



Development Services

Section B

Mustard plant in the Sutter Bypass.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0001 - GENERAL				Dept: 2721	
Unit Title: DEVELOPMENT SERVICES ADMIN					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/18/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	938,599	756,361	1,232,154	1,067,934	-13.3
SERVICES AND SUPPLIES	120,891	86,789	141,272	95,177	-32.6
OTHER CHARGES	0	0	75	25	-66.7
INTRAFUND TRANSFERS	-323,117	-232,623	-678,167	-488,906	-27.9
OTHER FINANCING USES	4,928	5,224	6,068	6,685	10.2
NET BUDGET	741,301	615,751	701,402	680,915	-2.9
REVENUE					
LICENSES, PERMITS, FRANCHISES	10	4	5	0	-100.0
CHARGES FOR SERVICES	398,023	225,526	411,399	376,403	-8.5
MISCELLANEOUS REVENUES	39,825	29,248	28,640	59,935	109.3
TOTAL OTHER REVENUE	437,858	254,778	440,044	436,338	-0.8
UNREIMBURSED COSTS	303,443	360,973	261,358	244,577	-6.4
ALLOCATED POSITIONS	11.00	11.00	13.00	14.00	7.7

Budget detail can be found on page SB-1 of the Schedules Section.

Mission / Program Discussion

The Development Services Department directly serves the public by providing a one-stop development center and is responsible for the following functions:

- Building Permit and Inspection
- Code Enforcement
- Environmental Health and CUPA
- Planning (development, land use, and zoning)
- Public Works (airport, project management, engineering services, road maintenance, special districts, and water resources)

The major functions of the Development Services Administration Division are budget development and financial management of Divisions within the Department, grants administration, personnel, payroll, accounts receivable, accounts payable, records management, and to be support staff for counter services for Building, Planning, Code Enforcement, Environmental Health, CUPA, Road, Water Resources, and Engineering.

Administrative staff also works with external agencies such as the Planning Commission, the Public Works Support Service Committee, the Gilsizer County Drainage District, and the Regional Housing Authority of Sutter, Nevada, Yuba and Colusa Counties.

Major Budget Changes

Salaries & Benefits

- \$66,541 Increase in Salaries and Benefits due to the addition of one full-time Office Assistant I position
- \$38,000 Increase in Salaries and Benefits due to this budget unit's share of funding the Assistant Director position that was originally created in FY 2018-19
- (\$181,395) Decrease in Salaries and Benefits due to the reallocation of inter and intra-fund transfers into the Administration budget unit
- \$24,295 Increase (decrease) in Salary Savings to account for the negotiated 1% cost of living adjustment for related bargaining units

Services & Supplies

- (\$21,222) Decrease in ISF IT Services charges to the department
- (17,452) Decrease in ISF Worker's Compensation charges to the department

Intrafund Transfers

- \$287,633 Decrease in Intrafund Administration Services (shown as a negative expense) due to direct allocation of Technicians to budget units they support
- (\$98,896) Decrease in Intrafund Overhead A-87 Cost plan

Charges for Services

- (\$31,393) Decrease in Interfund DS Admin charges

Miscellaneous Revenues

- \$31,295 Increase in contributions from other departmental agencies

Goals

The following projects will be overseen by the Director of Development Services and Department staff in all Divisions in FY 2021-22:

- Wastewater and Water development for Sutter Pointe
- Groundwater Management Plan-Sustainable Groundwater Management Act (SGMA)
- Developing collaboration with the numerous water entities in Sutter County
- Inter-jurisdictional Roadway project (Placer County)
- Robbins – water/wastewater, water meters grant, arsenic treatment plant plan, rates, etc.
- 200-yr Natomas Basin internal drainage

- Northern Sacramento Valley Integrated Regional Water Management Plan (IRWMP)
- NPDES (National Pollution Discharge Elimination System)
- Habitat conservation plans (Butte, Placer, Yolo)
- Community Development Block Grant (CDBG)
- Natomas Basin Conservation Plan
- Greenbriar Development Project
- Natomas Vision Plan
- Ordinance updates
- Drought issues as they relate to Habitat Plans and coordination with the wildlife agencies

Recommended Budget

Recommended FY 2021-22 appropriations are \$680,915. This is a decrease of \$20,487 (2.9%) over the FY 2020-21 Adopted Budget. The General Fund provides 35.9% of the financing for this budget unit and is decreased by \$16,781 (6.4%) compared to the FY 2020-21 Adopted Budget.

The following personnel changes are recommended, for a change of one (1.0 FTE):

- Add one (1.0 FTE) Office Assistant I position to be funded by interfund transfers from other internal fee-based divisions and revenue from support work performed for the Road Fund
- Funding one (1.0 FTE) Assistant Director position that was originally created in FY 2018-19 but unfunded every year since. The cost of this position is spread across Administration, Building / Planning / Code Enforcement, Engineering, Environmental Health, and Roads

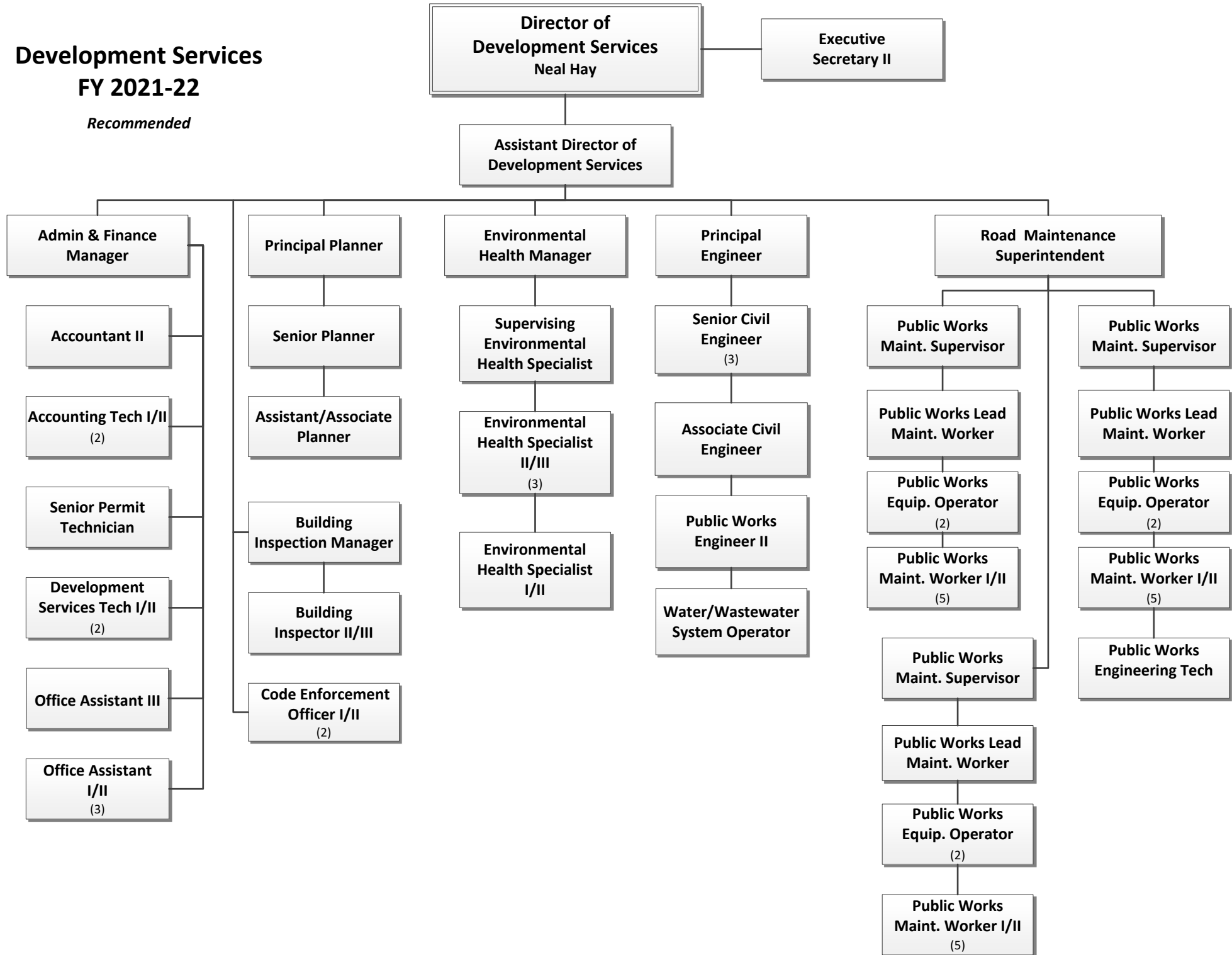
Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

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Development Services FY 2021-22

Recommended



Development Services Department Capital Improvement Projects (1-800)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0016 - CAPITAL PROJECTS					Dept: 1800
Unit Title: PLANT ACQUISITION					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/25/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	215,347	39,867	58,500	310,000	429.9
OTHER CHARGES	0	0	18,448	0	-100.0
CAPITAL ASSETS	1,233,388	72,755	679,979	440,000	-35.3
NET BUDGET	<u>1,448,735</u>	<u>112,622</u>	<u>756,927</u>	<u>750,000</u>	<u>-0.9</u>
REVENUE					
MISCELLANEOUS REVENUES	16,148	23,100	0	0	0.0
OTHER FINANCING SOURCES	1,432,587	89,019	756,927	500,000	-33.9
CANCELLATION OF OBLIGATED FB	0	0	0	250,000	100.0
TOTAL OTHER REVENUE	<u>1,448,735</u>	<u>112,119</u>	<u>756,927</u>	<u>750,000</u>	<u>-0.9</u>
UNREIMBURSED COSTS	0	503	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-3 of the Schedules Section.

Mission / Program Discussion

This budget was previously known as Plant Acquisition and was in General Fund 0001, budget unit 1801. Beginning in FY 2018-19, these Capital Improvement Projects moved to the Capital Project Fund (0016), Capital Improvement Projects budget unit (1-800).

This budget unit, which is managed by the Development Services Department, reflects all major County capital improvement and maintenance projects. The budget is prepared jointly by the County Administrator's Office, the Development Services Department, and the General Services Department.

Capital improvement projects are funded by a variety of funding sources, including State grants, Special Revenue funds, and the County General Fund. Since these projects are no longer in the General Fund, each project has Transfer-In funding that offsets the expenditures. The project ledgers show the corresponding revenues and clearly demonstrate when a project has been fully reimbursed.

Capital Improvement project thresholds are based on the County's Capital Asset Policy and are budgeted within the Capital Asset expenditure accounts. If the project is projected to be completed within one year, it is budgeted in this budget unit. If the project is projected to cross multiple fiscal years it is budgeted in a separate budget unit within the Capital Projects Fund. Further details of these projects are presented in the narrative for the Capital Projects Fund within the General Government section of the FY 2021-22 Recommended Budget.

Recommended Budget

Recommended FY 2020-21 appropriations are \$750,000. The recommendation includes the following projects:

- Continuation of Project C191800001: 1160 ADA Phase II/1130 1st Floor Restroom ADA. This is funded half by Development Impact Fees and the other half by the General Fund. This project was authorized under the FY 2020-21 budget and continues in FY 2021-22. Funding will be as follows: \$250,000 from the General Fund and \$140,000 from the Development Impact Fee Fund (0102).
- Continuation of the Jail Bed Welding project: this project was approved by the Board in FY 2020-21 but not begun due to the lack of bids received. The total budgeted amount for this project is \$250,000 and it is funded by CDCR revenue that was received in FY 2020-21. This project was not categorized as a capital project at the time due to the dollar amount and nature of work performed.
- Bathroom Remodel Project at the Sheriff Training Center: this maintenance project is a new project requested for FY 2021-22. The purpose is to upgrade the bathroom facilities due to septic issues. The amount is \$60,000 and it will be funded by a transfer from the Public Safety fund.
- Clerk/Recorder Feasibility Study: this project allocated \$50,000 for a study to be completed for relocating the Clerk/Recorder's office. Depending on the results of the study, a dedicated capital project number and budget unit will be set up for future activity on the project.

It is recommended that authorization be given, effective July 1, 2021, to continue work on the prior year projects, while waiting for the adoption of the final budget resolution. Both the Development Services and General Services departments concur with this recommendation.

Use of Fund Balance

Funding for the 1160 remodel project was already dedicated in the FY 2020-21 Adopted Budget, and is being continued to FY 2020-21. This one-time revenue is included in the Cancellation of Obligated Fund Balance account (#49995) in the General Revenues (1-209) budget unit and use of fund balance transferred from the Developer Impact Fees (Fund 0102).

Funding for the Jail Bed Welding project was authorized in FY 2020-21. Since funding from the CDCR was received in the Public Safety Fund (0015) in FY 2020-21, the money will be transferred from fund 0015 into the Capital Projects Fund (0016); and then funded in FY 2021-22 by cancelling fund balance within fund 0016.

Funding for the bathroom remodel project at the Sheriff Training Center is from the Public Safety Fund (0015) and will be completed by a transfer from Fund 0015 in FY 2021-22.

**Development Services Department
County Airport (3-200)**

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0005 - COUNTY AIRPORT			Dept: 3200		
Unit Title: COUNTY AIRPORT					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/12/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	11	3	125	125	0.0
OTHER CHARGES	19,844	17,544	34,118	27,951	-18.1
INCREASES IN RESERVES	0	0	8,351	14,068	68.5
OTHER FINANCING USES	10,916	15,443	35,000	0	-100.0
NET BUDGET	30,771	32,990	77,594	42,144	-45.7
REVENUE					
TAXES	9,015	12,025	14,000	10,500	-25.0
REVENUE USE MONEY PROPERTY	18,660	21,371	18,594	21,644	16.4
INTERGOVERNMENTAL REVENUES	10,000	0	10,000	10,000	0.0
CANCELLATION OF OBLIGATED FB	0	0	35,000	0	-100.0
TOTAL OTHER REVENUE	37,675	33,396	77,594	42,144	-45.7
UNREIMBURSED COSTS	-6,904	-406	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-4 of the Schedules Section.

Purpose / Program Discussion

The County Airport is a class A-II airport, established in 1947, with a single paved runway 3,040 feet long and 75 feet wide. The runway has edge lighting, runway end lights, a lighted segmented circle, a visual approach slope indicator for the northern approach, and is limited to visual flight operations. The airport includes 19 hangar buildings with 58 hangar spaces, and 113 total tie-down spaces. Services available at the airport include aircraft repair and fuel sales.

In FY 2013-14, the Board of Supervisors approved a Facilities Management Agreement with the Sutter Buttes Regional Aviation Association (SBRAA) for management services at the Sutter County Airport for a period of 10 years from July 1, 2014 through June 30, 2024, with the budget managed by the Development Services Department. The agreement effectively transferred responsibility for the day-to-day operation and management including, but not limited to: Billing and collection of hangar and parking fees, establishing hangar rental and parking fees, maintenance and repair of facilities, and fiscal management.

The Director of Development Services acts as the liaison with the SBRAA and is designated as the Airport Manager, which includes 40 hours of management time as the County’s contribution to the Airport. The County is also responsible for annual Cost Plan charges.

In FY 2019-20, the Board of Supervisors approved the siting of the AeroSTEM Academy to the Airport.

Major Budget Changes

Other Financing Uses / Cancellation of Obligated FB

- (\$35,000) Decrease in the one-time Cancellation of Fund Balance in FY 2020-21

Recommended Budget

FY 2021-22 appropriations are recommended at \$42,144, which is a decrease of \$35,450 (45.69%) from the FY 2020-21 Adopted Budget. This budget unit does not receive any funding from the General Fund. Funding for this program comes from the non-airport use entities land lease payments.

Use of Fund Balance

This fund contains a Committed Fund Balance in the amount of \$60,726, as of July 1, 2020. It is estimated the Committed Fund Balance will equal \$42,517 on July 1, 2021.

The FY 2021-22 Recommended Budget includes an Increase in Committed Fund Balance in the amount of \$15,625.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0001 - GENERAL					
Unit Title: ENGINEERING SERVICES				Dept: 1920	
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/18/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	995,479	855,564	996,748	1,251,510	25.6
SERVICES AND SUPPLIES	64,254	63,958	80,996	72,128	-10.9
OTHER CHARGES	19,685	0	0	0	0.0
INTRAFUND TRANSFERS	-117,510	-107,172	-19,712	-172,245	773.8
OTHER FINANCING USES	8,182	8,987	9,514	9,872	3.8
NET BUDGET	970,090	821,337	1,067,546	1,161,265	8.8
REVENUE					
LICENSES, PERMITS, FRANCHISES	1,356	2,712	2,300	3,616	57.2
INTERGOVERNMENTAL REVENUES	355	0	0	0	0.0
CHARGES FOR SERVICES	581,183	435,897	839,055	741,891	-11.6
MISCELLANEOUS REVENUES	157,764	71,736	81,814	250,603	206.3
TOTAL OTHER REVENUE	740,658	510,345	923,169	996,110	7.9
UNREIMBURSED COSTS	229,432	310,992	144,377	165,155	14.4
ALLOCATED POSITIONS	7.00	7.00	7.00	7.00	0.0

Budget detail can be found on page SB-5 of the Schedules Section.

Mission / Program Discussion

The Engineering Division’s role in the County is to maintain and improve the public infrastructure for the benefit of our citizens. The Division often must seek and develop project or program solutions under financial constraints, from either County funds or outside funding sources. The staff provide expertise over a very broad range of specialties and often rely upon consultants to assist with the timely execution of their work. Engineering Services is responsible for Capital Improvements in the County, including the design and construction of improvements and major repairs to all the County’s infrastructure: roads, bridges, building facilities, and Water Resource facilities. The Division also reviews and develops standards for new development projects. The Engineering Services budget unit is managed by the Development Services Department.

The Engineering Division provides the following services:

- Designs and oversees the construction of County buildings / improvements, infrastructure maintenance, expansion, and replacement including road rehabilitation projects and bridge replacement projects
- Provides general engineering support to County activities such as the Road Fund, on a reimbursable basis for pavement management planning and bridge maintenance along with the development and implementation of the Annual Road Plan
- Identifies potential projects, develops grant applications, administers consultant contracts

and oversees all aspects of design and construction regarding the Sutter County Airport

- Processes development permits and plan reviews
- On a reimbursable basis, designs and manages Capital Improvement Projects

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The County Surveyor's Office is included in this budget unit, so staff reviews and processes subdivision maps, lot line adjustments, and records of surveys as well as maintaining the records of the County real property and public rights-of-way.

Major Budget Changes

Salaries & Benefits

- (\$180,979) Decrease associated with unfunding of Senior Civil Engineer position due to the promotion of incumbent to Principal Engineer.
- \$38,000 Increase associated with this budget unit's portion of the funding of the Assistant Director position which was originally created in FY 2018-19
- (\$25,610) Decrease associated with the increase of salary savings projections to account for bargaining unit negotiated adjustments to maintain net county cost target

Intrafund Transfers

- (\$142,591) Increase in overall Intrafund Transfers (shown as a negative expense) due to decrease in Administration Services Charges as well as an increase in Engineering transfers to account for Engineering time spent on Water Resources projects

Revenues

- (\$194,466) Decrease due to Interfund Engineering charges for reimbursement of work done for other departments or divisions
- \$258,154 Increase due to Engineering charges for reimbursement of work done for other agencies

Goals

In FY 2021-22, the Division will complete the construction phases of Bogue Road Drainage Improvements, FY 2021-22 ADA Curb Ramps and the Guard Rail Repair project. The Engineering Services budget unit provides funding for County engineering services, including services for the Road Fund, services required by the Water Resources Division, and services required by Water/Wastewater Facilities. Much of the staff time for this budget unit is reimbursed by other Departmental budget units through the Inter/Intrafund Engineering accounts.

Recommended Budget

Recommended FY 2021-22 appropriations are \$1,161,265, which is an increase of \$93,719 (8.8%) over the FY 2020-21 Adopted Budget. The General Fund provides 14.2% of the financing for this budget and has increased \$20,778 (14.4%) over the FY 2020-21 Adopted Budget.

The following personnel changes are recommended:

- Funding one (1.0 FTE) Assistant Director position that was originally created in FY 2018-19 but unfunded every year since. The cost of this position is spread across Administration, Building / Planning / Code Enforcement, Engineering, Environmental Health, and Roads.
- Unfunding of one (1.0 FTE) Senior Civil Engineer position due to prior incumbent being promoted to Principal Engineer

There is no change in FTE as a result of these changes.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0001 - GENERAL					Dept: 2725
Unit Title: ENVIRONMENTAL HEALTH					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/18/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	815,028	723,054	808,757	902,701	11.6
SERVICES AND SUPPLIES	40,566	39,481	65,063	47,507	-27.0
INTRAFUND TRANSFERS	-80,189	-113,870	-30,781	2,949	-109.6
OTHER FINANCING USES	3,086	3,347	3,664	3,883	6.0
NET BUDGET	<u>778,491</u>	<u>652,012</u>	<u>846,703</u>	<u>957,040</u>	<u>13.0</u>
REVENUE					
LICENSES, PERMITS, FRANCHISES	317,387	276,708	342,900	313,382	-8.6
CHARGES FOR SERVICES	460,755	371,845	503,803	638,506	26.7
TOTAL OTHER REVENUE	<u>778,142</u>	<u>648,553</u>	<u>846,703</u>	<u>951,888</u>	<u>12.4</u>
UNREIMBURSED COSTS	349	3,459	0	5,152	100.0
ALLOCATED POSITIONS	6.00	6.00	6.00	6.00	0.0

Budget detail can be found on page SB-8 of the Schedules Section.

Mission / Program Discussion

Environmental Health’s mission is to protect and enhance the public’s health through the control of potentially harmful materials, organisms, and conditions that may cause illness and injury by unsafe or unsanitary conditions, through inspections, review of facility plans, and enforcement activities. The activities of the Division are mandated by the California Health and Safety Code, California Plumbing Code and various County ordinances.

Environmental Health conducts inspections of food facilities, body art facilities, onsite sewage disposal systems, water wells, monitoring wells, state small water systems, jail facilities, and public pools and spas. The Division may investigate issues related to vector control activities, and health and safety complaints. In addition, through the Certified Unified Program Agency (CUPA) budget unit (2-727), it conducts inspections and provides consultation to businesses that handle and store hazardous materials. The Division includes three primary programs:

Environmental Health Consumer Protection

The Consumer Protection Program’s mission is to prevent illness and injury caused by unsafe or unsanitary conditions through 1) inspections and enforcement activities, and 2) the review of plan applications for food facilities, body art facilities and pool construction.

Environmental Health Land Use

The Land Use Program lends support to the Development Services Department to ensure that land use permit entitlements granted by the County prevent health hazards and to mitigate environmental degradation resulting from improperly planned developments. The Land Use

Program reviews adopted land use development and construction projects referred to the Planning and Building Division relative to liquid waste and drinking water supplies.

Hazardous Materials Program

The description of the Hazardous Materials Program is included in the Certified Unified Program Agency (CUPA) budget unit (2-727).

Major Budget Changes

Services and Supplies

- \$38,000 Increase in Salaries and Benefits due to this budget unit's share of funding the Assistant Director position that was originally created in FY 2018-19
- \$35,493 Increase in Salaries and Benefits due to the negotiated 1% cost of living adjustment for related bargaining units

Intrafund Transfers

- \$34,002 Increase due to the CUPA charge in Environmental Health (shown as a negative expense)

Charges for Services

- \$111,453 Increase due to the Interfund Environmental Health allocation

Goals

In FY 2021-22, Environmental Health will continue to implement a new Food Facility Color Coded Placarding Program. Staff regularly contacts and prepares for inspection of individual water systems serving retail food facilities and state small water systems, evaluating the water test results and site conditions for safe drinking water compliance with the existing Health and Safety Code.

Recommended Budget

Recommended FY 2021-22 appropriations are \$957,040, which is an increase of \$110,337 (13%) over the FY 2020-21 Adopted Budget. There is no Net County Cost associated with this budget unit. Permit revenues and an Interfund transfer from the Health Fund (1991 Realignment funding) cover all costs of the Environmental Health program. The contribution from the Health Fund is recommended at \$581,006 an increase of \$111,453 (23.7%) over the FY 2020-21 Adopted Budget.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not use any fund balance.

**Development Services Department
 Certified Unified Program Agency (2-727)**

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0001 - GENERAL					
Unit Title: CUPA					Dept: 2727
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/18/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	24,225	22,031	40,012	49,707	24.2
INTRAFUND TRANSFERS	254,871	221,795	243,597	210,129	-13.7
NET BUDGET	279,096	243,826	283,609	259,836	-8.4
REVENUE					
INTERGOVERNMENTAL REVENUES	60,000	60,000	60,031	60,000	-0.1
CHARGES FOR SERVICES	219,098	187,194	223,578	202,412	-9.5
TOTAL OTHER REVENUE	279,098	247,194	283,609	262,412	-7.5
UNREIMBURSED COSTS	-2	-3,368	0	-2,576	100.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-10 of the Schedules Section.

Mission / Program Discussion

Certified Unified Program Agency (CUPA) is a program contained within the Environmental Health Division. CUPA is certified by the Secretary of the CalEPA to implement the CalEPA Unified Program elements in the Sutter County, including the incorporated cities within the County.

The purpose of CUPA is to prevent or mitigate damage to the health and safety of persons and the environment in Sutter County from the release, or threatened release, of hazardous materials. CUPA provides on-site inspections and consultations to businesses that handle and store hazardous materials. It also investigates hazardous materials complaints from the public. In the event of significant noncompliance, CUPA may enforce hazardous materials laws and regulations through an administrative enforcement order process under the authority of the Health and Safety Code and can refer cases to the District Attorney.

Major Budget Changes

There are no major budget changes for FY 2021-22.

Goals

In FY 2021-22 the CUPA Program will be responsible for regulating:

- Hazardous Materials Business Plans and Inventories (Business Plans)
- Hazardous Waste Generator and Onsite Hazardous Waste Treatment Programs (tiered permitting)
- Underground Storage Tank Program
- Aboveground Petroleum Storage Act (APSA) Program
- California Accidental Release Prevention (CalARP) Program
- Area Plans for hazardous materials emergencies
- Uniform Fire Code Hazardous Material Management Plan and Hazardous Material Inventory Statements

Recommended Budget

Recommended FY 2021-22 appropriations are \$259,836, which is a decrease of \$23,773 (8.4%) compared to the FY 2020-21 Adopted Budget. There is no Net County Cost associated with this budget unit as the net cost for this program is covered by permit revenue and grants.

This budget includes Intrafund CUPA-Environmental Health charges for staff services provided by the Environmental Health (2-725) budget unit.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0301 - COUNTY SERVICE AREA G			Dept: 0301		
Unit Title: COUNTY SERVICE AREA G					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/12/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	844,968	501,279	851,000	862,884	1.4
OTHER CHARGES	414	277	175	10,216	5,737.7
NET BUDGET	845,382	501,556	851,175	873,100	2.6
REVENUE					
TAXES	832,868	508,444	840,634	863,800	2.8
REVENUE USE MONEY PROPERTY	3,895	1,230	2,500	1,300	-48.0
INTERGOVERNMENTAL REVENUES	8,646	4,129	8,041	8,000	-0.5
TOTAL OTHER REVENUE	845,409	513,803	851,175	873,100	2.6
UNREIMBURSED COSTS	-27	-12,247	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-11 of the Schedules Section.

Purpose / Program Discussion

This budget unit represents County Service Area G, the area within Yuba City previously known as the Walton Fire Protection District. The County Service Area G budget unit is managed by the Development Services Department. Its purpose is to provide a means by which the County is able to record homeowner property taxes within the Walton District and transfer the funds to the City of Yuba City for services provided.

County Service Area G was established in May 2001 to provide fire protection services to the residents within the former Walton Fire Protection District area. Resulting from anticipated growth and annexation of this area by the City of Yuba City from the County over a 25-year period, the Walton Fire Protection District Dissolution Agreement was created and signed in May 2002. The Agreement transferred fire protection responsibilities in this area to the City of Yuba City.

This program was created as a pass-through of property tax and other revenue representing the unincorporated portion of CSA-G pursuant to the Dissolution Agreement.

Major Budget Changes

Other Charges

- \$10,115 Increase in IF A-87 Cost Plan charged to County functions

Recommended Budget

Recommended FY 2021-22 appropriations are \$873,100, which is an increase of \$21,925 (2.6%) over the FY 2020-21 Adopted Budget. There is no Net County Cost in this budget unit. All funding is provided through property taxes and interest.

Use of Fund Balance

The CSA-G fund typically does not carry any fund balance; it is strictly a pass-through budget. Funds are transferred to the City of Yuba City, leaving an estimated fund balance of \$0 as of July 1, 2021.

Development Services Department
 Planning and Building (2-724)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0001 - GENERAL					
Unit Title: PLANNING & BUILDING					Dept: 2724
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/18/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	849,199	788,844	759,595	1,325,161	74.5
SERVICES AND SUPPLIES	683,228	559,904	955,727	706,047	-26.1
OTHER CHARGES	30,673	33,615	34,025	34,025	0.0
INTRAFUND TRANSFERS	385,356	231,821	650,464	456,189	-29.9
OTHER FINANCING USES	6,725	6,521	6,997	7,190	2.8
NET BUDGET	1,955,181	1,620,705	2,406,808	2,528,612	5.1
REVENUE					
LICENSES, PERMITS, FRANCHISES	530,529	536,239	708,900	611,900	-13.7
INTERGOVERNMENTAL REVENUES	126,722	8,614	211,615	310,000	46.5
CHARGES FOR SERVICES	432,741	365,728	555,548	435,000	-21.7
OTHER FINANCING SOURCES	24,217	0	0	0	0.0
TOTAL OTHER REVENUE	1,114,209	910,581	1,476,063	1,356,900	-8.1
UNREIMBURSED COSTS	840,972	710,124	930,745	1,171,712	25.9
ALLOCATED POSITIONS	6.00	7.00	6.00	7.00	16.7

Budget detail can be found on page SB-12 of the Schedules Section.

Mission / Program Discussion

The Planning, Building, and Code Enforcement Divisions are reflected in this consolidated budget unit, managed by the Development Services Department.

The *Planning Division (program 24)* primarily is responsible for the administration of the County’s planning program as adopted by the Board of Supervisors through the Sutter County General Plan and Zoning Code preparing environmental documentation for projects pursuant to State law, administering the County’s Subdivision Ordinance, Williamson Act and Surface Mining and Reclamation Act programs and supporting the code enforcement program.

The *Building Inspection Division (program 31)* is responsible for the enforcement of a variety of California Codes (i.e. Building Code, Fire Code, Electrical Code, Plumbing Code, Mechanical Code, Green Building Code, Energy Code) as well as any applicable codes as adopted by Sutter County. Statutory authority is provided by California Health and Safety Code Sections 17920-17928 and 17960-17961. The Building Inspection Division’s operations include permit application and plans review, calculation of permit costs, inspections during the construction process, complaint investigations, support to other County departmental programs, and public education relative to building regulations and Special Flood Hazard Area criteria.

The *Code Enforcement Division (program 32)* is responsible for the prevention, detection, investigation, and enforcement of violations of statutes and ordinances regulating public health, safety, business activities and consumer protection, building standards, land-use, and general welfare through enforcement of County Ordinances. Statutory authority is provided by California Health and Safety Code Sections 17920-17928 and 17960-17961. The Code Enforcement Division is comprised of one full-time officer and a second officer that was approved in FY 2020-21.

Major Budget Changes

Salaries & Benefits

- \$90,466 Increase in Salaries and Benefits due to the addition of one full-time Code Enforcement Officer; approved in FY 2020-21
- \$59,518 Increase in Salaries and Benefits due to this budget unit's share of funding the Assistant Director position that was originally created in FY 2018-19
- \$395,098 Increase in Salaries and Benefits due to the direct allocation of the Technicians to the budget units they support

Services & Supplies

- (\$292,854) Decrease in Professional/Specialized Services related to the contract for implementing the Central Square (TrakIT) system being completed in FY 2020-21
- \$54,361 Increase due to the ISF IT Services Provided

Intrafund Transfers

- (\$201,452) Decrease due Intrafund Administration Services charges due to costs of technicians being allocated to the budget units they support

Revenues

- (\$94,500) Decrease in Construction Permits based on current fee schedule
- \$98,385 Increase in State Other Revenue for reimbursement of Planning grant work
- (\$156,870) Decrease in overall Charges for Services due to decreased revenue offsets of expenses related to Sutter Pointe project
- \$30,000 Increase associated with higher Code Enforcement revenue projected

Goals

In FY 2021-22, the Planning Division will review and process general plan and zoning applications, land divisions, use permits, variances, design review, development agreements, and other development-related requests in conformance with applicable state law requirements (i.e., CEQA – California Environmental Quality Act, SMARA – Surface Mining and Reclamation Act,

Development Services Department Planning and Building (2-724)

Neal Hay, Director

Williamson Act (The Agricultural Land Conservation Act), Subdivision Map Act, etc.) and code enforcement violations relative to the Zoning Code.

The Building Division will be committed to becoming a premier Building and Safety Department, dedicated to creating a vibrant, livable, and sustainable County for all citizens in the County while ensuring building and occupancy safety.

The Code Enforcement Division will provide support and inspection services for Planning, Fire Services, Building and Fire Code compliance, Flood Plain Management, Emergency Response, and Code Enforcement. The Division will also maintain a Code Enforcement case closure rate of 33% to signify the importance of the County's Zoning Code.

Recommended Budget

Recommended FY 2021-22 appropriations are \$2,528,612, which is an increase of \$121,804 (5.1%) over the FY 2020-21 Adopted Budget. The General Fund provides 46.3% of the financing for this budget unit and is increased by \$240,967 (25.9%) over the FY 2020-21 Adopted Budget.

The following personnel change is recommended, for no change in FTE:

- Funding one (1.0 FTE) Assistant Director position that was originally created in FY 2018-19 but unfunded every year since. The cost of this position is spread across Administration, Building / Planning / Code Enforcement, Engineering, Environmental Health, and Roads

Use of Fund Balance

The budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**Development Services Department
Road Fund (3-100)**

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0003 - ROAD					
Unit Title: ROAD					Dept: 3100
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/12/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	2,113,522	1,630,752	2,745,894	2,657,255	-3.2
SERVICES AND SUPPLIES	5,647,624	4,422,881	10,245,433	14,177,527	38.4
OTHER CHARGES	1,048,722	619,021	1,100,045	1,083,926	-1.5
CAPITAL ASSETS	692,364	134,833	850,000	4,323,974	408.7
INCREASES IN RESERVES	0	0	74,908	2,808,578	3,649.4
OTHER FINANCING USES	19,542	21,669	22,356	23,259	4.0
NET BUDGET	9,521,774	6,829,156	15,038,636	25,074,519	66.7
REVENUE					
TAXES	1,286,640	884,785	1,283,334	1,247,434	-2.8
LICENSES, PERMITS, FRANCHISES	71,346	27,107	76,600	35,000	-54.3
REVENUE USE MONEY PROPERTY	244,352	20,460	200,000	120,000	-40.0
INTERGOVERNMENTAL REVENUES	8,772,947	4,947,815	7,283,451	16,905,875	132.1
CHARGES FOR SERVICES	75,125	89,918	100	100	0.0
MISCELLANEOUS REVENUES	249,466	135,847	335,625	311,900	-7.1
OTHER FINANCING SOURCES	121,899	125,671	0	215,540	100.0
CANCELLATION OF OBLIGATED FB	0	0	5,859,526	6,238,670	6.5
TOTAL OTHER REVENUE	10,821,775	6,231,603	15,038,636	25,074,519	66.7
UNREIMBURSED COSTS	-1,300,001	597,553	0	0	0.0
ALLOCATED POSITIONS	28.00	28.00	28.00	29.00	3.6

Budget detail can be found on page SB-15 of the Schedules Section.

Mission / Program Discussion

The Road Fund budget unit is managed by the Development Services Department and contains four programs: Road Maintenance Program (43), Road Engineering Program (44), Road Capital Program (45) and SB1 Road Maintenance and Rehabilitation Act Program (46). The Road Fund contains a total of 29 allocated positions. The Fund provides resources to perform the inspection and maintenance of approximately 750 miles of County roads, bike and pedestrian ways, 89 bridges with a span exceeding 20 feet, 132 bridges / culverts with span less than 20 feet, and associated appurtenances such as striping delineation and signage.

The primary source of Road Fund revenues is the State Highway Users Tax Apportionment (HUTA). HUTA revenues are generated by a gas excise tax and, under California Law, may only be used for Road purposes. Other roadwork funding revenues, such as State Transportation Development Act, Federal Highways Administration grant, Road Maintenance and Rehabilitation Act (RMRA), and State transportation grant revenues are also placed in this fund. This budget unit is a separate fund in order to meet State requirements and restrictions on use.

Development Services Department

Road Fund (3-100)

Neal Hay, Director

Annually the Board of Supervisors approves the Road Plan as required by the State Streets & Highway Code Section 2007 to account for the use of monies from the Road Fund and to demonstrate to the citizens of Sutter County the prudent and efficient use of limited transportation funding. A copy of that approved plan is included as part of the Recommended Budget.

The staff in this division include the County's Road Crew and engineers who prepare work plans, administer state and federal funding, and assess the state of the County's infrastructure and respond to inquiries from citizens regarding all issues which concern the County's right-of-way.

A Road Commissioner is designated by the Board of Supervisors at their discretion. The position requires registration as a Professional Engineer in the State of California, and the Director of Development Services is the current designee. Under the authority of the Road Commissioner, in-house staff and equipment complete minor paved road repairs, unpaved road maintenance, bridge maintenance and minor repairs, culvert repair and maintenance, roadside drainage maintenance, roadside vegetation control, and signage and markings installation and maintenance.

The Capital Program of the Road Fund contains the major road preservation contracts as well as bridge replacement contracts. The Program funds portions of the contracted construction work using State and Federal highway program and grant revenues, and some one-time revenues, by the specific projects for which the revenues are designated.

Major Budget Changes

Salaries & Benefits

- \$97,620 Increase due to the addition of one (1.0 FTE) Public Works Engineering Technician II position
- \$31,489 Increase due to the promotion of one Public Works Engineer I (Flex) to an Associate Civil Engineer.
- (\$119,114) Decrease due to unfunding of one (1.0 FTE) Road Superintendent position
- \$20,000 Increase due to this budget unit's share of funding the Assistant Director position that was originally created in FY 2018-19

Services & Supplies

- \$4,172,864 Increase in Professional/Specialized Services for work associated with various bridge projects and including the Riego Baseline improvement project
- (\$130,650) Reduction in smaller departmental operating categories including Fuel & Oil
- (\$88,425) Decrease in ISF Vehicle Maintenance changes
- \$51,849 Increase in IF OH Cost Plan A-87 charges
- (\$65,217) Decrease in IF Engineering charges

Capital Assets

- \$3,859,474 Increase in Capital Assets – Structures & Improvements for the proposed Acacia Avenue Sutter Road Yard and Trowbridge Road Yard Rehabilitation
- (\$385,500) Decrease in Capital Assets–Vehicles and Equipment due to fewer planned purchases in FY 2021-22 over FY 2020-21

Development Services Department Road Fund (3-100)

Neal Hay, Director

Increases in Reserves

- 2,733,670 Increase in contributions to Obligated Fund Balance

Revenues

- (\$80,000) Decrease in Interest Apportionment revenue
- (\$94,461) Decrease in Federal FEMA Funds
- \$8,219,789 Increase in Federal Other Aid for Bridge Replacement projects
- \$72,000 Increase in State funding for the Local Roadway Safety Plan Development program
- \$1,467,013 Increase in State Highway Users Tax for various categories; including SB1
- \$215,540 Increase in Operating Transfers In for the Calpine Bogue Rd Improvement project
- \$379,144 Increase associated with a higher Cancellation of Fund balance in FY 2021-22 to fund planned projects

Goals

The FY 2021-22 Recommended Budget includes the following Road Plan projects as adopted by the Board of Supervisors:

Sutter County Pavement Management System Road Report							
FY 2021-22 TENTATIVE ROAD PLAN							
2/11/2020							
			INCOME SOURCE				
LINE	PROJECT	TOTAL PROJECT COST	SB 1	Gas Tax	SACOG Grant	State Funds	County Road Fund
BRIDGE/ROAD - DESIGN / RIGHT OF WAY / ENVIRONMENTAL SERVICES / MAINTENANCE							
1	RIEGO BASELINE IMPROVEMENT PROJECT	\$ 9,500,000.00			\$ 8,400,000.00		\$ 1,100,000.00
2	SANDERS ROAD BRIDGE REPLACEMENT	\$ 331,364.00	\$ 331,364.00				
3	MARK HOPKINS ROAD CULVERT REPLACEMENT	\$ 331,364.00	\$ 331,364.00				
4	ASSESSMENT OF COUNTY CULVERTS / BRIDGES	\$ 246,656.00					\$ 246,656.00
5	LOCAL ROAD SAFETY PLAN DEVELOPMENT	\$ 80,000.00				\$ 72,000.00	\$ 8,000.00
6	KEYS ROAD RAIL CROSSING	\$ 240,000.00				\$ 240,000.00	
7	SR99/OSWALD ROAD INTERSECTION IMPROVEMENTS	\$ 618,768.00					\$ 618,768.00
ROAD CONSTRUCTION PROJECTS							
8	FY2021-22 ADA CURB RAMPS	\$ 194,918.00		\$ 194,918.00			
9	BOGUE ROAD DRAINAGE SAFETY IMPROVEMENTS	\$ 215,540.00					\$ 215,540.00
10	GUARD RAIL PROJECT	\$ 75,825.00					\$ 75,825.00
ROAD CAPITAL PROJECTS							
12	ACACIA AVENUE ROAD YARD	\$ 2,429,737.00					\$ 2,429,737.00
13	TROWBRIDGE ROAD YARD REHABILITATION	\$ 1,429,737.00		\$ 1,348,208.00			\$ 81,529.00
PLAN ESTIMATE:		\$15,693,909.00	\$ 662,728.00	\$ 1,543,126.00	\$ 8,400,000.00	\$ 312,000.00	\$ 4,776,055.00

Because the construction season spans two fiscal years, the Recommended Budget includes funding and appropriations for the carryover of selected construction projects originally budgeted in the previous fiscal year and may contain portions of the previous fiscal year Road Plan.

Development Services Department

Road Fund (3-100)

Neal Hay, Director

Additionally, the Department is proposing a logistical change in operations for FY 2021-22. The existing truck yard is centrally located in Yuba City and currently behind the new Ampla Health facility which generates more traffic. The Department is proposing as an alternative two new capital projects which will create new logistical centers of two truck yards at different ends of the County. The first one will be designed and constructed for \$2,429,737 and located on the Acacia Ave road yard in Sutter. The second will be designed and constructed for \$1,429,737 and located at the Trowbridge Yard near Nicholas. The funding source for both of these projects will be Road Fund Balance.

Recommended Budget

Recommended appropriations are \$25,074,519, which is an increase of \$10,035,8830 (66.7%) from the FY 2020-21 Adopted Budget. There is no Net County Cost associated with this budget unit. The Road Fund budget unit does not receive any funding support from the General Fund.

The budget includes the following personnel requests, for a net change of one (1.0) FTE:

- Promote one Public Works Engineer I (Flex) to an Associate Civil Engineer (no change in FTE)
- Add one Public Works Engineering Technician II position (1.0 FTE)
- Unfund one Road Superintendent position (no change in FTE)
- Funding one Assistant Director position that was originally created in FY 2018-19 but unfunded every year since. The cost of this position is spread across Administration, Building / Planning / Code Enforcement, Engineering, Environmental Health, and Roads (no change in FTE in this budget unit)

Capital assets, recommended to be approved as of July 1, 2021, are recommended at \$4,323,974 as follows:

- \$132,000 4x4, 2 Ton, Regular Cab diesel pickup (Sign Maintenance special build)
- \$250,000 Super 10 Dump Truck
- \$12,500 Diesel Light Cart
- \$70,000 (2) Changeable Solar Powered Message Board
- \$2,429,737 Project #C223100004; Acacia Ave Sutter Road Yard design and construction
- \$1,429,737 Project #C223100005; Trowbridge Yard Rehabilitation design and construction

The State Highway Users Tax Apportionment (HUTA) revenues are based on current market conditions. The revenues from HUTA sections 2104, 2105, and 2106 fund most of the in-house road program, and HUTA section 2103 and RMRA funding is used to provide a portion of the major maintenance and rehabilitation programs in the Road Plan. State and Federal highway program and grant funds, when available, are also applied to this endeavor.

Annually, the County receives a portion of the Local Transportation Fund (LTF) under the Transportation Development Act (TDA). These funds are available for roadwork after public transportation needs have been met. Under an agreement with the Yuba-Sutter Transportation

Development Services Department

Road Fund (3-100)

Neal Hay, Director

Agency, an allocation of funds is made to the County, which is used for general road maintenance and repairs. The annual amount available depends on State revenues and is estimated at \$816,934 for FY 2021-22.

The County may also receive \$278,075 in State funds under a sub-program of Regional Surface Transportation Program (RSTP); an exchange for Federal funds. This is an annual amount provided to some counties and is being considered for elimination by the State.

Use of Fund Balance

The Road Fund contains the following Restricted Fund Balance accounts in the respective amounts as of July 1, 2020:

- Non-spendable Imprest Cash (Petty Cash): \$100
- Non-spendable Inventory: \$17,585
- Restricted - 5th Street Bridge Maintenance: \$141,081
- Restricted – FEMA/OES: \$70,000
- Restricted Fund Balance 31170 General Road: \$6,495,487
- Restricted Fund Balance 31190 SB1 RMRA: \$3,853,354

It is recommended that the Restricted 5th Street Bridge Maintenance fund balance be increased by \$5,000 each Fiscal Year, leaving an estimated June 30, 2021 ending balance of \$146,081. This reserve is maintained pursuant to an existing agreement with the City of Yuba City, the City of Marysville, and Yuba County. Each year, \$5,000 is placed into this account to pay for major maintenance projects affecting the 5th Street Bridge.

The projected estimates on June 30, 2021 are:

- Restricted Fund Balance 31170 General Road: \$6,505,253
- Restricted Fund Balance 31190 SB1 RMRA: \$4,157,549

The FY 2021-22 Recommended Budget includes the following cancellation of Restricted Fund Balance and/or increase in Obligated Fund Balance in the amount of: (Program 43-Road Maintenance decrease \$5,486,216), (Program 44-Road Engineer decrease \$111,078), (Program 45-Capital Improvement decrease \$762,013), for a total projected decrease to the General Road Fund restricted balance of \$6,359,307, which would leave an estimated balance in 31170 General Road on June 30, 2022 of \$145,946.

Program 46-SB1 RMRA projected increase of \$2,808,578, which would leave an estimated balance in 31190 SB1 RMRA on June 30, 2022 of \$6,966,127.

No changes are recommended for Non-Spendable Imprest Cash or Restricted FEMA/OES fund balances.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0001 - GENERAL				Dept: 3300	
Unit Title: TRANSPORTATION DEVELOPMENT					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/18/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
OTHER CHARGES	174,936	154,539	200,000	200,000	0.0
NET BUDGET	174,936	154,539	200,000	200,000	0.0
REVENUE					
TAXES	174,936	154,539	200,000	200,000	0.0
TOTAL OTHER REVENUE	174,936	154,539	200,000	200,000	0.0
UNREIMBURSED COSTS	0	0	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-19 of the Schedules Section.

Purpose / Program Description

This budget unit finances the County’s portion of the Yuba-Sutter Transit Authority (YSTA) for the residents of the unincorporated area of Sutter County. Funding for this program comes from the County’s share of State Transportation Development Act Funds. The State Transit Assistance component is allocated and provided directly to the YSTA. The Local Transportation Fund (LTF) component is allocated to the County for the unincorporated area. By agreement, a portion of the LTF annual allocation is used to finance subsidized YSTA transit services. The remainder, after ensuring there are no unmet transit needs, is credited as revenue directly to the Sutter County Road Fund budget unit (3-100) for road maintenance activities.

Major Budget Changes

There are no major budget changes for FY 2021-22.

Recommended Budget

Recommended appropriations for FY 2021-22 are \$200,000, which is the same amount as the FY 2020-21 Adopted Budget. There is no Net County Cost associated with this budget unit.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

Development Services Department County Consolidated Street Lighting District (0-340)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0340 - CO CONSOLIDATED ST LIGHT DIST				Dept: 0340	
Unit Title: CO CONSOLIDATED ST LIGHT DIST					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/12/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	35,963	27,337	42,830	50,058	16.9
OTHER CHARGES	2,690	4,736	22,938	9,890	-56.9
INCREASES IN RESERVES	0	0	42,496	35,362	-16.8
NET BUDGET	<u>38,653</u>	<u>32,073</u>	<u>108,264</u>	<u>95,310</u>	<u>-12.0</u>
REVENUE					
TAXES	75,919	47,072	77,518	76,485	-1.3
REVENUE USE MONEY PROPERTY	35,158	4,086	30,000	18,000	-40.0
INTERGOVERNMENTAL REVENUES	784	379	746	825	10.6
TOTAL OTHER REVENUE	<u>111,861</u>	<u>51,537</u>	<u>108,264</u>	<u>95,310</u>	<u>-12.0</u>
UNREIMBURSED COSTS	-73,208	-19,464	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-20 of the Schedules Section.

Purpose

The County Consolidated Street Lighting District is responsible for the maintenance and operations of streetlights within the District.

The Development Services Department is responsible for the management of this budget unit and that portion of the District located in the unincorporated area. The City of Yuba City manages that portion of the District within the City limits and maintains its own budget unit for that purpose. The District continues as a single entity with the City and the County administering their respective areas of responsibility. The fund assets of the corporate District are the combination of the portions maintained by the City and the County.

The County Consolidated Street Lighting District consolidates over 40 smaller benefit areas and finances the maintenance and operation of streetlights within the unincorporated area of Sutter County. The County Consolidated Street Lighting District is supported by ad valorem property taxes (as opposed to benefit assessments) on properties within the district.

The City of Yuba City has responsibility for approximately 40% of the District geographic territory and provides for the operation and maintenance of those streetlights that now fall within the City limits. Current tax revenues are also apportioned to the City for the operations, maintenance, and improvements to these facilities. At this time, the County portion of the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights

Development Services Department County Consolidated Street Lighting District (0-340)

Neal Hay, Director

located in the District.

In FY 2016-17, Pacific Gas and Electric completed an LED head conversion project to replace all existing High Pressure Sodium streetlights with energy efficient LED streetlights. The cost of the project was funded by Pacific Gas and Electric at no direct cost to the County or the District. In approximately 1-2 years, the electric rate for the affected streetlights will be lowered after the construction costs have been recovered.

Major Budget Changes

There are no major budget changes for FY 2021-22.

Recommended Budget

Recommended FY 2021-22 appropriations are \$95,310 which is a decrease of \$12,639 (12%) over FY 2020-21. There is no Net County Cost associated with this budget unit. The District receives its funding from ad valorem property taxes on properties within the district.

Use of Fund Balance

This fund contains a Restricted Fund Balance in the amount of \$1,589,015 as of July 1, 2020. It is estimated the Restricted Fund Balance will equal \$1,630,568 at July 1, 2021.

The FY 2021-22 Recommended Budget includes an increase to Fund Balance in the amount of \$35,362.

Development Services Department
 Urban Area Residential Street Lighting District (3-000)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 3000 - URBAN AREA RESIDENT ST LIGHTNG				Dept: 3000	
Unit Title: URBAN AREA RESIDENT ST LIGHTNG					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/12/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	12,999	10,947	20,183	28,427	40.8
OTHER CHARGES	727	1,635	16,538	4,712	-71.5
NET BUDGET	13,726	12,582	36,721	33,139	-9.8
REVENUE					
TAXES	16,509	9,634	17,000	17,000	0.0
REVENUE USE MONEY PROPERTY	7,872	891	7,000	4,000	-42.9
CANCELLATION OF OBLIGATED FB	0	0	12,721	12,139	-4.6
TOTAL OTHER REVENUE	24,381	10,525	36,721	33,139	-9.8
UNREIMBURSED COSTS	-10,655	2,057	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-21 of the Schedules Section.

Purpose

The Urban Area Residential Street Lighting District is responsible for the operation and maintenance of streetlights within the District. The Development Services Department is responsible for the management of this budget unit and District.

The Urban Area Residential Street Lighting District finances the operation and maintenance of streetlights within the District serviced by Sutter County. The Urban Area Residential Street Lighting District is supported by benefit assessments that are applied to properties within the District. Assessment rates are capped, but may be adjusted within the cap if necessary within the provisions of Proposition 218.

The District includes seven subdivisions: three in the community of Sutter, one west of George Washington Boulevard, one in the north Yuba City area, one in Century Park, and one near Bogue Road and Highway 99. At this time, the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights located in the District.

In FY 2016-17, Pacific Gas and Electric completed a LED head conversion project to replace all existing High Pressure Sodium streetlights with energy efficient LED streetlights. The cost of the project was funded by Pacific Gas and Electric at no direct cost to the County or the District. In approximately 2-3 years, the electric rate for the affected streetlights will be lowered after the construction costs have been recovered.

Development Services Department Urban Area Residential Street Lighting District (3-000)

Neal Hay, Director

Ongoing expenses are for utilities, repairs, and staff administration. Staff expenses include efforts to incorporate lighting data into the County's Geographic Information System (GIS).

Major Budget Changes

There are no major budget changes for FY 2021-22.

Recommended Budget

Recommended FY 2021-22 appropriations are \$33,139, which is a decrease of \$3,582 (9.8%) over the FY 2020-21 Adopted Budget. There is no Net County Cost associated with this budget unit.

Use of Fund Balance

The Urban Area Residential Street Lighting District fund contains a Restricted Fund Balance in the amount of \$353,061 as of July 1, 2020. It is estimated the Restricted Fund Balance will be \$348,285 on July 1, 2021.

The FY 2021-22 Recommended Budget includes a cancellation of Restricted Fund Balance in the amount of \$13,181

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0001 - GENERAL				Dept: 1922	
Unit Title: WATER RESOURCES					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/18/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	2,112	352	2,112	0	-100.0
SERVICES AND SUPPLIES	36,249	426,006	717,742	489,211	-31.8
OTHER CHARGES	2,039	0	0	0	0.0
INTRAFUND TRANSFERS	262,805	201,903	244,355	300,654	23.0
OTHER FINANCING USES	3,340	3,745	3,746	3,902	4.2
NET BUDGET	<u>306,545</u>	<u>632,006</u>	<u>967,955</u>	<u>793,767</u>	<u>-18.0</u>
REVENUE					
LICENSES, PERMITS, FRANCHISES	4,820	8,475	9,605	9,040	-5.9
INTERGOVERNMENTAL REVENUES	52,054	50,246	638,000	444,912	-30.3
CHARGES FOR SERVICES	175,793	119,606	194,861	192,100	-1.4
MISCELLANEOUS REVENUES	66,461	0	37,000	104,000	181.1
TOTAL OTHER REVENUE	<u>299,128</u>	<u>178,327</u>	<u>879,466</u>	<u>750,052</u>	<u>-14.7</u>
UNREIMBURSED COSTS	7,417	453,679	88,489	43,715	-50.6
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-22 of the Schedules Section.

Mission / Program Discussion

Development Services staff plan and implement water resources programs such as ground water management, regional water/wastewater treatment, integrated regional water management, drainage, local grading oversight, and floodplain management in accordance with the provisions of Federal and State programs, laws, and regulations. The ongoing activities of Water Resources are funded by the Sutter County Water Agency (SCWA), SCWA Zones, Rio Ramaza Wastewater Fund, Waterworks District #1 (WWD1), and the General Fund.

A reduction of the concentration of arsenic in the drinking water provided by WWD#1 in the town of Robbins is required by new Federal Standards. In Fiscal Year 2012, Water Resources staff managed a state grant for the Robbins Arsenic Remediation Feasibility Study, which was completed in the fall of 2015. In December 2019, the Department completed a construction project which included the installation of water meters in the community and was funded through a state grant. The project was a key component of the County's efforts to more effectively manage the consumption of water. Pending a decision from the California Public Utilities Commission, a transfer of the water system to Golden State Water Company was scheduled to occur during FY 2020-21 but now may occur in FY 2021-22. Should the transfer not take place, WWD#1 may remain responsible for the operation, maintenance and compliance of the system.

Major Budget Changes

Service & Supplies

- (\$231,722) Decrease due to decrease Professional/ Specialized Services related to consultant work regarding the Sustainable Groundwater Management Act (SGMA)

Intrafund Transfers

- \$70,131 Increase due to Intrafund Engineering allocation change

Revenues

- (\$193,088) Decrease in State grant revenues related to grant obtained for SGMA

Goals

During FY 2021-22, Engineering staff will perform the following duties in support of the County's Water Resources:

- Planning and coordinating drainage studies and improvements, including new development reviews
- Developing groundwater management plans
- Floodplain management
- Managing the NPDES storm water permit
- Wastewater engineering for WaterWorks District #1 and Rio Ramaza

Recommended Budget

Recommended appropriations are \$793,767, which is a decrease of \$174,188 (18%) compared to the FY 2020-21 Adopted Budget. The General Fund provides 5.5% of the financing for this budget unit, which is a decrease of \$44,774 (50.6%) compared to the FY 2020-21 Adopted Budget.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

Development Services Department Flood Control (1-923)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0001 - GENERAL					
Unit Title: FLOOD CONTROL					Dept: 1923
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/18/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	24,000	24,000	28,500	28,500	0.0
NET BUDGET	24,000	24,000	28,500	28,500	0.0
UNREIMBURSED COSTS	24,000	24,000	28,500	28,500	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-24 of the Schedules Section.

Purpose

The primary function of this budget unit is to appropriate the funding to support flood control efforts in Sutter County. The majority of expenditures in this unit are to support the Sutter-Butte Flood Control Agency (SBFCA) and to provide payments to support activities for Federal advocacy efforts to obtain funding for levee and flood control improvements.

This budget unit serves as a mechanism to provide reimbursement to SBFCA for Sutter Basin Feasibility Study activities initiated in 2000 by the United States Army Corps of Engineers and recently completed.

SBFCA was formed by the Sutter-Butte Joint Powers Agreement (JPA) for the purpose of jointly exercising the powers of its members to provide flood control and protection. In December 2007, Sutter County, Sutter County Water Agency, Butte County, City of Yuba City, City of Live Oak, City of Biggs, City of Gridley, Levee District 1, and Levee District 9 signed a JPA establishing SBFCA. The members agreed to have the power and authorization to control and conserve waters for the protection of life and property that would or could be damaged by inundation caused by still or flowing water. This budget unit supports SBFCA by allocating State monies to SBFCA.

The United States Army Corps of Engineers Sutter Basin Feasibility Study was initiated in 2000. The local share of this project is currently estimated to be \$2.8 million, of which \$2.05 million will be met using a Proposition 13 "Safe Drinking Water, Clean Water, Watershed Protection and Flood Protection Act of 2000" grant.

This budget unit appropriates \$28,500 for costs incurred by Federal representatives that are actively advocating for funding for levee improvements and flood control related projects in Sutter County.

Major Budget Changes

There are no major budget changes for FY 2021-22.

Recommended Budget

Recommended FY 2021-22 appropriations are \$28,500, which is the same amount as the FY 2020-21 Adopted Budget. The General Fund provides 100% of the financing for this budget unit.

Use of Fund Balance

The General Fund contains a Fund Balance commitment for Flood Control. The balance of this account was \$1,388,000 as of July 1, 2020. The Adopted Budget for FY 2021-22 did not include an increase to this Committed Fund Balance, and it is estimated that the fund balance will remain the same.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0320 - SUTTER COUNTY WATER AGENCY					
Unit Title: SUTTER COUNTY WATER AGENCY					Dept: 0320
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/18/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	134	131	175	146	-16.6
OTHER CHARGES	171,333	113,982	182,745	184,894	1.2
INCREASES IN RESERVES	0	0	0	1,560	100.0
NET BUDGET	171,467	114,113	182,920	186,600	2.0
REVENUE					
TAXES	176,110	111,272	170,900	179,000	4.7
REVENUE USE MONEY PROPERTY	4,518	738	3,800	2,000	-47.4
INTERGOVERNMENTAL REVENUES	1,870	916	1,800	1,800	0.0
MISCELLANEOUS REVENUES	4,015	2,436	2,700	3,800	40.7
CANCELLATION OF OBLIGATED FB	0	0	3,720	0	-100.0
TOTAL OTHER REVENUE	186,513	115,362	182,920	186,600	2.0
UNREIMBURSED COSTS	-15,046	-1,249	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-25 of the Schedules Section.

Mission / Program Discussion

The Sutter County Water Agency (SCWA) was created by the Sutter County Water Agency Act of the California State Legislature, as described in Chapter 86 of the California State Water Code and is managed by the Development Services Department.

The Agency boundary encompasses all territory lying within the exterior boundaries of the County of Sutter and is governed by a Board of Directors. The Board of Supervisors of the County is the ex-officio Board of Directors of the Agency.

The SCWA has the authority to:

- Control drainage waters within the agency
- Control flood and storm waters, and divert and transport such waters for beneficial uses
- Save or conserve in any manner all or any such waters
- Protect the watercourses, watersheds, public highways, and life and property within the agency from damage created by any such drainage or flood and storm waters

The major source of revenue for the SCWA is County-wide ad valorem tax revenues for the general functions of the SCWA. Since 1975, the SCWA has also created and administered drainage Zones

of Benefit for specific areas within the County.

Zones 2(0-324), 4-8(0-326, 0-327, 0-328, 0-329, 0-330), and 11(0-332), 12(0-333), 13(0-334) provide for the collection of development fees and construction of capital improvements to accommodate existing and future storm water runoff, particularly that created by new development. These have separate funds for accruing drainage connection/development fee revenues and expensing capital improvements.

Zones 4-9 have maintenance assessments for the operations and maintenance of drainage structures and facilities benefitting those zones. Zone 9 has a separate fund, Fund (0-331). Zones 4-8's maintenance assessments are deposited directly into the Live Oak Canal Operations and Maintenance Fund (0-321), for maintenance of its tributaries and appurtenances.

The SCWA currently has no assigned staff and its functions are performed by County staff in the Engineering Services (1-920) budget unit. The equipment costs for the engineering staff performing water resources management and floodplain management tasks are funded within the Water Resources budget unit (Interfund Water Agencies account) and charged to this budget unit through the Interfund Water Resources account.

In FY 2020-21 the SCWA contracted for improvements to the Live Oak Drainage Canal as a result of the study completed in the spring of 2018 by West Yost & Associates. The project installed flow control measuring devices to improve the County's data collection during storm events. Additional projects to address localized improvements are planned to enhance the performance of the drainage system.

Major Budget Changes

There are no major budget changes for FY 2021-22.

Recommended Budget

Recommended FY 2021-22 appropriations are \$186,600, which is an increase of \$3,680 (2.0%) when compared to the FY 2020-21 Adopted Budget. This budget contains only routine maintenance in the zones, no projects. There is no Net County Cost associated with this budget unit.

Use of Fund Balance

The Sutter County Water Agency fund contains a Restricted Fund Balance in the amount of \$180,587 as of July 1, 2020. It is estimated that the Restricted Fund Balance will equal \$178,262 on July 1, 2021.

The FY 2021-22 Recommended Budget includes an increase in Obligated Fund Balance of \$1,560

Development Services Department
 Live Oak Canal Operations Fund (0-321)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0321 - LO CANAL OPERATIONS & MAINTENC				Dept: 0321	
Unit Title: LO CANAL OPERATIONS & MAINTENC					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/18/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	65,445	42,138	117,025	125,700	7.4
OTHER CHARGES	933	640	871	1,014	16.4
CAPITAL ASSETS	0	36,989	0	249,066	100.0
INCREASES IN RESERVES	0	0	7,107	1,986	-72.1
NET BUDGET	66,378	79,767	125,003	377,766	202.2
REVENUE					
TAXES	123,743	74,812	120,403	125,700	4.4
REVENUE USE MONEY PROPERTY	5,940	883	4,600	3,000	-34.8
OTHER FINANCING SOURCES	0	0	0	249,066	100.0
TOTAL OTHER REVENUE	129,683	75,695	125,003	377,766	202.2
UNREIMBURSED COSTS	-63,305	4,072	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-27 of the Schedules Section.

Purpose / Program Discussion

Maintenance of the Live Oak Canal is the responsibility of the Sutter County Water Agency (SCWA) and is managed by the Development Services Department. The canal drains the west Yuba City area into the State drain on the east side of the Sutter Bypass. The Live Oak Canal Operations Fund was established by resolution of the Sutter County Water Agency (SCWA) in March 2013. This separate fund was created for the operations and maintenance of the Live Oak Canal, its open channel tributaries and appurtenances. Tax assessment revenues for operations and maintenance are collected and deposited directly into this fund. The use of this fund separates the operations and maintenance funds from capital funds derived from drainage connection (or impact fees) collected for new development impacts. These fees remain in each individual zone fund. The operations and maintenance assessments can then be transferred as needed to the Water Resources (1-922) budget unit to support maintenance activities along the Live Oak Canal. Currently assessments are levied for SCWA Benefit Zones 4 through 8.

The Live Oak Canal Operations fund currently has no assigned staff and its functions are performed by County positions allocated in the Road Fund (3-100) and Engineering Services (1-920) budget units. Personnel, supplies, and equipment costs for the operation and maintenance tasks are funded within the Road Fund budget unit (3-100) and charged to this budget unit through the Professional Specialized Services account. Capital improvement projects are recorded in this Fund and are offset/reimbursed by the Zones of Benefit 4-8.

Major Budget Changes

Capital Assets

- \$192,710 Increase due to scheduled capital project for pipe replacement and excavation work

Other Financing Sources

- \$249,066 Increase for Operating Transfers in from Zones of Benefit 4-8 to offset/reimburse for the capital project work

Recommended Budget

Recommended appropriations are \$377,766, which is an increase of \$252,763 (202.2%) when compared to the FY 2020-21 Adopted Budget. There is no Net County Cost in this budget unit. All funding is provided through tax assessments.

Capital assets are recommended as follows:

- \$249,066 Pipe replacement and excavation work for Zones of Benefit 4-8

Use of Fund Balance

The Live Oak Canal Operations fund contains a Restricted Fund Balance in the amount of \$279,125 as of July 1, 2020. It is estimated the Restricted Fund Balance will equal \$236,161 on July 1, 2021.

The FY 2021-22 Recommended Budget includes an Increase in Obligated Fund Balance of \$1,986.

**Development Services Department
Rio Ramaza Wastewater Fund (0-395)**

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 0395 - RIO RAMAZA COMMUNITY SRVC DIST				Dept: 0395	
Unit Title: RIO RAMAZA COMMUNITY SRVC DIST					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/12/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	29,361	19,037	49,486	57,281	15.8
OTHER CHARGES	263	237	424	461	8.7
NET BUDGET	<u>29,624</u>	<u>19,274</u>	<u>49,910</u>	<u>57,742</u>	<u>15.7</u>
REVENUE					
TAXES	3,469	1,904	3,400	3,400	0.0
FINES, FORFEITURES, PENALTIES	783	-1	0	0	0.0
REVENUE USE MONEY PROPERTY	3,049	284	3,000	1,500	-50.0
INTERGOVERNMENTAL REVENUES	37	16	100	100	0.0
CHARGES FOR SERVICES	4,644	3,740	4,660	3,960	-15.0
CANCELLATION OF OBLIGATED FB	0	0	38,750	48,782	25.9
TOTAL OTHER REVENUE	<u>11,982</u>	<u>5,943</u>	<u>49,910</u>	<u>57,742</u>	<u>15.7</u>
UNREIMBURSED COSTS	17,642	13,331	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-29 of the Schedules Section.

Purpose / Program Discussion

The Rio Ramaza Wastewater Fund (RRWF) was originally established to provide sewer and water service to the Rio Ramaza Mobile Home Park. These utility services were assumed by Sutter County when the Rio Ramaza Community Services District was dissolved by resolution of the Local Agency Formation Commission on April 12, 1972. In 1992, individual wells for the remaining nine service connections were installed using Community Development Block Grant funding and the community water system was shut down. Only wastewater service is currently provided to the community of Rio Ramaza. This budget unit is funded by both monthly user fees and local ad valorem tax revenues on the parcels in the Rio Ramaza subdivision. The Rio Ramaza Subdivision is located on the southern edge of Sutter County, just north of the Sacramento International Airport.

This budget unit is administered by the Development Services Department. County staff provided required services in the past, however at the end of FY 2018-19 this changed to contracted services and will continue into FY 2021-22.

The RRWF provides resources to operate and maintain a wastewater collection system with collection mains and a pumping station. The plant consists of an evaporation pond and operates under the California Central Valley Regional Water Quality Control Board Waste Discharge Requirements Order #88-012. The Sutter County Development Services Department provides

Development Services Department

Rio Ramaza Wastewater Fund (0-395)

Neal Hay, Director

State certified personnel, through contracted services, to manage and operate the system. Those costs are charged to the RRWF.

The RRWF receives revenues from user fees, currently at \$55.00 per residence (equivalent dwelling unit), per month. Additionally, there is an ad valorem property tax on all parcels in the park. The annual user fees and tax revenues are less than the costs to operate the system. However, the fund still has a balance from the proceeds of the dissolved Community Services District that is reduced every year to operate the system.

Most of the properties served in the Subdivision are vacant and many are owned by Sacramento County. Seven active accounts remain in the system. Due to the subdivision's location along the flight path of the airport, the Sacramento County Board of Supervisors allocates funds to the Sacramento Metro Airport Authority for the acquisition of all properties in the Rio Ramaza Subdivision. Properties are to be acquired only when the property owner wishes to sell.

Major Budget Changes

There are no major budget changes for FY 2021-22.

Recommended Budget

Recommended appropriations for FY 2021-22 are \$57,742, which is an increase of \$7,832 (15.7%) when compared to the FY 2020-21 Adopted Budget. There is no Net County Cost from this budget unit.

Use of Fund Balance

The Rio Ramaza Wastewater Fund contains a Restricted Fund Balance in the amount of \$129,055 as of July 1, 2020. It is estimated the Restricted Fund Balance will equal \$95,428 on July 1, 2021.

The FY 2021-22 Recommended Budget includes a Cancellation of Fund Balance in the amount of \$48,688.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2021-2022					
Fund: 4400 - SUTTER CO WATERWORKS DIST #1				Dept: 4400	
Unit Title: SUTTER CO WATERWORKS DIST #1					
	2019-2020 Actual Expenditure	2020-2021 YTD as of 05/19/2021	2020-2021 Adopted Budget	2021-2022 CAO Recommended	2020-2021 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	-15,374	0	0	0	0.0
SERVICES AND SUPPLIES	235,509	270,613	226,726	293,805	29.6
OTHER CHARGES	35,334	16,312	17,595	33,375	89.7
CAPITAL ASSETS	164,376	17,658	44,000	162,726	269.8
NET BUDGET	419,845	304,583	288,321	489,906	69.9
REVENUE					
FINES, FORFEITURES, PENALTIES	-7,220	0	0	0	0.0
REVENUE USE MONEY PROPERTY	-4,985	-1,784	3,100	2,842	-8.3
INTERGOVERNMENTAL REVENUES	1,060,615	13,982	79,000	55,050	-30.3
CHARGES FOR SERVICES	248,190	191,016	206,221	254,135	23.2
MISCELLANEOUS REVENUES	3,425	0	0	0	0.0
CANCELLATION OF OBLIGATED FB	0	0	0	177,879	100.0
TOTAL OTHER REVENUE	1,300,025	203,214	288,321	489,906	69.9
UNREIMBURSED COSTS	-880,180	101,369	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-31 of the Schedules Section.

Purpose / Program Discussion

The original water system in the community of Robbins was designed, installed, and maintained by the Sutter Basin Corporation (the company that created the subdivision of Robbins). Wastewater was disposed of using private septic systems. At the request of the Sutter Basin Corporation, the Sutter County Waterworks District No. 1 was formed in 1986 for the purpose of upgrading water service infrastructure. In 1998, due to the inability of the septic services to properly operate in a high ground water environment, the District expanded its services to include sewer service. The Sutter County Waterworks District No. 1 (District) is responsible for providing water and wastewater service to the community of Robbins. The District is a separate but dependent district and the Sutter County Board of Supervisors sits as its Board of Directors. The budget unit operates as a separate fund and reflects the cost of operating and maintaining the wastewater system at the Community of Robbins.

Major Budget Changes

Overall, the changes outlined below are due to the expected transfer of the water system to Golden State Water Company not taking place FY 2020-21.

Expenditures

Services & Supplies

- \$67,079 Overall increase in Professional & Specializes Services and Utilities to continue to provide services for the water system

Other Charges

- \$15,153 Increase associated with IF OH A-87 Cost Plan

Capital Assets

- (\$44,000) Decrease associated with not budgeting any capital assets in FY 2021-22
- \$162,726 Increase associated with budgeting for depreciation in FY 2021-22

Revenues

- (\$23,950) Reduction in State Grant revenues associated with the infrastructure upgrade project and its completion
- \$48,300 Increase due to anticipating a full year of Water Service revenue
- \$177,879 Increase due to Cancellation of Fund Balance due to projected Net Assets sufficiently covering the budgeting of depreciation in FY 2021-22

Recommended Budget

Recommended appropriations are \$489,906, which is an increase of \$201,585 (69.9%) when compared to the FY 2020-21 budget. This increase is reflective of the transfer of the water system to Golden State Water Company, which did not take place in FY 2020-21. The budget reflects the total expenditures associated with Operations & Maintenance, and Structure Improvements/Capital Expenses. There is no Net County Cost in this budget unit.

The majority of the District's expenses has been associated with maintenance, operations and administrative costs, such as performing utility billing and accounting services.

Approved service rates do not generate enough operating revenue to cover the non-cash Depreciation Expenses of \$36,658 and \$126,069 for the water and wastewater systems respectively. Historically, the replacement costs for infrastructure have been provided by State grants.

Use of Fund Balance

This fund contains a Net Assets Balance in the amount of \$2,717,765 as of July 1, 2020, including investment in fixed assets. It is estimated that the Net Assets Balance will be \$2,700,729 on July 1, 2021. Historically, Net Assets has been sufficient to cover depreciation at year end, but not at the beginning of the budget cycle. Therefore, FY 2021-22 contains the budgeting of \$177,879 Cancellation of Obligated Fund Balance to cover the budgeting of depreciation.