



SUTTER COUNTY CHILDREN & FAMILIES  
COMMISSION  
Public Hearing & Commission Meeting  
October 25, 2023

The Sutter County Children & Families Commission held a public hearing & regular meeting on the above date at 3:30 p.m. at the Sutter County Administrative Office Conference Room, 1160 Civic Center Blvd., Ste. A, Yuba City, CA 95993.

**CALL TO ORDER**

Chairman Ziegenmeyer called the meeting to order at 3:30 p.m. and requested the roll call.

**COMMISSIONERS PRESENT:** Mike Ziegenmeyer, Sarah Eberhardt-Rios, Narinder Dhaliwal, Nicole Ritner, Mat Gulbrandsen (3:31 p.m.), Dr. Carolyn Patton, Doreen Osumi (3:31 p.m.), Marc Boomgaarden

**COMMISSIONERS ABSENT:** Tonya Byers

**STAFF PRESENT:** Michele Blake, Executive Director and Julie Price, Executive Secretary

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**PLEDGE OF ALLEGIANCE**

Commissioner Ziegenmeyer led the Commission & audience in the Pledge of Allegiance.

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**PUBLIC PARTICIPATION**

No public comment was received.

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**PUBLIC HEARING**

**1) Approval of FY 2022/2023 Sutter County Children & Families Commission Annual Report**

Executive Director, Michele Blake, noted the staff report & reviewed the FY 2022/2023 Sutter County Children & Families Annual Report data. The full report was contained the meeting packet.

Ms. Blake noted a total of over 34,000 Sutter County children aged 0-5, parents & childcare providers were served by the Commission during FY 2022/2023. While reviewing the AR1 portion of the report Ms. Blake noted a slight over projection of Prop 10 revenue by the California Department of Finance, California Office of Traffic Safety grant utilizing the federal funding cycle & an inaccurate calculation of A-87 charges charged to the Commission contributed to the net change in the Commission's fund balance. Ms. Blake is working with Health & Human Services Assistant Director of Administration & Finance to address the discrepancy of A-87 charges.

Ms. Blake highlighted the success of Commission staff in obtaining additional grant funds to offset the continued decline of Prop 10 revenue.

Commissioners held a discussion concerning the possible local impact of Proposition 1, which aims to restructure the allocation of funding under the Mental Health Services Act, including funding for Prevention & Early Intervention.

This having been heretofore fixed as the date, time and place to hold a public hearing regarding presentation of Sutter County Children & Families Commission FY 2022/2023 Annual Report, the matter was called to be heard. There being no public testimony, Chairman Ziegenmeyer closed the public hearing.

On motion of Commissioner Gulbrandsen, seconded by Commissioner Eberhardt-Rios and carried as follows: AYES: Commissioners Ziegenmeyer, Eberhardt-Rios, Dhaliwal, Patton, Gulbrandsen, Boomgaarden, Ritner; Osumi ABSTAIN: None; NOES: None; ABSENT: Byers; the Commission approved the Sutter County Children & Families Commission FY 2022/2023 Annual Report.

## **2) Approval of FY 2022/2023 Sutter County Children & Families Commission Financial Audit Report**

Ms. Blake noted the staff report & Commission's Financial draft Audit Report for FY 2022/2023. On an annual basis, the Commission is required to submit a financial audit report to the California State Controller's Office. The purpose of the report is to inform the appropriate stakeholders on the status of the detailed financial assessment of each county Commission.

Ms. Blake also noted the independent auditor's finding, 2008-001 to 2022-001 Reliance upon Auditor for Reporting and Footnote Disclosures. The Commission held a discussion around the finding and determined the Commission's response, "The Commission has determined there is no cost-benefit to hiring an accountant familiar with generally accepted accounting principles or hiring an independent CPA firm with such experience to compile full disclosure financial statements for the purpose of avoiding significant deficiency and material weakness. The Commission feels that management provides reliable financial statements for board decision-making and reliance upon the auditor for foot note disclosures is cost effective." was suffice.

This having been heretofore fixed as the date, time and place to hold a public hearing regarding presentation of Sutter County Children & Families Commission FY 2022/2023 Audit Report, the matter was called to be heard. There being no public testimony, Chairman Ziegenmeyer closed the public hearing.

On motion of Commissioner Boomgaarden, seconded by Commissioner Patton and carried as follows: AYES: Commissioners Ziegenmeyer, Eberhardt-Rios, Dhaliwal, Patton, Gulbrandsen, Boomgaarden, Ritner; Osumi ABSTAIN: None; NOES: None; ABSENT: Byers; the Commission approved the Sutter County Children & Families Commission FY 2022/2023 Financial Audit Report.

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## **ACTION ITEMS**

### **3) Acceptance of Funds**

Ms. Blake referenced the staff report & noted at the October 10, 2023, meeting the Sutter County Board of Supervisors approved a transfer of \$315,121.00 for FY 20/21- FY 22/23 Department of Health Care Services Target Case Management revenue for case management conducted by the Help Me Grow program.

Ms. Blake noted funds are distributed to the Children and Families Commission less a 10% administration fee to Sutter County Health & Human Services department plus an audit retention amount set aside in reserves as a contingency to cover potential payback of federal revenues received pending the final audits by the Department of Health Care Services which occurs 2-3 years after the close of the fiscal year.

On motion of Commissioner Ritner, seconded by Commissioner Boomgaarden and carried as follows: AYES: Commissioners Ziegenmeyer, Dhaliwal, Patton, Gulbrandsen, Boomgaarden, Ritner; Osumi; ABSTAIN: Eberhardt-Rios; NOES: None; ABSENT: Byers; the Commission accepted the \$315,121.00 transfer of funds from the Sutter County Health & Human Services department.

**4) Findhelp® Agreement**

Ms. Blake referenced the staff report & noted Findhelp® serves as a platform tool to help connect Sutter County families with social services for food, shelter, health care, work, financial assistance, and more. The platform allows for a "no wrong door" approach to help and allows the creation of referrals to connect families with agencies offering help. The referrals ensure a closed-loop approach, allows for reports and analytics, is HIPAA and FERPA authorized, and provides interoperability to deliver a better social care experience.

If approved, the agreement will be supported by funds from the FY 23/24 Help Me Grow Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM) revenue.

On motion of Commissioner Ritner, seconded by Commissioner Boomgaarden and carried as follows: AYES: Commissioners Ziegenmeyer, Eberhardt-Rios, Dhaliwal, Patton, Gulbrandsen, Boomgaarden, Ritner, Osumi ABSTAIN: None; NOES: None; ABSENT: Byers; the Commission approved the Findhelp® agreement.

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**CONSENT CALENDAR**

On motion of Commissioner Patton, seconded by Commissioner Osumi, and carried as follows: AYES: Commissioners Ziegenmeyer, Eberhardt-Rios, Dhaliwal, Patton, Gulbrandsen, Boomgaarden, Ritner, Osumi ABSTAIN: None; NOES: None; ABSENT: Byers; the Commission approved the Consent Calendar, as follows:

**5) Approval of the minutes of the June 21, 2023 meeting**

**6) Approval of the minutes of the September 20, 2023 meeting**

**7) 2024 Commission meeting dates**

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**DIRECTORS REPORT**

**In the Community**

Ms. Blake presented an extensive slideshow showcasing the community events that the staff has participated in since the previous meeting.

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**PUBLIC COMMENT**

No public comment was received.

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**ADJOURNMENT**

With no further business coming before the Commission, the meeting was adjourned at 3:59 p.m.

By:  
Julie Price  
Executive Secretary