



SUTTER COUNTY CHILDREN & FAMILIES  
COMMISSION  
COMMISSION MEETING  
June 21, 2023

The Sutter County Children & Families Commission held a regular meeting & public hearing on the above date at 3:30 p.m. at the Sutter County Administrative Office Conference Room, 1160 Civic Center Blvd., Ste. A, Yuba City, CA 95993.

**CALL TO ORDER**

Commissioner Byers called the meeting to order at 3:31 p.m. and requested the roll call.

**COMMISSIONERS PRESENT:** Tonya Byers, Marc Boomgaarden, Mat Gulbrandsen, Doreen Osumi, Narinder Dhaliwal, Sarah Eberhardt-Rios and Dr. Carolyn Patton.

**COMMISSIONERS ABSENT:** Mike Ziegenmeyer, Nicole Ritner

**STAFF PRESENT:** Michele Blake, Executive Director and Julie Price, Executive Secretary

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**PLEDGE OF ALLEGIANCE**

Commissioner Byers led the Commission & audience in the Pledge of Allegiance.

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**PUBLIC PARTICIPATION**

No public comment was received.

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**PUBLIC HEARING**

**1) APPROVAL OF FY 2023-2024 SUTTER COUNTY CHILDREN & FAMILIES COMMISSION BUDGET**

Michele Blake, Executive Director, reviewed the proposed budget contained in the meeting packet and noted the decline in Proposition 10 revenue due to the passage of Proposition 31 (Flavored Tobacco Products Ban Referendum). Ms. Blake noted the Proposition 10 revenue figure used was the conservative figure reported from the California Department of Finance.

The Commission held a discussion and noted due given the growth of Transitional Kindergarten program and the decreasing enrollment in the Smart Start program over the past years, it was determined to phase out the Smart Start program.

This having been heretofore fixed as the date, time and place to hold a public hearing regarding the presentation of Sutter County Children & Families Commission FY 2023-2024 Budget, the matter was called to be heard. There being no public testimony, Commissioner Byers closed the public hearing.

On motion of Commissioner Boomgaarden, seconded by Commissioner Patton, and carried as follows: AYES: Commissioners Eberhardt-Rios, Byers, Gulbrandsen, Dhaliwal, Osumi, Patton, Boomgaarden; ABSTAIN: None; NOES: None; ABSENT: Ziegenmeyer, Ritner the Commission approved the Sutter County Children & Families FY 2023-2024 budget as presented.

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## **ACTION ITEMS – Discussion and Possible Approval**

### **2) EVALUATION SERVICES AGREEMENT EXTENSION**

Ms. Blake referenced the staff report contained in the meeting packet and noted the renewal option in the agreement with Applied Survey Research in an amount not to exceed \$32,000 annually.

Ms. Blake noted since July 1, 2020, Applied Survey Research Evaluation has provided evaluation services, oversight and coordination with a new data management system and has ensured the Sutter County Children & Families Commission stays in compliance with all governing statutes requiring evaluation services.

On motion of Commissioner Gulbrandsen, seconded by Commissioner Boomgaarden, and carried as follows: AYES: Commissioners Eberhardt-Rios, Byers, Gulbrandsen, Dhaliwal, Osumi, Patton, Boomgaarden; ABSTAIN: None; NOES: None; ABSENT: Ziegenmeyer, Ritner the Commission approved the renewal option in the agreement with Applied Survey Research to provide evaluation services in an amount not to exceed \$32,000 annually.

### **3) RENEWAL OPTION OF PERSIMMONY DATA SYSTEM**

Ms. Blake referenced the staff report contained in the meeting packet and noted renewal option in the agreement with Persimmony International, Inc. for the First 5 Assessment Tool not to exceed \$13,685.00.

Ms. Blake noted this contract provides an online database solution specifically designed for Commissions and the programs in which the Commission funds. Persimmony is utilized by many other First 5's throughout the State. The Persimmony Assessment tool provides complete, customizable solutions for Sutter County Children & Families Commission and programs.

On motion of Commissioner Osumi, seconded by Commissioner Patton, and carried as follows: AYES: Commissioners Eberhardt-Rios, Byers, Gulbrandsen, Dhaliwal, Osumi, Patton, Boomgaarden; ABSTAIN: None; NOES: None; ABSENT: Ziegenmeyer, Ritner the Commission approved the renewal option in the agreement with Persimmony International, Inc. for the First 5 Assessment Tool not to exceed \$13,685.00.

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## **CONSENT CALENDAR**

On motion of Commissioner Gulbrandsen, seconded by Commissioner Dhaliwal, and carried as follows: AYES: Commissioners Eberhardt-Rios, Byers, Gulbrandsen, Dhaliwal, Osumi, Patton, Boomgaarden; ABSTAIN: None; NOES: None; ABSENT: Ziegenmeyer, Ritner the Commission approved the Consent Calendar, as follows:

### **7) Approval of the minutes for the May 24, 2023 meeting**

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## **DIRECTORS REPORT**

**In the Community**

Ms. Blake reviewed a comprehensive slide show of events staff has been in attendance the last month.

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**PUBLIC COMMENT**

No public comment was received.

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**ADJOURNMENT**

With no further business coming before the Commission, the meeting was adjourned at 4:07 p.m.

By:  
Julie Price  
Executive Secretary