

IMPORTANT BENEFIT INFORMATION!

Health , Dental, Vision and Life Insurance

Regular or limited term employees who work 20 hours or more per week are eligible for health insurance the first of the month following 30 days of employment. All newly eligible employees must enroll in the Sutter County sponsored health insurance within 31 days of their first day of eligibility or wait till open enrollment to enroll. Open enrollment is held in October with a January 1 effective date. New employees are invited to a New Employee Orientation within two weeks after hire, at which time they have an opportunity to enroll in the plan

Employees are required to pay the employee-share of insurance premiums one month in advance. One-half (1/2) of the employee's share of the monthly premiums are deducted from your pay the first and second paycheck each month. (Two months each year have three paydays. The third payday no deductions are made). In most instances employees are required to pay retroactive premiums, depending on when enrollment applications are received and processed by the Human Resources Department.

If you require further information regarding your insurance benefits prior to your orientation session, go to Sutter County's intranet and click on the Human Resources link then scroll down or feel free to contact Adam Rowland in the Human Resources Department at 530-822-7113 ext:352.