

Instructions for Completing Transportation Permit Applications

1. **Name** – Responsible person or company transporting the permit load or operating the vehicle. Permit is void if transferred or consigned.
2. **Address** – Complete address (physical address or P.O. Box) of responsible person or company. Tow trucks **may not** use a P.O. Box and must use a physical address.
3. **Phone Number** – Contact telephone number where additional information can be obtained should a question arise during the processing of the application or the duration of the permit.
4. **Email Address** Contact Email Address where additional information can be obtained should a question arise during the processing of the application or the duration of the permit.
5. **Description of the Load or Equipment and Model Number** Complete an accurate description of load or equipment being moved. Where appropriate, use specific model numbers and /or serial numbers. (An extra-legal load as defined in Section 320.5 of the C.V.C. is acceptable for Annual Permits only)
6. **Description of Hauling Equipment** Type of vehicle or combination of equipment that will be hauling the load. Include license numbers or equipment numbers.
7. **Vehicle Width** – This entry is mandatory for all applications. An entry of “Legal” is not acceptable for this section. This is the width *of the vehicle* hauling the load, or the width of a fixed load vehicle such as a crane. The entry should be in feet and inches. On certain vehicles the [California Vehicle Code \(CVC\) 35104](#) allows a width of 10 feet max.
8. **Kingpin to Last Axle** – (AKA Kingpin to Rear Axle, KPRA) All applications must have an entry in this section. An entry of "Legal" is not acceptable for this section. For smaller trucks and trailers, this includes the hitch/ball joint combinations and pintle hooks to the center of the last axle. The following applies to most applications: (See also Item #11 for use of the word “maximum”).
 - a. Single vehicle/Motor Truck: Enter “N/A”.
 - b. Tractor-Semi: Measure from the center of the kingpin to the center of the last axle.
 - c. Truck – Trailer: From the hitch, including draw bar length, to the center of the last axle.
 - d. Manufactured Housing: From the hitch, including draw bar length, to the center of the last axle.
 - e. Unladen 7/9-Axle Combinations: Measure from the center of the kingpin to the last axle of the load-carrying trailer.
9. **Combination Vehicle Length** – This entry is mandatory for all applications. The actual length of the vehicle and/or vehicle combination from the most forward portion to the most rear portion. This length does not include overhanging portions of a load. (See also Item #11 for use of the word “maximum”).

Note: Transportation Permits are not issued to STAA trucks whose semitrailer’s kingpin to last axle distance exceed the limits as defined in CVC 35401 The STAA Network consists of the National Network and Terminal Access Routes. STAA Trucks (Fig.1) are limited to green and blue routes and may use highways off the STAA Network that provide reasonable access to terminals and facilities for purposes limited to fuel, lodging, and repair ([CVC 35401.5\(c\)](#)).

10. **Number of Tires Per Axle** – If the application does not involve extralegal weight, leave this section blank. All extralegal weight applications must have this section completed.

11. **Distance Between Axles** – If the application does not involve extralegal weight, leave this section blank. All extralegal weight applications must have this section completed. Allowable weight is determined by the spacing between axles in a group. Generally, as the spacing increases, so does the allowable weight. Enforcement is to the nearest inch. Consequently, it is important that accurate distance in feet and inches are entered in these spaces. The first entry will be the spacing from the center of axle one (steering) to the center of axle two. The next entry will be from the center of axle two to the center of axle three and so on. Since allowable weight increases with spacing, the word minimum, abbreviated as “min.,” is acceptable with dimensions between axles and axle groups. Group weights will be assigned based upon these minimum dimensions. When minimum dimensions are used for axle spacings, the word maximum, (abbreviated as “max.”) must be used in Box 9 for the Combination Vehicle Length. For applications with a kingpin entry, the word maximum should also be used in Box 8 for the Kingpin to Last Axle dimension.
12. **Width of Axles at Tire Sidewall** – If the application does not involve extralegal weight, leave this section blank. All extralegal weight applications must have this section completed. For weight applications, provide the axle width measured to the nearest inch at the tire sidewalls. Dimensions should be in feet and inches.
13. **Maximum Allowable Weight** – If the application does not involve extralegal weight, write the word "Legal" on this line. Show the exact axle group weight or the corresponding maximum axle group weight from one of the following documents listed below:
 - a. Plate 25-3 (PDF) “Orange and Bonus Overloads” of the Caltrans Transportation Permit Manual
 - b. Plate 25-4 (PDF) “Green and Bonus Overloads” of the Caltrans Transportation Permit Manual
 - c. Plate 25-5 (PDF) “Purple and Bonus Overloads” of the Caltrans Transportation Permit Manual
 - d. OR, The axle group weight shown on the Department of Transportation Inspection Report Sheet. Enter the group weight applied for under the corresponding axle number(s).
14. **Loaded Height** Enter “Legal” if 14’-0” or less measured from the pavement surface to the highest point of the load or vehicle. If greater than 14’-0” then enter actual height in feet and inches.
15. **Loaded Width** Enter the widest dimension of the vehicle and load in feet and inches.
16. **Loaded Overall Length** This entry is mandatory for all applications. The dimension should be in feet and inches. “Legal” is an acceptable entry.
17. **Loaded Overhang** This entry is mandatory for all applications. The dimension should be in feet and inches. Measurement is from the last point of the support to the end of the load for rear overhangs, and it is from the front bumper to the end of the load for front overhangs. “Legal” is an acceptable entry.
18. **Weight Class** – Legal weight is the total unladen weight of the vehicle and the weight of the load not to exceed 80,000 pounds gross ([CVC 35550](#) and [35551](#)). If requesting extralegal weight, sections 10 thru 13 must be completed. Indicate quantity and weight class for the permit by recording the number next to the appropriate weight (See Item #13 for weight charts).
19. **Authorized Route** “Various Approved County Roadways.”
20. **Pilot Cars** The number of pilot cars and the routes that are required will be indicated in this section. Use “Chart A; Pilot Car Table” within the County’s Transportation permit Conditions.

It is the responsibility of the “Permit Holder” to verify the width of roadways and pilot cars required. Annual Permits may use “See Pilot Car Conditions Attached.”

21. **Applicant Signature** – Must be signed by applicant or agent on all applications.
22. **Applicant Date**– Must be dated by applicant or agent on all applications.
23. **Number of Trips** – Indicate number of trips in this section. Annual Permits may use “Unlimited.”

NOTE: Mobile Homes, Modules and Structures require County Building Permit, Use Permit or Zoning approval if the loads designation is within Sutter County Contact Sutter County for further information.