



Development Services



Section B

Road crew responsibilities include County roads and County drainage systems.

Development Services Department Administration (2-721)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0001 - GENERAL					
Unit Title: DEVELOPMENT SERVICES ADMIN					Dept: 2721
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	892,931	764,861	1,067,934	1,146,057	7.3
SERVICES AND SUPPLIES	109,577	59,697	95,177	121,851	28.0
OTHER CHARGES	0	50	25	100	300.0
INTRAFUND TRANSFERS	-315,941	-179,178	-488,906	-569,286	16.4
OTHER FINANCING USES	6,067	6,572	6,685	7,343	9.8
NET BUDGET	692,634	652,002	680,915	706,065	3.7
REVENUE					
LICENSES, PERMITS, FRANCHISES	7	18	0	0	0.0
CHARGES FOR SERVICES	329,037	118,253	376,403	434,335	15.4
MISCELLANEOUS REVENUES	43,970	19,339	59,935	70,357	17.4
TOTAL OTHER REVENUE	373,014	137,610	436,338	504,692	15.7
UNREIMBURSED COSTS	319,620	514,392	244,577	201,373	-17.7
ALLOCATED POSITIONS	11.00	13.00	14.00	14.00	0.0

Budget detail can be found on page SB-1 of the Schedules Section.

Mission / Program Discussion

The Development Services Department directly serves the public by providing a one-stop development center and is responsible for the following functions: Building Permit and Inspection, Code Enforcement, Environmental Health and CUPA, Planning (development, land use, and zoning) and Public Works (airport, project management, engineering services, road maintenance, special districts, and water resources).

The major functions of the Development Services Administration Division are budget development and financial management of divisions within the Department, grants administration, personnel, payroll, accounts receivable, accounts payable, records management, and to be support staff for counter services for Building, Planning, Code Enforcement, Environmental Health, CUPA, Road, Water Resources, and Engineering. Administrative staff also works with external agencies such as the Planning Commission, the Public Works Support Service Committee, the Gilsizer County Drainage District, and other County Departments.

FY2022-23 Goals / Projects

- Wastewater and Water development for Sutter Pointe
- Groundwater Management Plan-Sustainable Groundwater Management Act (SGMA)

- Developing collaboration with the numerous water entities in Sutter County
- Inter-jurisdictional Roadway project (Placer County)
- 200-yr Natomas Basin internal drainage
- Northern Sacramento Valley Integrated Regional Water Management Plan (IRWMP)
- NPDES (National Pollution Discharge Elimination System)
- Habitat conservation plans (Butte, Placer, Yolo)
- Natomas Basin Conservation Plan and Natomas Vision Plan
- Greenbriar Development Project
- Ordinance updates
- Drought issues as they relate to Habitat Plans and coordination with the wildlife agencies

Major Budget Changes

Salaries & Benefits

- \$78,123 Increase due to retaining 10% of various allocated Admin & Finance staff in the Admin budget unit and for general increases associated with salaries & benefits

Services & Supplies

- \$17,131 Increase in ISF IT Services Provided and IT Direct Charges

Intrafund Transfers

- (\$160,219) Increase in Administration Services revenues (shown as a negative expenditures)
- \$81,195 Increase in Cost plan charges as provided by the Auditor-Controller's office

Revenues

- \$55,242 Increase in Interfund DS Admin-Road charge for services

Recommended Budget

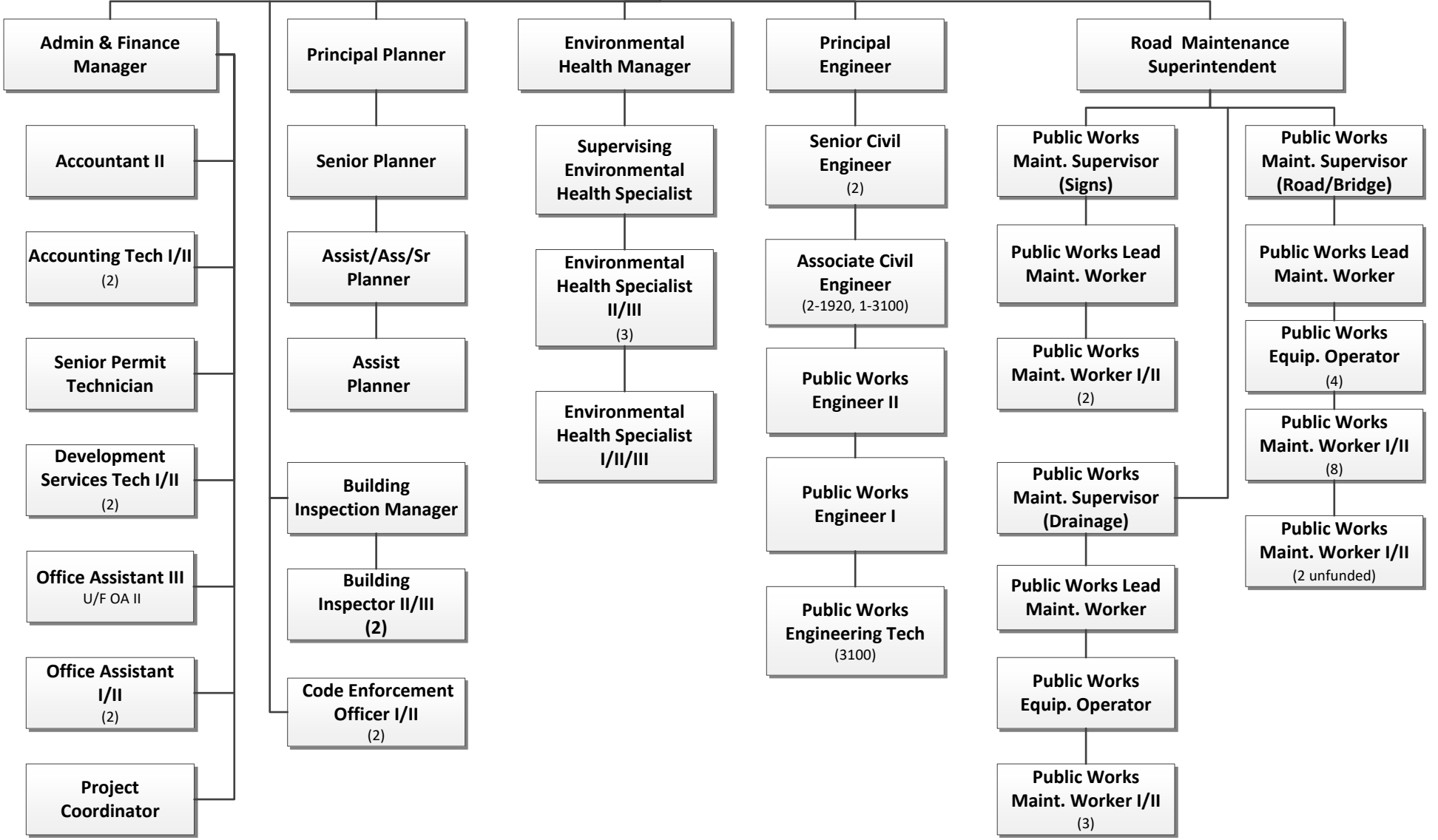
Total appropriations are recommended at \$706,065, an increase of \$25,150 (3.7%) over the FY 2021-22 Adopted Budget. The General Fund provides 28.5% of the financing for this budget unit and Net County Cost is decreased by \$43,204 (-17.7%) compared to the FY 2021-22.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**Development Services
FY 2022-23**

Requested



Development Services Department Capital Improvement Projects (1-800)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0016 - CAPITAL PROJECTS				Dept: 1800	
Unit Title: PLANT ACQUISITION					
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/23/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	40,804	153,970	310,000	281,750	-9.1
CAPITAL ASSETS	304,093	496,192	440,000	2,366,198	437.8
NET BUDGET	<u>344,897</u>	<u>650,162</u>	<u>750,000</u>	<u>2,647,948</u>	<u>253.1</u>
REVENUE					
MISCELLANEOUS REVENUES	23,100	0	0	0	0.0
OTHER FINANCING SOURCES	326,844	58,918	750,000	1,447,250	93.0
CANCELLATION OF OBLIGATED FB	0	0	0	1,200,698	100.0
TOTAL OTHER REVENUE	<u>349,944</u>	<u>58,918</u>	<u>750,000</u>	<u>2,647,948</u>	<u>253.1</u>
UNREIMBURSED COSTS	-5,047	591,244	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-3 of the Schedules Section.

Mission / Program Discussion

This budget was previously known as Plant Acquisition and was in the General Fund (Fund 0001), budget unit 1801. Beginning in FY 2018-19, Capital Improvement Projects moved to the Capital Project Fund (0016), Capital Improvement Projects budget unit (1-800).

This budget unit, which is managed by the Development Services Department, reflects all major County capital improvement and maintenance projects. The budget is prepared jointly by the County Administrator's Office, the Development Services Department, and the General Services Department.

Capital improvement projects are funded by a variety of funding sources, including State grants, Special Revenue funds, and the County General Fund. Since these projects are no longer in the General Fund, each project has Transfer-In funding that offsets the expenditures. The project ledgers show the corresponding revenues and clearly demonstrate when a project has been fully reimbursed.

Capital Improvement project thresholds are based on the County's Capital Asset Policy and are budgeted within the Capital Asset expenditure accounts. If the project is projected to be completed within one year, it is budgeted in this budget unit. If the project is projected to cross multiple fiscal years it is budgeted in a separate project-specific budget unit within the Capital Projects Fund. Further details of these projects are presented in the narrative for the Capital Projects Fund within the General Government section of the FY 2022-23 Recommended Budget.

Development Services Department

Capital Improvement Projects (1-800)

Neal Hay, Director

Projects that were completed in FY 2021-22 or are on hold are as follows:

- C221800002 Bathroom Remodel at Sheriff Training Center – On Hold
- C221800004 Jail Lighting Project – Complete
- C221800003 Clerk/Recorder relocation feasibility study – Complete
- C221800005 1130 Civic Center Roof replacement – Complete

Recommended Budget

Total appropriations are recommended at \$2,647,948. The recommendation includes the following projects:

- \$196,000 - Continuation of the 1160 ADA Phase II Project (C191800001)
This project is funded half by Development Impact Fees and the other half by the General Fund. This project was authorized under the FY 2020-21 budget and continues in FY 2022-23. The completion is expected by August 2022. In FY 2022-23, funding source will be cancellation of Fund Balance (Committed FB 31265) as funding for this project was transferred in FY 2021-22 in the following amounts:
 - \$250,000 from the General Fund
 - \$264,000 from the Development Impact Fee Fund (0101)
- \$574,575 - Continuation of the Jail Bed Welding project (C221800001)
This project was approved by the Board in FY 2020-21. The total budgeted amount for this project is \$575,610 and it is funded by CDCR revenue that was received in FY 2020-21. This project was not categorized as a capital project at the time due to the dollar amount and nature of work performed. The project's construction contract is being administered by the General Services Department through a Sourcewell ezIQC Cooperative Procurement Program contract. Completion is expected by June 2023. In FY 2022-23, funding source will be cancellation of Fund Balance (Committed FB 31265) as funding for this project was transferred in FY 2021-22 in the following amounts:
 - \$421,810 from Public Safety – County Jail (0015-2301)
 - \$153,800 from CCP (0240)
- \$430,123 – Continuation of the 463 2nd Street Roof Replacement (C221800006): This project was approved by the Board in FY 2021-22 and continues in FY 2022-23. The total budgeted for the project is \$941,570 and is funded by the General Fund. In FY 2022-23, funding source will be cancellation of Fund Balance (Committed FB 31265) as funding for this project was transferred in FY 2021-22 in the following amount:
 - \$941,570 from the General Fund
- \$24,000 – Continuation of the Airport Soils testing (C191800004)
This is a continue project from FY 2019-20. In FY 2022-23, funding for the project will be transferred from the County Airport fund (3200)
- \$17,000 – New Parking lot repairs IT (C23180000X)
 - Funding source IT ISF Fund 4581-8145

Development Services Department Capital Improvement Projects (1-800)

Neal Hay, Director

- \$40,250 – New Parking lot repairs 1130 Civic Center (C23180000X)
 - Funding source General Fund
- \$40,500 - New Parking lot repairs 1160 Civic Center (C23180000X)
 - Funding source General Fund
- \$145,000 – New Parking lot repairs Veterans Hall (C23180000X)
 - Funding source General Fund
- \$160,000 – New Public Health Generator replacement (C23180000X)
 - Funding source Public Health Fund 0012-4103
- \$120,000 – New Roof project General Services (C23180000X)
 - Funding source General Fund
- \$320,500 – New Roof project Probation (C23180000X)
 - Funding source General Fund
- \$100,000 – New Wall/Counter upgrade Development Services (C23180000X)
 - Funding source General Fund
- \$480,000 – New Sheriff Data Center upgrades (C23180000X)
 - Funding source General Fund

Use of Fund Balance

Budget Unit 1800 has Committed Fund Balance of \$5,048 as of July 1, 2021, for Committed-Capital Project Account #31265 within Capital Project Fund 0016. It is estimated the Committed Fund Balance to be \$1,258,033 on June 30, 2022. The FY 2022-23 Recommended Budget includes cancellation of Committed-Capital Projects in the amount of \$1,200,698.

Development Services Department County Airport (3-200)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0005 - COUNTY AIRPORT				Dept: 3200	
Unit Title: COUNTY AIRPORT					
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/23/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	654	3	125	2,100	1,580.0
OTHER CHARGES	28,203	2,132	27,951	26,650	-4.7
INCREASES IN RESERVES	0	0	14,068	0	-100.0
OTHER FINANCING USES	16,940	0	0	24,000	100.0
NET BUDGET	<u>45,797</u>	<u>2,135</u>	<u>42,144</u>	<u>52,750</u>	<u>25.2</u>
REVENUE					
TAXES	12,025	12,534	10,500	10,500	0.0
REVENUE USE MONEY PROPERTY	21,284	21,756	21,644	21,644	0.0
INTERGOVERNMENTAL REVENUES	10,000	0	10,000	10,000	0.0
CANCELLATION OF OBLIGATED FB	0	0	0	10,606	100.0
TOTAL OTHER REVENUE	<u>43,309</u>	<u>34,290</u>	<u>42,144</u>	<u>52,750</u>	<u>25.2</u>
UNREIMBURSED COSTS	2,488	-32,155	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-4 of the Schedules Section.

Purpose / Program Discussion

The County Airport is a class A-II airport, established in 1947, with a single paved runway 3,040 feet long and 75 feet wide. The runway has edge lighting, runway end lights, a lighted segmented circle, a visual approach slope indicator for the northern approach, and is limited to visual flight operations. The airport includes 19 hangar buildings with 58 hangar spaces, and 113 total tie-down spaces. Services available at the airport include aircraft repair and fuel sales.

In FY 2013-14, the Board of Supervisors approved a Facilities Management Agreement with the Sutter Buttes Regional Aviation Association (SBRAA) for management services at the Sutter County Airport for a period of 10 years from July 1, 2014 through June 30, 2024, with the budget managed by the Development Services Department. The agreement effectively transferred responsibility for the day-to-day operation and management including, but not limited to: billing and collection of hangar and parking fees, establishing hangar rental and parking fees, maintenance and repair of facilities, and fiscal management.

The Director of Development Services acts as the liaison with the SBRAA and is designated as the Airport Manager, which includes 40 hours of management time as the County's contribution to the Airport. The County is also responsible for annual Cost Plan charges.

Development Services Department County Airport (3-200)

Neal Hay, Director

The Airport received three grants from the FAA in response to the COVID-19 pandemic. The three grants were issued to address operating costs and any expenses incurred in combatting the pandemic. The three grants were as follows:

CARES Grant	3-06-0282-011-2020	\$30k
ACRGP Grant	3-06-0282-012-2021	\$13k
Airport Rescue Grant	3-06-0282-013-2021	\$32k

In FY 2022-23, the Airport expects to complete the closure of the State Regional Water Quality Control Board case associated with the designation of a Restricted Area on the Airport Property. The designation was the result of a 1985 discovery of contaminated stormwater runoff from agricultural aircraft operations. Since FY 2019-20, the County has been working with the state agency and a qualified consultant to perform the required soil samples and tests to substantiate that the soil contamination has been mitigated.

Major Budget Changes

Other Financing Uses

- \$24,000 Increase in Operating Transfer Out to Capital Project for continuation of the Airport Soil testing project

Recommended Budget

Total appropriations are recommended at \$52,750, an increase of \$10,606 (25.2%) over the FY 2021-22 Adopted Budget. This budget unit does not receive any funding from the General Fund. Funding for this program comes from the non-airport use entities land lease payments.

Use of Fund Balance

This fund contains Committed Fund Balance in the amount of \$58,719, as of July 1, 2021. It is estimated the Committed Fund Balance will equal \$73,307 on July 1, 2022.

The FY 2022-23 Recommended Budget includes cancellation of Committed Fund Balance in the amount of \$10,606.

Development Services Department Engineering Services (1-920)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0001 - GENERAL					
Unit Title: ENGINEERING SERVICES					
					Dept: 1920
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,011,013	905,370	1,251,510	1,262,177	0.9
SERVICES AND SUPPLIES	71,301	96,071	72,128	492,641	583.0
OTHER CHARGES	0	25	0	0	0.0
INTRAFUND TRANSFERS	-147,897	-41,455	-172,245	-20,434	-88.1
OTHER FINANCING USES	9,513	9,826	9,872	10,763	9.0
NET BUDGET	943,930	969,837	1,161,265	1,745,147	50.3
REVENUE					
LICENSES, PERMITS, FRANCHISES	3,164	3,475	3,616	5,500	52.1
CHARGES FOR SERVICES	665,114	426,620	741,891	1,352,927	82.4
MISCELLANEOUS REVENUES	111,186	42,240	250,603	269,374	7.5
TOTAL OTHER REVENUE	779,464	472,335	996,110	1,627,801	63.4
UNREIMBURSED COSTS	164,466	497,502	165,155	117,346	-28.9
ALLOCATED POSITIONS	7.00	7.00	7.00	7.00	0.0

Budget detail can be found on page SB-6 of the Schedules Section.

Mission / Program Discussion

The Engineering Division's role in the County is to maintain and improve the public infrastructure for the benefit of our citizens. The Division often must seek and develop project or program solutions under financial constraints, from either County funds or outside funding sources. Staff provides expertise over a very broad range of specialties and often rely upon consultants to assist with the timely execution of their work. Much of the staff time for this budget unit is reimbursed by other Departmental budget units through the Inter/Intrafund Engineering accounts. The County Surveyor's Office is also included in this division.

The Engineering Division provides the following services:

- Designs and oversees the construction of County buildings/improvements, infrastructure maintenance/expansion, and replacement road rehabilitation and bridge replacement projects
- Provides general engineering support to the County Road Fund for pavement management planning and bridge maintenance along with the development and implementation of the Annual Road Plan
- Identifies potential projects, develops grant applications, administers consultant contracts and oversees all aspects of design and construction regarding the Sutter County Airport
- Reviews and develops standards for new development projects; and processes development permits and plan reviews

- Designs and manages Capital Improvement Projects
- Manages Water Resource Facilities
- Reviews and processes subdivision maps, lot line adjustments, and records of surveys as well as maintaining the records of the County real property and public rights-of-way.

Accomplishments & Goals

FY2022-23 Goals

- Complete the construction phases of FY 2022-23 ADA Curb Ramps
- Complete Road Striping Project
- Complete the Guard Rail Repair project.

Major Budget Changes

Services & Supplies

- \$400,000 Increase in Professional/Specialized Services for Engineering Plan Check services; \$250,000 of the increase is for Sutter Pointe projects and will be reimbursed by the developers

Intrafund Transfers

- \$151,811 Increase in overall Intrafund Transfers (shown as a negative expense) due to increase in Administration Services Charges as well as an decrease in Engineering transfers to account for Engineering time spent on Water Resources projects

Revenues

- (\$49,373) Decrease in Engineer Dev/Spec Project fees due to transition to Flat Fees
- \$250,000 Increase in Other Services due reimbursement from Sutter Pointe developers
- \$327,048 Increase in IF Engineering associated with increase charges to Road projects

Recommended Budget

Total appropriations are recommended at \$1,745,147, an increase of \$583,882 (50.3%) over the FY 2021-22 Adopted Budget. The General Fund provides 6.7% of the financing for this budget and Net County Cost is decreased by \$47,809 (-28.9%) compared to the FY 2021-22 Adopted Budget.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0001 - GENERAL				Dept: 2725	
Unit Title: ENVIRONMENTAL HEALTH					
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/23/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	849,742	733,807	902,701	920,700	2.0
SERVICES AND SUPPLIES	47,980	33,286	47,507	68,105	43.4
INTRAFUND TRANSFERS	-77,850	-123,596	2,949	-18,000	-710.4
OTHER FINANCING USES	3,663	3,847	3,883	4,529	16.6
NET BUDGET	823,535	647,344	957,040	975,334	1.9
REVENUE					
LICENSES, PERMITS, FRANCHISES	327,414	343,304	318,686	339,158	6.4
CHARGES FOR SERVICES	498,226	47,610	638,354	636,176	-0.3
TOTAL OTHER REVENUE	825,640	390,914	957,040	975,334	1.9
UNREIMBURSED COSTS	-2,105	256,430	0	0	0.0
ALLOCATED POSITIONS	6.00	6.00	6.00	6.00	0.0

Budget detail can be found on page SB-9 of the Schedules Section.

Mission / Program Discussion

Environmental Health’s mission is to protect and enhance the public’s health through the control of potentially harmful materials, organisms, and conditions that may cause illness and injury by unsafe or unsanitary conditions, through inspections, review of facility plans, and enforcement activities. The activities of the Division are mandated by the California Health and Safety Code, California Plumbing Code and various County ordinances.

Environmental Health conducts inspections of food facilities, body art facilities, onsite sewage disposal systems, water wells, monitoring wells, state small water systems, jail facilities, and public pools and spas. The Division may investigate issues related to vector control activities, and health and safety complaints. In addition, through the Certified Unified Program Agency (CUPA) budget unit (2-727), it conducts inspections and provides consultation to businesses that handle and store hazardous materials. The Division includes three primary programs:

Environmental Health Consumer Protection

The Consumer Protection Program’s mission is to prevent illness and injury caused by unsafe or unsanitary conditions through 1) inspections and enforcement activities, and 2) the review of plan applications for food facilities, body art facilities and pool construction throughout the cities and unincorporated areas of the County.

Environmental Health Land Use

The Land Use Program lends support to the Development Services Department to ensure that land use permit entitlements granted by the County prevent health hazards and to mitigate environmental degradation resulting from improperly planned developments. The Land Use Program reviews adopted land use development and construction projects referred to the Planning and Building Division relative to liquid waste and drinking water supplies.

Hazardous Materials Program

The description of the Hazardous Materials Program is included in the Certified Unified Program Agency (CUPA) budget unit (2-727).

Accomplishments & Goals

FY2022-23 Goals

- Continue to implement the Food Facility Color Coded Placarding Program
- Develop a system to track the results of the food facility inspections, which will be used to evaluate the program and its effectiveness in reducing major violations.

Major Budget Changes

Salaries & Benefits:

- \$17,999 Increase due to general increases associated with salaries & benefits

Intrafund Transfers

- (\$20,949) Decrease in overall Intrafund Transfers (shown as a negative expense) due to increase in Intrafund Environmental Health charge for Hazardous Materials Program

Recommended Budget

Total appropriations are recommended at \$975,334, an increase of \$18,294 (1.9%) over the FY 2021-22 Adopted Budget. There is no Net County Cost associated with this budget unit. Permit revenues and transfer from the Health Fund (1991 Realignment funding) cover all costs of the Environmental Health program. The contribution from the Health Fund is recommended at \$592,926, an increase of \$11,920 (2.1%) over the FY 2021-22 Adopted Budget.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not use any fund balance.

Development Services Department
 Certified Unified Program Agency (2-727)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0001 - GENERAL					
Unit Title: CUPA					Dept: 2727
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/23/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	22,764	23,290	49,707	27,546	-44.6
INTRAFUND TRANSFERS	249,623	209,606	210,129	255,641	21.7
NET BUDGET	272,387	232,896	259,836	283,187	9.0
REVENUE					
INTERGOVERNMENTAL REVENUES	60,000	60,000	60,030	60,030	0.0
CHARGES FOR SERVICES	212,388	205,586	199,806	223,157	11.7
TOTAL OTHER REVENUE	272,388	265,586	259,836	283,187	9.0
UNREIMBURSED COSTS	-1	-32,690	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-11 of the Schedules Section.

Mission / Program Discussion

Certified Unified Program Agency (CUPA) is a program contained within the Environmental Health Division. CUPA is certified by the Secretary of the CalEPA to implement the CalEPA Unified Program elements in the Sutter County, including the incorporated cities within the County.

The purpose of CUPA is to prevent or mitigate damage to the health and safety of persons and the environment in Sutter County from the release, or threatened release, of hazardous materials. CUPA provides on-site inspections and consultations to businesses that handle and store hazardous materials. It also investigates hazardous materials complaints from the public. In the event of significant noncompliance, CUPA may enforce hazardous materials laws and regulations through an administrative enforcement order process under the authority of the Health and Safety Code and can refer cases to the District Attorney.

Major Budget Changes

Services & Supplies

- (\$21,191) Decrease due to reduction in ISF IT Services Provided

Intrafund Transfers

- \$45,287 Increase due to increase in Intrafund Environmental Health charge for Hazardous Materials Program

Charges for services

- \$23,351 Increase due to anticipating higher revenues from Hazardous materials permits

Goals

FY2022-23 Goals

The CUPA Program will be responsible for regulating:

- Hazardous Materials Business Plans and Inventories (Business Plans)
- Hazardous Waste Generator and Onsite Hazardous Waste Treatment Programs (tiered permitting)
- Underground Storage Tank Program
- Aboveground Petroleum Storage Act (APSA) Program
- California Accidental Release Prevention (CalARP) Program
- Area Plans for hazardous materials emergencies
- Uniform Fire Code Hazardous Material Management Plan and Hazardous Material Inventory Statements

Recommended Budget

Total appropriations are recommended at \$283,187, an increase of \$23,351 (9.0%) compared to the FY 2021-22 Adopted Budget. There is no Net County Cost associated with this budget unit as the net cost for this program is covered by permit revenue and grants.

This budget includes Intrafund CUPA-Environmental Health charges for staff services provided by the Environmental Health (2-725) budget unit.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**Development Services Department
County Service Area G (0-301)**

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0301 - COUNTY SERVICE AREA G				Dept: 0301	
Unit Title: COUNTY SERVICE AREA G					
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	838,155	514,864	862,884	893,044	3.5
OTHER CHARGES	405	5,262	10,216	7,556	-26.0
INCREASES IN RESERVES	0	0	99	0	-100.0
NET BUDGET	838,560	520,126	873,199	900,600	3.1
REVENUE					
TAXES	828,359	533,413	863,800	892,400	3.3
REVENUE USE MONEY PROPERTY	1,644	1,271	1,399	200	-85.7
INTERGOVERNMENTAL REVENUES	8,431	3,942	8,000	8,000	0.0
TOTAL OTHER REVENUE	838,434	538,626	873,199	900,600	3.1
UNREIMBURSED COSTS	126	-18,500	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-12 of the Schedules Section.

Purpose / Program Discussion

This budget unit represents County Service Area G (CSA-G), the area within Yuba City previously known as the Walton Fire Protection District. CSA-G was established in May 2001 to provide fire protection services to the residents within the former Walton Fire Protection District area. Resulting from anticipated growth and annexation of this area by the City of Yuba City from the County over a 25-year period, the Walton Fire Protection District Dissolution Agreement was created and signed in May 2002. The Agreement transferred fire protection responsibilities in this area to the City of Yuba City.

The CSA-G budget unit is managed by the Development Services Department. Its purpose is to provide a means by which the County records homeowner property taxes within the Walton District and transfers the funds to the City of Yuba City for fire services provided. This program was created as a pass-through of property tax and other revenue representing the unincorporated portion of CSA-G pursuant to the Dissolution Agreement.

Major Budget Changes

Service & Supplies

- \$30,160 Increase in Professional/Specialized Services pass-thru to the City of Yuba City

Revenues

- \$28,600 Increase in anticipated property taxes

Recommended Budget

Total appropriations are recommended at \$900,600, an increase of \$27,401 (3.1%) over the FY 2021-22 Adopted Budget. There is no Net County Cost in this budget unit. All funding is provided through property taxes and interest.

Use of Fund Balance

The CSA-G fund typically does not carry any fund balance; it is strictly a pass-through budget. Funds are transferred to the City of Yuba City, leaving an estimated fund balance of \$0 as of July 1, 2022.

Development Services Department Planning and Building (2-724)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0001 - GENERAL Unit Title: PLANNING & BUILDING					Dept: 2724
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	933,371	856,221	1,325,161	1,505,590	13.6
SERVICES AND SUPPLIES	756,242	351,722	706,047	857,274	21.4
OTHER CHARGES	35,039	29,875	34,025	35,500	4.3
CAPITAL ASSETS	0	0	0	64,000	100.0
INTRAFUND TRANSFERS	404,058	200,201	456,189	723,965	58.7
OTHER FINANCING USES	6,994	7,155	7,190	8,595	19.5
NET BUDGET	2,135,704	1,445,174	2,528,612	3,194,924	26.4
REVENUE					
LICENSES, PERMITS, FRANCHISES	669,482	997,939	611,900	950,107	55.3
INTERGOVERNMENTAL REVENUES	8,614	10,428	310,000	140,000	-54.8
CHARGES FOR SERVICES	535,780	401,087	435,000	789,000	81.4
TOTAL OTHER REVENUE	1,213,876	1,409,454	1,356,900	1,879,107	38.5
UNREIMBURSED COSTS	921,828	35,720	1,171,712	1,315,817	12.3
ALLOCATED POSITIONS	7.00	7.00	7.00	9.00	28.6

Budget detail can be found on page SB-13 of the Schedules Section.

Mission / Program Discussion

The Planning, Building, and Code Enforcement Divisions are reflected in this consolidated budget unit, managed by the Development Services Department.

The *Planning Division (program 24)* primarily is responsible for the administration of the County's land use policies as adopted by the Board of Supervisors through the Sutter County General Plan and Zoning Code. The Division processes land-use applications and generates the appropriate environmental documents to identify impacts and recommend mitigation measures for consideration by the Planning Commission and the Board of Supervisors. The Division oversees the Williamson Act program (145 contracts covering 50,408 acres of prime and 13,164 acres of nonprime agricultural land) and the Surface Mining and Reclamation Act (SMARA) program, covering four aggregate surface mines. The Division is actively involved with the implementation of the Lakeside at Sutter Pointe development with the first homes expected by Fall 2023. The County's compliance with the Natomas Basin Habitat Conservation Plan is a key component of the development, which is coordinated by the Division.

The ***Building Inspection Division (program 31)*** is responsible for the enforcement of a variety of California Codes (i.e. Building Code, Fire Code, Electrical Code, Plumbing Code, Mechanical Code, Green Building Code, Energy Code) as well as any applicable codes as adopted by Sutter County. Statutory authority is provided by California Health and Safety Code Sections 17920-17928 and 17960-17961. The Building Inspection Division's operations include permit application and plans review, calculation of permit costs, inspections during the construction process, complaint investigations, support to other County departmental programs, and public education relative to building regulations and Special Flood Hazard Area criteria.

The ***Code Enforcement Division (program 32)*** is responsible for the prevention, detection, investigation, and enforcement of violations of statutes and ordinances regulating public health, safety, business activities and consumer protection, building standards, land-use, and general welfare through enforcement of County Ordinances. Statutory authority is provided by California Health and Safety Code Sections 17920-17928 and 17960-17961.

Goals

FY2022-23 Goals

- Planning Division - develop and maintain an online status report of land-use applications to better inform property owners and citizens
- Code Enforcement Division - maintain a case closure rate of 33% to signify the importance of compliance with the County's Zoning Code

Major Budget Changes

Salaries & Benefits

- \$119,467 Increase due to addition of one (1.0 FTE) Planner Assistant position
- \$115,179 Increase due to addition of one (1.0 FTE) Building Inspector II/III position

Services & Supplies

- \$112,520 Increase in Professional/Specialized Services related to Sutter Point Project
- \$32,000 Increase in Code Enforcement Abatement – the expenditure has been budgeted in Professional/Specialized Services in the past

Capital Assets

- \$32,000 Increase due to request for additional Building Inspector vehicle
- \$32,000 Increase due to request for additional Code Enforcement vehicle

Intrafund Transfers

- \$109,019 Increase due to increased Intrafund Administration Services charges
- \$164,533 Increase due to increased Cost Plan charges as provided by annual Cost Plan

Revenues

- \$338,207 Increase in Licenses/Permits/Franchises based on current year permits and anticipated increasing permit issuance
- (\$170,000) Decrease in State Other Revenue for reimbursement of Planning grant work
- \$319,000 Increase in overall Charges for Services due to projected increase in flat rate projects and Sutter Pointe project reimbursements
- \$35,000 Increase associated with higher Code Enforcement revenue projected

Recommended Budget

Total appropriations are recommended at \$3,194,924, an increase of \$666,312 (26.4%) over the FY 2021-22 Adopted Budget. The General Fund provides 41.2% of the financing for this budget unit and Net County Cost is increased by \$114,105 (12.3%) compared to the FY 2021-22 Adopted Budget.

The following Capital Assets are recommended:

- \$64,000 Purchase of two vehicles, small SUV

The following position changes are recommended to be effective July 1, 2022:

- Change a flexibly staffed Planner, Assistant/Associate position to a flexibly staffed Planner, Assistant/Associate/Senior position
- Addition of 1.0 FTE Planner, Assistant position
- Addition of 1.0 FTE Building Inspector II/III position

Use of Fund Balance

The budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**Development Services Department
Road Fund (3-100)**

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0003 - ROAD					
Unit Title: ROAD					Dept: 3100
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,906,322	1,745,098	2,657,255	2,815,867	6.0
SERVICES AND SUPPLIES	5,140,085	1,670,084	14,177,527	6,290,036	-55.6
OTHER CHARGES	930,963	471,157	1,083,926	1,550,167	43.0
CAPITAL ASSETS	300,984	539,827	4,323,974	2,822,000	-34.7
INCREASES IN RESERVES	0	0	2,808,578	265,872	-90.5
OTHER FINANCING USES	30,191	23,197	23,259	24,388	4.9
NET BUDGET	8,308,545	4,449,363	25,074,519	13,768,330	-45.1
REVENUE					
TAXES	1,163,859	1,192,105	1,247,434	1,307,934	4.8
LICENSES, PERMITS, FRANCHISES	35,921	42,586	35,000	35,000	0.0
REVENUE USE MONEY PROPERTY	8,235	97,613	120,000	80,001	-33.3
INTERGOVERNMENTAL REVENUES	7,000,308	5,611,254	16,905,875	8,727,921	-48.4
CHARGES FOR SERVICES	108,594	72,143	100	0	-100.0
MISCELLANEOUS REVENUES	258,749	194,796	311,900	409,000	31.1
OTHER FINANCING SOURCES	125,671	39,820	215,540	5,678	-97.4
CANCELLATION OF OBLIGATED FB	0	0	6,238,670	3,202,796	-48.7
TOTAL OTHER REVENUE	8,701,337	7,250,317	25,074,519	13,768,330	-45.1
UNREIMBURSED COSTS	-392,792	-2,800,954	0	0	0.0
ALLOCATED POSITIONS	28.00	29.00	29.00	29.00	0.0

Budget detail can be found on page SB-16 of the Schedules Section.

Mission / Program Discussion

The Road Fund budget unit is managed by the Development Services Department and contains four programs: Road Maintenance Program (43), Road Engineering Program (44), Road Capital Program (45) and SB1 Road Maintenance and Rehabilitation Act Program (46). The Road Fund contains a total of 29 allocated positions. The Fund provides resources to perform the inspection and maintenance of approximately 750 miles of County roads, bike and pedestrian ways, 89 bridges with a span exceeding 20 feet, 132 bridges / culverts with span less than 20 feet, and associated appurtenances such as striping delineation and signage.

The primary source of Road Fund revenues is the State Highway Users Tax Apportionment (HUTA). HUTA revenues are generated by a gas excise tax and, under California Law, may only be used for Road purposes. Other roadwork funding revenues, such as State Transportation Development Act, Federal Highways Administration grant, Road Maintenance and Rehabilitation Act (RMRA), and State transportation grant revenues are also placed in this fund. This budget unit is a separate fund to meet State requirements and restrictions on use.

Development Services Department

Road Fund (3-100)

Neal Hay, Director

Annually the Board of Supervisors approves the Road Plan as required by the State Streets & Highway Code Section 2007 to account for the use of monies from the Road Fund and to demonstrate to the citizens of Sutter County the prudent and efficient use of limited transportation funding. On March 22, 2022 the Department held a Study Session with the Board of Supervisors to discuss the status of the County's road and bridge infrastructure as well as the availability of funds to accomplish typical work tasks and key projects. The Board provided the Department with a list of priorities for consideration in development of the Final Road Plan for FY 2022-23.

Staffing in this division includes the County's Road Crew and engineers who prepare work plans, administer state and federal funding, and assess the state of the County's infrastructure and respond to inquiries from citizens regarding all issues which concern the County's right-of-way.

A Road Commissioner is designated by the Board of Supervisors at their discretion. The position requires registration as a Professional Engineer in the State of California, and the Director of Development Services is the current designee. Under the authority of the Road Commissioner, in-house staff and equipment complete minor paved road repairs, unpaved road maintenance, bridge maintenance and minor repairs, culvert repair and maintenance, roadside drainage maintenance, roadside vegetation control, and signage and markings installation and maintenance.

The Capital Program of the Road Fund contains the major road preservation contracts as well as bridge replacement contracts. The Program funds portions of the contracted construction work using State and Federal highway program and grant revenues, and some one-time revenues, by the specific projects for which the revenues are designated.

Goals

The Department proposed a logistical change in operations for FY 2022-23. The existing truck yard is centrally located in Yuba City and currently behind the new Ampla Health facility, which generates more traffic. The Department is proposing, as an alternative, two new capital projects that will create new logistical centers with two truck yards at different ends of the County. The first one will be designed and constructed for \$2,429,737 and located on the Acacia Ave road yard in Sutter. The second will be designed and constructed for \$1,429,737 and located at the Trowbridge Yard near Nicholas. The funding source for both projects will be Road Fund Balance.

The Department is continuing its project to relocate the main truck / equipment yard for the Road Crew from its location at 275 Samuel Drive to a new site at 1290 Acacia Avenue in the town of Sutter. In FY 2021-22 budget, the Department awarded a contract for a feasibility study to an architectural firm to begin the project's development. A design contract for the construction documents was subsequently awarded. Due to concerns about potential construction costs, the Department is recommending the County proceeds with the Acacia Avenue yard before initiating the design for an expansion of the yard in East Nicolaus. The Department has consolidated the previously budgeted amounts of \$2,429,737 and \$1,429,737 into the project account for the Acacia Avenue yard with a total remaining balance of \$3,799,920 (\$3,859,474 minus \$59,554 for the HGA Study).

Major Budget Changes

Salaries & Benefits

- \$126,060 Increase due to fund Road Superintendent position that was unfunded FY 2021-22
- (\$148,000) Decrease due to funding vacant PWMW I positions with part time Extra Help
- \$180,552 Increase due to negotiated salaries and insurance as well as retirement costs increases

Services & Supplies

- (\$130,000) Decrease in General Supplies
- (7,726,174) Decrease in Professional/Specialized Services for work associated with various bridge projects and other large projects (Bogue drainage; 99/Oswald)
- (\$51,762) Decrease in Rents & Leases equipment
- \$50,819 Increase in ISF Liability Premium

Other Charges

- \$55,242 Increase in IF DS Admin – Road anticipated charges
- (\$46,453) Decrease in Cost Plan charges per annual Cost Plan
- \$474,788 Increase in IF Engineering charges

Capital Assets

- \$2,000,000 Appropriation for Capital Assets for proposed Acacia Avenue Sutter Road Yard Rehabilitation project
- \$100,000 Purchase of one Capital Assets–Vehicle, Pickup Truck
- \$102,000 Purchase of one Capital Assets–Vehicles, Pickup Truck
- \$220,000 Purchase of two Capital Assets–Equipment – John Deere Tractors
- \$250,000 Appropriations for Capital Assets–Infrastructure – Sanders Bridge project
- \$150,000 Appropriations for Capital Assets–Infrastructure – Mark Hopkins Culvert project

Increases in Reserves

- (\$2,542,706) Decrease in contributions to Obligated FB, due to programming SB1 projects

Revenues

- \$60,000 Increase in anticipated Property tax
- (\$39,999) Decrease in anticipated Interest Apportionment revenue
- (\$72,000) Decrease in State Grant Funding
- \$847,192 Increase in State Highway Users Tax for various categories; including SB1
- (\$587,626) Decrease in Federal Bridge replacement program funding
- (\$8,565,520) Decrease in Federal Other Aid
- \$96,100 Increase in Contribution Other Agency Sutter County
- (\$209,862) Decrease in Operating Transfers In related to Bogue Road project

- (\$3,035,874) Decrease associated with lower Cancellation of Fund balance in FY 2022-23 to fund planned projects

Recommended Budget

Recommended appropriations are \$13,768,330, a decrease of \$11,306,189 (-45.1%) compared to the FY 2021-22 Adopted Budget. There is no Net County Cost associated with this budget unit.

The following Capital Assets are recommended:

- \$100,000 4x2, 2 Ton, Regular Cab diesel pickup
- \$102,000 4x4, 2 Ton, Regular Cab diesel pickup
- \$110,000 John Deere JD 410L tractor w/gannon box
- \$110,000 John Deere JD 410L tractor w/gannon box
- \$2,000,000 Project #C223100004; Acacia Ave Sutter Road Yard design and construction

The State HUTA revenues are based on current market conditions. The revenues from HUTA sections 2104, 2105, and 2106 fund most of the in-house road program, and HUTA section 2103 and Road Maintenance and Rehabilitation Account funding is used to provide a portion of the major maintenance and rehabilitation programs in the Road Plan. State and Federal highway program and grant funds, when available, are also applied to this endeavor.

Annually, the County receives a portion of the Local Transportation Fund (LTF) under the Transportation Development Act (TDA). These funds are available for roadwork after public transportation needs have been met. Under an agreement with the Yuba–Sutter Transportation Agency, an allocation of funds is made to the County, which is used for general road maintenance and repairs. The annual amount available depends on State revenues and is estimated at \$816,934 for FY 2022-23.

The County may also receive \$278,075 in State funds under a sub-program of Regional Surface Transportation Program (RSTP); an exchange for Federal funds. This is an annual amount provided to some counties and is being considered for elimination by the State.

Use of Fund Balance

The Road Fund contains the following Restricted Fund Balance accounts in the respective amounts as of July 1, 2021:

- Restricted - 5th Street Bridge Maintenance: \$141,081
- Restricted – FEMA/OES: \$70,000
- Restricted Fund Balance 31170 General Road: \$6,306,421
- Restricted Fund Balance 31190 SB1 RMRA: \$4,353,766

Development Services Department Road Fund (3-100)

Neal Hay, Director

It is recommended that the Restricted 5th Street Bridge Maintenance fund balance be increased by \$5,000 each Fiscal Year, leaving an estimated June 30, 2021 ending balance of \$146,081. This reserve is maintained pursuant to an existing agreement with the City of Yuba City, the City of Marysville, and Yuba County. Each year, \$5,000 is placed into this account to pay for major maintenance projects affecting the 5th Street Bridge.

The projected estimates on June 30, 2022 are:

- Restricted Fund Balance 31170 General Road: \$5,605,357
- Restricted Fund Balance 31190 SB1 RMRA: \$4,157,549

The FY 2022-23 Recommended Budget includes the following cancellation of Restricted Fund Balance and/or increase in Obligated Fund Balance in the amount of: (Program 43-Road Maintenance decrease \$3,113,292), (Program 44-Road Engineer decrease \$89,504), (Program 45-Capital Improvement increase \$257,673), for a total projected decrease to the General Road Fund restricted balance of \$2,945,123, which would leave an estimated balance in 31170 General Road on June 30, 2023 of \$2,660,234.

Program 46-SB1 RMRA projected increase of \$8,199, which would leave an estimated balance in 31190 SB1 RMRA on June 30, 2023 of \$4,165,748

No change is recommended for Restricted FEMA/OES fund balance.

Development Services Department
 Transportation Development (3-300)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0001 - GENERAL					
Unit Title: TRANSPORTATION DEVELOPMENT					Dept: 3300
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/25/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
OTHER CHARGES	180,405	179,860	200,000	229,699	14.8
NET BUDGET	<u>180,405</u>	<u>179,860</u>	<u>200,000</u>	<u>229,699</u>	<u>14.8</u>
REVENUE					
TAXES	180,405	179,860	200,000	229,699	14.8
TOTAL OTHER REVENUE	<u>180,405</u>	<u>179,860</u>	<u>200,000</u>	<u>229,699</u>	<u>14.8</u>
UNREIMBURSED COSTS	0	0	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-20 of the Schedules Section.

Purpose / Program Description

This budget unit finances the County’s portion of the Yuba-Sutter Transit Authority (YSTA) for the residents of the unincorporated area of Sutter County. Funding for this program comes from the County’s share of State Transportation Development Act Funds. The State Transit Assistance component is allocated and provided directly to the YSTA. The Local Transportation Fund (LTF) component is allocated to the County for the unincorporated area. By agreement, a portion of the LTF annual allocation is used to finance subsidized YSTA transit services. The remainder is credited as revenue directly to the Sutter County Road Fund for road maintenance activities.

Major Budget Changes

Appropriations and revenue increased by \$29,699 (14.8%) due to higher anticipated tax revenue in this pass-through budget.

Recommended Budget

Total appropriations are recommended at \$229,699, an increase of \$29,699 (14.8%) from the FY 2021-22 Adopted Budget. There is no Net County Cost associated with this budget unit.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

Development Services Department County Consolidated Street Lighting District (0-340)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0340 - CO CONSOLIDATED ST LIGHT DIST					Dept: 0340
Unit Title: CO CONSOLIDATED ST LIGHT DIST					
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	36,303	41,411	50,058	40,550	-19.0
OTHER CHARGES	11,540	7,795	9,890	1,940	-80.4
INCREASES IN RESERVES	0	0	35,362	50,310	42.3
NET BUDGET	47,843	49,206	95,310	92,800	-2.6
REVENUE					
TAXES	77,195	48,636	76,485	80,000	4.6
REVENUE USE MONEY PROPERTY	2,320	13,599	18,000	12,000	-33.3
INTERGOVERNMENTAL REVENUES	773	351	825	800	-3.0
TOTAL OTHER REVENUE	80,288	62,586	95,310	92,800	-2.6
UNREIMBURSED COSTS	-32,445	-13,380	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-21 of the Schedules Section.

Purpose / Program Discussion

The County Consolidated Street Lighting District is responsible for the maintenance and operations of streetlights within the District.

The Development Services Department is responsible for the management of this budget unit and that portion of the District located in the unincorporated area. The City of Yuba City manages that portion of the District within the City limits and maintains its own budget unit for that purpose. The District continues as a single entity with the City and the County administering their respective areas of responsibility. The fund assets of the corporate District are the combination of the portions maintained by the City and the County.

The County Consolidated Street Lighting District consolidates over 40 smaller benefit areas and finances the maintenance and operation of streetlights within the unincorporated area of Sutter County. The County Consolidated Street Lighting District is supported by ad valorem property taxes (as opposed to benefit assessments) on properties within the district.

The City of Yuba City has responsibility for approximately 40% of the District geographic territory and provides for the operation and maintenance of those streetlights that now fall within the City limits. Current tax revenues are also apportioned to the City for the operations, maintenance, and improvements to these facilities.

Development Services Department County Consolidated Street Lighting District (0-340)

Neal Hay, Director

At this time, the County portion of the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights located in the District. In FY 2016-17, Pacific Gas and Electric completed an LED head conversion project to replace all existing High Pressure Sodium streetlights with energy efficient LED streetlights. The cost of the project was funded by Pacific Gas and Electric at no direct cost to the County or the District. In approximately 1-2 years, the electric rate for the affected streetlights will be lowered after the construction costs have been recovered.

Major Budget Changes

There are no major budget changes for FY 2022-23.

Recommended Budget

Total appropriations are recommended at \$92,800, a decrease of \$2,510 (-2.6%) over the FY 2021-22 Adopted Budget. There is no Net County Cost associated with this budget unit. The District receives its funding from ad valorem property taxes on properties within the district.

Use of Fund Balance

This fund contains a Restricted Fund Balance in the amount of \$1,633,427 as of July 1, 2021. It is estimated the Restricted Fund Balance will equal \$1,669,689 on July 1, 2022.

The FY 2022-23 Recommended Budget includes an increase to Fund Balance in the amount of \$50,310.

Development Services Department
Urban Area Residential Street Lighting District (3-000)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 3000 - URBAN AREA RESIDENT ST LIGHTNG				Dept: 3000	
Unit Title: URBAN AREA RESIDENT ST LIGHTNG					
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	13,110	21,750	28,427	17,184	-39.6
OTHER CHARGES	5,347	5,938	4,712	945	-79.9
INCREASES IN RESERVES	0	0	0	871	100.0
NET BUDGET	18,457	27,688	33,139	19,000	-42.7
REVENUE					
TAXES	16,405	9,589	17,000	16,500	-2.9
REVENUE USE MONEY PROPERTY	514	2,898	4,000	2,500	-37.5
CANCELLATION OF OBLIGATED FB	0	0	12,139	0	-100.0
TOTAL OTHER REVENUE	16,919	12,487	33,139	19,000	-42.7
UNREIMBURSED COSTS	1,538	15,201	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-22 of the Schedules Section.

Purpose / Program Discussion

The Urban Area Residential Street Lighting District is responsible for the operation and maintenance of streetlights within the District. The Development Services Department is responsible for the management of this budget unit and District.

The Urban Area Residential Street Lighting District finances the operation and maintenance of streetlights within the District serviced by Sutter County. The District is supported by benefit assessments that are applied to properties within the District. Assessment rates are capped, but may be adjusted within the cap if necessary, within the provisions of Proposition 218.

The District includes seven subdivisions: three in the community of Sutter, one on west of George Washington Boulevard, one in the north Yuba City area, one in Century Park, and one near Bogue Road and Highway 99. At this time, the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights located in the District.

In FY 2016-17, Pacific Gas and Electric completed a LED head conversion project to replace all existing High Pressure Sodium streetlights with energy efficient LED streetlights. The cost of the project was funded by Pacific Gas and Electric at no direct cost to the County or the District. In approximately 1-2 years, the electric rate for the affected streetlights will be lowered after the construction costs have been recovered.

Development Services Department Urban Area Residential Street Lighting District (3-000)

Neal Hay, Director

Ongoing expenses are for utilities, repairs, and staff administration. Staff expenses include efforts to incorporate lighting data into the County's Geographic Information System (GIS).

Major Budget Changes

Services & Supplies

- (\$11,240) Decrease due to reduction in Professional/Specialized Services

Recommended Budget

Total appropriations are recommended at \$19,000, a decrease of \$14,139 (-42.7%) over the FY 2021-22 Adopted Budget. There is no Net County Cost associated with this budget unit.

Use of Fund Balance

The Urban Area Residential Street Lighting District fund contains a Restricted Fund Balance in the amount of \$354,158 as of July 1, 2021. It is estimated the Restricted Fund Balance will be \$344,356 on July 1, 2022.

The FY 2022-23 Recommended Budget includes an Increase in Obligated Fund Balance in the amount of \$871.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0001 - GENERAL				Dept: 1922	
Unit Title: WATER RESOURCES					
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	352	0	0	0	0.0
SERVICES AND SUPPLIES	624,962	398,231	489,211	353,938	-27.7
INTRAFUND TRANSFERS	293,892	95,450	300,654	192,829	-35.9
OTHER FINANCING USES	3,745	3,903	3,902	4,068	4.3
NET BUDGET	<u>922,951</u>	<u>497,584</u>	<u>793,767</u>	<u>550,835</u>	<u>-30.6</u>
REVENUE					
LICENSES, PERMITS, FRANCHISES	9,605	5,430	9,040	9,300	2.9
INTERGOVERNMENTAL REVENUES	576,938	216,061	444,912	21,534	-95.2
CHARGES FOR SERVICES	189,889	4,798	192,100	201,555	4.9
MISCELLANEOUS REVENUES	0	0	104,000	0	-100.0
OTHER FINANCING SOURCES	0	1,215	0	0	0.0
TOTAL OTHER REVENUE	<u>776,432</u>	<u>227,504</u>	<u>750,052</u>	<u>232,389</u>	<u>-69.0</u>
UNREIMBURSED COSTS	146,519	270,080	43,715	318,446	628.5
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-23 of the Schedules Section.

Mission / Program Discussion

Development Services staff plans and implements water resources programs such as ground water management, regional water/wastewater treatment, integrated regional water management, drainage, local grading oversight, and floodplain management in accordance with the provisions of Federal and State programs, laws, and regulations. The ongoing activities of Water Resources are funded by the Sutter County Water Agency (SCWA), SCWA Zones, Rio Ramaza Wastewater Fund, Waterworks District #1 (WWD1), and the General Fund.

A reduction of the concentration of arsenic in the drinking water provided by WWD#1 in the town of Robbins is required by updated Federal Standards. In Fiscal Year 2012, Water Resources staff managed a state grant for the Robbins Arsenic Remediation Feasibility Study, which was completed in the fall of 2015. In December 2019, the Department completed a construction project that included the installation of water meters in the community and was funded through a state grant. The project was a key component of the County's efforts to more effectively manage the consumption of water.

In June 2021, the California Public Utilities Commission approved the transfer of the water system to Golden State Water Company (GSWC). GSWC will be responsible for the operation, maintenance, and compliance of the system as of May 1, 2022. A grant application for the construction of a water

treatment plant has been submitted by GSWC to the California Department of Water Resources and is under review. If approved, GSWC will manage the construction of the water treatment plant in Robbins, which will provide safe drinking water to the system's customers.

Goals

FY2022-23 Goals

To perform the following duties in support of the County's Water Resources:

- Planning and coordinating drainage studies and improvements, including new development reviews
- Developing groundwater management plans
- Floodplain management
- Managing the NPDES storm water permit
- Wastewater engineering for WaterWorks District #1 and Rio Ramaza

Major Budget Changes

Service & Supplies

- (\$131,048) Decrease due to decrease Professional/Specialized Services related to the Sustainable Groundwater Management Act (SGMA) consultant work

Intrafund Transfers

- (\$112,435) Decrease due to Engineering decreased charges to Water Resources budget 1-922

Revenues

- (\$423,378) Decrease in State grant revenues related to grant obtained for SGMA

Recommended Budget

Total appropriations are recommended at \$550,835, a decrease of \$242,932 (-30.6%) compared to the FY 2021-22 Adopted Budget. The General Fund provides 57.8% of the financing for this budget unit and Net County Cost is increased by \$274,731 (628.5%) compared to the FY 2021-22 Adopted Budget due to less grant revenue is anticipated.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0001 - GENERAL Unit Title: FLOOD CONTROL				Dept: 1923	
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	24,000	24,000	28,500	28,000	-1.8
NET BUDGET	24,000	24,000	28,500	28,000	-1.8
UNREIMBURSED COSTS	24,000	24,000	28,500	28,000	-1.8
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-25 of the Schedules Section.

Purpose

The primary function of this budget unit is to support flood control efforts in Sutter County. The majority of expenditures in this budget unit support the Sutter-Butte Flood Control Agency (SBFCA) and to provide payments to support activities for Federal advocacy efforts to obtain funding for levee and flood control improvements.

This budget unit serves as a mechanism to provide reimbursement to SBFCA for Sutter Basin Feasibility Study activities initiated in 2000 and recently completed, by the United States Army Corps of Engineers.

SBFCA was formed by the Sutter-Butte Joint Powers Agreement (JPA) for the purpose of jointly exercising the powers of its members to provide flood control and protection. In December 2007, Sutter County, Sutter County Water Agency, Butte County, City of Yuba City, City of Live Oak, City of Biggs, City of Gridley, Levee District 1, and Levee District 9 signed a JPA establishing SBFCA. The members agreed to have the power and authorization to control and conserve waters for the protection of life and property that would or could be damaged by inundation caused by still or flowing water. This budget unit supports SBFCA by allocating State monies received by the County to SBFCA.

The United States Army Corps of Engineers Sutter Basin Feasibility Study was initiated in 2000. The local share of this project is currently estimated to be \$2.8 million, of which \$2.05 million will be met using a Proposition 13 “Safe Drinking Water, Clean Water, Watershed Protection and Flood Protection Act of 2000” grant.

Development Services Department Flood Control (1-923)

Neal Hay, Director

This budget unit appropriates \$28,500 for costs incurred by Federal representatives that are actively advocating for funding for levee improvements and flood control related projects in Sutter County.

Major Budget Changes

There are no major budget changes for FY 2022-23.

Recommended Budget

Total appropriations are recommended at \$28,000, a decrease of \$500 (-1.8%) compared to the FY 2021-22 Adopted Budget. The General Fund provides 100% of the financing for this budget unit.

Use of Fund Balance

The General Fund contains a Fund Balance commitment for Flood Control. The balance of this account was \$1,388,000 as of July 1, 2021. The Adopted Budget for FY 2022-23 did not include an increase to this Committed Fund Balance, and it is estimated that the fund balance will remain the same.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0320 - SUTTER COUNTY WATER AGENCY				Dept: 0320	
Unit Title: SUTTER COUNTY WATER AGENCY					
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	175	110	146	151	3.4
OTHER CHARGES	182,744	246	184,894	194,349	5.1
INCREASES IN RESERVES	0	0	1,560	0	-100.0
NET BUDGET	182,919	356	186,600	194,500	4.2
REVENUE					
TAXES	181,007	116,737	179,000	187,300	4.6
REVENUE USE MONEY PROPERTY	658	1,903	2,000	1,500	-25.0
INTERGOVERNMENTAL REVENUES	1,872	910	1,800	1,800	0.0
MISCELLANEOUS REVENUES	4,165	2,437	3,800	3,900	2.6
TOTAL OTHER REVENUE	187,702	121,987	186,600	194,500	4.2
UNREIMBURSED COSTS	-4,783	-121,631	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-26 of the Schedules Section.

Mission / Program Discussion

The Sutter County Water Agency (SCWA) was created by the Sutter County Water Agency Act of the California State Legislature, as described in Chapter 86 of the California State Water Code and is managed by the Development Services Department.

The Agency boundary encompasses all territory lying within the exterior boundaries of the County of Sutter and is governed by a Board of Directors. The Board of Supervisors of the County is the ex-officio Board of Directors of the Agency.

The SCWA has the authority to:

- Control drainage waters within the agency
- Control flood and storm waters, and divert and transport such waters for beneficial uses
- Save or conserve in any manner all or any such waters
- Protect the watercourses, watersheds, public highways, and life and property within the agency from damage created by any such drainage or flood and storm waters

The major source of revenue for the SCWA is from the County-wide ad valorem tax revenues for the general functions of the SCWA. Since 1975, the SCWA has also created and administered

drainage Zones of Benefit for specific areas within the County.

Zones 2(0-324), 4-8(0-326, 0-327, 0-328, 0-329, 0-330), and 11(0-332), 12(0-333), 13(0-334) provide for the collection of development fees and construction of capital improvements to accommodate existing and future storm water runoff, particularly that created by new development. These have separate funds for accruing drainage connection/development fee revenues and expensing capital improvements.

Zones 4-9 have maintenance assessments for the operations and maintenance of drainage structures and facilities benefitting those zones. Zone 9 has a separate fund, Fund (0-331). Zones 4-8's maintenance assessments are deposited directly into the Live Oak Canal Operations and Maintenance Fund (0-321), for maintenance of its tributaries and appurtenances.

The SCWA currently has no assigned staff and its functions are performed by County staff in the Engineering Services (1-920) budget unit. The equipment costs for the engineering staff performing water resources management and floodplain management tasks are funded within the Water Resources budget unit (Interfund Water Agencies account) and charged to this budget unit through the Interfund Water Resources account.

In FY 2020-21 the SCWA contracted for improvements to the Live Oak Drainage Canal as a result of the study completed in the spring of 2018 by West Yost & Associates. The project installed flow control measuring devices to improve the County's data collection during storm events. Additional projects to address localized improvements are planned to enhance the performance of the drainage system.

Major Budget Changes

There are no major budget changes for FY 2022-23.

Recommended Budget

Total appropriations are recommended at \$194,500, an increase of \$7,900 (4.2%) over the FY 2021-22 Adopted Budget. This budget contains only routine maintenance in the zones, and it doesn't contain projects. There is no Net County Cost associated with this budget unit.

Use of Fund Balance

The Sutter County Water Agency fund contains a Restricted Fund Balance in the amount of \$186,705 as of July 1, 2021. It is estimated that the Restricted Fund Balance will equal \$196,609 on July 1, 2022.

The FY 2022-23 Recommended Budget includes no increase or decrease in Obligated Fund Balance.

Development Services Department
 Live Oak Canal Operations Fund (0-321)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0321 - LO CANAL OPERATIONS & MAINTENC					Dept: 0321
Unit Title: LO CANAL OPERATIONS & MAINTENC					
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/23/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	79,267	55,195	125,700	217,634	73.1
OTHER CHARGES	1,009	608	1,014	1,014	0.0
CAPITAL ASSETS	41,735	0	249,066	56,771	-77.2
INCREASES IN RESERVES	0	0	1,986	2,286	15.1
NET BUDGET	122,011	55,803	377,766	277,705	-26.5
REVENUE					
TAXES	124,520	75,765	125,700	125,500	-0.2
REVENUE USE MONEY PROPERTY	662	2,546	3,000	2,000	-33.3
OTHER FINANCING SOURCES	0	0	249,066	150,205	-39.7
TOTAL OTHER REVENUE	125,182	78,311	377,766	277,705	-26.5
UNREIMBURSED COSTS	-3,171	-22,508	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-28 of the Schedules Section.

Purpose / Program Discussion

Maintenance of the Live Oak Canal is the responsibility of the Sutter County Water Agency (SCWA) and is managed by the Development Services Department. The canal drains the west Yuba City area into the State drain on the east side of the Sutter Bypass. The Live Oak Canal Operations Fund was established by resolution of the Sutter County Water Agency (SCWA) in March 2013. This separate fund was created for the operations and maintenance of the Live Oak Canal, its open channel tributaries and appurtenances.

Tax assessment revenues for operations and maintenance are collected and deposited directly into this fund. The use of this fund separates the operations and maintenance funds from capital funds derived from drainage connection (or impact fees) collected for new development impacts. These fees remain in each individual zone fund. The operations and maintenance assessments can then be transferred as needed to the Water Resources (1-922) budget unit to support maintenance activities along the Live Oak Canal. Currently assessments are levied for SCWA Benefit Zones 4 through 8.

The Live Oak Canal Operations fund currently has no allocated positions and its functions are performed by County positions allocated in the Road Fund (3-100) and Engineering Services (1-920) budget units. Personnel, supplies, and equipment costs for the operation and maintenance tasks are funded within the Road Fund budget unit (3-100) and charged to this budget unit through

Development Services Department

Live Oak Canal Operations Fund (0-321)

Neal Hay, Director

the Professional Specialized Services account. Capital improvement projects are recorded in this Fund and are offset/reimbursed by the Zones of Benefit 4-8.

In FY 2022-23, the Engineering Division will be managing a consultant contract to provide an assessment of the County's existing National Pollutant Discharge Elimination System (NPDES) and Municipal Separate Storm Sewer System (MS4) program. The assessment is intended to provide guidance and recommendations on steps needed to comply with the State's program. It is estimated that this budget unit will contribute \$75,000 towards that consultant contract.

Major Budget Changes

Services & Supplies

- \$91,934 Increase due to share of anticipated consultant contract for NPDES/MS4 programs

Capital Assets

- (\$192,294) Decrease due to capital project completion

Other Financing Sources

- (\$98,861) Decrease in Operating Transfers-In based on project work anticipated

Recommended Budget

Total appropriations are recommended at \$277,705, which is a decrease of \$100,061 (-26.5%) when compared to the FY 2021-22 Adopted Budget. There is no Net County Cost in this budget unit. All funding is provided through tax assessments.

Capital assets are recommended as follows:

- \$56,771 Ongoing/completion of Pipe replacement and excavation work for Zones of Benefit 4-8 project

Use of Fund Balance

The Live Oak Canal Operations fund contains a Restricted Fund Balance in the amount of \$284,363 as of July 1, 2021. It is estimated the Restricted Fund Balance will remain status quo on July 1, 2022.

The FY 2022-23 Recommended Budget includes an Increase in Obligated Fund Balance of \$2,286.

Development Services Department Rio Ramaza Wastewater Fund (0-395)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 0395 - RIO RAMAZA COMMUNITY SRVC DIST					
Unit Title: RIO RAMAZA COMMUNITY SRVC DIST					Dept: 0395
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	22,387	20,190	57,281	50,676	-11.5
OTHER CHARGES	356	228	461	372	-19.3
NET BUDGET	22,743	20,418	57,742	51,048	-11.6
REVENUE					
TAXES	3,113	1,490	3,400	2,650	-22.1
FINES, FORFEITURES, PENALTIES	1,054	0	0	0	0.0
REVENUE USE MONEY PROPERTY	168	899	1,500	800	-46.7
INTERGOVERNMENTAL REVENUES	33	-2	100	0	-100.0
CHARGES FOR SERVICES	4,653	3,631	3,960	3,960	0.0
CANCELLATION OF OBLIGATED FB	0	0	48,782	43,638	-10.5
TOTAL OTHER REVENUE	9,021	6,018	57,742	51,048	-11.6
UNREIMBURSED COSTS	13,722	14,400	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-30 of the Schedules Section.

Purpose / Program Discussion

The Rio Ramaza Wastewater Fund (RRWF) was originally established to provide sewer and water service to the Rio Ramaza Mobile Home Park. These utility services were assumed by Sutter County when the Rio Ramaza Community Services District was dissolved by resolution of the Local Agency Formation Commission on April 12, 1972. In 1992, individual wells for the remaining nine service connections were installed using Community Development Block Grant funding and the community water system was shut down. Only wastewater service is currently provided to the community of Rio Ramaza.

This budget unit is funded by both monthly user fees and local ad valorem tax revenues on the parcels in the Rio Ramaza subdivision. The Rio Ramaza Subdivision is located on the southern edge of Sutter County, just north of the Sacramento International Airport. The budget unit is administered by the Development Services Department. County staff provided required services in the past. At the end of FY 2018-19, this changed to contracted services and will continue into FY 2022-23.

The RRWF provides resources to operate and maintain a wastewater collection system with collection mains and a pumping station. The plant consists of an evaporation pond and operates under the California Central Valley Regional Water Quality Control Board Waste Discharge

Development Services Department

Rio Ramaza Wastewater Fund (0-395)

Neal Hay, Director

Requirements Order #88-012. The Sutter County Development Services Department provides State certified personnel, through contracted services, to manage and operate the system. Those costs are charged to the RRWF.

The RRWF receives revenues from user fees, currently at \$55.00 per residence (or equivalent dwelling unit), per month. Additionally, there is an ad valorem property tax on all parcels in the park. The annual user fees and tax revenues are less than the costs to operate the system. However, the fund still has a balance from the proceeds of the dissolved Community Services District that is reduced every year to operate the system.

Most of the properties served in the Subdivision are vacant and many are owned by Sacramento County. Seven active accounts remain in the system. Due to the subdivision's location along the flight path of the airport, the Sacramento County Board of Supervisors allocates funds to the Sacramento Metro Airport Authority for the acquisition of all properties in the Rio Ramaza Subdivision. Properties are to be acquired only when the property owner wishes to sell.

Major Budget Changes

There are no major budget changes for FY 2022-23.

Recommended Budget

Total appropriations are recommended at \$51,048, a decrease of \$6,694 (-11.6%) compared to the FY 2021-22 Adopted Budget. There is no Net County Cost from this budget unit.

Use of Fund Balance

The Rio Ramaza Wastewater Fund contains a Restricted Fund Balance in the amount of \$116,228 as of July 1, 2021. It is estimated the Restricted Fund Balance will equal \$93,968 on July 1, 2022.

The FY 2022-23 Recommended Budget includes a Cancellation of Fund Balance in the amount of \$43,638.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2022-2023					
Fund: 4400 - SUTTER CO WATERWORKS DIST #1					
Unit Title: SUTTER CO WATERWORKS DIST #1					
				Dept: 4400	
	2020-2021 Actual Expenditure	2021-2022 YTD as of 05/19/2022	2021-2022 Adopted Budget	2022-2023 CAO Recommended	2021-2022 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	323,885	250,243	293,805	141,703	-51.8
OTHER CHARGES	5,044	25,659	33,375	35,674	6.9
CAPITAL ASSETS	129,925	0	162,726	126,068	-22.5
NET BUDGET	<u>458,854</u>	<u>275,902</u>	<u>489,906</u>	<u>303,445</u>	<u>-38.1</u>
REVENUE					
FINES, FORFEITURES, PENALTIES	-998	0	0	0	0.0
REVENUE USE MONEY PROPERTY	-3,460	2,713	2,842	2,300	-19.1
INTERGOVERNMENTAL REVENUES	76,373	56,694	55,050	0	-100.0
CHARGES FOR SERVICES	239,292	187,122	254,135	157,535	-38.0
OTHER FINANCING SOURCES	0	1,000	0	0	0.0
CANCELLATION OF OBLIGATED FB	0	0	177,879	143,610	-19.3
TOTAL OTHER REVENUE	<u>311,207</u>	<u>247,529</u>	<u>489,906</u>	<u>303,445</u>	<u>-38.1</u>
UNREIMBURSED COSTS	147,647	28,373	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-32 of the Schedules Section.

Purpose / Program Discussion

The original water system in the community of Robbins was designed, installed, and maintained by the Sutter Basin Corporation (the company that created the subdivision of Robbins). Wastewater was disposed of using private septic systems. At the request of the Sutter Basin Corporation, the Sutter County Waterworks District No. 1 was formed in 1986 for the purpose of upgrading water service infrastructure. In 1998, due to the inability of the septic services to properly operate in a high ground water environment, the District expanded its services to include sewer service. The Sutter County Waterworks District No. 1 (District) is now responsible for providing only wastewater service to the community of Robbins.

In June 2021, the California Public Utilities Commission approved the transfer of the water system to Golden State Water Company (GSWC). GSWC is responsible for the operation, maintenance and compliance of the system as of May 1, 2022. The District is a separate but dependent district, and the Sutter County Board of Supervisors sits as its Board of Directors. The budget unit operates as a separate fund and reflects the cost of operating and maintaining the wastewater system at the Community of Robbins.

Major Budget Changes

Overall, the budget changes outlined below are due to the District only being responsible for the wastewater services as of May 1, 2022.

Services & Supplies

- (\$152,102) Overall decrease due to only budgeting the wastewater system with the majority of the decrease in Professional & Specializes Services and Utilities

Capital Assets

- (\$36,658) Decrease due to depreciation only associated with the wastewater system

Revenues

- (\$55,050) Decrease in State Grant revenues
- (\$96,600) Decrease due to no Water Service revenue
- (\$34,269) Decrease to anticipated Cancellation of Fund Balance

Recommended Budget

Total appropriations are recommended at \$303,445, a decrease of \$186,461 (-38.1%) compared to the FY 2021-22 budget. This decrease is reflective of the transfer of the water system to Golden State Water Company, effective May 1, 2022. The budget reflects the total expenses associated with Operations & Maintenance, and Structure Improvements/Capital Expenses. There is no Net County Cost in this budget unit.

The Water Works District has been set up as Enterprise Fund and should balance revenues to expenses within the fund over time. The majority of the District's expenses has been associated with maintenance, operations and administrative costs, such as performing utility billing and accounting services. Approved service rates do not generate enough operating revenue to cover the non-cash Depreciation Expense for the wastewater system. Historically, the replacement costs for infrastructure have been provided by State grants.

Use of Fund Balance

This fund contains a Net Assets Balance in the amount of \$2,568,881 as of July 1, 2021, including investment in fixed assets. It is estimated that the Net Assets Balance will be \$2,381,974 on July 1, 2022. FY 2022-23 Recommended Budget includes Cancellation of Obligated Fund Balance of \$143,610 to cover depreciation and some lingering charges to the water system (Internal Services Fund charges, solar charges and other overhead charges).

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