



SUTTER COUNTY CHILDREN & FAMILIES COMMISSION  
Meeting of May 15, 2019

The Sutter County Children & Families Commission held a regular meeting on the above date at 3:30 p.m. at the Sutter County Children & Families Commission office, 1531-A Butte House Road, Yuba City, CA.

Commissioner Byers called the meeting to order at 3:33 p.m. and requested roll call.

**COMMISSIONERS PRESENT:** Doreen Osumi, Brad McIntire, Mat Gulbrandsen, and Tonya Byers.

**COMMISSIONERS ABSENT:** Jim Whiteaker, Elizabeth Engelken, Donna Garcia, Nancy O'Hara

**STAFF PRESENT:** Michele Blake, Executive Director and Julie Price, Commission Secretary

**GUESTS PRESENT** (Signing in at Commission meetings is voluntary. Guests listed as present are individuals who elected to sign in.): None.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Commissioner Byers led the Commission and the audience in the Pledge of Allegiance to the Flag.

**PUBLIC PARTICIPATION – NONE**

**SPECIAL PRESENTATIONS**

**1) Mark Duerr, Duerr Evaluation Resources, FY 2018 Smart Start Evaluation Report**

Mr. Duerr presented data for the 2018 summer offering of the Smart Start program administered by Yuba City Unified School District. A copy of the full report was contained in the meeting packet.

In response to Commissioner questions, Mr. Duerr stated the program has been offered at various elementary schools in Yuba City, Sutter, and Live Oak. Six school sites in Yuba City offered the program summer of 2018. Classes have approximately 20 students with a 7 to 1 student to adult ratio.

**2) Michele Blake, Executive Director, Presentation of FY 2019-2020 Sutter County Children & Families Commission Budget**

Ms. Blake referenced the 2019-2020 budget contained in the meeting packet. Ms. Blake noted revenue from TCM/MAA claiming is an approximate amount based on 2017-2018 data.

In response to a question from Commissioner Gulbrandsen, \$324,546 will be utilized from Commission reserves for FY 2019-2020.

Ms. Blake noted the budget will be presented in a public hearing for possible approval at the June 2019 meeting.

### **ACTION ITEMS – DISCUSSION AND POSSIBLE APPROVAL**

#### **3) FAMILY SOUP FY 18-19 BUDGET REVISION**

Due to a lack of a quorum, the item will be will appear on the June 2019 meeting agenda.

### **CONSENT CALENDAR –**

#### **4) Approval of the April 17, 2019 meeting minutes.**

Due to a lack of a quorum, the item will be will appear on the June 2019 meeting agenda.

### **DIRECTOR’S REPORT –**

- Bright Futures update. Ms. Blake noted she has been working with health and human services human resources staff on health program specialist recruitment. Anticipated staff recruitment will open in the coming weeks.
- Provider Education update. Ms. Blake noted the upcoming Provider Appreciation Evening on May 22<sup>nd</sup>. The event will celebrate early care and education providers in Yuba and Sutter Counties. The event is held in collaboration with First 5 Yuba, Child Care Planning Council of Yuba and Sutter Counties, and the Community Memorial Museum of Sutter County. Ms. Blake also noted the recent self-care and wellness workshop that was held on May 8<sup>th</sup> at the Community Memorial Museum of Sutter County.
- Communications update. Ms. Blake noted the recent partnership with the City of Yuba City and the Commission for the expansion of the Life Jacket Loaner program at the Feather River Parkway. The Life Jacket Loaner program will resume at the Live Oak boat ramp and Tisdale boat launch Memorial Day weekend and proceed through Labor Day weekend. Ms. Blake noted a bi-county social media campaign, Blueshift Project, that brings awareness and support to maternal mental health.
- Program Reports. Ms. Blake noted the reports contained in the meeting package.

### **CORRESPONDENCE –**

Ms. Blake briefly noted the correspondence contained in the meeting package. No discussion was held.

### **PUBLIC COMMENT – NONE**

The meeting was adjourned at 4:17 p.m.

By:  
Julie Price, Commission Secretary