

NOTARY JOURNAL SEARCH FORM

Please read instructions.

Sutter County Clerk-Recorder

433 Second Street, Yuba City, CA 95991

www.suttercounty.org



1. Complete the NOTARY JOURNAL SEARCH FORM and submit by email, fax, or mail.
Mail: 433 Second St, Yuba City, CA 95991
Fax: (530) 822-7214
Email: ClerkRecorder@co.sutter.ca.us
2. Once received, requests may take 3 to 5 days to process, and you will be notified by phone or email of the search results.
3. Once the search is complete, the records will be available for viewing at our office for one week after notification.

Please note, per Government Code 26831 and 26854 the following fees apply:

FEES	
Notary Journal Search	\$5.00 per name
Photocopy	\$3.25/Page

SEARCH REQUEST *(provide as much information as you can):*

Notary Name _____

Commission Number _____ Commission Expiration _____

Additional Information:

REQUESTOR'S CONTACT INFORMATION:

Name *(and Agency Name if applicable)* _____ Phone Number _____

Email Address _____ Phone / Email _____
Preferred Contact Method (circle one)

Street Address _____

City _____ State _____ Zip _____

SEARCH RESULTS:

DATE REQUEST RECEIVED: _____

Commission Number _____ Commission Start Date _____

Bonds _____ Bond Start Date _____

Journals found? _____ # of Books _____ Date Retrieved _____

Box and Location:

Search completed by _____ Date _____