207	19,595	18,650	18,650	19,000
TOTAL USER PAY REVENUES	* 19,207	19,600	18,650	18,650	19,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	402	355	350	350	350
TOTAL GENERAL REVENUES	* 402	355	350	350	350 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 19,609	19,955	19,000	19,000	19,350 *
UNREIMBURSED COSTS	** 13,621-	19,955-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53619 Interfund Misc. Transfer		63,805	85,651	85,651	88,778
TOTAL OTHER CHARGES	*	63,805	85,651	85,651	88,778 *
TOTAL GROSS BUDGET	**	63,805	85,651	85,651	88,778 *
TOTAL NET BUDGET	**	63,805	85,651	85,651	88,778 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		14,349	14,349	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	63,805	100,000	100,000	88,778 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment	33,966	146,184	100,000	100,000	88,670
TOTAL USER PAY REVENUES	* 33,966	146,184	100,000	100,000	88,670 *
GOVERNMENTAL REVENUES					
45297 St AB109 GC 30025-30029.2	33,964				
TOTAL GOVERNMENTAL REVENUES	* 33,964				*
GENERAL REVENUES					
44100 Interest Apportioned	2	291			108
TOTAL GENERAL REVENUES	* 2	291			108 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 67,932	146,475	100,000	100,000	88,778 *
UNREIMBURSED COSTS	** 67,932-	82,670-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53619 Interfund Misc. Transfer	156,651	59,465		27,000	116,000
TOTAL OTHER CHARGES	* 156,651	59,465		27,000	116,000 *
TOTAL GROSS BUDGET	** 156,651	59,465		27,000	116,000 *
TOTAL NET BUDGET	** 156,651	59,465		27,000	116,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		100,000	100,000	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 156,651	59,465	100,000	127,000	116,000 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment	182,375	100,000	100,000	100,000	100,000
TOTAL USER PAY REVENUES	* 182,375	100,000	100,000	100,000	100,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL CANCELLATION OF OBLIGATED F/B	*			27,000	16,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 182,375	100,000	100,000	127,000	116,000 *
UNREIMBURSED COSTS	** 25,724-	40,535-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53619 Interfund Misc. Transfer	159,254	679,253	1,116,295	2,094,755	2,027,669
TOTAL OTHER CHARGES	* 159,254	679,253	1,116,295	2,094,755	2,027,669 *
TOTAL GROSS BUDGET	** 159,254	679,253	1,116,295	2,094,755	2,027,669 *
TOTAL NET BUDGET	** 159,254	679,253	1,116,295	2,094,755	2,027,669 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				969,031 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 159,254	679,253	1,116,295	2,094,755	2,996,700 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment	1,167,419	1,725,782	1,116,295	2,094,755	2,996,700
TOTAL USER PAY REVENUES	* 1,167,419	1,725,782	1,116,295	2,094,755	2,996,700 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 1,167,419	1,725,782	1,116,295	2,094,755	2,996,700 *
UNREIMBURSED COSTS	** 1,008,165-	1,046,529-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53619 Interfund Misc. Transfer			30,000	30,000	15,000
TOTAL OTHER CHARGES	*		30,000	30,000	15,000 *
TOTAL GROSS BUDGET	**		30,000	30,000	15,000 *
TOTAL NET BUDGET	**		30,000	30,000	15,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		30,000	30,000	15,000 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment		13,138	30,000	30,000	15,000
TOTAL USER PAY REVENUES	*	13,138	30,000	30,000	15,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		12			
TOTAL GENERAL REVENUES	*	12			*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**	13,150	30,000	30,000	15,000 *
UNREIMBURSED COSTS	**	13,150-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	43,272		51,000	51,000	51,000
TOTAL OTHER CHARGES	* 43,272		51,000	51,000	51,000 *
TOTAL GROSS BUDGET	** 43,272		51,000	51,000	51,000 *
TOTAL NET BUDGET	** 43,272		51,000	51,000	51,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 43,272		51,000	51,000	51,000 *
USER PAY REVENUES					
46206 ORC 10% Rebate Program	8,075	7,752	15,000	15,000	12,000
TOTAL USER PAY REVENUES	* 8,075	7,752	15,000	15,000	12,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL CANCELLATION OF OBLIGATED F/B	*		36,000	36,000	39,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 8,075	7,752	51,000	51,000	51,000 *
UNREIMBURSED COSTS	** 35,197	7,752-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53619 Interfund Misc. Transfer			10,088,143	10,088,143	5,552,743
53637 Interfund Trans Out-Realignmnt		3,033,910			
TOTAL OTHER CHARGES	*	3,033,910	10,088,143	10,088,143	5,552,743 *
TOTAL GROSS BUDGET	**	3,033,910	10,088,143	10,088,143	5,552,743 *
TOTAL NET BUDGET	**	3,033,910	10,088,143	10,088,143	5,552,743 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	3,033,910	10,088,143	10,088,143	5,552,743 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment	725,895	3,637,834	10,088,143	10,088,143	5,552,743
46582 Interfund Misc. Transfer		92,303			
TOTAL USER PAY REVENUES	* 725,895	3,730,137	10,088,143	10,088,143	5,552,743 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 725,895	3,730,137	10,088,143	10,088,143	5,552,743 *
UNREIMBURSED COSTS	** 725,895-	696,227-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	148,820	68,698	150,000	164,328	150,000
TOTAL OTHER CHARGES	* 148,820	68,698	150,000	164,328	150,000 *
TOTAL GROSS BUDGET	** 148,820	68,698	150,000	164,328	150,000 *
TOTAL NET BUDGET	** 148,820	68,698	150,000	164,328	150,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		2,500	2,500	3,600 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 148,820	68,698	152,500	166,828	153,600 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45221 St Tobacco Control	150,000	112,500	150,000	150,000	150,000
TOTAL GOVERNMENTAL REVENUES	* 150,000	112,500	150,000	150,000	150,000 *
GENERAL REVENUES					
44100 Interest Apportioned	3,668	2,339	2,500	2,500	3,600
TOTAL GENERAL REVENUES	* 3,668	2,339	2,500	2,500	3,600 *
TOTAL CANCELLATION OF OBLIGATED F/B	*			14,328	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 153,668	114,839	152,500	166,828	153,600 *
UNREIMBURSED COSTS	** 4,848-	46,141-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53649 Interfund MVIL Transfer	4,515,989	3,379,681	4,344,225	4,344,225	4,344,225
53680 Interfund Transfer Out	1,475,251	904,993	1,297,135	1,297,135	1,297,135
TOTAL OTHER CHARGES	* 5,991,240	4,284,674	5,641,360	5,641,360	5,641,360 *
TOTAL GROSS BUDGET	** 5,991,240	4,284,674	5,641,360	5,641,360	5,641,360 *
TOTAL NET BUDGET	** 5,991,240	4,284,674	5,641,360	5,641,360	5,641,360 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 5,991,240	4,284,674	5,641,360	5,641,360	5,641,360 *
USER PAY REVENUES					
46539 Interfund MVIL Transfer Health	4,515,989	3,379,681	4,344,225	4,344,225	4,344,225
TOTAL USER PAY REVENUES	* 4,515,989	3,379,681	4,344,225	4,344,225	4,344,225 *
GOVERNMENTAL REVENUES					
45252 St Contrib Fr H/W Hlth Subfd	1,297,135	904,993	1,297,135	1,297,135	1,297,135
TOTAL GOVERNMENTAL REVENUES	* 1,297,135	904,993	1,297,135	1,297,135	1,297,135 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 5,813,124	4,284,674	5,641,360	5,641,360	5,641,360 *
UNREIMBURSED COSTS	** 178,116				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53649 Interfund MVIL Transfer	183,643	137,435	176,659	176,659	176,659
53680 Interfund Transfer Out	2,117,660	2,223,575	4,180,334	4,180,334	4,082,187
TOTAL OTHER CHARGES	* 2,301,303	2,361,010	4,356,993	4,356,993	4,258,846 *
TOTAL GROSS BUDGET	** 2,301,303	2,361,010	4,356,993	4,356,993	4,258,846 *
TOTAL NET BUDGET	** 2,301,303	2,361,010	4,356,993	4,356,993	4,258,846 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 2,301,303	2,361,010	4,356,993	4,356,993	4,258,846 *
USER PAY REVENUES					
46548 Interfund MVIL Transfer Welfre	183,643	137,435	176,659	176,659	176,659
47325 St Contr H/W Wlfr Sbfd-Growth	373,362	868,588			
TOTAL USER PAY REVENUES	* 557,005	1,006,023	176,659	176,659	176,659 *
GOVERNMENTAL REVENUES					
45096 St Contr H/W Wlfr Sbfd-Stab	19,000	19,000			
45242 St Contrib Fr H/W Wlfr Sbfd	3,207,785	2,804,079	3,226,786	3,226,786	3,226,786
TOTAL GOVERNMENTAL REVENUES	* 3,226,785	2,823,079	3,226,786	3,226,786	3,226,786 *
GENERAL REVENUES					
44102 Interest	29,021	25,434			
TOTAL GENERAL REVENUES	* 29,021	25,434			*
TOTAL CANCELLATION OF OBLIGATED F/B	*		953,548	953,548	855,401 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 3,812,811	3,854,536	4,356,993	4,356,993	4,258,846 *
UNREIMBURSED COSTS	** 1,511,508-	1,493,526-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53649 Interfund MVIL Transfer	354,690				
53680 Interfund Transfer Out	784,547		5,122,862	5,122,862	5,412,000
TOTAL OTHER CHARGES	* 1,139,237		5,122,862	5,122,862	5,412,000 *
TOTAL GROSS BUDGET	** 1,139,237		5,122,862	5,122,862	5,412,000 *
TOTAL NET BUDGET	** 1,139,237		5,122,862	5,122,862	5,412,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 1,139,237		5,122,862	5,122,862	5,412,000 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment			5,122,862	5,122,862	5,412,000
46538 Interfund MVIL Transfer MH	354,690				
TOTAL USER PAY REVENUES	* 354,690		5,122,862	5,122,862	5,412,000 *
GOVERNMENTAL REVENUES					
45213 St Alloc S/T MH Realign	346,248				
TOTAL GOVERNMENTAL REVENUES	* 346,248				*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 700,938		5,122,862	5,122,862	5,412,000 *
UNREIMBURSED COSTS	** 438,299				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52257 General Administration	23,624				
TOTAL SERVICES AND SUPPLIES	* 23,624				*
TOTAL GROSS BUDGET	** 23,624				*
TOTAL NET BUDGET	** 23,624				*
TOTAL APPROPRIATION FOR CONTINGENCY					1,000 *
TOTAL INCREASE IN OBLIGATED F/B			1,000	1,000	*
TOTAL INCREASES IN RESERVES					*
TOTAL BUDGET	** 23,624		1,000	1,000	1,000 *
USER PAY REVENUES					
46582 Interfund Misc. Transfer	11,984				
TOTAL USER PAY REVENUES	* 11,984				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,222	1,130	1,000	1,000	1,000
44110 Program Income-Interest		5,692			
TOTAL GENERAL REVENUES	* 1,222	6,822	1,000	1,000	1,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 13,206	6,822	1,000	1,000	1,000 *
UNREIMBURSED COSTS	** 10,418	6,822-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		5,640	5,640	5,640 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		5,640	5,640	5,640 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5,239	3,173	5,640	5,640	5,640
TOTAL GENERAL REVENUES	* 5,239	3,173	5,640	5,640	5,640 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 5,239	3,173	5,640	5,640	5,640 *
UNREIMBURSED COSTS	** 5,239-	3,173-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev			17,788	17,788	17,788
TOTAL OTHER CHARGES	*		17,788	17,788	17,788 *
TOTAL GROSS BUDGET	**		17,788	17,788	17,788 *
TOTAL NET BUDGET	**		17,788	17,788	17,788 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		17,788	17,788	17,788 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	9,859	6,148	12,000	12,000	12,000
44100 Interest Apportioned	3,289	2,077	3,000	3,000	3,000
TOTAL GENERAL REVENUES	* 13,148	8,225	15,000	15,000	15,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		2,788	2,788	2,788 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 13,148	8,225	17,788	17,788	17,788 *
UNREIMBURSED COSTS	** 13,148-	8,225-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	441,709	158,304	196,679	286,679	19,000
TOTAL OTHER CHARGES	* 441,709	158,304	196,679	286,679	19,000 *
TOTAL GROSS BUDGET	** 441,709	158,304	196,679	286,679	19,000 *
TOTAL NET BUDGET	** 441,709	158,304	196,679	286,679	19,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				172,000 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 441,709	158,304	196,679	286,679	191,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	186,557	135,391	175,000	175,000	175,000
44100 Interest Apportioned	24,902	12,302	20,000	20,000	16,000
TOTAL GENERAL REVENUES	* 211,459	147,693	195,000	195,000	191,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		1,679	91,679	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 211,459	147,693	196,679	286,679	191,000 *
UNREIMBURSED COSTS	** 230,250	10,611			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	34,100		34,000	34,000	16,000
TOTAL OTHER CHARGES	* 34,100		34,000	34,000	16,000 *
TOTAL GROSS BUDGET	** 34,100		34,000	34,000	16,000 *
TOTAL NET BUDGET	** 34,100		34,000	34,000	16,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 34,100		34,000	34,000	16,000 *
USER PAY REVENUES					
47522 DA Asset Forfeiture	745	15,258	1,000	1,000	1,000
TOTAL USER PAY REVENUES	* 745	15,258	1,000	1,000	1,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,375	595	670	670	400
TOTAL GENERAL REVENUES	* 1,375	595	670	670	400 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		32,330	32,330	14,600 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 2,120	15,853	34,000	34,000	16,000 *
UNREIMBURSED COSTS	** 31,980	15,853-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				100 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**				100 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		165	100		100
TOTAL GENERAL REVENUES	*	165	100		100 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**	165	100		100 *
UNREIMBURSED COSTS	**	165-	100-		*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		250	250	230 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		250	250	230 *
USER PAY REVENUES					
42700 Admin Fees-from other Agencies	128	73	50	50	80
TOTAL USER PAY REVENUES	* 128	73	50	50	80 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	167	102	200	200	150
TOTAL GENERAL REVENUES	* 167	102	200	200	150 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 295	175	250	250	230 *
UNREIMBURSED COSTS	** 295-	175-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	89,963		101,922	101,922	101,835
TOTAL OTHER CHARGES	* 89,963		101,922	101,922	101,835 *
TOTAL GROSS BUDGET	** 89,963		101,922	101,922	101,835 *
TOTAL NET BUDGET	** 89,963		101,922	101,922	101,835 *
TOTAL APPROPRIATION FOR CONTINGENCY					28,048 *
TOTAL INCREASE IN OBLIGATED F/B			11,500	11,500	*
TOTAL INCREASES IN RESERVES					*
TOTAL BUDGET	** 89,963		113,422	113,422	129,883 *
USER PAY REVENUES					
46210 Recording Fees Recorder	20,318	15,865	20,000	20,000	20,000
46537 Interfund Trans In-Realignment	75,883	52,083	89,922	89,922	89,922
TOTAL USER PAY REVENUES	* 96,201	67,948	109,922	109,922	109,922 *
GOVERNMENTAL REVENUES					
45104 St Child Abuse Trust	16,806	16,200			16,461
TOTAL GOVERNMENTAL REVENUES	* 16,806	16,200			16,461 *
GENERAL REVENUES					
44100 Interest Apportioned	4,272	2,974	3,500	3,500	3,500
TOTAL GENERAL REVENUES	* 4,272	2,974	3,500	3,500	3,500 *
TOTAL AVAILABLE FUND BALANCE 7/1					*
TOTAL AVAILABLE FINANCING	** 117,279	87,122	113,422	113,422	129,883 *
UNREIMBURSED COSTS	** 27,316-	87,122-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53617 Interfund Trans Out-Pymt MH	180,000	62,783	292,320	292,320	292,320
TOTAL OTHER CHARGES	* 180,000	62,783	292,320	292,320	292,320 *
TOTAL GROSS BUDGET	** 180,000	62,783	292,320	292,320	292,320 *
TOTAL NET BUDGET	** 180,000	62,783	292,320	292,320	292,320 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		5,000	5,000	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 180,000	62,783	297,320	297,320	292,320 *
USER PAY REVENUES					
46507 Interfund Trans In-Foster Care	156,118	191,468	292,320	292,320	279,864
TOTAL USER PAY REVENUES	* 156,118	191,468	292,320	292,320	279,864 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	6,557	3,905	5,000	5,000	5,000
TOTAL GENERAL REVENUES	* 6,557	3,905	5,000	5,000	5,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				7,456 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 162,675	195,373	297,320	297,320	292,320 *
UNREIMBURSED COSTS	** 17,325	132,590-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53200 Contribution to Other Agencies		38,502	42,974	42,974	20,000
TOTAL OTHER CHARGES	*	38,502	42,974	42,974	20,000 *
TOTAL GROSS BUDGET	**	38,502	42,974	42,974	20,000 *
TOTAL NET BUDGET	**	38,502	42,974	42,974	20,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	38,502	42,974	42,974	20,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines		1,048			20,000
44100 Interest Apportioned	2,651	1,498	3,000	3,000	
TOTAL GENERAL REVENUES	* 2,651	2,546	3,000	3,000	20,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		39,974	39,974	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 2,651	2,546	42,974	42,974	20,000 *
UNREIMBURSED COSTS	** 2,651-	35,956			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53201 Contribution to Other-State	2,136	1,202	4,000	4,000	4,000
TOTAL OTHER CHARGES	* 2,136	1,202	4,000	4,000	4,000 *
TOTAL GROSS BUDGET	** 2,136	1,202	4,000	4,000	4,000 *
TOTAL NET BUDGET	** 2,136	1,202	4,000	4,000	4,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 2,136	1,202	4,000	4,000	4,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	2,083	1,265	4,000	4,000	4,000
TOTAL GENERAL REVENUES	* 2,083	1,265	4,000	4,000	4,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 2,083	1,265	4,000	4,000	4,000 *
UNREIMBURSED COSTS	** 53	63-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	9,523		3,000	3,000	9,000
TOTAL OTHER CHARGES	* 9,523		3,000	3,000	9,000 *
TOTAL GROSS BUDGET	** 9,523		3,000	3,000	9,000 *
TOTAL NET BUDGET	** 9,523		3,000	3,000	9,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		3,500	3,500	*
TOTAL INCREASE IN OBLIGATED F/B	*		10,900	10,900	8,500 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 9,523		17,400	17,400	17,500 *
USER PAY REVENUES					
46201 Truncation Project Fees	19,207	19,600	16,500	16,500	17,000
TOTAL USER PAY REVENUES	* 19,207	19,600	16,500	16,500	17,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	857	518	900	900	500
TOTAL GENERAL REVENUES	* 857	518	900	900	500 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 20,064	20,118	17,400	17,400	17,500 *
UNREIMBURSED COSTS	** 10,541-	20,118-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53200 Contribution to Other Agencies	13	1			
53217 Contrib Oth Agency Yuba City	178	18			
53569 Interfund Trans Out-Spec Rev	6,487,699	5,073,608	6,000,000	6,000,000	6,500,000
TOTAL OTHER CHARGES	* 6,487,890	5,073,627	6,000,000	6,000,000	6,500,000 *
TOTAL GROSS BUDGET	** 6,487,890	5,073,627	6,000,000	6,000,000	6,500,000 *
TOTAL NET BUDGET	** 6,487,890	5,073,627	6,000,000	6,000,000	6,500,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 6,487,890	5,073,627	6,000,000	6,000,000	6,500,000 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45155 St Contribution PSAF, Prop 172	6,536,520	4,518,457	6,000,000	6,000,000	6,500,000
TOTAL GOVERNMENTAL REVENUES	* 6,536,520	4,518,457	6,000,000	6,000,000	6,500,000 *
GENERAL REVENUES					
44100 Interest Apportioned	3,492	750			
TOTAL GENERAL REVENUES	* 3,492	750			*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 6,540,012	4,519,207	6,000,000	6,000,000	6,500,000 *
UNREIMBURSED COSTS	** 52,122-	554,420			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52113 Gen Admin-Maint, Repair, Supp	5,665				
52257 General Administration			25,000	25,000	
TOTAL SERVICES AND SUPPLIES	* 5,665		25,000	25,000	*
TOTAL GROSS BUDGET	** 5,665		25,000	25,000	*
TOTAL NET BUDGET	** 5,665		25,000	25,000	*
TOTAL APPROPRIATION FOR CONTINGENCY					1,000 *
TOTAL INCREASES IN RESERVES					*
TOTAL BUDGET	** 5,665		25,000	25,000	1,000 *
USER PAY REVENUES					
47540 Refund	1,596				
TOTAL USER PAY REVENUES	* 1,596				*
TOTAL GOVERNMENTAL REVENUES					*
GENERAL REVENUES					
44100 Interest Apportioned	545	863	100	100	1,000
44110 Program Income-Interest	2,909		150	150	
44111 Program Income			24,750	24,750	
TOTAL GENERAL REVENUES	* 3,454	863	25,000	25,000	1,000 *
TOTAL AVAILABLE FUND BALANCE 7/1					*
TOTAL AVAILABLE FINANCING	** 5,050	863	25,000	25,000	1,000 *
UNREIMBURSED COSTS	** 615	863-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev			41,000	41,000	
TOTAL OTHER CHARGES	*		41,000	41,000	*
TOTAL GROSS BUDGET	**		41,000	41,000	*
TOTAL NET BUDGET	**		41,000	41,000	*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				30 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		41,000	41,000	30 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	841	510			30
TOTAL GENERAL REVENUES	* 841	510			30 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		41,000	41,000	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 841	510	41,000	41,000	30 *
UNREIMBURSED COSTS	** 841-	510-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	3,314		5,000	5,000	5,250
TOTAL OTHER CHARGES	* 3,314		5,000	5,000	5,250 *
TOTAL GROSS BUDGET	** 3,314		5,000	5,000	5,250 *
TOTAL NET BUDGET	** 3,314		5,000	5,000	5,250 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		2,950	2,950	2,700 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 3,314		7,950	7,950	7,950 *
USER PAY REVENUES					
46210 Recording Fees Recorder	6,585	5,455	7,000	7,000	7,000
TOTAL USER PAY REVENUES	* 6,585	5,455	7,000	7,000	7,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	977	622	950	950	950
TOTAL GENERAL REVENUES	* 977	622	950	950	950 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 7,562	6,077	7,950	7,950	7,950 *
UNREIMBURSED COSTS	** 4,248-	6,077-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	15,320		29,000	29,000	16,000
TOTAL OTHER CHARGES	* 15,320		29,000	29,000	16,000 *
TOTAL GROSS BUDGET	** 15,320		29,000	29,000	16,000 *
TOTAL NET BUDGET	** 15,320		29,000	29,000	16,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 15,320		29,000	29,000	16,000 *
USER PAY REVENUES					
46208 Vital Records Improve Project	10,759	8,612	11,000	11,000	9,500
TOTAL USER PAY REVENUES	* 10,759	8,612	11,000	11,000	9,500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	2,040	1,225	1,800	1,800	1,000
TOTAL GENERAL REVENUES	* 2,040	1,225	1,800	1,800	1,000 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		16,200	16,200	5,500 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 12,799	9,837	29,000	29,000	16,000 *
UNREIMBURSED COSTS	** 2,521	9,837-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52113 Gen Admin-Maint, Repair, Supp	2,429	2,632	10,000	10,000	10,000
52114 Act Del-Maint, Repair, Supp			5,000	5,000	10,000
52257 General Administration	55,138	28,600	80,000	80,000	80,000
52258 Activity Delivery	5,500		20,000	20,000	25,000
TOTAL SERVICES AND SUPPLIES	* 63,067	31,232	115,000	115,000	125,000 *
OTHER CHARGES					
53000 Other Charges		59,609			
TOTAL OTHER CHARGES	* *	59,609			*
TOTAL GROSS BUDGET	** 63,067	90,841	115,000	115,000	125,000 *
TOTAL NET BUDGET	** 63,067	90,841	115,000	115,000	125,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	* *				*
TOTAL INCREASE IN OBLIGATED F/B	* *		40,000	40,000	*
TOTAL INCREASES IN RESERVES	* *				*
TOTAL BUDGET	** 63,067	90,841	155,000	155,000	125,000 *
USER PAY REVENUES					
46524 Interfund Transfer In - EDBG	79,114	49,508	100,000	100,000	80,000
TOTAL USER PAY REVENUES	* 79,114	49,508	100,000	100,000	80,000 *
TOTAL GOVERNMENTAL REVENUES	* *				*
GENERAL REVENUES					
44100 Interest Apportioned	22,739	16,021	20,000	20,000	20,000
44109 Program Income-Principal			10,000	10,000	
44110 Program Income-Interest	29,484	17,849	25,000	25,000	25,000
TOTAL GENERAL REVENUES	* 52,223	33,870	55,000	55,000	45,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	* *				*
TOTAL AVAILABLE FINANCING	** 131,337	83,378	155,000	155,000	125,000 *
UNREIMBURSED COSTS	** 68,270-	7,463			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	79,200		80,000	80,000	25,000
TOTAL OTHER CHARGES	* 79,200		80,000	80,000	25,000 *
TOTAL GROSS BUDGET	** 79,200		80,000	80,000	25,000 *
TOTAL NET BUDGET	** 79,200		80,000	80,000	25,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 79,200		80,000	80,000	25,000 *
USER PAY REVENUES					
47522 DA Asset Forfeiture	764	15,650	1,000	1,000	1,000
TOTAL USER PAY REVENUES	* 764	15,650	1,000	1,000	1,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,361	1,356	1,700	1,700	600
TOTAL GENERAL REVENUES	* 3,361	1,356	1,700	1,700	600 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		77,300	77,300	23,400 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 4,125	17,006	80,000	80,000	25,000 *
UNREIMBURSED COSTS	** 75,075	17,006-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	1,222	912	1,088	1,088	1,344
TOTAL OTHER CHARGES	* 1,222	912	1,088	1,088	1,344 *
TOTAL GROSS BUDGET	** 1,222	912	1,088	1,088	1,344 *
TOTAL NET BUDGET	** 1,222	912	1,088	1,088	1,344 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		120	120	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 1,222	912	1,208	1,208	1,344 *
USER PAY REVENUES					
42400 Burial Permit Fees	1,214	1,004	1,200	1,200	1,336
TOTAL USER PAY REVENUES	* 1,214	1,004	1,200	1,200	1,336 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	8	5	8	8	8
TOTAL GENERAL REVENUES	* 8	5	8	8	8 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 1,222	1,009	1,208	1,208	1,344 *
UNREIMBURSED COSTS	**	97-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53201 Contribution to Other-State	118,189				
53569 Interfund Trans Out-Spec Rev	36,697				2,200
TOTAL OTHER CHARGES	* 154,886				2,200 *
TOTAL GROSS BUDGET	** 154,886				2,200 *
TOTAL NET BUDGET	** 154,886				2,200 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 154,886				2,200 *
USER PAY REVENUES					
46582 Interfund Misc. Transfer	934				
TOTAL USER PAY REVENUES	* 934				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	2,128				
TOTAL GENERAL REVENUES	* 2,128				*
TOTAL CANCELLATION OF OBLIGATED F/B	*				2,200 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 3,062				2,200 *
UNREIMBURSED COSTS	** 151,824				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	7,561		13,426	13,426	13,450
TOTAL OTHER CHARGES	* 7,561		13,426	13,426	13,450 *
TOTAL GROSS BUDGET	** 7,561		13,426	13,426	13,450 *
TOTAL NET BUDGET	** 7,561		13,426	13,426	13,450 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 7,561		13,426	13,426	13,450 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	776	270	966	966	250
44100 Interest Apportioned	1,253	685	1,000	1,000	900
TOTAL GENERAL REVENUES	* 2,029	955	1,966	1,966	1,150 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		11,460	11,460	12,300 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 2,029	955	13,426	13,426	13,450 *
UNREIMBURSED COSTS	** 5,532	955-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	25,412	15,488	9,350	9,350	9,350
TOTAL OTHER CHARGES	* 25,412	15,488	9,350	9,350	9,350 *
TOTAL GROSS BUDGET	** 25,412	15,488	9,350	9,350	9,350 *
TOTAL NET BUDGET	** 25,412	15,488	9,350	9,350	9,350 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		12,013	12,013	12,013 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 25,412	15,488	21,363	21,363	21,363 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	34,011	24,771	18,630	18,630	18,630
44100 Interest Apportioned	5,535	3,288	2,733	2,733	2,733
TOTAL GENERAL REVENUES	* 39,546	28,059	21,363	21,363	21,363 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 39,546	28,059	21,363	21,363	21,363 *
UNREIMBURSED COSTS	** 14,134-	12,571-			*

## Section H

# Non-Appropriation Budget Units

The following budget units have no appropriations anticipated for the coming year. A Schedule 9 appears on the following pages for each of the budget units, but a budget narrative is not included.





FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	7,593	40	7,800	7,800	
TOTAL OTHER CHARGES	* 7,593	40	7,800	7,800	*
TOTAL GROSS BUDGET	** 7,593	40	7,800	7,800	*
TOTAL NET BUDGET	** 7,593	40	7,800	7,800	*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 7,593	40	7,800	7,800	*
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45138 St Calworks Incentive Funds			7,760	7,760	
TOTAL GOVERNMENTAL REVENUES	*		7,760	7,760	*
GENERAL REVENUES					
44100 Interest Apportioned	154				
TOTAL GENERAL REVENUES	* 154				*
TOTAL CANCELLATION OF OBLIGATED F/B	*		40	40	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 154		7,800	7,800	*
UNREIMBURSED COSTS	** 7,439	40			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53200 Contribution to Other Agencies	48				
53217 Contrib Oth Agency Yuba City	71				
53661 Interfund Tran-Out - Probation	84,449				
53662 Interfund Tran-Out - Sheriff	99,827				
53663 Interfund Tran-Out - Jail	8,869				
53664 Interfund Tran-Out - D.A.	1,512	85-			
TOTAL OTHER CHARGES	* 194,776	85-			*
TOTAL GROSS BUDGET	** 194,776	85-			*
TOTAL NET BUDGET	** 194,776	85-			*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 194,776	85-			*
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45260 St Supp Law Enforcement COPS	16,615				
TOTAL GOVERNMENTAL REVENUES	* 16,615				*
GENERAL REVENUES					
44100 Interest Apportioned	3,813	85-			
TOTAL GENERAL REVENUES	* 3,813	85-			*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 20,428	85-			*
UNREIMBURSED COSTS	** 174,348				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53619 Interfund Misc. Transfer		49,485	49,485	49,485	
TOTAL OTHER CHARGES	*	49,485	49,485	49,485	*
TOTAL GROSS BUDGET	**	49,485	49,485	49,485	*
TOTAL NET BUDGET	**	49,485	49,485	49,485	*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	49,485	49,485	49,485	*
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	998	560			
TOTAL GENERAL REVENUES	* 998	560			*
TOTAL CANCELLATION OF OBLIGATED F/B	*		49,485	49,485	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 998	560	49,485	49,485	*
UNREIMBURSED COSTS	** 998-	48,925			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev		49,879	49,879	49,879	
TOTAL OTHER CHARGES	*	49,879	49,879	49,879	*
TOTAL GROSS BUDGET	**	49,879	49,879	49,879	*
TOTAL NET BUDGET	**	49,879	49,879	49,879	*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	49,879	49,879	49,879	*
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,006	564			
TOTAL GENERAL REVENUES	* 1,006	564			*
TOTAL CANCELLATION OF OBLIGATED F/B	*		49,879	49,879	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 1,006	564	49,879	49,879	*
UNREIMBURSED COSTS	** 1,006-	49,315			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53626 Interfund Transfer Out - EDBG	19,534				
TOTAL OTHER CHARGES	*	19,534			*
TOTAL GROSS BUDGET	**	19,534			*
TOTAL NET BUDGET	**	19,534			*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	19,534			*
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		3			
44110 Program Income-Interest		417			
TOTAL GENERAL REVENUES	*	420			*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**	420			*
UNREIMBURSED COSTS	**	19,114			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs			554,033	554,033	
52257 General Administration	6,673		18,500	18,500	
52258 Activity Delivery		7,435	130,967	130,967	
TOTAL SERVICES AND SUPPLIES	* 6,673	7,435	703,500	703,500	*
TOTAL GROSS BUDGET	** 6,673	7,435	703,500	703,500	*
TOTAL NET BUDGET	** 6,673	7,435	703,500	703,500	*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 6,673	7,435	703,500	703,500	*
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45111 St Grant	34,478	37,184	703,500	703,500	
TOTAL GOVERNMENTAL REVENUES	* 34,478	37,184	703,500	703,500	*
GENERAL REVENUES					
44100 Interest Apportioned	16-	40-			
TOTAL GENERAL REVENUES	* 16-	40-			*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 34,462	37,144	703,500	703,500	*
UNREIMBURSED COSTS	** 27,789-	29,709-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	24,000	12,140	15,000	15,000	
TOTAL OTHER CHARGES	* 24,000	12,140	15,000	15,000	*
TOTAL GROSS BUDGET	** 24,000	12,140	15,000	15,000	*
TOTAL NET BUDGET	** 24,000	12,140	15,000	15,000	*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		15,000	15,000	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 24,000	12,140	30,000	30,000	*
USER PAY REVENUES					
46148 Spay/Neuter Fines	5,311	3,931	4,500	4,500	
46196 SND Deposit Forfeitures	20,360	12,960	21,000	21,000	
TOTAL USER PAY REVENUES	* 25,671	16,891	25,500	25,500	*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	228	8			
44100 Interest Apportioned	4,113	2,489	4,500	4,500	
TOTAL GENERAL REVENUES	* 4,341	2,497	4,500	4,500	*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 30,012	19,388	30,000	30,000	*
UNREIMBURSED COSTS	** 6,012-	7,248-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53601 Interfund Ins ISF Premium	1		1	1	
53653 Interfund Water Agency	748	409	745	745	
TOTAL OTHER CHARGES	* 749	409	746	746	*
TOTAL GROSS BUDGET	** 749	409	746	746	*
TOTAL NET BUDGET	** 749	409	746	746	*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		35	35	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 749	409	781	781	*
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45270 St Homeowners Property Tax	11	5	11	11	
TOTAL GOVERNMENTAL REVENUES	* 11	5	11	11	*
GENERAL REVENUES					
41110 Property Tax Current Secured	696	362	700	700	
41111 Property Tax Curnt Supplementl	2	1			
41120 Property Tax Current Unsecured	49	49	45	45	
41220 Property Tax Prior Unsecured	2	7			
44100 Interest Apportioned	29	15	25	25	
TOTAL GENERAL REVENUES	* 778	434	770	770	*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 789	439	781	781	*
UNREIMBURSED COSTS	** 40-	30-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53213 Contribution to Others		41,281	38,538	38,538	
TOTAL OTHER CHARGES	*	41,281	38,538	38,538	*
TOTAL GROSS BUDGET	**	41,281	38,538	38,538	*
TOTAL NET BUDGET	**	41,281	38,538	38,538	*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	41,281	38,538	38,538	*
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,190	359	1,000	1,000	
TOTAL GENERAL REVENUES	* 1,190	359	1,000	1,000	*
TOTAL CANCELLATION OF OBLIGATED F/B	*		37,538	37,538	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 1,190	359	38,538	38,538	*
UNREIMBURSED COSTS	** 1,190-	40,922			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53217 Contrib Oth Agency Yuba City		25,449			
TOTAL OTHER CHARGES	*	25,449			*
TOTAL GROSS BUDGET	**	25,449			*
TOTAL NET BUDGET	**	25,449			*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		540	540	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	25,449	540	540	*
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned		225	540	540	
TOTAL GENERAL REVENUES	*	509	540	540	*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**	509	540	540	*
UNREIMBURSED COSTS	**	509-	25,224		*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53619 Interfund Misc. Transfer		182,182	182,182	182,182	
TOTAL OTHER CHARGES	*	182,182	182,182	182,182	*
TOTAL GROSS BUDGET	**	182,182	182,182	182,182	*
TOTAL NET BUDGET	**	182,182	182,182	182,182	*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	182,182	182,182	182,182	*
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,674	2,206	31	31	
TOTAL GENERAL REVENUES	* 3,674	2,206	31	31	*
TOTAL CANCELLATION OF OBLIGATED F/B	*		182,151	182,151	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 3,674	2,206	182,182	182,182	*
UNREIMBURSED COSTS	** 3,674-	179,976			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53649 Interfund MVIL Transfer	234,183				
TOTAL OTHER CHARGES	* 234,183				*
TOTAL GROSS BUDGET	** 234,183				*
TOTAL NET BUDGET	** 234,183				*
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45098 St Annual Base MH Realign	73,492				
TOTAL GOVERNMENTAL REVENUES	* 73,492				*
TOTAL REVENUES	** 73,492				*
UNREIMBURSED COSTS	** 160,691				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53569 Interfund Trans Out-Spec Rev	120				
53619 Interfund Misc. Transfer	11,984				
53641 Interfund PW Admin Services	6,752				
TOTAL OTHER CHARGES	* 18,856				*
TOTAL GROSS BUDGET	** 18,856				*
TOTAL NET BUDGET	** 18,856				*
USER PAY REVENUES					
46575 Interfund Admin-Misc Depts	1,820				
TOTAL USER PAY REVENUES	* 1,820				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 1,820				*
UNREIMBURSED COSTS	** 17,036				*



Section I

Index





# Sutter County Budget Units

## *Alphabetical Order*

2-601	Agricultural Commissioner .....	A-1	2-401	Emergency Management .....	B-6
	Agricultural Commissioner Org Chart ..	A-5	0-252	Emergency Medical Services Fund .....	E-24
5-209	Aid for Adoption .....	E-55	1-920	Engineering Services .....	B-9
2-726	Animal Control .....	C-62	2-725	Environmental Health .....	B-12
2-302	Anti-Drug Abuse .....	F-10	7-204	Ettl Hall .....	D-27
1-203	Assessor .....	C-1			
	Assessor Org Chart .....	C-5	2-402	Fire Services Administration .....	B-17
1-201	Auditor-Controller .....	C-6	2-703	Fish & Game Propagation .....	D-16
	Auditor-Controller Org Chart .....	C-11	4-580	Fleet Management ISF.....	D-18
			1-923	Flood Control .....	B-56
6-301	Bi-County Farm Advisor .....	A-8	5-206	Foster Care .....	E-52
	Bi-County Farm Advisor Org Chart .....	A-13			
1-101	Board of Supervisors .....	C-12	1-911	General Insurance & Bonds .....	C-60
2-205	Boat Patrol .....	F-53	5-302	General Relief .....	E-57
1-700	Building Maintenance .....	D-8	1-209	General Revenues .....	C-34
			1-205	General Services Administration .....	D-1
4-301	California Children’s Services .....	E-20		General Services Org Chart .....	D-5
0-112	Child Support Services .....	F-1	2-104	Grand Jury .....	F-12
	Child Support Services Org Chart .....	F-3			
1-105	Clerk of the Board .....	C-15	4-103	Health .....	E-4
	Clerk Recorder Org Chart .....	C-17		Health Org Chart .....	D-9
7-201	Community Memorial Museum .....	A-20	4-120	Health and Human Services Admin .....	E-1
	Community Mem Museum Org Chart ...	A-23		Health & Hum Serv Admin Org Chart ...	E-3
9-900	Contingency .....	C-49	1-401	Human Resources .....	C-56
2-201	Coroner .....	F-48		Human Resources Org Chart .....	C-59
1-102	County Administrator .....	C-25			
	County Administrator Org Chart .....	C-29	5-201	IHSS .....	E-48
3-200	County Airport .....	D-13	8-145	Information Technology ISF .....	D-21
2-710	County Clerk .....	C-22			
0-340	County Cons Strt Lighting Dist .....	B-47	2-301	Jail .....	F-57
1-301	County Counsel .....	C-51	4-134	Jail Medical .....	E-10
	County Counsel Org Chart .....	C-55	2-309	Juvenile Hall Unit .....	F-23
1-502	County Elections .....	C-18			
6-201	County Library .....	A-14	4-590	Liability Insurance .....	C-67
	County Library Org Chart .....	A-19	0-321	Live Oak Canal Operations .....	B-60
0-140	County Local Revenue Fund .....	F-30	2-208	Live Oak Contract .....	F-55
2-706	County Recorder .....	C-20			
4-110	County Share - Health Care – Gen .....	C-43	1-701	Main Jail Expansion .....	B-34
4-112	County Share - Health Fund .....	C-45	4-102	Mental Health .....	E-26
2-210	County Share - Pub Safety – Gen .....	C-40		Mental Health Org Chart .....	E-33
2-215	County Share - Pub Safety Funding .....	C-42	4-104	Mental Health Services Act .....	E-34
2-110	County Share - Trial Courts – Gen .....	C-38			
2-114	County Share - Trial Courts Funding .....	C-39	2-202	NET 5 .....	F-51
5-110	County Share - Welf/Soc Serv – Gen ....	C-46	4-201	Non County Providers .....	E-14
5-113	County Share - Welf/Soc Servs Fund .....	C-48		Non-Appropriation Budgets .....	Sec H
2-103	Court Bailiffs .....	F-46	1-103	Non-Departmental Expenses .....	C-30
0-309	CSA-C .....	B-25			
0-311	CSA-D .....	B-28	1-204	Office of Revenue Collections .....	C-76
0-305	CSA-F .....	B-21			
0-301	CSA-G .....	B-19	7-101	Parks and Recreation .....	D-6
2-727	CUPA .....	B-15	1-104	Personnel Transition Costs .....	C-33
			2-724	Planning and Building .....	B-30
2-303	Delinquency Prevention Comm .....	F-22	1-801	Plant Acquisition .....	B-36
2-721	Development Services Admin .....	B-1	2-304	Probation Department .....	F-14
	Devel Services Admin Org Chart .....	B-5		Probation Org Chart .....	F-21
2-125	District Attorney .....	F-4	2-106	Public Defender .....	F-26
	District Attorney Org Chart .....	F-9	2-106	Public Defender Org Chart .....	F-29
2-711	Domestic Violence .....	C-24	2-709	Public Guardian .....	E-46

## Sutter County Budget Units

### *Alphabetical Order*

5-207	Refugee Cash Assistance .....	E-54	7-203	Veterans' Mem Comm Building .....	D-25
0-395	Rio Ramaza Wastewater Fund .....	B-78	5-601	Veterans' Service Officer .....	A-26
3-100	Road Fund .....	B-40			
0-397	Royo Ranchero Construction .....	B-50	1-922	Water Resources .....	B-53
0-389	Royo Ran Cons - Live Oak Canal .....	B-49	4-400	Water Works District #1 .....	B-80
			0-324	Water Zone 2 .....	B-62
1-600	Sheriff – Communications .....	F-42	0-326	Water Zone 4.....	B-68
	Sheriff Org Chart .....	F-45	0-327	Water Zone 5 .....	B-68
0-184	Sheriff - Inmate Welfare .....	F-60	0-328	Water Zone 6 .....	B-68
	Special Revenue Funds .....	Sec G	0-329	Water Zone 7 .....	B-68
7-202	Subsidy Requests .....	A-24	0-330	Water Zone 8 .....	B-68
2-112	Superior Court .....	F-64	0-331	Water Zone 9 .....	B-76
0-320	Sutter County Water Agency .....	B-58	0-332	Water Zone 11 .....	B-62
			0-333	Water Zone 12 .....	B-62
5-204	Temporary Aid for Needy Families .....	E-50	0-334	Water Zone 13 .....	B-62
3-300	Transportation Development .....	B-46	5-101	Welfare Administration ISF.....	E-41
1-202	Treasurer-Tax Collector .....	C-72		Welfare Org Chart .....	E-45
	Treasurer Tax Collector Org Chart .....	C-75	4-011	Wildewood Strt Lands Main Dist .....	D-11
2-109	Trial Court Funding .....	F-62	4-591	Workers' Compensation .....	C-69
			0-290	Wt Truck Replacement/Maint .....	A-6
3-000	Urban Area Res Strt Lighting Dist .....	B-51			

# Sutter County Budget Units

## Numerical Order

0-112	Child Support Services .....	F-1	2-104	Grand Jury .....	F-12
	Child Support Services Org Chart .....	F-3	2-106	Public Defender .....	F-26
0-140	County Local Revenue Fund .....	F-30	2-106	Public Defender Org Chart .....	F-29
0-184	Sheriff - Inmate Welfare .....	F-60	2-109	Trial Court Funding .....	F-62
0-252	Emergency Medical Services Fund .....	E-24	2-110	County Share - Trial Courts – Gen .....	C-38
0-290	Wt Truck Replacement/Maint .....	A-6	2-112	Superior Court .....	F-64
0-301	CSA-G .....	B-19	2-114	County Share - Trial Courts Funding .....	C-39
0-305	CSA-F .....	B-21	2-125	District Attorney .....	F-4
0-309	CSA-C .....	B-25		District Attorney Org Chart .....	F-9
0-311	CSA-D .....	B-28	2-201	Coroner .....	F-48
0-320	Sutter County Water Agency .....	B-58	2-202	NET 5 .....	F-51
0-321	Live Oak Canal Operations .....	B-60	2-205	Boat Patrol .....	F-53
0-324	Water Zone 2 .....	B-62	2-208	Live Oak Contract .....	F-55
0-326	Water Zone 4 .....	B-68	2-210	County Share - Pub Safety – Gen .....	C-40
0-327	Water Zone 5 .....	B-68	2-215	County Share - Pub Safety Funding .....	C-42
0-328	Water Zone 6 .....	B-68	2-301	Jail .....	F-57
0-329	Water Zone 7 .....	B-68	2-302	Anti-Drug Abuse .....	F-10
0-330	Water Zone 8 .....	B-68	2-303	Delinquency Prevention Comm .....	F-22
0-331	Water Zone 9 .....	B-76	2-304	Probation Department .....	F-14
0-332	Water Zone 11 .....	B-62		Probation Org Chart .....	F-21
0-333	Water Zone 12 .....	B-62	2-309	Juvenile Hall Unit .....	F-23
0-334	Water Zone 13 .....	B-62	2-401	Emergency Management .....	B-6
0-340	County Cons Strt Lighting Dist .....	B-47	2-402	Fire Services Administration .....	B-17
0-389	Royo Ran Const - Live Oak Canal .....	B-49	2-601	Agricultural Commissioner .....	A-1
0-395	Rio Ramaza Wastewater Fund .....	B-78		Agricultural Comm Org Chart .....	A-5
0-397	Royo Rancho Construction .....	B-50	2-703	Fish & Game Propagation .....	D-18
1-101	Board of Supervisors .....	C-12	2-706	County Recorder .....	C-20
1-102	County Administrator .....	C-25	2-709	Public Guardian .....	E-46
	County Administrator Org Chart .....	C-29	2-710	County Clerk .....	C-22
1-103	Non-Departmental Expenses .....	C-30	2-711	Domestic Violence .....	C-24
1-104	Personnel Transition Costs .....	C-33	2-721	Development Services Admin .....	B-1
1-105	Clerk of the Board .....	C-15		Development Serv Admin Org Chart .....	B-5
	Clerk Recorder Org Chart .....	C-17	2-724	Planning and Building .....	B-30
1-201	Auditor-Controller .....	C-6	2-725	Environmental Health .....	B-12
	Auditor-Controller Org Chart .....	C-11	2-726	Animal Control .....	C-62
1-202	Tax Collector .....	C-72	2-727	CUPA .....	B-15
	Treasurer Tax Collector Org Chart .....	C-75	3-000	Urban Area Res Strt Lighting Dist .....	B-51
1-203	Assessor .....	C-1	3-100	Road Fund .....	B-40
	Assessor Org Chart .....	C-5	3-200	County Airport .....	D-13
1-204	Office of Revenue Collections .....	C-76	3-300	Transportation Development .....	B-46
1-205	General Services Administration .....	D-1	4-011	Wildewood Strt Lands Main Dist .....	D-11
	General Services Org Chart .....	D-5	4-102	Mental Health .....	E-26
1-209	General Revenues .....	C-34		Mental Health Org Chart .....	E-33
1-301	County Counsel .....	C-51	4-103	Health .....	E-4
	County Counsel Org Chart .....	C-55		Health Org Chart .....	D-9
1-401	Human Resources .....	C-56	4-104	Mental Health Services Act .....	E-34
	Human Resources Org Chart .....	C-59	4-110	County Share - Health Care – Gen .....	C-43
1-502	County Elections .....	C-18	4-112	County Share - Health Fund .....	C-45
1-600	Sheriff – Communications .....	F-42	4-120	Health and Human Services Admin .....	E-1
	Sheriff Org Chart .....	F-45		Health & Hum Serv Admin Org Chart ...	E-3
1-700	Building Maintenance .....	D-8	4-134	Jail Medical .....	E-10
1-701	Main Jail Expansion .....	B-34	4-201	Non County Providers .....	E-14
1-801	Plant Acquisition .....	B-36	4-301	California Children’s Services .....	E-20
1-911	General Insurance & Bonds .....	C-60	4-400	Water Works District #1 .....	B-80
1-920	Engineering Services .....	B-9	4-580	Fleet Management ISF.....	D-18
1-922	Water Resources .....	B-53	4-590	Liability Insurance .....	C-67
1-923	Flood Control .....	B-56	4-591	Workers' Compensation ISF.....	C-69
2-103	Court Bailiffs .....	F-46	5-101	Welfare Administration .....	E-41

**Sutter County Budget Units**  
*Numerical Order*

	Welfare Org Chart .....	E-45
5-110	County Share - Welf/Soc Serv – Gen .....	C-46
5-113	County Share - Welf/Soc Servs Fund .....	C-48
5-201	IHSS .....	E-48
5-204	Temporary Aid for Needy Families .....	E-50
5-206	Foster Care .....	E-52
5-207	Refugee Cash Assistance .....	E-54
5-209	Aid for Adoption .....	E-55
5-302	General Relief .....	E-57
5-601	Veterans' Service Officer .....	A-26
6-201	County Library .....	A-14
	County Library Org Chart .....	A-19
6-301	Bi-County Farm Advisor .....	A-8
	Bi-County Farm Advisor Org Chart .....	A-13
7-101	Parks and Recreation .....	D-6
7-201	Community Memorial Museum .....	A-20
	Community Mem Museum Org Chart .....	A-23
7-202	Subsidy Requests .....	A-24
7-203	Veterans' Mem Community Building .....	D-25
7-204	Ettl Hal .....	D-27
8-145	Information Technology ISF .....	D-21
9-900	Contingency .....	C-49



Schedules  
and Detail of Budget Unit  
Financing Uses



Agriculture,  
Cultural  
& Educational

Section A





FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,316,028	1,075,336	1,339,229	1,339,229	1,372,462
51013 Special Pay	1,205	969	2,400	2,400	2,400
51014 Other Pay	39,620	6,223	6,300	6,300	10,000
51020 Extra Help	20,261	5,752	13,400	13,400	12,500
51030 Overtime	2,326				
51100 Co Contribution FICA	99,420	78,360	101,748	101,748	102,027
51110 Co Contribution Retirement	247,668	203,228	256,703	256,703	272,593
51111 Retirement Allowance	44,846	12,897	13,212	13,212	
51120 Co Contribution-Group Insuranc	268,850	206,940	273,280	273,280	283,562
51130 Co Contrib Unemploymnt Insrnc	619				
51150 Interfund Workers Compensation	14,987	12,947	12,947	12,947	18,860
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,055,830	1,602,652	2,019,219	2,019,219	2,074,404 *
<b>SERVICES AND SUPPLIES</b>					
52040 Agriculture	7,782	3,610	4,500	5,350	4,500
52050 Clothing & Personal	3,078	368	3,500	3,500	3,500
52051 Security Equipment	2,873				
52060 Communications	8,434	8,037	10,200	10,200	10,200
52120 Maintenance Equipment	745	1,780	2,000	3,740	2,300
52135 Software License & Maintenance	3,582	3,300	4,500	4,500	4,500
52136 Computer Hardware	310				
52150 Memberships	4,402	4,640	4,830	4,830	4,830
52170 Office Expenses	7,715	4,776	9,200	9,200	9,200
52173 Subscription-Publication	587	638	1,500	1,500	1,500
52180 Professional/Specialized Srvs	58,181	28,974	57,846	57,846	59,482
52200 Rents & Leases Equipment	750	1,671	750	750	750
52220 Small Tools	208	17	500	500	500
52225 Office Equipment	363	64	2,500	2,500	2,500
52230 Special Departmental Expense	1,453	1,356	3,000	4,116	2,700
52232 Employment Training	2,840	377	2,000	2,000	2,000
52250 Transportation & Travel	8,259	3,947	7,000	7,000	7,000
TOTAL SERVICES AND SUPPLIES	* 111,562	63,555	113,826	117,532	115,462 *
<b>OTHER CHARGES</b>					
53569 Interfund Trans Out-Spec Rev	6,500	6,500	6,500	6,500	6,500
53601 Interfund Ins ISF Premium	9,909		3,675	3,675	5,406
53613 Interfund Fleet Admin	12,100	3,252	13,920	13,920	13,330
53615 Interfund Fuel & Oil	37,528	15,731	29,569	29,569	31,669
53616 Interfund Vehicle Maintenance	36,811	11,623	26,821	26,821	29,848
53620 Interfd Information Technology	47,336	24,910	62,880	62,880	61,338
53623 Interfund Fingerprints	75		125	125	75
53636 Interfund IT Equipment Replmnt	4,744	2,414			
53685 Interfund Office Expense	7				
53689 Interfund Physical/Drug	186		35	35	35
TOTAL OTHER CHARGES	* 155,196	64,430	143,525	143,525	148,201 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset	26,779				
TOTAL CAPITAL ASSETS	* 26,779				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	** 2,349,367	1,730,637	2,276,570	2,280,276	2,338,067 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	2,672	1,141	3,389	3,389	3,389
55203 Intrafund Printing	2,226	206	1,000	1,000	1,000
55204 Intrafund Copier Rental	2,601	1,300	2,700	2,700	2,700
55205 Intrafund Gen Insurance/Bonds	1,509	1,586	1,556	1,556	1,805
55207 Intrafund Safety Admin	566	270	600	600	270
55208 Intrafund Drug Testing	42	85	200	200	200
55211 Intrafund Fingerprints	128		130	130	130
55218 Intra Cert Unif Prog Agncy-Ag	9,676-		10,000-	10,000-	
55229 Intrafund Plant Acquisition	99,989		365,599	365,599	218,400
TOTAL INTRAFUND TRANSFERS	* 100,057	4,588	365,174	365,174	227,894 *
TOTAL NET BUDGET	** 2,449,424	1,735,225	2,641,744	2,645,450	2,565,961 *
USER PAY REVENUES					
42060 Transportation Permit Oversize		100			200
46107 15% Device Reg 4 CCR 4075	4	436			400
46136 Bait Sales Ag Commissioner	3,087	2,309	2,600	2,600	2,600
46137 Equipment Rental Testing	327	228	480	480	150
46138 PCO/PCA/Pilot	4,365	4,025	4,000	4,000	4,000
46139 Bee Registration	110	130	100	100	100
46140 Bee Inspection	3,739		1,000	1,000	1,000
46141 Field Inspection	95,845	119,314	94,000	94,000	98,000
46142 Phytosanitary	83,254	69,121	75,000	75,000	80,000
46143 Standardization Inspection			500	500	500
46144 Rodent Control	2,093	7,913	7,000	7,000	7,000
46146 Farm Labor Contractor Fees	925	550	600	600	600
46150 Photocopy Charges	7	11	20	20	20
46164 Structural Exams PC	435	285	400	400	400
46171 Seed Samples	1,708	2,099	1,800	1,800	2,000
46225 Device Registration Fees	84,175	85,925	84,000	84,000	90,000
46320 Other Chgs Current Services	304	2,954	200	2,270	1,580
46322 Testing Fees Weights/Measures	70		200	200	200
46329 Information Requests	141	53	2,000	2,000	200
46522 Interfund AG Roadside Spraying	67,459				
46607 Inter Special Dept Expense Rev	120	120	120	120	125
47407 Other Sales	27				
47500 Other Revenue	5		200	200	200
47503 Contribution Frm Non Gov Agenc	1,908		600	2,236	
47540 Refund	488	361			100
TOTAL USER PAY REVENUES	* 350,596	295,934	274,820	278,526	289,375 *
GOVERNMENTAL REVENUES					
43112 Civil Penalty	10,660	8,450	8,000	8,000	8,000
43213 Weights/Measures Civil Penalty	60	451	2,000	2,000	2,000
45111 St Grant		2,176			10,000
45137 St Pesticide Use RP Data Entry	12,320	6,930	9,300	9,300	6,160
45146 St Seed Inspection	4,537	4,515	3,900	3,900	4,000

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
45147 St Device Repairmen	876		1,000	1,000	1,000
45148 St Weighmaster Inspection	2,850	2,850	2,850	2,850	
45149 St CCIA Seed Certificate	2,500	2,684	2,600	2,600	2,600
45151 St Nursery Inspection	1,787		1,800	1,800	2,000
45152 St Organic Food Act	2,970	3,639	3,500	3,500	3,500
45154 St Light Brown Apple Moth		1,996			2,500
45202 St Pest Exclusion	5,151	3,403			
45236 St Asian Citrus Psyllid		3,552			3,000
45237 St Glassy-Winged Sharpshooter	10,723	36,647	26,500	26,500	21,900
45246 St Petroleum Inspection	1,950	1,950	1,950	1,950	1,950
45248 St Weed Control Managemnt Area	2,265				
45262 St Unclaimed Gas Tax	751,812	699,368	622,658	622,658	730,000
45263 St Pesticide Mill Tax	350,299	372,377	320,000	320,000	320,000
45265 St Med Fruit Fly	41,611	18,525	40,000	40,000	26,488
45285 St Nematode	518	1,125	1,800	1,800	1,800
45566 Certified Producers	2,426	1,360	2,000	2,000	2,000
TOTAL GOVERNMENTAL REVENUES	* 1,205,315	1,171,998	1,049,858	1,049,858	1,148,898 *
GENERAL REVENUES					
44100 Interest Apportioned	159-				
TOTAL GENERAL REVENUES	* 159-				*
TOTAL REVENUES	** 1,555,752	1,467,932	1,324,678	1,328,384	1,438,273 *
UNREIMBURSED COSTS	** 893,672	267,293	1,317,066	1,317,066	1,127,688 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
AGCO Ag Comm-Sealer Wgts & Measures 7906- 9629	1.00	1.00	1.00	1.00	1.00
ASAS Asst Agric Comm/Sealer 6779- 8305	1.00	1.00	1.00	1.00	1.00
DEAG Dep Agric Comm 5852- 7165	1.00	1.00	1.00	1.00	1.00
ASWM Asst Dir Wgts & Meas 5852- 7165	1.00	1.00	1.00	1.00	1.00
SASB Supvg Ag Standards Biologist 5058- 6190	1.00	1.00	1.00	1.00	1.00
AGS3 Ag-Std Biologist III 4334- 5360	11.00	11.00	11.00	11.00	10.00
OR					
AGS2 Ag-Std Biologist II 3889- 4814					
OR					
AGS1 Ag-Std Biologist I 3481- 4334					
AGF2 Ag Field Asst II 2765- 3443	3.00	3.00	2.00	3.00	2.00
OR					
AGF1 Ag Field Asst I 2343- 2917					
EXS1 Executive Secretary I 3170- 3957	1.00	1.00	1.00	1.00	1.00
SECY Secretary 2843- 3541	1.00	1.00	1.00	1.00	1.00
ACL3 Account Clerk III 2843- 3541	1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 22.00	22.00	21.00	22.00	20.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53643 Interfd Wt Truck Maint-Sutter	2,589	561	2,500	2,500	2,500
53645 Interfund Wt Truck Maint-Yuba	1,553	320	1,500	1,500	1,500
53646 Interfd Wt Truck Maint-Nevada	1,036	241	1,000	1,000	1,000
TOTAL OTHER CHARGES	* 5,178	1,122	5,000	5,000	5,000 *
TOTAL GROSS BUDGET	** 5,178	1,122	5,000	5,000	5,000 *
TOTAL NET BUDGET	** 5,178	1,122	5,000	5,000	5,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		10,000	10,000	10,050 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 5,178	1,122	15,000	15,000	15,050 *
USER PAY REVENUES					
46588 Interfnd Maint Wt Truck-Sutter	4,000	2,500	2,500	2,500	2,500
46594 Interfd Replce Wt Truck-Sutter	2,500	4,000	4,000	4,000	4,000
47528 Maintenance Revenue-Yuba	2,400	1,500	1,500	1,500	1,500
47529 Maintenance Revenue-Nevada	1,600	1,000	1,000	1,000	1,000
47530 Replacement Revenue-Yuba	1,500	2,400	2,400	2,400	2,400
47531 Replacement Revenue-Nevada	1,000	1,600	1,600	1,600	1,600
TOTAL USER PAY REVENUES	* 13,000	13,000	13,000	13,000	13,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	2,078	1,350	2,000	2,000	2,050
TOTAL GENERAL REVENUES	* 2,078	1,350	2,000	2,000	2,050 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 15,078	14,350	15,000	15,000	15,050 *
UNREIMBURSED COSTS	** 9,900-	13,228-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	98,629	72,004	86,827	86,827	88,065
51020 Extra Help			1,644	1,644	3,476
51100 Co Contribution FICA	7,070	5,217	6,408	6,408	6,624
51110 Co Contribution Retirement	18,448	13,596	16,395	16,395	17,461
51111 Retirement Allowance	3,245	864	836	836	
51120 Co Contribution-Group Insuranc	28,752	18,098	28,652	28,652	23,731
51150 Interfund Workers Compensation	345	327	327	327	282
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 156,489	110,106	141,089	141,089	139,639 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,471	1,099	2,200	2,200	2,200
52120 Maintenance Equipment	35		800	800	
52125 Other Dept Fuel & Oil	214	21	125	125	125
52135 Software License & Maintenance	1,327	1,240	1,450	1,450	1,450
52169 Outside Printing		353	800	800	2,500
52170 Office Expenses	7,703	5,408	8,500	8,500	9,500
52173 Subscription-Publication	309	195	315	315	315
52180 Professional/Specialized Srvs		144	165	165	165
52250 Transportation & Travel	725	676	900	900	900
52260 Utilities	10,138	6,883	10,000	10,000	10,000
TOTAL SERVICES AND SUPPLIES	* 21,922	16,019	25,255	25,255	27,155 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,260		448	448	481
53613 Interfund Fleet Admin	2,046	650	2,486	2,486	2,381
53615 Interfund Fuel & Oil	8,204	3,828	5,803	5,803	7,818
53616 Interfund Vehicle Maintenance	5,839	1,208	6,872	6,872	6,440
53620 Interfd Information Technology	966	593	1,166	1,166	1,137
53623 Interfund Fingerprints			25	25	
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 18,315	6,279	16,835	16,835	18,292 *
TOTAL GROSS BUDGET	** 196,726	132,404	183,179	183,179	185,086 *
<b>INTRAFUND TRANSFERS</b>					
55204 Intrafund Copier Rental	1,370	684	1,400	1,400	2,800
55205 Intrafund Gen Insurance/Bonds	204	144	146	146	168
55211 Intrafund Fingerprints			40	40	
55230 Intrafund A-87 Building Maint.	22,457	25,096	25,096	25,096	20,820
55241 Intrafund Rents/Leases	5,000	5,000	5,000	5,000	5,000
TOTAL INTRAFUND TRANSFERS	* 29,031	30,924	31,682	31,682	28,788 *
TOTAL NET BUDGET	** 225,757	163,328	214,861	214,861	213,874 *
<b>USER PAY REVENUES</b>					
47540 Refund	185				
TOTAL USER PAY REVENUES	* 185				*
<b>GOVERNMENTAL REVENUES</b>					

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
45550 Yuba Farm Advisor		77,622	50,361	79,499	79,499	78,777
TOTAL GOVERNMENTAL REVENUES	*	77,622	50,361	79,499	79,499	78,777 *
GENERAL REVENUES						
44100 Interest Apportioned		4-				
TOTAL GENERAL REVENUES	*	4-				*
TOTAL REVENUES	**	77,803	50,361	79,499	79,499	78,777 *
UNREIMBURSED COSTS	**	147,954	112,967	135,362	135,362	135,097 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT						
EXS1 Executive Secretary I	3170- 3957	1.00	1.00	1.00	1.00	1.00
OFA3 Office Assistant III	2698- 3354	1.00	1.00	1.00	1.00	1.00
OFA2 Office Assistant II	2410- 3001	.50				
TOTAL BUDGET UNIT POSITIONS	**	2.50	2.00	2.00	2.00	2.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	620,406	489,185	604,850	604,850	617,742
51013 Special Pay	1,205	970	1,754	1,754	1,205
51014 Other Pay	4,426	11,497	17,140	17,140	4,200
51020 Extra Help	45,309	25,438	8,980	8,980	32,000
51030 Overtime		6			
51100 Co Contribution FICA	49,282	38,654	44,864	44,864	46,997
51110 Co Contribution Retirement	119,822	94,728	113,362	113,362	122,719
51111 Retirement Allowance	21,348	5,968	5,797	5,797	
51120 Co Contribution-Group Insuranc	146,132	111,245	153,584	153,584	148,538
51121 Contribution Deferred Comp					653
51130 Co Contrib Unemploymnt Insrnc	1,218				
51150 Interfund Workers Compensation	11,143	12,204	12,204	12,204	12,474
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,020,291	789,895	962,535	962,535	986,528 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	37,055	72,405	18,159	18,159	28,800
52120 Maintenance Equipment	9,756	9,093	6,648	6,648	9,066
52135 Software License & Maintenance	13,463	3,809	7,828	7,828	4,370
52136 Computer Hardware	22,883	7,100	6,900	6,900	10,000
52150 Memberships	8,530	9,258	8,535	8,535	9,995
52170 Office Expenses	34,009	21,775	38,481	38,481	64,472
52172 Postage	60	56	25	25	25
52230 Special Departmental Expense	48,088	40,134	50,712	50,712	49,531
52232 Employment Training		75			
52250 Transportation & Travel	31		50	50	
52299 Collection Development	64,309	38,804	32,000	32,000	45,000
TOTAL SERVICES AND SUPPLIES	* 238,184	202,509	169,338	169,338	221,259 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	11,710		4,332	4,332	2,136
53613 Interfund Fleet Admin	409	130	497	497	476
53615 Interfund Fuel & Oil	372	182	738	738	445
53616 Interfund Vehicle Maintenance	1,455	127	1,000	1,000	937
53620 Interfd Information Technology	6,362	4,006	9,164	9,164	8,939
53623 Interfund Fingerprints			50	50	
53636 Interfund IT Equipment Replmnt	412	210			
53689 Interfund Physical/Drug			310	310	310
TOTAL OTHER CHARGES	* 20,720	4,655	16,091	16,091	13,243 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 1,279,195	997,059	1,147,964	1,147,964	1,221,030 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	1,915	632	2,213	2,213	2,213
55204 Intrafund Copier Rental	1,865	932	1,900	1,900	1,900
55205 Intrafund Gen Insurance/Bonds	3,067	3,019	3,172	3,172	3,599

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
55211 Intrafund Fingerprints			250	250	250
TOTAL INTRAFUND TRANSFERS	* 6,847	4,583	7,535	7,535	7,962 *
TOTAL NET BUDGET	** 1,286,042	1,001,642	1,155,499	1,155,499	1,228,992 *
USER PAY REVENUES					
42170 Sheriffs Fees & Permits		378-			
46241 Children & Families		3,750			5,000
46305 Library Fees & Fines	65,683	49,900	64,000	64,000	65,000
46320 Other Chgs Current Services		2,973			6,500
46578 Interfund Trans In-Special Rev					45,000
47503 Contribution Frm Non Gov Agenc			6,500	6,500	
47510 Donations	17,882	15,927	15,000	15,000	5,000
47540 Refund		2,188			
TOTAL USER PAY REVENUES	* 83,565	74,360	85,500	85,500	126,500 *
GOVERNMENTAL REVENUES					
45105 St Matching Funds for Literacy	9,854	32,230	10,465	10,465	22,000
45106 St Direct Loan	8,442				
45172 St CA Dept Ed-ABE 231	142,374	108,876	148,496	148,496	186,134
45256 St CA Dept Ed Civics Education	66,618	8,084	59,179	59,179	51,097
45286 St Interlibrary Loan	25,773				
TOTAL GOVERNMENTAL REVENUES	* 253,061	149,190	218,140	218,140	259,231 *
GENERAL REVENUES					
44100 Interest Apportioned	495	365			500
TOTAL GENERAL REVENUES	* 495	365			500 *
TOTAL REVENUES	** 337,121	223,915	303,640	303,640	386,231 *
UNREIMBURSED COSTS	** 948,921	777,727	851,859	851,859	842,761 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DILS Dir of Library Services	6447- 7906	1.00	1.00	1.00	1.00
LISC Library Services Coordinator	3889- 4814	3.00	3.00	3.00	3.00
LISC Library Services Coordinator	3889- 4814	1.00	1.00	1.00	1.00
(LIMITED TERM)					
SULT Supervising Library Technician	3770- 4689	2.00	2.00	2.00	2.00
LITE Library Technician	3170- 3957	4.00	4.00	4.00	4.00
LIA2 Library Assistant II	2553- 3170	3.00	3.00	3.00	3.00
OR					
LIA1 Library Assistant I	2282- 2843				
LIA2 Library Assistant II	2553- 3170	2.00	2.00	2.00	2.00
(LIMITED TERM)					
OR					
LIA1 Library Assistant I	2282- 2843				
(LIMITED TERM)					
TOTAL BUDGET UNIT POSITIONS	** 16.00	16.00	16.00	16.00	16.00 *



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	124,163	81,466	101,163	101,163	115,097
51014 Other Pay	3,885	4,062	3,900	3,900	3,882
51020 Extra Help	4,276	1,910	4,363	4,363	4,911
51100 Co Contribution FICA	9,997	6,588	8,008	8,008	8,852
51110 Co Contribution Retirement	23,224	15,382	21,489	21,489	22,821
51111 Retirement Allowance	4,214	972	1,135	1,135	
51120 Co Contribution-Group Insuranc	13,832	10,861	13,788	13,788	14,858
51150 Interfund Workers Compensation	420	448	448	448	366
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 184,011	121,689	154,294	154,294	170,787 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	539	460	650	650	600
52130 Maintenance Structure/Imprvmnt			213	213	213
52150 Memberships	635	454	820	820	820
52170 Office Expenses	575	486	1,300	1,300	1,300
52173 Subscription-Publication	245	222	250	250	250
52220 Small Tools			75	75	75
52230 Special Departmental Expense	4,198	3,800	3,900	3,900	3,900
52250 Transportation & Travel	156	146	800	800	800
TOTAL SERVICES AND SUPPLIES	* 6,348	5,568	8,008	8,008	7,958 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,388		520	520	481
53620 Interfd Information Technology	725	391	862	862	841
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 2,113	391	1,417	1,417	1,357 *
TOTAL GROSS BUDGET	** 192,472	127,648	163,719	163,719	180,102 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	917	526	1,225	1,225	1,225
55204 Intrafund Copier Rental	1,232	616	1,300	1,300	1,300
55205 Intrafund Gen Insurance/Bonds	877	654	691	691	761
55211 Intrafund Fingerprints			40	40	40
55242 Intrafund Museum Rental Rev			14,000-	14,000-	6,455-
TOTAL INTRAFUND TRANSFERS	* 3,026	1,796	10,744-	10,744-	3,129-*
TOTAL NET BUDGET	** 195,498	129,444	152,975	152,975	176,973 *
<b>USER PAY REVENUES</b>					
46578 Interfund Trans In-Special Rev	250	213	213	213	213
47514 County Museum Reimbursement	25,000		20,000	20,000	20,000
TOTAL USER PAY REVENUES	* 25,250	213	20,213	20,213	20,213 *
TOTAL GOVERNMENTAL REVENUES	*				*
<b>GENERAL REVENUES</b>					
44100 Interest Apportioned		4-			
TOTAL GENERAL REVENUES	* 4-				*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2013-14  
 UNIT TITLE: COMMUNITY MEMORIAL MUSEUM (CONTINUED)  
 FUNCTION: RECREATION & CULTURAL SERVICES  
 ACTIVITY: CULTURAL SERVICES  
 DEPT 7-201 05-24-13 11:26 AM  
 FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL REVENUES	** 25,246	213	20,213	20,213	20,213 *
UNREIMBURSED COSTS	** 170,252	129,231	132,762	132,762	156,760 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
MUDR Museum Dir-Curator 4988- 6163	1.00	.90	.80	.90	.80
ASMU Asst Museum Curator 2917- 3636	1.00	.90	.80	.90	.80
TOTAL BUDGET UNIT POSITIONS	** 2.00	1.80	1.60	1.80	1.60 *

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES						
53200 Contribution to Other Agencies		72,000	78,484		17,000	
53200 YS Economic Development	411			52,000	52,000	
TOTAL OTHER CHARGES	*	72,000	78,484	52,000	69,000	*
TOTAL GROSS BUDGET	**	72,000	78,484	52,000	69,000	*
INTRAFUND TRANSFERS						
55205 Intrafund Gen Insurance/Bonds			176			
TOTAL INTRAFUND TRANSFERS	*		176			*
TOTAL NET BUDGET	**	72,000	78,660	52,000	69,000	*
TOTAL USER PAY REVENUES	*					*
TOTAL GOVERNMENTAL REVENUES	*					*
TOTAL REVENUES	**					*
UNREIMBURSED COSTS	**	72,000	78,660	52,000	69,000	*

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2013-14  
 UNIT TITLE: VETERANS SERVICE OFFICER  
 FUNCTION: PUBLIC ASSISTANCE  
 ACTIVITY: VETERANS SERVICES  
 DEPT 5-601  
 05-24-13 11:13 AM  
 FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53200 Contribution to Other Agencies	46,363	44,053	91,778	91,778	91,552
TOTAL OTHER CHARGES	* 46,363	44,053	91,778	91,778	91,552 *
TOTAL GROSS BUDGET	** 46,363	44,053	91,778	91,778	91,552 *
TOTAL NET BUDGET	** 46,363	44,053	91,778	91,778	91,552 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**				*
UNREIMBURSED COSTS	** 46,363	44,053	91,778	91,778	91,552 *

Development  
Services

Section B



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	588,841	365,902	423,993	460,998	626,653
51014 Other Pay	24,695	1,814	2,415	2,415	6,908
51100 Co Contribution FICA	44,820	27,410	30,394	33,225	45,882
51110 Co Contribution Retirement	110,137	69,090	80,059	87,460	124,246
51111 Retirement Allowance	19,428	4,081	2,874	2,874	
51120 Co Contribution-Group Insuranc	109,261	72,034	93,544	95,647	131,121
51121 Contribution Deferred Comp			650	650	1,306
51150 Interfund Workers Compensation	2,413	2,158	2,158	2,158	8,102
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 899,595	542,489	636,087	685,427	944,218 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,301	1,691	2,000	2,000	5,310
52120 Maintenance Equipment					375
52136 Computer Hardware	81				
52150 Memberships	43	85	43	43	1,045
52170 Office Expenses	1,442	1,599	2,000	2,000	3,548
52173 Subscription-Publication	223	100	500	500	500
52180 Professional/Specialized Srvs	1,556				20,000
52225 Office Equipment	897				350
52230 Special Departmental Expense	1,412	492	1,380	1,380	1,380
52232 Employment Training	275	720	750	750	750
52250 Transportation & Travel	1,027	990	750	750	750
TOTAL SERVICES AND SUPPLIES	* 8,257	5,677	7,423	7,423	34,008 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	7,417		2,846	2,846	7,467
53613 Interfund Fleet Admin	818	260	994	994	952
53615 Interfund Fuel & Oil	900	886	1,260	1,260	1,583
53616 Interfund Vehicle Maintenance	762	764	4,444	4,444	4,165
53620 Interfd Information Technology	14,968	10,246	23,422	23,422	45,567
53623 Interfund Fingerprints	25		25	25	25
53636 Interfund IT Equipment Replmnt	2,475	1,154			
53685 Interfund Office Expense	7				
53689 Interfund Physical/Drug	62		70	70	70
TOTAL OTHER CHARGES	* 27,434	13,310	33,061	33,061	59,829 *
<b>CAPITAL ASSETS</b>					
54300 4D sedan	1				
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 935,286	561,476	676,571	725,911	1,038,055 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	2,734	935	3,334	3,334	3,334
55203 Intrafund Printing	1,136	470	900	900	900
55204 Intrafund Copier Rental	1,071	349	1,997	1,997	1,497
55205 Intrafund Gen Insurance/Bonds	282	220	212	212	248
55211 Intrafund Fingerprints	32		40	40	40
55222 Intra Cert Unif Prog Agncy-EH	22,064-		70,000-	70,000-	

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
55235 Intrafund Administration Svcs	678,114-	434,982-	680,000-	680,000-	553,285-
55238 Intrafund Other	15,529				
55240 Intrafund Overhead (A-87) Cost	64,776	85,858	171,715	171,715	137,538
TOTAL INTRAFUND TRANSFERS	* 614,618-	347,150-	571,802-	571,802-	409,728-*
TOTAL NET BUDGET	** 320,668	214,326	104,769	154,109	628,327 *
USER PAY REVENUES					
42700 Admin Fees-from other Agencies	112	43			
46141 Field Inspection		916			
46150 Photocopy Charges	479	127	100	100	100
46575 Interfund Admin-Misc Depts	52,509	79,690	95,000	95,000	83,213
46578 Interfund Trans In-Special Rev	16,874				
46584 Interfund PW Admin-Road					129,915
47407 Other Sales	25	8			
47515 Contrib from othr Agency Sut C					36,172
47540 Refund	60				
TOTAL USER PAY REVENUES	* 70,059	80,784	95,100	95,100	249,400 *
GOVERNMENTAL REVENUES					
43106 Administrative Service Revenue	5,665				
TOTAL GOVERNMENTAL REVENUES	* 5,665				*
GENERAL REVENUES					
44100 Interest Apportioned	26-				
TOTAL GENERAL REVENUES	* 26-				*
TOTAL REVENUES	** 75,698	80,784	95,100	95,100	249,400 *
UNREIMBURSED COSTS	** 244,970	133,542	9,669	59,009	378,927 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DICS Dir of Community Services 9172-11105	1.00	1.00	1.00	1.00	1.00
ADCS Asst Director Community Serv 8305-10118	1.00				
DDPA Dep Director PW-Admn & Finance 7165- 8736					1.00
ADSO Admin Services Officer 5852- 7165	1.00	.80		.80	
ACC2 Accountant II 4107- 5073					1.00
ACC1 Accountant I 3677- 4570					1.00
ACT1 Accounting Technician I 3170- 3957					1.00
ACT2 Accounting Technician II 3541- 4385					1.00
SPTE Senior Permit Technician 3443- 4285	1.00	1.00	1.00	1.00	
PETE Permit Technician 3261- 4060	2.00	2.00	2.00	2.00	
EXS2 Executive Secretary II 3541- 4385	1.00	1.00	1.00	1.00	1.00
OFA3 Office Assistant III 2698- 3354	3.00	2.00	2.00	2.00	2.00
OFA2 Office Assistant II 2410- 3001					1.00
HZMS Hazardous Materials Specialist 4570- 5644	1.00	1.00		1.00	
TOTAL BUDGET UNIT POSITIONS	** 11.00	8.80	7.00	8.80	10.00 *



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	102,161	91,839	112,589	112,589	61,247
51014 Other Pay	5,014	5,164	1,986	1,986	2,520
51100 Co Contribution FICA	8,195	7,412	9,030	9,030	4,871
51110 Co Contribution Retirement	19,108	17,325	21,259	21,259	12,143
51111 Retirement Allowance	3,503	1,114	1,109	1,109	
51120 Co Contribution-Group Insuranc	4,873	4,377	5,567	5,567	4,992
51150 Interfund Workers Compensation	369	393	393	393	422
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 143,223	127,624	151,933	151,933	86,195 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	15,360	69,023	82,519	88,519	21,049
52120 Maintenance Equipment	300	1,700	1,500	1,500	1,500
52136 Computer Hardware		2,178			
52150 Memberships	120	175	110	110	175
52170 Office Expenses	34	8	100	100	50
52173 Subscription-Publication			100	100	100
52180 Professional/Specialized Srvs	2,300	10,394	3,000	93,000	43,000
52190 Publication Legal Notice		393			
52230 Special Departmental Expense	1,949	6,902	1,000	1,000	2,500
52232 Employment Training	2,135	375	3,500	3,500	2,500
52250 Transportation & Travel	840	1,691	2,500	2,500	2,500
TOTAL SERVICES AND SUPPLIES	* 23,038	92,839	94,329	190,329	73,374 *
<b>OTHER CHARGES</b>					
53217 Contrib Oth Agency Yuba City	178,800	56,213	61,560	102,651	62,208
53601 Interfund Ins ISF Premium	433		161	161	153
53602 Interfund Gen Insurance & Bond	16	18	18	18	21
53610 Interfund Postage	24	7	9	9	9
53611 Interfund Printing	56	61	1,200	1,200	1,200
53613 Interfund Fleet Admin	409	130	497	497	476
53615 Interfund Fuel & Oil	1,373	722	2,230	2,230	1,979
53616 Interfund Vehicle Maintenance	487	1,558	2,633	2,633	2,467
53620 Interfd Information Technology	2,623	3,041	5,604	5,604	5,467
53628 Interfund Admin - Misc Depts	28,627	29,540	36,500	36,500	36,983
53636 Interfund IT Equipment Replmnt	206	210			
53670 Interfund Overhead (A-87) Cost	56,043	23,910	47,819	47,819	24,659
53680 Interfund Transfer Out	69,310	40,030	9,257	57,999	24,479
53683 Interfund Drug Testing			50	50	50
53685 Interfund Office Expense	7				
TOTAL OTHER CHARGES	* 338,414	155,440	167,538	257,371	160,151 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset				6,500	
TOTAL CAPITAL ASSETS	*			6,500	*
TOTAL GROSS BUDGET	** 504,675	375,903	413,800	606,133	319,720 *
<b>INTRAFUND TRANSFERS</b>					
55238 Intrafund Other	73,199	7,000		20,466	

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL INTRAFUND TRANSFERS	*	73,199	7,000		20,466	*
TOTAL NET BUDGET	**	577,874	382,903	413,800	626,599	319,720 *
USER PAY REVENUES						
42700 Admin Fees-from other Agencies			368			
47407 Other Sales			2			
TOTAL USER PAY REVENUES	*		370			*
GOVERNMENTAL REVENUES						
45306 Fed Grant		329,590	110,870	146,036	358,835	140,436
45394 Fed Other Aid		142,792		150,000	150,000	121,000
TOTAL GOVERNMENTAL REVENUES	*	472,382	110,870	296,036	508,835	261,436 *
GENERAL REVENUES						
44100 Interest Apportioned			4-			
TOTAL GENERAL REVENUES	*		4-			*
TOTAL REVENUES	**	472,378	111,240	296,036	508,835	261,436 *
UNREIMBURSED COSTS	**	105,496	271,663	117,764	117,764	58,284 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT						
EMOM Emergency Operations Manager	6779- 8305	1.00	1.00	1.00	1.00	.50
PUIO Public Information Officer	5852- 7165		.10	.10	.10	.20
TOTAL BUDGET UNIT POSITIONS	**	1.00	1.10	1.10	1.10	.70 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	852,410	728,657	934,638	934,638	530,963
51014 Other Pay	13,799	5,692	16,000	16,000	7,000
51020 Extra Help	70,649	66,687	71,033	71,033	50,100
51030 Overtime	3,998	290	1,500	1,500	15,500
51100 Co Contribution FICA	66,909	56,818	73,120	73,120	44,004
51110 Co Contribution Retirement	159,301	137,585	179,784	179,784	106,663
51111 Retirement Allowance	29,243	8,466	9,193	9,193	
51120 Co Contribution-Group Insuranc	128,594	94,802	143,345	143,345	61,724
51121 Contribution Deferred Comp	50	375	325	325	
51150 Interfund Workers Compensation	4,131	7,314	7,314	7,314	25,367
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,329,084	1,106,686	1,436,252	1,436,252	841,321 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	440	156			
52060 Communications	8,134	3,485	6,000	6,000	1,593
52120 Maintenance Equipment	179		500	500	125
52121 Maintenance Equipment Contract	2,438	3,350	2,000	2,000	5,500
52135 Software License & Maintenance	2,527	2,598	2,200	2,200	2,200
52150 Memberships	863	453	900	900	
52170 Office Expenses	4,191	3,350	3,500	3,500	1,064
52173 Subscription-Publication	90	413	200	200	100
52180 Professional/Specialized Srvs	3,651	58	1,000	1,000	1,000
52225 Office Equipment		193	350	350	
52228 Map Supplies & Photocopying	1,045		1,000	1,000	1,000
52232 Employment Training	979	3,953	3,000	3,000	750
52249 Other Equipment	4,799				
52250 Transportation & Travel	749	2,102	2,000	2,000	1,000
TOTAL SERVICES AND SUPPLIES	* 30,085	20,111	22,650	22,650	14,332 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	4,652		480	480	1,421
53613 Interfund Fleet Admin	177	130			527
53614 Interfund Misc Non-Road					
53615 Interfund Fuel & Oil	60	208			1,386
53616 Interfund Vehicle Maintenance	279	3,682			3,280
53620 Interfd Information Technology	18,990	13,635	31,055	31,055	7,574
53623 Interfund Fingerprints	25	25	75	75	25
53628 Interfund Admin - Misc Depts	1,820				
53636 Interfund IT Equipment Replmnt	2,269	1,154			
53647 Interfund Road	99,473	1,771			
53685 Interfund Office Expense		7			
53688 Interfund Rents/Leases	556	425	560	560	567
53689 Interfund Physical/Drug	62	62	70	70	70
TOTAL OTHER CHARGES	* 128,363	21,099	32,240	32,240	14,850 *
TOTAL GROSS BUDGET	** 1,487,532	1,147,896	1,491,142	1,491,142	870,503 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	366	118	366	366	366

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
55203 Intrafund Printing	50	355	400	400	400
55204 Intrafund Copier Rental	750	376	821	821	821
55205 Intrafund Gen Insurance/Bonds	443	2,165	2,275	2,275	2,581
55211 Intrafund Fingerprints	32	32	130	130	130
55229 Intrafund Plant Acquisition	104,919-	74,175-		4,109-	
55235 Intrafund Administration Svcs	457,219-	231,442-	394,480-	394,480-	79,096-
TOTAL INTRAFUND TRANSFERS	* 560,497-	302,571-	390,488-	394,597-	74,798-*
TOTAL NET BUDGET	** 927,035	845,325	1,100,654	1,096,545	795,705 *
USER PAY REVENUES					
46114 Admin/Clerical Cost Fee	15,000	6,674	28,694	28,694	28,694
46150 Photocopy Charges	24		250	250	250
46152 Plan & Engineering Fees	1,858	29,999	10,000	10,000	10,000
46153 Surveyor Parcel Map Fees	136		5,000	5,000	5,000
46155 Surveyor Lot Line Adjstmnt Fee	200	950	500	500	500
46583 Interfund PW Admin Services	162,296	75,999	191,752	191,752	11,523
46584 Interfund PW Admin-Road	334,394	253,934	441,498	441,498	528,516
47407 Other Sales		22			
47515 Contrib from othr Agency Sut C		10,505			
47540 Refund	60				
TOTAL USER PAY REVENUES	* 513,968	378,083	677,694	677,694	584,483 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	44-				
TOTAL GENERAL REVENUES	* 44-				*
TOTAL REVENUES	** 513,924	378,083	677,694	677,694	584,483 *
UNREIMBURSED COSTS	** 413,111	467,242	422,960	418,851	211,222 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
PWDI Public Works Director 10622-12896	1.00	1.00	1.00	1.00	
ASPW Asst Dir Public Works 9172-11105					.20
DDGS Deputy Dir General Services 7520- 9172	1.00	1.00	1.00	1.00	
DDPA Dep Director PW-Admn & Finance 7165- 8736	1.00	1.00	1.00	1.00	
SECE Senior Civil Engineer 7606- 9261					1.00
ASCI Associate Civil Engineer 6888- 8400	1.00	1.00	1.00	1.00	
OR					
ENAR Engineer-Architect 6888- 8400					
ASCI Associate Civil Engineer 6888- 8400	1.00	1.00	1.00	1.00	3.00
OR					
PWE2 Public Works Engineer II 5644- 6888					
OR					
PWE1 Public Works Engineer I 5073- 6207					
PWE2 Public Works Engineer II 5644- 6888	1.00	1.00	1.00	1.00	1.00
OR					
PWE1 Public Works Engineer I 5073- 6207					

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: ENGINEER SERVICES DEPT 1-920  
 COUNTY BUDGET ACT STATE OF CALIFORNIA (CONTINUED) 05-25-13 10:49 AM  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: GENERAL  
 SCHEDULE 9 FOR FISCAL YEAR 2013-14 ACTIVITY: OTHER GENERAL FUND 0001

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
ENT2 Engineering Technician II	4060- 5015	1.00	1.00	1.00	1.00	1.00
ACC2 Accountant II	4107- 5073	2.00	1.00	1.00	1.00	
ACC1 Accountant I	3677- 4570	1.00	1.00	1.00	1.00	
EXS2 Executive Secretary II	3541- 4385	1.00	1.00	1.00	1.00	
ACT2 Accounting Technician II	3541- 4385	1.00	1.00	1.00	1.00	
ACT1 Accounting Technician I	3170- 3957	1.00	1.00	1.00	1.00	
OFA2 Office Assistant II	2410- 3001	1.00	1.00	1.00	1.00	
TOTAL BUDGET UNIT POSITIONS	**	14.00	13.00	13.00	13.00	6.20 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	504,539	401,184	519,181	519,181	467,595
51013 Special Pay	2,409	1,892	2,400	2,400	2,400
51014 Other Pay		685			
51030 Overtime		13			
51100 Co Contribution FICA	37,678	30,030	38,770	38,770	34,884
51110 Co Contribution Retirement	94,819	76,109	98,032	98,032	93,184
51111 Retirement Allowance	17,301	5,020	5,081	5,081	
51120 Co Contribution-Group Insuranc	84,564	66,172	83,286	83,286	86,389
51121 Contribution Deferred Comp					
51150 Interfund Workers Compensation	3,193	3,252	3,252	3,252	3,268
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 744,503	584,357	750,002	750,002	687,720 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,868	1,975	2,500	2,500	2,500
52135 Software License & Maintenance	4,250				
52150 Memberships	1,506	620	500	500	1,320
52170 Office Expenses	1,021	919	500	500	750
52173 Subscription-Publication	195	48	500	500	500
52180 Professional/Specialized Srvs	1,189	200	300	300	300
52220 Small Tools		190	400	400	500
52225 Office Equipment	628				600
52230 Special Departmental Expense	501	729	400	400	600
52232 Employment Training	1,426	220	2,000	2,000	3,000
52250 Transportation & Travel	2,171	3,284	2,250	2,250	3,500
TOTAL SERVICES AND SUPPLIES	* 14,755	8,185	9,350	9,350	13,570 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,373		544	544	675
53613 Interfund Fleet Admin	2,455	650	2,483	2,483	2,378
53615 Interfund Fuel & Oil	5,050	2,162	4,804	4,804	4,157
53616 Interfund Vehicle Maintenance	5,864	2,356	3,500	3,500	3,280
53620 Interfd Information Technology	10,965	10,797	16,631	16,631	16,223
53636 Interfund IT Equipment Replmnt	1,444	735			
53685 Interfund Office Expense	7				
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 27,158	16,700	27,997	27,997	26,748 *
TOTAL GROSS BUDGET	** 786,416	609,242	787,349	787,349	728,038 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	1,125	795	953	953	953
55203 Intrafund Printing	332	494	320	320	320
55204 Intrafund Copier Rental	419	298			500
55205 Intrafund Gen Insurance/Bonds	84	163	156	156	182
55211 Intrafund Fingerprints			40	40	40
55222 Intra Cert Unif Prog Agncy-EH	226,081-	214,464-	200,000-	200,000-	244,709-
55235 Intrafund Administration Srvs	164,798	120,535	200,000	200,000	161,802
55240 Intrafund Overhead (A-87) Cost	87,357	28,204	56,408	56,408	41,861
TOTAL INTRAFUND TRANSFERS	* 28,034	63,975-	57,877	57,877	39,051-*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL NET BUDGET	** 814,450	545,267	845,226	845,226	688,987 *
USER PAY REVENUES					
42152 Food Facility Permits	157,937	130,671	156,342	156,342	155,610
42153 Recreational Health Permits	33,130	18,194	26,000	26,000	29,000
42154 Public Water System Permits	3,072	4,597	2,300	2,300	4,000
42155 L W Pumper Permits	7,106	8,249	10,000	10,000	10,000
42156 Project Permits	76,046	58,421	80,000	80,000	75,807
42700 Admin Fees-from other Agencies	1,493	3,052	3,500	3,500	3,000
46311 Plan Review	12,267	8,883	12,000	12,000	12,000
46312 Land Use	18,375	15,303	22,000	22,000	20,000
46589 Interfund Environmental Health	581,922	321,180	533,034	533,034	379,195
46607 Inter Special Dept Expense Rev					375
TOTAL USER PAY REVENUES	* 891,348	568,550	845,176	845,176	688,987 *
GOVERNMENTAL REVENUES					
43106 Administrative Service Revenue	55	1	50	50	
TOTAL GOVERNMENTAL REVENUES	* 55	1	50	50	*
GENERAL REVENUES					
44100 Interest Apportioned	34-				
TOTAL GENERAL REVENUES	* 34-				*
TOTAL REVENUES	** 891,369	568,551	845,226	845,226	688,987 *
UNREIMBURSED COSTS	** 76,919-	23,284-			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
EHMA Environmental Health Manager 6447- 7906	1.00	1.00	1.00	1.00	1.00
SUEH Supvg Env Health Specialist 5345- 6540	1.00	1.00	1.00	1.00	1.00
EHS3 Env Health Specialist III 4570- 5644	3.00	3.00	3.00	3.00	3.00
OR					
EHS2 Env Health Specialist II 4107- 5073					
EHS2 Env Health Specialist II 4107- 5073	2.00	2.00	2.00	2.00	2.00
OR					
EHS1 Env Health Specialist I 3677- 4570					
TOTAL BUDGET UNIT POSITIONS	** 7.00	7.00	7.00	7.00	7.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52060 Communications					1,500
52135 Software License & Maintenance	17,183	14,795	17,200	17,200	17,200
52150 Memberships		50			
52170 Office Expenses	65	119	1,500	1,500	
52171 Copy/Printing Costs			1,000	1,000	
52173 Subscription-Publication	58	59	100	100	60
52180 Professional/Specialized Srvs	13,940	13,179	27,418	27,418	
52190 Publication Legal Notice		93	500	500	250
52220 Small Tools					1,500
52225 Office Equipment	8,147	684	10,502	10,502	1,000
52230 Special Departmental Expense	98				150
TOTAL SERVICES AND SUPPLIES	* 39,491	28,979	58,220	58,220	21,660 *
OTHER CHARGES					
53613 Interfund Fleet Admin	177	130	500	500	479
53615 Interfund Fuel & Oil	303	259	500	500	643
53616 Interfund Vehicle Maintenance	10	184	500	500	469
TOTAL OTHER CHARGES	* 490	573	1,500	1,500	1,591 *
CAPITAL ASSETS					
54300 Capital Asset	26,498				
TOTAL CAPITAL ASSETS	* 26,498				*
TOTAL GROSS BUDGET	** 66,479	29,552	59,720	59,720	23,251 *
INTRAFUND TRANSFERS					
55203 Intrafund Printing	59	171	60	60	60
55207 Intrafund Safety Admin	566-	270-	600-	600-	270-
55218 Intra Cert Unif Prog Agency-Ag	9,676		10,000	10,000	
55222 Intra Cert Unif Prog Agency-EH	248,145	214,464	270,000	270,000	244,709
55240 Intrafund Overhead (A-87) Cost	902	60	119	119	4,000
TOTAL INTRAFUND TRANSFERS	* 258,216	214,425	279,579	279,579	248,499 *
TOTAL NET BUDGET	** 324,695	243,977	339,299	339,299	271,750 *
USER PAY REVENUES					
46332 Hazardous Materials	205,631	192,900	164,069	164,069	211,000
46589 Interfund Environmental Health	807	1,150			750
TOTAL USER PAY REVENUES	* 206,438	194,050	164,069	164,069	211,750 *
GOVERNMENTAL REVENUES					
45111 St Grant	74,064	45,768	115,230	115,230	
45131 St Other Revenue	60,000	60,000	60,000	60,000	60,000
TOTAL GOVERNMENTAL REVENUES	* 134,064	105,768	175,230	175,230	60,000 *
TOTAL REVENUES	** 340,502	299,818	339,299	339,299	271,750 *
UNREIMBURSED COSTS	** 15,807-	55,841-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	120,556	99,001	122,790	122,790	124,180
51013 Special Pay	482	388	482	482	482
51014 Other Pay	4,820	3,574	4,361	4,361	6,758
51100 Co Contribution FICA	8,734	6,833	8,969	8,969	9,396
51110 Co Contribution Retirement	32,932	27,223	33,347	33,347	35,380
51111 Retirement Allowance	5,403	1,837	1,818	1,818	
51120 Co Contribution-Group Insuranc	17,704	14,220	15,096	15,096	16,255
51130 Co Contrib Unemploymnt Insrnc	232				
51150 Interfund Workers Compensation	1,813	400	400	400	399
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 192,676	153,476	187,263	187,263	192,850 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	800	850	900	900	900
52060 Communications	1,028	864	1,000	1,000	1,000
52120 Maintenance Equipment	1,517	1,155	1,850	1,850	1,850
52125 Other Dept Fuel & Oil	1,711	1,621	1,750	1,750	1,750
52135 Software License & Maintenance	1,575	1,575	1,575	1,575	1,575
52150 Memberships	399	669	650	650	650
52170 Office Expenses	22	64			
52173 Subscription-Publication	893	917	900	900	900
52180 Professional/Specialized Srvs	467		4,000	4,000	4,000
52220 Small Tools	615		400	400	100
52225 Office Equipment	570				
52230 Special Departmental Expense		54	500	500	100
52232 Employment Training	225		200	200	
TOTAL SERVICES AND SUPPLIES	* 9,822	7,769	13,725	13,725	12,825 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	515		112	112	232
53602 Interfund Gen Insurance & Bond	1,702	1,689	1,667	1,667	1,706
53610 Interfund Postage	28	34	36	36	36
53613 Interfund Fleet Admin	409	130	497	497	476
53615 Interfund Fuel & Oil	1,803	623	1,404	1,404	1,389
53616 Interfund Vehicle Maintenance	317	1,242	750	750	703
53620 Interfd Information Technology	1,887	1,430	3,611	3,611	3,522
53628 Interfund Admin - Misc Depts	40,756	50,150	58,500	58,500	46,229
53636 Interfund IT Equipment Replmnt	412	210			
53670 Interfund Overhead (A-87) Cost	36,402	7,230	14,460	14,460	971-
53683 Interfund Drug Testing	41		50	50	50
53689 Interfund Physical/Drug	3,537	3,326			
TOTAL OTHER CHARGES	* 87,809	66,064	81,087	81,087	53,372 *
TOTAL GROSS BUDGET	** 290,307	227,309	282,075	282,075	259,047 *
TOTAL NET BUDGET	** 290,307	227,309	282,075	282,075	259,047 *
<b>USER PAY REVENUES</b>					
46280 Mutual Assistance			2,000	2,000	2,000
46573 Interfund Building Inspection	4,336		3,000	3,000	3,000

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2013-14  
 UNIT TITLE: FIRE SERVICES ADMINISTRATION (CONTINUED)  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: FIRE PROTECTION  
 DEPT 2-402  
 05-25-13 10:53 AM  
 FUND 0015

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
47407 Other Sales	25				
TOTAL USER PAY REVENUES	* 4,361		5,000	5,000	5,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	19-				
TOTAL GENERAL REVENUES	* 19-				*
TOTAL REVENUES	** 4,342		5,000	5,000	5,000 *
UNREIMBURSED COSTS	** 285,965	227,309	277,075	277,075	254,047 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
FSMG Fire Services Manager 7667- 9351	1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 1.00	1.00	1.00	1.00	1.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	595,112	384,184	691,774	691,774	669,643
TOTAL SERVICES AND SUPPLIES	* 595,112	384,184	691,774	691,774	669,643 *
OTHER CHARGES					
53670 Interfund Overhead (A-87) Cost	61	71	142	142	57
TOTAL OTHER CHARGES	* 61	71	142	142	57 *
TOTAL GROSS BUDGET	** 595,173	384,255	691,916	691,916	669,700 *
TOTAL NET BUDGET	** 595,173	384,255	691,916	691,916	669,700 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 595,173	384,255	691,916	691,916	669,700 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45135 St Other in Lieu	201				
45270 St Homeowners Property Tax	8,667	4,126	8,600	8,600	8,300
TOTAL GOVERNMENTAL REVENUES	* 8,868	4,126	8,600	8,600	8,300 *
GENERAL REVENUES					
41110 Property Tax Current Secured	537,295	311,527	615,819	615,819	611,000
41111 Property Tax Curnt Supplementl	1,423	983	5,700	5,700	5,700
41120 Property Tax Current Unsecured	37,400	41,159	37,000	37,000	43,000
41220 Property Tax Prior Unsecured	1,272	5,252			
41625 YC RDA SUCCSOR ACY-RESID DISTR		6,110			
44100 Interest Apportioned	3,095	1,649	2,250	2,250	1,700
TOTAL GENERAL REVENUES	* 580,485	366,680	660,769	660,769	661,400 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		22,547	22,547	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 589,353	370,806	691,916	691,916	669,700 *
UNREIMBURSED COSTS	** 5,820	13,449			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	809,084	675,038	898,292	898,292	873,130
51013 Special Pay	2,306	2,385	2,080	2,080	3,000
51014 Other Pay	41,751	12,323	19,197	19,197	63,334
51015 Mitigation Pay	16,787	6,630	8,030	8,030	2,440
51020 Extra Help	8,702	33,518	35,000	35,000	42,000
51030 Overtime	60,595	76,392	100,000	100,000	100,000
51100 Co Contribution FICA	70,566	60,869	67,429	67,429	80,230
51110 Co Contribution Retirement	223,252	187,617	243,958	243,958	248,763
51111 Retirement Allowance	4,250	1,475	1,417	1,417	
51120 Co Contribution-Group Insuranc	149,316	115,519	156,201	156,201	169,825
51121 Contribution Deferred Comp			650	650	
51150 Interfund Workers Compensation	39,303	43,604	43,604	43,604	44,411
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,425,912	1,215,370	1,575,858	1,575,858	1,627,133 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	29,267	18,203	38,300	38,300	39,700
52060 Communications	6,305	3,824	5,500	5,500	5,500
52090 Household Expense	5,691	3,666	7,000	7,000	7,000
52120 Maintenance Equipment	77,062	58,741	35,000	35,000	50,000
52125 Other Dept Fuel & Oil		34,156	49,000	49,000	49,000
52128 Outside Vehicle Repair	23,854	24,483	20,000	20,000	20,000
52130 Maintenance Structure/Imprvmnt	7,402	6,325	5,000	5,000	5,000
52136 Computer Hardware					1,000
52150 Memberships	3,488	3,488	4,500	4,500	4,500
52170 Office Expenses	845	484	750	750	750
52173 Subscription-Publication	71		500	500	500
52203 Prof & Spec Volunteers	36,883	45,315	50,000	50,000	50,000
52210 Rents/Leases Structures/Ground	2,450	2,450	5,300	5,300	5,300
52220 Small Tools	44,046	68,132	60,000	98,276	60,000
52230 Special Departmental Expense	12,643	14,657	14,000	14,000	23,800
52232 Employment Training	7,151	6,968	7,500	7,500	7,500
52250 Transportation & Travel	39,376	490	1,000	1,000	1,000
52260 Utilities	30,158	31,058	27,000	27,000	35,000
TOTAL SERVICES AND SUPPLIES	* 326,692	322,440	330,350	368,626	365,550 *
<b>OTHER CHARGES</b>					
53200 Contribution to Other Agencies					59,850
53340 Retire Long-Term Debt			34,000	34,000	35,000
53400 Interest Expense	19,083	15,505	16,550	16,550	15,550
53601 Interfund Ins ISF Premium	10,336		3,938	3,938	3,033
53602 Interfund Gen Insurance & Bond	13,183	12,733	12,782	12,782	14,039
53610 Interfund Postage	498	303	655	655	655
53611 Interfund Printing	446	162	375	375	375
53613 Interfund Fleet Admin	2,046	911	2,983	2,983	2,856
53616 Interfund Vehicle Maintenance	3,478	2,393	8,328	8,328	7,804
53620 Interfd Information Technology	15,679	8,695	23,812	23,812	23,228
53623 Interfund Fingerprints	659	171	900	900	300
53636 Interfund IT Equipment Replmnt	1,650	840			
53670 Interfund Overhead (A-87) Cost	110,676	25,251	50,501	50,501	8,174

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53680 Interfund Transfer Out					144,900
53683 Interfund Drug Testing	246	82	260	260	260
53685 Interfund Office Expense	7	13			
53689 Interfund Physical/Drug	5,109	1,504	4,800	4,800	4,800
TOTAL OTHER CHARGES	* 183,096	68,563	159,884	159,884	320,824 *
CAPITAL ASSETS					
54300 Radio equipment	41,000	7,072	10,000	10,000	
54300 Full-size pickup/fire equip'd	1				65,000
54300 2013 Compliant SCBA	2				397,600
54300 Air Compressor	3				50,000
TOTAL CAPITAL ASSETS	* 41,000	7,072	10,000	10,000	512,600 *
TOTAL GROSS BUDGET	** 1,976,700	1,613,445	2,076,092	2,114,368	2,826,107 *
TOTAL NET BUDGET	** 1,976,700	1,613,445	2,076,092	2,114,368	2,826,107 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		81,466	81,466	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 1,976,700	1,613,445	2,157,558	2,195,834	2,826,107 *
USER PAY REVENUES					
46280 Mutual Assistance	33,683	47,412	60,000	60,000	10,000
46327 Live Oak City Fire Contract	383,108	319,257	383,108	383,108	383,108
46575 Interfund Admin-Misc Depts					16,000
46582 Interfund Misc. Transfer	62,972	30,197		38,276	15,000
47407 Other Sales	40	130			
47503 Contribution Frm Non Gov Agenc	5,145	3,129	4,000	4,000	3,000
47540 Refund	54				
TOTAL USER PAY REVENUES	* 485,002	400,125	447,108	485,384	427,108 *
GOVERNMENTAL REVENUES					
43225 Victim Restitution	1,508	3,536			
45135 St Other in Lieu	433				
45270 St Homeowners Property Tax	18,910	9,030	18,700	18,700	18,500
45306 Fed Grant					617,310
TOTAL GOVERNMENTAL REVENUES	* 20,851	12,566	18,700	18,700	635,810 *
GENERAL REVENUES					
41110 Property Tax Current Secured	1,154,103	671,620	1,317,000	1,317,000	1,350,000
41111 Property Tax Curnt Supplementl	3,039	2,063	12,750	12,750	12,750
41120 Property Tax Current Unsecured	81,578	90,064	80,500	80,500	90,000
41220 Property Tax Prior Unsecured	2,747	11,458			
41225 Fire Special Tax	262,319	153,137	260,000	260,000	270,000
41226 Fire Special Tax Prior	14,303	9,259	15,000	15,000	15,000
44100 Interest Apportioned	9,996	4,959	6,500	6,500	6,000

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GENERAL REVENUES	* 1,528,085	942,560	1,691,750	1,691,750	1,743,750 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				19,439 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 2,033,938	1,355,251	2,157,558	2,195,834	2,826,107 *
UNREIMBURSED COSTS	** 57,238-	258,194			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
FIBC Fire Battalion Chief	6284- 7667	2.00	2.00	2.00	2.00
FICP Fire Captain	4163- 5084	9.00	9.00	9.00	9.00
FIEN Fire Engineer	3531- 4392	3.00	3.00	3.00	3.00
TOTAL BUDGET UNIT POSITIONS	** 14.00	14.00	14.00	14.00	14.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51150 Interfund Workers Compensation	1,790	3,361	3,361	3,361	2,965
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,790	3,361	3,361	3,361	2,965 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	1,557	2,946	9,050	9,050	9,050
52060 Communications	2,063	1,374	2,000	2,000	2,220
52090 Household Expense	56	49	1,700	1,700	1,700
52120 Maintenance Equipment	13,701	23,495	9,000	9,000	15,000
52125 Other Dept Fuel & Oil		4,970	5,000	5,000	6,500
52130 Maintenance Structure/Imprvmnt	4,058	2,591	1,000	1,000	2,500
52135 Software License & Maintenance	522	390			2,800
52150 Memberships					1,000
52173 Subscription-Publication		981			1,000
52203 Prof & Spec Volunteers	7,000	13,782	15,000	15,000	15,000
52220 Small Tools	7,110	8,250	5,000	5,000	15,000
52230 Special Departmental Expense	2,934	2,013	3,000	3,000	7,900
52232 Employment Training	227	687	1,200	1,200	5,000
52246 Equipment Replacement	8,580				
52250 Transportation & Travel	9,096	1,000	2,500	2,500	2,500
52260 Utilities	3,503	3,234	5,000	5,000	5,000
TOTAL SERVICES AND SUPPLIES	* 60,407	65,762	59,450	59,450	92,170 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,368		547	547	726
53602 Interfund Gen Insurance & Bond	4,044	3,833	3,853	3,853	4,225
53616 Interfund Vehicle Maintenance	703	603	403	403	378
53623 Interfund Fingerprints	171	196	115	115	125
53628 Interfund Admin - Misc Depts					8,000
53670 Interfund Overhead (A-87) Cost	6,649	798	1,595	1,595	30,626
53683 Interfund Drug Testing			50	50	50
53689 Interfund Physical/Drug	1,206	1,691	70	70	70
TOTAL OTHER CHARGES	* 14,141	7,121	6,633	6,633	44,200 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset		13,589	15,000	15,000	
54300 2013 Compliant SCBA	1				67,200
TOTAL CAPITAL ASSETS	* 1	13,589	15,000	15,000	67,200 *
TOTAL GROSS BUDGET	** 76,338	89,833	84,444	84,444	206,535 *
TOTAL NET BUDGET	** 76,338	89,833	84,444	84,444	206,535 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		109,056	109,056	58,955 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 76,338	89,833	193,500	193,500	265,490 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
USER PAY REVENUES					
46280 Mutual Assistance		6,782	8,000	8,000	8,000
46582 Interfund Misc. Transfer					64,890
TOTAL USER PAY REVENUES	*	6,782	8,000	8,000	72,890 *
GOVERNMENTAL REVENUES					
45135 St Other in Lieu	51				
45270 St Homeowners Property Tax	2,277	1,119	2,200	2,200	2,200
TOTAL GOVERNMENTAL REVENUES	* 2,328	1,119	2,200	2,200	2,200 *
GENERAL REVENUES					
41110 Property Tax Current Secured	142,642	85,203	162,000	162,000	165,000
41111 Property Tax Curnt Supplementl	352	236	1,700	1,700	1,700
41120 Property Tax Current Unsecured	9,816	11,143	8,700	8,700	13,000
41220 Property Tax Prior Unsecured	324	1,379			
44100 Interest Apportioned	11,396	7,412	10,900	10,900	10,700
TOTAL GENERAL REVENUES	* 164,530	105,373	183,300	183,300	190,400 *
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	1,729				
TOTAL GENERAL REVENUES	* 1,729				*
TOTAL OTHER FINANCING SOURCES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 168,587	113,274	193,500	193,500	265,490 *
UNREIMBURSED COSTS	** 92,249-	23,441-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51150 Interfund Workers Compensation	2,796	4,198	4,198	4,198	3,293
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,796	4,198	4,198	4,198	3,293 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	1,086	3,634	8,900	8,900	8,900
52060 Communications	1,450	675	1,000	1,000	1,000
52120 Maintenance Equipment	12,427	18,228	16,000	16,000	16,000
52125 Other Dept Fuel & Oil		3,548	8,800	8,800	8,800
52128 Outside Vehicle Repair	9,092				
52150 Memberships	750		1,050	1,050	1,500
52203 Prof & Spec Volunteers	6,000	18,429	14,000	14,000	14,000
52210 Rents/Leases Structures/Ground	20,000	20,000	24,000	24,000	24,000
52220 Small Tools	15,607	9,586	12,000	12,000	12,000
52230 Special Departmental Expense	2,990	1,717	7,000	7,000	11,900
52232 Employment Training			1,000	1,000	6,000
52250 Transportation & Travel	9,371	600	1,200	1,200	2,000
52260 Utilities	4,990	4,762	4,500	4,500	4,500
TOTAL SERVICES AND SUPPLIES	* 83,763	81,179	99,450	99,450	110,600 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,811		681	681	706
53602 Interfund Gen Insurance & Bond	5,447	5,621	5,629	5,629	6,159
53616 Interfund Vehicle Maintenance	330	334	504	504	472
53623 Interfund Fingerprints		57	90	90	50
53628 Interfund Admin - Misc Depts					8,000
53670 Interfund Overhead (A-87) Cost	818-	1,835	3,670	3,670	1,608
53683 Interfund Drug Testing			50	50	50
53689 Interfund Physical/Drug			550	550	550
TOTAL OTHER CHARGES	* 6,770	7,847	11,174	11,174	17,595 *
<b>CAPITAL ASSETS</b>					
54300 2013 Compliant SCBA					84,000
TOTAL CAPITAL ASSETS					* 84,000 *
TOTAL GROSS BUDGET	** 93,329	93,224	114,822	114,822	215,488 *
TOTAL NET BUDGET	** 93,329	93,224	114,822	114,822	215,488 *
TOTAL APPROPRIATION FOR CONTINGENCY					*
TOTAL INCREASE IN OBLIGATED F/B			143,478	143,478	120,922 *
TOTAL INCREASES IN RESERVES					*
TOTAL BUDGET	** 93,329	93,224	258,300	258,300	336,410 *
<b>USER PAY REVENUES</b>					
46280 Mutual Assistance		22,681	8,000	8,000	8,000
46582 Interfund Misc. Transfer					80,010

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL USER PAY REVENUES	*	22,681	8,000	8,000	88,010 *
GOVERNMENTAL REVENUES					
45135 St Other in Lieu	73				
45270 St Homeowners Property Tax	3,169	1,463	3,100	3,100	3,100
TOTAL GOVERNMENTAL REVENUES	* 3,242	1,463	3,100	3,100	3,100 *
GENERAL REVENUES					
41110 Property Tax Current Secured	196,315	110,466	224,000	224,000	220,000
41111 Property Tax Curnt Supplementl	509	340	2,300	2,300	2,300
41120 Property Tax Current Unsecured	13,673	14,631	13,500	13,500	14,500
41220 Property Tax Prior Unsecured	463	1,920			
44100 Interest Apportioned	8,218	6,217	7,400	7,400	8,500
TOTAL GENERAL REVENUES	* 219,178	133,574	247,200	247,200	245,300 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 222,420	157,718	258,300	258,300	336,410 *
UNREIMBURSED COSTS	** 129,091-	64,494-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	757,514	588,374	731,990	731,990	760,391
51011 Planning Commission	1,815	3,135	4,000	4,000	4,000
51014 Other Pay	23,411	5,451	6,371	6,371	2,000
51020 Extra Help	3,435	397	7,000	7,000	
51100 Co Contribution FICA	58,501	44,007	55,996	55,996	56,943
51110 Co Contribution Retirement	141,686	111,097	138,214	138,214	150,763
51111 Retirement Allowance	26,294	7,076	7,193	7,193	
51120 Co Contribution-Group Insuranc	102,172	76,281	90,188	90,188	130,258
51121 Contribution Deferred Comp					652
51130 Co Contrib Unemploymnt Insrnc	1,470	9,922			
51150 Interfund Workers Compensation	3,193	3,125	3,125	3,125	8,101
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,119,491	848,865	1,044,077	1,044,077	1,113,108 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,780	1,864	2,785	2,785	2,200
52150 Memberships	591	211	1,500	1,500	900
52156 Prof & Spec EIR Consultants			50,000	50,000	50,000
52170 Office Expenses	2,355	1,861	2,250	2,250	1,950
52173 Subscription-Publication	1,540	1,127	1,600	1,600	2,750
52180 Professional/Specialized Srvs	257,495	1,385,360	1,328,000	2,586,625	2,307,462
52190 Publication Legal Notice	1,111	459	3,900	3,900	5,000
52193 Prof & Spec Services Admin		61,011	100,000	100,000	100,000
52220 Small Tools			100	100	100
52225 Office Equipment	717				
52230 Special Departmental Expense	1,803	1,225	3,670	3,670	4,675
52232 Employment Training	2,059	615	3,650	3,650	3,710
52250 Transportation & Travel	1,429	851	2,250	2,250	1,250
TOTAL SERVICES AND SUPPLIES	* 270,880	1,454,584	1,499,705	2,758,330	2,479,997 *
<b>OTHER CHARGES</b>					
53200 Contribution to Other Agencies	12,000	12,000	12,000	12,000	11,000
53601 Interfund Ins ISF Premium	7,966		14,379	14,379	20,681
53606 Interfund Building Inspection	4,336		3,000	3,000	3,000
53613 Interfund Fleet Admin	1,228	390	1,492	1,492	1,429
53615 Interfund Fuel & Oil	7,520	3,198	7,614	7,614	7,535
53616 Interfund Vehicle Maintenance	2,621	1,711	5,073	5,073	4,754
53620 Interfd Information Technology	22,204	17,081	30,043	30,043	29,306
53623 Interfund Fingerprints			50	50	
53636 Interfund IT Equipment Replmnt	2,269	1,050			
53689 Interfund Physical/Drug			265	265	265
TOTAL OTHER CHARGES	* 60,144	35,430	73,916	73,916	77,970 *
TOTAL GROSS BUDGET	** 1,450,515	2,338,879	2,617,698	3,876,323	3,671,075 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	1,383	935	1,239	1,239	1,239
55203 Intrafund Printing	708	242	530	530	530
55204 Intrafund Copier Rental	506	349			
55205 Intrafund Gen Insurance/Bonds	158	281	278	278	322

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
55211 Intrafund Fingerprints			80	80	80
55216 Intrafund Mapping Service	1,021-	226-	1,000-	1,000-	
55235 Intrafund Administration Svcs	418,332	260,550	423,000	423,000	337,473
55240 Intrafund Overhead (A-87) Cost	169,093	27,633	55,265	55,265	44,223
TOTAL INTRAFUND TRANSFERS	* 589,159	289,764	479,392	479,392	383,867 *
TOTAL NET BUDGET	** 2,039,674	2,628,643	3,097,090	4,355,715	4,054,942 *
USER PAY REVENUES					
42299 SB1473 Spec Revolving Fund Fee	134	75	62	62	100
42300 Construction Permits	309,815	290,574	290,000	290,000	300,000
42630 Mobile Home Permits	1,496	748	2,000	2,000	1,500
42700 Admin Fees-from other Agencies	766				
46103 LAFCO Contracts	61,563	21,150	30,000	30,000	25,000
46132 Research Special Services	478	1,051			
46149 EIR Consultants			25,000	25,000	25,000
46150 Photocopy Charges		20			
46152 Plan & Engineering Fees	177,525	38,617	1,065,000	1,065,000	2,177,462
46359 Project Studies			25,000	25,000	
46607 Inter Special Dept Expense Rev		300			
47520 Sutter Pointe Measure M	10,679	458,625		458,625	
TOTAL USER PAY REVENUES	* 562,456	811,160	1,437,062	1,895,687	2,529,062 *
GOVERNMENTAL REVENUES					
45289 St Fish And Game Grants	112,487	1,820	250,000	250,000	150,000
45306 Fed Grant		800,000		800,000	
45664 Other Governmental Agencies	4,523	11,698			
TOTAL GOVERNMENTAL REVENUES	* 117,010	813,518	250,000	1,050,000	150,000 *
GENERAL REVENUES					
44100 Interest Apportioned	34-				
TOTAL GENERAL REVENUES	* 34-				*
TOTAL REVENUES	** 679,432	1,624,678	1,687,062	2,945,687	2,679,062 *
UNREIMBURSED COSTS	** 1,360,242	1,003,965	1,410,028	1,410,028	1,375,880 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
PLMA Planning Manager	7906- 9629	1.00	1.00	1.00	1.00
DDPB Dep. Dir. Planning/Building					.50
PRPL Principal Planner	7165- 8736	2.00	2.00	2.00	1.00
PRPL Principal Planner	7165- 8736	1.00		1.00	
OR					
SEPL Senior Planner	6563- 8000				
SEPL Senior Planner	6563- 8000	1.00	1.00		1.00
OR					
ASSP Associate Planner	5644- 6888				
ASSP Associate Planner	5644- 6888	2.00	1.00	1.00	1.00
OR					
ASPL Asst Planner	5073- 6207				

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
GISA Geographic Info Syst Analyst	5360- 6563	1.00	1.00	1.00	1.00	1.00
DDPB Dep. Dir. Planning/Building						.50
BIMA Building Inspection Manager	6163- 7520	1.00	1.00		1.00	
BIN3 Building Inspector III	4814- 5906	2.00	2.00	2.00	2.00	1.00
OR						
BIN2 Building Inspector II	4334- 5360					1.00
SPTE Senior Permit Technician	3443- 4285					1.00
PETE Permit Technician	3261- 4060					2.00
TOTAL BUDGET UNIT POSITIONS	**	11.00	9.00	8.00	9.00	10.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52170 Office Expenses		191			
52180 Professional/Specialized Srvs		26,120		917,000	836,250
52228 Map Supplies & Photocopying				42,143	
52250 Transportation & Travel	857				
TOTAL SERVICES AND SUPPLIES	* 857	26,311		959,143	836,250 *
OTHER CHARGES					
53614 Interfund Misc Non-Road					45,127
53647 Interfund Road	8,238	5,861		150,000	
TOTAL OTHER CHARGES	* 8,238	5,861		150,000	45,127 *
TOTAL GROSS BUDGET	** 9,095	32,172		1,109,143	881,377 *
INTRAFUND TRANSFERS					
55229 Intrafund Plant Acquisition				4,109	
55235 Intrafund Admin Srvc PW					30,970
TOTAL INTRAFUND TRANSFERS	*			4,109	30,970 *
TOTAL NET BUDGET	** 9,095	32,172		1,113,252	912,347 *
USER PAY REVENUES					
46578 Interfund Trans In-Special Rev	9,095			1,113,252	912,347
TOTAL USER PAY REVENUES	* 9,095			1,113,252	912,347 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 9,095			1,113,252	912,347 *
UNREIMBURSED COSTS	**	32,172			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SERVICES AND SUPPLIES</b>					
52130 Animal Control Facility Design 505	70,080	33,654			
52130 AIRPORT LAYOUT PLAN UPDATE 906	47				
52130 JAIL MIN SECURITY UPGRADE 908	18				
52130 ENERGY GRANT PROJECT 1004	101,900		90,000	95,382	
52130 MODULAR BUILDING RELOC(ROAD) 1013	4,915				
52130 1160 REPLACE PORTION OF ROOF 1201	26,442				
52130 YC BOAT LAUNCH SEDIMENT REMOVE 1202			48,000	48,000	56,000
52130 1130/1160 PARKING LOT ADA IMPV 1203		9,000		9,000	
52130 TISHDALE BOAT LAUNCH EROSION 1206	21,287				
52130 INTERIM SHELTER IMPROVEMENT 1207	101,348				
52130 ADA IMPROVEMENTS FY 2013-14 1401					32,855
52130 REMODEL HUMAN SVCS LAB OFFICE 1402					22,500
52130 MAIN JAIL SOBERING FLOOR REPLC 1404					9,000
52130 MED SECURITY JAIL SHOWER VALVE 1405					10,000
52130 ROOF REPLACEMENT 190 GARDEN HW 1406					53,500
52130 ROOF REPLACEMENT 1965 LIVE OAK 1407					147,000
52130 ROOF REPLACE/REPAIR 446 2ND ST 1409					175,560
52130 ROOF REPLACE/REPAIR 463 2ND ST 1410					434,000
52130 Jail Fuel Tank Removal/Replace 9726	49,243	37,531	120,000	238,361	130,360
52130 Road Tank Remediate Samuel Dr 9920	89,020	8,603	160,000	172,140	
TOTAL SERVICES AND SUPPLIES *	464,300	88,788	418,000	562,883	1,070,775 *
<b>OTHER CHARGES</b>					
53647 TISHDALE BLF FLOATS 1208	224				
53654 SHERIFF SHOOTING RANGE IMPROV 712	7,675				
53654 AIRPORT RUNWAY LIGHTING 904	1,864	2,494			
53654 AIRPORT LAYOUT PLAN UPDATE 906	745				
53654 JAIL MIN SECURITY UPGRADE 908	9,617				
53654 LO RIVERFRONT BOAT LAUNCHING 912	745				
53654 PROP 40 COMBINED PROJECTS 1002	1,416				
53654 ENERGY GRANT PROJECT 1004	2,535				
53654 1160 REPLACE PORTION OF ROOF 1201	1,789				
53654 1130/1160 PARKING LOT ADA IMPV 1203	1,864				
53654 AG COMMISSIONER OFFICE EXPANSN 1205	6,895				
53654 TISHDALE BOAT LAUNCH EROSION 1206	1,715				
53654 INTERIM SHELTER IMPROVEMENT 1207	2,029				
53654 TISHDALE BLF FLOATS 1208	9,184	4,743			
53654 TISHDALE BLF EROSION WALL 1209	2,386	2,891			
53654 JAIL MID SEC-FENCING 1303		177			
53654 Road Tank Remediate Samuel Dr 9920	596				
TOTAL OTHER CHARGES *	51,279	10,305			*
<b>CAPITAL ASSETS</b>					
54200 Animal Control Facility Design 505	22,483				
54200 SHERIFF SHOOTING RANGE IMPROV 712	112,215				
54200 AIRPORT RUNWAY LIGHTING 904	75	472,547	550,000	550,000	
54200 AIRPORT LAYOUT PLAN UPDATE 906	48				
54200 JAIL MIN SECURITY UPGRADE 908	279,891	61,153	30,000	80,362	
54200 LO RIVERFRONT BOAT LAUNCHING 912	18				

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
54200 PROP 40 COMBINED PROJECTS	1002	20,761				
54200 AG COMMISSIONER OFFICE EXPANSN	1205	92,359	97,397	365,599	368,167	
54200 TISHDALE BOAT LAUNCH EROSION	1206	18				
54200 TISHDALE BLF FLOATS	1208	1,301	19	100,000	100,000	89,000
54200 TISHDALE BLF EROSION WALL	1209		117,104	200,000	200,000	
54200 ADA IMPROVEMENT 2011 PLAN	1302		4,976	32,890	32,890	
54200 JAIL MID SEC-FENCING	1303				90,000	
54200 JAIL MED SEC INT SALLY PORT	1304		796			
54200 AG FACILITY EXPANSION PHASE II	1403					218,400
54300 Capital Asset						
TOTAL CAPITAL ASSETS		* 529,121	754,040	1,278,489	1,421,419	307,400 *
TOTAL GROSS BUDGET		** 1,044,700	853,133	1,696,489	1,984,302	1,378,175 *
INTRAFUND TRANSFERS						
55202 TISHDALE BLF EROSION WALL	1209		18			
55229 Intrafund Plant Acquisition		297,583-				
55229 MIN SECURITY SHOWERS REFURB	810	2,205				
55229 JAIL MIN SECURITY UPGRADE	908	40,939	23,383			
55229 PROP 40 COMBINED PROJECTS	1002	29,513-				
55229 ENERGY GRANT PROJECT	1004	40,786				
55229 1130/1160 PARKING LOT ADA IMPV	1203	1,990				
55229 AG COMMISSIONER OFFICE EXPANSN	1205	735	21,832	365,599-	365,599-	
55229 TISHDALE BOAT LAUNCH EROSION	1206	7,055				
55229 TISHDALE BLF FLOATS	1208	10,505	7,911			
55229 TISHDALE BLF EROSION WALL	1209	5,170	15,991			
55229 AG FACILITY EXPANSION PHASE II	1403					218,400-
55229 Jail Fuel Tank Removal/Replace	9726	12,799	2,892			
55229 Road Tank Remediate Samuel Dr	9920	13,902	2,338			
TOTAL INTRAFUND TRANSFERS		* 191,010-	74,365	365,599-	365,599-	218,400-*
TOTAL NET BUDGET		** 853,690	927,498	1,330,890	1,618,703	1,159,775 *
USER PAY REVENUES						
46152 Plan & Engineering Fees		10				
46152 SHERIFF SHOOTING RANGE IMPROV	712	140				
46152 AIRPORT RUNWAY LIGHTING	904		250			
46152 JAIL MIN SECURITY UPGRADE	908	390				
46152 ENERGY GRANT PROJECT	1004	25				
46152 AG COMMISSIONER OFFICE EXPANSN	1205		500			
46152 TISHDALE BLF EROSION WALL	1209		120			
46559 Interfund Plant Acquisition		105,975				
46559 AIRPORT RUNWAY LIGHTING	904			550,000	550,000	
46559 ADA IMPROVEMENT 2011 PLAN	1302			2,890	2,890	
46559 ADA IMPROVEMENTS FY 2013-14	1401					13,855
46559 REMODEL HUMAN SVCS LAB OFFICE	1402					22,500
46559 ROOF REPLACEMENT 190 GARDEN HW	1406					53,500
46559 ROOF REPLACEMENT 1965 LIVE OAK	1407					147,000
46559 Road Tank Remediate Samuel Dr	9920			160,000	160,000	
46578 Interfund Trans In-Special Rev		439,083			90,000	



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
46578 JAIL MIN SECURITY UPGRADE 908			30,000	30,000	
46578 ROBBINS WASTEWATER PLNT UPGRD 1011	3,640				
46578 MAIN JAIL SOBERING FLOOR REPLC 1404					9,000
46578 MED SECURITY JAIL SHOWER VALVE 1405					10,000
47407 Other Sales	4,788				
47500 ROOF REPAIR/REPLACE 446 2ND ST 1409					144,837
47500 ROOF REPAIR/REPLACE 463 2ND ST 1410					236,530
TOTAL USER PAY REVENUES	* 554,051	870	742,890	832,890	637,222 *
GOVERNMENTAL REVENUES					
45111 St Grant	167,365-				
45111 Tisdale Boat Ramp 323	30,668				
45111 LO RIVERFRONT BOAT LAUNCHING 912	576,449				
45111 PROP 40 COMBINED PROJECTS 1002	58,837				
45111 ENERGY GRANT PROJECT 1004		139,130	90,000	90,000	
45161 TISHDALE BLF FLOATS 1208			100,000	100,000	89,000
45161 TISHDALE BLF EROSION WALL 1209		125,621	200,000	200,000	
TOTAL GOVERNMENTAL REVENUES	* 498,589	264,751	390,000	390,000	89,000 *
OTHER FINANCING SOURCES					
48300 ENERGY GRANT PROJECT 1004	357				
TOTAL GENERAL REVENUES	* 357				*
TOTAL OTHER FINANCING SOURCES	*				*
TOTAL REVENUES	** 1,052,997	265,621	1,132,890	1,222,890	726,222 *
UNREIMBURSED COSTS	** 199,307-	661,877	198,000	395,813	433,553 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,247,954	975,069	1,387,394	1,387,394	1,025,757
51014 Other Pay	23,718	11,256	11,065	11,065	4,300
51020 Extra Help	8,601	25,310	48,000	48,000	48,000
51030 Overtime	10,990	7,793	33,500	33,500	23,000
51100 Co Contribution FICA	94,063	74,228	108,080	108,080	82,665
51110 Co Contribution Retirement	233,429	185,925	279,449	279,449	203,373
51111 Retirement Allowance	42,450	12,021	14,016	14,016	
51120 Co Contribution-Group Insuranc	215,292	158,296	235,903	235,903	233,653
51121 Contribution Deferred Comp			650	650	2,612
51130 Co Contrib Unemploymnt Insrnc	4,077	1,348	10,000	10,000	10,000
51150 Interfund Workers Compensation	105,635	108,758	108,758	108,758	88,479
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,986,209	1,560,004	2,236,815	2,236,815	1,721,839 *
<b>SERVICES AND SUPPLIES</b>					
52045 Weed Control Chemicals		12,083	156,000	156,000	156,000
52050 Clothing & Personal	10,585	8,015	11,125	11,125	11,125
52060 Communications	17,723	11,279	15,500	15,500	15,500
52090 Household Expense	3,661	1,752	2,500	2,500	2,500
52115 Misc Vehicle Maintenance	4,748	4,279	2,000	2,000	2,000
52121 Maintenance Equipment Contract		169			
52122 Stock Parts		34,018			80,000
52124 Fuel & Oil	154,971	94,978	156,000	156,000	156,000
52130 Maintenance Structure/Imprvmnt	3,245	4,692	15,000	15,000	15,000
52135 Software License & Maintenance	5,948	15,651	4,000	4,000	52,850
52150 Memberships	967	893	250	250	900
52166 General Supplies	524,220	268,121	532,096	532,096	370,000
52170 Office Expenses	5,627	3,465	6,200	6,200	6,200
52173 Subscription-Publication	257	865	800	800	865
52180 Professional/Specialized Srvs	511,658	5,251,826	8,748,059	12,752,223	2,375,258
52190 Publication Legal Notice			10,800	10,800	9,600
52200 Rents & Leases Equipment	40,979	8,505	25,000	25,000	25,000
52214 Special Dept Exp 5th St Bridge	40,840		5,000	5,000	5,000
52220 Small Tools	5,953	23,433	8,500	8,500	8,500
52225 Office Equipment	790	180	2,000	2,000	2,000
52230 Special Departmental Expense	791	1,171			1,200
52232 Employment Training	4,066	1,229	7,500	7,500	5,000
52234 Spec Dept Exp-Paving Materials	116,360	39,806	200,000	200,000	100,000
52242 Special Dept Exp-Safety/Enviro					700
52250 Transportation & Travel	1,652	2,601	5,000	5,000	5,000
52260 Utilities	48,232	41,256	55,000	55,000	55,000
TOTAL SERVICES AND SUPPLIES	* 1,503,273	5,830,267	9,968,330	13,972,494	3,461,198 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	108,990		42,052	42,052	36,076
53602 Interfund Gen Insurance & Bond	9,042	10,096	8,895	8,895	10,588
53604 Interfd Weed Control Spraying	67,459				
53607 Interfund PW Admin - Road	334,394	253,934	441,498	441,498	658,431
53610 Interfund Postage	1,123	261	787	787	787
53611 Interfund Printing	285	77	2,125	2,125	2,125

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53612 Interfund Copier Rental	1,515	785	1,450	1,450	1,450
53613 Interfund Fleet Admin	32,273	10,406	38,279	38,279	36,656
53615 Interfund Fuel & Oil			5,030	5,030	
53616 Interfund Vehicle Maintenance	342,676	157,733	308,598	308,598	272,209
53619 Interfund Misc. Transfer	361				
53620 Interfd Information Technology	20,109	14,388	34,301	34,301	33,460
53623 Interfund Fingerprints	253		339	339	125
53636 Interfund IT Equipment Replmnt	2,269	1,050			
53648 Interfund Water Resources	15,882	8,028			
53654 Interfund Plant Acquisition	103,243		160,000	160,000	
53658 Interfund Paper & Supplies		100			
53659 Interfund Road Ditch Work	16,191	10,090	60,000	60,000	30,000
53665 Interfund Audit Expense	2,210	2,445	2,445	2,445	2,705
53670 Interfund Overhead (A-87) Cost	207,679	83,933	167,865	167,865	101,132
53683 Interfund Drug Testing	168	127	500	500	500
53687 Inter Special Dept Expense	429	387			
53689 Interfund Physical/Drug	1,313		1,610	1,610	1,610
TOTAL OTHER CHARGES	* 1,267,864	553,840	1,275,774	1,275,774	1,187,854 *
CAPITAL ASSETS					
54100 Land	368,765				
54300 Capital Asset	86,683	211,100	335,000	335,000	
54300 Grader					230,000
54300 3/4 Ton Flat Be 4x2					29,800
54300 1-Ton Dually Flat Bed w/Dump					36,500
54300 Crack Sealer Trailer Mounted					50,000
TOTAL CAPITAL ASSETS	* 455,448	211,100	335,000	335,000	346,300 *
TOTAL GROSS BUDGET	** 5,212,794	8,155,211	13,815,919	17,820,083	6,717,191 *
TOTAL NET BUDGET	** 5,212,794	8,155,211	13,815,919	17,820,083	6,717,191 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		5,000	155,000	5,000 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 5,212,794	8,155,211	13,820,919	17,975,083	6,722,191 *
USER PAY REVENUES					
42060 Transportation Permit Oversize	13,704	12,434	16,000	16,000	16,000
42156 Project Permits	28,790	38,356	20,000	20,000	20,000
44210 Rent Land and Buildings	600	27,360			
46152 Plan & Engineering Fees	990	940	2,000	2,000	1,000
46221 Road & Street Services	229,859	47,937			
46510 Interfund Fuel & Oil	8,664	3,829			
46559 Interfund Plant Acquisition	51,056	10,305			
46561 Interfund Misc Non-Road	163,474	26,871	100,750	250,750	134,567
47407 Other Sales	6	44			

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
47503 Contribution Frm Non Gov Agenc	5,544	337,192	844,310	844,310	391,000
47515 Contrib from othr Agency Sut C		2,265			3,000
47517 Contrib From Oth Agency Cities			300,000	300,000	
47521 Insurance Reimbursement	7,243				
47540 Refund	252	447			
TOTAL USER PAY REVENUES	* 510,182	507,980	1,283,060	1,433,060	565,567 *
GOVERNMENTAL REVENUES					
45120 St Highway Users Tax 2104	928,202	769,560	935,900	935,900	935,900
45121 State Highway Users Tax 2106	165,788	138,393	141,900	141,900	171,900
45122 State Highway Users Tax 2103	2,264,750	1,309,237	1,295,000	1,295,000	1,300,000
45129 St Prop 111 2105	725,815	549,584	802,200	802,200	802,200
45131 St Other Revenue	52,782	41,225	74,730	74,730	
45135 St Other in Lieu	110				
45156 St Fish & Game in Lieu	400-				
45245 St RSTP Funds		278,075	278,075	278,075	278,075
45270 St Homeowners Property Tax	4,858	2,324			
45373 Fed Bridge Replacement Prgrm	297,030	910,805	1,491,688	1,491,688	349,020
45394 Fed Other Aid		1,833,357	2,963,717	2,963,717	
TOTAL GOVERNMENTAL REVENUES	* 4,438,935	5,832,560	7,983,210	7,983,210	3,837,095 *
GENERAL REVENUES					
41110 Property Tax Current Secured	301,716	175,704	305,000	305,000	200,000
41111 Property Tax Curnt Supplementl	768	525			
41120 Property Tax Current Unsecured	20,952	23,177	21,000	21,000	
41220 Property Tax Prior Unsecured	698	2,944			
41410 Transportation Tax			805,860	805,860	728,473
44100 Interest Apportioned	152,667	77,988	85,000	85,000	85,000
TOTAL GENERAL REVENUES	* 476,801	280,338	1,216,860	1,216,860	1,013,473 *
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	2,390	60			
TOTAL OTHER FINANCING SOURCES	* 2,390	60			*
TOTAL CANCELLATION OF OBLIGATED F/B	*		3,337,789	3,337,789	1,306,056 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 5,428,308	6,620,938	13,820,919	13,970,919	6,722,191 *
UNREIMBURSED COSTS	** 215,514-	1,534,273		4,004,164	*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
ASPW Asst Dir Public Works 9172-11105	1.00	1.00	1.00	1.00	.60
SECE Senior Civil Engineer 7606- 9261	1.00	1.00	1.00	1.00	
ASCI Associate Civil Engineer 6888- 8400	1.00	1.00	1.00	1.00	
ROMS Road Maint. Superintendent 5256- 6447	1.00	1.00	1.00	1.00	1.00
SRET Senior Engineering Technician 4519- 5529	1.00	1.00	1.00	1.00	
PWS2 Public Works Maint Super II 4320- 5345	2.00	2.00	2.00	2.00	2.00
PWS1 Public Works Maint Super I 3878- 4800	1.00	1.00	1.00	1.00	1.00

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
PWS1 Public Works Maint Super I 3878- 4800	2.00	2.00	2.00	2.00	2.00
PWLM Public Works Lead Maint Worker 3636- 4519	2.00	2.00	2.00	2.00	2.00
PWEO Public Works Equip Operator 3443- 4285	6.00	6.00	6.00	6.00	6.00
PWM2 Public Works Maint Worker II 3082- 3847	12.00	12.00	12.00	12.00	12.00
OR					
PWM1 Public Works Maint Worker I 2765- 3443					
OR					
PWMT Public Works Maint Wkr Trainee 2343- 2917					
TOTAL BUDGET UNIT POSITIONS **	30.00	30.00	30.00	30.00	26.60 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53200 Contribution to Other Agencies	105,649	101,354	150,000	150,000	150,000
TOTAL OTHER CHARGES	* 105,649	101,354	150,000	150,000	150,000 *
TOTAL GROSS BUDGET	** 105,649	101,354	150,000	150,000	150,000 *
TOTAL NET BUDGET	** 105,649	101,354	150,000	150,000	150,000 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
41410 Transportation Tax	105,649	101,354	150,000	150,000	150,000
TOTAL GOVERNMENTAL REVENUES	* 105,649	101,354	150,000	150,000	150,000 *
TOTAL REVENUES	** 105,649	101,354	150,000	150,000	150,000 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52150 Memberships	460	460	460	460	460
52260 Utilities	36,593	27,267	38,000	38,000	38,000
TOTAL SERVICES AND SUPPLIES	* 37,053	27,727	38,460	38,460	38,460 *
OTHER CHARGES					
53217 Contrib Oth Agency Yuba City	798,040				
53601 Interfund Ins ISF Premium	354		141	141	16
53620 Interfd Information Technology		257			
53628 Interfund Admin - Misc Depts			1,000	1,000	1,000
53641 Interfund PW Admin Services	4,583	6,070	4,439	4,439	1,110
53670 Interfund Overhead (A-87) Cost	411	239	477	477	332
TOTAL OTHER CHARGES	* 803,388	6,566	6,057	6,057	2,458 *
TOTAL GROSS BUDGET	** 840,441	34,293	44,517	44,517	40,918 *
TOTAL NET BUDGET	** 840,441	34,293	44,517	44,517	40,918 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		31,533	31,533	35,132 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 840,441	34,293	76,050	76,050	76,050 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45135 St Other in Lieu	18		30	30	30
45270 St Homeowners Property Tax	775	369	770	770	770
TOTAL GOVERNMENTAL REVENUES	* 793	369	800	800	800 *
GENERAL REVENUES					
41110 Property Tax Current Secured	49,628	28,756	52,000	52,000	52,000
41111 Property Tax Curnt Supplementl	124	88			
41120 Property Tax Current Unsecured	3,342	3,682	3,250	3,250	3,250
41220 Property Tax Prior Unsecured	112	469			
44100 Interest Apportioned	29,995	15,340	20,000	20,000	20,000
TOTAL GENERAL REVENUES	* 83,201	48,335	75,250	75,250	75,250 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 83,994	48,704	76,050	76,050	76,050 *
UNREIMBURSED COSTS	** 756,447	14,411-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		850	850	850 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		850	850	850 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	934	497	850	850	850
TOTAL GENERAL REVENUES	* 934	497	850	850	850 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 934	497	850	850	850 *
UNREIMBURSED COSTS	** 934-	497-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		520	520	520 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		520	520	520 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	481	292	520	520	520
TOTAL GENERAL REVENUES	* 481	292	520	520	520 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 481	292	520	520	520 *
UNREIMBURSED COSTS	** 481-	292-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52130 Maintenance Structure/Imprvmnt			1,124	1,124	1,124
52150 Memberships	140	140	140	140	140
52180 Professional/Specialized Srvs			2,000	2,000	2,000
52260 Utilities	13,850	10,471	14,000	14,000	14,000
TOTAL SERVICES AND SUPPLIES	* 13,990	10,611	17,264	17,264	17,264 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	11		5	5	5
53628 Interfund Admin - Misc Depts			2,500	2,500	2,500
53641 Interfund PW Admin Services	5,634	1,543	4,439	4,439	1,110
53670 Interfund Overhead (A-87) Cost	235	146	292	292	161
TOTAL OTHER CHARGES	* 5,880	1,689	7,236	7,236	3,776 *
TOTAL GROSS BUDGET	** 19,870	12,300	24,500	24,500	21,040 *
TOTAL NET BUDGET	** 19,870	12,300	24,500	24,500	21,040 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				4,059 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 19,870	12,300	24,500	24,500	25,099 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmtns Curnt	18,021	10,038	18,000	18,000	18,000
44100 Interest Apportioned	6,319	3,789	6,500	6,500	7,099
TOTAL GENERAL REVENUES	* 24,340	13,827	24,500	24,500	25,099 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 24,340	13,827	24,500	24,500	25,099 *
UNREIMBURSED COSTS	** 4,470-	1,527-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	268,954	220,735	283,242	283,242	311,198
51014 Other Pay	8,077		7,207	7,207	1,900
51020 Extra Help			13,000	13,000	8,000
51030 Overtime	3,847	2,385	5,004	5,004	5,000
51100 Co Contribution FICA	20,720	16,015	22,728	22,728	23,676
51110 Co Contribution Retirement	50,309	41,680	58,242	58,242	61,702
51111 Retirement Allowance	9,225	2,643	3,022	3,022	
51120 Co Contribution-Group Insuranc	57,496	46,966	56,915	56,915	60,434
51130 Co Contrib Unemploymnt Insrnc	2,735				
51150 Interfund Workers Compensation	2,114	1,918	1,918	1,918	1,970
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 423,477	332,342	451,278	451,278	473,880 *
<b>SERVICES AND SUPPLIES</b>					
52045 Weed Control Chemicals		9,278	17,000	17,000	17,000
52050 Clothing & Personal	1,257	961	2,025	2,025	1,575
52060 Communications	3,032	1,842	3,300	3,300	3,100
52115 Misc Vehicle Maintenance	49				
52120 Maintenance Equipment	56	912	1,000	1,000	1,400
52130 Maintenance Structure/Imprvmnt		3,261			
52150 Memberships	769	983	792	792	985
52169 Outside Printing	1,329	1,289	4,000	4,000	3,500
52170 Office Expenses	1,797	2,522	500	500	750
52173 Subscription-Publication		148	140	140	150
52180 Professional/Specialized Srvs	64,385		30,000	30,000	30,000
52200 Rents & Leases Equipment			2,500	2,500	2,500
52220 Small Tools	10		300	300	600
52230 Special Departmental Expense	4,931	4,947	5,850	5,850	5,950
52232 Employment Training	1,866		1,500	1,500	1,500
52250 Transportation & Travel	413	755	1,050	1,050	1,250
52260 Utilities	239	246	650	650	650
TOTAL SERVICES AND SUPPLIES	* 80,133	27,144	70,607	70,607	70,910 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,852		694	694	813
53613 Interfund Fleet Admin	4,910	1,431	5,966	5,966	5,713
53615 Interfund Fuel & Oil	13,203	6,215	13,459	13,459	13,736
53616 Interfund Vehicle Maintenance	29,417	16,234	39,601	39,601	37,110
53619 Interfund Misc. Transfer	42				
53620 Interfd Information Technology	5,731	3,722	8,530	8,530	8,321
53623 Interfund Fingerprints		25	50	50	50
53636 Interfund IT Equipment Replmnt	825	420			
53647 Interfund Road	20,419	3,518			
53689 Interfund Physical/Drug	80		350	350	350
TOTAL OTHER CHARGES	* 76,479	31,565	68,650	68,650	66,093 *
<b>CAPITAL ASSETS</b>					
54300 Equipment					
TOTAL CAPITAL ASSETS	*				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	** 580,089	391,051	590,535	590,535	610,883 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	152	67	1,000	1,000	1,000
55203 Intrafund Printing			150	150	150
55204 Intrafund Copier Rental	68	27	73	73	73
55205 Intrafund Gen Insurance/Bonds	1,214	1,350	1,244	1,244	1,456
55208 Intrafund Drug Testing	42		90	90	90
55211 Intrafund Fingerprints		32	40	40	40
55235 Intrafund Administration Svcs	152,291	70,880	108,847	108,847	102,137
TOTAL INTRAFUND TRANSFERS	* 153,767	72,356	111,444	111,444	104,946 *
TOTAL NET BUDGET	** 733,856	463,407	701,979	701,979	715,829 *
USER PAY REVENUES					
46152 Plan & Engineering Fees	1,350	5,788	1,300	1,300	2,500
46509 Interfund Road Ditch Work	16,843	10,090	60,000	60,000	30,000
46530 Interfund Water Agencies	235,326	178,628	241,775	241,775	257,020
46533 Assessment from Zone 9					750
46575 Interfund Admin-Misc Depts			17,570	17,570	4,630
46613 Inter Maintenance & Improvemnt	229,542	32,348-			9,275
47407 Other Sales	17	5			
47515 Contrib from othr Agency Sut C		75,251	127,000	127,000	174,700
47521 Insurance Reimbursement		1,260			
47540 Refund		57			
TOTAL USER PAY REVENUES	* 483,078	238,731	447,645	447,645	478,875 *
GOVERNMENTAL REVENUES					
45111 St Grant	48,486				
TOTAL GOVERNMENTAL REVENUES	* 48,486				*
GENERAL REVENUES					
44100 Interest Apportioned	22-				
TOTAL GENERAL REVENUES	* 22-				*
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	2,457				
TOTAL OTHER FINANCING SOURCES	* 2,457				*
TOTAL REVENUES	** 533,999	238,731	447,645	447,645	478,875 *
UNREIMBURSED COSTS	** 199,857	224,676	254,334	254,334	236,954 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DDPW Dep Director PW-Water Resource	7906- 9629	1.00	1.00	1.00	1.00
PWS1 Public Works Maint Super I	3878- 4800	1.00	1.00	1.00	1.00
WWSO Water Wastewater System Oper	4285- 5266	1.00	1.00	1.00	1.00
PWEO Public Works Equip Operator	3443- 4285	1.00	1.00	1.00	1.00
PWM2 Public Works Maint Worker II	3082- 3847	1.00	1.00	1.00	1.00
ASPW Asst Dir Public Works	9172-11105				.20

STATE CONTROLLER      C O U N T Y   O F   S U T T E R      UNIT TITLE: WATER RESOURCES      DEPT 1-922  
 COUNTY BUDGET ACT      STATE OF CALIFORNIA      (CONTINUED)      05-25-13 2:53 PM  
 (1985)      BUDGET UNIT FINANCING USES DETAIL      FUNCTION: GENERAL  
 SCHEDULE 9      FOR FISCAL YEAR 2013-14      ACTIVITY: OTHER GENERAL      FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL BUDGET UNIT POSITIONS	**      5.00	5.00	5.00	5.00	5.20 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52179 Prof & Spec Legislatv Advocacy	39,366	22,996	29,700	29,700	29,700
52213 Special Dept Expense Flood	456,758	22,303	571,362	571,362	548,000
52230 Special Departmental Expense			500	500	500
TOTAL SERVICES AND SUPPLIES	* 496,124	45,299	601,562	601,562	578,200 *
OTHER CHARGES					
53200 Contribution to Other Agencies	110,000				
53620 Interfd Information Technology	108		658	658	
TOTAL OTHER CHARGES	* 110,108		658	658	*
TOTAL GROSS BUDGET	** 606,232	45,299	602,220	602,220	578,200 *
TOTAL NET BUDGET	** 606,232	45,299	602,220	602,220	578,200 *
USER PAY REVENUES					
47503 Contribution Frm Non Gov Agenc	8,931				
TOTAL USER PAY REVENUES	* 8,931				*
GOVERNMENTAL REVENUES					
45111 St Grant	253,271	96,844	571,362	571,362	548,000
TOTAL GOVERNMENTAL REVENUES	* 253,271	96,844	571,362	571,362	548,000 *
TOTAL REVENUES	** 262,202	96,844	571,362	571,362	548,000 *
UNREIMBURSED COSTS	** 344,030	51,545-	30,858	30,858	30,200 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53601 Interfund Ins ISF Premium	80		39	39	48
53641 Interfund PW Admin Svcs					1,110
53648 Interfund Water Resources	235,326	129,795	241,775	241,775	130,250
TOTAL OTHER CHARGES	* 235,406	129,795	241,814	241,814	131,408 *
TOTAL GROSS BUDGET	** 235,406	129,795	241,814	241,814	131,408 *
TOTAL NET BUDGET	** 235,406	129,795	241,814	241,814	131,408 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		13,010	13,010	7,202 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 235,406	129,795	254,824	254,824	138,610 *
USER PAY REVENUES					
46526 Interfund From Zone 6	22,610	11,768	23,280	23,280	
46527 Interfund From Zone 7	27,608	16,524	28,750	28,750	
46528 Interfund From Zone 4	30,561	16,870	32,000	32,000	
46529 Interfund From Zone 5	22,176	8,019	14,750	14,750	
46532 Interfund From Zone 8	14,251	10,112	14,500	14,500	
46533 Interfund From Zone 9			750	750	
46586 Interfund From El Cerrito	748	409	745	745	
47543 Contribtn Frm Oth Agcy YC RDA	3,319	1,950	2,000	2,000	2,000
TOTAL USER PAY REVENUES	* 121,273	65,652	116,775	116,775	2,000 *
GOVERNMENTAL REVENUES					
45135 St Other in Lieu	43				
45270 St Homeowners Property Tax	1,883	895	1,900	1,900	1,800
TOTAL GOVERNMENTAL REVENUES	* 1,926	895	1,900	1,900	1,800 *
GENERAL REVENUES					
41110 Property Tax Current Secured	114,083	66,064	125,000	125,000	123,560
41111 Property Tax Curnt Supplementl	304	209			
41120 Property Tax Current Unsecured	8,125	8,926	7,700	7,700	8,150
41220 Property Tax Prior Unsecured	274	1,141			
41625 YC RDA SUCCSOR ACY-RESID DISTR		3,607			
44100 Interest Apportioned	3,900	2,230	3,449	3,449	3,100
TOTAL GENERAL REVENUES	* 126,686	82,177	136,149	136,149	134,810 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 249,885	148,724	254,824	254,824	138,610 *

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2013-14  
 UNIT TITLE: SUTTER COUNTY WATER AGENCY (CONTINUED)  
 DEPT 0-320 05-25-13 2:54 PM  
 FUNCTION: ACTIVITY: FUND 0320

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
UNREIMBURSED COSTS	** 14,479-	18,929-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53648 Interfund Water Resources					114,025
TOTAL OTHER CHARGES	*				114,025 *
TOTAL GROSS BUDGET	**				114,025 *
TOTAL NET BUDGET	**				114,025 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**				114,025 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41524 Prop Spec Assmnt Curnt Zn 4					33,025
41525 Prop Spec Assmnt Curnt Zn 5					14,750
41526 Prop Spec Assmnt Curnt Zn 6					23,000
41527 Prop Spec Assmt Curnt Zn 7					28,750
41528 Prop Spec Assmnt Curnt Zn 8					14,500
TOTAL GENERAL REVENUES	*				114,025 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**				114,025 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53601 Interfund Ins ISF Premium					1
TOTAL OTHER CHARGES	*				1 *
TOTAL GROSS BUDGET	**				1 *
TOTAL NET BUDGET	**				1 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		550	550	550 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		550	550	551 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	545	330	550	550	551
TOTAL GENERAL REVENUES	* 545	330	550	550	551 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 545	330	550	550	551 *
UNREIMBURSED COSTS	** 545-	330-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53601 Interfund Ins ISF Premium					1
TOTAL OTHER CHARGES	*				1 *
TOTAL GROSS BUDGET	**				1 *
TOTAL NET BUDGET	**				1 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		4,500	4,500	3,364 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		4,500	4,500	3,365 *
USER PAY REVENUES					
46260 Drainage/Water Hook-Up Charges			1,000	1,000	600
46268 New Construction Drainage Fees			1,000	1,000	600
TOTAL USER PAY REVENUES	*		2,000	2,000	1,200 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	2,445	1,481	2,500	2,500	2,165
TOTAL GENERAL REVENUES	* 2,445	1,481	2,500	2,500	2,165 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 2,445	1,481	4,500	4,500	3,365 *
UNREIMBURSED COSTS	** 2,445-	1,481-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53601 Interfund Ins ISF Premium					1
TOTAL OTHER CHARGES	*				1 *
TOTAL GROSS BUDGET	**				1 *
TOTAL NET BUDGET	**				1 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		48	48	41 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		48	48	42 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	47	28	48	48	42
TOTAL GENERAL REVENUES	* 47	28	48	48	42 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 47	28	48	48	42 *
UNREIMBURSED COSTS	** 47-	28-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53601 Interfund Ins ISF Premium					1
TOTAL OTHER CHARGES	*				1 *
TOTAL GROSS BUDGET	**				1 *
TOTAL NET BUDGET	**				1 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		1,500	1,500	1,309 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**		1,500	1,500	1,310 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,477	895	1,500	1,500	1,310
TOTAL GENERAL REVENUES	* 1,477	895	1,500	1,500	1,310 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 1,477	895	1,500	1,500	1,310 *
UNREIMBURSED COSTS	** 1,477-	895-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52130 Maintenance Structure/Imprvmnt		6,601	33,180	33,180	
52180 Professional/Specialized Srvs	567	1,158	4,410	4,410	4,185
TOTAL SERVICES AND SUPPLIES	* 567	7,759	37,590	37,590	4,185 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	28		7	7	14
53614 Interfund Mics Non-Road					32,749
53628 Interfund Admin - Misc Depts			300	300	300
53641 Interfund PW Admin Services		3,299	2,664	2,664	7,083
53647 Interfund Road		641			
53653 Interfund Water Agency	30,561	16,870	32,000	32,000	
53692 Inter Maintenance & Improvemnt					1,850
TOTAL OTHER CHARGES	* 30,589	20,810	34,971	34,971	41,996 *
CAPITAL ASSETS					
54200 Structure & Improvements					26,391
TOTAL CAPITAL ASSETS	*				26,391 *
TOTAL GROSS BUDGET	** 31,156	28,569	72,561	72,561	72,572 *
TOTAL NET BUDGET	** 31,156	28,569	72,561	72,561	72,572 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 31,156	28,569	72,561	72,561	72,572 *
USER PAY REVENUES					
46268 New Construction Drainage Fees	467				
TOTAL USER PAY REVENUES	* 467				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	29,855	16,636	32,000	32,000	
41223 Prop Tax Special Assmnts Prior	706	235			
44100 Interest Apportioned	6,771	3,971	6,900	6,900	5,800
TOTAL GENERAL REVENUES	* 37,332	20,842	38,900	38,900	5,800 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		33,661	33,661	66,772 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 37,799	20,842	72,561	72,561	72,572 *
UNREIMBURSED COSTS	** 6,643-	7,727			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	687	1,403	5,340	5,340	5,069
TOTAL SERVICES AND SUPPLIES	* 687	1,403	5,340	5,340	5,069 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	26		5	5	6
53628 Interfund Admin - Misc Depts			360	360	360
53641 Interfund PW Admin Services			2,664	2,664	
53653 Interfund Water Agency	22,176	8,019	14,750	14,750	
TOTAL OTHER CHARGES	* 22,202	8,019	17,779	17,779	366 *
TOTAL GROSS BUDGET	** 22,889	9,422	23,119	23,119	5,435 *
TOTAL NET BUDGET	** 22,889	9,422	23,119	23,119	5,435 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		4,631	4,631	7,565 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 22,889	9,422	27,750	27,750	13,000 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	14,232	7,980	14,750	14,750	
41223 Prop Tax Special Assmnts Prior	38	39			
44100 Interest Apportioned	14,130	8,430	13,000	13,000	13,000
TOTAL GENERAL REVENUES	* 28,400	16,449	27,750	27,750	13,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 28,400	16,449	27,750	27,750	13,000 *
UNREIMBURSED COSTS	** 5,511-	7,027-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	128	261	992	992	942
TOTAL SERVICES AND SUPPLIES	* 128	261	992	992	942 *
OTHER CHARGES					
53510 Developer Reimbursement			350,000	350,000	
53601 Interfund Ins ISF Premium	162		59	59	71
53628 Interfund Admin - Misc Depts			70	70	70
53641 Interfund PW Admin Services			2,664	2,664	
53653 Interfund Water Agency	22,610	11,768	23,280	23,280	
TOTAL OTHER CHARGES	* 22,772	11,768	376,073	376,073	141 *
TOTAL GROSS BUDGET	** 22,900	12,029	377,065	377,065	1,083 *
TOTAL NET BUDGET	** 22,900	12,029	377,065	377,065	1,083 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*				9,317 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 22,900	12,029	377,065	377,065	10,400 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	22,111	11,654	23,000	23,000	
41223 Prop Tax Special Assmnts Prior	500	114	280	280	
44100 Interest Apportioned	10,515	6,300	10,600	10,600	10,400
TOTAL GENERAL REVENUES	* 33,126	18,068	33,880	33,880	10,400 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		343,185	343,185	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 33,126	18,068	377,065	377,065	10,400 *
UNREIMBURSED COSTS	** 10,226-	6,039-			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52130 Maintenance Structure/Imprvmnt			10,450	10,450	
52180 Professional/Specialized Srvs	767	1,566	5,960	5,960	5,415
TOTAL SERVICES AND SUPPLIES	* 767	1,566	16,410	16,410	5,415 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	33		6	6	9
53614 Interfund Misc Non-Road					10,913
53628 Interfund Admin - Misc Depts			400	400	400
53641 Interfund PW Admin Services		206	2,664	2,664	1,110
53653 Interfund Water Agency	27,608	16,524	28,750	28,750	
53692 Inter Maintenance & Improvemnt					925
TOTAL OTHER CHARGES	* 27,641	16,730	31,820	31,820	13,357 *
CAPITAL ASSETS					
54200 Structures & Improvements					2,778
TOTAL CAPITAL ASSETS	*				2,778 *
TOTAL GROSS BUDGET	** 28,408	18,296	48,230	48,230	21,550 *
TOTAL NET BUDGET	** 28,408	18,296	48,230	48,230	21,550 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 28,408	18,296	48,230	48,230	21,550 *
USER PAY REVENUES					
46260 Drainage/Water Hook-Up Charges	898		500	500	500
46268 New Construction Drainage Fees	540				
TOTAL USER PAY REVENUES	* 1,438		500	500	500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	27,336	16,276	28,750	28,750	
41223 Prop Tax Special Assmnts Prior	271	248			
44100 Interest Apportioned	5,025	2,949	5,000	5,000	4,300
TOTAL GENERAL REVENUES	* 32,632	19,473	33,750	33,750	4,300 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		13,980	13,980	16,750 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 34,070	19,473	48,230	48,230	21,550 *
UNREIMBURSED COSTS	** 5,662-	1,177-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	4,364	3,915	10,827	10,827	
TOTAL SERVICES AND SUPPLIES	* 4,364	3,915	10,827	10,827	*
OTHER CHARGES					
53601 Interfund Ins ISF Premium	15		4	4	6
53628 Interfund Admin - Misc Depts			940	940	
53641 Interfund PW Admin Services			2,663	2,663	
53653 Interfund Water Agency	14,251	10,112	14,500	14,500	
53670 Interfund Overhead (A-87) Cost	24	5	10	10	57
TOTAL OTHER CHARGES	* 14,290	10,117	18,117	18,117	63 *
TOTAL GROSS BUDGET	** 18,654	14,032	28,944	28,944	63 *
TOTAL NET BUDGET	** 18,654	14,032	28,944	28,944	63 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 18,654	14,032	28,944	28,944	63 *
USER PAY REVENUES					
46260 Drainage/Water Hook-Up Charges		11,494			
TOTAL USER PAY REVENUES	*	11,494			*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assmnts Curnt	14,025	10,035	14,500	14,500	
41223 Prop Tax Special Assmnts Prior	226	76			
44100 Interest Apportioned	536	332	1,000	1,000	63
TOTAL GENERAL REVENUES	* 14,787	10,443	15,500	15,500	63 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		13,444	13,444	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 14,787	21,937	28,944	28,944	63 *
UNREIMBURSED COSTS	** 3,867	7,905-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs			1,000	1,000	
TOTAL SERVICES AND SUPPLIES	*		1,000	1,000	*
OTHER CHARGES					
53601 Interfund Ins ISF Premium	2		1	1	2
53614 Interfund Misc Non-Road			750	750	750
53653 Interfund Water Agency			750	750	750
TOTAL OTHER CHARGES	*	2	1,501	1,501	1,502 *
TOTAL GROSS BUDGET	**	2	2,501	2,501	1,502 *
TOTAL NET BUDGET	**	2	2,501	2,501	1,502 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		2,922	2,922	4,118 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**	2	5,423	5,423	5,620 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assments Curnt	5,218	2,913	5,243	5,243	5,400
44100 Interest Apportioned	227	179	180	180	220
TOTAL GENERAL REVENUES	*	5,445	3,092	5,423	5,620 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	**	5,445	3,092	5,423	5,620 *
UNREIMBURSED COSTS	**	5,443-	3,092-		*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52120 Maintenance Equipment		76			
52130 Maintenance Structure/Imprvmnt	6,122		550	550	550
52170 Office Expenses			50	50	50
52180 Professional/Specialized Srvs			500	500	2,000
52230 Special Departmental Expense	5,032	5,032	5,050	5,050	5,050
52260 Utilities	288	291	350	350	350
TOTAL SERVICES AND SUPPLIES	* 11,442	5,399	6,500	6,500	8,000 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	127		21	21	20
53602 Interfund Gen Insurance & Bond	11	5	6	6	7
53610 Interfund Postage	4	25	6	6	6
53628 Interfund Admin - Misc Depts			12,000	12,000	
53648 Interfund Water Resources	10,603	4,252			12,000
53670 Interfund Overhead (A-87) Cost	858	166	331	331	105-
TOTAL OTHER CHARGES	* 11,603	4,448	12,364	12,364	11,928 *
TOTAL GROSS BUDGET	** 23,045	9,847	18,864	18,864	19,928 *
TOTAL NET BUDGET	** 23,045	9,847	18,864	18,864	19,928 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 23,045	9,847	18,864	18,864	19,928 *
USER PAY REVENUES					
46320 Other Chgs Current Services	4,573	4,518	4,300	4,300	5,940
46578 Interfund Trans In-Special Rev	120				
TOTAL USER PAY REVENUES	* 4,693	4,518	4,300	4,300	5,940 *
GOVERNMENTAL REVENUES					
45135 St Other in Lieu	1				
45270 St Homeowners Property Tax	30	15	29	29	29
TOTAL GOVERNMENTAL REVENUES	* 31	15	29	29	29 *
GENERAL REVENUES					
41110 Property Tax Current Secured	1,865	1,119	1,850	1,850	1,850
41111 Property Tax Curnt Supplementl	5	3	10	10	10
41120 Property Tax Current Unsecured	128	146	125	125	125
41220 Property Tax Prior Unsecured	4	18			
44100 Interest Apportioned	4,871	2,729	5,000	5,000	5,000
TOTAL GENERAL REVENUES	* 6,873	4,015	6,985	6,985	6,985 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		7,550	7,550	6,974 *
TOTAL GENERAL REVENUES	*				*

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL AVAILABLE FUND BALANCE 7/1	*					*
TOTAL AVAILABLE FINANCING	**	11,597	8,548	18,864	18,864	19,928 *
UNREIMBURSED COSTS	**	11,448	1,299			*



General  
Government

Section C





FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,251,164	941,127	1,248,884	1,248,884	1,247,249
51014 Other Pay	14,332	6,678	15,000	15,000	4,368
51020 Extra Help	15,017	23,608	16,000	16,000	16,000
51030 Overtime	3,922		5,000	5,000	5,000
51100 Co Contribution FICA	93,730	70,882	94,879	94,879	93,702
51110 Co Contribution Retirement	236,661	182,162	235,816	235,816	247,384
51111 Retirement Allowance	42,818	11,496	12,171	12,171	
51120 Co Contribution-Group Insuranc	235,365	180,284	222,643	222,643	261,270
51121 Contribution Deferred Comp					980
51130 Co Contrib Unemploymnt Insrnc	18,032	105			
51150 Interfund Workers Compensation	50,605	46,869	46,869	46,869	42,291
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,961,646	1,463,211	1,897,262	1,897,262	1,918,244 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,429	1,789	2,700	2,700	2,700
52120 Maintenance Equipment	720	590	1,500	1,500	1,500
52136 Computer Hardware	196	1,927	2,000	2,000	2,000
52150 Memberships	555	555	555	555	555
52170 Office Expenses	13,234	5,618	14,000	14,000	13,000
52172 Postage		200	500	500	500
52173 Subscription-Publication	2,629	2,972	2,500	2,500	3,000
52180 Professional/Specialized Srvs	1,580	241	3,000	3,000	3,000
52210 Rents/Leases Structures/Ground	551	505	600	600	600
52225 Office Equipment			1,000	1,000	
52230 Special Departmental Expense	3,308		5,000	5,000	
52250 Transportation & Travel	7,824	8,040	8,500	8,500	8,500
TOTAL SERVICES AND SUPPLIES	* 33,026	22,437	41,855	41,855	35,355 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	3,458		1,238	1,238	1,366
53613 Interfund Fleet Admin	1,460	390	1,492	1,492	1,429
53615 Interfund Fuel & Oil	1,627	678	1,504	1,504	1,488
53616 Interfund Vehicle Maintenance	4,540	1,346	4,422	4,422	4,144
53620 Interfd Information Technology	120,015	84,528	203,835	203,835	198,835
53623 Interfund Fingerprints	25		50	50	25
53636 Interfund IT Equipment Replmnt	4,125	2,204			
53685 Interfund Office Expense	7				
53689 Interfund Physical/Drug	37		35	35	35
TOTAL OTHER CHARGES	* 135,294	89,146	212,576	212,576	207,322 *
TOTAL GROSS BUDGET	** 2,129,966	1,574,794	2,151,693	2,151,693	2,160,921 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	10,755	1,935	14,306	14,306	14,306
55203 Intrafund Printing	5,416	4,534	11,500	11,500	11,500
55204 Intrafund Copier Rental	1,370	684	1,400	1,400	1,400
55205 Intrafund Gen Insurance/Bonds	288	345	533	533	622
55211 Intrafund Fingerprints	32		80	80	80
TOTAL INTRAFUND TRANSFERS	* 17,861	7,498	27,819	27,819	27,908 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL NET BUDGET	** 2,147,827	1,582,292	2,179,512	2,179,512	2,188,829 *
USER PAY REVENUES					
46117 Assessor-Service Charge	10,512	5,138	15,000	15,000	7,500
46177 Public Works Services Fees	77-				
46578 Interfund Trans In-Special Rev	131,450		131,450	131,450	131,450
47500 Other Revenue	5,844	2,614	6,000	6,000	5,000
47540 Refund	23				
TOTAL USER PAY REVENUES	* 147,752	7,752	152,450	152,450	143,950 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	535-				
TOTAL GENERAL REVENUES	* 535-				*
TOTAL REVENUES	** 147,217	7,752	152,450	152,450	143,950 *
UNREIMBURSED COSTS	** 2,000,610	1,574,540	2,027,062	2,027,062	2,044,879 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COAS County Assessor FLAT 9724	1.00	1.00	1.00	1.00	1.00
ASSA Assistant Assessor 6779- 8305	1.00	1.00	1.00	1.00	1.00
CHAP Chief Appraiser 5852- 7165	1.00	1.00	1.00	1.00	1.00
AUA3 Auditor-Appraiser III 4334- 5360	2.00	2.00	2.00	2.00	2.00
OR					
AUA2 Auditor-Appraiser II 3889- 4814					
OR					
AUA1 Auditor-Appraiser I 3481- 4334					
APR3 Appraiser III 4107- 5073	6.00	6.00	6.00	6.00	6.00
OR					
APR2 Appraiser II 3677- 4570					
OR					
APR1 Appraiser I 3297- 4107					
SMTT Senior Mapping/Title Tech 4334- 5360	1.00	1.00	1.00	1.00	1.00
OR					
MATT Mapping/Title Technician 3297- 4107					
APRA Appraisal Aide 3082- 3847	1.00	1.00	1.00	1.00	1.00
XXXX Assessment Office Supervisor					1.00
ATSM Assessment Technical Srvs Mgr 4988- 6163	1.00	1.00	1.00	1.00	1.00
AST3 Assessment Technician III 3170- 3957	8.00	8.00	8.00	8.00	8.00
OR					
AST2 Assessment Technician II 2843- 3541					
OR					
AST1 Assessment Technician I 2553- 3170					
TOTAL BUDGET UNIT POSITIONS	** 22.00	22.00	22.00	22.00	22.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	706,676	526,666	691,859	691,454	690,837
51014 Other Pay	8,226	4,966	8,432	8,432	9,000
51020 Extra Help	7,860	26,146	7,980	7,980	17,700
51030 Overtime	974	2,386	5,000	5,000	5,000
51100 Co Contribution FICA	52,283	40,217	51,513	51,513	51,119
51110 Co Contribution Retirement	132,177	99,445	130,638	130,638	137,043
51111 Retirement Allowance	23,828	6,538	6,758	6,758	
51120 Co Contribution-Group Insuranc	121,117	82,362	111,729	111,729	121,823
51121 Contribution Deferred Comp		150			1,306
51130 Co Contrib Unemploymnt Insrnc		1,260	11,700	11,700	
51150 Interfund Workers Compensation	5,692	5,470	5,470	5,470	5,029
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,058,833	795,606	1,031,079	1,030,674	1,038,857 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,101	944	1,300	1,300	1,300
52120 Maintenance Equipment		165	350	350	350
52150 Memberships	1,324	1,324	1,600	1,600	1,600
52169 Outside Printing	1,120		500	500	500
52170 Office Expenses	13,249	11,164	16,000	16,065	16,000
52173 Subscription-Publication	1,169	456	1,900	1,900	1,900
52180 Professional/Specialized Svcs	23,074	4,000	17,000	21,000	
52230 Special Departmental Expense					
52232 Employment Training	4,160	920	6,800	7,205	9,150
52250 Transportation & Travel	3,175	171	500	500	3,200
TOTAL SERVICES AND SUPPLIES	* 48,372	19,144	45,950	50,420	34,000 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,638		584	584	1,818
53620 Interfd Information Technology	228,236	207,725	267,578	267,578	261,015
53623 Interfund Fingerprints		50	100	100	50
53636 Interfund IT Equipment Replmnt	2,681	1,364			
53651 Interfund Projects	758	75			
53685 Interfund Office Expense	7				
53688 Interfund Rents/Leases	2,093	1,602	2,095	2,095	2,136
53689 Interfund Physical/Drug		186	280	280	280
TOTAL OTHER CHARGES	* 235,413	211,002	270,637	270,637	265,299 *
TOTAL GROSS BUDGET	** 1,342,618	1,025,752	1,347,666	1,351,731	1,338,156 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	13,998	5,873	15,599	15,599	15,599
55203 Intrafund Printing			1,900	1,900	1,900
55204 Intrafund Copier Rental	1,095	408	1,112	1,112	1,112
55205 Intrafund Gen Insurance/Bonds	274	268	257	257	281
55211 Intrafund Fingerprints		64	160	160	160
TOTAL INTRAFUND TRANSFERS	* 15,367	6,613	19,028	19,028	19,052 *
TOTAL NET BUDGET	** 1,357,985	1,032,365	1,366,694	1,370,759	1,357,208 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
USER PAY REVENUES					
46115 Audit & Accounting Fees-Auditr	2,500	2,500	2,500	2,500	2,500
46150 Photocopy Charges		1			
47500 Other Revenue	53				
47540 Refund	47				
TOTAL USER PAY REVENUES	* 2,600	2,501	2,500	2,500	2,500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	60-				
TOTAL GENERAL REVENUES	* 60-				*
TOTAL REVENUES	** 2,540	2,501	2,500	2,500	2,500 *
UNREIMBURSED COSTS	** 1,355,445	1,029,864	1,364,194	1,368,259	1,354,708 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
AUCO Auditor-Controller FLAT 10176	1.00	1.00	1.00	1.00	1.00
ASAU Assistant Auditor-Controller 6447- 7906	1.00	1.00	1.00	1.00	1.00
ACSA Acctg Systems Analyst 4728- 5852	1.00	1.00	1.00	1.00	1.00
ACC2 Accountant II 4107- 5073	4.00	5.00	5.00	5.00	5.00
ACC2 Accountant II 4107- 5073	1.00				
ACL3 Account Clerk III 2843- 3541	1.00				
ACL3 Account Clerk III 2843- 3541	2.00	2.00	2.00	2.00	2.00
OR					
ACL2 Account Clerk II 2698- 3354					
OR					
ACL1 Account Clerk I 2553- 3170					
EXS1 Executive Secretary I 3170- 3957					
TOTAL BUDGET UNIT POSITIONS	** 11.00	10.00	10.00	10.00	10.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	173,020	139,211	172,355	172,355	173,020
51100 Co Contribution FICA	13,717	10,732	13,020	13,020	12,814
51110 Co Contribution Retirement	32,361	24,120	32,545	32,545	27,444
51111 Retirement Allowance	2,311	1,705	2,300	2,300	1,848
51120 Co Contribution-Group Insuranc	39,936	31,471	37,588	37,588	35,845
51150 Interfund Workers Compensation	537	574	574	574	560
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 261,882	207,813	258,382	258,382	251,531 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	6,242	5,877	5,500	5,500	6,000
52170 Office Expenses	1,591	809	1,800	1,800	1,800
52179 Prof & Spec Legislatv Advocacy	228				
52190 Publication Legal Notice	30,145	15,223	18,500	18,500	18,500
52225 Office Equipment	601		200	200	200
52230 Special Departmental Expense	1,963	1,441	3,500	3,500	3,000
52232 Employment Training	100		100	100	100
52250 Transportation & Travel	18,500	13,586	15,000	15,000	15,000
TOTAL SERVICES AND SUPPLIES	* 59,370	36,936	44,600	44,600	44,600 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	50,828		19,042	19,042	22,192
53620 Interfd Information Technology	20,181	8,905	25,809	25,809	25,176
53636 Interfund IT Equipment Replmnt	1,031	525			
TOTAL OTHER CHARGES	* 72,040	9,430	44,851	44,851	47,368 *
TOTAL GROSS BUDGET	** 393,292	254,179	347,833	347,833	343,499 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	699	142	990	990	990
55203 Intrafund Printing	617	341	600	600	600
55204 Intrafund Copier Rental	682	341	700	700	700
55205 Intrafund Gen Insurance/Bonds	371	367	378	378	431
TOTAL INTRAFUND TRANSFERS	* 2,369	1,191	2,668	2,668	2,721 *
TOTAL NET BUDGET	** 395,661	255,370	350,501	350,501	346,220 *
<b>USER PAY REVENUES</b>					
47540 Refund	32				
TOTAL USER PAY REVENUES	* 32				*
TOTAL GOVERNMENTAL REVENUES	*				*
<b>GENERAL REVENUES</b>					
44100 Interest Apportioned	6-				
TOTAL GENERAL REVENUES	* 6-				*
TOTAL REVENUES	** 26				*
UNREIMBURSED COSTS	** 395,635	255,370	350,501	350,501	346,220 *

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: BOARD OF SUPERVISORS DEPT 1-101  
 COUNTY BUDGET ACT STATE OF CALIFORNIA (CONTINUED) 05-29-13 1:44 PM  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: GENERAL  
 SCHEDULE 9 FOR FISCAL YEAR 2013-14 ACTIVITY: LEGISLATIVE AND ADMINISTRATIVE FUND 0001

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COSU County Supervisor	FLAT 2873	5.00	5.00	5.00	5.00
TOTAL BUDGET UNIT POSITIONS	**	5.00	5.00	5.00	5.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	87,293	76,016	108,238	108,238	101,145
51013 Special Pay	1,992	2,093	2,850	2,850	2,300
51014 Other Pay	3,998	2,548	2,536	2,536	2,300
51020 Extra Help	1,212	2,035			
51030 Overtime	439	498			
51100 Co Contribution FICA	6,870	6,023	8,225	8,225	7,853
51110 Co Contribution Retirement	16,712	14,756	20,976	20,976	20,509
51111 Retirement Allowance	2,617	517	1,064	1,064	
51120 Co Contribution-Group Insuranc	21,536	18,894	29,063	29,063	28,326
51121 Contribution Deferred Comp		14	33	33	555
51150 Interfund Workers Compensation	351	374	374	374	352
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 143,020	123,768	173,359	173,359	163,340 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	399	347	350	350	350
52120 Maintenance Equipment	40		500	500	500
52150 Memberships	275	250	275	275	275
52170 Office Expenses	1,756	807	1,200	1,200	1,200
52180 Professional/Specialized Srvs			1,000	1,000	1,000
52210 Rents/Leases Structures/Ground	2,220	1,965	2,400	2,400	2,400
52225 Office Equipment	343				
52232 Employment Training	389	256	300	300	300
52250 Transportation & Travel	43	84	300	300	300
TOTAL SERVICES AND SUPPLIES	* 5,465	3,709	6,325	6,325	6,325 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	276		89	89	101
53620 Interfd Information Technology	3,705	2,299	6,264	6,264	6,110
53623 Interfund Fingerprints	25	25	25	25	50
53636 Interfund IT Equipment Replmnt	619	315			
53685 Interfund Office Expense	2	2			
53689 Interfund Physical/Drug	62		35	35	35
TOTAL OTHER CHARGES	* 4,689	2,641	6,413	6,413	6,296 *
TOTAL GROSS BUDGET	** 153,174	130,118	186,097	186,097	175,961 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	1,507	457	1,950	1,950	1,950
55203 Intrafund Printing	102	140	300	300	300
55204 Intrafund Copier Rental	303	152	336	336	336
55205 Intrafund Gen Insurance/Bonds	46	28	28	28	33
55208 Intrafund Drug Testing		41			
55211 Intrafund Fingerprints	35	32	40	40	40
TOTAL INTRAFUND TRANSFERS	* 1,993	850	2,654	2,654	2,659 *
TOTAL NET BUDGET	** 155,167	130,968	188,751	188,751	178,620 *
<b>USER PAY REVENUES</b>					
46150 Photocopy Charges			50	50	50

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
46320 Other Chgs Current Services	100				
47407 Other Sales	1				
47540 Refund	99				
TOTAL USER PAY REVENUES	* 200		50	50	50 *
GOVERNMENTAL REVENUES					
43106 Administrative Service Revenue	650	650	250	250	750
TOTAL GOVERNMENTAL REVENUES	* 650	650	250	250	750 *
GENERAL REVENUES					
44100 Interest Apportioned	4-				
TOTAL GENERAL REVENUES	* 4-				*
TOTAL REVENUES	** 846	650	300	300	800 *
UNREIMBURSED COSTS	** 154,321	130,318	188,451	188,451	177,820 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COCL County Clerk-Recorder	FLAT 9162	.10	.10	.10	.10
ACC1 Accountant I	3677- 4570	.05	.03	.05	.03
BDC3 Board Clerk III	3443- 4265	2.00	2.00		2.00
OR					
BDC2 Board Clerk II	3259- 4062				
OR					
BDC1 Board Clerk I	2930- 3643				
BDC2 Board Clerk II	3259- 4062			2.00	
OR					
BDC1 Board Clerk I	2930- 3643				
EACB Exec Asst/Asst Clerk of Board	4265- 5184				.20
TOTAL BUDGET UNIT POSITIONS	** 2.15	2.13	2.15	2.13	2.13 *



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	269,973	224,368	273,509	273,509	277,462
51014 Other Pay	3,971	3,511	3,486	3,486	3,512
51020 Extra Help	9,687	14,677	14,650	17,150	10,000
51030 Overtime	774	1,405	2,000	4,000	2,000
51100 Co Contribution FICA	20,175	17,749	21,107	21,107	20,410
51110 Co Contribution Retirement	51,301	43,403	51,644	51,644	55,012
51111 Retirement Allowance	9,251	2,604	2,520	2,520	
51120 Co Contribution-Group Insuranc	54,234	38,435	58,239	58,239	49,407
51121 Contribution Deferred Comp		198	358	358	359
51150 Interfund Workers Compensation	970	1,271	1,271	1,271	1,196
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 420,336	347,621	428,784	433,284	419,358 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,389	1,378	2,025	2,025	2,000
52120 Maintenance Equipment	25,120	23,600	25,245	25,245	25,600
52135 Software License & Maintenance	32,718	52,873	36,660	36,660	40,000
52150 Memberships	293	470	300	300	300
52170 Office Expenses	971	1,432	2,000	2,000	2,200
52171 Copy/Printing Costs			700	700	400
52172 Postage	15,438	19,890	11,785	24,985	15,000
52173 Subscription-Publication	366		365	365	365
52180 Professional/Specialized Srvs	676	1,945	1,900	1,900	2,400
52210 Rents/Leases Structures/Ground	2,889	2,639	3,000	3,000	3,000
52225 Office Equipment	696	953			
52230 Special Departmental Expense	124,418	151,941	197,275	253,125	192,000
52232 Employment Training	1,427	244	1,750	1,750	1,920
52250 Transportation & Travel	1,371	416	2,900	3,150	2,800
TOTAL SERVICES AND SUPPLIES	* 207,772	257,781	285,905	355,205	287,985 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,093		409	409	520
53620 Interfd Information Technology	19,875	16,244	33,310	33,310	32,494
53623 Interfund Fingerprints	75				75
53636 Interfund IT Equipment Replmnt	4,331	2,204			
53685 Interfund Office Expense	2	2			
53689 Interfund Physical/Drug	161		195	195	195
TOTAL OTHER CHARGES	* 25,537	18,450	33,914	33,914	33,284 *
TOTAL GROSS BUDGET	** 653,645	623,852	748,603	822,403	740,627 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	8,633	7,121	2,052	2,052	2,052
55203 Intrafund Printing			175	175	175
55204 Intrafund Copier Rental	1,232	616	1,300	1,300	1,300
55205 Intrafund Gen Insurance/Bonds	842	626	650	650	741
55211 Intrafund Fingerprints	74		150	150	150
55216 Intrafund Mapping Service	1,021	226	1,000	1,000	
TOTAL INTRAFUND TRANSFERS	* 11,802	8,589	5,327	5,327	4,418 *

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL NET BUDGET	**	665,447	632,441	753,930	827,730	745,045 *
USER PAY REVENUES						
46125 Election Services		40,694	118	58,000	58,000	50,000
46127 Candidate Filing Fee		22,265		400	400	10,000
46150 Photocopy Charges		220	90	50	50	100
46173 Miscellaneous			2,819			
46578 Interfund Trans In-Special Rev				5,600	5,600	10,000
47407 Other Sales		1,759	1,102	1,500	1,500	1,500
47540 Refund		32				
TOTAL USER PAY REVENUES	*	64,970	4,129	65,550	65,550	71,600 *
GOVERNMENTAL REVENUES						
45111 St Grant			8,441			
45280 St Mandate Postcard Reg		1,392	1,105	1,800	1,800	2,200
TOTAL GOVERNMENTAL REVENUES	*	1,392	9,546	1,800	1,800	2,200 *
GENERAL REVENUES						
44100 Interest Apportioned		10-				
TOTAL GENERAL REVENUES	*	10-				*
TOTAL REVENUES	**	66,352	13,675	67,350	67,350	73,800 *
UNREIMBURSED COSTS	**	599,095	618,766	686,580	760,380	671,245 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT						
COCL County Clerk-Recorder	FLAT	9162 .50	.50	.50	.50	.50
ASRV Asst Reg Voters	4482- 5540	1.00	1.00	1.00	1.00	1.00
ACC1 Accountant I	3677- 4570	.55	.33	.55	.33	.33
SREC Senior Elections Clerk	3001- 3740	1.00	1.00	1.00	1.00	1.00
ELC2 Elections Clerk II	2843- 3541	2.00	2.00	2.00	2.00	2.00
OR						
ELC1 Elections Clerk I	2553- 3170					
TOTAL BUDGET UNIT POSITIONS	**	5.05	4.83	5.05	4.83	4.83 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	227,639	186,671	230,029	230,029	234,767
51013 Special Pay	843	969	840	840	840
51014 Other Pay	10,868		1,928	1,928	1,942
51020 Extra Help	301	752			
51030 Overtime	1,256				
51100 Co Contribution FICA	17,244	13,440	16,660	16,660	17,159
51110 Co Contribution Retirement	42,480	35,396	43,595	43,595	46,714
51111 Retirement Allowance	7,677	2,141	2,163	2,163	
51120 Co Contribution-Group Insuranc	47,496	38,289	51,393	51,393	49,233
51121 Contribution Deferred Comp		84	195	195	196
51150 Interfund Workers Compensation	2,515	2,250	2,250	2,250	2,212
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 358,319	279,992	349,053	349,053	353,063 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,194	889	1,500	1,500	1,200
52120 Maintenance Equipment	172		1,850	1,850	1,850
52135 Software License & Maintenance	31,398	26,058	32,811	32,811	32,811
52136 Computer Hardware		8,313	15,000	15,000	
52150 Memberships	518	595	600	600	1,200
52163 Auditing Fees		3,160			
52170 Office Expenses	2,024	1,802	2,500	2,500	2,500
52172 Postage	36	32	70	70	70
52173 Subscription-Publication	150	150	200	200	200
52180 Professional/Specialized Srvs	2,946	2,852	16,000	16,000	19,000
52210 Rents/Leases Structures/Ground	4,162	3,589	4,380	4,380	4,380
52225 Office Equipment	365	4			1,200
52230 Special Departmental Expense	1,362		1,500	1,500	2,000
52232 Employment Training	933	448	1,210	1,210	1,210
52250 Transportation & Travel	862	64	1,655	1,655	1,655
TOTAL SERVICES AND SUPPLIES	* 46,122	47,956	79,276	79,276	69,276 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	873		278	278	358
53620 Interfd Information Technology	19,288	12,029	33,784	33,784	32,956
53636 Interfund IT Equipment Replmnt	3,712	1,784			
53685 Interfund Office Expense	2	2			
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 23,875	13,815	34,097	34,097	33,349 *
TOTAL GROSS BUDGET	** 428,316	341,763	462,426	462,426	455,688 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	9,777	5,391	10,311	10,311	10,311
55203 Intrafund Printing			650	650	650
55204 Intrafund Copier Rental	1,732	1,231	2,464	2,464	2,464
55205 Intrafund Gen Insurance/Bonds	163	207	208	208	240
55211 Intrafund Fingerprints	10		40	40	40
TOTAL INTRAFUND TRANSFERS	* 11,682	6,829	13,673	13,673	13,705 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL NET BUDGET	** 439,998	348,592	476,099	476,099	469,393 *
USER PAY REVENUES					
46150 Photocopy Charges	16,587	30,045	18,000	18,000	25,000
46173 Miscellaneous	508	596	300	300	300
46210 Recording Fees Recorder	283,225	286,241	270,000	270,000	325,000
46325 Data Processing Services	16,007	16,666	13,500	13,500	15,000
46578 Interfund Trans In-Special Rev	101,331		146,500	146,500	77,000
47300 Revenue Applicable Prior Years	28				
47407 Other Sales	8				
47500 Other Revenue	1				
47540 Refund	3				
TOTAL USER PAY REVENUES	* 417,698	333,548	448,300	448,300	442,300 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	27-				
TOTAL GENERAL REVENUES	* 27-				*
TOTAL REVENUES	** 417,671	333,548	448,300	448,300	442,300 *
UNREIMBURSED COSTS	** 22,327	15,044	27,799	27,799	27,093 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COCL County Clerk-Recorder	FLAT 9162	.25	.25	.25	.25
ASCR Asst County Clerk-Recorder	4728- 5852	.50	.50	.50	.50
SDCR Supvg Deputy Clerk-Recorder	3383- 4213	.70	.70	.70	.70
ACC1 Accountant I	3677- 4570	.30	.18	.30	.18
DCR3 Deputy Clerk-Recorder III	3001- 3740	3.50	3.50	3.50	3.50
OR					
DCR2 Deputy Clerk-Recorder II	2843- 3541				
OR					
DCR1 Deputy Clerk-Recorder I	2553- 3170				
TOTAL BUDGET UNIT POSITIONS	** 5.25	5.13	5.25	5.13	5.13 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	122,197	96,084	125,008	125,008	127,294
51013 Special Pay	361		360	360	360
51014 Other Pay	3,714	3,883	1,928	1,928	1,950
51020 Extra Help	100	251			251
51030 Overtime	538				
51100 Co Contribution FICA	9,116	7,244	9,172	9,172	9,439
51110 Co Contribution Retirement	23,006	18,198	23,673	23,673	25,309
51111 Retirement Allowance	4,180	1,146	1,196	1,196	
51120 Co Contribution-Group Insuranc	23,591	16,886	24,133	24,133	23,520
51121 Contribution Deferred Comp		29	65	65	65
51150 Interfund Workers Compensation	459	491	491	491	406
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 187,262	144,212	186,026	186,026	188,594 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	502	403	800	800	800
52120 Maintenance Equipment	74		150	150	150
52135 Software License & Maintenance	4,480	2,341	5,300	5,300	5,300
52150 Memberships	193	45	200	200	200
52170 Office Expenses	1,613	1,277	1,350	1,350	1,350
52172 Postage	69	14	100	100	100
52173 Subscription-Publication			130	130	130
52180 Professional/Specialized Srvs		36			
52225 Office Equipment	365	2	200	200	700
52232 Employment Training	612	198	885	885	1,000
52250 Transportation & Travel	1,104	51	1,713	1,713	1,500
TOTAL SERVICES AND SUPPLIES	* 9,012	4,367	10,828	10,828	11,230 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,141		162	162	121
53620 Interfd Information Technology	4,006	2,248	12,384	12,384	12,080
53636 Interfund IT Equipment Replmnt	412	210			
53685 Interfund Office Expense	2	2			
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 5,561	2,460	12,581	12,581	12,236 *
TOTAL GROSS BUDGET	** 201,835	151,039	209,435	209,435	212,060 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	3,158	1,508	3,174	3,174	3,174
55203 Intrafund Printing			100	100	100
55204 Intrafund Copier Rental	732		1,364	1,364	1,364
55205 Intrafund Gen Insurance/Bonds	223	69	71	71	81
55211 Intrafund Fingerprints	10		40	40	40
TOTAL INTRAFUND TRANSFERS	* 4,123	1,577	4,749	4,749	4,759 *
TOTAL NET BUDGET	** 205,958	152,616	214,184	214,184	216,819 *
<b>USER PAY REVENUES</b>					
42620 Marriage Licenses	21,063	16,404	23,000	23,000	21,000

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
46150 Photocopy Charges	295	180	200	200	300
46173 Miscellaneous	63	48			
46320 Other Chgs Current Services	85,081	76,166	84,000	84,000	86,725
47407 Other Sales	4				
47500 Other Revenue	1				
TOTAL USER PAY REVENUES	* 106,507	92,798	107,200	107,200	108,025 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5-				
TOTAL GENERAL REVENUES	* 5-				*
TOTAL REVENUES	** 106,502	92,798	107,200	107,200	108,025 *
UNREIMBURSED COSTS	** 99,456	59,818	106,984	106,984	108,794 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COCL County Clerk-Recorder	FLAT 9162	.15	.15	.15	.15
ASCR Asst County Clerk-Recorder	4728- 5852	.50	.50	.50	.50
SDCR Supvg Deputy Clerk-Recorder	3383- 4213	.30	.30	.30	.30
ACC1 Accountant I	3677- 4570	.10	.06	.10	.06
DCR3 Deputy Clerk-Recorder III	3001- 3740	1.50	1.50	1.50	1.20
OR					
DCR2 Deputy Clerk-Recorder II	2843- 3541				
OR					
DCR1 Deputy Clerk-Recorder I	2553- 3170				
DCR1 Deputy Clerk-Recorder I	2553- 3170				
TOTAL BUDGET UNIT POSITIONS	** 2.55	2.51	2.55	2.51	2.21 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53200 Contribution to Other Agencies	19,674	13,714	21,000	21,000	20,000
TOTAL OTHER CHARGES	* 19,674	13,714	21,000	21,000	20,000 *
TOTAL GROSS BUDGET	** 19,674	13,714	21,000	21,000	20,000 *
TOTAL NET BUDGET	** 19,674	13,714	21,000	21,000	20,000 *
USER PAY REVENUES					
42621 Marriage Lic Domestic Violence	19,674	13,714	21,000	21,000	20,000
46320 Other Chgs Current Services		411			
TOTAL USER PAY REVENUES	* 19,674	14,125	21,000	21,000	20,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 19,674	14,125	21,000	21,000	20,000 *
UNREIMBURSED COSTS	**	411-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	655,187	470,707	691,663	691,663	637,959
51013 Special Pay	3,145	2,180	1,500	1,500	2,250
51014 Other Pay	19,670	61,695	63,675	63,675	29,000
51020 Extra Help	3,381	5,485	30,000	30,000	
51100 Co Contribution FICA	45,356	36,627	58,757	58,757	43,389
51110 Co Contribution Retirement	123,130	89,306	131,746	131,746	126,894
51111 Retirement Allowance	22,333	5,426	6,199	6,199	
51120 Co Contribution-Group Insuranc	73,267	52,000	73,806	73,806	65,906
51121 Contribution Deferred Comp		125			784
51150 Interfund Workers Compensation	11,510	12,729	12,729	12,729	13,187
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 956,979	736,280	1,070,075	1,070,075	919,369 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	3,300	2,613	5,000	5,000	5,000
52120 Maintenance Equipment			400	400	400
52135 Software License & Maintenance		84			
52136 Computer Hardware		197	250	250	500
52150 Memberships	65	215	100	100	215
52169 Outside Printing	690		1,250	1,250	1,250
52170 Office Expenses	3,046	2,085	4,500	4,500	4,500
52173 Subscription-Publication	272	581	500	500	500
52180 Professional/Specialized Srvs					30,000
52190 Publication Legal Notice			500	500	500
52225 Office Equipment	1,112		500	500	750
52230 Special Departmental Expense	122	86	500	500	500
52232 Employment Training	1,257	770	1,000	1,000	1,000
52250 Transportation & Travel	6,618	5,366	10,680	10,680	10,680
TOTAL SERVICES AND SUPPLIES	* 16,482	11,997	25,180	25,180	55,795 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,193		465	465	528
53620 Interfd Information Technology	35,110	13,889	38,248	38,248	37,310
53623 Interfund Fingerprints		25	100	100	50
53636 Interfund IT Equipment Replmnt	1,650	840			
53651 Interfund Projects			25,000	25,000	25,000
53685 Interfund Office Expense	26				
53688 Interfund Rents/Leases	556	425	560	560	567
53689 Interfund Physical/Drug		62	70	70	70
TOTAL OTHER CHARGES	* 38,535	15,241	64,443	64,443	63,525 *
TOTAL GROSS BUDGET	** 1,011,996	763,518	1,159,698	1,159,698	1,038,689 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	169	19	156	156	156
55203 Intrafund Printing		109	265	265	265
55204 Intrafund Copier Rental	531	265	588	588	588
55205 Intrafund Gen Insurance/Bonds	206	216	210	210	244
55211 Intrafund Fingerprints		32	65	65	65
55241 Intrafund Rents/Leases	250				



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL INTRAFUND TRANSFERS	* 1,156	641	1,284	1,284	1,318 *
TOTAL NET BUDGET	** 1,013,152	764,159	1,160,982	1,160,982	1,040,007 *
USER PAY REVENUES					
46103 LAFCO Contracts	1,224	463	3,900	3,900	3,500
46150 Photocopy Charges	5				
46320 Other Chgs Current Services	2,131				
47407 Other Sales	30	20			
47540 Refund	41				
TOTAL USER PAY REVENUES	* 3,431	483	3,900	3,900	3,500 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	122-				
TOTAL GENERAL REVENUES	* 122-				*
TOTAL REVENUES	** 3,309	483	3,900	3,900	3,500 *
UNREIMBURSED COSTS	** 1,009,843	763,676	1,157,082	1,157,082	1,036,507 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
CCAO County Admin Officer - CONTRCT FLAT 15417	1.00	1.00	1.00	1.00	1.00
ASCA Asst County Adm 10622-12896	1.00	1.00	1.00	1.00	1.00
DPCA Deputy County Admin Officer 7906- 9629	2.00	2.00	2.00	2.00	2.00
OR					
PRAN Principal Analyst 6779- 8305					
OR					
SRAN Senior Analyst 5852- 7165					
PUIO Public Information Officer 5852- 7165	1.00	.90	.90	.90	.80
SRAN Senior Analyst 5852- 7165	1.00	2.00	1.00	2.00	1.00
(FZ)					
OR					
ANA2 Administrative Analyst II 5256- 6447					
OR					
ANA1 Administrative Analyst I 4728- 5852					
EACB Exec Asst/Asst Clerk of Board 4265- 5184	1.00	1.00	1.00	1.00	.80
EXSC Executive Secretary - C 3643- 4478	1.00	1.00	1.00	1.00	
BDC1 Board Clerk I 2930- 3643					.20
TOTAL BUDGET UNIT POSITIONS	** 8.00	8.90	7.90	8.90	6.80 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52163 Auditing Fees	58,281	42,959	65,000	76,880	70,000
52166 General Supplies					7,500
52170 Office Expenses	211	80			
52178 Prof & Spec Legal	51,314		110,000	110,000	10,000
52179 Prof & Spec Legislatv Advocacy	113,549	90,414	130,000	130,000	80,000
52180 Professional/Specialized Srvs	60,777	18,213	95,000	95,500	121,000
52202 Prof & Spec Assessment Appeals	1,900	2,060	3,500	3,500	3,500
52230 Special Departmental Expense			25,000	25,000	25,000
TOTAL SERVICES AND SUPPLIES	* 286,032	153,726	428,500	440,880	317,000 *
OTHER CHARGES					
53200 Contribution to Other Agencies	18,484	8,521	12,000	12,000	14,000
53200 YS Economic Development 411					52,000
53213 Contribution to Others	11,140		11,140	11,140	12,000
53217 Contrib Oth Agency Yuba City		207,260			
53550 Taxes & Assessments	7,889		8,000	8,000	
TOTAL OTHER CHARGES	* 37,513	215,781	31,140	31,140	78,000 *
TOTAL GROSS BUDGET	** 323,545	369,507	459,640	472,020	395,000 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage		99			
55241 Intrafund Rents/Leases	5,000-	5,000-	5,000-	5,000-	5,000-
TOTAL INTRAFUND TRANSFERS	* 5,000-	4,901-	5,000-	5,000-	5,000-*
TOTAL NET BUDGET	** 318,545	364,606	454,640	467,020	390,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		132,297	132,297	136,608 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 318,545	364,606	586,937	599,317	526,608 *
USER PAY REVENUES					
46150 Photocopy Charges	55				
46563 Interfund Audit Expense	24,490	27,095	27,096	27,096	29,978
46578 Interfund Trans In-Special Rev		49,879	49,879	49,879	
47503 Contribution Frm Non Gov Agenc	8,931				
TOTAL USER PAY REVENUES	* 33,476	76,974	76,975	76,975	29,978 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 33,476	76,974	76,975	76,975	29,978 *
UNREIMBURSED COSTS	** 285,069	287,632	509,962	522,342	496,630 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SALARIES AND EMPLOYEE BENEFITS					
51010 Permanent Salaries			14,402	14,402	44,405
51014 Other Pay					49,200
51100 Co Contribution FICA			730	730	3,332
51110 Co Contribution Retirement			1,890	1,890	10,513
51111 Retirement Allowance			96	96	
51120 Co Contribution-Group Insuranc			3,041	3,041	5,828
51130 Co Contrib Unemploymnt Insrnc			35,100	35,100	70,200
TOTAL SALARIES AND EMPLOYEE BENEFITS	*		55,259	55,259	183,478 *
TOTAL GROSS BUDGET	**		55,259	55,259	183,478 *
TOTAL NET BUDGET	**		55,259	55,259	183,478 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL CANCELLATION OF OBLIGATED F/B	*		105,429	105,429	183,478 *
TOTAL REVENUES	**		105,429	105,429	183,478 *
UNREIMBURSED COSTS	**		50,170-	50,170-	*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
PLMA Planning Manager	7906-	9629			1.00
PRPL Principal Planner	7165-	8736			1.00
DED3 Deputy D A III	7348-	8963			1.00
ACHI Assistant Chief Investigator	5934-	7263			1.00
SRCR Senior Criminal Investigator	4634-	5705			2.00
ADCS Asst Director Community Serv	8305-	10118	1.00		
ACL3 Account Clerk III	2843-	3541	1.00		
OFA3 Office Assistant III	2698-	3354	1.00		
OFA2 Office Assistant II	2410-	3001	.50		
TOTAL BUDGET UNIT POSITIONS	**		3.50		6.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53000 Other Charges		207,362			
53222 Court Fine & Forfeiture MOE	120,742				
TOTAL OTHER CHARGES	* 120,742	207,362			*
TOTAL GROSS BUDGET	** 120,742	207,362			*
INTRAFUND TRANSFERS					
55240 Intrafund Overhead (A-87) Cost	322,128-	141,754-	283,507-	283,507-	366,228-
TOTAL INTRAFUND TRANSFERS	* 322,128-	141,754-	283,507-	283,507-	366,228-*
TOTAL NET BUDGET	** 201,386-	65,608	283,507-	283,507-	366,228-*
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		6,553,786	6,553,786	*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 201,386-	65,608	6,270,279	6,270,279	366,228-*
GENERAL REVENUES					
41110 Property Tax Current Secured	11,881,661	6,560,467	11,603,200	11,603,200	12,030,000
41111 Property Tax Curnt Supplementl	49,566	33,919	140,000	140,000	140,000
41120 Property Tax Current Unsecured	823,913	902,686	820,000	820,000	820,000
41220 Property Tax Prior Unsecured	25,094	110,759	1,000	1,000	1,000
41221 Prop Tax In-Lieu - Veh Lic Fee	8,564,992	4,255,500	8,550,000	8,550,000	8,550,000
41222 Prop Tx Special Assmnts Curnt		43,945			
41227 Transient Occupancy Tax	29,189	8,844	36,000	36,000	30,000
41300 Penalty & Cost Delinquent Tax	728,457	84,129	425,000	425,000	425,000
41310 Interest Delinquent Tax	968,975		350,000	350,000	450,000
41400 Sales & Use Taxes	2,602,949	1,681,566	2,400,000	2,400,000	2,400,000
41405 In-Lieu Local Sales & Use Tax	605,059	423,320	450,000	450,000	600,000
41620 Property Transfer Tax	244,168	226,321	200,000	200,000	250,000
41625 YC RDA SUCCSOR ACY-RESID DISTR		369,580			
42050 Franchises	1,161,740	1,101,137	1,570,000	1,570,000	1,500,000
43204 Judgements/Damages & Settlemnt		823			
43205 Red Light TVS 30%	1,250	1,132	1,200	1,200	1,200
43206 Co Share Traffic/PC 1463.001	48,298	32,064	40,000	40,000	40,000
43209 Co Share Criminal/PC 1463.001	9,188	11,663	11,000	11,000	13,000
43222 Red Light Fund/PC 1463.11	1,120	312	1,000	1,000	1,000
44100 Interest Apportioned	415,057	262,312	500,000	500,000	500,000
44102 Interest	139,341	2,658			
44230 Other Rents and Concessions			500	500	500
44232 Tobacco Settlement	841,959	1,268,936	800,000	800,000	850,000
45135 St Other in Lieu	10,411				
45270 St Homeowners Property Tax	182,054	86,218	180,000	180,000	180,000
45282 St Mandated Costs	17,665	12,144			
45380 Fed Wildlife Refuge			5,000	5,000	5,000
46106 County TVS 17%/VC 42007	566	646	1,000	1,000	1,000

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
46118 Supplemental Roll Admin Cost	14,570	10,284	30,000	30,000	30,000
46157 Property Tax Administratn Fees	890,456		600,000	600,000	600,000
46158 Collection Fee Administration	13,975	7,341	10,000	10,000	10,000
46290 Assessment Fee	385	385			
46301 A-87 Costs Reimbursement	19,159	1,567	19,159	19,159	
46337 Forfeiture of Deposits		2,969			
46534 Interfund Jail Medical	2,032,819				
46540 Interfd Overhead (A-87) MH	1,763,927	731,948	1,463,895	1,463,895	1,067,113
46542 Interfund Overhead (A-87) Road	207,679	83,933	167,865	167,865	101,132
46543 Interfund Overhead(A-87) Fleet	103,911	43,117	86,234	86,234	12,545
46544 Interfd OH (A-87) Work Comp	25,464	11,755	23,510	23,510	16,864
46562 Interfund OH(A-87) MH Svc Act	314,104	87,480	174,959	174,959	123,405
46564 Interfd OH(A-87) Child Support	249,332	91,021	182,041	182,041	116,791
46567 Interfd Overhd (A-87) Liabilty	49,777	690	1,379	1,379	21,617-
46568 Interfund Overhead (A-87) IT	287,429	66,187	132,373	132,373	70,555
46569 Interfd Overhead (A-87) CSA-F	110,676	25,251	50,501	50,501	8,174
46570 Interfd Overhead (A-87) CSA-C	6,649	798	1,595	1,595	30,626
46571 Interfd Overhead (A-87) CSA-D	818-	1,835	3,670	3,670	1,608
46572 Inter Overhead (A-87) Airport	30,539	47,742	95,484	95,484	43,592
46577 Interfund (A-87) CSA-G	61	71	142	142	57
46578 Interfund Trans In-Special Rev			335,599	335,599	220,600
46582 Interfund Misc. Transfer		182,182	182,182	182,182	
46617 Interfund Overhead A-87	93,973	31,695	63,389	63,389	24,133
47500 Other Revenue	846	118,180	2,500	2,500	2,500
47503 Contribution Frm Non Gov Agenc	92,235		42,000	42,000	67,000
47543 Contribbtn Frm Oth Agcy YC RDA	570,898	335,007	600,000	600,000	600,000
TOTAL GENERAL REVENUES	*36,230,718	19,362,519	32,353,377	32,353,377	31,912,778 *
OTHER FINANCING SOURCES					
48100 Loan Principal Repayment	1,389,102		2,973,625	1,457,268	
48300 Sale of Excess Property	334,513				
48400 Sale of Fixed Assets-Vehicles	14,268				
TOTAL OTHER FINANCING SOURCES	* 1,737,883		2,973,625	1,457,268	*
TOTAL CANCELLATION OF OBLIGATED F/B	*		1,267,235	2,783,592	1,227,203 *
TOTAL AVAILABLE FUND BALANCE 7/1	* 7,634,186	8,832,724	8,097,979	8,097,979	4,426,347 *
TOTAL REVENUES	**45,602,787	28,195,243	44,692,216	44,692,216	37,566,328 *
UNREIMBURSED COSTS	**45,804,173-	28,129,635-	38,421,937-	38,421,937-	37,932,556-*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
USER PAY REVENUES					
46551 Interfund General Fund Cost	3,995,770	4,017,063	4,017,063	4,017,063	3,966,291
TOTAL USER PAY REVENUES	* 3,995,770	4,017,063	4,017,063	4,017,063	3,966,291 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,094-	1,475-			
TOTAL GENERAL REVENUES	* 3,094-	1,475-			*
TOTAL REVENUES	** 3,992,676	4,015,588	4,017,063	4,017,063	3,966,291 *
UNREIMBURSED COSTS	** 3,992,676-	4,015,588-	4,017,063-	4,017,063-	3,966,291-*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53630 Interfund Trial Court Cost	3,995,770	4,017,063	4,017,063	4,017,063	3,966,291
TOTAL OTHER CHARGES	* 3,995,770	4,017,063	4,017,063	4,017,063	3,966,291 *
TOTAL GROSS BUDGET	** 3,995,770	4,017,063	4,017,063	4,017,063	3,966,291 *
TOTAL NET BUDGET	** 3,995,770	4,017,063	4,017,063	4,017,063	3,966,291 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**				*
UNREIMBURSED COSTS	** 3,995,770	4,017,063	4,017,063	4,017,063	3,966,291 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
USER PAY REVENUES					
46551 Interfund General Fund Cost	13,145,692	11,600,000	14,536,772	14,671,772	13,957,205
46578 Interfund Trans In-Special Rev	6,487,699	5,073,608	6,000,000	6,000,000	6,500,000
TOTAL USER PAY REVENUES	*19,633,391	16,673,608	20,536,772	20,671,772	20,457,205 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	113	8,148-			
TOTAL GENERAL REVENUES	* 113	8,148-			*
TOTAL REVENUES	**19,633,504	16,665,460	20,536,772	20,671,772	20,457,205 *
UNREIMBURSED COSTS	**19,633,504-	16,665,460-	20,536,772-	20,671,772-	20,457,205-*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53644 Interfund Public Safety Costs	13,145,692	11,600,000	14,536,772	14,671,772	13,957,205
TOTAL OTHER CHARGES	*13,145,692	11,600,000	14,536,772	14,671,772	13,957,205 *
TOTAL GROSS BUDGET	**13,145,692	11,600,000	14,536,772	14,671,772	13,957,205 *
TOTAL NET BUDGET	**13,145,692	11,600,000	14,536,772	14,671,772	13,957,205 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**				*
UNREIMBURSED COSTS	**13,145,692	11,600,000	14,536,772	14,671,772	13,957,205 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53121 Contri H/W Hlth Subfd CMSP-S/T			796,118	796,118	796,118
53122 Contrib H/W Hlth Subd CMSP-MVI	2,996,118	2,396,894	2,200,000	2,200,000	2,200,000
TOTAL OTHER CHARGES	* 2,996,118	2,396,894	2,996,118	2,996,118	2,996,118 *
TOTAL GROSS BUDGET	** 2,996,118	2,396,894	2,996,118	2,996,118	2,996,118 *
TOTAL NET BUDGET	** 2,996,118	2,396,894	2,996,118	2,996,118	2,996,118 *
USER PAY REVENUES					
46539 Interfund MVIL Transfer Health	4,515,989	3,379,681	4,344,225	4,344,225	4,344,225
46551 Interfund General Fund Cost	2,741,245	982,670	1,231,986	1,013,534	991,508
46580 Interfund Transfer In-S/T	1,475,251	904,993	1,297,135	1,297,135	1,297,135
TOTAL USER PAY REVENUES	* 8,732,485	5,267,344	6,873,346	6,654,894	6,632,868 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	3,720-	3,883-			
TOTAL GENERAL REVENUES	* 3,720-	3,883-			*
TOTAL REVENUES	** 8,728,765	5,263,461	6,873,346	6,654,894	6,632,868 *
UNREIMBURSED COSTS	** 5,732,647-	2,866,567-	3,877,228-	3,658,776-	3,636,750-*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53631 Interfund Health Cost	2,741,245	982,670	1,231,986	1,013,534	991,508
53649 Interfund MVIL Transfer	4,515,989	3,379,681	4,344,225	4,344,225	4,344,225
TOTAL OTHER CHARGES	* 7,257,234	4,362,351	5,576,211	5,357,759	5,335,733 *
TOTAL GROSS BUDGET	** 7,257,234	4,362,351	5,576,211	5,357,759	5,335,733 *
TOTAL NET BUDGET	** 7,257,234	4,362,351	5,576,211	5,357,759	5,335,733 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45253 St Contrib H/W Health Subfd	4,032,174	3,379,681	4,344,225	4,344,225	4,344,225
TOTAL GOVERNMENTAL REVENUES	* 4,032,174	3,379,681	4,344,225	4,344,225	4,344,225 *
TOTAL REVENUES	** 4,032,174	3,379,681	4,344,225	4,344,225	4,344,225 *
UNREIMBURSED COSTS	** 3,225,060	982,670	1,231,986	1,013,534	991,508 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	**				*
TOTAL NET BUDGET	**				*
USER PAY REVENUES					
46548 Interfund MVIL Transfer Welfre	183,643	137,435	176,659	176,659	176,659
46551 Interfund General Fund Cost	449,000	100,000	449,000	449,000	449,000
46580 Interfund Transfer In-S/T	374,604	789,710	2,042,246	2,042,246	2,164,715
TOTAL USER PAY REVENUES	* 1,007,247	1,027,145	2,667,905	2,667,905	2,790,374 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	1,808	3,412			
TOTAL GENERAL REVENUES	* 1,808	3,412			*
TOTAL REVENUES	** 1,009,055	1,030,557	2,667,905	2,667,905	2,790,374 *
UNREIMBURSED COSTS	** 1,009,055-	1,030,557-	2,667,905-	2,667,905-	2,790,374-*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53632 Interfund Welfare Cost	449,000	100,000	449,000	449,000	449,000
53649 Interfund MVIL Transfer	183,643	137,435	176,659	176,659	176,659
TOTAL OTHER CHARGES	* 632,643	237,435	625,659	625,659	625,659 *
TOTAL GROSS BUDGET	** 632,643	237,435	625,659	625,659	625,659 *
TOTAL NET BUDGET	** 632,643	237,435	625,659	625,659	625,659 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45179 St Aid Welfare Realign MVIL	175,778	137,435	176,659	176,659	176,659
TOTAL GOVERNMENTAL REVENUES	* 175,778	137,435	176,659	176,659	176,659 *
TOTAL REVENUES	** 175,778	137,435	176,659	176,659	176,659 *
UNREIMBURSED COSTS	** 456,865	100,000	449,000	449,000	449,000 *

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES						
53680 Interfund Transfer Out		35,000	16,869			
TOTAL OTHER CHARGES	*	35,000	16,869			*
TOTAL GROSS BUDGET	**	35,000	16,869			*
TOTAL NET BUDGET	**	35,000	16,869			*
TOTAL APPROPRIATION FOR CONTINGENCY	*			620,000	437,275	550,000 *
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**	35,000	16,869	620,000	437,275	550,000 *
TOTAL USER PAY REVENUES	*					*
TOTAL GOVERNMENTAL REVENUES	*					*
TOTAL REVENUES	**					*
UNREIMBURSED COSTS	**	35,000	16,869	620,000	437,275	550,000 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	609,030	589,179	730,522	730,522	744,295
51013 Special Pay	2,784	2,374	2,665	2,665	2,665
51014 Other Pay	22,761	19,100	16,190	16,190	16,190
51030 Overtime			500	500	500
51100 Co Contribution FICA	41,842	39,026	49,121	49,121	49,458
51110 Co Contribution Retirement	114,434	111,697	138,439	138,439	147,572
51111 Retirement Allowance	20,852	6,456	6,503	6,503	
51120 Co Contribution-Group Insuranc	77,977	67,645	92,963	92,963	108,122
51121 Contribution Deferred Comp		525	650	650	650
51150 Interfund Workers Compensation	2,179	2,349	2,349	2,349	2,373
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 891,859	838,351	1,039,902	1,039,902	1,071,825 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,630	1,316	1,300	1,300	1,300
52120 Maintenance Equipment	286	286	600	600	600
52150 Memberships	5,153	5,720	6,000	6,000	6,000
52170 Office Expenses	3,179	2,507	3,000	3,000	3,000
52173 Subscription-Publication	31,784	26,391	28,000	28,000	28,000
52180 Professional/Specialized Srvs	35,186		6,000	6,000	206,000
52210 Rents/Leases Structures/Ground	1,385	1,209	1,320	1,320	1,320
52225 Office Equipment		1,032			
52250 Transportation & Travel	6,375	4,073	6,000	6,000	6,000
TOTAL SERVICES AND SUPPLIES	* 84,978	42,534	52,220	52,220	252,220 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,072		393	393	389
53620 Interfd Information Technology	9,120	8,512	12,659	12,659	12,349
53623 Interfund Fingerprints	25		25	25	25
53636 Interfund IT Equipment Replmnt	1,444	735			
53685 Interfund Office Expense		7			
53689 Interfund Physical/Drug	62		35	35	35
TOTAL OTHER CHARGES	* 11,723	9,254	13,112	13,112	12,798 *
TOTAL GROSS BUDGET	** 988,560	890,139	1,105,234	1,105,234	1,336,843 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	954	310	772	772	772
55203 Intrafund Printing	62	84	350	350	350
55204 Intrafund Copier Rental	852	426	900	900	900
55205 Intrafund Gen Insurance/Bonds	177	190	187	187	217
55211 Intrafund Fingerprints	32		40	40	40
55235 Intrafund Administration Srvs	17,505-				
55243 Intrafund SASA Legal		5,105-		5,120-	
TOTAL INTRAFUND TRANSFERS	* 15,428-	4,095-	2,249	2,871-	2,279 *
TOTAL NET BUDGET	** 973,132	886,044	1,107,483	1,102,363	1,339,122 *
<b>USER PAY REVENUES</b>					
46103 LAFCO Contracts	1,779	1,553	6,000	6,000	6,000

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
46152 Plan & Engineering Fees	4,984				
46320 Other Chgs Current Services	24				
46334 Legal Services	16,538	18,299	30,000	30,000	30,000
47407 Other Sales	11				
47540 Refund	9	215			
TOTAL USER PAY REVENUES	* 23,345	20,067	36,000	36,000	36,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	23-				
TOTAL GENERAL REVENUES	* 23-				*
TOTAL REVENUES	** 23,322	20,067	36,000	36,000	36,000 *
UNREIMBURSED COSTS	** 949,810	865,977	1,071,483	1,066,363	1,303,122 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COCO County Counsel 11105-13535	1.00	1.00	1.00	1.00	1.00
ASCC Assistant County Counsel 9172-11153	1.00	1.00	1.00	1.00	1.00
DEC4 Deputy County Counsel IV 8305-10118	3.00	3.00	3.00	3.00	2.00
OR					
DEC3 Deputy County Counsel III 7520- 9172					
OR					
DEC2 Deputy County Counsel II 6779- 8305					
OR					
DEC1 Deputy County Counsel I 6163- 7520					1.00
DEC1 Deputy County Counsel I 6163- 7520	1.00	1.00	1.00	1.00	
AACC Admin Asst to County Counsel 4265- 5184	1.00	1.00	1.00	1.00	1.00
LE2C Legal Secretary II-C 3443- 4265	.50	.50	.50	.50	.50
TOTAL BUDGET UNIT POSITIONS	** 7.50	7.50	7.50	7.50	6.50 *



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	357,764	296,620	397,193	397,193	412,976
51013 Special Pay	6,275	4,448	8,800	8,800	9,200
51014 Other Pay	28,498	13,283	14,022	14,022	14,600
51020 Extra Help	28,708	2,894			
51030 Overtime	2,561	8			
51100 Co Contribution FICA	31,005	23,222	31,048	31,048	32,105
51110 Co Contribution Retirement	69,380	57,016	76,660	76,660	83,706
51111 Retirement Allowance	12,210	3,346	3,675	3,675	
51120 Co Contribution-Group Insuranc	68,110	53,067	68,153	68,153	81,122
51121 Contribution Deferred Comp	100	264	325	325	326
51150 Interfund Workers Compensation	4,458	5,645	5,645	5,645	6,076
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 609,069	459,813	605,521	605,521	640,111 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,618	2,092	3,000	3,000	3,000
52120 Maintenance Equipment			300	300	300
52136 Computer Hardware	140				
52150 Memberships	550	1,100	850	850	850
52158 Printing Supplies	1,437		1,500	1,500	1,500
52170 Office Expenses	4,332	2,968	6,000	6,000	5,000
52173 Subscription-Publication	1,328	201	3,000	3,000	300
52180 Professional/Specialized Srvs	58,786	46,281	38,100	38,100	40,055
52190 Publication Legal Notice	29,957	19,993	30,000	30,000	30,000
52210 Rents/Leases Structures/Ground	1,535	1,535	1,680	1,680	1,600
52225 Office Equipment	633	310	500	500	500
52230 Special Departmental Expense	1,570	970	2,000	2,000	2,000
52232 Employment Training	4,826	4,387	10,000	10,000	
52250 Transportation & Travel	5,236	4,017	2,500	2,500	5,000
TOTAL SERVICES AND SUPPLIES	* 112,948	83,854	99,430	99,430	90,105 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,007		366	366	473
53620 Interfd Information Technology	194,742	105,225	196,117	196,117	191,307
53623 Interfund Fingerprints	75		50	50	75
53636 Interfund IT Equipment Replmnt	2,062	1,049			
53651 Interfund Projects	6,863	1,350			
53685 Interfund Office Expense	33				
53689 Interfund Physical/Drug	124		70	70	70
TOTAL OTHER CHARGES	* 204,906	107,624	196,603	196,603	191,925 *
TOTAL GROSS BUDGET	** 926,923	651,291	901,554	901,554	922,141 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	3,567	1,429	4,251	4,251	4,251
55203 Intrafund Printing	1,082	140	1,000	1,000	1,000
55204 Intrafund Copier Rental	1,060	530	1,100	1,100	1,100
55205 Intrafund Gen Insurance/Bonds	154	159	154	154	179
55208 Intrafund Drug Testing	289-	269-	460-	460-	460-
55211 Intrafund Fingerprints	480-	433-	1,950-	1,950-	1,830-

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL INTRAFUND TRANSFERS	* 5,094	1,556	4,095	4,095	4,240 *
TOTAL NET BUDGET	** 932,017	652,847	905,649	905,649	926,381 *
USER PAY REVENUES					
46150 Photocopy Charges	19	8			
46169 Fingerprint Fees	32	32			
46320 Other Chgs Current Services	3	30			
46324 Special Dist Hlth Ins Support	3,816	3,081	5,000	5,000	5,000
46338 Consulting Fees	489	2,212	1,000	1,000	2,000
46505 Interfund Fingerprints	3,998	1,866	3,439	3,439	2,271
46602 Interfund Drug Testing	4,342	2,627	4,670	4,670	4,670
47407 Other Sales	77	104	50	50	50
47500 Other Revenue	680	983			
47503 Contribution Frm Non Gov Agenc		8,100	8,100	8,100	8,100
47540 Refund	85				
TOTAL USER PAY REVENUES	* 13,541	19,043	22,259	22,259	22,091 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	47-				
TOTAL GENERAL REVENUES	* 47-				*
TOTAL REVENUES	** 13,494	19,043	22,259	22,259	22,091 *
UNREIMBURSED COSTS	** 918,523	633,804	883,390	883,390	904,290 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
HRDI Human Resources Director 8736-10622	.80	.80	.80	.80	.80
SRHA Senior Human Resources Analyst 5540- 6779	1.00	1.00	1.00	1.00	1.00
OR					
HRA2 Human Resources Analyst II 4988- 6163					
OR					
HRA1 Human Reources Analyst I 4265- 5184					
HRA2 Human Resources Analyst II 4988- 6163	.50	.50	.50	.50	.50
HRA1 Human Reources Analyst I 4265- 5184	1.00	1.75	1.00	1.75	1.75
HRAS Human Resources Assistant 3643- 4478	1.75	1.00	1.75	1.00	1.00
OA2C Office Assistant II - C 2772- 3443	.75	.75	.75	.75	.75
TOTAL BUDGET UNIT POSITIONS	** 5.80	5.80	5.80	5.80	5.80 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52100 Insurance	72,411	76,422	75,181	75,181	84,801
TOTAL SERVICES AND SUPPLIES	* 72,411	76,422	75,181	75,181	84,801 *
TOTAL GROSS BUDGET	** 72,411	76,422	75,181	75,181	84,801 *
INTRAFUND TRANSFERS					
55205 Intrafund Gen Insurance/Bonds	14,698-	15,546-	15,528-	15,528-	18,542-
TOTAL INTRAFUND TRANSFERS	* 14,698-	15,546-	15,528-	15,528-	18,542-*
TOTAL NET BUDGET	** 57,713	60,876	59,653	59,653	66,259 *
USER PAY REVENUES					
46525 Interfund Gen Insurance/Bonds	52,153	58,307	56,897	56,897	63,173
47500 Other Revenue		10			
47503 Contribution Frm Non Gov Agenc	19		39	39	46
47509 Court Reimbursement	494		2,556	2,556	2,890
TOTAL USER PAY REVENUES	* 52,666	58,317	59,492	59,492	66,109 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 52,666	58,317	59,492	59,492	66,109 *
UNREIMBURSED COSTS	** 5,047	2,559	161	161	150 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	295,273	291,467	425,856	425,856	224,784
51014 Other Pay	3,538	7,840	1,723	1,723	
51020 Extra Help	20,272	21,202		58,500	
51030 Overtime	42,644	28,228	25,000	25,000	
51100 Co Contribution FICA	25,988	25,299	36,259	36,259	16,170
51110 Co Contribution Retirement	55,613	56,521	80,410	80,410	44,567
51111 Retirement Allowance	9,898	3,472	4,243	4,243	
51120 Co Contribution-Group Insuranc	76,967	65,402	91,345	91,345	47,654
51121 Contribution Deferred Comp		225	650	650	
51130 Co Contrib Unemploymnt Insrnc	9,398	8,386			
51150 Interfund Workers Compensation	85,682	82,977	82,977	82,977	83,963
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 625,273	591,019	748,463	806,963	417,138 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	2,183	2,832	3,000	3,000	
52060 Communications	6,874	5,560	7,250	7,250	
52090 Household Expense	14,642	13,999	32,000	32,000	
52100 Insurance		2,190		2,665	
52120 Maintenance Equipment		474	300	300	
52130 Maintenance Structure/Imprvmnt	49,416-	3,804	3,000	3,000	
52135 Software License & Maintenance	9,266	9,266	9,300	9,300	
52136 Computer Hardware					
52140 Medical Dental Lab Supplies	14,434	15,600	34,000	34,000	
52150 Memberships	395	245	400	400	
52160 Miscellaneous Expense			1,000	1,000	
52165 Legal Fees		4,298		15,000	
52170 Office Expenses	4,802	3,869	5,000	5,000	
52173 Subscription-Publication	488	417	450	450	
52180 Professional/Specialized Srvs	9,905	7,698	10,000	10,000	
52182 Prof & Spec Medical Services	625	24,950	40,000	40,000	
52190 Publication Legal Notice	141	684			
52220 Small Tools	1,936	100-	500	500	
52225 Office Equipment	268				
52230 Special Departmental Expense	44,978	24,410	35,000	35,000	
52232 Employment Training		1,045	1,000	1,000	
52244 Spec Dept Exp-Spay/Neuter	23,160	17,600	15,000	15,000	
52250 Transportation & Travel	50	140	500	500	
52260 Utilities	15,411	13,065	15,000	15,000	
TOTAL SERVICES AND SUPPLIES	* 100,142	152,046	212,700	230,365	*
<b>OTHER CHARGES</b>					
53106 Support & Care Welfare-Inst		10			
53200 Contribution to Other Agencies					237,534
53550 Taxes & Assessments		36			
53601 Interfund Ins ISF Premium	2,927		1,071	1,071	1,221
53613 Interfund Fleet Admin	2,455	781	2,983	2,983	
53615 Interfund Fuel & Oil	18,493	8,225	22,658	22,658	
53616 Interfund Vehicle Maintenance	14,845	15,579	9,003	9,003	
53620 Interfd Information Technology	15,893	8,597	16,136	16,136	

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53623 Interfund Fingerprints	139	150	25	25	
53636 Interfund IT Equipment Replmnt	1,444	840			
53689 Interfund Physical/Drug	766	803	750	750	
TOTAL OTHER CHARGES	* 56,962	35,021	52,626	52,626	238,755 *
TOTAL GROSS BUDGET	** 782,377	778,086	1,013,789	1,089,954	655,893 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	4,586	2,793	4,593	4,593	
55203 Intrafund Printing	410	2,048	1,300	1,300	
55205 Intrafund Gen Insurance/Bonds	192	218	212	212	247
55211 Intrafund Fingerprints	32	177	80	80	
55229 Intrafund Plant Acquisition	195,940				
55230 Intrafund A-87 Building Maint.	26,023	26,540	26,540	26,540	
55235 Intrafund Administration Svcs	112,488	53,898	57,000	57,000	
55238 Intrafund Other	15,529-				
55240 Intrafund Overhead (A-87) Cost					138,606
55243 Intrafund SASA Legal		5,105		5,120	
TOTAL INTRAFUND TRANSFERS	* 324,142	90,779	89,725	94,845	138,853 *
TOTAL NET BUDGET	** 1,106,519	868,865	1,103,514	1,184,799	794,746 *
TOTAL APPROPRIATION FOR CONTINGENCY	*		40,000		*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 1,106,519	868,865	1,143,514	1,184,799	794,746 *
USER PAY REVENUES					
42100 Animal Licenses	97,798	77,723	95,000	95,000	
46106 County TVS 17%/VC 42007		10-			
46186 Vaccination Fee	20,217	22,581	40,000	40,000	
46195 Animal Control Services	51,617	37,930	55,000	55,000	
46313 Other Services	210				
46578 Interfund Trans In-Special Rev	24,000	12,140	15,000	15,000	
47500 Other Revenue		14			
47510 Donations	6,945	4,486	3,000	3,000	
47521 Insurance Reimbursement		8,393			
TOTAL USER PAY REVENUES	* 200,787	163,257	208,000	208,000	*
GOVERNMENTAL REVENUES					
43106 Administrative Service Revenue	9,942	5,958	12,000	12,000	
43225 Victim Restitution	3,160	846			
44102 Interest	6,344	5,290			
45560 Yuba City Animal Control	474,046	513,131	604,865	625,843	249,271
45562 Live Oak Animal Control	67,936	69,972	82,481	85,342	
TOTAL GOVERNMENTAL REVENUES	* 561,428	595,197	699,346	723,185	249,271 *
GENERAL REVENUES					
44100 Interest Apportioned	907-				

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GENERAL REVENUES	* 907-				*
TOTAL REVENUES	** 761,308	758,454	907,346	931,185	249,271 *
UNREIMBURSED COSTS	** 345,211	110,411	236,168	253,614	545,475 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
ANSM Animal Services Manager - LT 5852- 7165		1.00		1.00	
ADSO Admin Services Officer 5852- 7165		.20	1.00	.20	
SUAN Supvg Animal Control Officer 3665- 4558	1.00		1.00		
ANC2 Animal Control Officer II 3082- 3847	1.00	2.00	1.00	2.00	2.00
ANC1 Animal Control Officer I 2765- 3443	3.00	3.00	3.00	3.00	2.00
OFA3 Office Assistant III 2698- 3354	1.00	1.00	1.00	1.00	1.00
OFA2 Office Assistant II 2410- 3001	1.00	1.00	1.00	1.00	1.00
KEAS Kennel Assistant 1994- 2482	1.00	1.00	1.00	1.00	
TOTAL BUDGET UNIT POSITIONS	** 8.00	9.20	9.00	9.20	6.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52100 Insurance	362,028	372,387	393,806	393,806	422,166
52180 Professional/Specialized Srvs	2,250	2,250	2,250	2,250	2,250
52193 Prof & Spec Services Admin	43,097	28,298	70,000	70,000	70,000
TOTAL SERVICES AND SUPPLIES	* 407,375	402,935	466,056	466,056	494,416 *
OTHER CHARGES					
53477 Judgments & Damages 12-13			150,000	150,000	
53478 Judgments & Damages 13-14					200,000
53628 Interfund Admin - Misc Depts	65,056	39,628	56,185	56,185	66,000
53665 Interfund Audit Expense	1,960	2,169	2,169	2,169	2,399
53670 Interfund Overhead (A-87) Cost	49,777	690	1,379	1,379	21,617-
TOTAL OTHER CHARGES	* 116,793	42,487	209,733	209,733	246,782 *
TOTAL GROSS BUDGET	** 524,168	445,422	675,789	675,789	741,198 *
TOTAL NET BUDGET	** 524,168	445,422	675,789	675,789	741,198 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 524,168	445,422	675,789	675,789	741,198 *
USER PAY REVENUES					
46523 Interfund Ins ISF Premium	568,032		212,816	212,816	250,754
47521 Insurance Reimbursement	149,625	26,816			
TOTAL USER PAY REVENUES	* 717,657	26,816	212,816	212,816	250,754 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	22,320	11,826	29,741	29,741	25,341
TOTAL GENERAL REVENUES	* 22,320	11,826	29,741	29,741	25,341 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		78,865	78,865	78,865 *
TOTAL AVAILABLE FUND BALANCE 7/1	* 463,473	679,282	837,012	837,012	386,238 *
TOTAL AVAILABLE FINANCING	** 1,203,450	717,924	1,158,434	1,158,434	741,198 *
UNREIMBURSED COSTS	** 679,282-	272,502-	482,645-	482,645-	*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	185,728	162,299	211,217	211,217	223,770
51014 Other Pay	1,518	3,481	7,700	7,700	8,627
51020 Extra Help	10,336	1,383			
51030 Overtime		3			
51100 Co Contribution FICA	14,847	12,363	16,152	16,152	17,361
51110 Co Contribution Retirement	34,612	30,550	39,884	39,884	44,367
51111 Retirement Allowance	5,916	1,651	1,767	1,767	
51120 Co Contribution-Group Insuranc	35,894	28,289	35,844	35,844	40,752
51121 Contribution Deferred Comp	100	261	325	325	326
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 288,951	240,280	312,889	312,889	335,203 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,078	1,979	2,820	2,820	2,600
52100 Insurance	1,685,883	1,551,220	1,700,375	1,700,375	1,810,802
52135 Software License & Maintenance		345			
52136 Computer Hardware		191			760
52150 Memberships	100	100	500	500	500
52170 Office Expenses	452	505	500	500	500
52173 Subscription-Publication	1,327	1,209	1,500	1,500	1,700
52180 Professional/Specialized Srvs	37,039	34,834	33,000	33,000	44,103
52210 Rents/Leases Structures/Ground	384	384	400	400	400
52230 Special Departmental Expense	163	568	1,000	1,000	700
52232 Employment Training	75	75			2,100
52250 Transportation & Travel	2,802	1,649	2,000	2,000	2,000
TOTAL SERVICES AND SUPPLIES	* 1,730,303	1,593,059	1,742,095	1,742,095	1,866,165 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,040		367	367	434
53602 Interfund Gen Insurance & Bond	13	20	16	16	20
53612 Interfund Copier Rental	456	227	500	500	500
53619 Interfund Misc. Transfer		495	495	495	
53620 Interfd Information Technology	3,265	1,915	4,255	4,255	4,152
53623 Interfund Fingerprints			115	115	115
53636 Interfund IT Equipment Replmnt	412	210			
53665 Interfund Audit Expense	1,960	2,168	2,169	2,169	2,399
53670 Interfund Overhead (A-87) Cost	25,464	11,755	23,510	23,510	16,864
TOTAL OTHER CHARGES	* 32,610	16,790	31,427	31,427	24,484 *
TOTAL GROSS BUDGET	** 2,051,864	1,850,129	2,086,411	2,086,411	2,225,852 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage		16			
TOTAL INTRAFUND TRANSFERS	*	16			*
TOTAL NET BUDGET	** 2,051,864	1,850,145	2,086,411	2,086,411	2,225,852 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL BUDGET	** 2,051,864	1,850,145	2,086,411	2,086,411	2,225,852 *
USER PAY REVENUES					
46339 Interfund Workers Comp Premium	1,976,129	1,918,064	1,918,064	1,918,064	1,975,099
46575 Interfund Admin-Misc Depts	65,056	39,628	56,185	56,185	66,000
46582 Interfund Misc. Transfer	765	49,485	49,485	49,485	
46610 Interfund Physical/Drug	32,901	21,943	32,965	32,965	32,215
47503 Contribution Frm Non Gov Agenc			381	381	375
TOTAL USER PAY REVENUES	* 2,074,851	2,029,120	2,057,080	2,057,080	2,073,689 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	302	2,733-	6,000	6,000	6,430
TOTAL GENERAL REVENUES	* 302	2,733-	6,000	6,000	6,430 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		23,331	23,331	*
TOTAL AVAILABLE FUND BALANCE 7/1	* 34,791-	11,501-	11,949-	11,949-	145,733 *
TOTAL AVAILABLE FINANCING	** 2,040,362	2,014,886	2,074,462	2,074,462	2,225,852 *
UNREIMBURSED COSTS	** 11,502	164,741-	11,949	11,949	*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
HRDI Human Resources Director 8736-10622	.20	.20	.20	.20	.20
RIMA Risk Manager 6779- 8305	1.00	1.00	1.00	1.00	1.00
HRA2 Human Resources Analyst II 4988- 6163	.50	.50	.50	.50	.50
HRA1 Human Resources Analyst I 4265- 5184	.25	.25	.25	.25	.25
SACO Safety Coordinator 4107- 5073	.60	.60	.60	.60	.60
HRAS Human Resources Assistant 3643- 4478	.25	.25	.25	.25	.25
OA2C Office Assistant II - C 2772- 3443	.25	.25	.25	.25	.25
TOTAL BUDGET UNIT POSITIONS	** 2.80	2.80	2.80	2.80	2.80 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	395,907	333,764	406,162	406,162	408,597
51013 Special Pay	2,224	1,385	2,410	2,410	2,579
51014 Other Pay	8,738	2,640	3,210	3,210	
51100 Co Contribution FICA	29,597	24,693	30,117	30,117	29,999
51110 Co Contribution Retirement	74,466	63,283	77,147	77,147	81,011
51111 Retirement Allowance	13,422	3,274	3,438	3,438	
51120 Co Contribution-Group Insuranc	95,379	69,941	96,592	96,592	98,268
51121 Contribution Deferred Comp	47	575	438	438	1,090
51130 Co Contrib Unemploymnt Insrnc	523				
51150 Interfund Workers Compensation	2,859	2,894	2,894	2,894	2,841
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 623,162	502,449	622,408	622,408	624,385 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,585	1,716	2,800	2,800	2,800
52120 Maintenance Equipment	4,294	3,082	4,000	4,000	4,000
52136 Computer Hardware	1,401	411	1,500	1,500	1,500
52150 Memberships	450	450	300	300	300
52163 Auditing Fees	2,600	2,650	3,000	3,000	2,750
52170 Office Expenses	27,933	15,527	28,000	28,000	28,000
52172 Postage					
52180 Professional/Specialized Srvs	1,288	2,668	1,500	1,500	3,000
52190 Publication Legal Notice	7,761	4,967	4,400	4,400	8,000
52230 Special Departmental Expense	53,663	27,411	64,940	64,940	60,000
52232 Employment Training	150		500	500	500
52250 Transportation & Travel	2,834	1,399	2,500	2,500	2,500
52251 Staff Training	100				
TOTAL SERVICES AND SUPPLIES	* 105,059	60,281	113,440	113,440	113,350 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,135		398	398	454
53620 Interfd Information Technology	179,238	140,645	183,773	183,773	179,266
53623 Interfund Fingerprints	25	25	50	50	25
53636 Interfund IT Equipment Replmnt	2,114	1,207			
53685 Interfund Office Expense	5	13			
53687 Inter Special Dept Expense	60	149			200
53688 Interfund Rents/Leases	667	510	670	670	681
53689 Interfund Physical/Drug	62	62	35	35	35
TOTAL OTHER CHARGES	* 183,306	142,611	184,926	184,926	180,661 *
TOTAL GROSS BUDGET	** 911,527	705,341	920,774	920,774	918,396 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	22,096	18,648	31,713	31,713	31,713
55203 Intrafund Printing	231	327	650	650	650
55204 Intrafund Copier Rental	253	67	292	292	292
55205 Intrafund Gen Insurance/Bonds	394	438	226	226	263
55211 Intrafund Fingerprints	32		65	65	65
TOTAL INTRAFUND TRANSFERS	* 23,006	19,480	32,946	32,946	32,983 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL NET BUDGET	** 934,533	724,821	953,720	953,720	951,379 *
USER PAY REVENUES					
46128 Tax Collector Service Charge		120			800
46131 Treasury Fees	351,869	251,250	335,000	335,000	345,000
46132 Research Special Services	3,403	3,284	3,500	3,500	3,500
46133 Unsecured Collection Fees	12,176	12,082	8,000	8,000	12,000
46134 Installment Plan Fees	1,940	1,061	2,000	2,000	2,000
46325 Data Processing Services	9,000	8,100	8,500	8,500	8,500
46337 Forfeiture of Deposits	2,465	2,535			
47527 Returned Check Fees	2,415	2,118	3,700	3,700	3,700
47540 Refund	127				
47542 Duplicate Copies	492	30	600	600	600
TOTAL USER PAY REVENUES	* 383,887	280,580	361,300	361,300	376,100 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41300 Penalty & Cost Delinquent Tax		617			
44100 Interest Apportioned		30-			
TOTAL GENERAL REVENUES	* 30-	617			*
TOTAL REVENUES	** 383,857	281,197	361,300	361,300	376,100 *
UNREIMBURSED COSTS	** 550,676	443,624	592,420	592,420	575,279 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
TRTA Treasurer-Tax Collector	FLAT 9309	1.00	1.00	1.00	1.00
ASTR Asst Treas Tax Coll	6447- 7906	.67	.67	.67	.67
TRD3 Treasurer-Collector Deputy III	3170- 3957	2.00	2.00	2.00	2.00
TRD2 Treasurer Coll Dep II	2843- 3541	3.50	3.50	3.50	3.50
OR					
TRD1 Treasurer Coll Dep I	2553- 3170				
TOTAL BUDGET UNIT POSITIONS	** 7.17	7.17	7.17	7.17	7.17 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	115,091	75,194	123,096	123,096	116,022
51013 Special Pay		369			1,289
51014 Other Pay	4,735	6,403			
51030 Overtime		606			
51100 Co Contribution FICA	8,757	6,115	9,170	9,170	8,457
51110 Co Contribution Retirement	21,527	14,268	23,244	23,244	23,004
51111 Retirement Allowance	3,826	927	935	935	
51120 Co Contribution-Group Insuranc	16,048	12,882	18,467	18,467	26,238
51121 Contribution Deferred Comp	28		212	212	215
51150 Interfund Workers Compensation	624	663	663	663	471
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 170,636	117,427	175,787	175,787	175,696 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	520	332	525	525	525
52120 Maintenance Equipment	426	306	200	200	200
52135 Software License & Maintenance	20,632	12,751	21,525	21,525	21,525
52136 Computer Hardware			1,500	1,500	1,500
52150 Memberships	100	100	100	100	100
52170 Office Expenses	1,097	702	1,800	1,800	1,800
52173 Subscription-Publication	380	381	400	400	400
52180 Professional/Specialized Srvs	247	1,302	325	325	325
52190 Publication Legal Notice	258		200	200	200
TOTAL SERVICES AND SUPPLIES	* 23,660	15,874	26,575	26,575	26,575 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	207		81	81	94
53620 Interfd Information Technology	5,048	5,470	5,734	5,734	5,593
53636 Interfund IT Equipment Replmnt	619	315			
53685 Interfund Office Expense	2				
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 5,876	5,785	5,850	5,850	5,722 *
TOTAL GROSS BUDGET	** 200,172	139,086	208,212	208,212	207,993 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	3,893	1,742	4,880	4,880	4,880
55203 Intrafund Printing			1,055	1,055	1,055
55204 Intrafund Copier Rental	3	4	11	11	11
55205 Intrafund Gen Insurance/Bonds	35	33	30	30	36
55211 Intrafund Fingerprints			40	40	40
TOTAL INTRAFUND TRANSFERS	* 3,931	1,779	6,016	6,016	6,022 *
TOTAL NET BUDGET	** 204,103	140,865	214,228	214,228	214,015 *
<b>USER PAY REVENUES</b>					
46114 Admin/Clerical Cost Fee	32,132	25,885	40,000	40,000	35,000
46175 Court Fees & Costs	206		500	500	500
46220 ORC Restitution Surcharge	15,745	10,016	16,000	16,000	14,000
46578 Interfund Trans In-Special Rev	43,272		51,000	51,000	51,000

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL USER PAY REVENUES	*	91,355	35,901	107,500	107,500	100,500 *
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
44100 Interest Apportioned		7-				
TOTAL GENERAL REVENUES	*	7-				*
TOTAL REVENUES	**	91,348	35,901	107,500	107,500	100,500 *
UNREIMBURSED COSTS	**	112,755	104,964	106,728	106,728	113,515 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT						
ASTR Asst Treas Tax Coll	6447- 7906	.33	.33	.33	.33	.33
TRD3 Treasurer-Collector Deputy III	3170- 3957	1.00	1.00	1.00	1.00	1.00
TRD2 Treasurer Coll Dep II	2843- 3541	2.00	2.00	1.00	2.00	2.00
OR						
TRD1 Treasurer Coll Dep I	2553- 3170					
TOTAL BUDGET UNIT POSITIONS	**	3.33	3.33	2.33	3.33	3.33 *



General  
Services

Section D





FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	118,678	98,661	135,539	135,539	365,708
51014 Other Pay	2,129				4,000
51030 Overtime	37				
51100 Co Contribution FICA	8,809	7,183	9,954	9,954	27,788
51110 Co Contribution Retirement	22,198	18,629	25,594	25,594	72,508
51111 Retirement Allowance	4,074	816	1,324	1,324	
51120 Co Contribution-Group Insuranc	31,980	23,476	42,263	42,263	68,660
51121 Contribution Deferred Comp	75	525			1,959
51130 Co Contrib Unemploymnt Insrnc	807	6,187			
51150 Interfund Workers Compensation	428	539	539	539	441
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 189,215	156,016	215,213	215,213	541,064 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	101		50	50	50
52060 Communications	1,969	1,309	2,200	2,200	1,700
52150 Memberships	115	115	200	200	200
52170 Office Expenses	1,009	597	1,000	1,000	1,000
52180 Professional/Specialized Srvs	341,672	252,993	377,969	377,969	377,969
52190 Publication Legal Notice	479	519	550	550	1,000
52200 Rents & Leases Equipment	88,019	67,650	94,113	94,113	94,113
52225 Office Equipment	352	139	200	200	200
52232 Employment Training	462				
52260 Utilities	977	2,221	1,500	1,500	
TOTAL SERVICES AND SUPPLIES	* 435,155	325,543	477,782	477,782	476,232 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	584		245	245	297
53613 Interfund Fleet Admin	409	130	497	497	476
53615 Interfund Fuel & Oil	2,459	1,267	2,601	2,601	2,574
53616 Interfund Vehicle Maintenance	1,220	588	1,195	1,195	1,120
53620 Interfd Information Technology	17,251	6,315	12,350	12,350	12,047
53623 Interfund Fingerprints					25
53636 Interfund IT Equipment Replmnt	619	315			
53685 Interfund Office Expense	7				
53689 Interfund Physical/Drug	62		105	105	105
TOTAL OTHER CHARGES	* 22,611	8,615	16,993	16,993	16,644 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 646,981	490,174	709,988	709,988	1,033,940 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	97,222-	53,229-	110,706-	110,706-	106,113-
55203 Intrafund Printing	13,901-	11,340-	24,775-	24,775-	23,475-
55204 Intrafund Copier Rental	20,938-	10,377-	23,199-	23,199-	24,599-
55205 Intrafund Gen Insurance/Bonds	548	99	98	98	113
55211 Intrafund Fingerprints	32		120	120	120

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
55235 Intrafund Administration Svcs	43,014	25,221	61,300	61,300	197,759-
TOTAL INTRAFUND TRANSFERS	* 88,467-	49,626-	97,162-	97,162-	351,713-*
TOTAL NET BUDGET	** 558,514	440,548	612,826	612,826	682,227 *
USER PAY REVENUES					
44220 Rental of Equipment	4,875	2,436	4,950	4,950	4,950
46306 Copying Services	7,936	3,966	9,100	9,100	9,100
46321 Central Services Postage Reimb	57,022	26,182	1,852	1,852	1,852
46323 Printing Services	1,796	711	2,894	2,894	2,894
46501 Interfund Postage	129,791	67,784	130,664	130,664	130,664
46502 Interfund Printing	41,501	26,447	43,875	43,875	43,875
46503 Interfund Copier Rental	53,534	27,437	56,184	56,184	56,184
46575 Interfund Admin-Misc Depts					262,146
47407 Other Sales		13			
47509 Court Reimbursement			63,000	63,000	63,000
47540 Refund	1,255	507			
TOTAL USER PAY REVENUES	* 297,710	155,483	312,519	312,519	574,665 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	5-				
TOTAL GENERAL REVENUES	* 5-				*
TOTAL REVENUES	** 297,705	155,483	312,519	312,519	574,665 *
UNREIMBURSED COSTS	** 260,809	285,065	300,307	300,307	107,562 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
XXXX General Service Director					1.00
ADSO Admin Services Officer	5852- 7165				1.00
PRCA Procurement/Contract Analyst	4107- 5073	1.00	1.00	1.00	1.00
CES3 Central Services Assistant III	2765- 3443	1.00	1.00	1.00	1.00
OFA3 Office Assistant III	2698- 3354	1.00	1.00	1.00	1.00
ACL1 Account Clerk I					1.00
TOTAL BUDGET UNIT POSITIONS	** 3.00	3.00	3.00	3.00	6.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SERVICES AND SUPPLIES</b>					
52120 Maintenance Equipment	128	697			
52130 Maintenance Structure/Imprvmnt	2,763	317			
52170 Office Expenses	901	564	225	225	225
52173 Subscription-Publication		429			600
52230 Special Departmental Expense	4,418	865	1,550	1,550	1,550
52260 Utilities	14,607	14,582	20,000	20,000	20,000
TOTAL SERVICES AND SUPPLIES	* 22,817	17,454	21,775	21,775	22,375 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,640		610	610	590
53613 Interfund Fleet Admin	586	130	497	497	476
53614 Interfund Misc Non-Road		3,244	30,000	30,000	30,000
53616 Interfund Vehicle Maintenance	449	26	500	500	469
53647 Interfund Road	25,658	6,690			
TOTAL OTHER CHARGES	* 28,333	10,090	31,607	31,607	31,535 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset	8,090				
TOTAL CAPITAL ASSETS	* 8,090				*
TOTAL GROSS BUDGET	** 59,240	27,544	53,382	53,382	53,910 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	176	12			
55203 Intrafund Printing	681	1,633	600	600	600
55205 Intrafund Gen Insurance/Bonds	324	159	161	161	234
55230 Intrafund A-87 Building Maint.	163,402	159,819	159,819	159,819	196,834
55235 Intrafund Administration Srvs	38,448	25,233	16,955	16,955	18,396
TOTAL INTRAFUND TRANSFERS	* 203,031	186,856	177,535	177,535	216,064 *
TOTAL NET BUDGET	** 262,271	214,400	230,917	230,917	269,974 *
<b>USER PAY REVENUES</b>					
44213 Use of Live Oak Park	8,705	4,152	14,000	14,000	7,000
44215 Boat Launch Fees	200	29,887	10,000	10,000	20,000
TOTAL USER PAY REVENUES	* 8,905	34,039	24,000	24,000	27,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 8,905	34,039	24,000	24,000	27,000 *
UNREIMBURSED COSTS	** 253,366	180,361	206,917	206,917	242,974 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,170,501	947,855	1,218,622	1,218,622	1,228,882
51013 Special Pay	3,644	2,745	3,900	3,900	3,900
51014 Other Pay	27,833	546			
51020 Extra Help	19,875	1,974			
51030 Overtime	21,901	11,247	30,625	30,625	30,625
51100 Co Contribution FICA	91,248	70,679	92,054	92,054	93,398
51110 Co Contribution Retirement	223,237	179,626	230,106	230,106	250,495
51111 Retirement Allowance	40,053	11,384	11,755	11,755	
51120 Co Contribution-Group Insuranc	317,902	252,192	321,041	321,041	360,622
51121 Contribution Deferred Comp					653
51130 Co Contrib Unemploymnt Insrnc	1,900				
51150 Interfund Workers Compensation	228,091	231,439	231,439	231,439	233,321
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,146,185	1,709,687	2,139,542	2,139,542	2,201,896 *
<b>SERVICES AND SUPPLIES</b>					
52045 Weed Control Chemicals					12,677
52050 Clothing & Personal	9,413	5,463	9,690	9,690	9,690
52060 Communications	9,125	4,993	10,600	10,600	6,750
52090 Household Expense	161	2,109			
52118 Batteries	99				
52120 Maintenance Equipment	10,516	5,028	9,000	9,000	8,500
52130 Maintenance Structure/Imprvmnt	8,813	56,003	30,000	196,637	40,000
52135 Software License & Maintenance	2,527	2,598	1,900	1,900	1,900
52150 Memberships	80	90	350	350	350
52166 General Supplies	167,030	101,890	175,550	175,550	163,133
52170 Office Expenses	1,664	873	1,620	1,620	1,620
52173 Subscription-Publication	704	784	800	800	800
52180 Professional/Specialized Srvs	129,297	88,974	122,145	122,145	122,745
52200 Rents & Leases Equipment	21,045	19,713	27,130	27,130	28,280
52220 Small Tools	9,331	8,244	9,500	9,500	12,600
52225 Office Equipment	749	139	500	500	500
52230 Special Departmental Expense	60,001	60,776	61,810	61,810	61,950
52232 Employment Training	714	740	1,080	1,080	1,080
52250 Transportation & Travel	30	182	400	400	400
52260 Utilities	270,238	202,170	330,000	330,000	380,000
TOTAL SERVICES AND SUPPLIES	* 701,537	560,769	792,075	958,712	852,975 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	37,446		2,655	2,655	3,083
53613 Interfund Fleet Admin	13,095	4,162	16,406	16,406	15,711
53614 Interfund Misc Non-Road			50,000	50,000	
53615 Interfund Fuel & Oil	45,942	19,296	44,688	44,688	41,417
53616 Interfund Vehicle Maintenance	41,181	18,634	33,633	33,633	31,518
53619 Interfund Misc. Transfer	233				
53620 Interfd Information Technology	22,656	17,338	30,418	30,418	29,672
53623 Interfund Fingerprints		50			50
53636 Interfund IT Equipment Replmnt	2,062	945			
53647 Interfund Road	2,632				
53685 Interfund Office Expense		13			

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53689 Interfund Physical/Drug		531	585	585	585
TOTAL OTHER CHARGES	* 165,247	60,969	178,385	178,385	122,036 *
CAPITAL ASSETS					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 3,012,969	2,331,425	3,110,002	3,276,639	3,176,907 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	249	70	144	144	144
55203 Intrafund Printing	550	23	700	700	700
55204 Intrafund Copier Rental	1,013	410	1,056	1,056	1,056
55205 Intrafund Gen Insurance/Bonds	1,975	1,917	1,737	1,737	2,712
55208 Intrafund Drug Testing	204	143	170	170	170
55211 Intrafund Fingerprints		32	200	200	200
55230 Intrafund A-87 Building Maint.	274,035-	352,063-	354,063-	354,063-	328,261-
55235 Intrafund Administration Svcs	203,561	92,181	190,423	190,423	156,367
TOTAL INTRAFUND TRANSFERS	* 66,483-	257,287-	159,633-	159,633-	166,912-*
TOTAL NET BUDGET	** 2,946,486	2,074,138	2,950,369	3,117,006	3,009,995 *
USER PAY REVENUES					
44208 Maintenance Training Center	5,500	3,900	6,500	6,500	6,500
44212 Rent Training Center Sheriff	4,450	2,980	6,500	6,500	6,500
46290 Assessment Fee	1,673	10,027	1,672	1,672	1,450
46320 Other Chgs Current Services	7,937				
46558 Interfund A-87 Building Maint.	387,635	447,680	447,680	447,680	438,415
47407 Other Sales	3	114			
47503 Contribution Frm Non Gov Agenc		1,465			
47509 Court Reimbursement	14,539	4,013			
47521 Insurance Reimbursement		7,896		90,000	
47540 Refund	115				
TOTAL USER PAY REVENUES	* 421,852	478,075	462,352	552,352	452,865 *
GOVERNMENTAL REVENUES					
45131 St Other Revenue	40,961				
TOTAL GOVERNMENTAL REVENUES	* 40,961				*
GENERAL REVENUES					
44100 Interest Apportioned	2,413-				
TOTAL GENERAL REVENUES	* 2,413-				*
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	2,460				
TOTAL OTHER FINANCING SOURCES	* 2,460				*
TOTAL REVENUES	** 462,860	478,075	462,352	552,352	452,865 *
UNREIMBURSED COSTS	** 2,483,626	1,596,063	2,488,017	2,564,654	2,557,130 *

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT						
BSSU Building Services Supervisor	4320- 5345	1.00	1.00	1.00	1.00	1.00
BSLW Building Services Lead Worker	3847- 4759	1.00	1.00	1.00	1.00	1.00
BSWH Building Services Worker-HVAC	3636- 4519	3.00	3.00	3.00	3.00	3.00
SBSW Senior Bldg Services Worker	3443- 4285	3.00	3.00	3.00	3.00	3.00
BSWO Building Services Worker	3082- 3847	2.00	2.00	2.00	2.00	2.00
GRK2 Groundskeeper II	3082- 3847	2.00	2.00	2.00	2.00	2.00
GRKE Groundskeeper I	2765- 3443	1.00	1.00	1.00	1.00	1.00
SUCU Supvg Custodian	3111- 3878	1.00	1.00	1.00	1.00	1.00
LECU Lead Custodian	2765- 3443	1.00	1.00	1.00	1.00	1.00
SRCU Senior Custodian	2482- 3082	3.00	3.00	3.00	3.00	3.00
CUST Custodian	2343- 2917	13.00	13.00	13.00	13.00	13.00
TOTAL BUDGET UNIT POSITIONS	**	31.00	31.00	31.00	31.00	31.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52180 Professional/Specialized Srvs	2,280	1,900	3,200	3,200	3,200
TOTAL SERVICES AND SUPPLIES	* 2,280	1,900	3,200	3,200	3,200 *
TOTAL GROSS BUDGET	** 2,280	1,900	3,200	3,200	3,200 *
TOTAL NET BUDGET	** 2,280	1,900	3,200	3,200	3,200 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASE IN OBLIGATED F/B	*		532	532	532 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 2,280	1,900	3,732	3,732	3,732 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
41222 Prop Tx Special Assments Curnt	2,980	1,938	3,662	3,662	3,662
44100 Interest Apportioned	129	83	70	70	70
TOTAL GENERAL REVENUES	* 3,109	2,021	3,732	3,732	3,732 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 3,109	2,021	3,732	3,732	3,732 *
UNREIMBURSED COSTS	** 829-	121-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51020 Extra Help	3,022	2,268	3,500	3,500	3,000
51100 Co Contribution FICA	231	174	270	270	270
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 3,253	2,442	3,770	3,770	3,270 *
<b>SERVICES AND SUPPLIES</b>					
52045 Weed Control Chemicals					5,000
52060 Communications	178	359	190	190	450
52090 Household Expense		203			
52121 Maintenance Equipment Contract			400	400	
52124 Fuel & Oil	111,115	90,811	150,000	150,000	150,000
52150 Memberships	35	35	40	40	40
52166 General Supplies		71			
52170 Office Expenses	330	115	200	200	200
52180 Professional/Specialized Srvs	590	3,418			7,000
52230 Special Departmental Expense	11,361	12,643	14,000	14,000	15,000
52242 Special Dept Exp-Safety/Enviro	175	175	200	200	200
52260 Utilities	12,497	8,292	11,500	11,500	12,000
TOTAL SERVICES AND SUPPLIES	* 136,281	116,122	176,530	176,530	189,890 *
<b>OTHER CHARGES</b>					
53101 Bank/Merchant Fees	7,167	4,395			7,000
53340 Retire Long-Term Debt	14,135	14,792	14,792	14,792	15,450
53400 Interest Expense	3,513	2,799	2,799	2,799	2,052
53602 Interfund Gen Insurance & Bond	3,883	3,927	4,796	4,796	4,100
53610 Interfund Postage	137	137	160	160	160
53611 Interfund Printing		23	300	300	300
53612 Interfund Copier Rental	77	44	91	91	91
53614 Interfund Misc Non-Road			20,000	20,000	6,478
53620 Interfd Information Technology	65				
53628 Interfund Admin - Misc Depts					18,396
53641 Interfund PW Admin Services	31,561	27,481	52,171	52,171	
53647 Interfund Road		5,148			
53648 Interfund Water Resources	13,521	4,204			
53654 Interfund Plant Acquisition	2,732		720,947	720,947	194,560
53670 Interfund Overhead (A-87) Cost	30,539	47,742	95,484	95,484	43,592
53687 Inter Special Dept Expense	498	484	120	120	500
53689 Interfund Physical/Drug			35	35	35
53692 Inter Maintenance & Improvemnt					6,500
TOTAL OTHER CHARGES	* 107,828	111,176	911,695	911,695	299,214 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 247,362	229,740	1,091,995	1,091,995	492,374 *
TOTAL NET BUDGET	** 247,362	229,740	1,091,995	1,091,995	492,374 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL INCREASE IN OBLIGATED F/B	*				28,150 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 247,362	229,740	1,091,995	1,091,995	520,524 *
USER PAY REVENUES					
44210 Rent Land and Buildings	132,473	111,698	128,500	128,500	152,000
44231 Airport Fuel	123,871	86,395	152,500	152,500	160,000
46290 Assessment Fee	526				
46510 Interfund Fuel & Oil	60	149			200
46609 Interfund Rents/Leases	5,167	3,956	5,195	5,195	5,274
TOTAL USER PAY REVENUES	* 262,097	202,198	286,195	286,195	317,474 *
GOVERNMENTAL REVENUES					
43203 Finance Charge/Late Fee	437	86			
45115 St Aid for Aviation	10,000		10,000	10,000	10,000
45116 St CAAP Grant Improvmt Project			18,711	18,711	8,550
45374 Fed FAA Grant Impact Project	751	313,112	675,097	675,097	171,000
TOTAL GOVERNMENTAL REVENUES	* 11,188	313,198	703,808	703,808	189,550 *
GENERAL REVENUES					
41120 Property Tax Current Unsecured	17,116	17,432	13,500	13,500	13,500
44100 Interest Apportioned	3,631	2,596			
TOTAL GENERAL REVENUES	* 20,747	20,028	13,500	13,500	13,500 *
TOTAL CANCELLATION OF OBLIGATED F/B	*				*
TOTAL CANCELLATION OF PRIOR YR RESERVES	*		88,492	88,492	*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 294,032	535,424	1,091,995	1,091,995	520,524 *
UNREIMBURSED COSTS	** 46,670-	305,684-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52160 Miscellaneous Expense	215		381	381	381
52170 Office Expenses			200	200	200
52207 Special Dept Exp Fish & Game	1,444	1,367	7,000	7,000	7,000
52225 Office Equipment	1,070		300	300	
52240 Special Dept Exp-Youth Program	5,120	7,450	13,000	13,000	13,000
TOTAL SERVICES AND SUPPLIES	* 7,849	8,817	20,881	20,881	20,581 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	388		146	146	168
53610 Interfund Postage	141	66	114	114	114
53685 Interfund Office Expense		39			
53688 Interfund Rents/Leases	556	425	560	560	567
TOTAL OTHER CHARGES	* 1,085	530	820	820	849 *
TOTAL GROSS BUDGET	** 8,934	9,347	21,701	21,701	21,430 *
TOTAL NET BUDGET	** 8,934	9,347	21,701	21,701	21,430 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 8,934	9,347	21,701	21,701	21,430 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
43210 Other Court Fines	7,296	4,430	7,500	7,500	7,500
44100 Interest Apportioned	1,294	823	1,350	1,350	1,350
TOTAL GENERAL REVENUES	* 8,590	5,253	8,850	8,850	8,850 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		12,851	12,851	12,580 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 8,590	5,253	21,701	21,701	21,430 *
UNREIMBURSED COSTS	** 344	4,094			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	299,737	249,642	309,312	309,312	275,624
51014 Other Pay	5,451	1,800	2,400	2,400	5,100
51100 Co Contribution FICA	22,254	18,561	22,994	22,994	21,018
51110 Co Contribution Retirement	56,063	47,138	58,859	58,859	54,647
51111 Retirement Allowance	10,096	2,979	3,022	3,022	
51120 Co Contribution-Group Insuranc	69,037	54,209	68,600	68,600	58,860
51150 Interfund Workers Compensation	29,672	27,939	27,939	27,939	23,188
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 492,310	402,268	493,126	493,126	438,437 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	1,683	2,210	2,650	2,650	2,800
52060 Communications	1,295	898	1,800	1,800	1,800
52090 Household Expense	1,069	876	1,100	1,100	1,200
52119 Fleet Vehicle Parts	528	1,018	750	750	800
52120 Maintenance Equipment	6,848	7,590	6,000	6,000	7,500
52122 Stock Parts	40,209	29,916	42,000	42,000	45,000
52123 Outside Accident Repair	23,507	9,957	17,500	17,500	20,000
52124 Fuel & Oil	2,532	1,772	2,200	2,200	2,800
52125 Other Dept Fuel & Oil	495,678	349,180	506,739	506,739	510,000
52128 Outside Vehicle Repair	34,164	26,209	40,000	40,000	43,000
52129 Other Parts	193,822	161,776	210,000	210,000	215,000
52135 Software License & Maintenance	7,212	3,806	5,000	5,000	5,000
52150 Memberships	110	110	110	110	110
52160 Miscellaneous Expense	3,033	2,987	3,500	3,500	4,700
52170 Office Expenses	1,440	955	2,000	2,000	2,000
52173 Subscription-Publication	1,624	1,005	3,600	3,600	3,450
52180 Professional/Specialized Srvs	701	152			
52200 Rents & Leases Equipment	693		950	950	
52220 Small Tools	3,368	786	1,800	1,800	1,800
52225 Office Equipment	240		500	500	500
52230 Special Departmental Expense	1,000	786	2,000	2,000	2,000
52232 Employment Training	626	955	1,500	1,500	1,500
52242 Special Dept Exp-Safety/Enviro	4,520	3,641	4,000	4,000	4,000
52249 Other Equipment		5,136	4,800	4,800	7,000
52250 Transportation & Travel			1,000	1,000	600
52260 Utilities	10,777	9,243	12,000	12,000	13,500
TOTAL SERVICES AND SUPPLIES	* 836,679	620,964	873,499	873,499	896,060 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	2,287		814	814	855
53602 Interfund Gen Insurance & Bond	61	380	334	334	708
53610 Interfund Postage	71	37	39	39	39
53611 Interfund Printing	237	317	100	100	100
53612 Interfund Copier Rental	877	424	1,000	1,000	1,000
53619 Interfund Misc. Transfer	127				
53620 Interfd Information Technology	6,371	3,825	9,197	9,197	8,971
53623 Interfund Fingerprints			115	115	
53628 Interfund Admin - Misc Depts					82,783
53636 Interfund IT Equipment Replmnt	825	420			

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53641 Interfund PW Admin Services	83,870	37,400	117,384	117,384	
53665 Interfund Audit Expense	1,960	2,169	2,169	2,169	2,399
53670 Interfund Overhead (A-87) Cost	103,911	43,117	86,234	86,234	12,545
53683 Interfund Drug Testing	82	83	90	90	90
53689 Interfund Physical/Drug			210	210	210
TOTAL OTHER CHARGES	* 200,679	88,172	217,686	217,686	109,700 *
CAPITAL ASSETS					
54300 Capital Asset					
54300 Replacement Brake Lathe		1			8,500
54300 Shop Cooling Fans		2			8,000
54302 Depreciation Expense	18,724		18,500	18,500	18,500
TOTAL CAPITAL ASSETS	* 18,724		18,500	18,500	35,000 *
TOTAL GROSS BUDGET	** 1,548,392	1,111,404	1,602,811	1,602,811	1,479,197 *
TOTAL NET BUDGET	** 1,548,392	1,111,404	1,602,811	1,602,811	1,479,197 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 1,548,392	1,111,404	1,602,811	1,602,811	1,479,197 *
USER PAY REVENUES					
42700 Admin Fees-from other Agencies	148				
46318 Maintenance	36,001	15,266	26,000	26,000	24,000
46510 Interfund Fuel & Oil	535,333	249,704	558,915	558,915	519,997
46511 Interfund Vehicle Maintenance	832,788	408,397	807,921	807,921	739,999
46565 Interfund Fleet Admin	166,389	50,212	200,848	200,848	190,004
47540 Refund	15	4			
TOTAL USER PAY REVENUES	* 1,570,674	723,583	1,593,684	1,593,684	1,474,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	9,018	6,999	9,127	9,127	6,000
TOTAL GENERAL REVENUES	* 9,018	6,999	9,127	9,127	6,000 *
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	1,944				
TOTAL OTHER FINANCING SOURCES	* 1,944				*
TOTAL AVAILABLE FUND BALANCE 7/1	* 206,649	239,893	239,893	239,893	233,568 *
TOTAL AVAILABLE FINANCING	** 1,788,285	970,475	1,842,704	1,842,704	1,713,568 *
UNREIMBURSED COSTS	** 239,893-	140,929	239,893-	239,893-	234,371-*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					

STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: FLEET MANAGEMENT ISF DEPT 4-580  
COUNTY BUDGET ACT STATE OF CALIFORNIA (CONTINUED) 05-26-13 11:24 AM  
(1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: GENERAL  
SCHEDULE 9 FOR FISCAL YEAR 2013-14 ACTIVITY: PUBLIC WAYS FUND 4580

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
FLMS Fleet Maintenance Supervisor	4320- 5345	1.00	1.00	1.00	1.00	1.00
HEEQ Heavy Equip Mech	3443- 4285	1.00	1.00	1.00	1.00	1.00
HEEQ Heavy Equip Mech	3443- 4285	1.00	1.00	1.00	1.00	1.00
OR						
EQM2 Equipment Mechanic II	3082- 3847					
EQM2 Equipment Mechanic II	3082- 3847	2.00	2.00	2.00	2.00	2.00
ACL1 Account Clerk I	2553- 3170	1.00	1.00	1.00	1.00	
TOTAL BUDGET UNIT POSITIONS	**	6.00	6.00	6.00	6.00	5.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,372,056	1,134,356	1,500,738	1,500,738	1,334,004
51013 Special Pay	647	435	1,560	1,560	720
51014 Other Pay	21,184	19,642	15,791	15,791	3,000
51030 Overtime	28,374	23,272	23,000	23,000	27,000
51100 Co Contribution FICA	102,128	83,812	112,944	112,944	101,280
51110 Co Contribution Retirement	256,736	214,271	283,664	283,664	264,634
51111 Retirement Allowance	46,561	13,785	14,074	14,074	
51120 Co Contribution-Group Insuranc	190,831	149,271	207,309	207,309	218,164
51121 Contribution Deferred Comp					1,959
51150 Interfund Workers Compensation	54,982	56,174	56,174	56,174	58,033
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,073,499	1,695,018	2,215,254	2,215,254	2,008,794 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	47,902	33,699	54,120	54,120	64,690
52120 Maintenance Equipment	81,479	82,194	91,950	91,950	89,450
52135 Software License & Maintenance	529,893	552,622	722,084	722,084	652,245
52136 Computer Hardware	121,242	88,590	146,314	153,265	137,000
52150 Memberships	390	195	500	500	295
52170 Office Expenses	5,252	3,864	9,500	9,500	8,961
52173 Subscription-Publication	818				
52180 Professional/Specialized Srvs	7,620	2,475	35,000	35,000	30,000
52200 Rents & Leases Equipment			75,640	75,640	75,640
52225 Office Equipment	3,503	461	5,250	5,250	4,350
52230 Special Departmental Expense	4,588	1,575	20,000	20,000	20,000
52232 Employment Training	75				6,000
52250 Transportation & Travel	20	2,855	2,000	2,000	2,000
52260 Utilities			1,000	1,000	
TOTAL SERVICES AND SUPPLIES	* 802,782	768,530	1,163,358	1,170,309	1,090,631 *
<b>OTHER CHARGES</b>					
53123 Interprogram Labor Charges	441,670	270,212	471,089	471,089	480,663
53601 Interfund Ins ISF Premium	2,423		920	920	1,687
53602 Interfund Gen Insurance & Bond	1,076	1,769	1,191	1,191	853
53610 Interfund Postage	130	11	167	167	167
53612 Interfund Copier Rental	1,370	684	1,400	1,400	1,400
53613 Interfund Fleet Admin	2,278	650	2,983	2,983	2,857
53615 Interfund Fuel & Oil	2,296	1,160	2,333	2,333	2,870
53616 Interfund Vehicle Maintenance	4,435	4,122	10,410	10,410	9,755
53623 Interfund Fingerprints			65	65	
53628 Interfund Admin - Misc Depts					160,967
53665 Interfund Audit Expense	2,450	2,710	2,710	2,710	2,999
53670 Interfund Overhead (A-87) Cost	287,429	66,187	132,373	132,373	70,555
53685 Interfund Office Expense	7				
53689 Interfund Physical/Drug			105	105	105
TOTAL OTHER CHARGES	* 745,564	347,505	625,746	625,746	734,878 *
<b>CAPITAL ASSETS</b>					
54300 Replacement AS400	1				45,000
54302 Depreciation Expense	167,244		62,901	62,901	61,091

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL CAPITAL ASSETS	* 167,244		62,901	62,901	106,091 *
TOTAL GROSS BUDGET	** 3,789,089	2,811,053	4,067,259	4,074,210	3,940,394 *
TOTAL NET BUDGET	** 3,789,089	2,811,053	4,067,259	4,074,210	3,940,394 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 3,789,089	2,811,053	4,067,259	4,074,210	3,940,394 *
USER PAY REVENUES					
46123 Interprogram Labor Charges	441,670	270,212	471,089	471,089	480,663
46302 Equipment Replacement	825	420			
46320 Other Chgs Current Services	11,366	4,675	8,366	8,366	8,598
46512 Interfund Projects	7,620	1,425	25,000	25,000	25,000
46514 Interfund IT Equipment Replmnt	97,293	51,053			
46515 Interfd Information Technology	2,866,232	1,868,333	3,444,338	3,444,338	3,339,676
46582 Interfund Misc. Transfer					6,000
47407 Other Sales	118				
47540 Refund	844				
TOTAL USER PAY REVENUES	* 3,425,968	2,196,118	3,948,793	3,948,793	3,859,937 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	37,166	19,802			
44102 Interest	66				
TOTAL GENERAL REVENUES	* 37,232	19,802			*
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	1,326				
48400 Sale of Fixed Assets-Vehicles	4,799				
TOTAL OTHER FINANCING SOURCES	* 6,125				*
TOTAL CANCELLATION OF OBLIGATED F/B	*		118,466	118,466	118,468 *
TOTAL AVAILABLE FUND BALANCE 7/1	* 777,154	464,341	812,789	812,789	489,651 *
TOTAL AVAILABLE FINANCING	** 4,246,479	2,680,261	4,880,048	4,880,048	4,468,056 *
UNREIMBURSED COSTS	** 457,390-	130,792	812,789-	805,838-	527,662-*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DIIT Dir of Information Technology	8736-10622	1.00	1.00	1.00	1.00
DDIT Deputy Dir Info Technology	7520- 9172	1.00	1.00	1.00	1.00
ADSO Admin Services Officer	5852- 7165	1.00	1.00	1.00	1.00
SYAS Systems Analyst Supervisor	6868- 8348	2.00	2.00	2.00	2.00
PRA3 Programming Analyst III	6207- 7606	1.00	1.00	1.00	1.00

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
PRA3 Programming Analyst III	6207- 7606	3.00	3.00	3.00	3.00	3.00
OR						
PRA2 Programming Analyst II	5644- 6888					
NWA2 Network Administrator II	5644- 6888	2.00	2.00	2.00	2.00	2.00
NWA1 Network Administrator I	5073- 6207	1.00	1.00	1.00	1.00	1.00
ITS3 Info Tech Support Spclst III	4814- 5906	2.00	2.00	2.00	2.00	2.00
ITS3 Info Tech Support Spclst III	4814- 5906	1.00	1.00	1.00	1.00	1.00
OR						
ITS2 Info Tech Support Spclst II	4334- 5360					
SYA2 Systems Administrator II	4814- 5906	1.00	1.00	1.00	1.00	1.00
SYA2 Systems Administrator II	4814- 5906	1.00	1.00	1.00	1.00	1.00
OR						
SYA1 Systems Administrator I	4570- 5644					
COM2 Computer Operator II	3636- 4519	2.00	2.00	2.00	2.00	2.00
OR						
COM1 Computer Operator I	3261- 4060					
TOTAL BUDGET UNIT POSITIONS	**	19.00	19.00	19.00	19.00	17.00 *



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52060 Communications	468	199	270	270	270
52090 Household Expense	7,750	5,480	9,200	9,200	
52166 General Supplies					1,400
52170 Office Expenses	101	70	180	180	180
52180 Professional/Specialized Srvs					7,800
52200 Rents & Leases Equipment	543		500	500	500
52260 Utilities	21,960	15,726	25,000	25,000	27,500
TOTAL SERVICES AND SUPPLIES	* 30,822	21,475	35,150	35,150	37,650 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium	1,436		537	537	502
TOTAL OTHER CHARGES	* 1,436		537	537	502 *
TOTAL GROSS BUDGET	** 32,258	21,475	35,687	35,687	38,152 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	296	181	253	253	253
55203 Intrafund Printing	47	23	70	70	70
55204 Intrafund Copier Rental	175	128	185	185	185
55205 Intrafund Gen Insurance/Bonds	414	427	454	454	514
55230 Intrafund A-87 Building Maint.	62,153	140,608	140,608	140,608	94,891
55235 Intrafund Administration Srvs	19,905	11,491	16,955	16,955	18,396
TOTAL INTRAFUND TRANSFERS	* 82,990	152,858	158,525	158,525	114,309 *
TOTAL NET BUDGET	** 115,248	174,333	194,212	194,212	152,461 *
USER PAY REVENUES					
44205 Reservation Fees	1,700	2,200	2,500	2,500	3,000
44209 Maintenance Veterans' Building	16,723	13,664	16,000	16,000	18,000
44211 Rent Veterans' Building	13,250	8,960	16,000	16,000	16,000
TOTAL USER PAY REVENUES	* 31,673	24,824	34,500	34,500	37,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 31,673	24,824	34,500	34,500	37,000 *
UNREIMBURSED COSTS	** 83,575	149,509	159,712	159,712	115,461 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52090 Household Expense	29		500	500	500
52120 Maintenance Equipment			200	200	200
52130 Maintenance Structure/Imprvmnt	160				
52166 General Supplies			2,500	2,500	1,250
52170 Office Expenses			200	200	200
52180 Professional/Specialized Srvs	228	70	4,000	4,000	3,000
52190 Publication Legal Notice					2,000
52230 Special Departmental Expense			300	300	300
52260 Utilities	1,492	734	8,500	8,500	4,500
TOTAL SERVICES AND SUPPLIES	* 1,909	804	16,200	16,200	11,950 *
OTHER CHARGES					
53601 Interfund Ins ISF Premium			184	184	142
53614 Interfund Misc Non-Road	3,951				
TOTAL OTHER CHARGES	* 3,951		184	184	142 *
TOTAL GROSS BUDGET	** 5,860	804	16,384	16,384	12,092 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	6				
55203 Intrafund Printing	47		100	100	100
55204 Intrafund Copier Rental	4	13	100	100	100
55205 Intrafund Gen Insurance/Bonds			187	187	211
55230 Intrafund A-87 Building Maint.			2,000	2,000	15,716
55235 Intrafund Administration Srvs		6,436			4,599
55241 Intrafund Rents/Leases	250-				
55242 Intrafund Museum Rental Rev			14,000	14,000	6,455
TOTAL INTRAFUND TRANSFERS	* 193-	6,449	16,387	16,387	27,181 *
TOTAL NET BUDGET	** 5,667	7,253	32,771	32,771	39,273 *
USER PAY REVENUES					
44205 Reservation Fees		200			
44210 Rent Land and Buildings			30,000	30,000	15,000
44211 Rent Veterans' Building		250			
TOTAL USER PAY REVENUES	* 450	450	30,000	30,000	15,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 450	450	30,000	30,000	15,000 *
UNREIMBURSED COSTS	** 5,667	6,803	2,771	2,771	24,273 *

Human  
Services

Section E



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	262,449	214,684	278,687	278,687	281,841
51014 Other Pay	30,983		2,665	2,665	
51020 Extra Help	2,837	262	3,000	3,000	
51030 Overtime	64				
51100 Co Contribution FICA	20,637	14,390	19,035	19,035	19,395
51110 Co Contribution Retirement	49,107	40,537	52,621	52,621	55,880
51111 Retirement Allowance	8,826	2,573	2,739	2,739	
51120 Co Contribution-Group Insuranc	18,595	16,552	20,836	20,836	21,857
51130 Co Contrib Unemploymnt Insrnc	11,700				
51150 Interfund Workers Compensation	2,231	1,636	1,636	1,636	1,653
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 407,429	290,634	381,219	381,219	380,626 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,641	1,041	1,700	1,700	1,700
52135 Software License & Maintenance			200	200	
52136 Computer Hardware			200	200	200
52150 Memberships	350		500	500	500
52169 Outside Printing	256		1,000	1,000	700
52170 Office Expenses	1,542	1,404	3,500	3,500	2,500
52173 Subscription-Publication	287	157	300	300	300
52180 Professional/Specialized Srvs		1,359			100
52210 Rents/Leases Structures/Ground	14,835	13,665	13,715	13,715	1,500
52230 Special Departmental Expense	276	207	1,700	1,700	500
52232 Employment Training	1,920	2,445	3,000	3,000	3,000
52250 Transportation & Travel	158	2,491	3,000	3,000	3,000
52260 Utilities	1,577	1,176	2,000	2,000	300
TOTAL SERVICES AND SUPPLIES	* 22,842	23,945	30,815	30,815	14,300 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	643		218	218	172
53602 Interfund Gen Insurance & Bond	47	49	45	45	53
53611 Interfund Printing	62		175	175	175
53620 Interfd Information Technology	8,364	3,804	13,563	13,563	13,230
53623 Interfund Fingerprints			90	90	90
53633 Interfund Human Services Admin					2,800
53636 Interfund IT Equipment Replmnt	1,237	420			
53654 Interfund Plant Acquisition					22,500
53682 Interfd Trans Out-Admin Expens	2,774	487			
53685 Interfund Office Expense	46				
53689 Interfund Physical/Drug			35	35	35
TOTAL OTHER CHARGES	* 13,173	4,760	14,126	14,126	39,055 *
TOTAL GROSS BUDGET	** 443,444	319,339	426,160	426,160	433,981 *
TOTAL NET BUDGET	** 443,444	319,339	426,160	426,160	433,981 *
<b>USER PAY REVENUES</b>					
46150 Photocopy Charges		5			
46241 Children & Families	2,395		2,200	2,200	2,260

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
46520 Interfund Mental Health	144,917		102,015	102,015	102,903
46535 Interfund Alcohol & Drug	24,083		17,600	17,600	23,727
46536 Interfund Welfare/Social Svcs	167,704	85,469	170,502	170,502	174,474
46575 Interfund Admin-Misc Depts	66,610		63,955	63,955	61,403
47540 Refund	35				
TOTAL USER PAY REVENUES	* 405,744	85,474	356,272	356,272	364,767 *
TOTAL GOVERNMENTAL REVENUES	*				*
GENERAL REVENUES					
44100 Interest Apportioned	24-				
TOTAL GENERAL REVENUES	* 24-				*
TOTAL REVENUES	** 405,720	85,474	356,272	356,272	364,767 *
UNREIMBURSED COSTS	** 37,724	233,865	69,888	69,888	69,214 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DIHS Dir of Human Services 10118-12233	1.00	1.00	1.00	1.00	1.00
ASMH Admin Services Manager - HS 6447- 7906	1.00	1.00	1.00	1.00	
SRHA Senior Human Resources Analyst 5540- 6779	1.00	1.00	1.00	1.00	1.00
EXS2 Executive Secretary II 3541- 4385	1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 4.00	4.00	4.00	4.00	3.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	2,983,390	2,391,744	3,400,209	3,392,214	3,239,122
51013 Special Pay	10,656	8,722	10,800	10,800	10,800
51014 Other Pay	41,432	37,297	26,591	26,591	25,097
51020 Extra Help	87,333	32,923	4,444	4,444	4,500
51030 Overtime	8,800	4,243			5,000
51100 Co Contribution FICA	224,771	175,622	247,849	247,239	237,263
51110 Co Contribution Retirement	565,291	452,883	642,029	640,533	644,364
51111 Retirement Allowance	101,139	27,226	31,226	31,146	
51120 Co Contribution-Group Insuranc	585,417	458,230	635,820	644,557	671,701
51121 Contribution Deferred Comp	300	1,050	2,926	2,926	4,572
51130 Co Contrib Unemploymnt Insrnc	10,557	1,638			
51150 Interfund Workers Compensation	20,079	7,697	7,697	7,697	18,165
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 4,639,165	3,599,275	5,009,591	5,008,147	4,860,584 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	29,096	23,732	31,490	36,004	27,380
52090 Household Expense	9,520	6,027	6,230	6,230	7,495
52100 Insurance	17,196	25,023	10,500	10,500	25,000
52120 Maintenance Equipment	11,924	9,731	14,225	14,175	12,580
52130 Maintenance Structure/Imprvmnt	208				
52133 Maintenance & Transport	4,398	1,931	6,000	6,000	6,000
52135 Software License & Maintenance	2,276	3,572	22,750	24,131	2,000
52136 Computer Hardware	2,237	11,601	1,000	1,000	1,000
52140 Medical Dental Lab Supplies	30,533	16,670	29,600	29,100	31,700
52150 Memberships	4,655	735	6,066	7,116	4,596
52169 Outside Printing	4,109	8,477	10,700	9,995	8,205
52170 Office Expenses	36,323	37,818	51,930	54,580	37,797
52172 Postage				240	
52173 Subscription-Publication	1,816	667	2,520	2,120	1,335
52180 Professional/Specialized Srvs	168,963	76,133	178,131	175,871	176,472
52200 Rents & Leases Equipment	355				
52210 Rents/Leases Structures/Ground	202,151	175,732	206,302	206,022	206,302
52225 Office Equipment	14,185	515	18,495	3,250	3,190
52230 Special Departmental Expense	70,517	29,020	49,415	60,218	27,760
52232 Employment Training	10,391	9,145	13,675	23,791	16,435
52240 Special Dept Exp-Youth Program	273				
52243 Educational Materials	4,710	4,350	22,088	20,102	12,150
52249 Other Equipment	25,023	983			
52250 Transportation & Travel	20,183	7,043	41,657	41,098	30,663
52260 Utilities	51,532	39,672	58,000	58,000	58,000
TOTAL SERVICES AND SUPPLIES	* 722,574	488,577	780,774	789,543	696,060 *
<b>OTHER CHARGES</b>					
53213 Contribution to Others		16,869		16,869	
53569 Interfund Trans Out-Spec Rev	934				
53601 Interfund Ins ISF Premium	3,473		1,480	1,480	1,441
53602 Interfund Gen Insurance & Bond	1,882	2,139	2,119	2,119	2,452
53610 Interfund Postage	8,572	3,729	9,698	9,698	9,698
53611 Interfund Printing	2,170	831	2,800	2,800	2,800

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53612 Interfund Copier Rental	4,329	2,164	3,736	3,736	3,736
53613 Interfund Fleet Admin	2,864	780	3,483	3,483	3,335
53615 Interfund Fuel & Oil	2,641	1,271	3,388	3,388	2,771
53616 Interfund Vehicle Maintenance	7,560	1,557	7,318	7,318	6,857
53620 Interfd Information Technology	170,286	91,434	209,207	209,207	187,493
53623 Interfund Fingerprints	399	57	300	300	50
53636 Interfund IT Equipment Replmnt	13,715	6,297			
53650 Interfund A-87 Building Maint.	105,522	111,256	111,256	111,256	133,778
53683 Interfund Drug Testing	246	287	250	250	125
53685 Interfund Office Expense	60	14			
53689 Interfund Physical/Drug	384	99	2,055	2,055	1,055
TOTAL OTHER CHARGES	* 325,037	238,784	357,090	373,959	355,591 *
CAPITAL ASSETS					
54300 Capital Asset	57,479		5,700	5,700	
TOTAL CAPITAL ASSETS	* 57,479		5,700	5,700	*
TOTAL GROSS BUDGET	** 5,744,255	4,326,636	6,153,155	6,177,349	5,912,235 *
TOTAL NET BUDGET	** 5,744,255	4,326,636	6,153,155	6,177,349	5,912,235 *
USER PAY REVENUES					
44210 Rent Land and Buildings	88,700	64,216	75,970	75,970	75,970
46150 Photocopy Charges	682	324	1,000	1,000	1,000
46173 Miscellaneous	280	1,460	4,500	4,500	4,500
46237 Private Pay	40,253	45,144	1,000	1,000	33,000
46241 Children & Families	133,606	63,360	98,671	98,671	85,922
46281 Laboratory Services	4,749	3,717			
46282 Vital Statistics	26,794	27,299	25,000	25,000	30,000
46290 Assessment Fee	300	280	400	400	400
46291 Health Fees	164,076	14,143	187,970	187,970	4,710
46292 CCS Enrollment	100	120	500	500	500
46320 Other Chgs Current Services	54,822	53,543	53,010	53,010	76,860
46520 Interfund Mental Health	2,836		8,119	8,119	12,000
46566 Interfund Public Health Nurse	34,749	21,386	59,098	43,260	59,098
46578 Interfund Trans In-Special Rev	44,258		14,851	14,851	14,875
46582 Interfund Misc. Transfer	72,691	110,574	183,044	193,510	184,297
46595 Inter Tran-In Tobacco Trust	148,820	68,698	150,000	164,328	150,000
46596 Inter Tran-In Bio Terror Trust	122,193	57,365	150,058	154,119	154,119
46597 Inter Tran-In Vital Stats Trst	3,314		5,000	5,000	5,250
46601 Inter Tran-In EMS Trust	13,310		10,000	10,000	12,500
46610 Interfund Physical/Drug	3,537	3,326			
47407 Other Sales	46				
47500 Other Revenue	200		150	150	150
47503 Contribution Frm Non Gov Agenc	152,559	56,611	150,000	150,000	
47527 Returned Check Fees	36				
47540 Refund	2,152	67			
TOTAL USER PAY REVENUES	* 1,115,063	591,633	1,178,341	1,191,358	905,151 *
GOVERNMENTAL REVENUES					



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14	
45086 St Pandemic	35,079	15,825	63,278	63,278	63,299	
45111 St Grant	4,999					
45128 St Child Health Screening	192					
45198 St TB Program		5,748		37,444	23,649	
45199 St SB910 Case Management	9,404		6,000	6,000	25,000	
45200 St Child Lead	33,572	18,460	33,574	33,574	33,459	
45211 St Medi-Cal	3,305					
45220 St Immunization Grant	21,575	24,724	33,380	36,774	33,380	
45223 St AIDS Program	6,669	1,139	7,833	7,833	7,833	
45227 St Child Health & Disability	255,672	198,967	270,348	262,809	262,809	
45228 St Pre-Natal Programs	80,655	44,907	88,000	88,000	88,000	
45230 St CCS Admin Sutter County	375,896	285,811	413,302	475,353	475,353	
45238 ST Chlamydia Awareness Grant	10,917	5,544	5,706	5,706	5,706	
45239 St Supplemental Nutrition Educ	28,165	41,768	150,000	200,000	200,000	
45269 St Foster Care	62,373	46,448	56,755	77,911	57,724	
45369 Fed Women/Infant/Children	1,044,233	589,514	950,263	1,025,263	927,192	
45395 Fed Medicare	37					
TOTAL GOVERNMENTAL REVENUES	* 1,972,743	1,278,855	2,078,439	2,319,945	2,203,404 *	
GENERAL REVENUES						
44100 Interest Apportioned	212-					
TOTAL GENERAL REVENUES	* 212-				*	
OTHER FINANCING SOURCES						
48300 Sale of Excess Property	3,650					
TOTAL OTHER FINANCING SOURCES	* 3,650				*	
TOTAL REVENUES	** 3,091,244	1,870,488	3,256,780	3,511,303	3,108,555 *	
UNREIMBURSED COSTS	** 2,653,011	2,456,148	2,896,375	2,666,046	2,803,680 *	
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT						
HEOF Health Officer	12896-15669	1.00	1.00	1.00	1.00	.90
PHYS Physician - CONT	FLAT 15702	.08	.08	.08	.08	.08
ADHU Asst Director Human Services	8736-10622	1.00	1.00	1.00	1.00	1.00
HEPC Health Education & Promo Coord	4558- 5627	1.00	1.00	1.00	1.00	1.00
PHER Public Health Emerg Resp Coord	4107- 5073	1.00	1.00	1.00	1.00	1.00
DIPU Dir of PH Nursing	7117- 8715	1.00	1.00	1.00	1.00	1.00
NUP2 Nurse Practitioner II	6519- 7932	1.00	1.00	1.00	1.00	1.00
SPHN Supvg Public Health Nurse	6211- 7524	1.00	1.00	1.00	1.00	1.00
PUN3 Public Health Nurse III	5599- 6852	3.00	2.00	2.00	2.00	2.00
(1-LIMITED TERM (PGM 26))						
PUN2 Public Health Nurse II	5314- 6519	6.00	6.00	6.00	6.00	6.00
PUN2 Public Health Nurse II	5314- 6519	1.00	1.00	1.00	1.00	1.00
OR						
SOW3 Soc Service Wkr III	4334- 5360					
LIVN Lic Voc Nurse	3689- 4509	1.00	1.00	1.00	1.00	1.00
NUTR Nutritionist	4107- 5073	2.00	2.00	2.00	2.00	2.00
(2.0-LIMITED TERM (PGM 40))						
WICO Wic Coordinator	4558- 5627	1.00	1.00	1.00	1.00	1.00
(1-LIMITED TERM (PGM 40))						

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
LIVN Lic Voc Nurse	3689- 4509	2.00	2.00	2.00	2.00
CACC Calif Ch Serv Coord	3289- 4096	1.00	1.00	1.00	1.00
CDBS Child Devlpmt Behavrl Spclst	5073- 6207	1.00	1.00	1.00	1.00
DPHL Dir of Public Health Lab	6779- 8305	.50	.50	.50	.50
PHEP Public Health Epidemiologist	5360- 6563	1.00	1.00	1.00	1.00
PUHM Public Health Microbiologist	4814- 5906	.50	.50	.50	.50
PULA Pub Health Lab Tech	2765- 3443	1.00	1.00	1.00	1.00
HEPS Health Program Specialist (6.5LT(PG 31,36,40,55,66))	3889- 4814	7.00	6.50	6.50	6.50
ADSO Admin Services Officer	5852- 7165	1.00	1.00	1.00	1.00
EXS1 Executive Secretary I	3170- 3957	1.00	1.00	1.00	1.00
MEOS Medical Office Supervisor	3572- 4443	1.00	1.00	1.00	1.00
MECL Medical Clerk (1-LIMITED TERM (PGM 31))	2553- 3170	3.80	3.80	3.80	3.80
ACL3 Account Clerk III	2843- 3541	1.00	1.00	1.00	1.00
ACL2 Account Clerk II OR	2698- 3354	2.00	2.00	2.00	2.00
ACL1 Account Clerk I	2553- 3170				
ACL2 Account Clerk II	2698- 3354	1.85	2.00	1.85	2.00
NUAS Nutritional Assistant (5-LIMITED TERM (PGM 40))	2553- 3170	7.00	7.00	7.00	6.00
OFA3 Office Assistant III OR	2698- 3354	1.00	1.00	1.00	1.00
OFA2 Office Assistant II OR	2410- 3001				
OFA1 Office Assistant I	2282- 2843				
OFA2 Office Assistant II	2410- 3001	1.00	1.00	1.00	.40
OFA1 Office Assistant I	2282- 2843	3.00	3.00	3.00	3.00
TOTAL BUDGET UNIT POSITIONS	**	58.73	57.38	57.38	54.68 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	651,108	497,402	835,080	835,080	857,113
51013 Special Pay	37,194	36,286	45,382	45,382	35,911
51014 Other Pay		10,446	5,191	5,191	5,630
51020 Extra Help	81,689	123,801	5,000	5,000	5,000
51030 Overtime	2,697	7,351	5,000	5,000	5,000
51100 Co Contribution FICA	55,379	50,026	68,517	68,517	66,172
51110 Co Contribution Retirement	139,120	113,119	166,249	166,249	173,793
51111 Retirement Allowance	25,118	6,021	6,670	6,670	
51120 Co Contribution-Group Insuranc	103,209	81,532	114,697	114,697	143,026
51121 Contribution Deferred Comp		825	1,300	1,300	3,265
51130 Co Contrib Unemploymnt Insrc	15,291	1,520			
51150 Interfund Workers Compensation		1,890	1,890	1,890	2,713
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,110,805	930,219	1,254,976	1,254,976	1,297,623 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	1,869	888	840	840	3,555
52090 Household Expense	34				
52100 Insurance	8,719	9,625	10,500	10,500	5,000
52120 Maintenance Equipment	682	777	700	700	700
52140 Medical Dental Lab Supplies	204,308	146,676	200,000	200,000	200,000
52150 Memberships			100	100	100
52169 Outside Printing	179	559	200	200	200
52170 Office Expenses	8,088	2,564	4,500	4,500	4,500
52173 Subscription-Publication	364	187	225	225	225
52180 Professional/Specialized Srvs	115,503	71,168	74,900	74,900	74,900
52225 Office Equipment		437	500	500	500
52230 Special Departmental Expense	439	635	1,360	1,360	1,530
52232 Employment Training	1,907	1,790	2,000	2,000	2,200
52250 Transportation & Travel	59	1,695	3,000	3,000	3,000
TOTAL SERVICES AND SUPPLIES	* 342,151	237,001	298,825	298,825	296,410 *
<b>OTHER CHARGES</b>					
53100 Support & Care of Persons	575,811	488,557	530,000	530,000	530,000
53611 Interfund Printing	295	292	700	700	700
53612 Interfund Copier Rental	1,204	602	1,212	1,212	1,212
53620 Interfd Information Technology		7,029			16,583
53623 Interfund Fingerprints	377	288			150
53636 Interfund IT Equipment Replmnt		525			
53683 Interfund Drug Testing	123	82			125
53685 Interfund Office Expense	39	39			
53689 Interfund Physical/Drug	2,015	1,469			1,000
53691 Interfund Background Check	900	3,300			2,100
TOTAL OTHER CHARGES	* 580,764	502,183	531,912	531,912	551,870 *
TOTAL GROSS BUDGET	** 2,033,720	1,669,403	2,085,713	2,085,713	2,145,903 *
TOTAL NET BUDGET	** 2,033,720	1,669,403	2,085,713	2,085,713	2,145,903 *
<b>USER PAY REVENUES</b>					

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
46534 Interfund Jail Medical		1,443,398	2,085,713	2,085,713	2,145,903
47540 Refund		2,854			
TOTAL USER PAY REVENUES	*	1,446,252	2,085,713	2,085,713	2,145,903 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**	1,446,252	2,085,713	2,085,713	2,145,903 *
UNREIMBURSED COSTS	**	2,033,720	223,151		*

ALLOCATED POS. FINANCED BY THIS BUDGET UNIT

HEOF Health Officer	12896-15669				.10
PHYS Physician - CONT	FLAT 15702	.42	.42	.42	.42
NUP2 Nurse Practitioner II	6519- 7932	1.00	1.00	1.00	1.00
JNUM Jail Nurse Manager	6803- 8300	1.00	1.00	1.00	1.00
SUNU Supvg Nurse	5900- 7166	2.00	4.00	4.00	4.00
CHNU Charge Nurse	5298- 6500	2.00	2.00	2.00	2.00
OR					
LIVN Lic Voc Nurse	3689- 4509				
LIVN Lic Voc Nurse	3689- 4509	1.00	1.00	1.00	1.00
LIVN Lic Voc Nurse	3689- 4509	1.00	1.00	1.00	1.00
ACL2 Account Clerk II	2698- 3354	.15		.15	
OFA2 Office Assistant II	2410- 3001				.60
TOTAL BUDGET UNIT POSITIONS	**	8.57	10.42	10.57	11.12 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52192 Prof & Spec Ambulance Service	26,400	22,000	26,400	26,400	26,400
TOTAL SERVICES AND SUPPLIES	* 26,400	22,000	26,400	26,400	26,400 *
OTHER CHARGES					
53200 Contribution to Other Agencies	50,236	49,927	52,750	52,750	52,750
53204 Contribution to-CMSP Participat	188,781	188,781	188,781	188,781	188,781
53657 Interfund Environmental Health	581,922	321,180	533,034	533,034	379,945
TOTAL OTHER CHARGES	* 820,939	559,888	774,565	774,565	621,476 *
TOTAL GROSS BUDGET	** 847,339	581,888	800,965	800,965	647,876 *
TOTAL NET BUDGET	** 847,339	581,888	800,965	800,965	647,876 *
USER PAY REVENUES					
46578 Interfund Trans In-Special Rev	20,365		23,718	23,718	23,718
TOTAL USER PAY REVENUES	* 20,365		23,718	23,718	23,718 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 20,365		23,718	23,718	23,718 *
UNREIMBURSED COSTS	** 826,974	581,888	777,247	777,247	624,158 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52194 Prof & Spec Sutter	64,655	50,937	64,500	64,500	70,480
TOTAL SERVICES AND SUPPLIES	* 64,655	50,937	64,500	64,500	70,480 *
OTHER CHARGES					
53201 Contribution to Other-State	210,368	30,927	210,368	210,368	210,368
TOTAL OTHER CHARGES	* 210,368	30,927	210,368	210,368	210,368 *
TOTAL GROSS BUDGET	** 275,023	81,864	274,868	274,868	280,848 *
TOTAL NET BUDGET	** 275,023	81,864	274,868	274,868	280,848 *
USER PAY REVENUES					
46578 Interfund Trans In-Special Rev	141,150		141,150	141,150	141,150
TOTAL USER PAY REVENUES	* 141,150		141,150	141,150	141,150 *
GOVERNMENTAL REVENUES					
45230 St CCS Admin Sutter County		11,044			
TOTAL GOVERNMENTAL REVENUES	*	11,044			*
TOTAL REVENUES	** 141,150	11,044	141,150	141,150	141,150 *
UNREIMBURSED COSTS	** 133,873	70,820	133,718	133,718	139,698 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52201 Hospital Expense	31,367	29,470	34,880	34,880	34,880
52211 Physician Expense	80,532	33,612	90,922	90,922	90,922
TOTAL SERVICES AND SUPPLIES	* 111,899	63,082	125,802	125,802	125,802 *
OTHER CHARGES					
53682 Interfd Trans Out-Admin Expens	13,310		10,000	10,000	12,500
53686 Interfund Unallocated Expense	20,365		23,718	23,718	23,718
TOTAL OTHER CHARGES	* 33,675		33,718	33,718	36,218 *
TOTAL GROSS BUDGET	** 145,574	63,082	159,520	159,520	162,020 *
TOTAL NET BUDGET	** 145,574	63,082	159,520	159,520	162,020 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 145,574	63,082	159,520	159,520	162,020 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
43106 Administrative Service Revenue	13,310		10,000	10,000	12,500
43107 Hospital Service Revenue	29,948		34,880	34,880	34,880
43108 Physician Revenue	70,532	802	80,922	80,922	80,922
43109 Unallocated Revenue	20,365		23,718	23,718	23,718
TOTAL GOVERNMENTAL REVENUES	* 134,155	802	149,520	149,520	152,020 *
GENERAL REVENUES					
43210 Other Court Fines	10,118	90,535			
44100 Interest Apportioned		7,329			
TOTAL GENERAL REVENUES	* 10,118	97,864			*
TOTAL CANCELLATION OF OBLIGATED F/B	*		10,000	10,000	10,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 144,273	98,666	159,520	159,520	162,020 *
UNREIMBURSED COSTS	** 1,301	35,584-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	6,598,111	5,391,896	7,659,953	7,659,953	7,985,103
51013 Special Pay	84,482	69,303	90,000	90,000	90,000
51014 Other Pay	83,367	31,143	90,000	90,000	75,000
51020 Extra Help	808,543	771,372	750,000	750,000	500,000
51030 Overtime	144,104	131,462	160,000	160,000	165,000
51100 Co Contribution FICA	542,075	441,602	604,361	604,361	564,761
51110 Co Contribution Retirement	1,325,633	1,109,652	1,530,394	1,530,394	1,616,714
51111 Retirement Allowance	237,704	64,288	71,258	71,258	
51120 Co Contribution-Group Insuranc	1,110,684	848,402	1,292,446	1,292,446	1,509,634
51121 Contribution Deferred Comp	575	2,322	9,815	9,815	16,226
51130 Co Contrib Unemploymnt Insrnc	37,111	30,600	35,567	35,567	40,000
51150 Interfund Workers Compensation	244,080	238,688	238,688	238,688	243,794
TOTAL SALARIES AND EMPLOYEE BENEFITS	*11,216,469	9,130,730	12,532,482	12,532,482	12,806,232 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	2,734	643	1,500	1,500	1,500
52060 Communications	35,802	28,079	35,000	35,000	35,000
52080 Food	70,140	48,729	65,000	65,000	60,000
52090 Household Expense	56,436	45,244	65,000	65,000	50,000
52100 Insurance	37,042	47,727	40,000	40,000	51,600
52120 Maintenance Equipment	45		1,000	1,000	1,000
52130 Maintenance Structure/Imprvmnt	1,036	1,032	2,000	2,000	2,000
52135 Software License & Maintenance	4,526	6,904	5,000	5,000	6,000
52136 Computer Hardware	2,853	4,101	8,000	8,000	7,500
52140 Medical Dental Lab Supplies	10,695	5,771	15,000	15,000	12,500
52141 Medical Supplies Floor Stock	78,279	61,682	80,000	80,000	70,000
52150 Memberships	20,003	18,916	25,000	25,000	25,000
52170 Office Expenses	84,667	57,921	75,000	75,000	75,000
52173 Subscription-Publication	10,382	4,144	8,000	8,000	8,000
52180 Professional/Specialized Srvs	5,228,212	3,549,807	6,360,160	6,360,160	5,873,756
52181 Juvenile Depnd Procd/Physician	16,036	80,462	50,000	50,000	50,000
52182 Prof & Spec Medical Services	271,090	229,357	250,000	250,000	275,000
52184 Prof & Spec Conservator Admin	59,164	44,033	58,711	58,711	58,711
52185 P/S Conservator Investigative	10,730	8,387	11,183	11,183	11,183
52186 Prof & Spec Alcohol	50				
52189 P/S Srvs-Purchase of Srvs			5,000	5,000	5,000
52190 Publication Legal Notice	3,811		10,000	10,000	5,000
52200 Rents & Leases Equipment	5,625	3,663	10,000	10,000	7,500
52210 Rents/Leases Structures/Ground	113,733	86,631	130,000	130,000	137,500
52225 Office Equipment	175		5,000	5,000	5,000
52230 Special Departmental Expense	50,439	40,267	40,000	40,000	45,000
52232 Employment Training	24,604	9,944	30,000	30,000	30,000
52236 Special Fund-Replacement	4,447	6,801	5,000	5,000	8,000
52237 Special Department Exp-Other	2,963	3,187	4,000	4,000	4,000
52249 Other Equipment	4,018				
52250 Transportation & Travel	58,559	44,277	70,000	70,000	75,000
52260 Utilities	78,163	54,845	75,000	75,000	70,000
TOTAL SERVICES AND SUPPLIES	* 6,346,459	4,492,554	7,539,554	7,539,554	7,065,750 *



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53100 Support & Care of Persons	1,302,433	897,008	1,100,000	1,120,000	1,328,261
53118 St Offset State Hospital			146,000	146,000	150,000
53119 St Offset Managed Care Inpt	140,052	212,454	180,000	180,000	225,000
53208 Contribution to Homeless	43,873	66,224	50,000	50,000	85,000
53210 Contribution to Res Care-FCH	75,733	37,578	100,000	100,000	60,000
53214 Contribution to IMD Facilities	97,140	95,066	150,000	150,000	125,000
53220 Contrib Oth Agency Sut Co MOU			180,000	180,000	
53400 Interest Expense	74,840	35,894	60,000	60,000	60,000
53601 Interfund Ins ISF Premium	11,949		4,359	4,359	3,237
53602 Interfund Gen Insurance & Bond	1,364	3,535	3,390	3,390	3,959
53610 Interfund Postage	9,338	4,095	10,974	10,974	10,974
53611 Interfund Printing			1,300	1,300	1,300
53612 Interfund Copier Rental	11,440	5,717	12,150	12,150	12,150
53613 Interfund Fleet Admin	10,817	3,122	14,914	14,914	14,281
53615 Interfund Fuel & Oil	32,553	15,275	37,173	37,173	31,669
53616 Interfund Vehicle Maintenance	36,022	17,997	45,816	45,816	42,935
53619 Interfund Misc. Transfer	217,487		7,315	7,315	7,315
53620 Interfd Information Technology	369,901	149,172	251,675	251,675	245,502
53623 Interfund Fingerprints	1,936	1,435	2,325	2,325	1,025
53624 Interfund Health	2,836		8,119	8,119	12,000
53633 Interfund Human Services Admin	169,000		119,615	119,615	126,630
53640 Interfund Mental Hlth Srvs BF					180,000
53642 Interfund Cons Investigation	9,000	6,750	9,000	9,000	9,000
53654 Interfund Plant Acquisition			2,890	2,890	161,700
53656 Interfund Conservator Services	60,894	45,671	60,894	60,894	60,894
53665 Interfund Audit Expense	2,940	3,253	3,253	3,253	3,599
53670 Interfund Overhead (A-87) Cost	1,763,927	731,948	1,463,895	1,463,895	1,067,113
53683 Interfund Drug Testing	225	162	130	130	130
53689 Interfund Physical/Drug	6,327	2,977	7,725	7,725	7,725
TOTAL OTHER CHARGES	* 4,452,027	2,335,333	4,032,912	4,052,912	4,036,399 *
CAPITAL ASSETS					
54300 Capital Asset					
54300 Mid-Size Sedan #1	1				21,500
54300 Mid-Size Sedan #2	2				21,500
54300 Mid-Size Sedan #3	3				21,500
54300 Small SUV	4				22,500
TOTAL CAPITAL ASSETS	*				87,000 *
TOTAL GROSS BUDGET	**22,014,955	15,958,617	24,104,948	24,124,948	23,995,381 *
TOTAL NET BUDGET	**22,014,955	15,958,617	24,104,948	24,124,948	23,995,381 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				1,000,000 *
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	**22,014,955	15,958,617	24,104,948	24,124,948	24,995,381 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
USER PAY REVENUES					
46150 Photocopy Charges	8,021	6,525	8,500	8,500	7,040
46191 Witness Fees	45				
46241 Children & Families	2,378				
46252 First Steps Fee	2,754	621	3,000	3,000	1,500
46258 Inpatient Fee	9,372	6,184	7,000	7,000	9,000
46259 Inpatient Insurance	9,325	2,453	5,000	5,000	5,000
46262 Outpatient Fee	49,267	23,875	45,000	45,000	40,000
46263 Outpatient Insurance	44,421	59,483	45,000	45,000	60,000
46264 Outpatient Medicare	87,548	160,238	80,000	80,000	150,000
46267 Drug Diversion/Outpatient Fee	5,384	1,032	5,500	5,500	1,500
46271 M.H. Services Other Counties	127,514	232,370	75,000	75,000	200,000
46297 Blended Funding Yuba Co	134,457	89,195	130,000	130,000	138,790
46306 Copying Services	7,225				
46320 Other Chgs Current Services	6,848	2,694	20,000	20,000	5,000
46341 CSS Reimbursement from SSI	9,102	7,482	7,500	7,500	9,000
46537 Interfund Trans In-Realignment	1,465,093	5,008,632	1,862,509	1,862,509	6,555,450
46538 Interfund MVIL Transfer MH	354,690				
46556 Interfund Mental Hlth Srvs BF	438,992	267,725	620,266	620,266	588,954
46575 Interfund Admin-Misc Depts	359,993		460,000	460,000	460,000
46578 Interfund Trans In-Special Rev			32,138	32,138	32,138
46580 Interfund Transfer In-S/T	4,981,935	4,012,662	5,122,862	5,122,862	5,412,000
46582 Interfund Misc. Transfer	157,940	126,832	352,795	372,795	455,299
46608 Inter Miscellaneous Revenue	1,208,893	657	1,000,000	1,000,000	1,000,000
47407 Other Sales	233	20	500	500	200
47499 Donation-Drug Store Sponsorshp	1,600				
47503 Contribution Frm Non Gov Agenc	4,000	1,600			
47504 Contrbtn Frm Oth MH Alcohol	6,600		6,600	6,600	6,600
47510 Donations	1,017	1,050			
47511 IMD Reimb-Yuba Conservator	62,373	26,627	50,000	50,000	50,000
47512 IMD Reimb Sutter Conservator	9,538	9,676	20,000	20,000	20,000
47521 Insurance Reimbursement		7,059			
47540 Refund	3,504	66,424			
TOTAL USER PAY REVENUES	* 9,560,062	10,121,116	9,959,170	9,979,170	15,207,471 *
GOVERNMENTAL REVENUES					
45113 St EPSDT Mental Health	3,273,653	270	2,609,094	2,609,094	
45166 St Inpatient Consolidated SGF	1,933,050		2,018,324	2,018,324	
45191 St Aid MH Medi-Cal Admin	324,343		1,200,000	1,200,000	1,200,000
45203 St Aid MH Res Care SED SE	992,030				
45204 St Aid MH Grants	339,051	322,729	340,000	340,000	340,000
45207 St Aid MH Conrep	137,206	102,904	150,000	150,000	150,000
45282 St Mandated Costs	5,328				
45306 Fed Grant	36,719				
45354 Fed Drug Medi-Cal			1,324,608	1,324,608	
45355 Fed UR/QA Medi-Cal	243,558		85,000	85,000	85,000
45356 Fed Mental Health Medi-Cal	3,854,804	4,368,917	4,991,291	4,991,291	5,299,550
45357 Fed SDFSC Grant	55,761				
45358 Fed Aid Drug & Alcohol Program	1,102,401	620,103	1,102,937	1,102,937	1,079,412
45394 Fed Other Aid	4,882	2,734	3,500	3,500	3,500

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
45521 Yuba County STOP	21,392	16,838	21,392	21,392	9,860
45664 Other Governmental Agencies	53,000	48,129	57,520	57,520	50,000
TOTAL GOVERNMENTAL REVENUES	*12,377,178	5,482,624	13,903,666	13,903,666	8,217,322 *
GENERAL REVENUES					
44100 Interest Apportioned	92,292	19,373	100,000	100,000	35,000
44102 Interest	73	31	120	120	120
TOTAL GENERAL REVENUES	* 92,365	19,404	100,120	100,120	35,120 *
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	5,032				
TOTAL OTHER FINANCING SOURCES	* 5,032				*
TOTAL CANCELLATION OF OBLIGATED F/B	*		141,992	141,992	1,535,468 *
TOTAL REVENUES	**22,034,637	15,623,144	24,104,948	24,124,948	24,995,381 *
UNREIMBURSED COSTS	** 19,682-	335,473			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
ADHU Asst Director Human Services 8736-10622	1.00	1.00	1.00	1.00	1.00
DDMC Deputy Dir MH - Clinical Srv 7520- 9172	1.00	1.00	1.00	1.00	1.00
DDMA Deputy Director MH - Admin Srv 7165- 8736	1.00	1.00	1.00	1.00	1.00
PSYC Psychiatrist - CONT FLAT 19233	7.53	8.03	8.03	8.03	7.93
PHYS Physician - CONT FLAT 15702	.40	.40	.40	.40	.40
PSYO Psychologist - CONT FLAT 7393	1.00	1.00	1.00	1.00	1.00
PRPH Program Manager-Psych Health 7165- 8736	1.00	1.00	1.00	1.00	1.00
PRMA Program Manager-Adult Services 6779- 8305	.53	.53	.53	.53	.53
PRMY Program Manager-Youth Services 6779- 8305	.58	.58	.58	.58	.58
PRMC Program Manager - CSOC 6447- 7906	.10	.10	.10	.10	.10
PRMD Program Manager-Alc&Drg Servs. 6779- 8305	1.00	1.00	1.00	1.00	1.00
QAOF Quality Assurance Officer 6779- 8305	1.00	1.00	1.00	1.00	1.00
MEFM Medical Fiscal Manager 5256- 6447	.50	.50	.50	.50	.50
STAN Staff Analyst 4728- 5852	1.50	1.50	1.50	1.50	1.50
FMH2 Forensic Mental Hlth Spclst II 5644- 6888	1.00	1.00	1.00	1.00	1.00
OR					
FMH1 Forensic Mental Hlth Spclst I 5360- 6563					
MHT3 Mental Health Therapist III 5644- 6888	11.75	11.75	11.75	11.75	12.25
OR					
MHT2 Mental Health Therapist II 5073- 6207					
OR					
MHT1 Mental Health Therapist I 4570- 5644					
RECL Rehabilitation Clinician 4107- 5073	1.00	1.00	1.00	1.00	1.00
SAPS Sub Abuse Prevention Spclst 4107- 5073	1.00	1.00	1.00	1.00	1.00
STNU Staff Nurse 5044- 6230	2.00	2.00	2.00	2.00	2.00
PYES Psychiatric Emergency Supv 5888- 7211	.50	.50	.50	.50	.50
SUPN Supervising Psychiatric Nurse 6211- 7524	1.00	1.00	1.00	1.00	1.00
SUNU Supvg Nurse 5900- 7166	.50	.50	.50	.50	.50
SUIC Supvg Intervention Counselor 4320- 5345	1.00	1.00	1.00	1.00	1.00
CRIC Crisis Counselor 4107- 5073	6.50	6.50	6.50	6.50	6.50

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
INC2 Intervention Counselor II	3889- 4814 15.05	15.05	16.05	15.05	16.05
OR					
INC1 Intervention Counselor I	3481- 4334				
ACC2 Accountant II	4107- 5073	1.00	1.00	1.00	1.00
PRSC Prevention Services Coordin	5058- 6190 2.00	2.00	2.00	2.00	2.00
PSTE Psychiatric Tech	4090- 4971 9.50	10.50	9.50	10.50	10.50
OR					
PSLI Psychiatric LVN	4090- 4971				
MHW2 Mental Health Wkr II	3261- 4060 3.00	3.00	3.00	3.00	3.00
MHW2 Mental Health Wkr II	3261- 4060 3.00	3.00	3.00	3.00	3.00
OR					
MHW1 Mental Health Wkr I	2917- 3636				
MHW1 Mental Health Wkr I	2917- 3636 7.00	7.00	7.00	7.00	7.00
QANR Quality Assurance-Review Nurse	5916- 7194 .50	.50	.50	.50	.50
MEOS Medical Office Supervisor	3572- 4443 1.00	1.00	1.00	1.00	1.00
MERS Medical Records Supervisor	3200- 3988 1.00	1.00	1.00	1.00	1.00
EXS1 Executive Secretary I	3170- 3957 1.00	1.00	1.00	1.00	1.00
SECY Secretary	2843- 3541 2.00	2.00	2.00	2.00	2.00
ACL3 Account Clerk III	2843- 3541 4.00	3.00	3.00	3.00	3.00
ACL2 Account Clerk II	2698- 3354 1.00	1.00	1.00	1.00	1.00
ACL2 Account Clerk II	2698- 3354 2.00	2.00	2.00	2.00	2.00
OR					
ACL1 Account Clerk I	2553- 3170				
MECL Medical Clerk	2553- 3170 5.20	6.20	5.20	6.20	6.20
OFA3 Office Assistant III	2698- 3354 1.00	1.00	1.00	1.00	1.00
OFA2 Office Assistant II	2410- 3001 5.00	5.00	5.00	5.00	5.00
OFA2 Office Assistant II	2410- 3001	1.00		1.00	7.00
OR					
OFA1 Office Assistant I	2282- 2843				
OFA1 Office Assistant I	2282- 2843 1.00	1.00	1.00	1.00	
TOTAL BUDGET UNIT POSITIONS	** 108.64	112.14	110.14	112.14	113.44 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	2,811,218	2,289,179	3,296,625	3,296,625	3,438,150
51013 Special Pay	8,472	6,901	9,000	9,000	9,000
51014 Other Pay	33,223	19,343	12,000	12,000	25,000
51020 Extra Help	49,060	41,475	30,000	30,000	20,000
51030 Overtime	20,322	11,650	17,000	17,000	16,000
51100 Co Contribution FICA	211,247	171,747	248,137	248,137	255,771
51110 Co Contribution Retirement	533,661	435,747	627,527	627,527	684,796
51111 Retirement Allowance	95,915	26,952	28,867	28,867	
51120 Co Contribution-Group Insuranc	485,829	371,523	621,722	621,722	732,944
51121 Contribution Deferred Comp	75	1,428	5,785	5,785	10,479
51130 Co Contrib Unemploymnt Insrnc		10,686	2,814	2,814	12,000
51150 Interfund Workers Compensation	19,054	18,251	18,251	18,251	19,238
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 4,268,076	3,404,882	4,917,728	4,917,728	5,223,378 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	31,061	20,745	25,000	25,000	35,000
52080 Food	10,138	10,489	12,000	12,000	12,000
52090 Household Expense	10,876	10,294	9,000	9,000	13,000
52100 Insurance	16,728	23,606	16,700	16,700	25,500
52120 Maintenance Equipment			1,000	1,000	1,000
52130 Maintenance Structure/Imprvmnt	22,453		5,000	5,000	2,000
52135 Software License & Maintenance		250	7,500	7,500	8,000
52136 Computer Hardware	163,168	1,399	75,000	75,000	75,000
52140 Medical Dental Lab Supplies	994	2,424	1,000	1,000	2,500
52141 Medical Supplies Floor Stock	6,818	3,179	8,000	8,000	5,000
52150 Memberships	7,606	7,162	10,000	10,000	12,500
52169 Outside Printing			1,000	1,000	1,000
52170 Office Expenses	19,189	16,098	13,500	13,500	20,000
52171 Copy/Printing Costs			2,000	2,000	1,500
52173 Subscription-Publication	4,172	3,589	5,000	5,000	4,000
52180 Professional/Specialized Srvs	976,941	733,365	1,119,290	1,119,290	1,984,534
52182 Prof & Spec Medical Services	617	145	1,000	1,000	1,000
52190 Publication Legal Notice			2,500	2,500	2,000
52200 Rents & Leases Equipment	2,998	108	1,600	1,600	1,500
52210 Rents/Leases Structures/Ground	97,395	92,046	108,000	108,000	115,000
52225 Office Equipment			5,000	5,000	5,000
52230 Special Departmental Expense	24,495	52,163	35,000	35,000	60,000
52232 Employment Training	14,678	3,168	84,600	84,600	20,000
52236 Special Fund-Replacement	10,235	10,465	15,000	15,000	15,000
52237 Special Department Exp-Other	70				
52250 Transportation & Travel	26,055	25,471	35,000	35,000	30,000
52260 Utilities	34,532	25,890	40,000	40,000	35,000
TOTAL SERVICES AND SUPPLIES	* 1,481,219	1,042,056	1,638,690	1,638,690	2,487,034 *
<b>OTHER CHARGES</b>					
53100 Support & Care of Persons		11,040	156,470	156,470	150,000
53210 Contribution to Res Care-FCH	5,786		10,000	10,000	7,500
53400 Interest Expense	31,540	15,334	30,000	30,000	25,000
53601 Interfund Ins ISF Premium	2,605		1,135	1,135	1,233

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53610 Interfund Postage	6		10	10	10
53612 Interfund Copier Rental	1,370	684	1,517	1,517	1,517
53613 Interfund Fleet Admin	2,455	781	2,983	2,983	2,856
53615 Interfund Fuel & Oil	13,470	7,306	13,938	13,938	14,845
53616 Interfund Vehicle Maintenance	9,027	6,564	8,247	8,247	7,728
53619 Interfund Misc. Transfer	1,208,100		1,000,000	1,000,000	1,000,000
53620 Interfd Information Technology	52,502	30,574	71,086	71,086	69,342
53622 Interfund Other Department	359,993		460,000	460,000	460,000
53623 Interfund Fingerprints	228	349	150	150	350
53628 Interfund Admin - Misc Depts	66,610		63,955	63,955	61,403
53656 Interfund Conservator Services		305			
53670 Interfund Overhead (A-87) Cost	314,104	87,480	174,959	174,959	123,405
53683 Interfund Drug Testing	143		50	50	50
53685 Interfund Office Expense	20				
53689 Interfund Physical/Drug	753	488	320	320	320
TOTAL OTHER CHARGES	* 2,068,712	160,905	1,994,820	1,994,820	1,925,559 *
TOTAL GROSS BUDGET	** 7,818,007	4,607,843	8,551,238	8,551,238	9,635,971 *
TOTAL NET BUDGET	** 7,818,007	4,607,843	8,551,238	8,551,238	9,635,971 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 7,818,007	4,607,843	8,551,238	8,551,238	9,635,971 *
USER PAY REVENUES					
46150 Photocopy Charges	2				
46262 Outpatient Fee	18,154	9,118	18,000	18,000	17,500
46263 Outpatient Insurance	14,615	17,704	15,000	15,000	13,000
46264 Outpatient Medicare	690		1,000	1,000	1,000
46518 Interfd Trans In-Wrap Around	180,000	62,783	292,320	292,320	292,320
46537 Interfund Trans In-Realignment					632,270
46582 Interfund Misc. Transfer	37,487				
47407 Other Sales	2				
47540 Refund		2,300			
TOTAL USER PAY REVENUES	* 250,950	91,905	326,320	326,320	956,090 *
GOVERNMENTAL REVENUES					
45090 St Aid MH Services Act	4,683,300	5,520,767	4,628,829	4,628,829	5,010,829
45113 St EPSDT Mental Health	826,411		697,743	697,743	
45191 St Aid MH Medi-Cal Admin			140,600	140,600	140,600
45356 Fed Mental Health Medi-Cal	824,403	855,182	1,406,000	1,406,000	1,966,780
TOTAL GOVERNMENTAL REVENUES	* 6,334,114	6,375,949	6,873,172	6,873,172	7,118,209 *
GENERAL REVENUES					
44100 Interest Apportioned	117,025	72,710	150,000	150,000	90,000
44102 Interest	42,473	25,630	42,000	42,000	33,500
TOTAL GENERAL REVENUES	* 159,498	98,340	192,000	192,000	123,500 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL CANCELLATION OF OBLIGATED F/B	*		1,159,746	1,159,746	1,438,172 *
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 6,744,562	6,566,194	8,551,238	8,551,238	9,635,971 *
UNREIMBURSED COSTS	** 1,073,445	1,958,351-			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
PSYC Psychiatrist - CONT	FLAT 19233				.10
PHYS Physician - CONT	FLAT 15702	.10	.10	.10	.10
PRMA Program Manager-Adult Services	6779- 8305	.47	.47	.47	.47
PRMY Program Manager-Youth Services	6779- 8305	.42	.42	.42	.42
PRMC Program Manager - CSOC	6447- 7906	.90	.90	.90	1.00
MEFM Medical Fiscal Manager	5256- 6447	.50	.50	.50	.50
STAN Staff Analyst	4728- 5852	.50	.50	.50	.50
PYES Psychiatric Emergency Supv	5888- 7211	.50	.50	.50	.50
MHT3 Mental Health Therapist III	5644- 6888	18.25	18.25	18.25	18.15
OR					
MHT2 Mental Health Therapist II	5073- 6207				
OR					
MHT1 Mental Health Therapist I	4570- 5644				
DACO Day Treatment Coordinator	4558- 5627	1.00	1.00	1.00	1.00
SUNU Supvg Nurse	5900- 7166	.50	.50	.50	.50
CRIC Crisis Counselor	4107- 5073	1.50	1.50	1.50	1.50
INC2 Intervention Counselor II	3889- 4814	18.25	18.25	18.25	17.75
OR					
INC1 Intervention Counselor I	3481- 4334				.50
PRSC Prevention Services Coordin	5058- 6190	1.00	1.00	1.00	1.00
PSTE Psychiatric Tech	4090- 4971	4.50	5.50	4.50	5.50
OR					
PSLI Psychiatric LVN	4090- 4971				
RESP Resource Specialist	4107- 5073	3.00	3.00	3.00	3.00
MECL Medical Clerk	2553- 3170	.80	.80	.80	.80
OFA3 Office Assistant III	2698- 3354	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	53.19	54.19	53.19	54.29 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	6,824,774	5,771,029	7,866,700	7,317,810	8,201,808
51013 Special Pay	15,151	13,430	21,600	21,600	21,600
51014 Other Pay	76,700	60,297	44,627	44,627	48,795
51020 Extra Help	7,400		15,000	15,000	15,000
51030 Overtime	78,688	59,055	60,000	60,000	60,000
51100 Co Contribution FICA	509,861	428,249	587,085	545,095	611,547
51110 Co Contribution Retirement	1,279,031	1,091,845	1,508,316	1,404,686	1,650,572
51111 Retirement Allowance	227,567	63,443	67,721	62,231	1,498
51120 Co Contribution-Group Insuranc	1,603,518	1,300,074	1,826,513	1,826,513	1,992,768
51121 Contribution Deferred Comp	1,825	8,625	14,950	14,950	20,243
51130 Co Contrib Unemploymnt Insrnc	24,285	20,928			
51150 Interfund Workers Compensation	273,126	267,748	267,748	267,748	271,914
TOTAL SALARIES AND EMPLOYEE BENEFITS	*10,921,926	9,084,723	12,280,260	11,580,260	12,895,745 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	57,538	41,797	78,895	78,895	97,909
52120 Maintenance Equipment		91	3,000	3,000	3,000
52130 Maintenance Structure/Imprvmnt	632		4,000	4,000	50,211
52135 Software License & Maintenance	24,399	31,204	45,859	279,607	184,603
52136 Computer Hardware	22,694		39,600	362,622	118,800
52150 Memberships	18,267	18,754	19,315	19,315	19,954
52170 Office Expenses	121,885	120,121	157,500	157,500	162,495
52173 Subscription-Publication	5,651	2,520	6,625	6,625	6,625
52180 Professional/Specialized Srvs	332,776	32,111	325,802	757,548	994,348
52190 Publication Legal Notice	1,099	1,461	7,200	7,200	5,200
52191 Data Processing Service	27,588	29,124	80,545	80,545	282,569
52200 Rents & Leases Equipment			500	500	500
52210 Rents/Leases Structures/Ground	230,930	187,141	230,379	230,379	286,396
52212 Special Dept Exp Transportatn	267,455	197,526	300,000	261,484	400,000
52215 Special Dept Exp Ancillary	27,566	34,511	90,000	90,000	90,000
52225 Office Equipment	3,966	6,025	13,905	78,905	21,750
52230 Special Departmental Expense	32	48			
52232 Employment Training	48,844	35,187	71,233	71,233	71,233
52250 Transportation & Travel	7,608	15,074	19,750	19,750	19,750
52260 Utilities	73,076	60,809	95,200	95,200	97,888
TOTAL SERVICES AND SUPPLIES	* 1,272,006	813,504	1,589,308	2,604,308	2,913,231 *
<b>OTHER CHARGES</b>					
53100 Support & Care of Persons	286,759	78,421	400,000	300,838	396,075
53104 Temp Aid Needy Fam Child Care	522,786	470,332	800,000	600,000	800,000
53108 Support & Care of Persons-CTEC	271,676	181,908	267,519	267,519	298,844
53117 Support/Care Yuba College FC	8,000	3,494	8,000	8,000	8,000
53601 Interfund Ins ISF Premium	50,132		18,948	18,948	10,885
53602 Interfund Gen Insurance & Bond	1,821	2,232	2,023	2,023	2,414
53603 Interfund Public Health Nurse	34,749	21,386	59,098	43,260	59,098
53610 Interfund Postage	76,158	41,631	74,155	74,155	74,155
53611 Interfund Printing	25,092	13,253	26,000	26,000	26,000
53612 Interfund Copier Rental	14,455	7,223	16,006	16,006	16,006
53613 Interfund Fleet Admin	13,449	3,772	13,920	13,920	13,330



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53615 Interfund Fuel & Oil	26,812	13,076	28,861	28,861	28,563
53616 Interfund Vehicle Maintenance	37,135	16,378	30,000	30,000	28,113
53619 Interfund Misc. Transfer	66,353	176,174	150,000	150,000	150,000
53620 Interfd Information Technology	191,714	134,520	323,829	323,829	315,886
53622 Interfund Other Department			23,787	23,787	24,818
53623 Interfund Fingerprints	2,015	834	825	825	825
53633 Interfund Human Services Admin	167,704	85,469	170,502	170,502	174,474
53634 Interfund Investigation	245,977	186,587	236,000	236,000	236,000
53635 Interfund Prosecution	8,020	5,596	8,000	8,000	8,000
53640 Interfund Mental Hlth Srvs BF	438,992	267,725	620,266	620,266	588,954
53654 Interfund Plant Acquisition					58,850
53665 Interfund Audit Expense	11,010	12,181	12,181	12,181	13,477
53685 Interfund Office Expense	221	273			
53689 Interfund Physical/Drug	1,673	740	485	485	485
TOTAL OTHER CHARGES	* 2,502,703	1,723,205	3,290,405	2,975,405	3,333,252 *
CAPITAL ASSETS					
54300 Capital Asset	111,892	21,110	27,000	27,000	
54300 Mid-Size Sedan					1
54300 Phones/Cards/Cabinet					2
54300 VDI Computer Equipment					3
54300 HVAC Unit Telco Area					4
TOTAL CAPITAL ASSETS	* 111,892	21,110	27,000	27,000	171,657 *
TOTAL GROSS BUDGET	**14,808,527	11,642,542	17,186,973	17,186,973	19,313,885 *
TOTAL NET BUDGET	**14,808,527	11,642,542	17,186,973	17,186,973	19,313,885 *
USER PAY REVENUES					
46150 Photocopy Charges			10	10	
46296 Blended Funding Sutter Co			180,000	180,000	
46537 Interfund Trans In-Realignment	1,817,941	1,304,913	2,274,912	2,274,912	
46556 Interfund Mental Hlth Srvs BF					180,000
46575 Interfund Admin-Misc Depts	2,774	487			2,800
46578 Interfund Trans In-Special Rev	467,651	254,008	485,616	485,616	516,341
46582 Interfund Misc. Transfer	180,000		7,315	7,315	2,272,227
47300 Revenue Applicable Prior Years		92,303			
47539 Food Stamps O/P Collection	29,087	5,010	20,000	20,000	10,000
47540 Refund	1,000	300			500
TOTAL USER PAY REVENUES	* 2,498,453	1,657,021	2,967,853	2,967,853	2,981,868 *
GOVERNMENTAL REVENUES					
45094 St PA Staff Cost Reimbursement	88,349	47,443	63,292	63,292	66,457
45108 St Family Preservation/Support			41,118	41,118	
45140 St Welfare AdministrationN	7,502,427	2,707,979	4,683,517	4,683,517	5,884,453
45239 St Supplemental Nutrition Educ			150,000	150,000	150,000
45308 Fed FPSP			41,118	41,118	79,347
45310 Fed Welfare Administration	6,077,313	1,447,837	8,522,140	8,522,140	9,501,528
45403 Fed PA Staff Cost Reimbursemnt	146,265	84,322	103,267	103,267	108,430
TOTAL GOVERNMENTAL REVENUES	*13,814,354	4,287,581	13,604,452	13,604,452	15,790,215 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
GENERAL REVENUES					
44100 Interest Apportioned	2,890-				
TOTAL GENERAL REVENUES	* 2,890-				*
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	16,215				
TOTAL OTHER FINANCING SOURCES	* 16,215				*
TOTAL REVENUES	**16,326,132	5,944,602	16,572,305	16,572,305	18,772,083 *
UNREIMBURSED COSTS	** 1,517,605-	5,697,940	614,668	614,668	541,802 *

ALLOCATED POS. FINANCED BY THIS BUDGET UNIT

ADHU Asst Director Human Services	8736-10622	1.00	1.00	1.00	1.00	1.00
DDWS Dep Dir Welfare & Social Serv	7165- 8736		1.00		1.00	1.00
PRMG Program Manager	6447- 7906	5.00	4.00	5.00	4.00	4.00
SUIN Supvg Investigator	4320- 5345	1.00	1.00	1.00	1.00	1.00
WEI2 Welfare Investigator II	3847- 4759	1.00	1.00	1.00	1.00	1.00
SSC2 Social Super Child Serv II	5345- 6540	2.00	2.00	2.00	2.00	3.00
SSC1 Social Super Child Serv I	5058- 6190	1.00	1.00	1.00	1.00	
STAN Staff Analyst	4728- 5852	1.00	1.00	1.00	1.00	1.00
SSE1 Social Super Employ Serv I	4558- 5627	1.00	1.00	1.00	1.00	1.00
SWC4 Social Worker Child Serv IV	4814- 5906	10.00	10.00	10.00	10.00	10.00
SWA4 Social Worker Adult Serv IV	4570- 5644	1.00	1.00	1.00	1.00	1.00
SWC3 Social Worker Child Serv III	4334- 5360	3.00	3.00	3.00	3.00	3.00
SWA3 Social Worker Adult Serv III	4107- 5073	2.00	2.00	2.00	2.00	2.00
SWE3 Social Worker Employ Serv III	3889- 4814	2.00	2.00	2.00	2.00	2.00
OR						
VOCO Vocational Counselor	3481- 4334					
SWC2 Social Worker Child Serv II	3889- 4814	8.00	8.00	8.00	8.00	8.00
OR						
SWC1 Social Worker Child Serv I	3481- 4334					
SWA2 Social Worker Adult Serv II	3677- 4570	2.00	2.00	2.00	2.00	2.00
OR						
SWA1 Social Worker Adult Serv I	3297- 4107					
SWE2 Social Worker Employ Serv II	3481- 4334	9.00	9.00	9.00	9.00	9.00
OR						
SWE1 Social Worker Employ Serv I	3119- 3889					
ETSU Employment & Trng Supervisor	4096- 5058	1.00	1.00	1.00	1.00	1.00
ETW2 Employment & Trng Worker II	3297- 4107	2.00	2.00	2.00	2.00	2.00
OR						
ETW1 Employment & Trng Worker I	2950- 3677					
PASS Public Assist Specialist Super	3988- 4923	6.00	6.00	6.00	6.00	6.00
PAS3 Public Assist Specialist III	3354- 4176	10.00	10.00	10.00	10.00	10.00
PAS2 Public Assist Specialist II	3170- 3957	48.00	48.00	48.00	48.00	48.00
OR						
PAS1 Public Assist Specialist I	2843- 3541					6.00
SSMG Staff Services Manager	5852- 7165		1.00		1.00	1.00
SUSA Supvg Staff Services Analyst	4800- 5888		1.00		1.00	1.00
SSSA Senior Staff Services Analyst	4558- 5627	1.00		1.00		

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
CHFI Chief Fiscal Supervisor	4096- 5058	1.00		1.00		
STS2 Staff Services Analyst II	4107- 5073	1.00	1.00	1.00	1.00	1.00
OR						
STS1 Staff Services Analyst I	3889- 4814					
SYSA System Support Analyst	3443- 4285	2.00	2.00	2.00	2.00	2.00
OAS1 Office Assistant Supervisor I	3028- 3770	1.00	1.00	1.00	1.00	1.00
EXS1 Executive Secretary I	3170- 3957	1.00	1.00	1.00	1.00	1.00
ACL3 Account Clerk III	2843- 3541	1.00	1.00	1.00	1.00	1.00
ACL2 Account Clerk II	2698- 3354	8.00	8.00	8.00	8.00	8.00
OFA3 Office Assistant III	2698- 3354	2.00	2.00	2.00	2.00	2.00
OFA2 Office Assistant II	2410- 3001	16.00	16.00	16.00	16.00	16.00
(1.0 POSITION CONTRACTED W/PA )						
VOAS Vocational Assistant	2282- 2843	4.00	4.00	4.00	4.00	4.00
OR						
VOTR Vocational Trainee	2104- 2623					
TOTAL BUDGET UNIT POSITIONS	**	155.00	155.00	155.00	155.00	161.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	121,843	100,930	125,182	125,182	126,600
51014 Other Pay	3,885	4,002	4,032	4,032	4,062
51020 Extra Help	18,563	9,972	23,700	23,700	24,073
51100 Co Contribution FICA	10,814	8,639	9,292	9,292	9,384
51110 Co Contribution Retirement	22,790	19,058	23,637	23,637	25,101
51111 Retirement Allowance	4,114	1,210	1,220	1,220	
51120 Co Contribution-Group Insuranc	19,179	15,038	18,922	18,922	20,432
51130 Co Contrib Unemploymnt Insrnc	3,614				
51150 Interfund Workers Compensation	366	404	404	404	407
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 205,168	159,253	206,389	206,389	210,059 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	2,369	1,897	2,580	2,580	2,640
52120 Maintenance Equipment			150	150	150
52150 Memberships	400	400	400	400	400
52170 Office Expenses	722	662	1,300	1,300	1,300
52180 Professional/Specialized Srvs			3,000	3,000	3,000
52210 Rents/Leases Structures/Ground	1,187	1,088	1,236	1,236	1,236
52225 Office Equipment			400	400	400
52232 Employment Training	490		700	700	700
52250 Transportation & Travel	103	10	244	244	244
52260 Utilities	2,350	1,788	3,600	3,600	3,600
TOTAL SERVICES AND SUPPLIES	* 7,621	5,845	13,610	13,610	13,670 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	341		137	137	158
53613 Interfund Fleet Admin	409	130	497	497	476
53615 Interfund Fuel & Oil	663	357	588	588	693
53616 Interfund Vehicle Maintenance	690	555	750	750	703
53620 Interfd Information Technology	4,405	2,486	7,535	7,535	7,350
53623 Interfund Fingerprints	25	25	25	25	50
53636 Interfund IT Equipment Replmnt	412	210			
53689 Interfund Physical/Drug	62		35	35	35
TOTAL OTHER CHARGES	* 7,007	3,763	9,567	9,567	9,465 *
TOTAL GROSS BUDGET	** 219,796	168,861	229,566	229,566	233,194 *
<b>INTRAFUND TRANSFERS</b>					
55202 Intrafund Postage	504	233	566	566	566
55203 Intrafund Printing	144		100	100	100
55205 Intrafund Gen Insurance/Bonds	40	21	17	17	21
55211 Intrafund Fingerprints		32	40	40	40
TOTAL INTRAFUND TRANSFERS	* 688	286	723	723	727 *
TOTAL NET BUDGET	** 220,484	169,147	230,289	230,289	233,921 *
<b>USER PAY REVENUES</b>					
46190 Public Guardian/Conservtr Fees	20,687	14,729	20,000	20,000	18,000
46519 Interfd MH Adm Conservatr Srvc	60,894	45,671	60,894	60,894	60,894

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
46521 Interfund Cons Investigation		9,000	6,750	9,000	9,000	9,000
TOTAL USER PAY REVENUES	*	90,581	67,150	89,894	89,894	87,894 *
TOTAL GOVERNMENTAL REVENUES	*					*
GENERAL REVENUES						
44100 Interest Apportioned		4-				
TOTAL GENERAL REVENUES	*	4-				*
TOTAL REVENUES	**	90,577	67,150	89,894	89,894	87,894 *
UNREIMBURSED COSTS	**	129,907	101,997	140,395	140,395	146,027 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT						
PUGU Public Guardian Conserv	4988- 6163	1.00	1.00	1.00	1.00	1.00
DEPU Dep Pub Guardian-Conservator	3001- 3740	1.00	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	2.00	2.00	2.00	2.00	2.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53116 IHSS-County Share	1,822,252	1,382,470	1,959,361	1,959,361	1,669,820
53200 Contribution to Other Agencies	119,338		165,577	165,577	34,502
TOTAL OTHER CHARGES	* 1,941,590	1,382,470	2,124,938	2,124,938	1,704,322 *
TOTAL GROSS BUDGET	** 1,941,590	1,382,470	2,124,938	2,124,938	1,704,322 *
TOTAL NET BUDGET	** 1,941,590	1,382,470	2,124,938	2,124,938	1,704,322 *
USER PAY REVENUES					
46580 Interfund Transfer In-S/T	1,529,906	1,361,864	1,924,938	1,924,938	1,704,322
TOTAL USER PAY REVENUES	* 1,529,906	1,361,864	1,924,938	1,924,938	1,704,322 *
GOVERNMENTAL REVENUES					
45091 St IHSS Waiver Program Service	278,731	52,697	200,000	200,000	
45402 Fed IHSS PA Oper Exp Reimburse		115,778			
TOTAL GOVERNMENTAL REVENUES	* 278,731	168,475	200,000	200,000	*
TOTAL REVENUES	** 1,808,637	1,530,339	2,124,938	2,124,938	1,704,322 *
UNREIMBURSED COSTS	** 132,953	147,869-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53100 Support & Care of Persons	8,785,628	7,052,458	9,507,753	9,507,753	9,507,744
TOTAL OTHER CHARGES	* 8,785,628	7,052,458	9,507,753	9,507,753	9,507,744 *
TOTAL GROSS BUDGET	** 8,785,628	7,052,458	9,507,753	9,507,753	9,507,744 *
TOTAL NET BUDGET	** 8,785,628	7,052,458	9,507,753	9,507,753	9,507,744 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment	2,062,072	1,524,960			2,165,175
46582 Interfund Misc. Transfer			4,820,426	4,820,426	
TOTAL USER PAY REVENUES	* 2,062,072	1,524,960	4,820,426	4,820,426	2,165,175 *
GOVERNMENTAL REVENUES					
45401 Fed/St TANF	6,563,695		4,449,624	4,449,624	7,104,875
TOTAL GOVERNMENTAL REVENUES	* 6,563,695		4,449,624	4,449,624	7,104,875 *
TOTAL REVENUES	** 8,625,767	1,524,960	9,270,050	9,270,050	9,270,050 *
UNREIMBURSED COSTS	** 159,861	5,527,498	237,703	237,703	237,694 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53105 Supp & Care-Trans Housing Plus	200,452	145,070	256,272	256,272	270,000
53106 Support & Care Welfare-Inst	1,249,758	1,887,138	1,200,941	1,200,941	1,458,444
53109 Support/Care Welfare Kin-GAP	40,142	20,285	42,287	42,287	41,256
53111 Support & Care-Welfare-FC	1,692,072	828,411	1,401,840	1,401,840	1,401,840
53114 Support & Care-Probation	510,733	51,238	555,439	555,439	573,768
53600 Interfund Tran Out Wrap Around	156,118	191,468	292,320	292,320	279,864
TOTAL OTHER CHARGES	* 3,849,275	3,123,610	3,749,099	3,749,099	4,025,172 *
TOTAL GROSS BUDGET	** 3,849,275	3,123,610	3,749,099	3,749,099	4,025,172 *
TOTAL NET BUDGET	** 3,849,275	3,123,610	3,749,099	3,749,099	4,025,172 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment	791,797	650,953	1,103,398	1,103,398	
46582 Interfund Misc. Transfer					1,198,266
TOTAL USER PAY REVENUES	* 791,797	650,953	1,103,398	1,103,398	1,198,266 *
GOVERNMENTAL REVENUES					
45174 St TANF-FC/SED	189,012				
45219 St Welfare Kin-GAP	28,882				
45314 Fed Welfare Kin-GAP			23,512	23,512	23,512
45335 Fed Fostr Care Co Shr Chld Sup	16,839	2,226	80,000	80,000	10,000
45340 Fed TANF-Foster Care	1,118,615	892,509	1,356,457	1,356,457	1,475,037
TOTAL GOVERNMENTAL REVENUES	* 1,353,348	894,735	1,459,969	1,459,969	1,508,549 *
TOTAL REVENUES	** 2,145,145	1,545,688	2,563,367	2,563,367	2,706,815 *
UNREIMBURSED COSTS	** 1,704,130	1,577,922	1,185,732	1,185,732	1,318,357 *



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53100 Support & Care of Persons			14,800	14,800	14,800
TOTAL OTHER CHARGES	*		14,800	14,800	14,800 *
TOTAL GROSS BUDGET	**		14,800	14,800	14,800 *
TOTAL NET BUDGET	**		14,800	14,800	14,800 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45345 Fed Refugee Cash Assistance			14,800	14,800	14,800
TOTAL GOVERNMENTAL REVENUES	*		14,800	14,800	14,800 *
TOTAL REVENUES	**		14,800	14,800	14,800 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53100 Support & Care of Persons	3,798,854	3,421,785	4,154,209	4,154,209	4,550,196
TOTAL OTHER CHARGES	* 3,798,854	3,421,785	4,154,209	4,154,209	4,550,196 *
TOTAL GROSS BUDGET	** 3,798,854	3,421,785	4,154,209	4,154,209	4,550,196 *
TOTAL NET BUDGET	** 3,798,854	3,421,785	4,154,209	4,154,209	4,550,196 *
USER PAY REVENUES					
46537 Interfund Trans In-Realignment	1,656,109	1,076,955			
46582 Interfund Misc. Transfer			1,889,407	1,889,407	2,077,565
TOTAL USER PAY REVENUES	* 1,656,109	1,076,955	1,889,407	1,889,407	2,077,565 *
GOVERNMENTAL REVENUES					
45344 Fed Aid for Adoptions	1,504,736	1,199,718	1,635,000	1,635,000	1,780,110
TOTAL GOVERNMENTAL REVENUES	* 1,504,736	1,199,718	1,635,000	1,635,000	1,780,110 *
TOTAL REVENUES	** 3,160,845	2,276,673	3,524,407	3,524,407	3,857,675 *
UNREIMBURSED COSTS	** 638,009	1,145,112	629,802	629,802	692,521 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52177 Prof & Spec Indigent Burial	25,627	21,065	20,700	20,700	26,500
TOTAL SERVICES AND SUPPLIES	* 25,627	21,065	20,700	20,700	26,500 *
OTHER CHARGES					
53112 Support & Care-Regular Cases	32,985	28,475	54,500	54,500	44,640
TOTAL OTHER CHARGES	* 32,985	28,475	54,500	54,500	44,640 *
TOTAL GROSS BUDGET	** 58,612	49,540	75,200	75,200	71,140 *
TOTAL NET BUDGET	** 58,612	49,540	75,200	75,200	71,140 *
USER PAY REVENUES					
46275 OCO Program	9,240	11,028	13,500	13,500	13,200
46578 Interfund Trans In-Special Rev	1,222	912	1,088	1,088	1,344
TOTAL USER PAY REVENUES	* 10,462	11,940	14,588	14,588	14,544 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 10,462	11,940	14,588	14,588	14,544 *
UNREIMBURSED COSTS	** 48,150	37,600	60,612	60,612	56,596 *



**Law &  
Justice**

**Section F**



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,506,273	1,294,250	1,720,952	1,720,952	1,753,247
51013 Special Pay	2,409	2,446	2,400	2,400	4,800
51014 Other Pay	81,126	6,608	5,000	5,000	5,000
51020 Extra Help	27,964	2,919	15,000	15,000	15,000
51030 Overtime	10,054				
51100 Co Contribution FICA	117,486	93,523	126,226	126,226	126,965
51110 Co Contribution Retirement	282,015	244,842	325,402	325,402	348,830
51111 Retirement Allowance	50,408	13,934	15,416	15,416	
51120 Co Contribution-Group Insuranc	327,749	271,385	397,043	397,043	409,237
51121 Contribution Deferred Comp	525	1,850	2,600	2,600	4,571
51130 Co Contrib Unemploymnt Insrnc	6,020	12,491			
51150 Interfund Workers Compensation	12,133	3,695	3,695	3,695	12,651
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,424,162	1,947,943	2,613,734	2,613,734	2,680,301 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	10,267	7,251	15,000	15,000	15,000
52130 Maintenance Structure/Imprvmnt		6,955	8,000	8,000	20,000
52150 Memberships	900	920	920	920	920
52170 Office Expenses	39,419	29,486	40,000	40,000	40,000
52173 Subscription-Publication	1,774	1,659	5,000	5,000	5,000
52180 Professional/Specialized Srvs	23,297	16,663	40,000	40,000	44,540
52183 P/S Medical Srvs-Lab	5,617	3,365	6,500	6,500	6,500
52210 Rents/Leases Structures/Ground	89,421	83,505	90,000	90,000	90,000
52232 Employment Training	14,089	18,531	10,000	10,000	10,000
52250 Transportation & Travel	688		10,000	10,000	10,000
52260 Utilities	13,622	9,706	19,000	19,000	19,000
TOTAL SERVICES AND SUPPLIES	* 199,094	178,041	244,420	244,420	260,960 *
<b>OTHER CHARGES</b>					
53201 Contribution to Other-State	21,820				
53601 Interfund Ins ISF Premium	4,325		1,600	1,600	1,680
53602 Interfund Gen Insurance & Bond	83	382	306	306	408
53610 Interfund Postage	20,560	10,737	21,394	21,394	21,394
53612 Interfund Copier Rental	3,730	1,864	3,800	3,800	3,800
53613 Interfund Fleet Admin	818	260	994	994	952
53615 Interfund Fuel & Oil	636	259	613	613	607
53616 Interfund Vehicle Maintenance	3,369	1,453	1,833	1,833	1,718
53620 Interfd Information Technology	18,855	11,788	25,450	25,450	24,826
53623 Interfund Fingerprints	716	310	65	65	300
53636 Interfund IT Equipment Replmnt	1,031	525			
53670 Interfund Overhead (A-87) Cost	249,332	91,021	182,041	182,041	116,791
53685 Interfund Office Expense	52	39			
53689 Interfund Physical/Drug	743	186	70	70	70
TOTAL OTHER CHARGES	* 326,070	118,824	238,166	238,166	172,546 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset		19,289	21,000	21,000	
54300 Small SUV	1				22,500
TOTAL CAPITAL ASSETS	*	19,289	21,000	21,000	22,500 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	** 2,949,326	2,264,097	3,117,320	3,117,320	3,136,307 *
INTRAFUND TRANSFERS					
55205 Intrafund Gen Insurance/Bonds	194				
TOTAL INTRAFUND TRANSFERS	* 194				*
TOTAL NET BUDGET	** 2,949,520	2,264,097	3,117,320	3,117,320	3,136,307 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 2,949,520	2,264,097	3,117,320	3,117,320	3,136,307 *
USER PAY REVENUES					
47540 Refund	34				
TOTAL USER PAY REVENUES	* 34				*
GOVERNMENTAL REVENUES					
45195 St CSS Advance	945,532	732,097	1,009,677	1,009,677	1,009,677
45390 Fed CSS Advance	1,996,091	1,559,745	1,972,139	1,972,139	1,967,947
TOTAL GOVERNMENTAL REVENUES	* 2,941,623	2,291,842	2,981,816	2,981,816	2,977,624 *
GENERAL REVENUES					
44100 Interest Apportioned	8,617	5,624	10,800	10,800	10,800
TOTAL GENERAL REVENUES	* 8,617	5,624	10,800	10,800	10,800 *
TOTAL CANCELLATION OF OBLIGATED F/B	*		124,704	124,704	*
TOTAL AVAILABLE FUND BALANCE 7/1	*				147,883 *
TOTAL AVAILABLE FINANCING	** 2,950,274	2,297,466	3,117,320	3,117,320	3,136,307 *
UNREIMBURSED COSTS	** 754-	33,369-			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DCSS Dir of Child Support Services 8736-10622	1.00	1.00	1.00	1.00	1.00
CCSA Chief Child Support Attorney 7906- 9629	1.00	1.00		1.00	
(FROZEN)					
DEDC Dep Director Child Suppt Serv 6447- 7906	1.00	1.00	1.00	1.00	1.00
CSA3 Child Support Attorney III 7348- 8963	2.00	2.00	2.00	2.00	2.00
OR					
CSA2 Child Support Attorney II 6624- 8112					
OR					
CSA1 Child Support Attorney I 6023- 7348					
STM1 Staff Services Mgr I 5256- 6447	1.00	1.00	1.00	1.00	1.00
ISC2 Info Systems Coordinator II 3636- 4519	1.00	1.00		1.00	
CSUS Child Support Supervisor 3665- 4558	3.00	3.00	3.00	3.00	3.00
CSS3 Child Support Specialist III 3261- 4060	2.00	2.00	2.00	2.00	2.00
CSS2 Child Support Specialist II 3082- 3847	14.00	15.00	11.00	15.00	9.00



STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2013-14  
 UNIT TITLE: CHILD SUPP SERV REIMB/ADJUSTME (CONTINUED)  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: JUDICIAL  
 DEPT 0-112  
 05-29-13 6:25 PM  
 FUND 0112

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OR					
CSS1 Child Support Specialist I	2917- 3636		4.00		6.00
LES2 Legal Secretary II	3001- 3740	3.00	2.00	2.00	2.00
OR					
LES1 Legal Secretary I	2698- 3354				
ACL3 Account Clerk III	2843- 3541	2.00	2.00	2.00	2.00
OFA2 Office Assistant II	2410- 3001	2.00	2.00	2.00	2.00
OR					
OFA1 Office Assistant I	2282- 2843				
TOTAL BUDGET UNIT POSITIONS	**	33.00	33.00	31.00	33.00 * 31.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,901,743	1,586,866	2,045,927	2,066,488	1,870,047
51013 Special Pay	12,552	9,923	11,000	11,000	11,000
51014 Other Pay	32,720	27,721	17,000	17,000	25,000
51015 Mitigation Pay	5,486	1,750	4,550	4,550	
51020 Extra Help	5,159	18,381	20,000	37,500	11,834
51030 Overtime	16,043	7,131	14,000	14,000	14,000
51100 Co Contribution FICA	141,980	117,527	151,826	151,826	139,179
51110 Co Contribution Retirement	411,299	343,014	442,366	442,366	398,283
51111 Retirement Allowance	43,158	12,160	13,762	13,762	
51120 Co Contribution-Group Insuranc	326,590	259,051	338,698	338,698	322,880
51121 Contribution Deferred Comp		675			1,959
51130 Co Contrib Unemploymnt Insrnc	14,260	6,683			
51150 Interfund Workers Compensation	32,897	3,873	3,873	3,873	36,766
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 2,943,887	2,394,755	3,063,002	3,101,063	2,830,948 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	346	400			
52060 Communications	17,591	13,014	16,000	16,000	15,000
52110 Criminal Jury Witness Fees	5,670	8,330	9,000	9,000	10,000
52120 Maintenance Equipment	284	1,319	500	500	1,500
52125 Other Dept Fuel & Oil	370				
52135 Software License & Maintenance			5,000	5,000	5,000
52136 Computer Hardware	5,947	1,123	6,000	6,000	5,000
52150 Memberships	7,650	7,275	9,200	9,200	8,200
52160 Miscellaneous Expense	433	880			
52170 Office Expenses	7,880	6,733	18,000	18,000	15,000
52173 Subscription-Publication	26,183	20,923	25,000	25,000	25,000
52180 Professional/Specialized Srvs	8,748	6,206	11,000	11,000	11,000
52225 Office Equipment	11,144	9,338	9,000	9,000	9,000
52230 Special Departmental Expense	14,113	904	8,640	8,640	8,640
52232 Employment Training	15,445	15,756	22,000	22,000	15,000
52250 Transportation & Travel	3,838	5,219	3,000	3,000	3,500
52260 Utilities	26				
TOTAL SERVICES AND SUPPLIES	* 125,668	97,420	142,340	142,340	131,840 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	15,279		5,661	5,661	11,344
53602 Interfund Gen Insurance & Bond	395	758	738	738	889
53610 Interfund Postage	3,399	1,373	3,103	3,103	3,103
53611 Interfund Printing	1,241	2,021	2,300	2,300	2,300
53612 Interfund Copier Rental	3,980	1,989	4,050	4,050	4,050
53613 Interfund Fleet Admin	4,501	1,431	5,469	5,469	5,237
53615 Interfund Fuel & Oil	22,814	9,379	27,296	27,296	23,752
53616 Interfund Vehicle Maintenance	19,850	4,189	20,604	20,604	19,308
53620 Interfd Information Technology	106,591	66,465	142,595	142,595	139,097
53636 Interfund IT Equipment Replmnt	8,043	4,198			
53683 Interfund Drug Testing	347	164	200	200	200
53689 Interfund Physical/Drug	260	285	1,005	1,005	1,005
TOTAL OTHER CHARGES	* 186,700	92,252	213,021	213,021	210,285 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
CAPITAL ASSETS					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 3,256,255	2,584,427	3,418,363	3,456,424	3,173,073 *
TOTAL NET BUDGET	** 3,256,255	2,584,427	3,418,363	3,456,424	3,173,073 *
USER PAY REVENUES					
46187 Discovery Fees	12,198	8,873	12,500	12,500	12,500
46320 Other Chgs Current Services	320	158			
46537 Interfund Trans In-Realignment	19,841	1,082	23,753	23,753	27,540
46553 Interfund Investigation	245,977	186,587	236,000	236,000	236,000
46554 Interfund Prosecution	8,020	5,596	8,000	8,000	8,000
46578 Interfund Trans In-Special Rev	113,300		114,000	114,000	41,000
46582 Interfund Misc. Transfer		18,297		38,061	53,728
46598 Inter Tran-In COPS	1,512	85-	28,048	28,048	28,048
47407 Other Sales		11			
47506 Restitution Unclaimed Money	3,485	5			
47522 DA Asset Forfeiture	1,836	2,535	1,500	1,500	1,500
47540 Refund	1,783	17,606	700	700	700
TOTAL USER PAY REVENUES	* 408,272	240,665	424,501	462,562	409,016 *
GOVERNMENTAL REVENUES					
45244 CA EMERGENCY MANAGEMENT AGENCY	182,870	93,787	133,101	133,101	125,727
45259 St Post	3,828		4,000	4,000	4,000
TOTAL GOVERNMENTAL REVENUES	* 186,698	93,787	137,101	137,101	129,727 *
GENERAL REVENUES					
44100 Interest Apportioned	348-				
TOTAL GENERAL REVENUES	* 348-				*
TOTAL REVENUES	** 594,622	334,452	561,602	599,663	538,743 *
UNREIMBURSED COSTS	** 2,661,633	2,249,975	2,856,761	2,856,761	2,634,330 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
DIAT District Attorney	FLAT 12363	1.00	1.00	1.00	1.00
ASDA Asst District Attorney	8736-10622	1.00	1.00	1.00	1.00
ADSO Admin Services Officer	5852- 7165	1.00	1.00	1.00	1.00
DED4 Deputy D A IV	8273-10079	1.00	1.00	1.00	1.00
DED3 Deputy D A III	7348- 8963	1.00	1.00	1.00	1.00
OR					
DED2 Deputy D A II	6624- 8112				
DED3 Deputy D A III	7348- 8963	6.00	6.00	6.00	6.00
OR					
DED2 Deputy D A II	6624- 8112				
OR					
DED1 Deputy D A I	6023- 7348				
CHIN Chief Investigator DA	6536- 8007	1.00	1.00	1.00	1.00

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
ACHI Assistant Chief Investigator	5934- 7263	1.00	1.00	1.00	1.00	
SRCR Senior Criminal Investigator	4634- 5705	8.00	7.00	8.00	7.00	6.00
CRIT Criminal Intelligence Tech	3636- 4519	1.00	1.00	1.00	1.00	1.00
INAD Investigative Aide	3443- 4285	1.00	1.00	1.00	1.00	1.00
VIAS Victim-Witness Asst Cord (LIMITED TERM)	3889- 4814	1.00	1.00	1.00	1.00	1.00
VIA2 Victim Advocate II (LIMITED TERM)	3170- 3957	1.00		1.00		
VIA2 Victim Advocate II (LIMITED TERM) OR	3170- 3957		1.00		1.00	1.00
VIA1 Victim Advocate I (LIMITED TERM)	2553- 3170					
VIA1 Victim Advocate I (LIMITED TERM)	2553- 3170	.50	1.50		1.50	1.50
SULE Supvg Legal Secretary	3770- 4689	1.00	1.00	1.00	1.00	1.00
LES3 Legal Secretary III	3354- 4176	2.00	2.00	2.00	2.00	2.00
LES2 Legal Secretary II OR	3001- 3740	1.00	1.00	1.00	1.00	1.00
LES1 Legal Secretary I OR	2698- 3354					
OFA3 Office Assistant III LES1 Legal Secretary I OR	2698- 3354	1.00	1.00	1.00	1.00	1.00
OFA3 Office Assistant III	2698- 3354					
TOTAL BUDGET UNIT POSITIONS	**	30.50	30.50	30.00	30.50	28.50 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	323,834	179,850	239,772	239,772	
51013 Special Pay	818				
51014 Other Pay	11,742				
51015 Mitigation Pay	918				
51030 Overtime	1,497	8,105			
51100 Co Contribution FICA	25,254	13,791	17,559	17,559	
51110 Co Contribution Retirement	79,656	41,902	56,862	56,862	
51111 Retirement Allowance	8,570	1,882	2,024	2,024	
51120 Co Contribution-Group Insuranc	57,435	26,354	57,465	57,465	
51150 Interfund Workers Compensation	1,186	1,098	1,098	1,098	
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 510,910	272,982	374,780	374,780	*
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	1,000	1,000	900	900	
TOTAL SERVICES AND SUPPLIES	* 1,000	1,000	900	900	*
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	324		101	101	
53602 Interfund Gen Insurance & Bond	6	29	24	24	
53620 Interfd Information Technology	2,535	1,216	3,895	3,895	
53636 Interfund IT Equipment Replmnt	206	105			
53683 Interfund Drug Testing			50	50	
TOTAL OTHER CHARGES	* 3,071	1,350	4,070	4,070	*
TOTAL GROSS BUDGET	** 514,981	275,332	379,750	379,750	*
TOTAL NET BUDGET	** 514,981	275,332	379,750	379,750	*
TOTAL USER PAY REVENUES	*				*
<b>GOVERNMENTAL REVENUES</b>					
45244 CA EMERGENCY MANAGEMENT AGENCY	232,294		185,802	185,802	
TOTAL GOVERNMENTAL REVENUES	* 232,294		185,802	185,802	*
<b>GENERAL REVENUES</b>					
44100 Interest Apportioned	13-				
TOTAL GENERAL REVENUES	* 13-				*
TOTAL REVENUES	** 232,281		185,802	185,802	*
UNREIMBURSED COSTS	** 282,700	275,332	193,948	193,948	*
<b>ALLOCATED POS. FINANCED BY THIS BUDGET UNIT</b>					
DED3 Deputy D A III	7348- 8963	1.00	1.00	1.00	1.00
OR					
DED2 Deputy D A II	6624- 8112				
SRCR Senior Criminal Investigator	4634- 5705	1.00			
DESH Deputy Sheriff	3953- 4883	1.00	1.00	1.00	1.00
(LIMITED TERM)					

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2013-14  
 UNIT TITLE: ANTI-DRUG ABUSE ENFORCEMENT (CONTINUED)  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: DETENTION AND CORRECTION  
 DEPT 2-302  
 05-26-13 8:18 PM  
 FUND 0015

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
DEP3 Deputy Probation Officer III	4615- 5683	1.00	1.00	1.00	1.00	
DEP3 Deputy Probation Officer III (LIMITED TERM)	4615- 5683	1.00				
TOTAL BUDGET UNIT POSITIONS	**	5.00	3.00	3.00	3.00	*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52060 Communications	119	100	200	200	200
52080 Food	158	238	300	300	300
52112 Civil Jury Fees	18,690	15,705	19,003	19,003	19,003
52130 Maintenance Structure/Imprvmnt		6,354		7,307	
52144 Mileage	8,395	7,054	6,900	6,900	6,900
52169 Outside Printing			1,200	1,200	1,200
52170 Office Expenses	184	171	300	300	300
52172 Postage	110	136	150	150	150
52173 Subscription-Publication	361	415	1,000	1,000	1,000
52180 Professional/Specialized Srvs		25			
52188 Prof & Spec Court Reporter	4,037	482	2,000	2,000	2,000
52210 Rents/Leases Structures/Ground		239			1,200
52225 Office Equipment			100	100	100
52230 Special Departmental Expense			100	100	
52232 Employment Training	2,051	2,180	2,100	2,100	2,100
52260 Utilities		43	2,000	2,000	200
TOTAL SERVICES AND SUPPLIES	* 34,105	33,142	35,353	42,660	34,653 *
OTHER CHARGES					
53001 Superior Court Services	3,030		4,878	4,878	4,878
53601 Interfund Ins ISF Premium	12		7	7	33
53620 Interfd Information Technology	1,459	971	1,299	1,299	1,267
53685 Interfund Office Expense	104	150			
TOTAL OTHER CHARGES	* 4,605	1,121	6,184	6,184	6,178 *
TOTAL GROSS BUDGET	** 38,710	34,263	41,537	48,844	40,831 *
INTRAFUND TRANSFERS					
55202 Intrafund Postage	933	14	1,277	1,277	1,277
55204 Intrafund Copier Rental	20	63	100	100	100
TOTAL INTRAFUND TRANSFERS	* 953	77	1,377	1,377	1,377 *
TOTAL NET BUDGET	** 39,663	34,340	42,914	50,221	42,208 *
TOTAL USER PAY REVENUES	*				*
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**				*
UNREIMBURSED COSTS	** 39,663	34,340	42,914	50,221	42,208 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	2,580,800	2,210,457	2,847,517	3,392,307	3,263,426
51013 Special Pay	4,956	4,568	6,000	6,000	6,000
51014 Other Pay	23,935	39,121	68,814	68,814	43,304
51020 Extra Help	33,516	61,021	34,164	46,242	30,592
51030 Overtime	26,353	11,939	14,000	14,000	14,000
51100 Co Contribution FICA	192,689	167,438	226,820	226,820	249,669
51110 Co Contribution Retirement	670,330	586,339	783,559	783,559	898,482
51111 Retirement Allowance	108,223	34,323	40,290	40,290	
51120 Co Contribution-Group Insuranc	485,536	406,053	560,858	560,858	558,360
51121 Contribution Deferred Comp	225	1,625	1,950	1,950	1,959
51150 Interfund Workers Compensation	9,978	11,638	11,638	11,638	14,294
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 4,136,541	3,534,522	4,595,610	5,152,478	5,080,086 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	297	477	300	300	920
52051 Security Equipment	35,500	7,578	6,730	11,530	9,975
52060 Communications	10,191	9,658	12,900	12,900	16,900
52120 Maintenance Equipment	103	823	6,250	6,250	5,350
52130 Maintenance Structure/Imprvmnt	21,391	2,275	24,000	24,000	
52135 Software License & Maintenance	3,833	2,795	10,342	10,342	19,677
52136 Computer Hardware	17,334	7,921	1,510	11,510	15,510
52150 Memberships	4,091	4,091	4,340	4,340	2,867
52170 Office Expenses	11,288	8,279	10,134	12,134	19,201
52180 Professional/Specialized Srvs	22,847	121,845	172,074	357,481	388,444
52210 Rents/Leases Structures/Ground	5,680	67,921	62,480	62,480	70,310
52225 Office Equipment	24,140	5,483	2,000	2,000	8,075
52230 Special Departmental Expense	16,664	14,935	44,951	73,769	53,875
52232 Employment Training	37,436	34,665	38,460	38,460	66,218
52250 Transportation & Travel	1,674	9,594	11,752	25,252	21,705
52260 Utilities	778	7,363	16,380	16,380	12,280
TOTAL SERVICES AND SUPPLIES	* 213,247	305,703	424,603	669,128	711,307 *
<b>OTHER CHARGES</b>					
53100 Support & Care of Persons	7,912		13,680	23,680	44,000
53213 Contribution to Others				10,000	35,944
53601 Interfund Ins ISF Premium	8,766		3,417	3,417	4,190
53602 Interfund Gen Insurance & Bond	572	888	841	841	988
53610 Interfund Postage	1,839	1,450	1,836	1,836	1,836
53611 Interfund Printing	3,324	2,142	2,000	2,000	2,000
53612 Interfund Copier Rental	3,033	2,183	3,358	3,358	3,358
53613 Interfund Fleet Admin	7,543	2,211	8,451	8,451	8,093
53615 Interfund Fuel & Oil	19,867	9,502	19,438	19,438	19,237
53616 Interfund Vehicle Maintenance	25,416	10,583	18,500	18,500	17,336
53619 Interfund Misc. Transfer	157,940	18,261	203,739	223,739	197,390
53620 Interfd Information Technology	113,118	104,523	146,325	146,325	142,736
53623 Interfund Fingerprints	57		25	25	25
53636 Interfund IT Equipment Replmnt	10,003	6,769			
53683 Interfund Drug Testing	572	389	650	650	650
53685 Interfund Office Expense	124	46			



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53688 Interfund Rents/Leases	741	567	750	750	756
53689 Interfund Physical/Drug	2,280	136	2,005	2,005	2,005
TOTAL OTHER CHARGES	* 363,107	159,650	425,015	465,015	480,544 *
CAPITAL ASSETS					
54300 Capital Asset	23,651	28,016		56,136	
TOTAL CAPITAL ASSETS	* 23,651	28,016		56,136	*
TOTAL GROSS BUDGET	** 4,736,546	4,027,891	5,445,228	6,342,757	6,271,937 *
TOTAL NET BUDGET	** 4,736,546	4,027,891	5,445,228	6,342,757	6,271,937 *
USER PAY REVENUES					
46119 Adult Prob Supervision	37,676	27,819	35,000	35,000	26,000
46120 Juv Record Sealing	2,135	1,545	1,000	1,000	1,200
46161 Yuba City Unif Schl Dist Trncy	107,668	54,390	108,779	108,779	109,581
46162 YCUSD Special Programs	71,938	39,731	79,462	79,462	70,634
46169 Fingerprint Fees	51	128			
46179 Sutter Co Schools/FRA		5,000	5,000	5,000	5,000
46203 Security Services	1,000	7,810	1,000	1,000	1,000
46214 Prob Sup Transfer Fees	300	600			600
46217 Drug Diversion Fees	1,590	1,892	1,000	1,000	1,900
46294 BTP Fees	750	750	1,000	1,000	750
46537 Interfund Trans In-Realignment	211,770	114,876	225,454	225,454	261,211
46578 Interfund Trans In-Special Rev	71,000	71,000	71,000	71,000	71,000
46582 Interfund Misc. Transfer	315,905	548,597	643,469	1,260,868	1,282,952
46591 Inter Tran-In CCPIF SB678	240,190	355,839	543,690	792,133	695,608
46598 Inter Tran-In COPS	129,350		284,532	284,532	264,794
46599 Inter Tran-In YOBG	233,413	120,770	263,730	263,730	356,325
47540 Refund	193				
TOTAL USER PAY REVENUES	* 1,424,929	1,350,747	2,264,116	3,129,958	3,148,555 *
GOVERNMENTAL REVENUES					
45088 St Juvenile Prob & Camp Fund	793				
45218 St SB933 Group Home Visits	19,676	910	13,685	13,685	
45249 St Probation Training Expense	20,628	21,038	20,628	20,628	24,750
45250 St CWSOIP	4,497		10,000	10,000	
45301 Fed Title IV-E	323,862	169,966	340,000	340,000	340,000
45306 Fed Grant	75,244				
45309 Fed CWSOIP	2,757	1,660	7,572	7,572	7,250
45317 Fed Group Home Visit- SB933					2,500
TOTAL GOVERNMENTAL REVENUES	* 447,457	193,574	391,885	391,885	374,500 *
GENERAL REVENUES					
44100 Interest Apportioned	106-				
TOTAL GENERAL REVENUES	* 106-				*
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	3,186				
TOTAL OTHER FINANCING SOURCES	* 3,186				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL REVENUES	** 1,875,466	1,544,321	2,656,001	3,521,843	3,523,055 *
UNREIMBURSED COSTS	** 2,861,080	2,483,570	2,789,227	2,820,914	2,748,882 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
CHPO Chief Probation Officer	8467-10309	1.00	1.00	1.00	1.00
DCPO Deputy Chief Probation Officer	6574- 8061	2.00	2.00	2.00	2.00
DDPR Dep Dir Probation-Admn&Finance	6447- 7906		1.00		1.00
ADSO Admin Services Officer	5852- 7165	1.00		1.00	
SUPO Supervising Probation Officer	5398- 6556	5.00	6.00	5.00	6.00
DEP3 Deputy Probation Officer III	4615- 5683	10.00	10.00	10.00	10.00
DEP3 Deputy Probation Officer III	4615- 5683	22.00	25.00	22.00	25.00
OR					
DEP2 Deputy Probation Officer II	4148- 5122				
OR					
DEP1 Deputy Probation Officer I	3713- 4615				
PRAD Probation Aide	3261- 4060	2.00	2.00	2.00	2.00
EXS1 Executive Secretary I	3170- 3957	1.00	1.00	1.00	1.00
ACC2 Accountant II	4107- 5073		1.00		1.00
OR					
ACC1 Accountant I	3677- 4570				
ACC1 Accountant I	3677- 4570		.40		.40
ACT2 Accounting Technician II	3541- 4385	1.00	1.00	1.00	1.00
OFA3 Office Assistant III	2698- 3354	3.00	3.00	3.00	3.00
TOTAL BUDGET UNIT POSITIONS	** 48.00	53.40	48.00	53.40	53.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52170 Office Expenses		20	200	200	200
52230 Special Departmental Expense	187	175	497	497	497
52250 Transportation & Travel			300	300	300
TOTAL SERVICES AND SUPPLIES	* 187	195	997	997	997 *
OTHER CHARGES					
53610 Interfund Postage	7		3	3	3
TOTAL OTHER CHARGES	* 7		3	3	3 *
TOTAL GROSS BUDGET	** 194	195	1,000	1,000	1,000 *
TOTAL NET BUDGET	** 194	195	1,000	1,000	1,000 *
USER PAY REVENUES					
46578 Interfund Trans In-Special Rev	1,000	1,000	1,000	1,000	1,000
TOTAL USER PAY REVENUES	* 1,000	1,000	1,000	1,000	1,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 1,000	1,000	1,000	1,000	1,000 *
UNREIMBURSED COSTS	** 806-	805-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53100 Support & Care of Persons	1,321,776	1,009,198	1,440,300	1,440,300	1,440,300
TOTAL OTHER CHARGES	* 1,321,776	1,009,198	1,440,300	1,440,300	1,440,300 *
TOTAL GROSS BUDGET	** 1,321,776	1,009,198	1,440,300	1,440,300	1,440,300 *
TOTAL NET BUDGET	** 1,321,776	1,009,198	1,440,300	1,440,300	1,440,300 *
USER PAY REVENUES					
46270 Recovered Cost of Care	10,914	17,539	3,000	3,000	12,000
TOTAL USER PAY REVENUES	* 10,914	17,539	3,000	3,000	12,000 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	** 10,914	17,539	3,000	3,000	12,000 *
UNREIMBURSED COSTS	** 1,310,862	991,659	1,437,300	1,437,300	1,428,300 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	89,310	73,342	90,965	90,965	91,995
51014 Other Pay	4,383	4,514	4,330	4,330	4,600
51100 Co Contribution FICA	6,799	5,649	6,573	6,573	6,624
51110 Co Contribution Retirement	16,705	13,848	17,176	17,176	18,240
51111 Retirement Allowance	3,055	887	894	894	
51120 Co Contribution-Group Insuranc	15,790	12,412	15,540	15,540	16,809
51150 Interfund Workers Compensation	282	296	296	296	296
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 136,324	110,948	135,774	135,774	138,564 *
<b>SERVICES AND SUPPLIES</b>					
52060 Communications	180	153	500	500	500
52110 Criminal Jury Witness Fees	61	231	1,000	1,000	1,000
52150 Memberships			200	200	200
52170 Office Expenses	26,650	22,000	26,400	26,400	26,400
52180 Professional/Specialized Srvs	483,401	383,745	466,600	466,600	473,800
52181 Juvenile Depnd Procd/Physician	2,600	870	7,000	7,000	7,000
52250 Transportation & Travel			500	500	500
TOTAL SERVICES AND SUPPLIES	* 512,892	406,999	502,200	502,200	509,400 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	338		122	122	144
53602 Interfund Gen Insurance & Bond	6	10	8	8	10
53620 Interfd Information Technology	6,556	6,062	7,507	7,507	7,323
TOTAL OTHER CHARGES	* 6,900	6,072	7,637	7,637	7,477 *
TOTAL GROSS BUDGET	** 656,116	524,019	645,611	645,611	655,441 *
TOTAL NET BUDGET	** 656,116	524,019	645,611	645,611	655,441 *
<b>USER PAY REVENUES</b>					
46130 Public Defender Fees	5,670	5,735	4,350	4,350	5,200
46537 Interfund Trans In-Realignment	19,841	1,082	23,753	23,753	27,539
47500 Other Revenue			500	500	250
TOTAL USER PAY REVENUES	* 25,511	6,817	28,603	28,603	32,989 *
TOTAL GOVERNMENTAL REVENUES	*				*
<b>GENERAL REVENUES</b>					
44100 Interest Apportioned	3-				
TOTAL GENERAL REVENUES	* 3-				*
TOTAL REVENUES	** 25,508	6,817	28,603	28,603	32,989 *
UNREIMBURSED COSTS	** 630,608	517,202	617,008	617,008	622,452 *
<b>ALLOCATED POS. FINANCED BY THIS BUDGET UNIT</b>					
PUDE Public Defender	FLAT 7637	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	1.00	1.00	1.00	1.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53637 Interfund Trans Out-Realignmnt	536,367	393,928	549,760	549,760	560,810
TOTAL OTHER CHARGES	* 536,367	393,928	549,760	549,760	560,810 *
TOTAL GROSS BUDGET	** 536,367	393,928	549,760	549,760	560,810 *
TOTAL NET BUDGET	** 536,367	393,928	549,760	549,760	560,810 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 536,367	393,928	549,760	549,760	560,810 *
USER PAY REVENUES					
46203 Security Services	576,483	353,812	549,760	549,760	560,810
TOTAL USER PAY REVENUES	* 576,483	353,812	549,760	549,760	560,810 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 576,483	353,812	549,760	549,760	560,810 *
UNREIMBURSED COSTS	** 40,116-	40,116			*

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES						
53637 Interfund Trans Out-Realigmnt		39,682	2,165	47,506	47,506	55,079
TOTAL OTHER CHARGES	*	39,682	2,165	47,506	47,506	55,079 *
TOTAL GROSS BUDGET	**	39,682	2,165	47,506	47,506	55,079 *
TOTAL NET BUDGET	**	39,682	2,165	47,506	47,506	55,079 *
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASES IN RESERVES	*			2,915	2,915	*
TOTAL BUDGET	**	39,682	2,165	50,421	50,421	55,079 *
TOTAL USER PAY REVENUES	*					*
GOVERNMENTAL REVENUES						
45297 St AB109 GC 30025-30029.2		36,767	34,497	50,421	50,421	55,079
TOTAL GOVERNMENTAL REVENUES	*	36,767	34,497	50,421	50,421	55,079 *
TOTAL GENERAL REVENUES	*					*
TOTAL AVAILABLE FUND BALANCE 7/1	*					*
TOTAL AVAILABLE FINANCING	**	36,767	34,497	50,421	50,421	55,079 *
UNREIMBURSED COSTS	**	2,915	32,332-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53637 Interfund Trans Out-Realignmnt	819,135	714,354	1,225,854	1,225,854	1,307,732
53662 Interfund Tran-Out - Sheriff	103,900	51,196			
53663 Interfund Tran-Out - Jail	27,798	15,342			
53664 Interfund Tran-Out - D.A.		43,140			
TOTAL OTHER CHARGES	* 950,833	824,032	1,225,854	1,225,854	1,307,732 *
TOTAL GROSS BUDGET	** 950,833	824,032	1,225,854	1,225,854	1,307,732 *
TOTAL NET BUDGET	** 950,833	824,032	1,225,854	1,225,854	1,307,732 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 950,833	824,032	1,225,854	1,225,854	1,307,732 *
USER PAY REVENUES					
46156 Booking Fees	50,021	34,551	45,400	45,400	45,000
46202 Small Co Law Enforcement Fund	386,422	275,820	500,000	500,000	500,000
TOTAL USER PAY REVENUES	* 436,443	310,371	545,400	545,400	545,000 *
GOVERNMENTAL REVENUES					
45088 St Juvenile Prob & Camp Fund	209,083	112,450	225,454	225,454	261,211
45260 St Supp Law Enforcement COPS	445,473	214,736	355,000	355,000	412,851
45297 St AB109 GC 30025-30029.2	103,264	76,887	100,000	100,000	88,670
TOTAL GOVERNMENTAL REVENUES	* 757,820	404,073	680,454	680,454	762,732 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 1,194,263	714,444	1,225,854	1,225,854	1,307,732 *
UNREIMBURSED COSTS	** 243,430-	109,588			*



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53637 Interfund Trans Out-Realignmnt	182,375	100,000	100,000	100,000	100,000
TOTAL OTHER CHARGES	* 182,375	100,000	100,000	100,000	100,000 *
TOTAL GROSS BUDGET	** 182,375	100,000	100,000	100,000	100,000 *
TOTAL NET BUDGET	** 182,375	100,000	100,000	100,000	100,000 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 182,375	100,000	100,000	100,000	100,000 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45111 St Grant	182,375	100,000	100,000	100,000	100,000
TOTAL GOVERNMENTAL REVENUES	* 182,375	100,000	100,000	100,000	100,000 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 182,375	100,000	100,000	100,000	100,000 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53619 Interfund Misc. Transfer	1,167,419		1,116,295		
53637 Interfund Trans Out-Realignmnt		1,725,782		2,094,755	2,996,700
TOTAL OTHER CHARGES	* 1,167,419	1,725,782	1,116,295	2,094,755	2,996,700 *
TOTAL GROSS BUDGET	** 1,167,419	1,725,782	1,116,295	2,094,755	2,996,700 *
TOTAL NET BUDGET	** 1,167,419	1,725,782	1,116,295	2,094,755	2,996,700 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*		189,180	189,180	*
TOTAL BUDGET	** 1,167,419	1,725,782	1,305,475	2,283,935	2,996,700 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45111 St Grant	978,238	1,914,962	1,305,475	2,283,935	2,996,700
TOTAL GOVERNMENTAL REVENUES	* 978,238	1,914,962	1,305,475	2,283,935	2,996,700 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 978,238	1,914,962	1,305,475	2,283,935	2,996,700 *
UNREIMBURSED COSTS	** 189,181	189,180-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53637 Interfund Trans Out-Realignmnt	258,169	152,520	291,000	291,000	293,763
TOTAL OTHER CHARGES	* 258,169	152,520	291,000	291,000	293,763 *
TOTAL GROSS BUDGET	** 258,169	152,520	291,000	291,000	293,763 *
TOTAL NET BUDGET	** 258,169	152,520	291,000	291,000	293,763 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 258,169	152,520	291,000	291,000	293,763 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45103 St Youthful Offender Block Grt	258,169	139,382	261,000	261,000	278,763
45298 St DJJ-JUVENILE REENTRY FUND		13,138	30,000	30,000	15,000
TOTAL GOVERNMENTAL REVENUES	* 258,169	152,520	291,000	291,000	293,763 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 258,169	152,520	291,000	291,000	293,763 *
UNREIMBURSED COSTS	**				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53637 Interfund Trans Out-Realignmnt	6,532,718	3,691,254	7,220,148	7,220,148	5,642,665
TOTAL OTHER CHARGES	* 6,532,718	3,691,254	7,220,148	7,220,148	5,642,665 *
TOTAL GROSS BUDGET	** 6,532,718	3,691,254	7,220,148	7,220,148	5,642,665 *
TOTAL NET BUDGET	** 6,532,718	3,691,254	7,220,148	7,220,148	5,642,665 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 6,532,718	3,691,254	7,220,148	7,220,148	5,642,665 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45297 St AB109 GC 30025-30029.2	6,640,336	3,691,254	7,220,148	7,220,148	5,642,665
TOTAL GOVERNMENTAL REVENUES	* 6,640,336	3,691,254	7,220,148	7,220,148	5,642,665 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 6,640,336	3,691,254	7,220,148	7,220,148	5,642,665 *
UNREIMBURSED COSTS	** 107,618-				*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES					
53637 Interfund Trans Out-Realignmnt	2,062,072	1,524,960	9,943,288	9,943,288	2,165,175
53649 Interfund MVIL Transfer	120,507				
53680 Interfund Transfer Out	4,197,388	4,012,662			
TOTAL OTHER CHARGES	* 6,379,967	5,537,622	9,943,288	9,943,288	2,165,175 *
TOTAL GROSS BUDGET	** 6,379,967	5,537,622	9,943,288	9,943,288	2,165,175 *
TOTAL NET BUDGET	** 6,379,967	5,537,622	9,943,288	9,943,288	2,165,175 *
TOTAL APPROPRIATION FOR CONTINGENCY	*				*
TOTAL INCREASES IN RESERVES	*				*
TOTAL BUDGET	** 6,379,967	5,537,622	9,943,288	9,943,288	2,165,175 *
TOTAL USER PAY REVENUES	*				*
GOVERNMENTAL REVENUES					
45213 St Alloc S/T MH Realign	4,617,127	3,472,416	5,122,862	5,122,862	
45231 St Alloc MVIL MH Realign	120,507	120,507			
45297 St AB109 GC 30025-30029.2	2,062,072	1,524,960	4,820,426	4,820,426	2,165,175
TOTAL GOVERNMENTAL REVENUES	* 6,799,706	5,117,883	9,943,288	9,943,288	2,165,175 *
TOTAL GENERAL REVENUES	*				*
TOTAL AVAILABLE FUND BALANCE 7/1	*				*
TOTAL AVAILABLE FINANCING	** 6,799,706	5,117,883	9,943,288	9,943,288	2,165,175 *
UNREIMBURSED COSTS	** 419,739-	419,739			*

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
OTHER CHARGES						
53637 Interfund Trans Out-Realigmnt			5,008,632			7,187,720
TOTAL OTHER CHARGES	*		5,008,632			7,187,720 *
TOTAL GROSS BUDGET	**		5,008,632			7,187,720 *
TOTAL NET BUDGET	**		5,008,632			7,187,720 *
TOTAL APPROPRIATION FOR CONTINGENCY	*					*
TOTAL INCREASES IN RESERVES	*					*
TOTAL BUDGET	**		5,008,632			7,187,720 *
TOTAL USER PAY REVENUES	*					*
GOVERNMENTAL REVENUES						
45213 St Alloc S/T MH Realign			4,942,679			7,187,720
45297 St AB109 GC 30025-30029.2			289,800			
TOTAL GOVERNMENTAL REVENUES	*		5,232,479			7,187,720 *
TOTAL GENERAL REVENUES	*					*
TOTAL AVAILABLE FUND BALANCE 7/1	*					*
TOTAL AVAILABLE FINANCING	**		5,232,479			7,187,720 *
UNREIMBURSED COSTS	**		223,847-			*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	1,053,997	834,884	1,145,004	1,145,004	1,163,189
51013 Special Pay	20,625	21,458	21,012	21,012	22,420
51014 Other Pay	8,448	11,748	8,470	8,470	9,222
51015 Mitigation Pay	9,879	4,870	5,920	5,920	1,235
51020 Extra Help	5,768	4,337			
51030 Overtime	6,038	52,482	7,000	7,000	7,000
51100 Co Contribution FICA	81,892	69,933	87,658	87,658	91,365
51110 Co Contribution Retirement	217,494	173,532	236,942	236,942	251,179
51111 Retirement Allowance	2,087	639	651	651	
51120 Co Contribution-Group Insuranc	245,961	159,599	247,830	247,830	250,319
51121 Contribution Deferred Comp		275			1,959
51130 Co Contrib Unemploymnt Insrnc	1,434	2,385			
51150 Interfund Workers Compensation	75,454	66,073	66,073	66,073	58,159
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,729,077	1,402,215	1,826,560	1,826,560	1,856,047 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	17,987	15,529	18,100	18,100	19,100
52051 Security Equipment		1,207		2,100	
52060 Communications	64,804	47,161	73,400	73,400	73,400
52120 Maintenance Equipment	33,463	33,250	43,500	43,500	43,500
52135 Software License & Maintenance		7,000	2,655	10,155	2,655
52136 Computer Hardware	3,243	325			
52150 Memberships		85			
52170 Office Expenses	817	456	865	865	865
52173 Subscription-Publication			1,928	1,928	1,928
52200 Rents & Leases Equipment	20,544	20,693	25,837	25,837	25,837
52225 Office Equipment	5,905	609	550	550	550
52232 Employment Training	3,336	3,022	11,500	11,500	9,500
52250 Transportation & Travel	330				
52260 Utilities		32			
TOTAL SERVICES AND SUPPLIES	* 150,429	129,369	178,335	187,935	177,335 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	2,758		1,060	1,060	1,168
53602 Interfund Gen Insurance & Bond	401	423	397	397	468
53612 Interfund Copier Rental	1,232	616	1,364	1,364	1,364
53613 Interfund Fleet Admin	1,228	260	994	994	952
53615 Interfund Fuel & Oil	6,487	3,056	7,044	7,044	6,971
53616 Interfund Vehicle Maintenance	3,819	717	5,040	5,040	4,723
53620 Interfd Information Technology	617,443	418,345	744,903	744,903	726,632
53636 Interfund IT Equipment Replmnt	9,384	4,880			
53683 Interfund Drug Testing	307	143	250	250	250
53689 Interfund Physical/Drug		414			
TOTAL OTHER CHARGES	* 643,059	428,854	761,052	761,052	742,528 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset	96,772		200,000	200,000	
TOTAL CAPITAL ASSETS	* 96,772		200,000	200,000	*

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GROSS BUDGET	** 2,619,337	1,960,438	2,965,947	2,975,547	2,775,910 *
INTRAFUND TRANSFERS					
55238 Intrafund Other	73,199-	7,000-		7,500-	
TOTAL INTRAFUND TRANSFERS	* 73,199-	7,000-		7,500-	*
TOTAL NET BUDGET	** 2,546,138	1,953,438	2,965,947	2,968,047	2,775,910 *
USER PAY REVENUES					
42170 Sheriffs Fees & Permits	11,593	11,148	11,200	11,200	11,200
46169 Fingerprint Fees	71,591	59,860	80,000	80,000	80,000
46170 Civil Process Service	65,197	52,674	55,000	55,000	65,000
46505 Interfund Fingerprints	3,050	2,025	2,930	2,930	1,934
46578 Interfund Trans In-Special Rev	136,961	58,639	113,716	115,816	105,498
47407 Other Sales	30	3			
TOTAL USER PAY REVENUES	* 288,422	184,349	262,846	264,946	263,632 *
GOVERNMENTAL REVENUES					
45292 St Sheriff 911 Reimbursement	421	853-	116,000	116,000	6,000
TOTAL GOVERNMENTAL REVENUES	* 421	853-	116,000	116,000	6,000 *
GENERAL REVENUES					
44100 Interest Apportioned	798-				
TOTAL GENERAL REVENUES	* 798-				*
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	1,825				
TOTAL OTHER FINANCING SOURCES	* 1,825				*
TOTAL REVENUES	** 289,870	183,496	378,846	380,946	269,632 *
UNREIMBURSED COSTS	** 2,256,268	1,769,942	2,587,101	2,587,101	2,506,278 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
COMA Communications Manager	4988- 6163	1.00	1.00	1.00	1.00
PALI Patrol Lieutenant	5934- 7263	1.00	1.00	1.00	1.00
CORO Correctional Officer	3375- 4197	1.00	1.00	1.00	1.00
SHLS Sheriff's Legal Specialist	2849- 3556	2.00	2.00	2.00	2.00
CRRE Criminal Records Tech	2748- 3423	3.00	3.00	3.00	3.00
SUPS Supvg Public Safety Dispatcher	3606- 4485	4.00	4.00	4.00	4.00
PUS2 Public Safety Dispatcher II	3441- 4278	11.00	11.00	11.00	11.00
OR					
PUS1 Public Safety Dispatcher I	3021- 3772				
PUS1 Public Safety Dispatcher I (LIMITED TERM)	3021- 3772	1.00		1.00	
SECL Secretary - Law	2556- 3183	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 25.00	24.00	25.00	24.00	24.00 *



FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	330,989	269,083	346,973	346,973	348,138
51013 Special Pay	806	1,022	1,920	1,920	1,214
51014 Other Pay	22,744				
51015 Mitigation Pay	5,788	3,250	2,245	2,245	625
51030 Overtime	1,277	2,579	200	200	200
51100 Co Contribution FICA	27,315	20,815	26,173	26,173	25,703
51110 Co Contribution Retirement	89,659	67,041	95,012	95,012	99,534
51120 Co Contribution-Group Insuranc	45,750	35,746	49,236	49,236	56,235
51150 Interfund Workers Compensation	12,559	19,823	19,823	19,823	20,530
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 536,887	419,359	541,582	541,582	552,179 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	6,354	6,000	5,400	5,400	6,000
52051 Security Equipment	2		1,400	1,400	1,400
52060 Communications	583	431	800	800	800
52170 Office Expenses		9			
52232 Employment Training	20		200	200	
TOTAL SERVICES AND SUPPLIES	* 6,959	6,440	7,800	7,800	8,200 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	510		200	200	241
53602 Interfund Gen Insurance & Bond	38	59	48	48	60
53683 Interfund Drug Testing	123		130	130	130
TOTAL OTHER CHARGES	* 671	59	378	378	431 *
TOTAL GROSS BUDGET	** 544,517	425,858	549,760	549,760	560,810 *
TOTAL NET BUDGET	** 544,517	425,858	549,760	549,760	560,810 *
<b>USER PAY REVENUES</b>					
46537 Interfund Trans In-Realignment	536,367	393,928	549,760	549,760	560,810
TOTAL USER PAY REVENUES	* 536,367	393,928	549,760	549,760	560,810 *
TOTAL GOVERNMENTAL REVENUES	*				*
<b>GENERAL REVENUES</b>					
44100 Interest Apportioned	133-				
TOTAL GENERAL REVENUES	* 133-				*
TOTAL REVENUES	** 536,234	393,928	549,760	549,760	560,810 *
UNREIMBURSED COSTS	** 8,283	31,930			*
<b>ALLOCATED POS. FINANCED BY THIS BUDGET UNIT</b>					
COSE Correctional Sergeant	3953- 4883	1.00	1.00	1.00	1.00
CORO Correctional Officer	3375- 4197	5.00	5.00	5.00	5.00
TOTAL BUDGET UNIT POSITIONS	** 6.00	6.00	6.00	6.00	6.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	2,679,583	2,157,891	2,945,062	2,945,062	2,910,691
51013 Special Pay	46,326	42,767	40,050	40,050	60,540
51014 Other Pay	47,947	47,220	25,000	25,000	20,320
51015 Mitigation Pay	47,653	9,105	10,520	10,520	3,900
51020 Extra Help	18,271	32,195	10,000	10,000	10,000
51022 Reserves	22,996	33,512	23,400	23,400	23,400
51030 Overtime	221,091	192,371	195,000	195,000	209,403
51100 Co Contribution FICA	222,626	182,404	223,819	223,819	226,326
51110 Co Contribution Retirement	728,350	592,536	754,494	754,494	809,142
51111 Retirement Allowance	9,849	3,188	3,183	3,183	
51120 Co Contribution-Group Insuranc	503,732	406,580	500,418	500,418	538,443
51121 Contribution Deferred Comp			650	650	653
51130 Co Contrib Unemploymnt Insrnc	2,962	14,229			
51150 Interfund Workers Compensation	237,737	216,319	216,319	216,319	201,803
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 4,789,123	3,930,317	4,947,915	4,947,915	5,014,621 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	41,504	44,086	43,080	43,080	43,080
52051 Security Equipment	134,085	2,792	8,842	21,808	15,420
52060 Communications	49	366			
52120 Maintenance Equipment	28,777	14,755	16,000	16,000	16,000
52135 Software License & Maintenance	2,776	2,144	1,430	1,430	1,430
52136 Computer Hardware	2,205	39,096	19,627	29,627	24,700
52150 Memberships	6,207	4,451	5,222	5,222	5,222
52170 Office Expenses	18,284	21,501	25,500	25,500	25,500
52172 Postage	253	470	400	400	400
52173 Subscription-Publication	7,936	995	3,000	3,000	3,000
52180 Professional/Specialized Srvs	172,609	190,051	147,400	147,400	147,400
52187 Canine Protection	12,595	8,412	15,400	15,400	15,400
52210 Rents/Leases Structures/Ground	15,000				
52225 Office Equipment	454	580			
52230 Special Departmental Expense	5,276	5,204	8,900	8,900	7,900
52232 Employment Training	103,241	66,777	105,000	105,000	100,000
52250 Transportation & Travel	219	527	5,000	5,000	3,000
52260 Utilities	893	282-	650	650	452
TOTAL SERVICES AND SUPPLIES	* 552,363	401,925	405,451	428,417	408,904 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	115,407		43,081	43,081	66,227
53602 Interfund Gen Insurance & Bond	2,613	3,269	2,910	2,910	3,447
53610 Interfund Postage	7,194	3,889	7,472	7,472	7,472
53611 Interfund Printing	3,334	2,777	2,500	2,500	2,500
53612 Interfund Copier Rental	1,865	932	1,900	1,900	1,900
53613 Interfund Fleet Admin	28,646	8,716	36,788	36,788	35,228
53615 Interfund Fuel & Oil	198,006	100,211	206,521	206,521	204,387
53616 Interfund Vehicle Maintenance	151,620	84,221	151,723	151,723	142,181
53619 Interfund Misc. Transfer					6,000
53620 Interfd Information Technology		458			
53683 Interfund Drug Testing	572	451	780	780	780

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53689 Interfund Physical/Drug	5,279	2,860	8,345	8,345	8,345
TOTAL OTHER CHARGES	* 514,536	207,784	462,020	462,020	478,467 *
CAPITAL ASSETS					
54300 Capital Asset	9,200	179,453	127,000	269,525	
54300 Patrol Vehicle #1	1				48,500
54300 Patrol Vehicle #2	2				48,500
54300 Patrol Vehicle #3	3				48,500
54300 Patrol Vehicle #4	4				48,500
54300 Patrol Vehicle #5	5				48,500
TOTAL CAPITAL ASSETS	* 9,200	179,453	127,000	269,525	242,500 *
TOTAL GROSS BUDGET	** 5,865,222	4,719,479	5,942,386	6,107,877	6,144,492 *
INTRAFUND TRANSFERS					
55238 Intrafund Other				12,966-	
TOTAL INTRAFUND TRANSFERS	*			12,966-	*
TOTAL NET BUDGET	** 5,865,222	4,719,479	5,942,386	6,094,911	6,144,492 *
USER PAY REVENUES					
46114 Admin/Clerical Cost Fee	71	71	250	250	
46191 Witness Fees	450	938	600	600	1,100
46202 Small Co Law Enforcement Fund	128,171				
46203 Security Services	11,021	13,771	10,421	10,421	13,416
46205 Law Enforcement Services	26,770	25,515	46,400	46,400	29,000
46218 Reimburse Co Non-Interfd Acct	964				
46505 Interfund Fingerprints	352	224			
46537 Interfund Trans In-Realignment	265,939	275,820	500,000	500,000	500,000
46578 Interfund Trans In-Special Rev	38,974	15,904	41,000	41,000	
46598 Inter Tran-In COPS	203,726		102,000	102,000	
46612 Interfund Background Check	900	3,364			2,100
47407 Other Sales	66				
47500 Other Revenue		19			
47503 Contribution Frm Non Gov Agenc	88,847		61,875	61,875	2,720
47510 Donations	1,000	17,525		17,525	
47521 Insurance Reimbursement	5,000	54,882			
47540 Refund	9	24			
TOTAL USER PAY REVENUES	* 772,260	408,057	762,546	780,071	548,336 *
GOVERNMENTAL REVENUES					
43225 Victim Restitution	724	2,894			
45111 St Grant	18,221	8,527	23,245	23,245	21,403
45131 St Other Revenue		436			
45259 St Post	40,150	26,035	28,000	28,000	28,000
45306 Fed Grant		2,392			
TOTAL GOVERNMENTAL REVENUES	* 59,095	40,284	51,245	51,245	49,403 *
GENERAL REVENUES					
44100 Interest Apportioned	2,515-				

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GENERAL REVENUES	* 2,515-				*
OTHER FINANCING SOURCES					
48300 Sale of Excess Property	7,791	1,321			
TOTAL OTHER FINANCING SOURCES	* 7,791	1,321			*
TOTAL REVENUES	** 836,631	449,662	813,791	831,316	597,739 *
UNREIMBURSED COSTS	** 5,028,591	4,269,817	5,128,595	5,263,595	5,546,753 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
SHER Sheriff-Coroner	FLAT 11667	1.00	1.00	1.00	1.00
UNSH Undersheriff	8007- 9733	1.00	1.00	1.00	1.00
DIVC Division Commander	6536- 8007	1.00	1.00	1.00	1.00
ADSO Admin Services Officer	5852- 7165	1.00	1.00	1.00	1.00
PALI Patrol Lieutenant	5934- 7263	3.00	3.00	3.00	3.00
SHSD Sheriffs Sergeant Det	4400- 5434	5.50	5.50	5.50	5.50
DESH Deputy Sheriff	3953- 4883	35.00	35.00	35.00	32.00
EVTE Evidence Technician	3238- 4030	1.00	1.00	1.00	1.00
EX2L Executive Secretary II - Law	3183- 3921	1.00	1.00	1.00	1.00
SECL Secretary - Law	2556- 3183	2.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	** 51.50	50.50	50.50	50.50	47.50 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries		34,209	42,517	42,517	44,642
51100 Co Contribution FICA		2,690	3,253	3,253	3,415
51110 Co Contribution Retirement		6,639	8,028	8,028	8,851
51120 Co Contribution-Group Insuranc		5,067	6,406	6,406	6,897
TOTAL SALARIES AND EMPLOYEE BENEFITS	*	48,605	60,204	60,204	63,805 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal		950	950	950	950
TOTAL SERVICES AND SUPPLIES	*	950	950	950	950 *
<b>OTHER CHARGES</b>					
53200 Contribution to Other Agencies	37,035	65,267	65,267	65,267	67,267
TOTAL OTHER CHARGES	* 37,035	65,267	65,267	65,267	67,267 *
TOTAL GROSS BUDGET	** 37,035	114,822	126,421	126,421	132,022 *
TOTAL NET BUDGET	** 37,035	114,822	126,421	126,421	132,022 *
<b>USER PAY REVENUES</b>					
46582 Interfund Misc. Transfer		63,805	85,651	85,651	88,778
47503 Contribution Frm Non Gov Agenc		9,134			
47517 Contrib From Oth Agency Cities		32,814	40,770	40,770	43,244
TOTAL USER PAY REVENUES	*	105,753	126,421	126,421	132,022 *
TOTAL GOVERNMENTAL REVENUES	*				*
TOTAL REVENUES	**	105,753	126,421	126,421	132,022 *
UNREIMBURSED COSTS	** 37,035	9,069			*
<b>ALLOCATED POS. FINANCED BY THIS BUDGET UNIT</b>					
SECL Secretary - Law	2556- 3183	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	1.00	1.00	1.00	1.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	107,689	60,665	144,035	144,035	133,127
51013 Special Pay	1,256	1,239	1,920	1,920	1,760
51014 Other Pay		115			
51015 Mitigation Pay	512				
51022 Reserves	1,729	3,818	2,600	2,600	2,600
51030 Overtime	8,157	1,917	1,400	1,400	1,400
51100 Co Contribution FICA	8,799	5,030	10,509	10,509	10,467
51110 Co Contribution Retirement	28,226	17,149	43,100	43,100	38,431
51120 Co Contribution-Group Insuranc	24,421	10,976	36,333	36,333	39,359
51150 Interfund Workers Compensation	3,421	3,157	3,157	3,157	10,257
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 184,210	104,066	243,054	243,054	237,401 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	3,706	1,000	3,900	3,900	3,900
52051 Security Equipment	1		2,000	2,000	
52060 Communications	1,557	1,171	1,500	1,500	1,500
52120 Maintenance Equipment	11,334	7,412	9,500	9,500	9,500
52170 Office Expenses		21			
52232 Employment Training	444	212	468	468	468
TOTAL SERVICES AND SUPPLIES	* 17,042	9,816	17,368	17,368	15,368 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	1,814		701	701	856
53602 Interfund Gen Insurance & Bond	534	699	699	699	841
53613 Interfund Fleet Admin	6,548	1,561	7,954	7,954	7,617
53615 Interfund Fuel & Oil	17,073	3,587	21,018	21,018	12,371
53616 Interfund Vehicle Maintenance	2,851	3,014	10,996	10,996	10,304
53623 Interfund Fingerprints	25				
53683 Interfund Drug Testing		41	50	50	50
TOTAL OTHER CHARGES	* 28,845	8,902	41,418	41,418	32,039 *
<b>CAPITAL ASSETS</b>					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 230,097	122,784	301,840	301,840	284,808 *
TOTAL NET BUDGET	** 230,097	122,784	301,840	301,840	284,808 *
TOTAL USER PAY REVENUES	*				*
<b>GOVERNMENTAL REVENUES</b>					
45290 St Sheriff Boat Patrol	248,137	82,001	214,800	214,800	214,800
TOTAL GOVERNMENTAL REVENUES	* 248,137	82,001	214,800	214,800	214,800 *
<b>GENERAL REVENUES</b>					
41120 Property Tax Current Unsecured	695				
41121 Prop Tax Current Unsecure Boat	17,408	17,603	17,605	17,605	19,349
44100 Interest Apportioned	36-				

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY OF SUTTER STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2013-14  
 UNIT TITLE: SHERIFF BOAT PATROL (CONTINUED)  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: POLICE PROTECTION  
 DEPT 2-205  
 05-26-13 8:36 PM  
 FUND 0015

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL GENERAL REVENUES	* 18,067	17,603	17,605	17,605	19,349 *
TOTAL REVENUES	** 266,204	99,604	232,405	232,405	234,149 *
UNREIMBURSED COSTS	** 36,107-	23,180	69,435	69,435	50,659 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
SHSD Sheriffs Sergeant Det	4400- 5434	.50	.50	.50	.50
DESH Deputy Sheriff	3953- 4883	2.00	2.00	2.00	2.00
TOTAL BUDGET UNIT POSITIONS	**	2.50	2.50	2.50	2.50 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	607,580	472,220	626,439	626,439	598,458
51013 Special Pay	11,921	12,141	9,310	9,310	14,440
51014 Other Pay	4,657	647			
51015 Mitigation Pay	13,826	5,105	5,855	5,855	1,950
51022 Reserves	371	1,581	3,900	3,900	3,900
51030 Overtime	11,084	8,229	30,000	30,000	30,000
51100 Co Contribution FICA	48,565	37,302	51,081	51,081	47,898
51110 Co Contribution Retirement	163,718	133,227	174,156	174,156	174,621
51120 Co Contribution-Group Insuranc	116,073	92,076	109,544	109,544	118,468
51150 Interfund Workers Compensation	60,597	83,370	83,370	83,370	92,306
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 1,038,392	845,898	1,093,655	1,093,655	1,082,041 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	8,513	8,990	8,550	8,550	9,000
52051 Security Equipment	3				
52060 Communications	2,606	2,192	3,000	3,000	3,000
52120 Maintenance Equipment	822	1,353	1,100	1,100	1,100
52135 Software License & Maintenance	454	135	263	263	263
52136 Computer Hardware	106				
52170 Office Expenses	149	413	1,000	1,000	1,000
52173 Subscription-Publication			647	647	647
52187 Canine Protection	200				
52232 Employment Training	2,239	1,225	2,240	2,240	2,240
TOTAL SERVICES AND SUPPLIES	* 15,092	14,308	16,800	16,800	17,250 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	3,051		1,191	1,191	1,637
53602 Interfund Gen Insurance & Bond	56	98	438	438	504
53613 Interfund Fleet Admin	4,501	1,431	5,469	5,469	5,237
53615 Interfund Fuel & Oil	41,944	19,211	32,079	32,079	35,628
53616 Interfund Vehicle Maintenance	19,979	10,989	22,908	22,908	21,467
53620 Interfd Information Technology	31,156	24,439	40,676	40,676	39,678
53636 Interfund IT Equipment Replmnt	825	420			
53683 Interfund Drug Testing	369	41	130	130	130
TOTAL OTHER CHARGES	* 101,881	56,629	102,891	102,891	104,281 *
TOTAL GROSS BUDGET	** 1,155,365	916,835	1,213,346	1,213,346	1,203,572 *
TOTAL NET BUDGET	** 1,155,365	916,835	1,213,346	1,213,346	1,203,572 *
<b>USER PAY REVENUES</b>					
47407 Other Sales	20				
TOTAL USER PAY REVENUES	* 20				*
<b>GOVERNMENTAL REVENUES</b>					
45564 Live Oak Police Contract	951,624	728,352	1,003,394	1,003,394	1,016,038
TOTAL GOVERNMENTAL REVENUES	* 951,624	728,352	1,003,394	1,003,394	1,016,038 *
<b>GENERAL REVENUES</b>					



STATE CONTROLLER COUNTY OF SUTTER UNIT TITLE: SHERIFF LIVE OAK CONTRACT DEPT 2-208  
 COUNTY BUDGET ACT STATE OF CALIFORNIA (CONTINUED) 05-26-13 8:37 PM  
 (1985) BUDGET UNIT FINANCING USES DETAIL FUNCTION: PUBLIC PROTECTION  
 SCHEDULE 9 FOR FISCAL YEAR 2013-14 ACTIVITY: POLICE PROTECTION FUND 0015

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
44100 Interest Apportioned	641-				
TOTAL GENERAL REVENUES	* 641-				*
TOTAL REVENUES	** 951,003	728,352	1,003,394	1,003,394	1,016,038 *
UNREIMBURSED COSTS	** 204,362	188,483	209,952	209,952	187,534 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
PALI Patrol Lieutenant	5934- 7263	1.00	1.00	1.00	1.00
SHSD Sheriffs Sergeant Det	4400- 5434	1.00	1.00	1.00	1.00
DESH Deputy Sheriff	3953- 4883	7.00	7.00	7.00	7.00
TOTAL BUDGET UNIT POSITIONS	** 9.00	9.00	9.00	9.00	9.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	2,406,803	1,956,129	2,815,512	2,815,512	2,772,964
51013 Special Pay	56,085	68,547	45,630	45,630	56,530
51014 Other Pay	11,631	49,470	30,701	30,701	5,797
51015 Mitigation Pay	36,256	8,915	14,665	14,665	2,500
51020 Extra Help	17,341	25,069	23,393	23,393	23,393
51022 Reserves	26,226	28,848	20,000	20,000	20,000
51030 Overtime	197,520	513,892	110,000	460,000	204,256
51100 Co Contribution FICA	206,670	198,796	228,669	228,669	228,565
51110 Co Contribution Retirement	665,854	565,846	770,107	770,107	793,297
51111 Retirement Allowance	5,378	1,769	1,474	1,474	
51120 Co Contribution-Group Insuranc	525,135	446,064	638,198	638,198	668,973
51121 Contribution Deferred Comp					653
51130 Co Contrib Unemploymnt Insrnc	37,435	4,281			
51150 Interfund Workers Compensation	295,296	287,354	287,354	287,354	275,454
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 4,487,630	4,154,980	4,985,703	5,335,703	5,052,382 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	43,276	45,407	48,050	48,050	58,700
52051 Security Equipment	8,731	12,763	18,000	18,000	13,000
52060 Communications	4,978	3,809	7,600	7,600	7,600
52080 Food	287,446	330,217	267,200	267,200	390,800
52090 Household Expense	113,120	140,514	112,600	112,600	112,600
52120 Maintenance Equipment	25,406	22,991	22,000	22,000	22,000
52130 Maintenance Structure/Imprvmnt	2,625		8,375	8,375	
52136 Computer Hardware	2,402	592			
52150 Memberships		25			
52155 Alcohol/Drug Analysis	31,978	34,925	28,000	28,000	28,000
52170 Office Expenses	10,497	8,544	12,000	12,000	12,000
52172 Postage	100	13	170	170	170
52173 Subscription-Publication	8,877	6,565	8,300	8,300	8,300
52180 Professional/Specialized Srvs	37,875	9,180	4,000	4,000	4,000
52220 Small Tools	275	197			
52223 Spec Dept Exp Family Support		411			
52225 Office Equipment	1,522	850	750	750	750
52232 Employment Training	37,682	30,990	38,000	38,000	38,000
52250 Transportation & Travel	12,712	3,784	15,000	15,000	15,000
52260 Utilities	232,469	205,435	230,000	230,000	230,000
TOTAL SERVICES AND SUPPLIES	* 861,971	857,212	820,045	820,045	940,920 *
<b>OTHER CHARGES</b>					
53601 Interfund Ins ISF Premium	60,394		22,646	22,646	28,027
53602 Interfund Gen Insurance & Bond	3,833	3,619	3,724	3,724	4,254
53610 Interfund Postage	29		46	46	46
53611 Interfund Printing	4,819	4,691	2,000	2,000	2,000
53612 Interfund Copier Rental	2,601	1,300	2,650	2,650	2,650
53613 Interfund Fleet Admin	2,865	911	3,480	3,480	3,332
53615 Interfund Fuel & Oil	13,897	6,404	14,763	14,763	17,814
53616 Interfund Vehicle Maintenance	12,553	7,008	10,996	10,996	10,304
53620 Interfd Information Technology	98,625	56,146	111,203	111,203	108,475

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
53636 Interfund IT Equipment Replmnt	3,300	1,784			
53638 Interfund Jail Medical	2,032,819	1,443,398	2,085,713	2,085,713	2,145,903
53650 Interfund A-87 Building Maint.	282,113	336,424	336,424	336,424	304,637
53683 Interfund Drug Testing	776	573	900	900	900
53689 Interfund Physical/Drug	3,469	7,024			
TOTAL OTHER CHARGES	* 2,522,093	1,869,282	2,594,545	2,594,545	2,628,342 *
CAPITAL ASSETS					
54300 Capital Asset					
TOTAL CAPITAL ASSETS	*				*
TOTAL GROSS BUDGET	** 7,871,694	6,881,474	8,400,293	8,750,293	8,621,644 *
TOTAL NET BUDGET	** 7,871,694	6,881,474	8,400,293	8,750,293	8,621,644 *
USER PAY REVENUES					
42171 Work Furlough Fees	1,695	835	1,200	1,200	1,200
44214 Rent Firing Range Sheriff	500	500			
46156 Booking Fees	16,558				
46173 Miscellaneous		47			
46205 Law Enforcement Services	266				
46269 Work Release Program Fee	32,100	30,245	32,000	32,000	32,000
46270 Recovered Cost of Care	467				
46272 Institutional Care Jail	93,276	190,917			73,000
46289 Medical/Dental Recovery	606	360	1,000	1,000	327
46320 Other Chgs Current Services		150			
46537 Interfund Trans In-Realignment	33,976	34,551	45,400	45,400	45,000
46578 Interfund Trans In-Special Rev	11,975	173,792	176,029	176,029	9,350
46582 Interfund Misc. Transfer		63,253	353,770	703,770	576,080
46598 Inter Tran-In COPS	36,667		20,000	20,000	
47407 Other Sales	20				
47540 Refund	8,826	49			
TOTAL USER PAY REVENUES	* 236,932	494,699	629,399	979,399	736,957 *
GOVERNMENTAL REVENUES					
45240 St Reimbursement STC Training	33,520	28,284	31,570	31,570	31,570
45364 Fed SSA Report-Incentive Pmts	23,600	12,800	21,600	21,600	13,440
45394 Fed Other Aid	48,883	39,028	48,883	48,883	40,757
TOTAL GOVERNMENTAL REVENUES	* 106,003	80,112	102,053	102,053	85,767 *
GENERAL REVENUES					
43210 Other Court Fines	10,297	5,410	10,000	10,000	7,900
44100 Interest Apportioned	3,124				
TOTAL GENERAL REVENUES	* 7,173	5,410	10,000	10,000	7,900 *
TOTAL REVENUES	** 350,108	580,221	741,452	1,091,452	830,624 *
UNREIMBURSED COSTS	** 7,521,586	6,301,253	7,658,841	7,658,841	7,791,020 *
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					

FINANCING USES CLASSIFICATION		ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
DIVC Division Commander	6536- 8007	1.00	1.00	1.00	1.00	1.00
CLIE Correctional Lieutenant	5590- 6872	1.00	1.00	1.00	1.00	1.00
COSE Correctional Sergeant	3953- 4883	4.00	4.00	4.00	4.00	4.00
CORO Correctional Officer	3375- 4197	44.00	44.00	44.00	44.00	44.00
CORO Correctional Officer	3375- 4197	1.00	1.00	1.00	1.00	1.00
OR						
COTE Correctional Technician	2568- 3190					
COFS Correctional Food Service Supv	2789- 3473	1.00	1.00	1.00	1.00	1.00
FOSW Food Service Worker	2482- 3082	3.00	3.00	3.00	3.00	3.00
TOTAL BUDGET UNIT POSITIONS	**	55.00	55.00	55.00	55.00	55.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>SALARIES AND EMPLOYEE BENEFITS</b>					
51010 Permanent Salaries	37,528	41,393	55,480	55,480	56,001
51015 Mitigation Pay	2,984				
51030 Overtime	530	322			
51100 Co Contribution FICA	2,864	2,976	3,858	3,858	3,890
51110 Co Contribution Retirement	10,466	11,362	15,067	15,067	15,955
51120 Co Contribution-Group Insuranc	13,738	11,011	15,202	15,202	16,471
TOTAL SALARIES AND EMPLOYEE BENEFITS	* 68,110	67,064	89,607	89,607	92,317 *
<b>SERVICES AND SUPPLIES</b>					
52050 Clothing & Personal	840	1,000	950	950	1,000
52080 Food	195	5,186			
52090 Household Expense	7,077	5,131	9,000	9,000	9,000
52160 Miscellaneous Expense		89			
52166 General Supplies	133,750	118,838	136,698	136,698	136,698
52170 Office Expenses			1,000	1,000	1,000
52172 Postage			100	100	100
52173 Subscription-Publication	2,318	2,156	2,500	2,500	2,500
52180 Professional/Specialized Srvs	4,280	8,635	13,000	13,000	13,000
52225 Office Equipment			1,000	1,000	1,000
52260 Utilities	1,631	1,407	4,100	4,100	4,100
TOTAL SERVICES AND SUPPLIES	* 150,091	142,442	168,348	168,348	168,398 *
<b>OTHER CHARGES</b>					
53683 Interfund Drug Testing			50	50	50
TOTAL OTHER CHARGES	* 0	0	50	50	50 *
TOTAL GROSS BUDGET	** 218,201	209,506	258,005	258,005	260,765 *
TOTAL NET BUDGET	** 218,201	209,506	258,005	258,005	260,765 *
TOTAL APPROPRIATION FOR CONTINGENCY	* 0	0	37,995	37,995	35,235 *
TOTAL INCREASES IN RESERVES	* 0	0	0	0	0 *
TOTAL BUDGET	** 218,201	209,506	296,000	296,000	296,000 *
<b>USER PAY REVENUES</b>					
47500 Other Revenue	1,316				
47501 Commissary Sales	208,190	192,567	210,000	210,000	210,000
47507 Phone Call Revenue	69,376	50,287	80,000	80,000	80,000
TOTAL USER PAY REVENUES	* 278,882	242,854	290,000	290,000	290,000 *
TOTAL GOVERNMENTAL REVENUES	* 0	0	0	0	0 *
<b>GENERAL REVENUES</b>					
44100 Interest Apportioned	5,249	3,844	6,000	6,000	6,000
TOTAL GENERAL REVENUES	* 5,249	3,844	6,000	6,000	6,000 *
TOTAL AVAILABLE FUND BALANCE 7/1	* 0	0	0	0	0 *

STATE CONTROLLER COUNTY BUDGET ACT (1985) SCHEDULE 9  
 COUNTY BUDGET ACT (1985) SCHEDULE 9  
 C O U N T Y O F S U T T E R STATE OF CALIFORNIA  
 BUDGET UNIT FINANCING USES DETAIL FOR FISCAL YEAR 2013-14  
 UNIT TITLE: SHERIFF INMATE WELFARE (CONTINUED)  
 FUNCTION: PUBLIC PROTECTION  
 ACTIVITY: POLICE PROTECTION  
 DEPT 0-184  
 05-28-13 10:40 AM  
 FUND 0184

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
TOTAL AVAILABLE FINANCING	** 284,131	246,698	296,000	296,000	296,000 *
UNREIMBURSED COSTS	** 65,930-	37,192-			*
ALLOCATED POS. FINANCED BY THIS BUDGET UNIT					
CORO Correctional Officer	3375- 4197	1.00	1.00	1.00	1.00
TOTAL BUDGET UNIT POSITIONS	**	1.00	1.00	1.00	1.00 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
<b>OTHER CHARGES</b>					
53222 Court Fine & Forfeiture MOE	644,174	644,174	724,000	724,000	724,000
53224 Court Facilities Payment	83,139	110,852	117,887	117,887	117,887
53225 Court Shared Cost Payment(JOA)	99,644	74,704	120,000	120,000	120,000
TOTAL OTHER CHARGES	* 826,957	829,730	961,887	961,887	961,887 *
TOTAL GROSS BUDGET	** 826,957	829,730	961,887	961,887	961,887 *
TOTAL NET BUDGET	** 826,957	829,730	961,887	961,887	961,887 *
<b>USER PAY REVENUES</b>					
46100 Admin Screening Fee/PC 1463.07	5,676	2,833	7,000	7,000	7,000
46101 Cite Process Fee/PC 1463.07	6,869	1,895	9,000	9,000	9,000
46102 TVS Admin Fee/VC 42007	88,084	57,136	70,000	70,000	70,000
46106 County TVS 17%/VC 42007	8,501	3,816	8,000	8,000	8,000
46113 SB21 Recorder	49,439	55,284	50,000	50,000	50,000
46158 Collection Fee Administration	8,930	1,898	9,500	9,500	9,500
46582 Interfund Misc. Transfer		495	495	495	
47509 Court Reimbursement	3,955				
TOTAL USER PAY REVENUES	* 171,454	123,357	153,995	153,995	153,500 *
<b>GOVERNMENTAL REVENUES</b>					
43206 Co Share Traffic/PC 1463.001	171,779	125,391	165,000	165,000	165,000
43209 Co Share Criminal/PC 1463.001	25,337	23,862	34,500	34,500	34,500
43216 Co Parking Fund/GC 76000(C)	895	458	500	500	500
43218 County Penalty Assmt/PC 1464	207,285	99,409	180,000	180,000	160,000
43219 77% TVS Fine/VC 42007	348,093	241,068	270,000	270,000	290,000
43224 Seatbelt 30%/VC 27315	15	4			
TOTAL GOVERNMENTAL REVENUES	* 753,404	490,192	650,000	650,000	650,000 *
TOTAL REVENUES	** 924,858	613,549	803,995	803,995	803,500 *
UNREIMBURSED COSTS	** 97,901-	216,181	157,892	157,892	158,387 *

FINANCING USES CLASSIFICATION	ACTUAL EXPEND. 2011-12	ACTUAL EXPEND. 4-30-13	ADOPTED BUDGET 2012-13	ADJUSTED BUDGET 4-30-13	CAO RECOMMEND 2013-14
SERVICES AND SUPPLIES					
52060 Communications	11				
52110 Criminal Jury Witness Fees	24	60	1,000	1,000	500
52112 Civil Jury Fees			20	20	20
52119 Fleet Vehicle Parts	2,900				
52144 Mileage	38	51	1,200	1,200	500
52146 Investigation	146,716	75,435	111,406	111,406	106,000
52147 Psychiatric Exam	36,483	32,964	14,500	14,500	22,000
52178 Prof & Spec Legal		4,445			5,000
52180 Professional/Specialized Srvs	21,893	5,008	40,000	40,000	25,000
52199 Prof & Spec Conflict Attorneys	405,491	277,441	375,000	375,000	375,000
TOTAL SERVICES AND SUPPLIES	* 613,556	395,404	543,126	543,126	534,020 *
OTHER CHARGES					
53001 Superior Court Services	1,750		1,860	1,860	1,000
TOTAL OTHER CHARGES	* 1,750		1,860	1,860	1,000 *
TOTAL GROSS BUDGET	** 615,306	395,404	544,986	544,986	535,020 *
TOTAL NET BUDGET	** 615,306	395,404	544,986	544,986	535,020 *
USER PAY REVENUES					
46174 Additional Suttr Co Court Fees	2,046	1,014	2,300	2,300	1,800
46176 Fees & Costs Municipal Court	1,120	398	700	700	600
46180 Small Claims Filing Fee	45		50	50	50
46182 Muni Court \$10 Correction Fee	14,525	8,447	15,000	15,000	12,000
46183 Cnty Completed Traffic School	103,506	71,143	70,000	70,000	80,000
TOTAL USER PAY REVENUES	* 121,242	81,002	88,050	88,050	94,450 *
GOVERNMENTAL REVENUES					
43207 Court Admin PC 1463.22A	4,061	2,183	4,000	4,000	4,000
TOTAL GOVERNMENTAL REVENUES	* 4,061	2,183	4,000	4,000	4,000 *
TOTAL REVENUES	** 125,303	83,185	92,050	92,050	98,450 *
UNREIMBURSED COSTS	** 490,003	312,219	452,936	452,936	436,570 *