



SUTTER COUNTY CHILDREN & FAMILIES COMMISSION
COMMISSION MEETING & PUBLIC HEARING
June 26, 2024

The Sutter County Children & Families Commission held a regular meeting on the above date at 3:30 p.m. at the Sutter County Administrative Office Conference Room, 1160 Civic Center Blvd., Ste. A, Yuba City, CA 95993.

CALL TO ORDER

Commissioner Ziegenmeyer called the meeting to order at 3:32 p.m. and requested the roll call.

COMMISSIONERS PRESENT: Mike Ziegenmeyer, Tonya Byers, Mat Gulbrandsen, Narinder Dhaliwal, Doreen Osumi, Sarah Eberhardt-Rios and Marc Boomgaarden.

COMMISSIONERS ABSENT: Nicole Ritner

STAFF PRESENT: Michele Blake, Executive Director and Julie Price, Executive Secretary

PLEDGE OF ALLEGIANCE

Chairman Ziegenmeyer led the Commission & audience in the Pledge of Allegiance

PUBLIC PARTICIPATION

No public comment was received.

ACTION ITEMS

1) 2023-2024 SUTTER COUNTY CHILDREN & FAMILIES COMMISSION PROPOSED BUDGET REVISION

Michele Blake, Executive Director, referred to the staff report included in the meeting packet and highlighted the budget line-item adjustment requests for the fiscal year 2023-2024. She mentioned adjustment requests include additional revenue received from various sources since the original budget approval, adjustments to certain previously approved revenue items, & reallocations of expenses to address unexpected costs.

On motion of Commissioner Gulbrandsen, seconded by Commissioner Eberhardt-Rios, Chairman Ziegenmeyer called for a vote that carried as follows: AYES: Commissioners Ziegenmeyer, Eberhardt-Rios, Osumi, Dhaliwal, Byers, Gulbrandsen, Boomgaarden; ABSTAIN: None; NOES: None; ABSENT: Commissioner Ritner the Commission approved the 2023-2024 Sutter County Children & Families Commission budget revision as presented.

2) REVIEW AND RECOMMENDATION FOR 2025-2030 STRATEGIC PLAN RFAs

Ms. Blake referenced the staff report, received RFAs, & the Proposals Strengths & Weaknesses Addendum. She mentioned that the Strategic Plan Ad Hoc Committee met on June 5, 2024, to discuss, review, & evaluate the Strategic Plan RFAs. Following these discussions, the Ad Hoc Committee recommended that the Commission approve a total allocation not exceeding \$20,000 for the Sutter County Children & Families Commission 2025-2030 Strategic Plan & enter a contract with Applied Survey Research (ASR) to facilitate the process. This recommendation is based on ASR's extensive experience, community-focused, data-driven approach, & cost-effective solutions.

On motion of Commissioner Osumi, seconded by Commissioner Byers, Chairman Ziegenmeyer called for a vote that carried as follows: AYES: Commissioners Ziegenmeyer, Osumi, Dhaliwal, Byers, Gulbrandsen, Boomgaarden, Eberhardt-Rios; ABSTAIN: None; NOES: None; ABSENT: Commissioner Ritner the Commission approved the Strategic Plan Ad Hoc Committee recommendation as presented.

3) ALLOCATION OF FUNDING FOR PARENTPOWERED CONTRACT FROM COMMISSION RESERVES

Ms. Blake referred to the staff report & contract included in the meeting packet, highlighting that the evidence-based, trauma-informed text messages reached & engaged the families of 3,606 children on various topics such as literacy, social-emotional learning, self-care, math, science, problem-solving, & independence. She also pointed out that entering a 3-year contract starting January 1, 2025, would lock in the current licensing fees, avoiding a rate increase scheduled for 2027.

On motion of Commissioner Dhaliwal, seconded by Commissioner Boomgaarden, Chairman Ziegenmeyer called for a vote that carried as follows: AYES: Commissioners Ziegenmeyer, Eberhardt-Rios, Osumi, Dhaliwal, Byers, Gulbrandsen, Boomgaarden; ABSTAIN: None; NOES: None; ABSENT: Commissioner Ritner the Commission approved the requested allocation of \$50,328.00 for the ParentPowered 3-year contract as presented.

4) RENEWAL OF AGREEMENT WITH PERSIMMONY INTERNATIONAL, INC. FOR FIRST 5 ASSESSMENT TOOL

Ms. Blake referred to the staff report & noted Persimmony is a comprehensive data platform that enables staff & the evaluation team to track, report, & deliver outcomes-based data aligned with the strategic & operational plans. It was also noted that Persimmony is critical for evaluating program outcomes & meeting state annual reporting requirements.

On motion of Commissioner Byers, seconded by Commissioner Dhaliwal, Chairman Ziegenmeyer called for a vote that carried as follows: AYES: Commissioners Ziegenmeyer, Eberhardt-Rios, Osumi, Dhaliwal, Byers, Gulbrandsen, Boomgaarden; ABSTAIN: None; NOES: None; ABSENT: Commissioner Ritner the Commission approved \$13, 685.00 for the Persimmony International, Inc. First 5 Assessment Tool renewal agreement.

PUBLIC HEARING**5) APPROVAL OF SUTTER COUNTY CHILDREN & FAMILIES COMMISSION FY 2024/2025 BUDGET**

Ms. Blake referred to the staff report & draft budget included in the meeting packet, noting that approximately 36% of the Commission's FY 24/25 revenue will come from Prop 10, with the remainder funded through leveraged resources & grants. About 88% of the Commission's \$1,816,133.90 operating budget will be dedicated to community investment & programming, with administrative expenses & evaluation costs

accounting for approximately 9% and 2%, respectively.

Ms. Blake also noted due to the Commission’s ongoing commitment to prudent financial management & strategic investments it is recommended the Commission work with County Counsel to reevaluate the Commission’s sponsorship policies & procedures to ensure that they align with the Commission’s goals & the evolving needs of our community.

The Commissioners reviewed the proposed budget & decided to temporarily suspend the acceptance & approval of new sponsorship applications & work with County Counsel to ensure that the sponsorship policies & procedures are effective & equitable to serve the community & its partners.

This having been heretofore fixed as the date, time and place to hold a Public Hearing regarding the presentation of the 2024-2025 Sutter County Children & Families Commission Budget, the matter was called to be heard. There being no public testimony, Chairman Ziegenmeyer closed the public hearing.

On motion of Commissioner Gulbrandsen, seconded by Commissioner Osumi, Chairman Ziegenmeyer called for a vote that carried as follows: AYES: Commissioners Ziegenmeyer, Eberhardt-Rios, Osumi, Dhaliwal, Byers, Gulbrandsen, Boomgaarden; ABSTAIN: None; NOES: None; ABSENT: Commissioner Ritner the Commission approved the FY 2024/2025 Sutter County Children & Families Commission budget as presented & direct staff work with County Counsel to reevaluate the Commission’s Sponsorship policies & procedures.

CONSENT CALENDAR

On motion of Commissioner Boomgaarden, seconded by Commissioner Byers, and carried as follows: AYES: Commissioners Ziegenmeyer, Eberhardt-Rios, Byers, Dhaliwal, Osumi, Boomgaarden, Gulbrandsen; ABSTAIN: None; NOES: None; ABSENT: Commissioner Ritner; the Commission approved the Consent Calendar, as follows:

6) Approval of the minutes for the April 24, 2024 meeting

DIRECTORS REPORT

Refugee Support Program Impact update

Ms. Blake reviewed the report & noted that services were provided to 123 individuals from 36 families, including 48 children ages 0-5. Almost all of the families served were from Afghanistan, & they received support in meeting basic needs, navigating services, & accessing healthcare.

In the Community

Ms. Blake delivered a thorough visual presentation highlighting the community events in which the staff has participated over the previous 2 months.

Commissioner update

Ms. Blake shared that Dr. Carolyn Patton, SELPA Director, Sutter County Superintendent of Schools, has retired. She noted that Commission staff will collaborate with the Superintendent of Schools office to orient the new director once the appointment is made.

Community Schools Grant update

Ms. Blake mentioned that recruitment for classrooms is currently underway for the School Readiness Assessment. The Commission’s goal is to assess 15 Kindergarten classrooms across Sutter County.

Commissioner Gulbrandsen expressed interest in participating in the assessment for Kindergarten classrooms at Luther School in Live Oak. Ms. Blake added that staff will provide him with a registration link to sign up for participation.

Program Reports

Ms. Blake noted the program reports included in the meeting packet; no discussion was held.

PUBLIC COMMENT

No public comment was received.

ADJOURNMENT

With no further business coming before the Commission, the meeting was adjourned at 4:35 p.m.

By:
Julie Price
Executive Secretary