



SUTTER COUNTY CHILDREN & FAMILIES
COMMISSION
PUBLIC HEARING & MEETING
May 20, 2020

The Sutter County Children & Families Commission held a public hearing and meeting on the above date at 3:30 p.m. virtually.

CALL TO ORDER

Commissioner Whiteaker called the meeting to order at 3:32 p.m. and requested the roll call.

COMMISSIONERS PRESENT: Jim Whiteaker, Tonya Byers, Tom Reusser, Nancy O'Hara, Mat Gulbrandsen, Brad McIntire, Doreen Osumi (3:38 p.m.) and Donna Garcia.

COMMISSIONERS ABSENT: Dr. Carolyn Patton

STAFF PRESENT: Michele Blake, Executive Director, and Julie Price, Executive Secretary

PUBLIC PARTICIPATION

There were no comments received from the public.

ACTION ITEMS – DISCUSSION AND POSSIBLE APPROVAL

1) APPROVAL OF EVALUATION SERVICES AGREEMENT

Michele Blake, Executive Director, referenced the staff report contained in the meeting packet and noted, at the February 2020, the Commission released a procurement opportunity to seek a qualified evaluator to develop and implement a range of evaluation activities aligned with the Commission's 2020-2025 Strategic Plan and to help guide the Commission's investments. The Commission's Evaluation Services also include oversight and coordination with a new data management system. A single submission meeting the minimum criteria to serve as the agency to manage the Commission's Evaluation Services was received by the due date of April 23, 2020.

The Commission's procurement policy allows the Commission to select a vendor via sole source if, among other things, only one vendor can provide goods or services to the Commission within the Commission's required time frame. Additionally, if only one proposer submits a proposal to the Commission in response to a public procurement, the Commission may at its sole discretion, accept or reject that proposal. Applied Survey Research poses the appropriate experience and has the ability to fulfill the Commission's requirements.

On motion of Commissioner O'Hara, seconded by Commissioner Garcia, Chairman Whiteaker called for a roll call vote that carried as follows: AYES: Commissioners Reusser, Byers, Whiteaker, Garcia, McIntire, Gulbrandsen, O'Hara; ABSTAIN: None; NOES: None; ABSENT: Osumi, Patton; the Commission approved the proposed agreement.

Commissioner Osumi joined.

2) APPROVAL OF ACCEPTANCE OF FUNDS

Ms. Blake referenced the staff report contained in the meeting packet and noted a sponsorship funding from Anthem Blue Cross was received to assist in COVID-19 response efforts for children 0-5 years of age and their families in Sutter County in the amount of \$5,000.00. Funds will be utilized to purchase and disseminate crisis management supplies for distribution for Sutter County families.

On motion of Commissioner Osumi, seconded by Commissioner O'Hara, Chairman Whiteaker called for a roll call vote that carried as follows: AYES: Commissioners Reusser, Byers, Whiteaker, Garcia, McIntire, Gulbrandsen, O'Hara, Osumi; ABSTAIN: None; NOES: None; ABSENT: Patton; the Commission approved the acceptance of the \$5,000.00 sponsorship from Anthem Blue Cross to continue COVID-19 response efforts.

PUBLIC HEARING

3) Presentation of First 5 California 2018/2019 Annual Report

Ms. Blake referenced the Annual Report contained in the meeting package.

This having been heretofore fixed as the date, time and place to hold a Public Hearing regarding the presentation of the First 5 California 2018-2019 Annual Report, the matter was called to be heard. There being no public testimony, Chairman Whiteaker closed the public hearing.

CONSENT CALENDAR

On motion of Commissioner Garcia, seconded by Commissioner Gulbrandsen and carried as follows: AYES: Commissioners, Byers, Whiteaker, O'Hara, Gulbrandsen, Garcia, and Osumi; ABSTAIN: None; NOES: None; ABSENT: Patton; the Commission approved the Consent Calendar, as follows:

4) Approval of the minutes of the February 19, 2020 meeting.

5) Approval of the minutes of the March 19, 2020 special meeting.

DIRECTORS REPORT

COVID-19 Commission response

Ms. Blake referenced the vast innovative programming implemented that includes but not limited to Stay Home Sutter Storytime featured on the Commission's Facebook page, Plant in Place activity distribution kits in partnership with the Artisan Community Garden, Pinwheels for Prevention Partnership with Casa de Esperanza in recognition of Child Abuse Prevention month, Mother's Day art activity kit distribution, dissemination of Childcare for Essential Workers information in partnership with Children's Home Society of California, implementation of Ready4K an evidence-based family engagement curriculum delivered via text messages, and Youth Mental Health Awareness Week partnership with Sutter County Superintendent of Schools.

Commissioner O'Hara thanked Ms. Blake for her all her efforts and services provided to families during this time.

FY 2020-2023 Request for Proposal (RFP) update

Ms. Blake noted 11 applications from 9 agencies request approximately \$1.8M in funding were received. Applications will be sent to the Contract Support Committee for review and scoring.

FY 2020-2021 Commission budget & long-term financial plan update

Ms. Blake noted staff is preparing the FY 2020-2021 Commission budget while waiting for additional information from the governor's May revise and updated Prop 10 revenue projections.

June 2020 Commission meeting

Ms. Blake noted a June special commission meeting will need to called for the Commission to provide action on 2020-2023 Commission funded programs and the FY 2020-2021 Commission budget and long-term financial plan.

Home visiting state funding update

Ms. Blake noted the \$84,985 ACEs Aware home visiting funding the Commission applied has passed the first round of reviews and has been forwarded to the second round for review.

Life jacket loaner program update

Ms. Blake note the life jacket loaner program will resume through Labor Day weekend. A PSA has been released to media outlets today. Loaner life jackets for children will be available at Feather River Parkway, Live Oak boat launch, and Tisdale boat launch.

PUBLIC COMMENT

There were no comments from the public.

ADJOURNMENT

With no further business coming before the Commission, the meeting was adjourned at 4:00 p.m.

By:
Julie Price
Executive Secretary