



SUTTER COUNTY CHILDREN & FAMILIES
COMMISSION
COMMISSION MEETING & PUBLIC HEARING
June 15, 2022

*Sutter County Administrative Office Conference Room
1160 Civic Center Blvd., Ste. A, Yuba City. CA 95993*

The Sutter County Children & Families Commission held a regular meeting & public hearing on the above date and location at 3:30 p.m.

CALL TO ORDER

Chairman Ziegenmeyer called the meeting to order at 3:34 p.m. and requested the roll call.

COMMISSIONERS PRESENT: Mike Ziegenmeyer, Tonya Byers, Tom Reusser, Nicole Ritner, Marc Boomgarden

COMMISSIONERS ABSENT: Doreen Osumi, Mat Gulbrandsen, Shawne Corley, and Dr. Carolyn Patton

STAFF PRESENT: Michele Blake, Executive Director and Julie Price, Executive Secretary

Chairman Ziegenmeyer led the Commission and audience in the Pledge Allegiance to the Flag.

PUBLIC PARTICIPATION

There were no comments from the public.

PUBLIC HEARING

1) Approval of Sutter County Children & Families Commission FY 2022-2023 Budget

Michele Blake, Executive Director, referenced the draft FY 2022-2023 Sutter County Children & Families Commission budget contained in the meeting package. The proposed budget supports the Commissions 2020-2025 strategic plan. Ms. Blake noted budget revenue includes Proposition 10 projected revenue, leveraged & grant funding, Medical Administrative Activities/Target Case Management revenue, interest earnings and Surplus Money Investment Fund. Ms. Blake noted staff continues to work to secure additional revenue to decrease utilization of Commission reserve funds.

Administrative costs are projected at 13.27% of the total budget.

This having been heretofore fixed as the date, time and place to hold a public hearing regarding the presentation of Sutter County Children & Families Commission FY 2022-2023 Budget, the matter was called to be heard. There being no public testimony, Chairman Ziegenmeyer closed the public hearing.

On motion of Commissioner Byers, seconded by Commissioner Reusser, Chairman Ziegenmeyer called for a vote that carried as follows: AYES: Commissioners Ziegenmeyer, Byers, Ritner, Reusser, Boomgarden; ABSTAIN: None; NOES: None; ABSENT: Osumi, Patton, Gulbrandsen, Corley; the Commission approved the Sutter County Children & Families FY 2022-2023 budget as presented.

2) Approval of Sutter County Children & Families Commission Long-Term Financial Plan

Ms. Blake referenced the Long-Term Financial Plan contained in the meeting packet. The plan is based previous budget actuals and projections through fiscal year 2031-2032. The plan is reviewed annually with updated information included.

This having been heretofore fixed as the date, time, and place to hold a public hearing regarding the presentation of Sutter County Children & Families Commission Long Term Financial Plan, the matter was called to be heard. There being no public testimony, Chairman Ziegenmeyer closed the public hearing.

On motion of Commissioner Boomgarden, seconded by Commissioner Ritner, Chairman Ziegenmeyer called for a vote that carried as follows: AYES: Commissioners Ziegenmeyer, Byers, Ritner, Reusser, Boomgarden; ABSTAIN: None; NOES: None; ABSENT: Osumi, Patton, Gulbrandsen, Corley; the Commission approved the Sutter County Children & Families Long Term Financial Plan as presented.

ACTION ITEMS – Discussion and Possible Approval

3) PLAYZEUM YUBA-SUTTER FAMILIES LEARNING IN PLAY (FLIP) PROGRAM FY 2022- 2023 SCOPE OF WORK & BUDGET ADJUSTMENT

Ms. Blake referenced the staff report contained in the meeting packet and noted the program request for a scope of work/evaluation plan & budget adjustment for fiscal year 2022-2023.

Staci Howell, Families Learning in Play (FLIP) Coordinator, noted a change in subcontractors for the FLIP program. Ms. Howell stated the current Program Specialist will move into a mentorship program with the current subcontractor & additional Program Specialist will be hired. The requested scope of work & budget line-item adjustments do not alter the total grant award as previously approved by the Commission.

On motion of Commissioner Reusser, seconded by Commissioner Byers, Chairman Ziegenmeyer called for a vote that carried as follows: AYES: Commissioners Ziegenmeyer,

Byers, Ritner, Reusser, Boomgarden; ABSTAIN: None; NOES: None; ABSENT: Osumi, Patton, Gulbrandsen, Corley; the Commission approved the Playzeum Yuba-Sutter FLIP program FY 2022-2023 scope of work & budget adjustment as presented.

4) ELECTION OF COMMISSION VICE CHAIR

Ms. Blake referenced the staff report contained in the meeting packet and noted the Sutter County Children & Families Commission bylaws call for the election of a Vice-Chair at the June meeting and the persons elected shall serve a term of two years and may serve consecutive terms. The Vice-Chair shall assume the responsibilities of the Chair in the absence of the Chair.

Commissioners held a discussion and Commissioner Byers volunteered to fill the Vice Chair duties.

On motion of Commissioner Reusser, seconded by Commissioner Ritner, Chairman Ziegenmeyer called for a vote that carried as follows: AYES: Commissioners Ziegenmeyer, Byers, Ritner, Reusser, Boomgarden; ABSTAIN: None; NOES: None; ABSENT: Osumi, Patton, Gulbrandsen, Corley; the Commission elected Commissioner Tonya Byers to fill the Vice-Chair duties for a term of 2 years.

CONSENT CALENDAR

On motion of Commissioner Boomgarden, seconded by Commissioner Ritner, Chairman Ziegenmeyer called for a vote that carried as follows: AYES: Commissioners Ziegenmeyer, Byers, Ritner, Reusser, Boomgarden; ABSTAIN: None; NOES: None; ABSENT: Osumi, Patton, Gulbrandsen, Corley; the Commission approved the Consent Calendar, as follows:

3) Approval of the minutes for the May 19, 2021 meeting

DIRECTORS REPORT

In the Community

The Commission will be sponsoring the Yuba-Sutter Fair's Children's Area & First 5 Thursdays for the Yuba Sutter Gold Sox where children 5 years old can attend games free on Thursday's.

Positive Discipline

Ms. Blake noted an 8-session virtual Positive Discipline parenting class series will begin July 5th.

Help Me Grow

A special evening offering of the Help Me Grow, free health & development screenings, program will be hosted at Andros Karperos School on June 29th. In addition to the community, all children enrolled in the Smart Start program have been invited to attend.

Sea Tow Grant

Ms. Blake noted due to supply chain issues, life jackets awarded from the Sea Tow grant will be delivered to the Commission in August. Th Commission received a large donation of children's life jackets from Century 21 Yuba City. Life jackets are currently placed at Feather Parkway, Tisdale, and Live Oak boat launch loaner stations. The Commission has partnered with Safe Kids to provide a virtual water safety course for parents on June 28th form 2:30 p.m.- 3:30 p.m.

PUBLIC COMMENT

No public comment was received.

ADJOURNMENT

With no further business coming before the Commission, the meeting was adjourned at 4:21 p.m.

By:
Julie Price
Executive Secretary