

Development Services



Section B

Clearing the debris from the Tisdale Weir boat ramp during the winter storms.

Development Services Department Administration (2-721)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0001 - GENERAL					
Unit Title: DEVELOPMENT SERVICES ADMIN					Dept: 2721
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	906,061	850,500	1,146,057	1,380,936	20.5
SERVICES AND SUPPLIES	88,685	71,463	121,851	131,911	8.3
OTHER CHARGES	100	25	100	75	-25.0
INTRAFUND TRANSFERS	-387,930	-183,433	-569,286	-745,033	30.9
OTHER FINANCING USES	6,572	6,645	7,343	6,934	-5.6
NET BUDGET	613,488	745,200	706,065	774,823	9.7
REVENUE					
LICENSES, PERMITS, FRANCHISES	26	2	0	0	0.0
CHARGES FOR SERVICES	196,928	116,640	434,335	432,422	-0.4
MISCELLANEOUS REVENUES	42,419	14,661	70,357	86,153	22.5
TOTAL OTHER REVENUE	239,373	131,303	504,692	518,575	2.8
UNREIMBURSED COSTS	374,115	613,897	201,373	256,248	27.3
ALLOCATED POSITIONS	13.00	15.00	14.00	15.00	7.1

Budget detail can be found on page SB-1 of the Schedules Section.

Mission / Program Discussion

The Development Services Department directly serves the public by providing a one-stop development center with the following functions: Building Permit and Inspection, Code Enforcement, Environmental Health and CUPA, Planning (development, land use, and zoning) and Public Works (airport, engineering services, project management, road maintenance, special districts, and water resources).

The major functions of the Development Services Administration Division are budget development and financial management of divisions within the Department, grants administration, personnel, payroll, accounts receivable, accounts payable, records management, and to be support staff for public counter services for all the Department's divisions. Administrative staff also serve key roles with external agencies such as the Planning Commission, the Public Works Support Service Committee, the Gilsizer County Drainage District, and coordinate with other Departments.

FY2023-24 Goals / Projects

Development:

- Through an RFP process, select a qualified consultant to assist the County with the process to modify an existing or create a new County Service Area (CSA) and Community Finance District (CFD) for the public improvements and operations within the development

- Coordinate plan review and comments on construction documents for the Wastewater and Water services for the development
- Continue coordination and collaboration on the project development for the Riego Road / Baseline Road improvements
- Continue participation with the Natomas Basin Conservation and Vision Plan

Public Infrastructure:

- Continue participation with the County's Groundwater Management Plans to maintain compliance with the Sustainable Groundwater Management Act (SGMA)
- Continue to represent the County in discussions and plan reviews with the State Regional Water Quality Control Board concerning NPDES (National Pollution Discharge Elimination System) regulations
- Submit the Annual Road Work Plan and execute approved road restorative and rehabilitative construction contracts to maintain the County's roadways and bridges

County's agricultural base:

- Propose at least one General Plan Amendment to further clarify the County's preferred areas for non-agricultural land uses
- Recommend Ordinance updates to improve the consistency of the Zoning Code

Major Budget Changes

Salaries & Benefits

- \$114,485 Increase due to addition of a Staff Analyst position approved during FY 2022-23
- \$293,317 Increase due to negotiated Salaries and insurance as well as retirement cost increase
- (\$172,923) Increase Salary Savings Factor (shown as negative expenditure) due to not filling / delay filling certain positions for cost savings

Intrafund Transfers

- (\$264,726) Increase in Administration Services revenues (shown as a negative expenditures)
- \$88,979 Increase in Cost plan charges as provided by annual Cost Plan

Recommended Budget

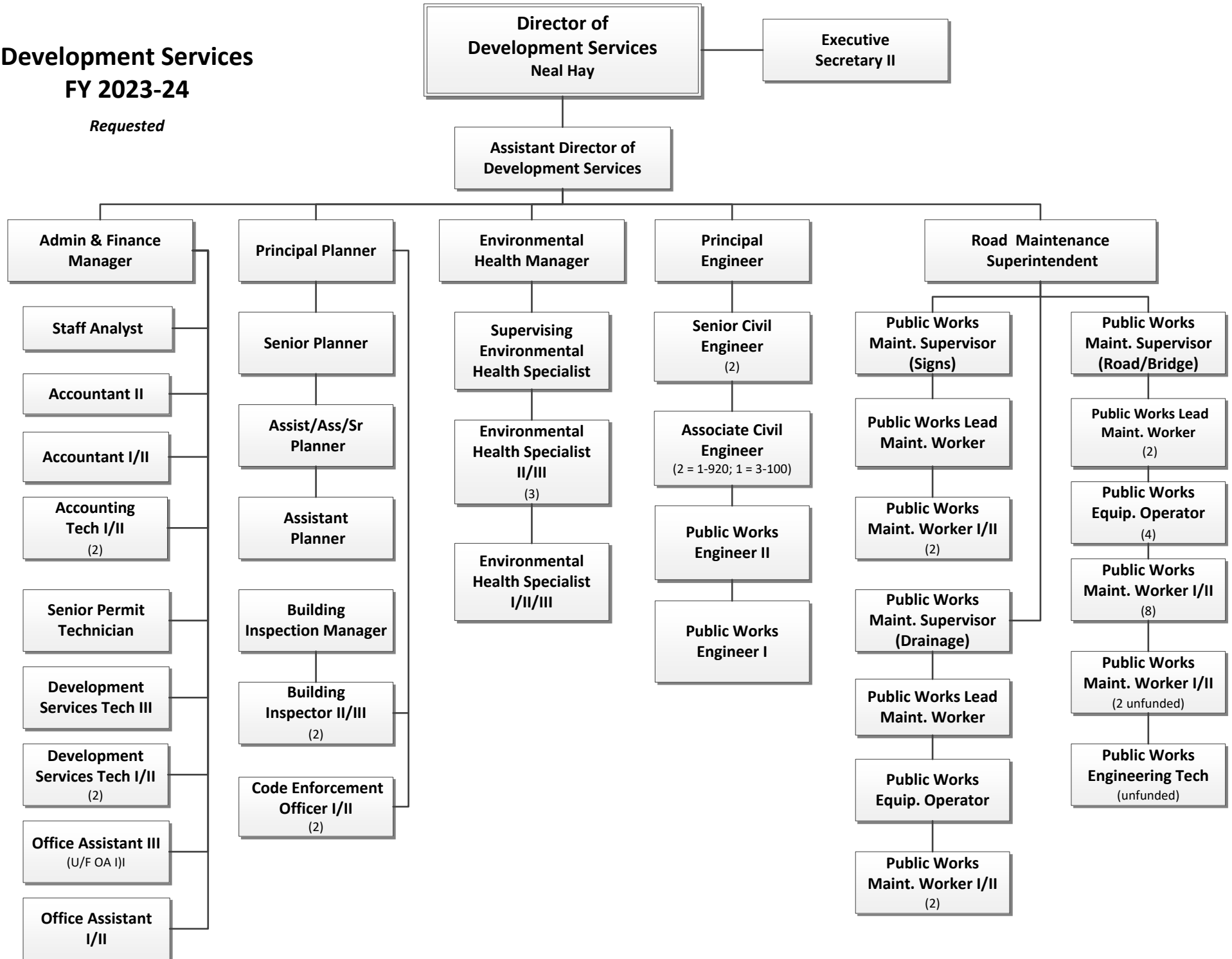
Total appropriations are recommended at \$774,823, an increase of \$68,758 (9.7%) over the FY 2022-23 Adopted Budget. The General Fund provides 33.1% of the financing for this budget unit and Net County Cost is increased by \$54,875 (27.3%) compared to the FY 2022-23 Adopted Budget.

Use of Fund Balance

This budget unit is within the General Fund and does not include the use of any specific fund balance.

Development Services FY 2023-24

Requested



Development Services Department Capital Improvement Projects (1-800)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0016 - CAPITAL PROJECTS			Dept: 1800		
Unit Title: PLANT ACQUISITION					
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/18/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	13,292	10,125	281,750	45,000	-84.0
OTHER CHARGES	849	590	0	0	0.0
CAPITAL ASSETS	1,463,676	1,539,336	2,366,198	248,500	-89.5
NET BUDGET	1,477,817	1,550,051	2,647,948	293,500	-88.9
REVENUE					
REVENUE USE MONEY PROPERTY	-44,466	61,042	0	0	0.0
OTHER FINANCING SOURCES	2,741,400	1,531,996	1,447,250	30,000	-97.9
CANCELLATION OF OBLIGATED FB	0	0	1,200,698	263,500	-78.1
TOTAL OTHER REVENUE	2,696,934	1,593,038	2,647,948	293,500	-88.9
UNREIMBURSED COSTS	-1,219,117	-42,987	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-3 of the Schedules Section.

Mission / Program Discussion

This budget unit, which is managed by the Development Services Department, is within the Capital project Fund and reflects all major County capital improvement and maintenance projects. The budget is prepared jointly by the County Administrator’s Office, the Development Services Department, and the General Services Department. Capital improvement projects are funded by a variety of funding sources including State grants, Special Revenues, and the County General Fund.

The thresholds of capital Improvement project are based on the County’s Capital Asset Policy and are budgeted within the Capital Asset expenditure accounts. If the project is projected to be completed within one year, it is budgeted in this budget unit. If the project is foreseen to cross multiple fiscal years, it is budgeted in a separate project-specific budget unit within the Capital Projects Fund. Further details of these projects are presented in the narrative for the Capital Projects Fund within the General Government section of the FY 2023-24 Recommended Budget. Projects that were completed in FY 2022-23 or are on hold are as follows:

- C191800001 1160 ADA Phase II - Complete
- C191800004 Airport Soil Testing – Complete
- C221800001 Jail Bed Welding - Complete
- C221800002 Bathroom Remodel at Sheriff Training Center – On Hold
- C221800006 463 2nd Street Roof – Complete
- C231800001 IT-512 2nd Street Parking lot – Complete
- C231800002 1130 CC Parking lot – Complete
- C231800003 1160 CC Parking lot – Complete

Development Services Department

Capital Improvement Projects (1-800)

Neal Hay, Director

- C231800006 146 Garden Hwy Roof – Complete
- C231800007 595 Boyd Street Roof - Complete

Recommended Budget

Total appropriations are recommended at \$293,500 for the following projects:

- \$188,500 - Continuation of the Public Health Generator replacement project (C231800004). This project is funded by County Health and the overall project budget will be \$190,000. This project was authorized under the FY 2022-23 budget and continues in FY 2023-24. The completion is expected by June 2024. In FY 2023-24, an additional \$30,000 will be transferred from County Health to supplement cancellation of Fund Balance as funding for this project was transferred in FY 2022-23 in the following amounts:
 - \$160,000 from the Health Fund (Funded by Grant)
- \$45,000 – Continuation of the 1425 Veterans Memorial Circle Parking lot project (C231800005). This project is funded by the General Fund and the overall project budget is \$145,000. This project was authorized under the FY 2022-23 budget and continues in FY 2023-24. The completion is expected by August 2023. In FY 2023-24, funding source will be cancellation of Fund Balance as funding for this project was transferred in FY 2022-23 in the following amounts:
 - \$145,000 from General Fund
- \$60,000 - Continuation of the 1130 Civic Center Boulevard add wall/upgrade counter project (C231800008). This project is funded by General Fund and the overall project budget is \$100,000. This project was authorized in the FY 2022-23 Adopted Budget and continues in FY 2023-24. Completion is expected by June 2024. In FY 2023-24, funding source will be cancellation of Fund Balance as funding for this project was transferred in FY 2022-23 in the following amounts:
 - \$100,000 from General Fund
- Sheriff Data Center project (C231800009) - This project was authorized under the FY 2022-23 budget and continues in FY 2023-24. The total budgeted for the project is \$480,000 and is funded by the General Fund. In FY 2023-24, a new Capital Project- County Jail Facility Budget Unit 1-822 is established. This project will be moved to Budget Unit 1-822 and the funding source is cancellation of Fund Balance (Committed FB 31265) as funding for this project was transferred in FY 2022-23.

Use of Fund Balance

Budget Unit 1-800 has Committed Fund Balance of \$1,271,321 as of July 1, 2022, for Committed-Capital Project Account #31265 within Capital Project Fund 0016. It is estimated the Committed Fund Balance will be \$771,744 on June 30, 2023. The FY 2023-24 Recommended Budget includes cancellation of Committed-Capital Projects in the amount of \$743,500 (including \$480,000 for Sheriff Data Center Project).

Development Services Department County Airport (3-200)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0005 - COUNTY AIRPORT				Dept: 3200	
Unit Title: COUNTY AIRPORT					
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	3	3,918	2,100	4,182	99.1
OTHER CHARGES	29,456	1,096	26,650	22,434	-15.8
INCREASES IN RESERVES	0	0	0	17,428	100.0
OTHER FINANCING USES	3,229	24,000	24,000	0	-100.0
NET BUDGET	32,688	29,014	52,750	44,044	-16.5
REVENUE					
TAXES	12,534	16,624	10,500	12,000	14.3
REVENUE USE MONEY PROPERTY	17,311	26,387	21,644	22,044	1.8
INTERGOVERNMENTAL REVENUES	10,000	10,000	10,000	10,000	0.0
CANCELLATION OF OBLIGATED FB	0	0	10,606	0	-100.0
TOTAL OTHER REVENUE	39,845	53,011	52,750	44,044	-16.5
UNREIMBURSED COSTS	-7,157	-23,997	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-4 of the Schedules Section.

Purpose / Program Discussion

The Sutter County Airport is a class A-II airport, established in 1947, with a single paved runway 3,040 feet long and 75 feet wide. The runway has edge lighting, runway end lights, a lighted segmented circle, a visual approach slope indicator for the northern approach, and is limited to visual flight operations. The airport includes 19 hangar buildings with 58 hangar spaces, and 113 total tie-down spaces. Services available at the airport include aircraft repair and fuel sales.

In FY 2013-14, the Board of Supervisors approved a Facilities Management Agreement with the Sutter Buttes Regional Aviation Association (SBRAA) for management services at the Sutter County Airport for a period of 10 years from July 1, 2014 through June 30, 2024, with the budget managed by the Development Services Department. The agreement effectively transferred responsibility for the day-to-day operation and management including, but not limited to: billing and collection of hangar and parking fees, establishing hangar rental and parking fees, maintenance and repair of facilities, and fiscal management.

The Director of Development Services acts as the liaison with the SBRAA and is designated as the Airport Manager, including 40 hours of management time as the County's contribution to the Airport. The County is also responsible for annual Cost Plan charges.

Development Services Department County Airport (3-200)

Neal Hay, Director

The Airport received three grants from the FAA in response to the COVID-19 pandemic. The grants were issued to address operating costs and any expenses incurred in combatting the pandemic, as follows:

CARES Grant	3-06-0282-011-2020	\$30,000
ACRGP Grant	3-06-0282-012-2021	\$13,000
Airport Rescue Grant	3-06-0282-013-2021	\$32,000

In FY 2022-23, the Airport completed the closure of the State Regional Water Quality Control Board case associated with the designation of a Restricted Area on the Airport Property. The designation was the result of a 1985 discovery of contaminated stormwater runoff from agricultural aircraft operations. Since FY 2019-20, the County has been working with the state agency and a qualified consultant to perform the required soil samples and tests to substantiate that the soil contamination has been mitigated.

Major Budget Changes

Other Financing Uses

- \$24,000 Decrease in Operating Transfer Out to Capital Project due to anticipating the Airport Soil testing project is expected to be completed in FY 2022-23

Recommended Budget

Total appropriations are recommended at \$44,044, a decrease of \$8,706 (-16.5%) compared to the FY 2022-23 Adopted Budget. This budget unit does not receive any funding from the General Fund. Funding for this program comes from the non-airport use entities land lease payments.

Use of Fund Balance

This fund contains Committed Fund Balance in the amount of \$70,335, as of July 1, 2022. It is estimated the Committed Fund Balance will equal \$52,605 on July 1, 2023.

The FY 2023-24 Recommended Budget includes an increase in Obligated Fund Balance in the amount of \$17,428.

Development Services Department Engineering Services (1-920)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0001 - GENERAL				Dept: 1920	
Unit Title: ENGINEERING SERVICES					
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/11/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,069,809	901,606	1,262,177	1,470,467	16.5
SERVICES AND SUPPLIES	141,670	173,903	492,641	1,028,372	108.7
OTHER CHARGES	25	0	0	0	0.0
INTRAFUND TRANSFERS	-112,791	-50,867	-20,434	-120,395	489.2
OTHER FINANCING USES	9,826	10,480	10,763	11,280	4.8
NET BUDGET	1,108,539	1,035,122	1,745,147	2,389,724	36.9
REVENUE					
LICENSES, PERMITS, FRANCHISES	4,170	1,390	5,500	4,170	-24.2
INTERGOVERNMENTAL REVENUES	4,493	0	0	0	0.0
CHARGES FOR SERVICES	737,305	529,193	1,352,927	1,852,110	36.9
MISCELLANEOUS REVENUES	81,570	42,095	269,374	441,380	63.9
TOTAL OTHER REVENUE	827,538	572,678	1,627,801	2,297,660	41.2
UNREIMBURSED COSTS	281,001	462,444	117,346	92,064	-21.5
ALLOCATED POSITIONS	7.00	7.00	7.00	7.00	0.0

Budget detail can be found on page SB-6 of the Schedules Section.

Mission / Program Discussion

The Engineering Division's role in the County is to maintain and improve the public infrastructure for the benefit of our citizens. The Division identifies and scopes project or program solutions under financial constraints, from either County funds or outside funding sources. Staff provides expertise over a very broad range of specialties and often rely upon consultants to assist with the timely execution of the work. Much of the staff time for this budget unit is reimbursed by other Departmental budget units through the Inter/Intrafund Engineering accounts. The County Surveyor's Office is also included in this division.

The Engineering Division provides the following services:

- Designs and oversees the Capital Improvement Projects of County buildings/improvements, infrastructure maintenance/expansion, road rehabilitation and bridge replacement projects
- Provides general engineering support to the County Road Fund for pavement management planning and bridge maintenance along with the development and implementation of the Annual Road Plan
- Identifies potential projects, develops grant applications, administers consultant contracts and oversees all aspects of design and construction regarding the Sutter County Airport
- Reviews and develops standards for new development projects; and processes development permits and plan reviews

- Manages Water Resource Facilities including the County's two drainage districts, the Live Oak Canal and the Gilsizer County Drainage District
- Reviews and processes subdivision maps, lot line adjustments, and records of surveys as well as maintaining the records of the County real property and public rights-of-way

Accomplishments & Goals

FY 2022-23 Accomplishments

- At the Airport, completion of the testing and reporting to resolve the Airport Soils Testing Restricted Area, RWQCB case
- At Sutter Pointe, review and approval of the Offsite Sewer Construction Plans, review and approval of the Sewer Pump Station Construction Plans
- Completion of the 1160 Civic Center Blvd ADA Phase II, tenant improvement project
- Completion of the FY 2022-23 Roof Replacement Projects
- Completion and Board presentation of the Road Yards Feasibility Study
- Completion and Board presentation of the County's Facility Space Plan
- Completion of the Bogue Road Drainage Improvements

FY2023-24 Goals

- Complete the sixth construction phase of ADA Curb Ramp replacements
- Complete FY 2023-24 Road Striping Project
- Complete the Guard Rail Repair Project
- Complete FY 2023-24 Road Overlay Project
- Complete FY 2023-24 Road Seal Project
- Complete the Public Health Generator Replacement Project
- Complete the designs for the South Road Yard and North Road Yard

Major Budget Changes

Salaries & Benefits

- \$88,290 Increase due to negotiated salary and benefit increases
- \$120,000 Increase in Extra Help funded by Health and Human Services (HHS) Department for HHS Capital/Facility projects

Services & Supplies

- \$538,420 Increase in anticipated Professional/Specialized Services associated with Sutter Pointe projects, which will be reimbursed by the developers

Development Services Department Engineering Services (1-920)

Neal Hay, Director

Intrafund Transfers

- \$84,264 Increase in Intrafund Administration Services charges, due to estimated Admin and finance staff time to Engineering
- \$184,255 Increase in Intrafund Engineering (shown as a negative expense) due to increase in Engineering time spent on Water Resources projects

Revenues

- \$379,183 Increase in the overall Charges for Services based on estimated reimbursement of contract work and IF Engineering associated with increase project charges
- \$172,006 Increase in miscellaneous revenues due to estimated project work
- \$120,000 Increase in Interfund revenue paid by HHS to fund an Extra Help for managing HHS Capital / Facility projects

Recommended Budget

Total appropriations are recommended at \$2,389,724, an increase of \$644,547 (36.9%) over the FY 2022-23 Adopted Budget. The General Fund provides 3.9% of the financing for this budget and Net County Cost is decreased by \$25,282 (-21.5%) compared to the FY 2022-23 Adopted Budget.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0001 - GENERAL					
Unit Title: ENVIRONMENTAL HEALTH					
					Dept: 2725
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	869,648	789,953	920,700	1,031,215	12.0
SERVICES AND SUPPLIES	44,388	39,687	68,105	69,170	1.6
INTRAFUND TRANSFERS	-85,817	-19,371	-18,000	-16,977	-5.7
OTHER FINANCING USES	3,847	4,394	4,529	5,013	10.7
NET BUDGET	832,066	814,663	975,334	1,088,421	11.6
REVENUE					
LICENSES, PERMITS, FRANCHISES	399,373	276,090	339,158	454,966	34.1
FINES, FORFEITURES, PENALTIES	0	1,500	0	0	0.0
CHARGES FOR SERVICES	432,693	44,350	636,176	633,455	-0.4
TOTAL OTHER REVENUE	832,066	321,940	975,334	1,088,421	11.6
UNREIMBURSED COSTS	0	492,723	0	0	0.0
ALLOCATED POSITIONS	6.00	6.00	6.00	6.00	0.0

Budget detail can be found on page SB-9 of the Schedules Section.

Mission / Program Discussion

Environmental Health’s mission is to protect and enhance the public’s health through the control of potentially harmful materials, organisms, and conditions that may cause illness and injury by unsafe or unsanitary conditions. This is accomplished through inspections, review of facility plans, and enforcement activities. The activities of the Division are mandated by the California Health and Safety Code, California Plumbing Code and various County ordinances.

Environmental Health conducts inspections of food facilities, body art facilities, onsite sewage disposal systems, water wells, monitoring wells, state small water systems, jail facilities, and public pools and spas. The Division may investigate issues related to vector control activities, and health and safety complaints. In addition, through the Certified Unified Program Agency (CUPA) budget unit (2-727), it conducts inspections and provides consultation to businesses and agricultural operations that handle and store hazardous materials. The Division includes three primary programs:

Environmental Health Consumer Protection

The Consumer Protection Program’s mission is to prevent illness and injury caused by unsafe or unsanitary conditions through inspections and enforcement activities and the review of plan applications for food facilities, body art facilities and pool construction throughout the cities and unincorporated areas of the County.

Environmental Health Land Use

The Land Use Program lends support to the Development Services Department to ensure that land use permit entitlements granted by the County prevent health hazards and mitigate environmental degradation resulting from improperly planned developments. The Land Use Program reviews adopted land use development and construction projects referred to the Planning and Building Division relative to liquid waste and drinking water supplies.

Hazardous Materials Program

The description of the Hazardous Materials Program is included in the Certified Unified Program Agency (CUPA) budget unit (2-727).

Accomplishments & Goals

FY2023-24 Goals

- Continue to implement the Food Facility Color Coded Placarding Program
- Develop a system to track the results of the food facility inspections, which will be used to evaluate the program and its effectiveness in reducing major violations

Major Budget Changes

Salaries & Benefits:

- \$113,087 Increase due to negotiated salary and benefit increases

Recommended Budget

Total appropriations are recommended at \$1,088,421, an increase of \$113,087 (11.6%) over the FY 2022-23 Adopted Budget. There is no Net County Cost associated with this budget unit. Permit revenues and a transfer from the Health Fund (1991 Realignment funding) cover all costs of the Environmental Health program. The contribution from the Health Fund is recommended at \$577,415, a decrease of \$15,511 (-2.6%) compared to the FY 2022-23 Adopted Budget.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not use any fund balance.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0001 - GENERAL					
Unit Title: CUPA					Dept: 2727
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/23/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	24,367	25,912	27,546	30,296	10.0
INTRAFUND TRANSFERS	261,679	200,099	255,641	300,958	17.7
NET BUDGET	286,046	226,011	283,187	331,254	17.0
REVENUE					
INTERGOVERNMENTAL REVENUES	60,000	60,000	60,030	60,000	0.0
CHARGES FOR SERVICES	226,046	231,729	223,157	271,254	21.6
TOTAL OTHER REVENUE	286,046	291,729	283,187	331,254	17.0
UNREIMBURSED COSTS	0	-65,718	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-11 of the Schedules Section.

Mission / Program Discussion

Certified Unified Program Agency (CUPA) is a program contained within the Environmental Health Division. CUPA is certified by the Secretary of the California Environmental Protection Agency (CalEPA) to implement the CalEPA Unified Program elements in Sutter County, including the incorporated cities within the County.

The purpose of CUPA is to prevent or mitigate damage to the health and safety of persons and the environment in Sutter County from the release, or threatened release, of hazardous materials. CUPA provides on-site inspections and consultation to businesses and agricultural operations that handle and store hazardous materials. It also investigates hazardous materials complaints from the public. In the event of significant noncompliance, CUPA may enforce hazardous materials laws and regulations through an administrative enforcement order process under the authority of the Health and Safety Code and can refer cases to the District Attorney.

Major Budget Changes

Intrafund Transfers

- \$45,321 Increase due to increase in Intrafund Environmental Health charge for Hazardous Materials Program

Charges for services

- \$48,000 Increase due to anticipating higher revenues from Hazardous materials permit fee increases as of July 2023

Goals

FY2023-24 Goals

The CUPA Program is responsible for regulating:

- Hazardous Materials Business Plans and Inventories (Business Plans)
- Hazardous Waste Generator and Onsite Hazardous Waste Treatment Programs (tiered permitting)
- Underground Storage Tank Program
- Aboveground Petroleum Storage Act (APSA) Program
- California Accidental Release Prevention (CalARP) Program
- Area Plans for hazardous materials emergencies
- Uniform Fire Code Hazardous Material Management Plan and Hazardous Material Inventory Statements

Recommended Budget

Total appropriations are recommended at \$331,254, an increase of \$48,067 (17.0%) compared to the FY 2022-23 Adopted Budget. There is no Net County Cost associated with this budget unit as the net cost for this program is funded by permit revenue and grants.

This budget includes Intrafund CUPA-Environmental Health charges for staff services provided by the Environmental Health (2-725) budget unit.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0301 - COUNTY SERVICE AREA G				Dept: 0301	
Unit Title: COUNTY SERVICE AREA G					
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	880,481	376,066	893,044	905,458	1.4
OTHER CHARGES	10,323	3,838	7,556	1,543	-79.6
NET BUDGET	890,804	379,904	900,600	907,001	0.7
REVENUE					
TAXES	880,767	398,120	892,400	898,101	0.6
REVENUE USE MONEY PROPERTY	-1,483	5,081	200	900	350.0
INTERGOVERNMENTAL REVENUES	8,062	322	8,000	8,000	0.0
TOTAL OTHER REVENUE	887,346	403,523	900,600	907,001	0.7
UNREIMBURSED COSTS	3,458	-23,619	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-12 of the Schedules Section.

Purpose / Program Discussion

This budget unit represents County Service Area G (CSA-G), the area within Yuba City previously known as the Walton Fire Protection District. CSA-G was established in May 2001 to provide fire protection services to the residents within the former Walton Fire Protection District area. Resulting from anticipated growth and annexation of this area by the City of Yuba City from the County over a 25-year period, the Walton Fire Protection District Dissolution Agreement was created and signed in May 2002. The Agreement transferred fire protection responsibilities in this area to the City of Yuba City.

The CSA-G budget unit is managed by the Development Services Department. Its purpose is to provide a means by which the County records homeowner property taxes within the Walton District and transfers the funds to the City of Yuba City for fire services provided. This program was created as a pass-through of property tax and other revenue representing the unincorporated portion of CSA-G pursuant to the Dissolution Agreement.

Major Budget Changes

No major Budget changes.

Recommended Budget

Total appropriations are recommended at \$907,001, an increase of \$6,401 (0.7%) over the FY 2022-23 Adopted Budget. There is no Net County Cost in this budget unit. All funding is provided through property taxes and interest.

Use of Fund Balance

The CSA-G fund typically does not carry a fund balance as it is strictly a pass-through budget. Funds are transferred to the City of Yuba City, leaving an estimated fund balance of \$0 as of July 1, 2023.

Development Services Department Planning and Building (2-724)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0001 - GENERAL					
Unit Title: PLANNING & BUILDING					Dept: 2724
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	1,038,181	798,599	1,505,590	1,502,839	-0.2
SERVICES AND SUPPLIES	441,885	446,649	857,274	604,806	-29.5
OTHER CHARGES	33,581	26,324	35,500	35,550	0.1
CAPITAL ASSETS	6,742	32,822	64,000	74,000	15.6
INTRAFUND TRANSFERS	425,504	303,647	723,965	882,647	21.9
OTHER FINANCING USES	7,155	8,172	8,595	9,409	9.5
NET BUDGET	1,953,048	1,616,213	3,194,924	3,109,251	-2.7
REVENUE					
LICENSES, PERMITS, FRANCHISES	1,539,277	896,827	950,107	970,070	2.1
INTERGOVERNMENTAL REVENUES	123,067	0	140,000	120,000	-14.3
CHARGES FOR SERVICES	509,816	277,227	789,000	576,000	-27.0
TOTAL OTHER REVENUE	2,172,160	1,174,054	1,879,107	1,666,070	-11.3
UNREIMBURSED COSTS	-219,112	442,159	1,315,817	1,443,181	9.7
ALLOCATED POSITIONS	7.00	9.00	9.00	9.00	0.0

Budget detail can be found on page SB-13 of the Schedules Section.

Mission / Program Discussion

The Planning, Building, and Code Enforcement Divisions are reflected in this consolidated budget unit, managed by the Development Services Department.

The *Planning Division (program 24)* primarily is responsible for the administration of the County's land use policies as adopted by the Board of Supervisors through the Sutter County General Plan and Zoning Code. The Division processes land-use applications and generates the appropriate environmental documents to identify impacts and recommend mitigation measures for consideration by the Planning Commission and the Board of Supervisors. The Division oversees the Williamson Act program (145 contracts covering 50,408 acres of prime and 13,164 acres of nonprime agricultural land) and the Surface Mining and Reclamation Act (SMARA) program, covering four aggregate surface mines. The Division is actively involved with the implementation of the Lakeside at Sutter Pointe development with the first homes expected in 2025. The County's compliance with the Natomas Basin Habitat Conservation Plan is a key component of the development, which is coordinated by the Division.

The ***Building Inspection Division (program 31)*** is responsible for the enforcement of a variety of California Codes (i.e. Building Code, Fire Code, Electrical Code, Plumbing Code, Mechanical Code, Green Building Code, Energy Code) as well as any applicable codes as adopted by Sutter County. Statutory authority is provided by California Health and Safety Code Sections 17920-17928 and 17960-17961. The Building Inspection Division's operations include permit application and plan review, calculation of permit costs, inspections during the construction process, complaint investigations, support to other County departmental programs, and public education relative to building regulations and Special Flood Hazard Area criteria.

The ***Code Enforcement Division (program 32)*** is responsible for the prevention, detection, investigation, and enforcement of violations of statutes and ordinances regulating public health, safety, business activities and consumer protection, building standards, land-use, and general welfare through enforcement of County Ordinances. Statutory authority is provided by California Health and Safety Code Sections 17920-17928 and 17960-17961.

Goals

FY2023-24 Goals

- Planning Division - develop and maintain an online status report of land-use applications to better inform property owners and citizens
- Code Enforcement Division - maintain a case closure rate of 33% to signify the importance of compliance with the County's Zoning Code

Major Budget Changes

Salaries & Benefits

- \$52,723 Increase due to negotiated Salaries and Benefits increase
- (\$49,972) Increase Salary Savings Factor (shown as negative expenditure) for cost savings

Services & Supplies

- (\$246,000) Decrease in Professional/Specialized Services resulting from anticipating less consultant work in FY 2023-24

Capital Assets

- \$37,000 Request for additional Building Inspector vehicle to replace vehicle #1721
- \$37,000 Re-budget of vehicle request from FY 2022-23, due to vehicle production delays

Intrafund Transfers

- \$117,133 Increase due to increased Intrafund Administration Services charges

Development Services Department Planning and Building (2-724)

Neal Hay, Director

- \$37,049 Increase in Cost plan charges as provided by the annual Cost Plan

Revenues

- (\$123,000) Decrease in Engineer Dev/Spec Project Fees due to changing fees from "At Cost Deposit" to flat fees
- (\$64,000) Decrease in Plan & Engineering fees based on expected flat fees on projects/applications

Recommended Budget

Total appropriations are recommended at \$3,109,251, a decrease of \$85,673 (-2.7%) compared to the FY 2022-23 Adopted Budget. The General Fund provides 46.4% of the financing for this budget unit and Net County Cost is increased by \$127,364 (9.7%) compared to the FY 2022-23 Adopted Budget.

The following Capital Assets are recommended:

- \$74,000 Purchase of two small sport utility vehicles

Use of Fund Balance

The budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**Development Services Department
Road Fund (3-100)**

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0003 - ROAD					
Unit Title: ROAD					Dept: 3100
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SALARIES AND EMPLOYEE BENEFITS	2,084,909	1,961,736	2,815,867	2,896,952	2.9
SERVICES AND SUPPLIES	2,432,781	5,885,353	6,289,176	14,257,710	126.7
OTHER CHARGES	867,227	492,637	1,550,167	1,164,697	-24.9
CAPITAL ASSETS	778,955	586,699	2,822,000	3,765,281	33.4
INCREASES IN RESERVES	0	0	265,872	0	-100.0
OTHER FINANCING USES	23,197	24,254	25,248	25,792	2.2
NET BUDGET	6,187,069	8,950,679	13,768,330	22,110,432	60.6
REVENUE					
TAXES	1,335,601	224,959	1,307,934	1,465,657	12.1
LICENSES, PERMITS, FRANCHISES	50,648	43,229	35,000	50,000	42.9
REVENUE USE MONEY PROPERTY	-530,122	753,779	80,001	146,000	82.5
INTERGOVERNMENTAL REVENUES	7,735,390	5,840,586	8,727,921	14,827,433	69.9
CHARGES FOR SERVICES	89,083	11,368	0	60,000	100.0
MISCELLANEOUS REVENUES	368,985	250,116	409,000	473,803	15.8
OTHER FINANCING SOURCES	39,820	39,475	5,678	0	-100.0
CANCELLATION OF OBLIGATED FB	0	0	3,202,796	5,087,539	58.8
TOTAL OTHER REVENUE	9,089,405	7,163,512	13,768,330	22,110,432	60.6
UNREIMBURSED COSTS	-2,902,336	1,787,167	0	0	0.0
ALLOCATED POSITIONS	29.00	29.00	29.00	29.00	0.0

Budget detail can be found on page SB-16 of the Schedules Section.

Mission / Program Discussion

The Road Fund budget unit is managed by the Development Services Department and contains four programs: Road Maintenance Program (43), Road Engineering Program (44), Road Capital Program (45) and Senate Bill 1 (SB1) Road Maintenance and Rehabilitation Act Program (46). The Road Fund contains a total of 29 allocated positions. The Fund provides resources to perform the inspection and maintenance of approximately 750 miles of County roads, bike and pedestrian ways, 89 bridges with a span exceeding 20 feet, 132 bridges / culverts with span less than 20 feet, and associated appurtenances such as striping delineation and signage.

The primary source of Road Fund revenues is the State Highway Users Tax Apportionment (HUTA). HUTA revenues are generated by a gas excise tax and, under California Law, may only be used for Road purposes. Other roadwork funding revenues, such as State Transportation Development Act, Federal Highways Administration grant, Road Maintenance and Rehabilitation Act (RMRA), and State transportation grant revenues are also placed in this fund. This budget unit is a separate fund to meet State requirements and restrictions on use.

Development Services Department

Road Fund (3-100)

Neal Hay, Director

Annually, the Board of Supervisors approves the Road Plan as required by the State Streets & Highway Code Section 2007 to account for the use of funding from the Road Fund and to demonstrate to the citizens of Sutter County the prudent and efficient use of limited transportation funding. In June 2023, the Department will present the Annual Road Plan to the Board of Supervisors to discuss the status of the County's Road and bridge infrastructure as well as the availability of funding to accomplish typical work tasks and key projects. The Board then will provide the Department with a list of priorities for consideration in development of the Final Road Plan for FY 2023-24.

Staffing in this division includes the County's Road Crew and engineers who prepare work plans, administer state and federal funding, and assess the state of the County's infrastructure and respond to inquiries from citizens regarding all issues which concern the County's right-of-way.

A Road Commissioner is designated by the Board of Supervisors at their discretion. The position requires registration as a Professional Engineer in the State of California. The Director of Development Services is the current designee. Under the authority of the Road Commissioner, in-house staff and equipment complete minor paved road repairs, unpaved road maintenance, bridge maintenance and minor repairs, culvert repair and maintenance, roadside drainage maintenance, roadside vegetation control, and signage and markings installation and maintenance.

The Capital Program of the Road Fund contains the major road preservation contracts as well as bridge replacement contracts. The Program funds portions of the contracted construction work using State and Federal highway program and grant revenues, and some one-time revenues, by the specific projects for which the revenues are designated.

Goals

In FY 2023-24, the Department will deliver the following projects as described in the County's Road Plan:

- 6th phase of ADA Curb Ramp replacements
- FY 2023-24 Road Striping Project
- FY 2023-24 Road Overlay Project
- FY 2023-24 Road Seal Project
- FY2023-24 Guard Rail Repair Project.

The Department will continue into the design phase for the planned relocation from the primary road yard, 275 Samuel Drive, Yuba City. The Department operates and maintains a secondary road yard at 2560 Pacific Avenue, Trowbridge, which will be renovated and expanded for crew areas, equipment parking and material storage. The majority of the personnel, equipment and materials will be moved to a new yard at property owned by the County, 1290 Acacia Avenue, Sutter. The Department awarded a contract for a feasibility study to an architectural firm to begin the project's development and to prepare construction estimates. The study providing the following estimates for the needed improvements:

South Yard	\$4,068,855
North Yard	\$9,343,004

The projects have been separated into two new capital projects and the funding source for both projects will be Road Fund Balance. The FY 2023-24 Budget includes the recommended contract amounts to design both facilities, \$466,495 for South Yard and \$613,554 for North Yard. Due to concerns about potential construction costs, the Department is recommending the County proceeds with the expansion of the existing Trowbridge Yard before initiating the construction for the Acacia Avenue yard.

Major Budget Changes

Salaries & Benefits

- \$357,357 Increase due to negotiated salaries and benefits
- (\$276,272) Decrease due to leave vacant one Engineering Technician and two Public Work Maintenance Worker positions

Services & Supplies

- \$100,000 Increase in General Supplies
- \$7,834,492 Increase in Professional/Specialized Services for work associated with various bridge projects, SB1 projects, and a planned maintenance overlay project

Other Charges

- (\$49,050) Decrease in Cost plan charges as provided by annual Cost Plan
- (\$320,939) Decrease in IF Engineering support services charges to Road

Capital Assets

- \$1,064,650 Appropriation for proposed Acacia Avenue Sutter Road Yard Rehabilitation project
- \$1,064,650 Appropriation for proposed Trowbridge Yard Rehabilitation project
- \$ 91,000 Purchase of one Capital Assets–Vehicle, ¾ ton Pickup Truck w/cowboy flatbed
- \$303,000 Purchase of one Capital Assets–Vehicles, Truck & trailer transfer set
- \$236,000 Purchase of one Capital Assets-Vehicles, 10-wheel dump truck
- \$207,000 Purchase of one Capital Assets – Vehicles, F550 type spray truck
- \$148,000 Purchase of one Capital Assets – Vehicle, F550 type flatbed dump truck
- \$205,000 Purchase of one Capital Assets – Vehicle, Bobtail dump truck
- \$ 55,000 Purchase of one Capital Assets – Vehicle, ½ ton Pickup truck
- \$ 27,067 Purchase of Equipment, Felling trailer (re-budget, ordered in FY 2022-23)
- \$ 14,000 Purchase of one Capital Assets – Equipment, PBM Herbicide sprayer
- \$219,457 Appropriations for Capital Assets-Infrastructure – Sanders Bridge project
- \$130,457 Appropriations for Capital Assets-Infrastructure – Mark Hopkins Culvert project

Revenues

- \$131,723 Increase in anticipated Transportation Tax
- \$324,916 Increase in anticipated HUTA SBA RMRA
- \$621,359 Increase in anticipated Fed Bridge Replacement program
- \$54,548 Increase in anticipated Fed Other Aid
- \$5,056,904 Increase in Sacramento Area Council of Government (SACOG) grant funding for Maintenance Overlay project

Recommended Budget

Recommended appropriations are \$22,110,432, an increase of \$8,342,102 (60.6%) compared to the FY 2022-23 Adopted Budget. The increase is due to recommendation of additional capital assets and projects as listed above. There is no Net County Cost associated with this budget unit.

The State HUTA revenues are based on current market conditions. The revenues from HUTA sections 2104, 2105, and 2106 fund most of the in-house road program, and HUTA section 2103 and Road Maintenance and Rehabilitation Account funding is used to provide a portion of the major maintenance and rehabilitation programs in the Road Plan. State and Federal highway program and grant funds, when available, are also applied to this endeavor.

Annually, the County receives a portion of the Local Transportation Fund (LTF) under the Transportation Development Act (TDA). These funds are available for roadwork after public transportation needs have been met. Under an agreement with the Yuba–Sutter Transportation Agency, an allocation of funds is made to the County, which is used for general road maintenance and repairs. The annual amount available depends on State revenues and is estimated at \$948,657 for FY 2023-24.

The County may also receive \$278,075 in State funds under a sub-program of Regional Surface Transportation Program (RSTP), an exchange for Federal funds. This is an annual amount provided to some counties and is being considered for elimination by the State.

Use of Fund Balance

The Road Fund contains the following Restricted Fund Balance accounts in the respective amounts as of July 1, 2022:

- Restricted - 5th Street Bridge Maintenance: \$141,081
- Restricted – FEMA/OES: \$70,000
- Restricted Fund Balance 31170 General Road: \$6,872,695
- Restricted Fund Balance 31190 SB1 RMRA: \$7,659,254

The Department maintains the Restricted 5th Street Bridge Maintenance fund balance, which is used for major maintenance projects affecting the Fifth Street Bridge. This reserve is pursuant to

Development Services Department Road Fund (3-100)

Neal Hay, Director

an existing agreement with the City of Yuba City, the City of Marysville, and Yuba County. With the completion of the new bridge, the County no longer deposits \$5,000 each year into this account.

The projected estimates on June 30, 2023, are:

- Restricted Fund Balance 31170 General Road: \$6,245,494
- Restricted Fund Balance 31190 SB1 RMRA: \$3,655,681

The FY 2023-24 Recommended Budget includes the following cancellation of Restricted Fund Balance and/or increase in Obligated Fund Balance in the amount of: (Program 43-Road Maintenance decrease \$3,926,654), (Program 44-Road Engineer decrease \$15,361), (Program 45-Capital Improvement decrease \$777,977), for a total projected decrease to the General Road Fund restricted balance of \$4,719,992, which would leave an estimated balance in 31170 General Road on June 30, 2024 of \$1,525,502.

Program 46-SB1 RMRA projected decrease of \$367,547, which would leave an estimated balance in 31190 SB1 RMRA on June 30, 2024, of \$3,288,134. Due to the annual fluctuations in payments to the County and the expected future demands on the fund for the Sanders Road Bridge Replacement and the Mark Hopkins Culvert Replacement, the Department has conservatively elected not to program all of our available funds.

No change is recommended for Restricted FEMA/OES fund balance.

Development Services Department Transportation Development (3-300)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0001 - GENERAL					
Unit Title: TRANSPORTATION DEVELOPMENT					Dept: 3300
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
OTHER CHARGES	169,602	163,408	229,699	250,000	8.8
NET BUDGET	<u>169,602</u>	<u>163,408</u>	<u>229,699</u>	<u>250,000</u>	<u>8.8</u>
REVENUE					
TAXES	169,602	163,408	229,699	250,000	8.8
TOTAL OTHER REVENUE	<u>169,602</u>	<u>163,408</u>	<u>229,699</u>	<u>250,000</u>	<u>8.8</u>
UNREIMBURSED COSTS	0	0	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-20 of the Schedules Section.

Purpose / Program Description

This budget unit finances the County's portion of the Yuba-Sutter Transit Authority (YSTA) for the residents of the unincorporated area of Sutter County. Funding for this program comes from the County's share of State Transportation Development Act Funds. The State Transit Assistance component is allocated and provided directly to the YSTA. The Local Transportation Fund (LTF) component is allocated to the County for the unincorporated area. By agreement, a portion of the LTF annual allocation is used to finance subsidized YSTA transit services, and the remainder is credited as revenue directly to the Sutter County Road Fund for road maintenance activities.

Major Budget Changes

Appropriations and revenue increased by \$20,301 (8.8%) due to higher anticipated tax revenue in this pass-through budget.

Recommended Budget

Total appropriations are recommended at \$250,000, an increase of \$20,301 (8.8%) from the FY 2022-23 Adopted Budget. There is no Net County Cost associated with this budget unit.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

**Development Services Department
County Consolidated Street Lighting District (0-340)**

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0340 - CO CONSOLIDATED ST LIGHT DIST					
Unit Title: CO CONSOLIDATED ST LIGHT DIST					Dept: 0340
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	47,770	28,749	40,550	40,551	0.0
OTHER CHARGES	9,004	612	1,940	8,520	339.2
INCREASES IN RESERVES	0	0	50,310	53,429	6.2
NET BUDGET	56,774	29,361	92,800	102,500	10.5
REVENUE					
TAXES	81,455	36,647	80,000	83,700	4.6
REVENUE USE MONEY PROPERTY	-60,130	90,052	12,000	18,000	50.0
INTERGOVERNMENTAL REVENUES	731	30	800	800	0.0
TOTAL OTHER REVENUE	22,056	126,729	92,800	102,500	10.5
UNREIMBURSED COSTS	34,718	-97,368	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-21 of the Schedules Section.

Purpose / Program Discussion

The County Consolidated Street Lighting District is responsible for the maintenance and operation of streetlights within the District. The Development Services Department is responsible for the management of this budget unit which funds the portion of the District located in the unincorporated area.

The County Consolidated Street Lighting District consolidates over 40 smaller benefit areas and finances the maintenance and operation of streetlights within the unincorporated area of Sutter County. The County Consolidated Street Lighting District is supported by ad valorem property taxes (as opposed to benefit assessments) on properties within the district.

The City of Yuba City has responsibility for approximately 40% of the District’s geographic territory and provides the operation and maintenance for those streetlights within the City limits. Current tax revenues are also apportioned to the City for the operations, maintenance, and improvements to the facilities within their limits.

The County portion of the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights located in the District. In FY 2016-17, Pacific Gas and Electric completed an LED head conversion project to replace all existing High Pressure Sodium streetlights with energy efficient LED streetlights. The cost of the project was

Development Services Department County Consolidated Street Lighting District (0-340)

Neal Hay, Director

funded by Pacific Gas and Electric at no direct cost to the County or the District. The electric rate for the affected streetlights was lowered after the construction costs were recovered.

Major Budget Changes

There are no major budget changes for FY 2023-24.

Recommended Budget

Total appropriations are recommended at \$102,500, an increase of \$9,700 (10.5%) over the FY 2022-23 Adopted Budget. There is no Net County Cost associated with this budget unit. The District receives its funding from ad valorem property taxes on properties within the district.

Use of Fund Balance

This fund contains a Restricted Fund Balance in the amount of \$1,671,692 as of July 1, 2022. It is estimated the Restricted Fund Balance will equal \$1,726,965 on July 1, 2023.

The FY 2023-24 Recommended Budget includes an increase to Fund Balance in the amount of \$53,429.

Development Services Department
Urban Area Residential Street Lighting District (3-000)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 3000 - URBAN AREA RESIDENT ST LIGHTNG				Dept: 3000	
Unit Title: URBAN AREA RESIDENT ST LIGHTNG					
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	24,049	10,620	17,184	17,173	-0.1
OTHER CHARGES	5,538	373	945	20,698	2,090.3
INCREASES IN RESERVES	0	0	871	0	-100.0
NET BUDGET	29,587	10,993	19,000	37,871	99.3
REVENUE					
TAXES	16,440	10,193	16,500	17,200	4.2
REVENUE USE MONEY PROPERTY	-12,314	18,538	2,500	4,100	64.0
CANCELLATION OF OBLIGATED FB	0	0	0	16,571	100.0
TOTAL OTHER REVENUE	4,126	28,731	19,000	37,871	99.3
UNREIMBURSED COSTS	25,461	-17,738	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-22 of the Schedules Section.

Purpose / Program Discussion

The Urban Area Residential Street Lighting District is responsible for the operation and maintenance of streetlights within the District, which includes seven subdivisions: three in the community of Sutter, one on west of George Washington Boulevard, one in the north Yuba City area, one in Century Park, and one near Bogue Road and Highway 99. The Development Services Department is responsible for the management of this budget unit.

The Urban Area Residential Street Lighting District finances the operation and maintenance of streetlights, and it is supported by benefit assessments that are applied to properties within the District. Assessment rates are capped, but may be adjusted within the cap if necessary, within the provisions of Proposition 218.

At this time, the District does not own any streetlights, but rather pays Pacific Gas and Electric to provide, maintain, and power the streetlights.

In FY 2016-17, Pacific Gas and Electric completed a LED head conversion project to replace all existing High Pressure Sodium streetlights with energy efficient LED streetlights. The cost of the project was funded by Pacific Gas and Electric at no direct cost to the County or the District. The electric rate for the affected streetlights was lowered after the construction costs were recovered. Ongoing expenses are for utilities, repairs, and staff administration. Staff expenses include efforts

Development Services Department
Urban Area Residential Street Lighting District (3-000)

Neal Hay, Director

to incorporate lighting data into the County's Geographic Information System (GIS).

Major Budget Changes

Other Charges

\$19,760 Increase due to increase in IF Engineering support services for annual lighting report

Recommended Budget

Total appropriations are recommended at \$37,871, an increase of \$18,871 (99.3%) over the FY 2022-23 Adopted Budget. The increase is due to additional cost related to the required annual lighting report. There is no Net County Cost associated with this budget unit.

Use of Fund Balance

The Urban Area Residential Street Lighting District fund contains a Restricted Fund Balance in the amount of \$343,704 as of July 1, 2022. It is estimated the Restricted Fund Balance will be \$345,025 on July 1, 2023.

The FY 2023-24 Recommended Budget includes a Cancellation of Fund Balance in the amount of \$16,571.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0001 - GENERAL Unit Title: WATER RESOURCES				Dept: 1922	
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	453,877	22,703	353,938	2,444,344	590.6
OTHER CHARGES	0	1,011	0	0	0.0
INTRAFUND TRANSFERS	223,785	105,133	192,829	367,828	90.8
OTHER FINANCING USES	3,903	4,068	4,068	4,301	5.7
NET BUDGET	681,565	132,915	550,835	2,816,473	411.3
REVENUE					
LICENSES, PERMITS, FRANCHISES	5,430	2,085	9,300	5,000	-46.2
INTERGOVERNMENTAL REVENUES	410,084	5,232	21,534	2,409,382	11,088.7
CHARGES FOR SERVICES	190,528	94,763	201,555	202,800	0.6
OTHER FINANCING SOURCES	1,215	0	0	0	0.0
TOTAL OTHER REVENUE	607,257	102,080	232,389	2,617,182	1,026.2
UNREIMBURSED COSTS	74,308	30,835	318,446	199,291	-37.4
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-23 of the Schedules Section.

Mission / Program Discussion

Development Services staff plans and implements water resources programs such as ground water management, regional water/wastewater treatment, integrated regional water management, drainage, local grading oversight, and floodplain management in accordance with the provisions of Federal and State programs, laws, and regulations. The ongoing activities of Water Resources are funded by the Sutter County Water Agency (SCWA), SCWA Zones, Rio Ramaza Wastewater Fund, Waterworks District #1 (WWD1), and the General Fund.

A reduction of the concentration of arsenic in the drinking water provided by WWD1 in the town of Robbins is required by updated Federal Standards. In FY 2011-12, Water Resources staff managed a state grant for the Robbins Arsenic Remediation Feasibility Study, which was completed in the fall of 2015. In December 2019, the Department completed a construction project that included the installation of water meters in the community and was funded through a state grant. The project was a key component of the County’s efforts to more effectively manage the consumption of water.

In June 2021, the California Public Utilities Commission approved the transfer of the water system to Golden State Water Company (GSWC). GSWC has been responsible for the operation, maintenance, and compliance of the system since May 1, 2022. A grant application for the construction of a water treatment plant has been submitted by GSWC to the California Department of Water Resources and is

under review and associated grant revenue of more than \$2.3 million is included in the FY 2023-23 Recommended Budget. If approved, GSWC will manage the construction of the water treatment plant in Robbins, which will provide safe drinking water to the system's customers in full compliance with State standards.

Goals

FY2023-24 Goals

To perform the following duties in support of the County's Water Resources:

- Planning and coordinating drainage studies and improvements, including new development reviews
- Implementation of groundwater sustainability plans and ongoing floodplain management
- Managing the NPDES storm water permit
- Wastewater engineering for WWD1 and Rio Ramaza

Major Budget Changes

Service & Supplies

- \$2,000,406 Increase due to additional Professional/Specialized Services related to the Sustainable Groundwater Management Act (SGMA) consultant work for implementation of the groundwater sustainability plans

Intrafund Transfers

- \$174,999 Increase due to increased Engineering charges to Water Resources

Revenues

- \$2,384,793 Increase in State grant revenues related to GSP implementation

Recommended Budget

Total appropriations are recommended at \$2,816,473, an increase of \$2,265,638 (411.3%) compared to the FY 2022-23 Adopted Budget. The General Fund provides 7.1% of the financing for this budget unit and Net County Cost is decreased by \$119,155 (-37.4%) compared to the FY 2022-23 Adopted Budget due to additional anticipated grant revenue.

Use of Fund Balance

This budget unit is within the General Fund. The budget does not include the use of any specific fund balance.

Development Services Department Flood Control (1-923)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0001 - GENERAL Unit Title: FLOOD CONTROL					Dept: 1923
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	24,000	22,000	28,000	28,000	0.0
NET BUDGET	24,000	22,000	28,000	28,000	0.0
UNREIMBURSED COSTS	24,000	22,000	28,000	28,000	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-25 of the Schedules Section.

Purpose

The primary function of this budget unit is to support flood control efforts within Sutter County. The majority of expenditures in this budget unit support the Sutter-Butte Flood Control Agency (SBFCA) and provide payments to support activities for Federal advocacy efforts to obtain funding for levee and flood control improvements.

This budget unit serves as a mechanism to provide reimbursement to SBFCA for Sutter Basin Feasibility Study activities initiated in 2000 and recently completed by the United States Army Corps of Engineers.

In December 2007, Sutter County, Sutter County Water Agency, Butte County, City of Yuba City, City of Live Oak, City of Biggs, City of Gridley, Levee District 1, and Levee District 9 signed a JPA establishing SBFCA to provide flood control and protection. The member agencies agreed to have the power and authorization to control and conserve waters for the protection of life and property that would or could be damaged by inundation caused by still or flowing water. This budget unit supports SBFCA by allocating State monies received by the County to SBFCA.

The United States Army Corps of Engineers Sutter Basin Feasibility Study was initiated in 2000. The local share of this project is currently estimated to be \$2.8 million, with \$2.05 million from a Proposition 13 “Safe Drinking Water, Clean Water, Watershed Protection and Flood Protection Act of 2000” grant.

This budget unit appropriates \$28,000 for costs incurred by Federal representatives that are actively advocating for funding for levee improvements and flood control related projects in Sutter County.

Major Budget Changes

There are no major budget changes for FY 2023-24.

Recommended Budget

Total appropriations are recommended at \$28,000, and there is no change compared to the FY 2022-23 Adopted Budget. The General Fund provides 100% of the financing for this budget unit.

Use of Fund Balance

The General Fund contains a Fund Balance commitment for Flood Control. The balance of this account was \$1,388,000 as of July 1, 2022. The Recommended Budget for FY 2023-24 does not include an increase to this Committed Fund Balance, and it is estimated that the fund balance will remain the same.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0320 - SUTTER COUNTY WATER AGENCY				Dept: 0320	
Unit Title: SUTTER COUNTY WATER AGENCY					
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	146	126	151	163	7.9
OTHER CHARGES	184,850	92,045	194,349	195,300	0.5
INCREASES IN RESERVES	0	0	0	2,037	100.0
NET BUDGET	184,996	92,171	194,500	197,500	1.5
REVENUE					
TAXES	192,622	90,044	187,300	189,500	1.2
REVENUE USE MONEY PROPERTY	-6,829	11,308	1,500	2,200	46.7
INTERGOVERNMENTAL REVENUES	1,826	72	1,800	1,800	0.0
MISCELLANEOUS REVENUES	4,183	1,728	3,900	4,000	2.6
TOTAL OTHER REVENUE	191,802	103,152	194,500	197,500	1.5
UNREIMBURSED COSTS	-6,806	-10,981	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-26 of the Schedules Section.

Mission / Program Discussion

The Sutter County Water Agency (SCWA) was created by the Sutter County Water Agency Act of the California State Legislature, as described in Chapter 86 of the California State Water Code and is managed by the Development Services Department.

The Agency boundary encompasses all territory lying within the exterior boundaries of the County of Sutter and is governed by a Board of Directors. The Board of Supervisors of the County is the ex-officio Board of Directors of the Agency.

The SCWA has the authority to:

- Control drainage waters within the agency
- Control flood and storm waters, and divert and transport such waters for beneficial uses
- Save or conserve in any manner all or any such waters
- Protect the watercourses, watersheds, public highways, and life and property within the agency from damage created by any such drainage or flood and storm waters

The major source of revenue for the SCWA is from the County-wide ad valorem tax revenues for the general functions of the SCWA. Since 1975, the SCWA has also created and administered drainage Zones of Benefit for specific areas within the County.

Zones 2(0-324), 4-8(0-326, 0-327, 0-328, 0-329, 0-330), and 11(0-332), 12(0-333), 13(0-334) provide for the collection of development fees and construction of capital improvements to accommodate existing and future storm water runoff, particularly that created by new development. These have separate funds for accruing drainage connection/development fee revenues and expensing capital improvements.

Zones 4-9 have maintenance assessments for the operations and maintenance of drainage structures and facilities benefitting those zones. Zone 9 has a separate fund, Fund (0-331). Zones 4-8's maintenance assessments are deposited directly into the Live Oak Canal Operations and Maintenance Fund (0-321), for maintenance of its tributaries and appurtenances.

The SCWA currently has no assigned staff, and its functions are performed by County staff in the Engineering Services (1-920) budget unit. The equipment costs for the engineering staff performing water resources management and floodplain management tasks are funded within the Water Resources budget unit (Interfund Water Agencies account) and charged to this budget unit through the Interfund Water Resources account.

In FY 2020-21, the SCWA contracted for improvements to the Live Oak Drainage Canal as a result of the study completed in the spring of 2018 by West Yost & Associates. The project installed flow control measuring devices to improve the County's data collection during storm events. Additional projects to address localized improvements are planned to enhance the performance of the drainage system.

Major Budget Changes

There are no major budget changes for FY 2023-24.

Recommended Budget

Total appropriations are recommended at \$197,500, an increase of \$3,000 (1.5%) over the FY 2022-23 Adopted Budget. This budget contains only routine maintenance in the zones, and it doesn't contain projects. There is no Net County Cost associated with this budget unit.

Use of Fund Balance

The Sutter County Water Agency fund contains a Restricted Fund Balance in the amount of \$202,512 as of July 1, 2022. It is estimated that the Restricted Fund Balance will equal \$204,579 on July 1, 2023.

The FY 2023-24 Recommended Budget includes an increase in Obligated Fund Balance of \$2,037.

Development Services Department
 Live Oak Canal Operations Fund (0-321)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0321 - LO CANAL OPERATIONS & MAINTENC				Dept: 0321	
Unit Title: LO CANAL OPERATIONS & MAINTENC					
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	128,505	97,609	217,634	146,003	-32.9
OTHER CHARGES	904	464	1,014	610	-39.8
CAPITAL ASSETS	0	0	56,771	79,821	40.6
INCREASES IN RESERVES	0	0	2,286	0	-100.0
NET BUDGET	129,409	98,073	277,705	226,434	-18.5
REVENUE					
TAXES	128,478	89,172	125,500	126,350	0.7
REVENUE USE MONEY PROPERTY	-13,283	18,881	2,000	3,600	80.0
OTHER FINANCING SOURCES	0	0	150,205	89,156	-40.6
CANCELLATION OF OBLIGATED FB	0	0	0	7,328	100.0
TOTAL OTHER REVENUE	115,195	108,053	277,705	226,434	-18.5
UNREIMBURSED COSTS	14,214	-9,980	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-28 of the Schedules Section.

Purpose / Program Discussion

Maintenance of the Live Oak Canal is the responsibility of the Sutter County Water Agency (SCWA) and is managed by the Development Services Department. The canal drains the west Yuba City area into the State drain on the east side of the Sutter Bypass. The Live Oak Canal Operations Fund was established by resolution of the Sutter County Water Agency (SCWA) in March 2013. This separate fund was created for the operations and maintenance of the Live Oak Canal, its open channel tributaries and appurtenances.

Tax assessment revenues for operations and maintenance are collected and deposited directly into this fund. The use of this fund separates the operations and maintenance funds from capital funds derived from drainage connection (or impact fees) collected for new development impacts. These fees remain in each individual zone fund. The operations and maintenance assessments can then be transferred as needed to the Water Resources (1-922) budget unit to support maintenance activities along the Live Oak Canal. Currently assessments are levied for SCWA Benefit Zones 4 through 8.

The Live Oak Canal Operations fund currently has no allocated positions, and its functions are performed by County positions allocated in the Road Fund (3-100) and Engineering Services (1-920) budget units. Personnel, supplies, and equipment costs for the operation and maintenance tasks are funded within the Road Fund budget unit (3-100) and charged to this budget unit through

Development Services Department

Live Oak Canal Operations Fund (0-321)

Neal Hay, Director

the Professional Specialized Services account. Capital improvement projects are recorded in this Fund and are offset/reimbursed by the Zones of Benefit 4-8.

In FY 2022-23, the Engineering Division managed a consultant contract to provide an assessment of the County's existing National Pollutant Discharge Elimination System (NPDES) and Municipal Separate Storm Sewer System (MS4) program. As a result of the assessment, the County submitted a formal waiver request to the State's Central Valley Regional Water Quality Control Board. The County is anticipating a response to this waiver request in FY2023-24. The County's participation in the program depends on the result of the waiver request.

Major Budget Changes

Services & Supplies

- (\$72,431) Decrease in Professional Services due to anticipated reduction in consultant work

Capital Assets

- \$23,050 Increase for a capital project within the Live Oak canal for pipe replacement and excavation work

Other Financing Sources

- (\$61,049) Decrease in Operating Transfers-In based on project work anticipated

Recommended Budget

Total appropriations are recommended at \$226,434, which is a decrease of \$51,271 (-18.5%) when compared to the FY 2022-23 Adopted Budget. There is no Net County Cost in this budget unit. All funding is provided through tax assessments.

Capital assets are recommended as follows:

- \$79,821 Ongoing/completion of Pipe replacement and excavation work for Zones of Benefit 4-8 project

Use of Fund Balance

The Live Oak Canal Operations fund contains a Restricted Fund Balance in the amount of \$286,017.62 as of July 1, 2022. It is estimated the Restricted Fund Balance will be \$294,283.62 July 1, 2023.

The FY 2023-24 Recommended Budget includes a Cancellation of Fund Balance of \$7,328.

Development Services Department Rio Ramaza Wastewater Fund (0-395)

Neal Hay, Director

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 0395 - RIO RAMAZA COMMUNITY SRVC DIST					
Unit Title: RIO RAMAZA COMMUNITY SRVC DIST					
				Dept: 0395	
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	32,172	31,327	50,676	58,021	14.5
OTHER CHARGES	339	121	372	883	137.4
NET BUDGET	32,511	31,448	51,048	58,904	15.4
REVENUE					
TAXES	2,771	932	2,650	3,400	28.3
LICENSES, PERMITS, FRANCHISES	26	0	0	0	0.0
FINES, FORFEITURES, PENALTIES	169	-2,827	0	0	0.0
REVENUE USE MONEY PROPERTY	-3,383	5,163	800	1,100	37.5
INTERGOVERNMENTAL REVENUES	892	2	0	0	0.0
CHARGES FOR SERVICES	3,796	-166	3,960	3,960	0.0
CANCELLATION OF OBLIGATED FB	0	0	43,638	50,444	15.6
TOTAL OTHER REVENUE	4,271	3,104	51,048	58,904	15.4
UNREIMBURSED COSTS	28,240	28,344	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-30 of the Schedules Section.

Purpose / Program Discussion

The Rio Ramaza Wastewater Fund (RRWF) was originally established to provide sewer and water service to the Rio Ramaza Mobile Home Park. These utility services were assumed by Sutter County when the Rio Ramaza Community Services District was dissolved by resolution of the Local Agency Formation Commission on April 12, 1972. In 1992, individual wells for the remaining nine service connections were installed using Community Development Block Grant funding and the community water system was shut down. Only wastewater service is currently provided to the community of Rio Ramaza.

This budget unit is funded by both monthly user fees and local ad valorem tax revenues on the parcels in the Rio Ramaza subdivision located on the southern edge of Sutter County north of the Sacramento International Airport. The budget unit is administered by the Development Services Department. County staff provided required services until the end of FY 2018-19, when the Department contracted for services that will continue into FY 2023-24.

The RRWF provides resources to operate and maintain a wastewater collection system with collection mains and a pumping station. The plant consists of an evaporation pond and operates under the California Central Valley Regional Water Quality Control Board Waste Discharge Requirements Order #88-012. The Sutter County Development Services Department provides

Development Services Department

Rio Ramaza Wastewater Fund (0-395)

Neal Hay, Director

State-certified personnel, through contracted services, to manage and operate the system. Those costs are charged to the RRWF.

The RRWF receives revenues from user fees, currently at \$55.00 per residence (or equivalent dwelling unit), per month. Additionally, there is an ad valorem property tax on all parcels in the park. The annual user fees and tax revenues are less than the costs to operate the system. However, the fund still has a balance from the proceeds of the dissolved Community Services District that is reduced every year to operate the system.

Most of the properties served in the Subdivision are vacant and many are owned by Sacramento County. Eight active accounts remain in the system. Due to the subdivision's location along the flight path of the airport, the Sacramento County Board of Supervisors allocates funds to the Sacramento Metro Airport Authority for the acquisition of all properties in the Rio Ramaza Subdivision. Properties are to be acquired only when the property owner wishes to sell.

Major Budget Changes

There are no major budget changes for FY 2023-24.

Recommended Budget

Total appropriations are recommended at \$58,904, an increase of \$7,856 (15.4%) compared to the FY 2022-23 Adopted Budget. There is no Net County Cost from this budget unit.

Use of Fund Balance

The Rio Ramaza Wastewater Fund contains a Restricted Fund Balance in the amount of \$92,179 as of July 1, 2022. It is estimated the Restricted Fund Balance will equal \$59,765 on July 1, 2023.

The FY 2023-24 Recommended Budget includes a Cancellation of Fund Balance in the amount of \$50,444.

COUNTY OF SUTTER EXECUTIVE SUMMARY Fiscal Year 2023-2024					
Fund: 4400 - SUTTER CO WATERWORKS DIST #1					
Unit Title: SUTTER CO WATERWORKS DIST #1					Dept: 4400
	2021-2022 Actual Expenditure	2022-2023 YTD as of 05/10/2023	2022-2023 Adopted Budget	2023-2024 CAO Recommended	2022-2023 % Change Over
EXPENDITURES					
SERVICES AND SUPPLIES	328,977	110,344	141,703	164,019	15.7
OTHER CHARGES	23,630	23,556	35,674	-884	-102.5
CAPITAL ASSETS	129,925	0	126,068	126,068	0.0
NET BUDGET	482,532	133,900	303,445	289,203	-4.7
REVENUE					
LICENSES, PERMITS, FRANCHISES	236	0	0	0	0.0
FINES, FORFEITURES, PENALTIES	-152	0	0	500	100.0
REVENUE USE MONEY PROPERTY	-12,042	17,672	2,300	4,000	73.9
INTERGOVERNMENTAL REVENUES	89,194	0	0	0	0.0
CHARGES FOR SERVICES	210,621	104,190	157,535	158,635	0.7
OTHER FINANCING SOURCES	1,000	0	0	0	0.0
CANCELLATION OF OBLIGATED FB	0	0	143,610	126,068	-12.2
TOTAL OTHER REVENUE	288,857	121,862	303,445	289,203	-4.7
UNREIMBURSED COSTS	193,675	12,038	0	0	0.0
ALLOCATED POSITIONS	0.00	0.00	0.00	0.00	0.0

Budget detail can be found on page SB-32 of the Schedules Section.

Purpose / Program Discussion

The original water system in the community of Robbins was designed, installed, and maintained by the Sutter Basin Corporation (the company that created the subdivision of Robbins). Wastewater was disposed of using private septic systems. At the request of the Sutter Basin Corporation, the Sutter County Water Works District No. 1 was formed in 1986 for the purpose of upgrading water service infrastructure. In 1998, due to the inability of the septic services to properly operate in a high ground water environment, the District expanded its services to include sewer service. The Sutter County Water Works District No. 1 (District) is responsible for providing only wastewater service to the community of Robbins.

In June 2021, the California Public Utilities Commission approved the transfer of the water system to Golden State Water Company (GSWC). GSWC is responsible for the operation, maintenance and compliance of the system as of May 1, 2022. The District is a separate but dependent district, and the Sutter County Board of Supervisors sits as its Board of Directors. The budget unit operates as a separate fund and reflects the cost of operating and maintaining the wastewater system at the Community of Robbins.

Major Budget Changes

Services & Supplies

- \$23,793 Overall increase due to estimated Engineering charges to the wastewater system

Other Charges

- (\$25,154) Decrease due to payoff of Debt in June 2023
- (\$10,654) Decrease of Cost Plan charges as provided by the annual Cost Plan

Revenues

- (\$17,542) Decrease to lower anticipated Cancellation of Fund Balance

Recommended Budget

Total appropriations are recommended at \$289,203, a decrease of \$14,242 (-4.7%) compared to the FY 2022-23 budget. The budget reflects the total expenses associated with Operations & Maintenance, and Structure Improvements/Capital Expenses. There is no Net County Cost in this budget unit.

The Water Works District has been set up as an Enterprise Fund and should balance revenues to expenses within the fund over time. The majority of the District's expenses has been associated with maintenance, operations and administrative costs, such as performing utility billing and accounting services. Approved service rates do not generate enough operating revenue to cover the non-cash Depreciation Expense for the wastewater system. Historically, the replacement costs for infrastructure have been provided by State grants.

Use of Fund Balance

This fund contains a Net Assets Balance in the amount of \$2,389,353 as of July 1, 2022, including investment in fixed assets. It is estimated that the Net Assets Balance will be \$2,190,714 on July 1, 2023. FY 2023-24 Recommended Budget includes Cancellation of Obligated Fund Balance of \$126,068 to cover depreciation.

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