



UNAPPROVED

SUTTER COUNTY CHILDREN & FAMILIES COMMISSION
September 18, 2019

The Sutter County Children & Families Commission held a regular meeting on the above date at 3:30 p.m. at the Sutter County Children & Families Commission office, 1531-A Butte House Road, Yuba City.

CALL TO ORDER

Commissioner Byers called the meeting to order at 3:33 p.m. and requested the roll call.

COMMISSIONERS PRESENT: Jim Whiteaker (3:39 p.m), Tonya Byers, Nancy O'Hara, Mat Gulbrandsen, and Donna Garcia

COMMISSIONERS ABSENT: Brad McIntire and Doreen Osumi

STAFF PRESENT: Michele Blake, Executive Director, and Julie Price, Executive Secretary

PLEDGE OF ALLEGIANCE

Commissioner Byers led the Commissioners and the audience in the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION- NONE

ACTION ITEMS – DISCUSSION AND POSSIBLE APPROVAL

1) FY 2019-2020 MINI GRANT PROGRAM FUNDING RECOMMENDATIONS

Commissioner Byers requested the item be heard later to allow for a quorum.

CONSENT CALENDAR

Commissioner Byers requested the item be heard later to allow for a quorum.

DIRECTORS REPORT

COMMUNICATIONS UPDATE

Michele Blake, Executive Director, noted she and First 5 Yuba Executive Director, Ericka Summers, are co-chairing the 0-5 age component in preparation of Census 2020. Ms. Blake and Ms. Summers are working on strategies to ensure the community's 0-5 age children are

appropriately counted. The Yuba-Sutter Economic Development Corp. is organizing the local campaign. Ms. Blake has also applied for funds to assist in advertising the importance of completing the 2020 Census from First 5 California.

Ms. Blake noted the lifejacket loaner program has concluded for the season. The program will resume Memorial Day weekend 2020. Ms. Blake will continue to explore grant opportunities to replenish additional vests that are not returned.

STRATEGIC PLAN UPDATE

Ms. Blake noted the strategic plan design team has been meeting, various data sources from the community needs assessments and focus groups have been analyzed, and a draft 2020-2025 Strategic Plan is scheduled to be presented at the October meeting. Ms. Blake noted new concerns from community assessment data not seen in previous years include homelessness and food insecurity.

Commissioner Whitaker arrived. Commissioner Byers asked for agenda item 1 and the consent calendar be heard.

1) FY 2019-2020 MINI GRANT PROGRAM FUNDING RECOMMENDATIONS

Ms. Blake noted the staff report contained in the meeting packet. A total of over \$50,000 for both childcare and community funding requests were made. Five different reviewers read and scored each proposal group. Ms. Blake stated 40 points were possible, proposals scoring 35-40 are recommended for full funding, proposals scored 33-34 are recommended for partial funding. Proposals scored below 33 are not recommended for funding.

On motion of Commissioner Gulbrandsen, seconded by Commissioner Garcia and carried as follows: AYES: Commissioners, Whiteaker, Byers, O'Hara, Garcia, and Gulbrandsen; NOES: None; ABSENT: Commissioners, McIntire and Osumi; the Commission approved the FY 2019-2020 Mini Grant Program funding recommendations as submitted.

CONSENT CALENDAR

On motion of Commissioner Whiteaker, seconded by Commissioner Gulbrandsen and carried as follows: AYES: Commissioners, Whiteaker, Byers, O'Hara, Gulbrandsen, and Garcia; NOES: None; ABSENT: Commissioners, McIntire and Osumi; the Commission approved the Consent Calendar, as follows:

2) Approval of the June 19, 2019 meeting minutes

DIRECTORS REPORT

AUDIT UPDATE

Ms. Blake updated the Commission that in auditing the financial statements this year, the independent auditor discovered the County adjusted the prior year books so that the other post-employment benefits (OPEB) and Pension liabilities are now recorded as liabilities of the Commission. This is a huge change in the accounting and reporting for the Commission. Commission staff is currently working with the County and Health and Human Services to get the

OPEB and Pension actuarial reports and the worksheets for the allocations and footnote disclosures by end of September so that the reports can be adjusted and then approved at the Commission board meeting in October for submission to the State by November 1. Commission staff are continuing to work with Health and Human Services to contract Commission staff as County employees.

PROGRAM REPORTS

Ms. Blake noted the program reports that were contained in the meeting package and asked if the Commissioners had any questions regarding the reports. The Commissioners did not have any questions for Ms. Blake.

Ms. Blake reminded the Commissioners that the next Commission meeting would be held on Wednesday, October 16, 2019.

CORRESPONDENCE

Ms. Blake briefly noted the correspondence contained in the meeting package. No discussion was held.

PUBLIC COMMENT

There were no comments from the public.

ADJOURNMENT

With no further business coming before the Commission, the meeting was adjourned at 3:56 p.m.

By:
Julie Price
Executive Secretary