



The ASR School Readiness Assessment Model

Kindergarten Observation Form and Parent Information Form

2021 School Readiness Assessment

Partner:	Michele Blake, Sutter Children and Families Commission (SCCFC)
Tools to be Used:	Kindergarten Observation Form (KOF) Parent Information form (PIF)
Sample:	Approximately 15 classrooms, in one large district and potentially other outlying schools where there is First 5 programming.
Cost Estimate:	\$18,537 with SCCFC handling all aspects of packet preparation, data collection, data entry and production of teacher/school reports to give back to partners. ASR assists SCCFC with recruitment (e.g., providing sample letters), conducts teacher training, and handles analysis and reporting for a community report of findings.
Incentives:	ASR will provide stipends. SCCFC will provide children's books (1 per child).

FY 2020/21

Phase/ Task	Estimated Timeline	Hours	Cost
Project Planning	April 2021	4	\$688
Convene project planning session to discuss purposes of the assessment and general research questions (2 conf calls)		2	\$344
Assist with finalizing sampling strategy and draw sample of schools to be included in assessment. Provide recruitment materials as templates.		2	\$344
Tool Customization	May-June 2021	2.5	\$430
Review SRA tools (KOF, PIF) with partner team and customize to capture data of interest to this study (e.g. PIF questions about specific interventions).		2	\$344
Translation of forms that were modified (e.g. consent letter)		0.5	\$86
Recruitment	April-June 2021	2	\$344
Coordinate with partner to obtain district support		1	\$172
Coordinate with partner to obtain principal support		1	\$172
Coordinate with partner to obtain teacher consent			Provided by SCCFC
Incentives	N/A		\$3,000
Cash stipends for teachers to participate (\$200)			\$3000
1 book per child			Provided by SCCFC
Total FY 2020/21			\$4,462

FY 2021/22

Phase/ Task	Estimated Timeline	Hours	Cost
Packet Preparation	July 2021	2.33	\$401
Coordinate and provide printed stationery for KOF and PIF (approx \$200)		1.33	\$229
Train partner staff on how to prepare teacher assessment packets		1	\$172
Teacher Training	August 2021	4	\$688
Conduct Teacher Training session		4	\$688
Data Collection	September-October 2021	2	\$344
Consult with client during data collection to provide support		2	\$344
Data Verification and Entry	October 2021	2	\$344
Train partner on data verification and use of ASR's data entry tools, as needed		2	\$344
Data Analysis	December 2021	33.5	\$5,762
Merge all data into master child-level data file and perform standard checks for data integrity		1.5	\$258
Conduct basic analysis of KOF to describe children's skill levels on KOF, create Building Block scores, and to sort children into the Four Readiness Portraits		6	\$1,032
Create basic analysis of PIF to describe parent demographics and practices in the home		6	\$1,032
Conduct advanced analyses to identify differences in readiness amongst children, and the factors that are associated with that difference (e.g. preschool, age, parental practices, participation in particular services)		20	\$3,440
Reporting Products	January-March 2022	38	\$6,536
Community Report: Summary report approx 15 pages in length which includes short sections to cover the readiness findings, major predictors and factors, and recommendations arising from the data.		30	\$5,160
PowerPoint Presentation: Create deck of slides (4 hrs) and deliver presentation to Commission or partners as needed (4 hours).		8	\$1,376
Total, all Components			\$14,075