



SUTTER COUNTY CHILDREN & FAMILIES
COMMISSION
PUBLIC HEARING & SPECIAL COMMISSION MEETING
November 28, 2022

The Sutter County Children & Families Commission held a public hearing & special meeting on the above date at 10:00 a.m. virtually.

CALL TO ORDER

Commissioner Ziegenmeyer called the meeting to order at 10:00 a.m. and requested the roll call.

COMMISSIONERS PRESENT: Mike Ziegenmeyer, Tonya Byers, Sarah Eberhardt-Rios, Tom Reusser (10:06 a.m.), Nicole Ritner, Mat Gulbrandsen, Marc Boomgaarden (10:03 a.m.), Doreen Osumi (10:08 a.m.) and Dr. Carolyn Patton.

COMMISSIONERS ABSENT: None

STAFF PRESENT: Michele Blake, Executive Director and Julie Price, Executive Secretary

Public Participation

No public comment was received.

ACTION ITEMS – Discussion and Possible Approval

1) Adoption of a Resolution Authorizing Remote Teleconferencing Meetings of the Legislative Body of Sutter County Children & Families Commission Pursuant to Brown Act Provisions Due to a State of Emergency (MT3860)

Michele Blake, Executive Director, referenced the staff report and resolution included in the meeting packet authorizing the remote teleconferencing meetings of the legislative body of the Sutter County Children & Families Commission pursuant to the Brown Act provisions due to a state of emergency.

On motion of Commissioner Patton, seconded by Commissioner Byers, Chairman Ziegenmeyer called for a roll call vote that carried as follows: AYES: Commissioners Ziegenmeyer, Reusser, Eberhardt-Rios, Byers, Patton, Gulbrandsen, Boomgaarden, Ritner; ABSTAIN: None; NOES: None; ABSENT: Osumi; the Commission approved the adoption of a resolution authorizing remote teleconferencing meetings of the legislative body of Sutter County Children & Families Commission pursuant to Brown Act provisions due to a state of emergency.

2) Establish Potential Funding Implications Ad-Hoc Committee

Ms. Blake referenced the staff report & noted establishing an Ad-Hoc Committee to review the Commission's 2020-2025 Strategic Plan funding will allow for the opportunity to discuss and review and consider future

modifications concerning the continued decline of Proposition 10 revenues, historical trends, legislative impacts, and the current economic situation.

Ms. Blake noted Ad-Hoc Committee recommendations will be presented to the Commission at the January 2023 for consideration.

Commissioners Ziegenmeyer, Gulbrandsen & Eberhardt-Rios volunteered to participate on the Ad-Hoc Committee.

On motion of Commissioner Patton, seconded by Commissioner Ritner, Chairman Ziegenmeyer called for a roll call vote that carried as follows: AYES: Commissioners Ziegenmeyer, Reusser, Eberhardt-Rios, Byers, Patton, Gulbrandsen, Boomgaarden, Ritner; Osumi ABSTAIN: None; NOES: None; ABSENT: None; the Commission approved the establishment of the Potential Funding Implications Ad-Hoc Committee.

3) FindHelp Program Agreement

Ms. Blake referenced the staff report and the findhelp renewal agreement in the meeting packet. The subscription renewal term begins December 31, 2022 through December 31, 2023 for \$20,000.

Ms. Blake noted findhelp serves as a platform tool to help connect Sutter County families with social services for food, shelter, health care, work, financial assistance, and more. The platform allows for a "no wrong door" approach to help and allows the creation of referrals to connect families with agencies offering help. The referrals ensure a closed-loop approach, allows for reports and analytics, is HIPAA and FERPA authorized, and provides interoperability to deliver a better social care experience.

If approved, the agreement will be supported by funds from the Help Me Grow Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM) revenue.

On motion of Commissioner Patton, seconded by Commissioner Ritner, Chairman Ziegenmeyer called for a roll call vote that carried as follows: AYES: Commissioners Ziegenmeyer, Reusser, Eberhardt-Rios, Byers, Patton, Gulbrandsen, Boomgaarden, Ritner; Osumi ABSTAIN: None; NOES: None; ABSENT: None; the Commission approved the FindHelp agreement.

PUBLIC HEARING

4) Approval of fiscal year 2021-2022 Sutter County Children & Families Commission State Annual Report

Ms. Blake referenced the staff report and annual report contained in the meeting packet and noted on an annual basis, the Commission is required to submit a state annual report (per Health and Safety Code section 130150) to the California Children and Families Commission (also known as First 5 California). The purpose of the report is to inform the appropriate stakeholders on the status of the programmatic and strategic investments of each county Commission.

The Commission reviewed the report.

This having been heretofore fixed as the date, time and place to hold a public hearing regarding presentation of Sutter County Children & Families Commission 2021-2022 State Annual Report, the matter was called to be heard. There being no public testimony, Chairman Ziegenmeyer closed the public hearing.

On motion of Commissioner Boomgaarden, seconded by Commissioner Eberhardt-Rios, Chairman Ziegenmeyer called for a roll call vote that carried as follows: AYES: Commissioners Ziegenmeyer, Reusser,

Eberhardt-Rios, Byers, Patton, Gulbrandsen, Boomgaarden, Ritner; Osumi ABSTAIN: None; NOES: None; ABSENT: None; the Commission approved the Sutter County Children & Families Commission FY 2021-2022 State Annual Report.

5) Approval of fiscal year 2021-2022 Sutter County Children & Families Commission Financial Audit Report

Ms. Blake noted the staff report & Commission’s Financial DRAFT Audit for 2021-2022. On an annual basis, the Commission is required to submit a financial audit report to the California State Controller’s Office. The purpose of the report is to inform the appropriate stakeholders on the status of the detailed financial assessment of each county Commission.

Due to additional information related to OPEB liability needed, on October 28, 2022, the Executive Director asked for an extension of the 2021-2022 annual audit. The request for an extension was made to the State Controller's Office (SCO).

Ms. Blake also noted the independent auditor’s finding, 2008-001 to 2021-001 Reliance upon Auditor for Reporting and Footnote Disclosures. The Commission held a discussion around the finding and determined the Commission’s response, “The Commission has determined there is no cost-benefit to hiring an accountant familiar with generally accepted accounting principles or hiring an independent CPA firm with such experience to compile full disclosure financial statements for the purpose of avoiding significant deficiency and material weakness. The Commission feels that management provides reliable financial statements for board decision-making and reliance upon the auditor for foot note disclosures is cost effective.” was suffice.

This having been heretofore fixed as the date, time and place to hold a public hearing regarding presentation of Sutter County Children & Families Commission 2021-2022 Audit Report, the matter was called to be heard. There being no public testimony, Chairman Ziegenmeyer closed the public hearing.

On motion of Commissioner Patton, seconded by Commissioner Ritner, Chairman Ziegenmeyer called for a roll call vote that carried as follows: AYES: Commissioners Ziegenmeyer, Reusser, Eberhardt-Rios, Byers, Patton, Gulbrandsen, Boomgaarden, Ritner; Osumi ABSTAIN: None; NOES: None; ABSENT: None; the Commission approved the FY 2021-2022 Sutter County Children & Families Commission Financial Audit Report.

CONSENT CALENDAR

On motion of Commissioner Byers, seconded by Commissioner Boomgaarden, Chairman Ziegenmeyer called for a roll call vote that carried as follows: AYES: Commissioners Ziegenmeyer, Reusser, Eberhardt-Rios, Byers, Patton, Gulbrandsen, Boomgaarden, Ritner; Osumi ABSTAIN: None; NOES: None; ABSENT: None; the Commission approved the Consent Calendar, as follows:

6) Approval of the minutes for the September 21, 2022 meeting

7) Approval of the minutes of the October 29, 2022 meeting

DIRECTORS REPORT

Infant Formula Distribution

Ms. Blake noted Commission staff will be distributing free infant formula, diapers and New Parent Kits Tuesday, November 29th at 12:00 p.m. at 850 Gray Ave. All supplies are first come, first served.

Program Reports

Ms. Blake noted the FY 2022-2023 1st quarter reports contained in the meeting packet. No discussion was held.

PUBLIC COMMENT

No public comment was received.

ADJOURNMENT

With no further business coming before the Commission, the meeting was adjourned at 10:12 a.m.

By:
Julie Price
Executive Secretary