



# SUTTER COUNTY

## DEVELOPMENT SERVICES DEPARTMENT

Building Inspection  
Code Enforcement

Engineering/Water Resources  
Environmental Health

Planning  
Road Maintenance

### Uniform Application Form

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Administrative Permit         | <input type="checkbox"/> Rezone                              | <input type="checkbox"/> Use Permit                 |
| <input type="checkbox"/> Design Review                 | <input type="checkbox"/> Specific Plan                       | <input type="checkbox"/> Use Permit Amendment       |
| <input type="checkbox"/> General Plan Amendment        | <input type="checkbox"/> Surface Mining                      | <input type="checkbox"/> Variance                   |
| <input type="checkbox"/> Minor Use Permit              | <input type="checkbox"/> Parcel or Tentative Subdivision Map | <input type="checkbox"/> Zoning Code Interpretation |
| <input type="checkbox"/> Planned Development Amendment | <input type="checkbox"/> Time Extension                      | <input type="checkbox"/> Zoning Code Text Amendment |
| <input type="checkbox"/> Other _____                   |  |   |

OFFICE USE ONLY	
Application No.:	Date Filed:
Receipt No.:	
Other Related Applications:	

(PLEASE TYPE OR PRINT INFORMATION)

Applicant*:	
Address of Applicant:	
Phone No.:	Email:

Property Owner:	
Address of Property Owner:	
Phone No.:	Email:

Engineer/Architect:	
Address of Engineer/Architect	
Phone No.:	Email:

Assessor's Parcel Number:	
Site Address:	
Area of Property (Acres or Square Feet):	
Existing Zoning of Property:	
General Plan Designation of Property:	
Describe Project Request:	

\*The applicant will be considered the primary point for all correspondence and contact from Sutter County unless other arrangements are made in writing.

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Property Owner Date

**Administrative Permit**

<input type="checkbox"/> Planning Division Fee	Fixed Rate	\$5,610.00
<input type="checkbox"/> Environmental Health Division Fee	Fixed Rate	\$236.00
<input type="checkbox"/> Engineering Division Fee	Fixed Rate	\$834.00
Total Fees Due at time of application submittal	Fixed Rate	<b>\$6,680.00</b>

**Administrative Permit Amendment**

<input type="checkbox"/> Planning Division Fee	Fixed Rate	\$3,366.00
<input type="checkbox"/> Environmental Health Division Fee		\$236.00
<input type="checkbox"/> Total Fees Due at time of application Submittal		<b>\$3,602.00</b>

**Design Review**

<input type="checkbox"/> Less than 12,000 sq. ft. or a warehouse / outdoor storage use type less than 25,000 sq. ft.	Fixed Rate	\$1,683.00
<input type="checkbox"/> Between 12,000–65,000 sq. ft. of area or a warehouse / outdoor storage use type 25,000 - 100,000 sq. ft. of area	Fixed Rate	\$4,488.00
<input type="checkbox"/> Greater than 65,000 sq. ft. of floor area or warehouse / outdoor storage use type over 100,000 sq. ft. of area	Fixed Rate	\$6,732.00
<input type="checkbox"/> Engineering Division Fee	Fixed Rate	\$834.00

**General Plan Amendment**

<input type="checkbox"/> Planning Division Fee	Fixed Rate	\$9,911.00
<input type="checkbox"/> Environmental Health Division Fee	Fixed Rate	\$236.00
<input type="checkbox"/> Engineering Division Fee	Fixed Rate	\$834.00
Total Fees Due at time of application submittal	Fixed Rate	<b>\$10,981.00</b>

**Minor Use Permit**

<input type="checkbox"/> Planning Division Fee	Fixed Rate	\$2,057.00
<input type="checkbox"/> Environmental Health Division Fee	Fixed Rate	\$302.00
Total Fees Due at time of application submittal	Fixed Rate	<b>\$2,359.00</b>

**Planned Development Amendment**

<input type="checkbox"/> Planning Division Fee	Fixed Rate	\$8,228.00
<input type="checkbox"/> Environmental Health Division Fee	Fixed Rate	\$302.00
<input type="checkbox"/> Engineering Division Fee	Fixed Rate	\$834.00
Total Fees Due at time of application submittal	Fixed Rate	<b>\$9,364.00</b>

**Rezoning**

<input type="checkbox"/> Planning Division Fee	Fixed Rate	\$9,911.00
<input type="checkbox"/> Environmental Health Division Fee	Fixed Rate	\$302.00
<input type="checkbox"/> Engineering Division Fee	Fixed Rate	\$834.00
Total Fees Due at time of application submittal	Fixed Rate	<b>\$11,047.00</b>

**Specific Plan / Specific Plan Amendment**

<input type="checkbox"/> Planning Division Fee	At Cost Deposit	\$15,000.00
<input type="checkbox"/> Engineering Division Fee	Fixed Rate	\$834.00
Total Fees Due at time of application submittal	At Cost /Fixed Rate	<b>\$15,834.00</b>

**Surface Mining**

<input type="checkbox"/> Surface Permit/Reclamation Plan	At Cost Deposit	\$15,000.00
<input type="checkbox"/> Amendment to Surface Mining Plan	Fixed Rate	\$14,400.00
<input type="checkbox"/> Amendment to Reclamation Plan	At Cost Deposit	\$5,000.00
<input type="checkbox"/> Interim Management Plan	Fixed Rate	\$3,000.00
<input type="checkbox"/> Engineering Division Fee	Fixed Rate	\$1,668.00

**Parcel or Tentative Subdivision Map**

<input type="checkbox"/> Planning Division Fee – Parcel Map	Fixed Rate	\$6,732.00
<input type="checkbox"/> Planning Division Fee – Subdivision Map	Fixed Rate	\$11,781.00
Environmental Health Division Fee		
<input type="checkbox"/> 1-4 lots on septic and/or individual well	Fixed Rate	\$302.00 + \$113.00 per Lot
<input type="checkbox"/> 5 or more lots on septic and/or individual well	Fixed Rate	\$604.00 + \$113.00 per lot
<input type="checkbox"/> Divisions on public utilities		\$302.00
<input type="checkbox"/> Engineering Division Fee (up to 4 parcels)	Fixed Rate	\$2,085.00
<input type="checkbox"/> Engineering Division Fee (Com./Ind. or 5+ parcels)	Fixed Rate	\$2,780.00
<input type="checkbox"/> Gilsizer Drainage District Map Check Fee*	Fixed Rate	\$25.00
<b>*Applies only to properties within the boundaries of the Gilsizer county Drainage District</b>		

**Time Extension**

<input type="checkbox"/> Time Extension for Approved Map	Fixed Rate	\$1,122.00
<input type="checkbox"/> Use Permit Time Extension	Fixed Rate	\$561.00

**Use Permit**

<input type="checkbox"/> Planning Division Filing Fee	Fixed Rate	\$8,228.00
<input type="checkbox"/> Environmental Health Division Fee	Fixed Rate	\$302.00
<input type="checkbox"/> Engineering Division Fee	Fixed Rate	\$834.00
<b>Total Fees Due at time of application submittal</b>	<b>Fixed Rate</b>	<b>\$9,364.00</b>

**Use Permit Amendment (Minor – Less 20% increase)**

<input type="checkbox"/> Planning Division Fee	Fixed Rate	\$1,683.00
<input type="checkbox"/> Environmental Health Division Fee	Fixed Rate	\$302.00
<b>Total Fees Due at time of application submittal</b>	<b>Fixed Rate</b>	<b>\$1,985.00</b>

**Use Permit Amendment (Major – 20% or greater increase)**

<input type="checkbox"/> Planning Division Fee	Fixed Rate	\$8,228.00
<input type="checkbox"/> Environmental Health Division Fee	Fixed Rate	\$302.00
<input type="checkbox"/> Engineering Division Fee	Fixed Rate	\$834.00
<b>Total Fees Due at time of application submittal</b>	<b>Fixed Rate</b>	<b>\$9,364.00</b>

**Variance**

<input type="checkbox"/> Planning Division Fee	Fixed Rate	\$3,366.00
<input type="checkbox"/> Environmental Health Division Fee	Fixed Rate	\$302.00
<input type="checkbox"/> Engineering Division Fee	Fixed Rate	\$834.00
<b>Total Fees Due at time of application submittal</b>	<b>Fixed Rate</b>	<b>\$4,502.00</b>

**Variance – Minor**

Planning Division Fee	Fixed Rate	<b>\$1,683.00</b>
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**Zoning Code Interpretation**

<input type="checkbox"/> Planning Division Fee	Fixed Rate	<b>\$2,000.00</b>
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**Zoning Code Text Amendment**

<input type="checkbox"/> Planning Division Fee	At Cost Deposit	<b>\$3,850.00</b>
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\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**Total Fees**.....\$ \_\_\_\_\_



This section, once completed, will provide necessary factual information about the proposed project. It will also be used to evaluate potential environmental impacts created by the project. Please be as accurate and complete as possible in answering the questions. Additional environmental information could be required from the applicant to evaluate the project. **Please print clearly or type. Use a separate sheet, if necessary.**

I. Project Characteristics:

A. Parcel Size (square feet or acres): \_\_\_\_\_

B. Existing land use (attached photographs or the site):

Undeveloped (vacant): \_\_\_\_\_ Developed: \_\_\_\_\_

If developed, describe extent (type and use of all structures): \_\_\_\_\_

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C. Existing Surrounding land uses:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

D. Project phasing: If the project is a portion of an overall larger project, describe future phases. (submit one copy of phasing plan on an 8-1/2 x 11 sheet of paper)

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E. Exterior Lighting: Identify the type and location of exterior lighting that is proposed for the project. \_\_\_\_\_

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F. Will the project generate new sources of noise? If not, please explain why. \_\_\_\_\_

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G. Will the project use or dispose of any potentially hazardous materials, such as toxic substances, flammables, or explosives? \_\_\_\_\_

If yes, please explain. \_\_\_\_\_

\_\_\_\_\_

H. Will the project generate new sources of dust, smoke, odors or fumes? \_\_\_\_\_

I. Are there any oak trees on the subject property? Identify on the site plan. \_\_\_\_\_

\_\_\_\_\_

J. Will the project impact any cultural, historical, or scenic aspect? If not, please explain why?

\_\_\_\_\_

\_\_\_\_\_

K. Proposed building dimensions and height (measured from average finished grade to highest point and in square feet by floor): \_\_\_\_\_

\_\_\_\_\_

L. Construction phasing: If the project is a portion of an overall larger project, describe future phases or extension. Show all phases on site plan: \_\_\_\_\_

\_\_\_\_\_

M. Total number of parking spaces provided (off street): \_\_\_\_\_

N. Traffic:

Estimated average daily vehicle trips expected: \_\_\_\_\_

Employee personal Vehicles: \_\_\_\_\_

Customer/Vendor personal vehicles: \_\_\_\_\_

Service/supply utility vehicles: \_\_\_\_\_

Tractor/trailer or other heavy vehicles: \_\_\_\_\_

O. Sewer and Water Availability:

- |               |                              |                             |
|---------------|------------------------------|-----------------------------|
| Public Water  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Well(s)       | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Public Sewer  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Septic System | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| None          | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

II. Site Characteristics:

A. Are there any natural water bodies on, or adjacent to, the subject property, including lakes, rivers, ponds, creeks, streams, intermittent or perennial water courses, wetlands, etc.?

Yes  No

If so, give names and show on plot plan: \_\_\_\_\_

\_\_\_\_\_

B. Are there any drainage/channels either on or within 100 feet of the site?

Yes  No

If so, give names and show on plot plan: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

C. Identify types and quantity of vegetation on property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

D. In which direction(s) does the subject property drain? Explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E. How will drainage issues on the property be resolved by the proposal? And if drainage will not be affected, explain why not: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

III For Residential and or Agricultural Land Division:

A. Number of dwelling units: Existing: \_\_\_\_\_ Proposed: \_\_\_\_\_

IV. For commercial, Industrial, Institutional, Non-Profit or Public Agency project

A. Type of use(s) proposed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Square feet of use area: \_\_\_\_\_

C. Days and hours of operation (e.g., Monday- Friday): \_\_\_\_\_

D. Total hours or operation per day: \_\_\_\_\_

E. Total number of employees: \_\_\_\_\_

F. Anticipated number of employees on largest shift: \_\_\_\_\_

V. If an **outdoor use** is proposed as part of this project, please complete this section.

A. Type of use: Sales  Processing  Storage  Manufacturing  Other

\*Please explain in detail as part of the Project Statement section

B. Area devoted to outdoor use (as shown on site plan)

Square feet/acres: \_\_\_\_\_ Percentage of site: \_\_\_\_\_

VI. **Variance Applications**

*(IF APPROVED, THIS VARIANCE BECOMES NULL AND VOID IF NOT USED WITHIN ONE YEAR OF THE DATE OF APPROVAL)*

Findings: Both the State Government Code and County Zoning Ordinance require that in order to approve a variance, specific finding be made and supported by evidence of record. The application shall be accompanied by any plans, statements and other evidence showing that:

A. Due to special circumstances applicable to the property, including size, shape, topography, location or surroundings, the strict application of the Zoning Code deprives the property of privileges enjoyed by other property in the vicinity and under identical zoning classification.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



B. Granting of the variance will not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and zone district in which the property is located. \_\_\_\_\_

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C. A variance shall not be granted for a property which authorizes a use or activity which is not otherwise expressly authorized by the zoning classification governing the property.

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## HAZARDOUS WASTE AND SUBSTANCES SITE DISCLOSURE

Pursuant to California Government Code Section 65962.5(e): "Before a local agency accepts complete an application for any development project which will be used by any person, the applicant shall consult the "lists" sent to the appropriate city or county and shall submit a signed statement to the local agency indicating whether the project is located on a site which is included on any of the lists compiled pursuant to this section. If the site is included on a list, the list shall be specified on the statement."

Note: The Hazardous Waste and Substance Sites list is available for review at the Development Services Department. Please contact the Development Services Department for assistance. Also, please refer to the following website for more specific list information:

<http://www.calepa.ca.gov/SiteCleanup/CorteseList/default.htm>

I HEREBY CERTIFY THAT:

- The project is located on a site which is included on one or more of the list compiled pursuant to California Government Code Section 65962.5(e). The site is included on the following list(s) specified below:

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OR,

- The project is not located on a site which is included on one or more of the list compiled pursuant to California Government Code Section 65962.5(e).

I hereby certify that the statement furnished above presents the information required by California Government Code Section 65962.5(e) to the best of my ability and that the statement and information presented is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Person Preparing Form

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone Number

## INDEMNIFICATION AGREEMENT

This Indemnification Agreement (“Agreement”) is entered into by the Applicant for the project described below (“Applicant”) and the owner or owners of the property that is the subject of such application (“Property Owner”). This Agreement is effective as of the date last signed below.

1. Indemnity. Applicant and Property Owner agree to indemnify, defend, and hold harmless Sutter County (“County”), the Sutter County Planning Commission, the Sutter County Board of Supervisors, and their officers, employees, and agents, including consultants (“Indemnified Parties”) from any claim, action, or proceeding against Indemnified Parties to attack, set aside, void, or annul the approval of the Project or adoption of the environmental document that accompanies it. The County, through the office of the County Counsel, shall control the choice of counsel and defense of any such claim, action, or proceeding.
2. This indemnification obligation shall include, but not be limited to, damages, costs, expenses, attorneys’ fees, or expert witness costs that may be asserted by any person or entity, including the Applicant and Property Owner, arising out of or in connection with the approval of the Project, including any claim for private attorney general fees claimed by or awarded to any party against the County.
3. County Discretion. Nothing in this Agreement shall limit the County’s discretion as otherwise allowed by law or obligates the County to approve the Project.
4. Notice to Applicant. The County shall promptly notify the Applicant of any claim, action, or proceeding.
5. Reimbursement to County. To the extent that County is required by Applicant to use any of its resources to respond to such claim, action, or proceeding, Applicant will reimburse County upon demand and upon presentation of an invoice describing the work done, the time spent on such work, and the hourly rate for such work by the employee or agent of County. If Applicant does not reimburse all costs within thirty (30) days after the demand for payment, interest shall accrue on the unpaid amount at a rate of 12% per annum, compounded daily.
6. Litigation Deposit. The County Administrative Officer may require the Applicant to deposit sufficient funds with the County to secure Applicant’s obligations under this Agreement. The amount to be deposit shall be based upon an estimate approved by the County Counsel reflecting the estimated litigation costs and potential fees, costs and damages that may be recovered by the petitioner/plaintiff. The Applicant shall deposit the funds according to a schedule approved by the County Administrative Officer. The County may only use the deposits to pay fees, costs and damages, and upon final resolution of the claim, action or proceeding, the County shall promptly refund any remaining funds on deposit. The Applicant may appeal the requirement for the deposit, the amount of the total deposit as well as the schedule of deposits as provided for in Section 1500-22-030 of the County Code.
7. County Right to Approve Settlement. No settlement of such claim, action or proceeding shall be binding on County unless County approves the settlement in writing.
8. Breach by Applicant. In the event of a breach of section 1 (Indemnity) or 5 (Litigation Deposit), the County, in addition to all other legal and equitable remedies, may settle the claim, action or proceeding including rescission of any approvals granted by the County which are the subject of the claim, action or proceeding.
9. Attorneys’ Fees. In the event of an action or proceeding between Applicant and County to enforce one or more of its terms, the prevailing party in any such action or proceeding shall be entitled to recover from the other, in addition to all other legal aid equitable remedies available to it, its actual attorneys’ fees and costs of such litigation and/or arbitration.

10. Covenant of Further Assurances. The Applicant shall take all other actions and execute all other documents, which are reasonably necessary to effectuate this Agreement.
11. Interpretation. The County and the Applicant agree that this Agreement is the product of mutual negotiations and is an arms-length transaction. Each party has negotiated this Agreement with the advice and assistance of legal counsel of its own choosing.
12. Severability. If any term or provision of this Agreement is found to be invalid or unenforceable, the County and the Applicant both agree that they would have executed this Agreement notwithstanding the invalidity of such term or provision. The invalid term or provision may be severed from the Agreement and the remainder of the Agreement may be enforced in its entirety.
13. Authority. The person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement and that this Agreement is a valid and legal agreement binding on the Applicant or Property Owner and enforceable in accordance with its terms.
14. Notices. All notices under this Agreement shall be deemed valid and effective immediately upon personal service, or five (5) calendar days following deposit in the United States mail, postage prepaid, by certified and/or registered mail, addressed as follows:
 

County:	Office of the County Counsel 1160 Civic Center Blvd, Suite C Yuba City, CA 95993
Applicant:	As provided below.
Property Owner:	As provided below.

Any party may, by written notice to the other party to this Agreement, revise the address at which that party receives written notice under this section.
15. Integration. This Agreement represents the complete understanding between the parties with respect to matters set forth herein.
16. Waivers and Amendments. All waivers of or amendments to the provisions of this Agreement must be in writing and signed by the Parties. No waiver of any breach of any term or provision of this Agreement shall constitute a waiver of any other or future breach of the same or any other term or provision.
17. Assignability. This Agreement may not be assigned by the Applicant without the prior and express written consent of the County.
18. No Oral Modifications. This Agreement represents the entire understanding of the County and Applicant and supersedes all other prior or contemporaneous written or oral agreements pertaining to the subject matter of this Agreement. This Agreement may be modified only by a writing signed by the Parties
19. Binding Upon Successors. This Agreement and each of its terms shall be binding upon the Applicant and its respective officers, elected officials, employees, agents, contractors, and permitted successors and assigns.

PROJECT:

Project Number: \_\_\_\_\_  
Sutter County APN: \_\_\_\_\_

APPLICANT:

Signed \_\_\_\_\_  
Name of Person Signing \_\_\_\_\_  
Title \_\_\_\_\_  
Name of Project Applicant \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROPERTY OWNER:

Signed \_\_\_\_\_  
Name \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## SAW FORM (Sewage and Water Form)

**Applicant** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Phone No.** \_\_\_\_\_ **AP No(s).** \_\_\_\_\_  
**Project Location** \_\_\_\_\_  
**Engineer** \_\_\_\_\_ **Phone No.** \_\_\_\_\_  
**Address** \_\_\_\_\_

Applications shall include the following signed statement from the Environmental Health Program verifying they have received sufficient information to fully evaluate the proposed project. The SAW form shall be used for all applications regardless of the type of sewer and water supply and will be required as part of an application packet submitted. Applications will be considered to be **INCOMPLETE** without this form.

The Environmental Health Program will check the appropriate spaces below when they have received wastewater disposal and water supply information which is adequate for their review of the application. **Checks do not in any way indicate approval or denial of a proposal** and a handout provided by the Environmental Health Program will explain what information will be required in order to check the spaces below. If you have any questions regarding this form and/or its purposes in the application packet, feel free to contact the Environmental Health Program at (530) 822-7400.

<b>FOR OFFICE USE ONLY</b>	
Description of the proposed project:	
<p><b>WASTEWATER DISPOSAL:</b></p> <p>State Permitted Public Sewer:</p> <p style="margin-left: 20px;"> <input type="checkbox"/> N/A                      <input type="checkbox"/> Public Sewer                      <input type="checkbox"/> STEP                      <input type="checkbox"/> On-site         </p> <p>County Permitted On-Site System:</p> <p style="margin-left: 20px;"> <input type="checkbox"/> Conventional                      <input type="checkbox"/> Pressure Dosed                      <input type="checkbox"/> Mound                      <input type="checkbox"/> Other         </p> <p style="margin-left: 40px;">Homesite Parcel Size Waiver</p> <p><b>WATER SUPPLY:</b></p> <p>State Permitted Public Water System:</p> <p style="margin-left: 20px;"> <input type="checkbox"/> N/A                      <input type="checkbox"/> Public Water System                      <input type="checkbox"/> Yuba City                      <input type="checkbox"/> Hillcrest                      <input type="checkbox"/> Other         </p> <p>County Permitted Water System:</p> <p style="margin-left: 20px;"> <input type="checkbox"/> State Small Water System                      <input type="checkbox"/> Cal Code Water System                      <input type="checkbox"/> Private Well         </p> <p>Other: _____</p> <p>Additional Comments: _____</p> <p>_____</p>	
Environmental Health Program Signature	Date

Jan. 1, 2011

## **SUTTER COUNTY PUBLIC WORKS, TRAFFIC, DRAINAGE AND FLOOD CONTROL APPLICATION REQUIREMENTS**

Applicants are required to submit sufficient traffic, drainage and flood control information necessary for the County to make a determination that a site identified for a proposed project is physically suitable for the proposal.

Additional information may be required to be submitted to identify development impacts and to support proposed mitigation of those impacts in accordance with California Environmental Quality Act. Technical studies, data, memoranda and other information on traffic, drainage and flood control may be required before the proposed application can be scheduled for action. Once the County has received sufficient information from the applicant, the County will determine appropriate conditions of approval for that specific project.

Pre-application consultation with County Public Works Staff on your project specifics will assist in determining the level and type of information and analysis necessary. Public Works staff can be contacted at (530) 822-7450 or e-mail the County's Land Development Engineer at [dtomm@co.sutter.ca.us](mailto:dtomm@co.sutter.ca.us).

January 1, 2021

**ADVISORY RE: FISH AND WILDLIFE FEE REQUIREMENT**

Permit applicants are advised that pursuant to Section 711.4 of the Fish and Game Code a fee of \$3,445.25 for an Environmental Impact Report and \$2,480.25 for a Negative Declaration and Mitigated Negative Declaration shall be paid together with a \$50 fee to the County Clerk, at the time of recording the Notice of Determination for this project. This fee is required for Notices of Determination recorded after December 31, 2020. A Notice of Determination cannot be filed, and any approval of the project shall not be operative, vested, or final until the required fee is paid. This shall mean that building, health, public works and other development permits cannot be approved until this fee is paid.

This fee is **not** a Sutter County fee; it is required to be collected by the County pursuant to State law for transmission to the Department of Fish and Wildlife. This fee was enacted by the State Legislature in 2006 and is adjusted each January 1 in accordance with *Implicit Price Deflator for State and Local Government Purchases of Goods and Services, as Published by the U.S. Department of Commerce*.

Information regarding the updated Environmental Filing Fees is available at the Department of Fish and Wildlife at <https://www.wildlife.ca.gov/Conservation/CEQA/Fees> and the OPR Web site at [www.opr.ca.gov](http://www.opr.ca.gov).



## TENTATIVE MAP PREPARATION INSTRUCTIONS

All maps must be prepared by either a Licensed Land Surveyor or Registered Civil Engineer. The map preparer shall place either a check or a N/A on the line provided for each of the following items required on the tentative map. Submit this page along with the map and application packet.

### FORM OF MAP

- \_\_\_\_\_ 20 Full Size (18"x26") Map copies **FOLDED** to 8-1/2 x 11
- \_\_\_\_\_ Reduced Copy (8-1/2 x 11)
- \_\_\_\_\_ Location Map
- \_\_\_\_\_ Tract Name/Number
- \_\_\_\_\_ Name/Address of Owner
- \_\_\_\_\_ Name/Address of Engineer
- \_\_\_\_\_ Name/Address of Subdivider
- \_\_\_\_\_ Date
- \_\_\_\_\_ Assessor's Parcel Number
- \_\_\_\_\_ Lot Numbers, Lot Dimensions and Layout
- \_\_\_\_\_ Scale and North Arrow
- \_\_\_\_\_ City Limit Lines
- \_\_\_\_\_ Gross Acreage to Nearest 10<sup>th</sup>
- \_\_\_\_\_ Distances/Quarter Section Bounds
- \_\_\_\_\_ Boundaries/Units within Subdivision
- \_\_\_\_\_ Elevations/Contours/Slope to Indicate Existing Site Drainage
- \_\_\_\_\_ Elevations/Contours/Slope to Indicate Drainage Extending 100 Feet onto Surrounding Properties
- \_\_\_\_\_ Location/Size of Existing and Proposed Drainage Facilities
- \_\_\_\_\_ Location/Names/Width Paving of All Existing and Proposed Streets
- \_\_\_\_\_ Location/Character of All Existing Public Utilities Including, but not Limited to: Power Lines, Sewer Lines, Storm Sewers, Works Treating or Storing Wastewater
- \_\_\_\_\_ Existing/Proposed Easements: Width/Location/Type
- \_\_\_\_\_ Typical Selection/Proposed Street Improvements
- \_\_\_\_\_ Areas Subject to Flooding/Inundation/Storm Water Overflow, or 10-Year Flood Plain
- \_\_\_\_\_ Location of Existing and Proposed Buildings, Wells, Sewage Disposal Systems, Minimum Usable Sewage Disposal Areas (MUSDA)
- \_\_\_\_\_ Abandoned Wells/Abandoned Septic Tanks
- \_\_\_\_\_ Depth to Seasonal High Ground Water
- \_\_\_\_\_ Off-Site Wells Located Within 100 Feet of Project Property Lines
- \_\_\_\_\_ On-Site/Off-Site (located within 50 feet of project) Streams, Ditches, Canals, Culverts, Ponds, Lakes, Intermittent or Perennial Water Bodies/Courses
- \_\_\_\_\_ Off-Site 10-Year Flood Plains Within 100 Feet of Project Property Lines
- \_\_\_\_\_ "Typical" Well Location for Proposed Each New Parcel
- \_\_\_\_\_ Names of Landowners Immediately Adjacent to the Subdivision
- \_\_\_\_\_ Location of Trees Proposed to Remain in Place

Effective July 1, 2013

## TENTATIVE MAP PREPARATION INSTRUCTIONS SUBDIVIDER'S STATEMENTS

- \_\_\_\_\_ Improvements/Utilities Proposed and When to be Completed
- \_\_\_\_\_ Provision of Sewage Disposal
- \_\_\_\_\_ Proposed Drainage
- \_\_\_\_\_ Provision of Water
- \_\_\_\_\_ Proposed Use of Property
- \_\_\_\_\_ Multiple Final Maps (Yes or No)
- \_\_\_\_\_ Existing Use of Property
- \_\_\_\_\_ Owner's Statement (if different from the subdivider)
- \_\_\_\_\_ Justification/Reasons for Exceptions to the Subdivision Ordinance
- \_\_\_\_\_ Name/Address/Phone Number of Individuals to Receive Communications
- \_\_\_\_\_ Public Areas Proposed
- \_\_\_\_\_ Type and Location of Proposed Streetlights
- \_\_\_\_\_ Tree Planting Proposed
- \_\_\_\_\_ Copy of CC&Rs
- \_\_\_\_\_ Preliminary title report or subdivision guarantee
- \_\_\_\_\_ Greenhouse Gas Emission Screening Tables. Available upon request, or, on the website at:  
[http://suttercounty.org/doc/government/depts/cs/ps/cs\\_planning\\_forms](http://suttercounty.org/doc/government/depts/cs/ps/cs_planning_forms)

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