



SUTTER COUNTY

DEVELOPMENT SERVICES DEPARTMENT

Building Inspection
Code Enforcement

Engineering/Water Resources
Environmental Health/CUPA

Planning
Road Maintenance

Water Efficient Landscape Worksheet

Permit Number: _____ Total Landscape Area = _____
APN: _____ Total Site Area = _____

Check the following as it applies to the landscape portion of the project:

Part A - Exempt _____ Part B - 500 – 2,500 Square Feet _____ Part C - Over 2,500 Square Feet _____

The landscape worksheet shall be returned at the completion of the landscape installation. A final inspection, by County staff, is required to verify the installation of the landscape and irrigation system prior to final inspection of associated permit(s).

Part A – Exemption. The following landscapes are exempt from the County’s WELO ordinance. If your landscape is one of these, please check the box and sign below:

- Landscape under 500 square feet/No landscapes proposed.
- Registered local, state or federal historical sites.
- Ecological restoration projects that do not require a permanent irrigation system.
- Mined-land reclamation projects that do not require a permanent irrigation system.
- Existing plant collections, as part of botanical gardens and arboretums open to the public.
- All real property located within the boundaries of the Placer County Tahoe Basin Area Plan.

Property Owner

“I/we certify that I/we will not install landscaping (greater than 500 square feet) after the final of the building permit. I/we understand that an unpermitted landscape installation, associated with a building permit project, will be subject to enforcement actions by the county.”

Signature

Date

Part B- Prescriptive Compliance (Landscapes between 500 square feet and 2,500 square feet)

Required Submittal:

Plan Set Page Number or Attached

- | | | |
|----|---|-------|
| 1. | Landscape and Irrigation Design Plan | _____ |
| 2. | Irrigation Schedule | _____ |
| 3. | Landscape and Irrigation Maintenance Schedule | _____ |
| 4. | Certificate of Completion | _____ |
| 5. | Certificate of Installation | _____ |

Part C – Full Documentation (Landscapes over 2,500 square feet)

Required Submittal:

Plan Set Page Number or Attached

- | | | |
|-----|---|-------|
| 1. | Landscape Design Plan* | _____ |
| 2. | Irrigation Design Plan* | _____ |
| 3. | Grading Design Plan* | _____ |
| 4. | Water Efficient Landscape Calculations | _____ |
| 5. | Soil Management Report | _____ |
| 6. | Irrigation Schedule | _____ |
| 7. | Landscape and Irrigation Maintenance Schedule | _____ |
| 8. | Irrigation Audit Report | _____ |
| 9. | Certificate of completion | _____ |
| 10. | Certificate of Installation | _____ |

**Documents shall contain the appropriate compliance statement and bear the signature of a licensed professional.*

Certificate of Completion *(to be submitted after installation of project)*

Project Information		
Permit Number Associated with Landscape Project:	Date:	
Project Name:		
Name of Project Applicant:		
Title:	Telephone:	
Company:		
Street Address:		
City:	State:	Zip:
Email Address:		

Property Owner or his/her Designee		
Name:		
Title:	Telephone:	
Company:		
Street Address:		
City:	State:	Zip:
Email Address:		

Please answer the questions below:

- A. Date the Landscape Documentation Package was submitted to the County: / /
- B. Date the Landscape Documentation was approved by the County: / /

Property Owner

"I/we certify that I/we have received copies of all the documents within the Landscape Documentation Package and the Certificate of Completion and that it is our responsibility to see that the project is maintained in accordance with the Landscape and Irrigation Maintenance Schedule."

Signature

Date

Certificate of Installation *(to be submitted after installation of project)*

"I/we certify that based upon periodic site observations, the work has been substantially completed in accordance with the ordinance and that the landscape planting and irrigation installation conform with the criteria and specifications of the approved Landscape Documentation Package."

Signature ¹

Date

Name (print)

Total Landscape Area

Title:		Telephone:	
License No. or Certificate No.			
Company:			
Street Address:			
City:		State:	Zip:
Email Address:			

Required Final Submissions:

1. Irrigation Scheduling
2. Schedule of Landscape and Irrigation Maintenance
3. Landscape Irrigation Audit Report *(Landscapes over 2,500 square feet)*
4. Soil Management Report *(Landscapes over 2,500 square feet)*

¹ Signer of the Landscape Design Plan, signer of the Irrigation Plan, or a licensed landscape contractor.