

**Enclosure A  
COUNTY CERTIFICATION  
PEI STATEWIDE PROGRAM FUNDING REQUEST**

County Name: Sutter-Yuba

<b>County Mental Health Director</b>	<b>Program Lead</b>
Name: Brad Luz, Ph.D.	Name: Doug Bond, MFT
Telephone Number: (530) 822-7200	Telephone Number: (530) 822-7200
E-mail: bluz@co.sutter.ca.us	E-mail: dbond@co.sutter.ca.us
Mailing Address:  1965 Live Oak Blvd. Yuba City, Ca. 95991	

I hereby certify that I am the official responsible for the administration of public community mental health services in and for said County and that the County has complied with all pertinent regulations, laws and statutes for this update to the Three-Year Program and Expenditure Plan. Mental Health Services Act funds are and will be used in compliance with Welfare and Institutions Code Section 5891 and California Code of Regulations (CCR), Title 9, Section 3410, Non-Supplant.

This Plan or update has been developed with the participation of stakeholders, in accordance with CCR, Title 9, Sections 3300, 3310(d) and 3315. The draft Program and Expenditure Plan or update was circulated for 30 days to stakeholders for review and comment. If this is the county's first submission of a PEI component, the local mental health board or commission has held a public hearing on the Plan. All input has been considered with adjustments made, as appropriate.

All documents in the attached Program and Expenditure Plan or Update are true and correct.

\_\_\_\_\_  
Signature  
Local MH Director/Designee

1/18/11  
Date

Asst. Dir. Human Services-MH  
Title

Enclosure B

Description of Community Program Planning (CPP) and Local Review Processes

PEI Statewide Program Funding Request

County Name: Sutter-Yuba Mental Health Services

Instructions: Utilizing the following format please provide a brief description of the Community Program planning and Local Review Processes that were conducted in developing this Three Year Program and Expenditure Plan or update.

NOTE: If this is the initial submission of the county's PEI Three Year Program and Expenditure Plan please respond to questions 1- 5.

If this is an update to an already approved PEI Plan please respond to questions 1, 2, 4 and 5.

1. Describe how the Plan update was developed in collaboration with stakeholders.

Sutter-Yuba Mental Health Services' Update maintains programs identified in our Three Year Program and Expenditure Update Fiscal Year 2010-11. Our proposal maintains current programs at current service levels. This annual update was made available for public review for 30 days at Sutter-Yuba Mental Health Services, County Libraries, and the County Administrators' Offices. In addition, this annual update was posted on our County website along with the original plan and the augmentation to the plan. Clients, family members, and stakeholders continue to be involved in the ongoing planning and implementation of the PEI Plan. Participation occurs throughout the organization. A brief description of some of the ways in which participation occurs is below:

The Mental Health Board membership is composed of consumers, family members and community stakeholders.

Consumer employees attend the monthly MHSA and Mental Health Management-Supervisor meetings. They assist in creating systems navigation tools, and provide commentary on the process.

Consumers attend weekly MHSA FSP (Full Service Partnership) and non-FSP meetings and give input on system design issues and make recommendations for improvement.

2. Describe the methods to obtain input and review of draft Plan/update from stakeholders and interested parties. (A 30 day review and public comment period is required.)

The 30 day public comment process for review of the MHSA Plan, Fiscal Year (FY) 2010/11 Update to the Three-Year Program and Expenditure Plan commenced on January 18, 2011. The notification of public hearing and the FY 2010/11 Annual Update was distributed to all Sutter-Yuba Mental Health Services provider sites, and made available at the Sutter County and the Yuba County main libraries. This notification of public hearing and the update were available for public review at the Sutter-Yuba Mental Health Services website, Network of Care website for Sutter County, and Network of Care website for Yuba County. The internet addresses are listed below:

<http://www.co.sutter.ca.us>

<http://www.Sutter.networkofcare.org>

<http://www.Yuba.networkofcare.org>

The Notice of Public Hearing was mailed to all leadership committee members and partner agencies; was posted at the Sutter County and Yuba County main libraries; was posted in the Appeal-Democrat newspaper; and was provided to anyone who requested a copy. Public comments could either be emailed to [plarrigan@co.sutter.ca.us](mailto:plarrigan@co.sutter.ca.us) or mailed to MHSA Coordinator, Sutter-Yuba Mental Health Services, at 1965 Live Oak Blvd., Yuba City, CA 95991 or presented in person. The public hearing before the local Mental Health Board was held on February 17, 2011. The public comment period ended at the conclusion of that meeting.

3. Date of Public Hearing.

(Only required with submission of initial PEI Plan.)

4. Describe or attach substantive comments received during the local review process and responses to those comments. Indicate if none received.

5. Describe substantive revisions made to the draft Plan/Update that was circulated to stakeholders. Indicate if no substantive changes were made.

**Enclosure C**  
**COUNTY DISTRIBUTION AGREEMENT FOR**  
**DISTRIBUTION OF PEI STATEWIDE FUNDS to JPA**  
**FOR IMPLEMENTATION OF PEI STATEWIDE PROGRAMS**  
Sutter-Yuba (name of County)

SYMHS (name of County) (the County) agrees to participate in the Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Statewide Programs funded from the PEI Component of the MHSA Three-Year Program and Expenditure Plan. The three Statewide Programs intended to be funded by this agreement are: Suicide Prevention, Student Mental Health Initiative, and/or Stigma and Discrimination Reduction.

The County agrees that upon its execution of this Agreement, and in accordance with the elected Option the following amounts will be distributed by DMH concurrent with the start of the State Fiscal Year (SFY) for which they are made available subject to the effective conditions specified below:

- \$ ( 150,200 ) of the County's SFY 08/09 PEI Statewide Program Planning Estimate
- \$ ( 150,200 ) of the County's SFY 09/10 PEI Statewide Program Planning Estimate
- \$ ( \_\_\_\_\_ ) of the County's SFY 10/11 PEI Statewide Program Planning Estimate
- \$ ( \_\_\_\_\_ ) of the County's SFY 11/12 PEI Statewide Program Planning Estimate

- This Distribution agreement will allow DMH to do all of the following:
- ✓ Enter into a contract with the JPA for the purpose of distributing the County's funds to the JPA;
  - ✓ Encumber the funds against this contract; and
  - ✓ Distribute the funds directly to the JPA.

**Option 1 – Distribution to a Joint Powers Authority**

- The County delegates the administration of the PEI Statewide Program Planning Estimate as delineated above to CalMHSA (name of JPA), a Joint Powers Authority.

By electing this option the County agrees this delegation includes:

- ✓ Selection of specific recommended actions identified in the State Strategic Plans;
- ✓ The planning design and statewide implementation of the selected recommended actions; and,
- ✓ The development and submittal of Plans, Plan updates and reports to DMH and the MHSOAC related to PEI Statewide Funds

Funds in the amount specified will be distributed from the Mental Health Services Fund to CalMHSA (name of JPA) in accordance with the provisions set forth in these Guidelines only upon:

- review and comment by DMH and approval by the Mental Health Services Oversight and Accountability Commission (MHSOAC) of the Plan/update indicating the County's decision to implement one or more of the PEI statewide program through the JPA;
- submission and approval by the MHSOAC of a work plan for each program and
- execution of an amendment to the County's MHSA Agreement by the County and DMH.

**Release of Planning Funds**

The County requests that up to 5% of the planning estimates be distributed to the JPA for the purpose of conducting the Community Program Planning and, for preparing, drafting and submitting Plan/updates and for other planning activities as follows:

Pursuant to its election of Option 1 above the County authorizes the release of planning funds to the JPA in the following amounts:

\$ ( 7,510 ) of the County's SFY 08/09 PEI Statewide Program Planning Estimate  
 \$ ( 7,510 ) of the County's SFY 09/10 PEI Statewide Program Planning Estimate  
 \$ ( \_\_\_\_\_ ) of the County's SFY 10/11 PEI Statewide Program Planning Estimate

Approved for County (by signature)	Date: January 18, 2011
Printed Name and Title: Brad Luz, Ph.D. Assistant Director of Human Services-Mental Health	