



UNAPPROVED

SUTTER COUNTY CHILDREN & FAMILIES COMMISSION
Meeting of June 19, 2019

The Sutter County Children & Families Commission held a regular meeting on the above date at 3:30 p.m. at the Sutter County Children & Families Commission office, 1531-A Butte House Road, Yuba City.

CALL TO ORDER

Commissioner Whiteaker called the meeting to order at 3:30 p.m. and requested the roll call.

COMMISSIONERS PRESENT: Jim Whiteaker, Tonya Byers, Nancy O'Hara, Brad McIntire, Donna Garcia (3:32 p.m.), and Doreen Osumi

COMMISSIONERS ABSENT: Mat Gulbrandsen and Elizabeth Engelken

STAFF PRESENT: Michele Blake, Executive Director, and Gina Graham, Deputy Clerk of the Board

PLEDGE OF ALLEGIANCE

Commissioner Whiteaker led the Commissioners and the audience in the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION

Jennifer Ybarra, Child Development Behavioral Specialist, presented to the Commissioners and to Michele Blake, Executive Director, two signed copies of the book, *The Boy Who Was Raised as a Dog: and Other Short Stories*, by Dr. Bruce Perry.

A member from the public discussed a Mini-Grant that was received from the Commission and used for disaster awareness. She noted that the workshop was a success; that all leftover backpacks were distributed to the Infant Program and to Butte Vista; and that flash drives, to be used for the storage of important documents, were distributed to parents.

Ms. Blake commented that the grant was part of the Mini-Grant Program and that the 2019-2020 Mini-Grant opportunity was an item on the agenda.

Commissioner Garcia arrived at 3:32 p.m.

PUBLIC HEARINGS

1) APPROVAL OF FY 2019-2020 SUTTER COUNTY CHILDREN & FAMILIES COMMISSION BUDGET

This having been heretofore fixed as the date, time, and place to hold a Public Hearing to consider the approval of the Fiscal Year 2019-2020 Sutter County Children & Families Commission Budget, the matter was called to be heard.

Michele Blake, Executive Director, discussed the item and recommended action. Ms. Blake noted the changes to the Fiscal Year 2019-2020 Sutter County Children & Families Commission Budget contained in the June 19, 2019 meeting package from the one presented at the May 15, 2019 meeting. Ms. Blake noted the addition of the Social Services Funding and Keys to Quality Funding under the Revenues section and the changes under the Strategic Plan Investment section.

Commissioner Byers discussed the Bright Futures program.

Commissioner Whiteaker opened and closed the Public Hearing with no testimony being heard.

On motion of Commissioner Garcia, seconded by Commissioner O'Hara and carried as follows: AYES: Commissioners, Whiteaker, Byers, O'Hara, McIntire, Garcia, and Osumi; NOES: None; ABSENT: Commissioners, Gulbrandsen and Engelken; the Commission approved the Fiscal Year 2019-2020 Sutter County Children & Families Commission Budget.

2) REVIEW OF SUTTER COUNTY CHILDREN & FAMILIES 2016-2025 LONG TERM FINANCIAL PLAN

This having been heretofore fixed as the date, time, and place to hold a Public Hearing to consider the review of the Sutter County Children & Families Commission's 2016-2025 Long term Financial Plan, the matter was called to be heard.

Commissioner Whiteaker opened and closed the Public Hearing with no testimony being heard.

On motion of Commissioner O'Hara, seconded by Commissioner Byers and carried as follows: AYES: Commissioners, Whiteaker, Byers, O'Hara, McIntire, Garcia, and Osumi; NOES: None; ABSENT: Commissioners, Gulbrandsen and Engelken; the Commission reviewed the Sutter County Children & Families 2016-2025 Long term Financial Plan.

ACTION ITEMS – DISCUSSION AND POSSIBLE APPROVAL

3) FAMILY SOUP FY 2018-2019 BUDGET REVISION REQUEST

Michele Blake, Executive Director, discussed the item and recommended action. Ms. Blake noted that the requested line item adjustments do not alter the total grant award, as previously approved by the Commission.

On motion of Commissioner McIntire, seconded by Commissioner Byers and carried as follows: AYES: Commissioners, Whiteaker, Byers, O'Hara, McIntire, Garcia, and Osumi; NOES: None; ABSENT: Commissioners, Gulbrandsen and Engelken; the Commission approved the Family SOUP Fiscal Year 2018-2019 Budget Revision request as submitted.

4) RELEASE OF FY 2019-2020 MINI GRANT FUNDING

Michele Blake, Executive Director, discussed the item and recommended action. Ms. Blake noted how successful the Mini-Grant Program has been in providing a wide variety of services and opportunities to Sutter County children and families.

Commissioner Garcia inquired about how the grants are dispersed to, and the application requirements for, licensed child care providers.

Ms. Blake answered that the grants can be dispersed per license.

On motion of Commissioner Garcia, seconded by Commissioner O'Hara and carried as follows: AYES: Commissioners, Whiteaker, Byers, O'Hara, McIntire, Garcia, and Osumi; NOES: None; ABSENT: Commissioners, Gulbrandsen and Engelken; the Commission approved the release of the Mini-Grant Program funding for Fiscal Year 2019-2020.

5) PROPOSED FY 2018-2019 BUDGET REVISION

Michele Blake, Executive Director, discussed the item and recommended action. Ms. Blake discussed the item and recommended action for the 2018-2019 budget.

On motion of Commissioner Byers, seconded by Commissioner Osumi and carried as follows: AYES: Commissioners, Whiteaker, Byers, O'Hara, McIntire, Garcia, and Osumi; NOES: None; ABSENT: Commissioners, Gulbrandsen and Engelken; the Commission approved the proposed Sutter County Children & Families Commission revised budget for Fiscal Year 2018-19.

CONSENT CALENDAR

On motion of Commissioner McIntire, seconded by Commissioner Garcia and carried as follows: AYES: Commissioners, Whiteaker, Byers, O'Hara, McIntire, Garcia, and Osumi; NOES: None; ABSENT: Commissioners, Gulbrandsen and Engelken; the Commission approved the Consent Calendar, as follows:

6) Approval of the May 15, 2019 meeting minutes

DIRECTORS REPORT

Ms. Blake reported that Elizabeth Engelkin has relocated to Yolo County and is no longer with the Sutter County Superintendent of Schools and that Superintendent Tom Reusser is preparing to fill the position.

COMMUNICATIONS UPDATE

Ms. Blake noted the Free Car Seat Check Up event would be held on Saturday, June 22, 2019, from 9:00 a.m. to 11:00 a.m., at the Children and Families Commission and that this event was in collaboration with the Yuba City Police Department.

Ms. Blake noted that the Caregiver Café Summer Series had completed.

Ms. Blake noted that Sutter Buttes Day took place on May 4, 2019, from 11:00 a.m. to 3:00 p.m.

Ms. Blake noted that the bus ads were up and running and that positive feedback had been received from the community.

Ms. Blake noted that the Press Release for the Life Jacket Loaner Program was released on May 22, 2019, and that this Program was in partnership with the City of Yuba City. The Program will run from Memorial Day weekend until Labor Day weekend.

STRATEGIC PLAN UPDATE

Ms. Blake noted that two focus groups met on June 19, 2019, the first from 9:00 a.m. – 11:00 a.m. and the second from 12:00 p.m. to 2:00 p.m. Ms. Blake also noted that paper surveys would be handed out during “Survey Saturday” on Saturday, June 22, 2019, at various locations throughout Sutter County and at the Car Seat Check Up event, and that it would also be dispersed electronically through Survey Monkey. Ms. Blake invited the Commissioners to volunteer at the various locations mentioned and assist in the handing out of the surveys.

PROGRAM REPORTS

Ms. Blake noted the following reports were contained in the meeting package; 1) Family SOUP Mini-Grant report; 2) E Center Head Start Mini-Grant report; and 3) Sutter County Public Health-Maternal Child Adolescent Health Program Mini-Grant report and asked if the Commissioners had any questions regarding the reports. The Commissioners did not have any questions for Ms. Blake.

Ms. Blake reminded the Commissioners that the next Commission meeting would be held on Wednesday, September 18, 2019.

CORRESPONDENCE

Ms. Blake briefly noted the correspondence contained in the meeting package. No discussion was held.

PUBLIC COMMENT

There were no comments from the public.

ADJOURNMENT

With no further business coming before the Commission, the meeting was adjourned at 3:50 p.m.

By:
Gina Graham
Deputy Clerk of the Board